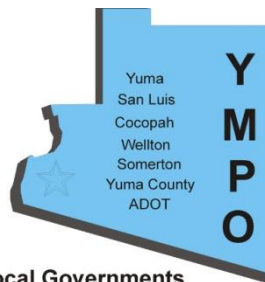


**YUMA METROPOLITAN PLANNING ORGANIZATION  
WORK PROGRAM  
AND BUDGET**

**Prepared by  
Yuma Metropolitan Planning Organization**



**“Local Governments  
And Citizens  
Working Together”**

**502 S. Orange Ave  
Yuma, Arizona 85364  
928-783-8911  
Ympo.org**

**Funding Provided by:  
Federal Highway Administration  
Federal Transit Administration  
Arizona Department of Transportation  
Member Agencies**

**Adopted June 24, 2010**

- (1) Catalog of Federal Domestic Assistance (CFDA) Number – This is a data base of all federal programs available through State and Local government. If necessary, ADOT can provide this number;

**TABLE OF CONTENTS**

I.	
Introduction.....	4
MPO Overview.....	5
WP Overview.....	6
YMPO Boundaries Fig. 1.....	7
International Trade Routes Fig. 2.....	8
II. Organization and Management.....	9
Committee Structures.....	10-11
YMPO Organizational Chart.....	12
Staffing Roles and Responsibilities.....	13-14
Operational Procedures and Bylaws.....	<i>to be added</i>
Agreements, Forms, Certifications, and Assurances.....	<i>to be added</i>
III. Funding Description and Budget Summary.....	15
Metropolitan Planning Funds (PL).....	15
Statewide Planning and Research Funds (SPR).....	15
Surface Transportation Program Funds (STP).....	15
Highway Safety Improvement Program (HSIP).....	
Federal Transit Administration (FTA).....	15
Matching Funds.....	16
In-kind Contributions.....	16
Carry-forward Funds.....	16
Budget Summary Table 1.....	17
YMPO Funding by Work Task and Funding Source Table 2.....	17a
YMPO Operating Costs By Element.....	18
YMPO Direct Expense By Work Element.....	18
IV. YMPO Work Elements	
Administration.....	19
Data Collection.....	19-20
Transportation Improvement Program (TIP).....	21
Long-Range Transportation Plan (LRTP).....	21
Special Project Planning.....	21
Regional Planning.....	21
Public Participation Plan (PPP).....	22
Public Transportation Planning.....	22
Environmental Overview.....	22-23
Capital Expenditures.....	23
V. Work Program Task Sheets	
T-100 Administration.....	25
T-200 Air Quality Conformity.....	27
T-300 Transportation Improvement Program.....	28
T-302 Transportation Enhancement Program – AZ.....	30
T-303 Transportation Enhancement Program – CA.....	31
T-304 Intelligent Transportation Systems (ITS).....	32

T-305 Goods / Freight Planning.....	33
T-306 Public Information Program.....	34
T-307 Cross Border / Trade Corridor Planning.....	35
T-308 ADOT – Highway Performance Monitoring System.....	36
T-309 Coordination of transportation Services.....	37
T-400 Long-Range Transportation Plan (LRTP).....	38
T-401 Review/Update Socio-Economic and Travel Files.....	39
T-403.1 Transit Planning.....	40
T-403.2 Transit Implementation.....	41
T-404.2 Port of Entry Planning.....	42
T-406 Coordination with ADOT studies.....	43
T-520 Traffic Count Studies.....	44
T-530 Traffic Count Equipment.....	45
T-540 Traffic Engineering and Planning Assistance.....	44
T-560 Traffic Safety.....	47
T-570 GIS/Transportation Planning.....	48
T-600 Special Activities.....	49
T-601 Federal / State / Local Legislation.....	50
T-602 Small Community Assistance.....	51
T-603 Cash Distribution Program.....	52
T-604 9-1-1 Emergency Telephone System – Contract Agent and Emergency Planning Coordination.....	53

## List of Tables

Table 1. FY2011 UPWP Budget

Table 2. FY2011 YMPO Funding by Work Task and Funding Source

Table 3. FY2011 YMPO Operating Costs by Element

Table 4. FY2011 YMPO Direct Expense by Work Element.

## **Chapter I**

### **INTRODUCTION**

Fiscal Year 2011 marks the 28th year of the Yuma Metropolitan Planning Organization (YMPO).

We are still experiencing the aftermath of the attack on our nation on September 11<sup>th</sup>, 2001. There are still real threats to our security, which include the security of our transportation systems. YMPO will consider the security of systems in our planning efforts and has taken preliminary steps to identify security issues within the transit system.

Other emerging trends and issues will affect the YMPO planning process in the next year. We will continue involvement with the Arizona Department of Transportation in developing a performance-based statewide plan. In particular, YMPO will be active in helping in the identification and use of performance measures to be used in the state plan. To speed project implementation we will look for opportunities to integrate the planning and environmental process.

Furthermore, YMPO has been working with ADOT to formulate a workable Access Management Policy for state routes and is addressing statewide planning issues through its attendance at ADOT quarterly planning meetings.

YMPO has always believed in a solid technical process to support decision-makers in our plan development. In 2010 we will continue with our tradition of data collection and technical analysis, while looking for opportunities to enhance our program and to become a clearinghouse for as much planning information as possible through the YMPO website.

In the area of transportation management and operations, 2011 will be an exciting year as we have updated the Regional Transportation Plan and included the Visualization, Collaboration, and Environmental Mitigation language necessary to bring the 2010-2033 RTP into compliance with SAFETEA-LU. In addition, ADOT is sponsoring Planning Assistance for Rural Areas (PARA, formerly SATS) to study local circulation problems in other areas of the planning region.

Increasing fuel costs and ridership will affect continued implementation of our transit plans. We will strive to maintain existing Dial-A-Ride and fixed route service and look for every opportunity to maximize our capabilities in this area.

YMPO has been an active participant in establishing a voice for rural transportation needs in the State of Arizona. In 2002 we saw the strengthening of a rural coalition by the formation of the Rural Transportation Advisory Council, and the hiring of a rural liaison to alert us of issues that could impact rural transportation interests at the state legislature. We will continue to support the annual Rural / State Transportation Board Summit.

In 2010 we saw the opening of the Robert A. Vaughan Expressway (Area Service Highway) SR-195 and the anticipation of opening the San Luis II Port of Entry. In addition, YMPO will continue to monitor activities between the community stakeholders and the Union Pacific Railroad as the region determines a feasible route for the expansion of the current rail system.

We will continue updates to the accident database and to furnish information to the Technical Advisory Committee. Title VI and environmental justice considerations will be analyzed by updating YMPO GIS files with 2010 census data or the most current Census Transportation Data.

Each year brings new leadership to the helm of the YMPO. The Chairman, Vice Chairman, and Secretary-Treasurer positions rotate to different elected officials every year. This process not only assures representation by all member agencies but exposes new people to the leadership roles, who in turn bring new ideas and perspectives.<sup>1</sup>

In 1984, the YMPO Executive Board decided that the purpose of the organization would be to serve as a planning and coordinating body for local, state, and federal agencies in Yuma County. The subjects would be traffic, transportation, air quality, and related issues (as defined by the elected officials on the YMPO Board). The agency's pro forma motto would be *Local Governments and Citizens Working Together*. A key word for the YMPO is service. While the YMPO meets all state and federal transportation planning requirements, it also strives to respond to service requested by the local agencies and citizens.

## **BASIS FOR PROGRAM AUTHORITY**

The Yuma areas **Cooperative, Comprehensive, and Continuing (3C) Transportation Planning Program** is conducted by the Yuma Metropolitan Planning Organization (YMPO) through the authorization and support of the cities of Yuma, San Luis, Somerton, Yuma County, the town of Wellton, the Cocopah Indian Tribe, and the Arizona Department of Transportation (ADOT), in cooperation with the Arizona Department of Environmental Quality (ADEQ), California Department of Transportation (Caltrans), Imperial County Association of Governments, and federal agencies the U.S. Department of Transportation (USDOT), Federal Highway Administration (FHWA), Federal Transit Administration (FTA), and U.S. Environmental Protection Agency (EPA).

The purpose of the YMPO's Transportation Planning Program is to assure that transportation and air quality planning (and related) issues and implementation of projects are effectively identified and coordinated by local, state, and federal agencies, and the general public. The program is designed to carry out Section 134 of U.S.C. Title 23; requirements of the Federal Transit Act (specifically, Sections 5303, 5307, 5309, 5310, 5311, 5316, and 5317); and SAFETEA-LU enacted August 2005; and air quality conformity requirements of the 1990 Clean Air Act Amendments.

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<sup>1</sup> A representative of the State Transportation Board also serves on the Executive Board, but does not hold an officer position.

The format and content of the **Fiscal Year 2011 Unified Planning Work Program and Budget (UPWP/B)** fulfills the requirements of the USDOT, FHWA, FTA and EPA. Included are requirements of the Americans with Disabilities Act (ADA), signed into Public Law on November 19, 1990; Title VI of the 1964 Civil Rights Act; the Clean Air Act Amendments of November 15, 1990; and the National Highway System Designation Act of November 28, 1995, and the SAFETEA-LU legislation of August 2005.

**The federal agencies issued the following rules in the Federal Register:**

- 1. Statewide Metropolitan Planning, Final Rule, October 28, 1993;**
- 2. Air Quality Conformity, Final Rule, December 21, 1993, and amendments thereto; and**
- 3. Management and Monitoring Systems: Final Rule, January 21, 1997.**

The YMPO's 3C Urban Transportation Planning Program complies with these regulations.

This **Unified Planning Work Program** discusses the Yuma region major transportation issues, via its adopted **Transportation Policy Framework**; defines the work tasks to be performed by the YMPO in FY 2011 and identifies the budget necessary to accomplish those tasks.

Federal law stipulates that MPO's planning areas may cover an entire Metropolitan Statistical Area (MSA). In the case of Yuma the MSA covers all of Yuma County, Arizona and Winterhaven, California. See *Figure 1*. Jurisdictions include the cities of Yuma, San Luis, Somerton, Yuma County, the town of Wellton, the Cocopah Indian Tribe, the Arizona Department of Transportation, the California Department of Transportation (CALTRANS), and Imperial County, California.

