

**Yuma Metropolitan Planning Organization**  
***“Local Governments and Citizens Working Together”***

**EXECUTIVE BOARD MEETING**  
**MINUTES**  
**October 28, 2010**

**MEMBERS**

**PRESENT:** Supervisor Casey Prochaska, Yuma County, Chair  
Mayor Martin Porchas, City of Somerton  
Mayor James Deermer, Town of Wellton  
Supervisor Greg Ferguson, Yuma County  
Council Member Paul Johnson, City of Yuma  
Mayor Al Krieger, City of Yuma  
Council Member Cody Beeson, City of Yuma  
Paul Soto, Cocopah Indian Tribe  
Michael Jones, ADOT

**MEMBERS**

**ABSENT:** Council Member Africa Carrasco, City of San Luis

**OTHERS**

**PRESENT:** Charlene FitzGerald, YMPO  
Shelly Kreger, YMPO  
Charles Gutierrez, YMPO  
Paul Patane, YMPO  
Norma Lekan, YMPO  
Dunbar Norton  
EmaLea Shoop  
Lucy Shipp  
Nathan Banks, FHWA  
Georgi Ann Jasenovec, FHWA  
Scott Omer, ADOT  
Rodney Rinehart, Town of Wellton  
Gaby Gonzalez, ADOT  
Kathy Boyle, ADOT  
Wayne Benesch, Legal Counsel

## **I. CALL TO ORDER**

Chair Casey Prochaska called the meeting to order at 1:300 p.m. followed by the pledge of allegiance led by Mayor Martin Porchas.

## **II. CALL TO THE PUBLIC**

No response.

## **III. INTRODUCTION OF NEW ADOT PIO, GABY GONZALEZ**

Kathy Boyle introduced Gaby Gonzalez, the new Public Information Officer for ADOT, and gave a brief biography on Ms. Gonzalez as well.

## **IV. MPO 101**

Scott Omer of ADOT and Nathan Banks of FHWA were introduced, as well as Georgi Jasenovic of FHWA. Mr. Banks distributed some hand-outs and gave an executive overview of MPO processes.

## **V. MINUTES OF THE JULY 29, 2010 AND SEPTEMBER 30, 2010 MEETINGS**

**MOTION:** Greg Ferguson moved to approve the July 29, 2010 minutes.

**SECOND:** Jim Deermer.

**DISCUSSION:** Paul Johnson stated that the discussion on the July 29<sup>th</sup> meeting minutes was not the same as what was on the recording, therefore he requested changes, and read them aloud.

**MOTION:** Paul Johnson made a motion to approve the verbatim minutes of the July 29, 2010 meeting.

**SECOND:** Cody Beeson.

**ACTION:** Motion carried.

**MOTION:** Greg Ferguson moved to approve the September 30, 2010 minutes as presented.

**SECOND:** Cody Beeson.

**ACTION:** Motion carried.

## **VI. 2007-2011 TIP AMENDMENT**

Charlene FitzGerald asked that this be brought back to the Executive Board at the December meeting because another amendment has to be done and some adjustments need to be made.

**MOTION:** Greg Ferguson made a motion to move the Table 10 TIP amendment to the next meeting scheduled for December 2, 2010.

**SECOND:** Martin Porchas.

**ACTION:** Motion carried.

**VII. YMPO TO HOST STATE TRANSPORTATION BOARD MEETING AND  
VIII. YMPO TO HOST RURAL TRANSIT SUMMIT**

Paul Patane reported that a letter needs to be sent to the Vice-Chair, Bill Feldmeier, requesting Yuma to host the meeting. The meeting would need to be at a location that has both conference room as well as hotel rooms. Paul Patane also suggested that a subcommittee be formed to work on issues such as when, where, and items on the agenda.

**MOTION:** Jim Deermer made a motion to allow YMPO to move forward and send the letter requesting that the State Transportation Board Meeting and Rural Transit Summit be hosted by YMPO.

**SECOND:** Greg Ferguson.

**ACTION:** Motion carried.

**IX. BY-LAW COMMITTEE REPORT**

Al Krieger commented that the information received today (MPO 101) will be helpful to this committee. The minutes of the by-law committee meeting were distributed to the board members and Greg Ferguson stated that there were some items on there that were disturbing to him, such as the organization, the purpose and the mission of YMPO as these were not assigned to this committee. Instead, he wishes that the committee looks at the YMPO's founding documents and the YMPO First 15-years (prepared by Robert Vaughan). Mayor Krieger replied that the by-laws are the defining documents as to how the YMPO will function, the entities participating, etc. Therefore, this committee should be looking at every chapter in the by-law and Supervisor Ferguson agreed and added that the mission and work plan were not included in the by-laws.