Figure 1

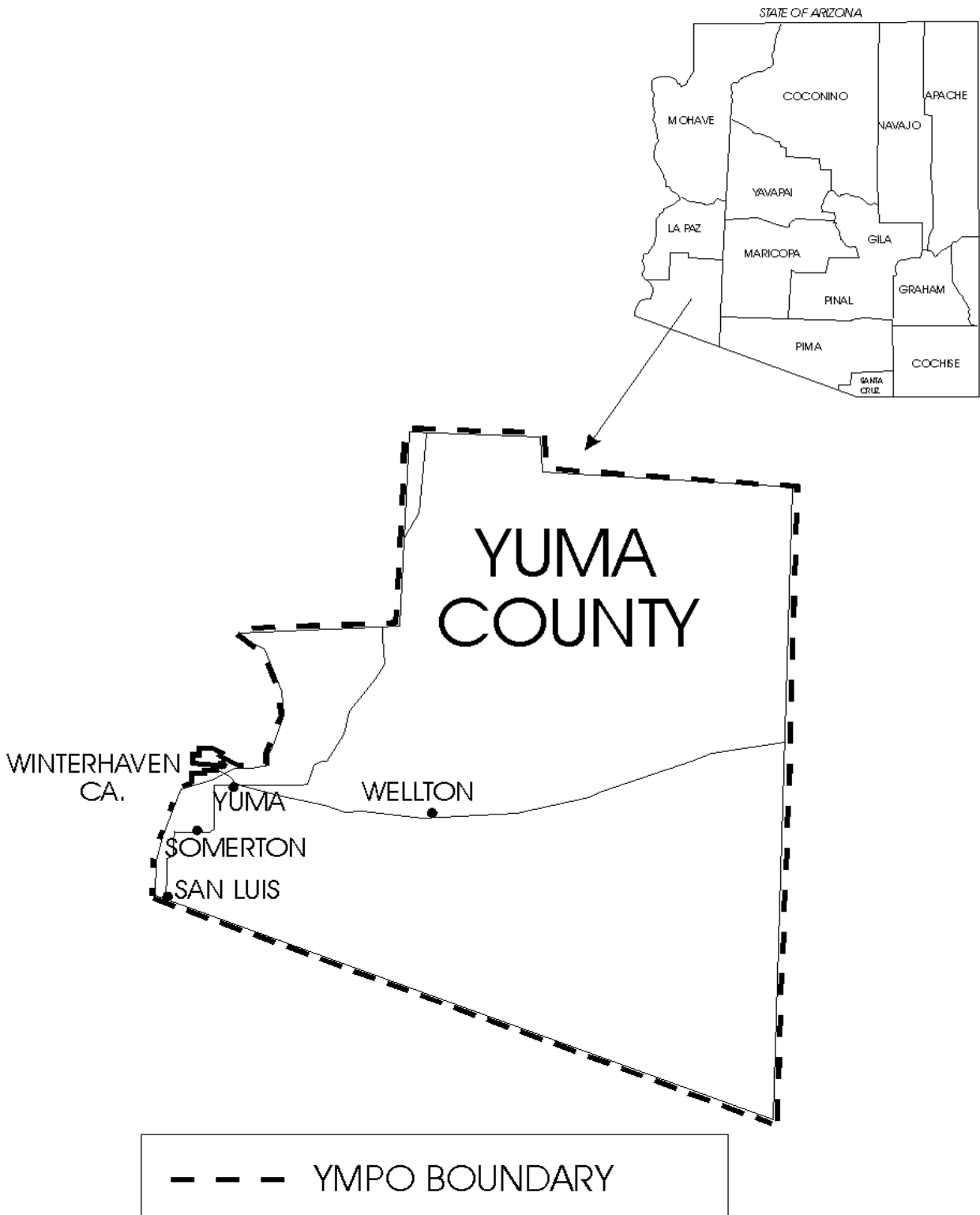
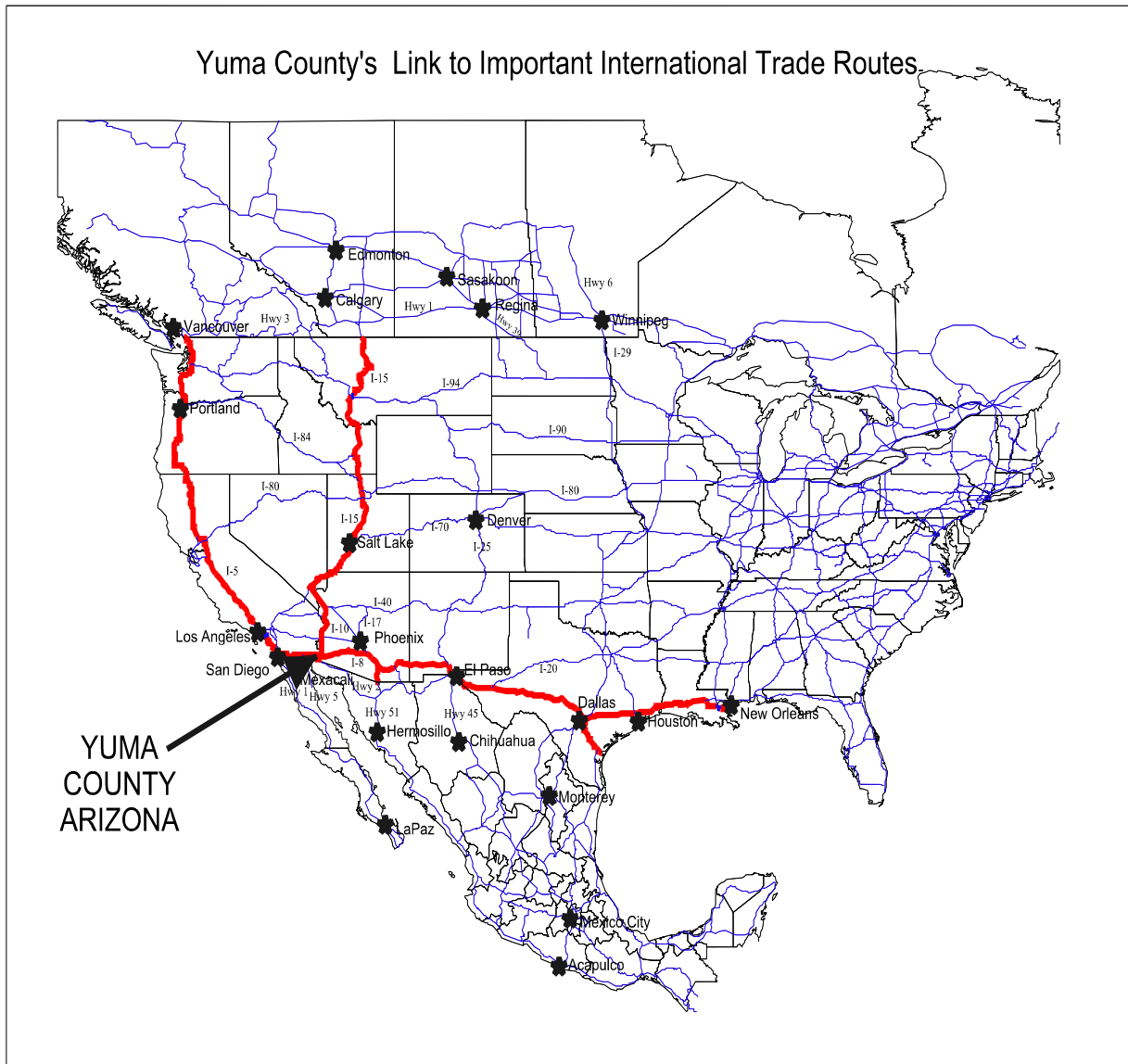


Figure 2 shows the location of southern Canada and the proximity of northern Mexico to the YMPO area. These two foreign countries are important to the YMPO area due to

passage of the North American Free Trade Agreement and the need for international transportation trade corridors. The City of San Luis, Rio Colorado, Sonora, Mexico is immediately south of Yuma County in Mexico on the U.S./Mexico border.

**Figure 2**



## Chapter II

### ORGANIZATION AND MANAGEMENT

#### ORGANIZATION

The YMPO is organized as shown in *Figure 3*. The **Executive Board** consists of elected officials from the cities of Yuma, San Luis, Somerton, Yuma County, the town of Wellton, the Cocopah Indian Tribe; one member from the ADOT State Transportation Board<sup>2</sup>; and one ex-officio non-voting representative from each agency of FHWA, FTA, and EPA/ADEQ on transportation and air quality conformity issues. **It is the function of the Executive Board to act as a policy body coordinating transportation planning (including transit planning), traffic engineering, air quality conformity and related implementation activities within the overall regional comprehensive planning process**

The YMPO's **Technical Advisory Committee (TAC)** is composed of technical staff representing each of the member agencies (including ADOT), and ex-officio non-voting staff from the Yuma County Airport Authority, U.S. Marine Corps Air Station-Yuma (MCAS), U.S. Bureau of Indian Affairs (BIA), Quechan Indian Tribe, the California Department of Transportation (CALTRANS), and the agencies of FHWA and FTA. The TAC has authority and primary responsibility to conduct technical reviews regarding all work activities of the UPWP/B, including any related issues of interest to the YMPO, and to so advise the Executive Board of appropriate actions to be taken. *(Some work tasks may involve persons or groups with specialized expertise, who will report directly to the YMPO Executive Board.)* **The TAC provides review and input, as appropriate, and works closely with the YMPO staff, providing guidance for development of the annual UPWP/B.**

#### MANAGEMENT OF THE PLANNING PROCESS

Under direction from the Executive Board, the YMPO's Executive Director oversees, monitors, and manages the adopted UPWP/B. The goal is to assure that the Work Program and Budget are an effective and coordinated element of other comprehensive planning activities carried out by the cities, county, town, Airport Authority, MCAS-Yuma, two Indian tribes, state and federal jurisdictions, the Yuma County Chamber of Commerce, the Yuma Economic Development Corporation and other related activities.

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<sup>2</sup>State Transportation Board members are appointed by the Governor of the State of Arizona.

*Figure 3*

**2010 EXECUTIVE BOARD**

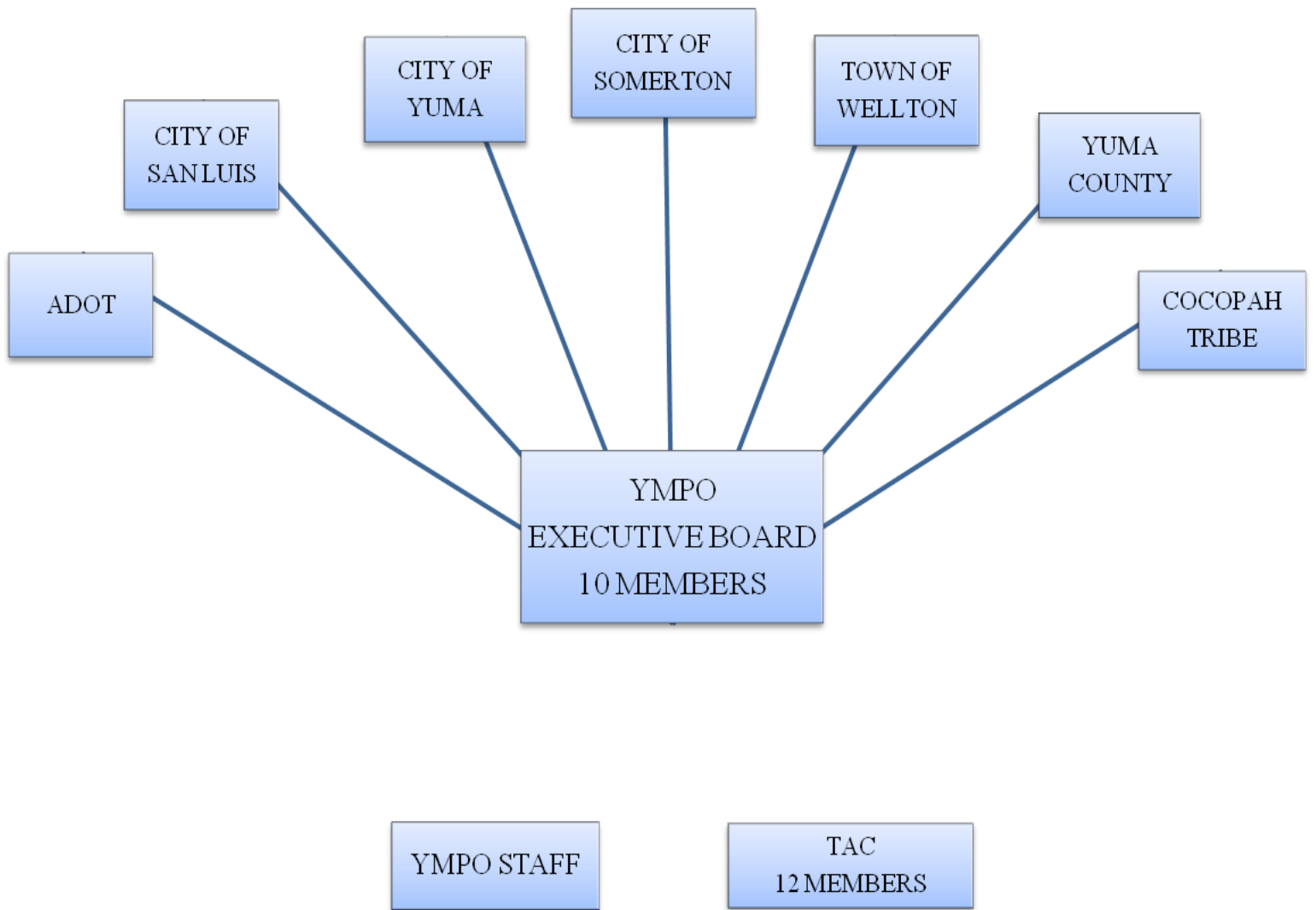
Kathryn “Casey” Prochaska.....	Chairperson Supervisor, Yuma County Board of Supervisors
Martin Porchas.....	Vice Chair Mayor, City of Somerton
Paul Johnson.....	Member Council Member, City of Yuma
Al Krieger.....	Member Mayor, City of Yuma
Greg Ferguson.....	Member Supervisor, Yuma County Board of Supervisors
Cody Beeson.....	Member Council Member, City of Yuma
Juan Escamilla.....	Member Mayor, City of San Luis
James Deermer.....	Member Mayor, Town of Wellton
Paul Soto.....	Member Tribal Council Member, Cocopah Indian Tribe
William J. “Bill” Feldmeier.....	Member Arizona Department of Transportation

□□□□

The Yuma regional cooperative, comprehensive, and continuing transportation planning program is conducted through the support of Yuma County, the cities of Yuma, Somerton, and San Luis, the town of Wellton, the Cocopah Indian Tribe, the Arizona Department of Transportation (ADOT), and the Arizona Department of Environmental Quality (ADEQ), in cooperation with the California Department of Transportation (CALTRANS) Imperial County, California and, with the U.S. Department of Transportation Federal Highway Administration (FHWA), Federal Transit Administration (FTA), and the U.S. Environmental Protection Agency (EPA).

**2010 TECHNICAL ADVISORY COMMITTEE**

- Paul Melcher.....Chair  
County of Yuma, Planning/Zoning Director
- John Starkey.....Vice Chair  
City of San Luis, Director of Public Works
- Rodney Rinehart.....Member  
Town of Wellton , Town Manager
- Roger Patterson, P.E.....Member  
County of Yuma, County Engineer
- Sam Palacio.....Member  
City of Somerton, Public Works Director
- Paul Brooberg, P.E.....Member  
City of Yuma, Asst. Director of Public Works
- Paul Soto.....Member  
Cocopah Indian Tribe, Tribal Council Member
- Joel Olea.....Member  
City of Yuma, Director of Field Operations
- Jennifer Albers.....Member  
City of Yuma, Principal Planner
- Mark Hoffman.....Member  
ADOT, Senior Transportation Planner



## YMPO STAFF

Charlene FitzGerald.....Executive Director  
Vacant.....Senior Transportation Planner  
Shelly Kreger ..... Transportation Planner I  
Edd McDaniel.....Mobility Manager/Contract Administrator  
Charles Gutierrez.....Traffic Data Management Supervisor/IT Support  
Norma Lekan.....Executive Assistant/Bookkeeper  
Vacant .....Accountant

- Executive Director: Oversees day-to-day operations, supervises staff, prepares policy and program materials for consideration by the Technical Advisory Committee and the Executive Board.
- Senior Transportation Planner: Plans, organizes, directs and coordinates the activities related to the YMPO's transportation planning and its coordination with land use planning, multi-modal transportation planning and implementation, development coordination activities, transit enhancements, and funding recommendations.
- Transportation Planner I: Liaison to City, County and ADOT regarding issues with pedestrian, bicycle and transit planning and programming. Assists with project delivery for related projects. Supports the Director as needed.
- Mobility Manager/Contract Administrator: Manages the YCAT and DAR contracts including procurement, daily maintenance reports and all other contract oversights.
- Traffic Data Management Supervisor/IT Support: Manages all areas of traffic count program, supervises part time traffic counters, HSIP, GIS, Transportation Enhancements, Safe Routes to School, and IT Support
- Executive Assistant/Bookkeeper: payroll, demands, A/R, reports, office manager, public outreach, website management, meeting logistics.
- Beyond roles on the Technical Advisory and Management committees, ADOT, city and county staff frequently work with YMPO staff to review large development projects, work out details for multimodal aspects of projects, coordinate on public outreach, and provide technical review of respective agency products.

Employees of member agencies will participate on YMPO working technical committees, subcommittees or task forces for data assemblage, summary, evaluation, and formulation of recommendations to be presented to the TAC and Executive Board.

The County serves as the fiscal agent for the YMPO, providing payroll, invoice payments, and bookkeeping records for reconciling. YMPO revenue and expense reporting are completed by an outside accounting firm. The YMPO maintains its own records on a daily basis to permit up-to-date billing, to document eligible reimbursements of state and federal funds.

Wayne Benesch serves as legal counsel for the YMPO.

Federal Transit Administration is the cognizant agency providing the predominant amount of funds. Yuma Transit/Kay Transportations are the local public transit provider, where YMPO is a designated recipient for FTA 5307 funds.

The YMPO Operating By-Laws were amended on December 3, 2009 and identify the roles and responsibilities of the Executive Board and Technical Advisory Committee. They further define officers, voting members, and quorum requirements. They may be found at the YMPO website, [www.ympo.org](http://www.ympo.org).

The YMPO is formed through an intergovernmental agreement between the member agencies. It is a non-profit organization that will comply with all federal, state and local laws. All federal certifications and assurances are provided in the annually adopted Transportation Improvement Program.

## Chapter III

### FUNDING DESCRIPTION & BUDGET SUMMARY

The Arizona Department of Transportation (ADOT) is the designated recipient of the Federal-aid Highway funds used for planning and research purposes. As the designated recipient of the planning funds ADOT has the responsibility and the authority under **49 CFR Part 18** (Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments) to oversee all activities funded under the Federal-aid Program by the sub recipients of these funds. ADOT's oversight responsibilities include but are not limited to overall work plan reviews, invoice billing review and approval, TIP certification, air quality reviews, and quality assurance and quality control of traffic data. WPs are funded primarily with PL funds; however, an MPO may use other eligible funds for their WP. This section describes the types of funding sources used for planning.

- (1) **Metropolitan Planning (PL) Funds:** Federal planning funds can be used for up to 94.3% of a project, with a required 5.7% match typically provided by local governments. The distribution of the PL Funds is accomplished through a formula developed by ADOT in consultation with the MPOs and must be approved by the FHWA.
- (2) **Statewide Planning and Research (SPR) Funds:** SPR funds are federal dollars from the State Planning and Research Program administered by the Arizona Department of Transportation. Some SPR funds may be allocated to the MPO to help plan for the non-urbanized portion of the MPO. A 20% match is required and must be provided by the local jurisdiction, depending on the project.
- (3) **Surface Transportation Program (STP) Funds:** STP is a federal-aid highway flexible funding program that funds a broad range of surface transportation capital needs including roads, transit, airport access, vanpool, and bicycle and pedestrian facilities. Transit related planning, research, and development activities are also eligible uses of STP funds. STP apportionment may be shared by ADOT with other Council of Governments (COG) and all MPO's less than 200,000 population, though this action is discretionary and not required by current Transportation legislation.
- (4) **Federal Transit Administration Funding:** FTA funds are secured annually through the FTA Metropolitan Planning Program Section 5303. FTA funds are designated for transit planning and research activities. The funds require a 20% local match, which is typically provided by the local governments. In addition, other federal or state funding that is not specifically designed for planning activities can be allocated for planning purposes. In those cases, those funds such as FTA Section 5307 need to be shown in the budget tables.

- (5) **Matching Funds:** In order to secure federal funds, the state and/or local government must place matching funds on a project. The state and local funds must be shown in the Work Program. A detail table of the state/local funds should be included in the budget section of the Work Program. The required percentages of matching amounts may vary according to the Federal fund type. The MPO receives funds provided by the member agencies to leverage federal planning (PL) funds to pay for MPO staff salaries, benefits, and operating expenses.
- (6) **In-kind (Soft Money) Contribution with Description:** The value of third party in-kind contributions may be accepted as the match for federal funds, in accordance with the provisions of 49 CFR 18.24(a)(2), and may be applied on either a total planning work program basis or for specific line items. ADOT requires that in-kind contributions must be disclosed by line item. The Federal Highway Administration Regional Office has requested that in-kind contributions be identified in the Work Program and be accompanied by a narrative explaining who is providing the service and what service is being provided. A detail table of the in-kind match should be included in the budget of the Work Program.
- (7) **Carry-forward:** Carry-forward funds occur when a MPO does not obligate all available eligible funds in the current and/or prior fiscal years or if it has de-obligated funds that have been obligated previously. Carry-forward funds are combined with the annual allocation for the new fiscal year to determine a MPO's available fund balance for the upcoming year. All carry-forward funds must be identified in the Work Program and the TIP.

## BUDGET SUMMARY TABLES

The following budget tables identify agency participation and funding sources.

**TABLE 1 (See Attachment): UPWP Budget** identifies participating agencies with respect to funding commitments by task with line and column totals.