**X. COST OF YMPO LEGAL COUNSEL TO ATTEND MEETINGS AND COST TO EACH ENTITY**

Charlene FitzGerald reported that costs were included in the board packet, on the salmon colored paper. Mayor Krieger suggested that the legal counsel attend meetings quarterly instead of every meeting, due to the costs. Ms. FitzGerald replied that the agenda is sent to Mr. Benesch for his review. Mr. Ferguson also commented that legal counsel should also attend when an Executive Session will occur. Casey Prochaska suggested that it would be in the best interest of the board to have counsel available to attend all meetings. It can be determined one week prior to the meeting whether or not counsel will need to attend the meeting. At this time, no action was taken.

## **XI. LOCATION OF FUTURE MEETINGS**

Charlene FitzGerald reported that e-mails were sent to the board members, and YMPO only received two (2) responses. It was then discussed in detail and following are the results:

Question: Would your entity agree on hosting the meetings?

Paul Soto – yes                      Al Krieger – yes                      Jim Deermer – yes  
Martin Porchas - yes              Greg Ferguson/Casey Prochaska – yes

Question: Does YMPO have equipment to digitally record the meetings?  
Charles Gutierrez replied that as long as there is digital and analog capabilities available, the meetings can be digitally recorded.

Question: Do we want to televise the meetings?  
Paul Johnson commented that an IPTA is being formed and we will be asking the public for its support, the board should have maximum transparency and therefore the meetings should be televised. Greg Ferguson replied that the IPTA has nothing to do with YMPO.

Chair Prochaska commented that the only entities that can televise the meetings are the City of Yuma and Yuma County. Mr. Johnson added that the City of Yuma staff is capable of televising the meetings when they are hosted by the other entities.

**MOTION:** Al Krieger moved to rotate future meetings with member entities and the audio recording and televising will be determined by each entity, beginning in January, 2011.

**SECOND:** James Deermer.

**ACTION:** Motion carried.

## **XII. NEW ITEMS OF BUSINESS FOR NEXT AGENDA**

Electric Light Parade – YMPO to have a float  
ADOT contract – approved  
HSIP projects – 2011 and 2012

## **XIII. EXECUTIVE DIRECTOR'S REPORT**

- A. September Financial Report  
Attached to packet and the corrected August financial report was distributed.
- B. Staff Report  
Currently advertising for Contract Administration and in future will advertise for QA/QC.
- C. ARRA I  
No report.
- D. Audit Update
- E. Conference Updates
- F. Air Quality Conformity

Public Comment period will be 11/1/10 – 11/30/10. This will be brought to the Executive Board at the December 2, 2010 meeting for approval. There was a short discussion on including the conformity plan in the RTP and the status of the plan.

#### **XIV. EXECUTIVE SESSION**

N/A.

#### **XV. RECONVENE TO PUBLIC MEETING *(If required from executive session).***

N/A.

#### **XVI. PROGRESS REPORTS**

- A. **YCAT/DAR Subcommittee Meeting**, September 30. Charlene FitzGerald, Shelly Kreger, Charles Gutierrez, Paul Patanè and Norma Lekan attended.
- B. **Executive Board Meeting**, September 30, 2010. Charlene FitzGerald, Shelly Kreger, Charles Gutierrez, Paul Patanè and Norma Lekan attended.
- C. **TERC Conference**, October 5 - 8, 2010 / Tucson, AZ. Charles Gutierrez attended.
- D. **Government Accounting Training**, October 8, 2010 / Mesa, AZ. Norma Lekan attended.
- E. **Rural Transportation Summit**, October 13-15, 2010 / Litchfield Park, AZ. Charlene FitzGerald and Paul Patanè attended.
- F. **LEPC Meeting**, October 13, 2010. Shelly Kreger attended.
- G. **By-Laws Subcommittee Meeting**, October 18, 2010. Norma Lekan attended.
- H. **SRTS-Conference Call**, October 19, 2010. Charles Gutierrez participated.
- I. **City of San Luis General Plan Meeting**, October 19, 2010. Paul Patanè attended.
- J. **TAC Meeting**, October 21, 2010. Paul Patanè, Charles Gutierrez, Shelly Kreger, and Norma Lekan attended.
- K. **Wellton (PARA) w/Kimley-Horn and Public Meeting**, October 27, 2010. Paul Patanè and Charles Gutierrez attended.
- L. **WMYAZ Public Meeting**, October 27, 2010 / Wellton, AZ. Charlene FitzGerald attended

#### **XVII. ADJOURN**

The next meeting is scheduled for December 2, 2010 at Aldrich Auditorium.

- MOTION:** Greg Ferguson moved to adjourn.
- SECOND:** Jim Deermer.
- ACTION:** Motion carried.

The meeting was adjourned at 3:13 pm.

Minutes prepared by:

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Norma M. Lekan  
Executive Assistant

Minutes reviewed to form by:

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Charlene FitzGerald  
Executive Director

Minutes adopted in regular session  
on the 27th day of January, 2011.

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Casey Prochaska, Chairman  
YMPO Executive Board