**TABLE 1: FY2011 YMPO DETAIL OF STATE AND LOCAL FUNDING SOURCES**

<b>Detail of Federal, State and Local Funding Sources WP FY 2011</b>				
<b>State Funding Sources</b>				
<b>Agency</b>	<b>FY 2011</b>			
ADEQ	\$ 10,000			
<b>Federal Funding Sources</b>				
ADOT/SPR FY11	\$ 175,000			
ADOT/SPR C/F FY09 & 10	\$ 350,000			
ADOT/PL FY11	\$ 295,010			
ADOT/PL C/F FY09 & 10	\$ 482,860			
FTA 5307 FY09 Apportionment	\$ 761,082			
FTA 5307 FY10 Apportionment	\$ 1,455,835			
STP Flex FY 07/08/09	\$ 339,837			
STP Flex FY 2010	\$ 99,248			
FTA 5303	\$ 42,897			
<b>Total</b>	<b>\$4,011,769</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>
<b>Regional/Local Entity Dues/Transit Match/Other</b>				
<b>Agency</b>	<b>FY 2011</b>			
City of Yuma	\$319,351			
Yuma County	\$211,432			
City of San Luis	\$89,513			
City of Somerton	\$37,928			
Town of Wellton	\$16,217			
Cocopah Indian Tribe	\$42,123			
All Access Media	\$63,559			
GYPA (rent)	\$6,600			
<b>Total</b>	<b>\$786,723</b>			
<b>In-Kind 2011</b>				
<b>Agency</b>	<b>hrs</b>	<b>value</b>		
Yuma County Services (10 & 11)		\$80,375		
Advertising/Media In Kind		\$300,000		
TAC In Kind (2010 & 2011)		\$88,520		
Contractor Advertising(2010 & 2011) In Kind		\$374,000		
<b>Total</b>		<b>\$842,895</b>		

# FY 2011 UNIFIED PLANNING WORK PROGRAM and BUDGET

rev  
6/28/10

TITLE	20.00%		5.70%				STP FLEX	FTA FUNDS	LOCAL AREA TRANSIT MATCH	IN KIND	ADVRTSNG FUNDS IN KIND	ADEQ FUND S	ADOT/OTHE R GRANT(S)	GYPA REVENU E	FY 2011 TOTAL
	SPR FUND S	SPR (LOCAL) MATCH	SPR IN KIND	PL Funds	PL (LOCAL) MATCH	PL IN KIND									
Administration & Management	235,336		58,834	329,570		19,921								6,600	650,261
Air Quality Conformity											10,000				10,000
2011-2015 TIP	6,400		1,600	11,316		684									20,000
Transportation Enhancement App. - AZ	3,200		800	5,658		342									10,000
Transportation Enhancement App. - CA	560		140	1,697		103									2,500
Intelligent Trans. Systems (ITS)	640		160	1,133		68									2,001
Goods/Freight Planning	2,400		600	4,715		285									8,000
Public Information Program	560		140	1,697		103									2,500
Cross Border Planning	320		80	660		40									1,100
HPMS	2,400		600	4,244		257									7,500
Transportation Coordination	3,360		840	7,544		456									12,200
Regional Transportation Plan	1,120		280	3,395		205									5,000
Review/Update Socio-Econ. File	160		40	283		17									500
Management Systems	160		40	283		17									500
STP Flex Funds/Capital							439,085		26,199						465,284
Transit Planning 5303								42,897	10,724						53,621
Transit Operations 5307								2,216,917	528,655	416,720	300,000				3,462,292
ASH Planning															0
Port Planning	1,960		490	3,961		239									6,650
Coordination w/ADOT Studies	3,200		800	6,601		399									11,000
Traffic Count Program	26,144		6,536	48,093		2,907									83,680
Traffic Count Equipment	4,000		1,000	6,601		399									12,000
Traffic Engin./Planning Assistance															0
Traffic Safety	1,280		320	2,075		125									3,800
GIS/Transportation Planning	1,120		280	1,792		108									3,300

Special Activities/Traffic Signalization	960		240	3,583		217									5,000
Federal/State/Local Legislation	3,760		940	9,241		559									14,500
Small Community Assistance	2,960		740	6,884		416									11,000
911 Contract Agent/Coordination	560		140	1,697		103									2,500
Traffic Signalization	2,020		505	2,994		181									5,700
Safe Routes to School													35,000		35,000
<b>TOTAL</b>	<b>304,580</b>	<b>0</b>	<b>76,145</b>	<b>465,717</b>	<b>0</b>	<b>19,921</b>	<b>439,085</b>	<b>2,259,814</b>	<b>565,578</b>	<b>416,720</b>	<b>300,000</b>	<b>10,000</b>	<b>35,000</b>	<b>6,600</b>	<b>4,907,389</b>

**TABLE 3: FY11 YMPO OPERATING COSTS BY ELEMENT**

TASK	WORK ELEMENT	EXPENSES			TOTAL DIRECT COSTS
		Salaries & Benefits	Direct Expenses	Other	
I.	ADMINISTRATION	\$363,590	\$286,671		\$650,261
II.	DATA COLLECTION / AIR QUALITY	\$91,000	\$30,200		\$121,200
III.	TRANSPORTATION IMPROVEMENT PROGRAM	\$20,000	\$2,400		\$22,400
IV.	LONG RANGE TRANSPORTATION PLAN	\$5,000	\$0		\$5,000
V.	SPECIAL PROJECT PLANNING	\$34,500	\$21,747		\$56,247
VI.	REGIONAL PLANNING	\$31,250	\$23,833		\$55,083
VII.	PUBLIC PARTICIPATION PLAN	\$5,000	\$5,000		\$10,000
VIII.	PUBLIC TRANSPORTATION	\$66,300	\$3,459,592		\$3,525,892
IX.	ENVIRONMENTAL OVERVIEW	\$6,000	\$0		\$6,000
X.	CAPITAL EXPENDITURES		\$465,284		465,284
<b>TOTAL</b>		<b>\$622,640</b>	<b>\$4,294,727</b>		<b>\$4,917,367</b>

**TABLE 4: FY11 YMPO DIRECT EXPENSE BY WORK ELEMENT**

TASK	WORK ELEMENT	EXPENSES						TOTAL
		Travel	M & O	Capital Expenditures	Admin & Management	Technology	Membership	
I.	ADMINISTRATION	\$20,000	\$68,171		\$167,500	\$22,000	\$9,000	\$286,671
II.	DATA COLLECTION / AIR QUALITY	\$ 5,000	\$7,500		\$14,500	\$3,200	\$0	\$30,200
III.	TRANSPORTATION IMPROVEMENT PROGRAM	\$400	\$600		\$1,400	\$0	\$0	\$2,400
IV.	LONG RANGE TRANSPORTATION PLAN	\$0	\$0		\$0	\$0	\$0	\$0
V.	SPECIAL PROJECT PLANNING	\$1,400	\$2,200		\$16,947	\$1,200	\$0	\$21,747
VI.	REGIONAL PLANNING	\$2,350	\$8,603		\$9,160	\$3,120	\$600	\$23,833
VII.	PUBLIC PARTICIPATION PLAN	\$0	\$2,500		\$2,500	\$0	\$0	\$5,000
VIII.	PUBLIC TRANSPORTATION	\$500	3,143,092		316,000	\$0	\$0	\$3,459,592
IX.	ENVIRONMENTAL OVERVIEW							
X.	CAPITAL EXPENDITURES			\$465,284				\$465,284
<b>TOTAL</b>		<b>\$30,000</b>	<b>\$3,232,666</b>	<b>\$465,284</b>	<b>\$528,007</b>	<b>\$29,520</b>	<b>\$9,600</b>	<b>\$4,294,727</b>

## **Chapter IV**

### **MPO WORK ELEMENTS**

The YMPO Work Elements Section consists of descriptions of the major work products and tasks the MPO proposes to undertake. It is not intended for the examples listed here to be all inclusive or that the work element sections are named exactly as shown below. Additional work elements related to transit, energy, livability and greenhouse gases, Title VI, and air quality should be included when applicable.

#### **I. Administration**

The administration section describes task functions required to manage the transportation planning process on a continual basis including program administration, development, review and reporting, anticipated staff development and an annual audit as required by **23 CFR 420.121(c)**. The annual audit shall be performed in accordance with **49 CFR 18.26, and OMB Circular A133**.

#### **II. Data Collection**

Maintain a current inventory of data to support transportation planning and facility/system design. Monitor congestion and changes in travel patterns in the region. The following information should be part of the Task Sheet for Data Collection:

##### **Highway Performance Monitoring System (HPMS) Data**

1. Collect the following data for all universe road and street section records in the HPMS database that are functionally classified above local;
  - Name of road and beginning and ending termini;
  - Jurisdiction responsible for ownership;
  - Jurisdiction responsible for maintenance;
  - Facility type (one-way/two-way road or street);
  - Section length (mileage);
  - Number of through lanes;
  - Type of surface;
  - Raw 24 hour traffic counts, factored average annual daily traffic (AADT) volumes, or AADT volume estimates. Traffic counts should be collected on every section in a three year cycle. If reporting raw traffic figures the month and date should be reported to.
2. For each member agency, update the following data for all roads and street records in the HPMS database that are functionally classified as Local.
  - Aggregate length in miles;
  - AADT Volume Range;
  - Type of surface, Paved or Unpaved.
3. Collect supplementary data items to update all sample section records in the HPMS database annually, as specified by the ADOT Data Management and Analysis Section.

4. Ensure all HPMS data is input into the HPMS Internet System for ADOT review:
  - The HPMS Internet System is a web-based application that provides a venue for which statewide member agencies will update and submit their HPMS data to ADOT through each respective COG/MPO office.
5. Coordinate with the ADOT Data Management and Analysis Section to receive and present training on data collection for local jurisdictions, by January of each year.
6. Notify ADOT GIS Section when modifications are suggested or needed to universe or sample section records as a result of project completions or other capital improvements.
7. Submit all required data listed above to the ADOT Data Management and Analysis Section by March 15. Adhere to other data element deadlines as specified by the ADOT Data Management and Analysis.
8. Maintain the computer hardware and software necessary to carry out this Work Element, as approved by ADOT and FHWA.

**Functional Classification:**

Maintain a current inventory of the COG/MPO region's functional classification of roadways and urban boundaries, according to federal regulations and state procedures.

1. Create and/or maintain an inventory of basic centerline data for federally functionally classified roads (collector and above classifications) over a three-year cycle, and update the inventory annually. Submit all data to the ADOT Data Management and Analysis/GIS Section.
2. Process proposed changes in classification through the ADOT Regional Planner and ADOT Data Management and Analysis/GIS Section. Based on roadway classification, verify that projects identified for the TIP are eligible for federal funding.

**Air Quality Standards:**

1. Coordinate with ADOT Data Management and Analysis/Air Quality staff to comply with requirements regarding nonattainment areas that do not meet the National Ambient Air Quality Standards. All regionally significant projects with a classification of minor arterial and above and some transit projects may require an air quality conformity analysis.
2. ADOT staff will provide guidance on the appropriate methodology and processes.

**Data for Population Projections and Estimates:**

Ensure that population data from the MPO region is collected according to requirements of the Arizona Department of Commerce.

1. Actively participate in the Department of Commerce Council for Technical Solutions and Arizona Futures Commission.
2. Work with local jurisdictions to ensure that data required for the preparation of population estimates and projections are collected and submitted to the Department of Commerce by the prescribed due date.

**III. Transportation Improvement Program (TIP)**

Each MPO, in cooperation with the State and its public transit operators will prepare and update a TIP no less than once every four years. The TIP shall include all projects requiring FHWA and FTA approval; include a priority list of projects to be carried out in the first four (4) years; identify each project or phase; identify carry-forward funding, identifying funding source(s), and be financially constrained. FTA funded projects shall include the FTA line item identification. The TIP development process must provide a reasonable opportunity for public comment. Highway and transit projects must be selected in accordance with the specific funding programs.

**IV. Long-Range Transportation Plan (LRTP)**

Title 23 CFR 450, Subpart C, addresses metropolitan planning requirements. Each MPO must update the Long-range Transportation Plan (LRTP) every 4 years in air quality non-attainment or maintenance areas, or every 5 years in air quality attainment areas. The LRTP must: cover at least a 20-year planning horizon, include long-range and short-range strategies that lead to an integrated intermodal plan; include a financial plan that compares estimated revenues with costs of construction, maintenance, capital purchases and operations; consider the planning factors, and provide an opportunity for public participation.

**V. Special Project Planning**

This Work Element will cover all projects that do not fit into the elements listed here.

**VI. Regional Planning**

MPOs should undertake various regional, corridor, and sub-area planning studies within the region in consultation with the state, local, and transit operators in an effort to integrate land use planning with MPO's transportation planning process to ensure the successful implementation of the MPO's Long-Range Transportation Plan.

## **VII. Public Participation Plan (PPP)**

Federal legislation requires MPOs to include provisions in the planning process to ensure the involvement of the public in the development of transportation plans and programs including the 23-year Long-Range Transportation Plan, the 4-year Transportation Improvement Program, and the annual Work Program. The PPP shall require that members of the public are given at least seven (7) days to review and comment on the draft work program. Following that review period, at least one Public Meeting will be held prior to the adoption of the work program. The MPO will use local and regional newspapers to notify the public of the seven day review period and date, times, and location of the public meeting. Copies of the draft WP will be posted on the MPOs website.

## **VIII. Public Transportation Planning**

The MPO will develop a transportation plan for its metropolitan planning area every 4 years and update appropriately taking into consideration projects and strategies that will:

- Support economic vitality;
- Increase the safety of the transportation system;
- Increase accessibility and mobility;
- Protect and enhance the environment, promote energy conservation, improve the quality of life, and promote local planned growth;
- Enhance the integration and connectivity of the transportation system;
- Promote efficient system management and operation;
- Emphasize the preservation of the exiting transportation system.

The MPO will provide increased emphasis on issues related to alternative modes and regional inter-modal connectivity including but not limited to:

- Local bus, express bus, and regional transit services;
- Pedestrian and bicyclist facilities/network;
- Commercial freight movers (truck, rail, and air);
- Connections between modes of travel;
- Maintaining the system in a state of good repair.

## **IX. Environmental Overview**

On June 16, 2009, EPA joined with the U.S. Department of Housing and Urban Development (HUD) and the U.S. Department of Transportation (DOT) to help improve access to affordable housing, more transportation options, and lower transportation costs while protecting the environment in communities nationwide. Through a set of guiding livability principles and a partnering agreement that will guide the agencies efforts, this partnership will coordinate federal housing, transportation, and other infrastructure investments to protect the environment, promote equitable development, and help to address the challenges of climate change.

## **Livability Principles**

**Provide more transportation choices.** Develop safe, reliable, and economical transportation choices to decrease household transportation costs, reduce our nation's dependence on foreign oil, improve air quality, reduce greenhouse gas emissions, and promote public health.

**Promote equitable, affordable housing.** Expand location- and energy-efficient housing choices for people of all ages, incomes, races, and ethnicities to increase mobility and lower the combined cost of housing and transportation.

**Enhance economic competitiveness.** Improve economic competitiveness through reliable and timely access to employment centers, educational opportunities, services and other basic needs by workers, as well as expanded business access to markets.

**Support existing communities.** Target federal funding toward existing communities—through strategies like transit oriented, mixed-use development, and land recycling—to increase community revitalization and the efficiency of public works investments and safeguard rural landscapes.

**Coordinate and leverage federal policies and investment.** Align federal policies and funding to remove barriers to collaboration, leverage funding, and increase the accountability and effectiveness of all levels of government to plan for future growth, including making smart energy choices such as locally generated renewable energy

**Value communities and neighborhoods.** Enhance the unique characteristics of all communities by investing in healthy, safe, and walkable neighborhoods—rural, urban, or suburban.

## **X. Capital Expenditures**

FHWA will, on a case-by-case basis, allow MPOs to purchase equipment as a direct expense with PL funds. Equipment is defined as any tangible, nonexpendable personal property having a useful life of more than one year and an acquisition cost of greater than \$5,000 or more per unit. Approval by the FHWA and ADOT is not required for equipment costs under \$5,000. However, these items should be programmed and itemized in the applicable WP tasks along with the associated local match. All proposed equipment purchases must comply with **49 CFR 18.32 and 18.33**, and the Federal Office of Management and Budget **Circular A-87**, Cost Principles for State, Local and Indian Tribal Governments. As well as, ADOT policy **FIN-11.08** Federal Property Management Standards.

# **CHAPTER V TASK SHEETS**

## T-100 Administration & Management

### Purpose

Administer the MPO and its work program in a manner that:

1. Manage, plan, and direct the Cooperative, Comprehensive, and Continuing (3C) Transportation Planning Program.

### FY 2011 Accomplishments

This is a continuing work activity.

### FY 2011 Activities

- Planning/supervision/coordination to accomplish the FY 2011 Unified Planning Work Program.
- Work with Technical Advisory Committee, Executive Board, Chamber Transportation Committee, Greater Yuma Port Authority (GYPA), Greater Yuma Economic Development Corporation (GYEDC), and state and federal agencies.
- Preparation of the Work Program and Budget, progress reports, and billing/accounting functions.
- Secretarial and related office duties.
- Functions necessary for YMPO office lease, maintenance, upkeep, and billing.
- Travel expenses and office supplies.
- Preparation of grant applications.
- Legal reviews/opinions/input.
- Audit.

### End Products

- Direction/Management of the YMPO.
- Unified Planning Work Program and Budget.
- Record of revenues, expenditures, and progress reports.
- Audit; legal reviews/input.
- Contracts with ADOT, FHWA, FTA, ADEQ.
- Billings to funding sources, positive cash flow.
- Offices for conducting YMPO planning and programming activities.
- Grant application(s) to federal agency(ies).

### T-100 Administration & Management Budget

AGENCY	FHWA						FTA			TOTAL
	PL		SPR-ADOT		SPR-MPO		Section 5303			
	Federal	Local	Federal	State	Federal	Local	Federal	State	Local	
MPO	\$310,362	\$17,691	\$0.00	\$0.00	\$263,007	\$52,601	\$	\$	\$	643,661
GYPA										6,600
<b>Total</b>										<b>\$650,261</b>

**Local Match Sources**

\$ 75,214.00 provided by Local Entity contributions and through in-kind contributions from YMPO Technical Advisory Committee to match FHWA PL and SPR funds;

**Responsible Parties**

- All YMPO employees.

## T-200 Air Quality Conformity

### Purpose

Work with ADEQ to monitor implementation of the Yuma Area PM<sub>10</sub> Maintenance Plan, and develop the annual Air Quality Conformity Assessment.

### FY 2011 Accomplishments

This is a continuing work activity.

### FY 2011 Activities

- Continue to work with the Arizona Department of Environmental Quality (ADEQ), ADOT, Federal agencies, Irrigation Districts and local agencies on implementation of the SIP and re-designation of Yuma PM<sub>10</sub> nonattainment area to that of a maintenance area.
- Maintain coordination with state and federal officials regarding air quality laws, regulations, and planning processes and techniques.
- Prepare the 2011 Air Quality Conformity Analysis for the 2010-2033 Regional Transportation Plan (RTP) and 2011-2016 Transportation Improvement Program (TIP).
- Assist Arizona Department of Environmental Quality in developing a maintenance plan for the Yuma area.

### End Products

- Current status of air quality planning laws and regulations regarding PM<sub>10</sub>, and the FY 2011 Conformity Analysis report.
- Conformity Procedures.
- Reports to TAC and Executive Board on Air Quality needs and requirements.
- 2011 Air Quality PM<sub>10</sub> Conformity Certification from FHWA and FTA.
- Yuma Area PM<sub>10</sub> Maintenance Plan.

### T-200 Air Quality Conformity Budget

AGENCY	FHWA						FTA			TOTAL
	PL		SPR-ADOT		SPR-MPO		Section 5303			
	Federal	Local	Federal	State	Federal	Local	Federal	State	Local	
MPO							\$	\$	\$	
ADEQ										10,000
<b>Total</b>										<b>\$10,000</b>

### Local Match Sources

- None.

### Technology Purchases

- None.

### Consultant Activities

- \$10,000 for Air Quality Conformity Analysis.

### Responsible Parties

- Executive Director / Senior Planner

## T-300 Transportation Improvement Program

### Purpose

- Adopt 2011-2016 TIP; implement loop study for metro area of Yuma County;
- Obtain, review and prioritize FTA/ADOT Section 5310, 5311, 5316, and 5317 applications;
- American Recovery & Reinvestment Act of 2009 (ARRA);
- And assist local agencies with the implementation of the adopted Regional Transportation Plan.

### FY 2011 Accomplishments

This is a continuing work activity.

### FY 2011 Activities

- Include in the TIP any approved Transportation Enhancement Project(s).
- Review TIP to determine progress made toward implementation.
- Work with local agencies and ADOT to update the 2011- 2016 TIP, including FTA Sections 5307 and 5310 Programs, ARRA funding and Bureau of Indian Affairs (BIA) projects in Yuma County.
- Compare programmed projects with the adopted Regional Transportation Plan.
- Seek public input on TIP amendments. (*Note: Conformity Analysis is located in Regional Transportation Plan, TIP, and Yuma PM<sub>10</sub> Nonattainment Area State Implementation Plan covered under Work Task No. T-200*).
- Assure that updated TIP conforms to PM<sub>10</sub> State Implementation Plan and Yuma Maintenance Plan.
- Obtain intergovernmental review of TIP Annual Element.
- Communicate local priorities to ADOT District Engineer, ADOT Priority Planning Advisory Committee (PPAC), and State Transportation Board. (Involves preparation and delivery of presentations).

### End Products

- 2011-2016 Transportation Improvement Program with 2011 Annual Element.
- Prioritized FTA/ADOT Section 5310, 5311, 5316, and 5317 Applications/projects, Section 5307 grant applications and ARRA funding.
- Transportation Enhancement Project(s) approved in Yuma County.
- Certification of the YMPO Transportation Planning Process.

### T-300 2011 – 2016 Transportation Improvement Program Budget

AGENCY	FHWA						FTA			TOTAL
	PL		SPR-ADOT		SPR-MPO		Section 5303			
	Federal	Local	Federal	State	Federal	Local	Federal	State	Local	
MPO	\$11,316	\$684			\$6,400	\$1,600	\$	\$	\$	20,000
<b>Total</b>										<b>\$20,000</b>

**Local Match Sources**

- \$2,284 in local match provided by entity contributions and in kind match from YMPO Technical Advisory Committee.

**Technology Purchases**

- None.

**Consultant Activities**

- None.

**Responsible Parties**

- Senior Transportation Planner assisted by Transportation Planner I

## T-302 Transportation Enhancement Applications—Arizona

### Purpose

To Coordinate any Transportation Enhancement Applications (TEA) with the Regional Transportation Plan

- Encourage their approval, as appropriate.
- And to serve on the Arizona Transportation Enhancement Review Committee, as requested by ADOT.

### FY 2011 Accomplishments

This is a continuing work activity.

### FY 2011 Activities

- Solicit project applications from eligible applicants when ADOT indicates a new round of funding is available.
- Review applications for eligibility, conformance to consistency of the purpose of the *Regional Transportation Plan*, and submit them to the State Transportation Board.
- Include all approved Transportation Enhancement projects in the adopted Transportation Improvement Program.

### End Products

- Approved Transportation Enhancement Projects in the YMPO area.

### T-302 Transportation Enhancement Apps AZ Budget

	FHWA						FTA			
	PL		SPR-ADOT		SPR-MPO		Section 5303			
	AGENCY	Federal	Local	Federal	State	Federal	Local	Federal	State	
MPO	\$5,658	\$342			\$3,200	\$800	\$	\$	\$	10,000
<b>Total</b>										<b>\$10,000</b>

### Local Match Sources

- \$1,142 in local match provided by entity contributions and in kind match from YMPO Technical Advisory Committee.

### Technology Purchases

- None.

### Consultant Activities

- None.

### Responsible Parties

- Executive Director and Data Management Supervisor

## T-303 Transportation Enhancement Applications—CA

### Purpose

To monitor CalTrans Transportation Enhancement Process and Submit YMPO Enhancement project(s) when appropriate.

### FY 2011 Accomplishments

- This is a continuing work activity.

### FY 2011 Activities

- To include Quechan Indian Tribe and California DOT in YMPO area projects

### End Products

- Approved California TEA projects in the YMPO area.

### T-303 Transportation Enhancement Apps CA Budget

	FHWA						FTA			
	PL		SPR-ADOT		SPR-MPO		Section 5303			
	AGENCY	Federal	Local	Federal	State	Federal	Local	Federal	State	
MPO	\$1,697	\$103			\$560	\$140	\$	\$	\$	\$2,500
<b>Total</b>										<b>\$2,500</b>

### Local Match Sources

- \$243 in local match provided by entity contributions and in kind match from YMPO Technical Advisory Committee.

### Technology Purchases

- None.

### Consultant Activities

- None.

### Responsible Parties

- Executive Director and Data Management Supervisor

## T-304 Intelligent Transportation Systems (ITS)

### Purpose

To incorporate ITS technology and methodologies into the YMPO transportation planning program.

- Including, as appropriate, the Plan, Program, and Air Quality Conformity Analysis.

### FY 2011 Accomplishments

This is a continuing work activity.

### FY 2011 Activities

- Research and study about ITS technology and its uses (elsewhere), and determine its potential uses in the YMPO area.
- Participate in Federal programs to learn about ITS applications in other areas.

### End Products

Updated information and knowledge, by YMPO members, about ITS technology, applications, and possible uses in the YMPO area.

### T-304 Intelligent Transportation Systems Budget

AGENCY	FHWA						FTA			TOTAL
	PL		SPR-ADOT		SPR-MPO		Section 5303			
	Federal	Local	Federal	State	Federal	Local	Federal	State	Local	
MPO	\$1,131	\$69			\$640	\$160	\$	\$	\$	\$2,000
<b>Total</b>										<b>\$2,000</b>

### Local Match Sources

- \$229 in local match provided by entity contributions and in kind match from YMPO Technical Advisory Committee.

### Technology Purchases

- None.

### Consultant Activities

- None.

### Responsible Parties

- Senior Transportation Planner and Data Management Supervisor

## T-305 Goods/Freight Planning

### Purpose

Recognize the needs of goods and freight movement's in/out/through the YMPO area and plan for improvements in the YMPO Transportation Planning Program.

### FY 2011 Accomplishments

This is a continuing work activity.

### FY 2011 Activities

- Participate in Trade Corridor planning process.
- Work with the Yuma Chamber of Commerce Transportation Committee.
- Study evolving methods regarding planning, forecasting, and meeting needs of goods/freight shippers and carriers.
- Consider the processes described in the Bureau of Transportation Statistics Freight Planning Manual for use in the YMPO area.
- Begin consideration for an updated goods/freight plan for the YMPO region.
- Join JPAC Freight study.
- Rail Planning
- Bi-National Corridor Study

### End Products

- Incorporation of needs of Goods/Freight Shippers and Carriers in the Regional Transportation Plan.
- Joint Freight study with MAG, PAG, and CAAG

### T-305 Goods / Freight Planning Budget

AGENCY	FHWA						FTA			TOTAL
	PL		SPR-ADOT		SPR-MPO		Section 5303			
	Federal	Local	Federal	State	Federal	Local	Federal	State	Local	
MPO	\$4715	\$285			\$2,400	\$600	\$	\$	\$	\$8,000
<b>Total</b>										<b>\$8,000</b>

### Local Match Sources

- \$885 in local match provided by entity contributions and in kind match from YMPO Technical Advisory Committee.

### Technology Purchases

- None.

### Consultant Activities

- None.

### Responsible Parties

- Executive Director and Senior Transportation Planner

## T-306 Public Information Program

### Purpose

Communicate with the media, public, and the staffs and officials of member jurisdictions about on-going, planned, or proposed projects with which the YMPO is involved.

### FY 2011 Accomplishments

This is a continuing work activity.

### FY 2011 Activities

- YMPO will take an active role to seek public input on projects being planned and implemented.
- Make YMPO public documents available on the YMPO Website.
- YMPO will meet with its seven Member Agencies, state and federal agencies, Imperial County, California, the Yuma County Chamber of Commerce, the Greater Yuma Economic Development Corporation, and media to identify issues and to prepare presentations, as necessary.
- YMPO staff meets with local civic and community groups, as necessary, to explain issues and projects and to seek input.
- YMPO meets monthly with Yuma County Chamber of Commerce Transportation Committee.

### End Products

- Effective public information program.
- Informed citizens and public officials about transportation goals, needs, and projects.
- Citizen/public/private input on Regional Transportation Plan, Transportation Improvement Program, and Air Quality Conformity.

### T-306 Public Information Program Budget

AGENCY	FHWA						FTA			TOTAL
	PL		SPR-ADOT		SPR-MPO		Section 5303			
	Federal	Local	Federal	State	Federal	Local	Federal	State	Local	
MPO	\$1697	\$103			\$560	\$140	\$	\$	\$	\$2,500
<b>Total</b>										<b>\$2,500</b>

### Local Match Sources

- \$243 in local match provided by entity contributions and in kind match from YMPO Technical Advisory Committee.

### Technology Purchases

- None.

### Consultant Activities

- None.

### Responsible Parties

- Executive Director and all YMPO staff.

## T-307 Cross Border/Trade Corridor Planning

### Purpose

- Continue, and increase transportation planning, traffic planning/engineering, rail planning and trade corridor planning with Sonora, Mexico.
- Assure joint coordination of mutual cross-border mobility, lifestyle, and economic interests.

### FY 2011 Accomplishments

This is a continuing work activity.

### FY 2011 Activities

- Communicate and participate with planning activities of U.S./Mexico Bi-National Bridges and Borders Conference, Arizona-Mexico Commission, Rio Colorado Commission, Greater Yuma Port Authority, Border Trade Alliance, Border MPO Groups and other related groups, as necessary.
- Establish working relationships with citizens, technical staff, and elected officials in Sonora, Mexico regarding transportation planning and implementation programs.

### End Products (Schedule)

- YMPO inputs to the above listed groups, as necessary, to assure coordination of YMPO's Regional Transportation Plan (T-401), Transportation Improvement Program (T-300), and Air Quality Conformity Analyses (T-310).
- Working relationships regarding transportation issues with citizens and officials in Sonora, Mexico and trans-border shippers and other interested groups.

### T-307 Cross Border Planning Budget

	FHWA						FTA			
	PL		SPR-ADOT		SPR-MPO		Section 5303			
	AGENCY	Federal	Local	Federal	State	Federal	Local	Federal	State	
MPO	\$660	\$40			\$320	\$80	\$	\$	\$	\$1,100
<b>Total</b>										<b>\$1,100</b>

### Local Match Sources

- \$120 in local match provided by entity contributions and in kind match from YMPO Technical Advisory Committee.

### Technology Purchases

- None.

### Consultant Activities

- None.

### Responsible Parties

- Executive Director, Senior Transportation Planner and Data Management Supervisor

## T-308 ADOT- Highway Performance Monitoring System

### Purpose

- Assist ADOT in collecting HPMS inventory data.
- Coordinate YMPO databases with HPMS reporting.

### FY 2011 Accomplishments

This is a continuing work activity.

### FY 2011 Activities

- Work with ADOT and FHWA to determine HPMS data needs and uses in Yuma County.
- Coordinate with local agencies to help ADOT obtain those data items not available at the YMPO.
- Provide HPMS data to ADOT.
- Review and, modify as necessary, YMPO data files to assure coordination with HPMS record keeping/databases.
- Implement a pavement roughness reading (IRI) for all arterial samples every two (2) years.

### End Products

- HPMS data for Yuma County.
- YMPO data files coordinated with HPMS databases.
- IRI readings for both wheel tracks for arterial samples.

### T-308 HPMS Budget

	FHWA						FTA			
	PL		SPR-ADOT		SPR-MPO		Section 5303			
	AGENCY	Federal	Local	Federal	State	Federal	Local	Federal	State	
MPO	\$4,243	\$257			\$2,400	\$600	\$	\$	\$	\$7,500
<b>Total</b>										<b>\$7,500</b>

### Local Match Sources

- \$857 in local match provided by entity contributions and in kind match from YMPO Technical Advisory Committee.

### Technology Purchases

- None.

### Consultant Activities

- None.

### Responsible Parties

- Data Management Supervisor

## T-309 Coordination of Transportation Services

### Purpose

Coordinate non-emergency transportation services in Yuma County.

- Develop Mobility Management program.
- To provide service in an economically efficient and effective manner to promote healthier lifestyles and quality of life for the elderly and mobility challenged.

### FY 2011 Accomplishments

This is a continuing work activity.

### FY 2011 Activities

- Explore opportunities to maximize use of public transportation facilities and services.

### End Products

- Mobility management program

### T-309 Coordination of Transportation Services Budget

AGENCY	FHWA						FTA			TOTAL
	PL		SPR-ADOT		SPR-MPO		Section 5303			
	Federal	Local	Federal	State	Federal	Local	Federal	State	Local	
MPO	\$7,544	\$456			\$3,360	\$840	\$	\$	\$	\$12,200
<b>Total</b>										<b>\$12,200</b>

### Local Match Sources

- \$1,296 in local match provided by entity contributions and in kind match from YMPO Technical Advisory Committee.

### Technology Purchases

- None.

### Consultant Activities

- None.

### Responsible Parties

- Executive Director, Mobility Management and Senior Transit Planner

## T-400 2010-2033 Regional Transportation Plan

### Purpose

Assist in the implementation of the 2010-2033 RTP per the adopted YMPO TIP and State Implementation Plan (SIP).

- Participate in San Luis I POE reconstruction.
- San Luis I and II POE regional planning study coordination.
- Make recommendations for one way couplets to move traffic South Bound.

### FY 2010 Accomplishments

This is a continuing work activity.

### FY 2011 Activities

- Coordinate YMPO RTP with ADOT State Long Range Plan.
- Conduct public input, consultation, and review process (Also see T-200).
- Assure conformance of RTP with YMPO's TIP and Air Quality standards.
- Implement the 2010-2033 Regional Transportation Plan.

### End Products

- Coordinated 2010-2033 RTP with transportation projects implemented by the State Department of Transportation, and local agencies.
- Impacts on RTP due to Census results, Area Service Highway Construction, and commercial POE construction.
- Analysis of and recommended solutions to future transportation needs.
- Adopted 2010-2033 Regional Transportation Plan.

### T-400 Regional Transportation Plan Budget

AGENCY	FHWA						FTA			TOTAL
	PL		SPR-ADOT		SPR-MPO		Section 5303			
	Federal	Local	Federal	State	Federal	Local	Federal	State	Local	
MPO	\$3,395	\$205			\$1,120	\$280	\$	\$	\$	\$5,000
<b>Total</b>										<b>\$5,000</b>

### Local Match Sources

- \$485 in local match provided by entity contributions and in kind match from YMPO Technical Advisory Committee.

### Technology Purchases

- None.

### Consultant Activities

- None.

### Responsible Parties

- Executive Director assisted by all YMPO staff.

## T-401 Review/Update Socio-Economic and Travel Files

### **Purpose**

Continue to monitor and update socio-economic data files for impacts on the 2010-2033 Regional Transportation Plan.

### **FY 2010 Accomplishments**

This is a continuing work activity.

### **FY 2011 Activities**

- Compare current development trends to forecasts used in update of the Regional Transportation Plan.
- Coordinate with local agencies on existing/approved General Plans, Land Use Plans, Transportation Plans, and Capital Improvement Programs; and the Arizona Department Economic Security POPTAC (including 2010 Census) for population estimates and forecasts.
- Compile information on the socio-economic impacts of the Somerton, San Luis, and Wellton General Plans, and the Joint City-County Land Use Plan, City of Yuma's Major Street Plan, and agencies (required) year 2006 & 2007 City of Yuma General Plan Updates. YMPO will prepare data files necessary in the Transportation Forecasting Model.

### **End Products**

- Zonal socio-economic files and trip files necessary for preparation of 2010-2033 Regional Transportation Plan.
- Coordinated YMPO Member / Agency agreement of inputs for 2033 countywide forecasts.

### **T-401 Regional Update Socio-Economic and Travel Files Budget**

AGENCY	FHWA						FTA			TOTAL
	PL		SPR-ADOT		SPR-MPO		Section 5303			
	Federal	Local	Federal	State	Federal	Local	Federal	State	Local	
MPO	\$283	\$17			\$160	\$40	\$	\$	\$	\$500
<b>Total</b>										<b>\$500</b>

### **Local Match Sources**

- \$57 in local match provided by entity contributions and in kind match from YMPO Technical Advisory Committee.

### **Technology Purchases**

- None.

### **Consultant Activities**

- None.

### **Responsible Parties**

- Executive Director, Senior Transit Planner.

## T-403.1 Work Element XV: Transit Planning

### Purpose

To assure that transit service is considered as a viable mode in the Regional Transportation Plan.

- Route Study to improve efficiency and headway
- Mobility Management Plan

### FY 2011 Accomplishments

This is a continuing work activity.

### FY 2011 Activities

- Continue to work with local agencies, citizens, and the Federal Transit Administration on the provision of transit in the Yuma area using FTA funding allocations. This includes information on availability of FTA appropriations; grant applications, and use of those monies.
- Preparation of an FTA Section 5307 grant application.
- Implement the recommendations of the transit element in the 2010-2033 Regional Transportation Plan, including routes, capital and operating expenses and funding sources.
- Work with Arizona members of the United States Congress to secure FTA Section 5309 funding for capital purchases.
- Begin the development of a Yuma County Transit Authority.

### End Products

- Consideration of transit as a viable travel mode in the Regional Transportation Plan.
- Plan for use of and administer FTA funds.
- Route study.
- Mobility Management Plan.

### T-403.1 Transit Planning Budget

AGENCY	FHWA						FTA			TOTAL
	PL		SPR-ADOT		SPR-MPO		Section 5303			
	Federal	Local	Federal	State	Federal	Local	Federal	State	Local	
MPO							\$53,000	\$	\$10,600	\$63,600
<b>Total</b>										<b>\$63,600</b>

### Local Match Sources

- \$10,600 in local match provided by entity contributions and in kind match from Technical Advisory Committee and advertising.

### Technology Purchases

- None.

### Consultant Activities

- None.

### Responsible Parties

- Executive Director, Senior Transit Planner, Mobility Manager and Transportation Planner I

## T-403.2 Transit Implementation

### Purpose

Continue to provide and evaluate the need for transit service in the Yuma Region.



### FY 2010 Accomplishments

This is a continuing work activity.

### FY 2011 Activities

- Contract with transit providers for a demand response and fixed route transit service in the YMPO area.

### End Products

- Demand response and fixed route transit service in the YMPO area.
- Reports evaluating the ridership of transit services.

### T-403.2 Transit Planning Budget

AGENCY	FHWA						FTA			TOTAL
	PL		SPR-ADOT		SPR-MPO		Section 5307			
	Federal	Local	Federal	State	Federal	Local	Federal	State	Local	
FTA/YMPO							\$2,216,917	\$	\$	\$2,216,917
Entity Transit Match									\$528,655	\$528,655
In-Kind Match									\$716,720	\$716,720
<b>Total</b>										<b>\$3,462,292</b>

### Local Match Sources

- \$1,245,375 in local match provided by entity contributions and in kind match from Technical Advisory Committee, advertising cash and advertising in kind.

### Technology Purchases

- None.

### Consultant Activities

- None.

### Responsible Parties

- Mobility Manager , Senior Transit Planner

## T-404.2 Port of Entry Planning

### Purpose

Port of Entry Planning.

- Coordinate with the City of San Luis Arizona, GYPA, GSA, ADOT, Union Pacific, City of San Luis Rio Colorado Mexico, BLM on the reconstruction of San Luis POE I.

### FY 2011 Accomplishments

This is a continuing work activity.

### FY 2011 Activities

- Assist the Greater Yuma Port Authority supporting the new commercial Port of Entry at San Luis II.
- Monitor the use of Section 1118 funds to construct a truck route in San Luis, Arizona.
- Participate in the general planning related to the development of a Port of Entry at Andrade, California.

### End Products

- Identification of primary routes in the RTP and TIP to facilitate Federal and state funding in support of the design/construction of such routes.
- Continued facilitation of grant funding for San Luis II Port of Entry design.

### T-404.2 Port of Entry Planning Budget

AGENCY	FHWA						FTA			TOTAL
	PL		SPR-ADOT		SPR-MPO		Section 5303			
	Federal	Local	Federal	State	Federal	Local	Federal	State	Local	
MPO	\$3,960	\$240			\$1,960	\$490	\$	\$	\$	\$6,650
<b>Total</b>										<b>\$6,650</b>

### Local Match Sources

- \$730 in local match provided by entity contributions and in kind match from Technical Advisory Committee.

### Technology Purchases

- None.

### Consultant Activities

- None.

### Responsible Parties

- Executive Director, Senior Transportation Planner and Data Management Supervisor

## T-406 Coordination with ADOT Studies

### Purpose

Coordinate with ADOT and their consultants on various traffic and transportation studies in Yuma County.

### FY 2011 Accomplishments

This is a continuing work activity.

### FY 2011 Activities

- Work with ADOT and consultants on studies in YMPO area. YMPO will provide input and liaison activities for coordination with Regional Transportation Plan, Transportation Improvement Program, and Air Quality Conformity Analysis.
- Coordinate with ADOT and other regions of the state in developing a statewide transportation plan.
- Attend and participate in public meetings regarding ADOT studies, construction program, access management plan, and state transportation plan, as necessary.
- Coordinate with ADOT and other agencies in developing the Long Range Transportation Plan.

### End Products

- Coordinated ADOT/Local Transportation Studies in Yuma County.
- Coordination in implementing the Statewide Transportation Improvement Program, 5yr. Transportation Facility Construction Program, Intermodal Plan, Corridor Plans and Project assessments.

### T-406 Coordinating with ADOT Studies Budget

AGENCY	FHWA						FTA			TOTAL
	PL		SPR-ADOT		SPR-MPO		Section 5303			
	Federal	Local	Federal	State	Federal	Local	Federal	State	Local	
MPO	\$6,600	\$400			\$3,200	\$800	\$	\$	\$	\$11,000
<b>Total</b>										<b>\$11,000</b>

### Local Match Sources

- \$1,200 in local match provided by entity contributions and in kind match from Technical Advisory Committee.

### Technology Purchases

- None.

### Consultant Activities

- None.

### Responsible Parties

- Executive Director, Senior Transportation Planner and Transportation Planner I

## T-520 Traffic Counting Program

### Purpose

Monitor Yuma County's trends in traffic volumes from year to year, including seasonal fluctuations throughout the year.

### FY 2011 Accomplishments

This is a continuing work activity.

### FY 2011 Activities

- During each quarter of the year, conduct a 24-hour traffic count at each of 196 count stations. Summarize the data and prepare the annual Traffic Count Report.
- During each month of the year, conduct a 24-hour traffic count at approximately thirteen (13) locations. This data will provide statistics on the duration of seasonal traffic peaks.
- Conduct truck classification counts at selected count sites every two years.
- Correlate YMPO Count Program with counts conducted by ADOT.
- Conduct and summarize any specific counts, as requested by member jurisdiction.
- Conduct special traffic counts at the request of member agencies.
- Incorporate additional count sites as the urban areas continue to develop.
- Conduct a series of specialized counts in support of the Union Pacific double track expansion project.

### End Products

- Coordinated, comprehensive traffic count program that regularly monitors changes in annual traffic flows, seasonal traffic fluctuations, duration of traffic peaks in Yuma County, and number/percent of trucks on major facilities.
- Annual Traffic Count Report.
- Report on the impact to the transportation system that the Union Pacific Railroad double track project will have on ADT, traffic flows, emergency services, schools, and the local and regional economy.

### T-520 Traffic Count Program Budget

AGENCY	FHWA						FTA			TOTAL
	PL		SPR-ADOT		SPR-MPO		Section 5303			
	Federal	Local	Federal	State	Federal	Local	Federal	State	Local	
MPO	\$48,093	\$2,907			\$26,144	\$6,536	\$	\$	\$	\$83,680
Total										\$83,680

### Local Match Sources

- \$9,443 in local match provided by entity contributions and in kind match from Technical Advisory Committee.

### Technology Purchases

- None.

### Consultant Activities

- None.

**Responsible Parties** Data Management Supervisor

## T-530 Traffic Count Equipment

### Purpose

Update traffic count equipment.

- Replacement of old equipment as required to assure functional count.

### FY 2011 Accomplishments

This is a continuing work activity.

### FY 2011 Activities

- Obtain replacement traffic count equipment allowing state-of-the-art technology to facilitate tasks as stated in PURPOSE.
- Resupply expendable supplies.

### End Products

- Electronic traffic counter(s), as needed.
- Additional and/or replacement counters, as needed.
- Hose tube, tape, and other supplies.

### T-530 Traffic Count Equipment Budget

AGENCY	FHWA						FTA			TOTAL
	PL		SPR-ADOT		SPR-MPO		Section 5303			
	Federal	Local	Federal	State	Federal	Local	Federal	State	Local	
MPO	\$1,414	\$86			\$400	\$100	\$	\$	\$	\$2,000
Total										\$2,000

### Local Match Sources

- \$186 in local match provided by entity contributions and in kind match from Technical Advisory Committee.

### Technology Purchases

- Purchase new traffic counters and traffic count vehicle.

### Consultant Activities

- None.

**Responsible Parties** Data Management Supervisor

## T-540 Traffic Engineering and Planning Assistance

### Purpose

Assist local agencies with traffic engineering operations and review of traffic impact of proposed developments.

### FY 2011 Accomplishments

This is a continuing work activity.

### FY 2011 Activities

- As requested, meet with city, county, town, Indian tribal staffs, and elected officials on traffic engineering needs and proposed developments.
- Determine traffic impacts and relate such to adopted Regional Transportation Plan, Transportation Improvement Program / Annual Element, and Yuma PM<sub>10</sub> State Implementation Plan.
- Present information and recommendations, as necessary.

### End Products

- Reports summarizing impacts, conclusions, and recommendations.
- Presentations, as necessary.

### T-540 Traffic Engineering and Planning Assistance Budget

	FHWA						FTA			
	PL		SPR-ADOT		SPR-MPO		Section 5303			
	Federal	Local	Federal	State	Federal	Local	Federal	State	Local	
AGENCY										TOTAL
MPO	\$0	\$0			\$0	\$0	\$	\$	\$	\$0
Total										\$0

### Local Match Sources

- \$0 in local match provided by entity contributions and in kind match from Technical Advisory Committee.

### Technology Purchases

- None.

### Consultant Activities

- None.

### Responsible Parties

- Senior Transportation Planner and Transportation Planner I

## T-560 Traffic Safety

### Purpose

Update the YMPO GIS-based accident database with the current year's accident data.

- Continue support of the Yuma County Pedestrian Safety Task Force.

### FY 2011 Accomplishments

This is a continuing work activity.

### FY 2011 Activities

- Obtain newly formatted access to the current year's data from the Arizona Department of Transportation.
- Data conversion into database with purchase of latest edition of ACCESS software.
- Provide support for the Yuma County Pedestrian Safety Task Force.

### End Products

- Report on possible high accident rate locations to member agencies, as requested.
- Safety outreach program.

### T-560 Traffic Safety Budget

AGENCY	FHWA						FTA			TOTAL
	PL		SPR-ADOT		SPR-MPO		Section 5303			
	Federal	Local	Federal	State	Federal	Local	Federal	State	Local	
MPO	\$2,075	\$125			\$1,280	\$320	\$	\$	\$	\$3,800
Total										\$3,800

### Local Match Sources

- \$445 in local match provided by entity contributions and in kind match from Technical Advisory Committee.

### Technology Purchases

- None.

### Consultant Activities

- None.

### Responsible Parties

- Senior Transportation Planner and Data Management Supervisor

## T-570 GIS/Transportation Planning

### Purpose

To assure that Geographic Information System (GIS) technology is effectively integrated and implemented into the transportation planning activities at the YMPO and, as appropriate, at the YMPO member agencies.

### FY 2011 Accomplishments

This is a continuing work activity.

### FY 2011 Activities

- The YMPO and the TAC will serve on the Arizona Geographic Information Council (AGIC). In this capacity, maintain contact with statewide GIS work and convey information to the YMPO's TAC.
- Implement GIS training & technologies into the YMPO planning process as appropriate. These may include location and analyses of Yuma County's traffic accidents from the statewide database; definition of highway section databases with dynamic segmentation; field inventories using a Global Positioning System; and integration of the traffic forecasting process with other GIS databases.

### End Products

- GIS technologies integrated into the YMPO transportation planning and traffic engineering processes.
- Identification of growth areas in relation to residential, commercial, and industrial development.

### T-570 GIS / Transportation Planning Budget

AGENCY	FHWA					FTA			TOTAL	
	PL		SPR-ADOT		SPR-MPO		Section 5303			
	Federal	Local	Federal	State	Federal	Local	Federal	State		Local
MPO	\$1,791	\$109			\$1,120	\$280	\$	\$	\$	\$3,300
Total										\$3,300

### Local Match Sources

- \$389 in local match provided by entity contributions and in kind match from Technical Advisory Committee.

### Technology Purchases

- None.

### Consultant Activities

- None.

### Responsible Parties

- Senior Transportation Planner and Data Management Supervisor

## T-600 Special Activities

### Purpose

Provide for work tasks that become necessary through FY 2011.

### FY 2011 Accomplishments

This is a continuing work activity.

### FY 2011 Activities

- Respond to desired special activities necessary funding. Approval will be sought from YMPO's Executive Board.

### End Products

- To be identified.

### T-600 Special Activities

AGENCY	FHWA					FTA			TOTAL	
	PL		SPR-ADOT		SPR-MPO		Section 5303			
	Federal	Local	Federal	State	Federal	Local	Federal	State		Local
MPO	\$3,583	\$217			\$960	\$240	\$	\$	\$	\$5,000
Total										\$5,000

### Local Match Sources

- \$457 in local match provided by entity contributions and in kind match from Technical Advisory Committee.

### Technology Purchases

- None.

### Consultant Activities

- None.

### Responsible Parties

- TBD

## T-601 Federal/State/Local Legislation

### Purpose

Conduct consultation, coordination and planning activities for transportation planning, legislative actions, and funding of projects in Yuma County. (Note: This is not a lobbying activity.)

### FY 2011 Accomplishments

This is a continuing work activity.

### FY 2011 Activities

- Provide input to local, state, and federal agencies and elected officials on local transportation needs, and possible legislation.
- Preparation of, or assist in preparation of, legislation, resolutions, or position papers regarding transportation matters.

### End Products

- Speeches, presentations, reports, and draft legislation, as necessary.
- Legislation, Resolutions, and/or Position Papers regarding transportation matters.

### T-601 Federal/State/Local/Legislation Budget

AGENCY	FHWA						FTA			TOTAL
	PL		SPR-ADOT		SPR-MPO		Section 5303			
	Federal	Local	Federal	State	Federal	Local	Federal	State	Local	
MPO	\$9,241	\$559			\$3,760	\$940	\$	\$	\$	\$14,500
Total										\$14,500

### Local Match Sources

- \$1,499 in local match provided by entity contributions and in kind match from Technical Advisory Committee.

### Technology Purchases

- None.

### Consultant Activities

- None.

### Responsible Parties

- Executive Director and all YMPO staff

## T-602 Small Community Assistance

### Purpose

Provide assistance for transportation improvements in the Cities of San Luis, Somerton, and the Town of Wellton under the (PARA) Planning Assistance for Rural Areas Program.

### FY 2011 Accomplishments

This is a continuing work activity.

### FY 2011 Activities

- Solicit input from the communities about their transportation needs.
- Prioritize needed improvements with their estimated cost.
- YMPO Executive Board approves each community transportation project(s) and authorizes expenditure of funds on a cost reimbursement basis.

### End Products

- Defined transportation improvements in each of the small communities in the YMPO area.
- Inclusion of local projects in the adopted Transportation Improvement Program.
- Formal PARA application process.

### T-602 Small Community Assistance Budget

AGENCY	FHWA						FTA			TOTAL
	PL		SPR-ADOT		SPR-MPO		Section 5303			
	Federal	Local	Federal	State	Federal	Local	Federal	State	Local	
MPO	\$6,884	\$416			\$2,960	\$740	\$	\$	\$	\$11,000
Total										\$11,000

### Local Match Sources

- \$1,156 in local match provided by entity contributions and in kind match from Technical Advisory Committee.

### Technology Purchases

- None.

### Consultant Activities

- None.

### Responsible Parties

- Data Management Supervisor

## T-603 Cash Distribution Program

### **Purpose**

Provide balance of cash funds (appropriated in FY 1993) from the YMPO Operating Trust Fund for transportation improvements.

- The YMPO Executive Board approved at its regular meeting of March 27, 2007 that a \$1,000,000 balance will be maintained in the trust fund and that any trust fund expenditures shall require Executive Board approval.

### **FY 2011 Accomplishments**

This is a continuing work activity.

### **FY 2011 Activities**

- Identification of Trust Fund use in the annual UPWP/B.

### **End Products**

- Table 6 of the UPWP/B shall indicate the current trust fund balance and any amounts budgeted for expenditures.

## T-604 9-1-1 Emergency Telephone System- Contract Agent and Emergency Planning Coordination

### Purpose

Provide coordination necessary to continue provision of 9-1-1 emergency telephone services in Yuma County, FEMA, DHS, ADOT, California, San Luis, AZ, City of Yuma, San Luis Rio Colorado, and Sonora Mexico.

- YMPO will serve as the Contract Agent with the State Department of Administration.

### FY 2011 Accomplishments

This is a continuing work activity.

### FY 2011 Activities

- Monitor contract with Qwest, by working with the 9-1-1 System Manager.
- Serve as the 9-1-1 Contract Agent.
- LEPC meetings.

### End Products

- Yuma Region Emergency Plan.
- Procedures/agreements with Arizona State Department of Administration to provide for operation of a 9-1-1 system/DHS/FEMA/Cities and towns, California, San Luis, Arizona and San Luis, Rio Colorado Mexico.
- 9-1-1 System operational in Yuma County

### T-604 9-1-1 Emergency Telephone System – Contract Agent and Coordination Budget

AGENCY	FHWA						FTA			TOTAL
	PL		SPR-ADOT		SPR-MPO		Section 5303			
	Federal	Local	Federal	State	Federal	Local	Federal	State	Local	
MPO	\$1,697	\$103			\$560	\$140	\$	\$	\$	\$2,500
Total										\$2,500

### Local Match Sources

- \$243 in local match provided by entity contributions and in kind match from Technical Advisory Committee.

### Technology Purchases

- None.

### Consultant Activities

- None.

### Responsible Parties

- Executive Director, Senior Transportation Planner and Transportation Planner I