Yuma San Luis Cocopah Wellton Somerton Yuma County ADOT

Local Governments & Citizens Working Together

EXECUTIVE BOARD REGULAR MEETING AGENDA

EXECUTIVE BOARD & Executive Session — **City of Yuma**
Regular Meeting — **City One Plaza**
Thursday, March 26, 2015 — **Yuma, Arizona 85364**
1:30 PM

REVISED Items VII, VIII, IX, & X

YMPO EXECUTIVE BOARD

Chairwoman	Maria Ramos, Councilmember, City of San Luis
Vice-Chairman	Cody Beeson, Deputy Mayor, City of Yuma
Treasurer	Russell "Russ", Clark, Board of Supervisors, Yuma County
Member	Cecilia McCollough, Mayor, Town of Wellton
Member	Greg Ferguson, Board of Supervisors, Yuma County
Member	Gary Knight, Councilmember, City of Yuma
Member	J. D. Begay, Jr., Cocopah Indian Tribe
Member	Martin Porchas, Mayor, City of Somerton
Member	Paul Patane, Yuma District Engineer, ADOT
Member	Edward Thomas, Councilmember, City of Yuma

A REGULARLY SCHEDULED MEETING OF THE YUMA METROPOLITAN PLANNING ORGANIZATION EXECUTIVE BOARD WILL BE HELD AT **1:30 P.M., THURSDAY, March 26, 2015 AT THE CITY OF YUMA, CITY ONE PLAZA, ROOM 190, ARIZONA 85364.** TO DISCUSS, CONSIDER, AND/OR TAKE ACTION WITH RESPECT TO THE TOPICS LISTED BELOW.

I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

II. ROLL CALL ATTENDANCE

III. CALL TO THE PUBLIC: This item is to provide an opportunity for presentation of comments by the public on subjects ***not on the agenda***. Individuals wishing to address the Board need not request permission in advance and are limited to three (3) minutes.

IV. CONSENT AGENDA .....DISCUSSION/ACTION

A. EXECUTIVE BOARD MINUTES FOR February 26, 2015 MEETING.

B. EXPENDITURE REPORT February 2015

Staff is requesting the approval of the consent agenda for February 26, 2015 Executive Board Minutes and requesting an acknowledgement of receipt of February 2015 Draft Expenditure Reports. The TAC special Minutes and TAC Minutes are attached as a courtesy with no action required.

V. RURAL TRANSPORTATION ADVOCACY COUNCIL (RTAC)
(Kevin Adam).....DISCUSSION

VI. WIFI TECHNOLOGY
(Sarah King, Control Technology, remotely).....DISCUSSION

VII. TRANSPORTATION IMPROVEMENT PROGRAM – AMENDMENT #5

(Charles Gutierrez, Senior Planning Manager)……DISCUSSION/ACTION
Staff is requesting the approval of the TIP-Amendment #5 as approved the YMPO TAC.

VIII. 2015 UPWP and BUDGET-Revised Amendment #2

(Charlene FitzGerald, YMPO)……DISCUSSION/ACTION
Staff is requesting approval of the revised 2015 UPWP and Budget

IX. 2016 UPWP and Budget

(Charlene FitzGerald, YMPO)……DISCUSSION/ACTION
Staff is requesting approval of the 2016 UPWP and Budget to include changes and corrections as redlined in the draft UPWP amendment and outlined in the staff report.

X. INCREASE LOCAL DUES

(Charlene FitzGerald, MPO)……DISCUSSION/ACTION

XI. EXECUTIVE DIRECTOR'S REPORT / SUMMARY OF CURRENT EVENTS / BOARD MEMBER REPORTS & COMMENTS

A. STAFF REPORTS
B. TAC MINUTES
C. CONFERENCE UPDATES
D. I-11 CORRIDOR STUDY
E. MPO/COG DIRECTOR/PLANNER MEETINGS
F. RTAC
G. BORDER PROJECTS-ECONOMIC DEVELOPMENT AND TRANSPORTATION
H. STRATEGIC REGIONAL SAFETY PLAN
I. RURAL TRANSPORTATION SUMMIT 2015

XII. POSSIBLE FUTURE AGENDA ITEMS

A. PERSONNEL PROCEDURE - APRIL
B. YMPO REGIONAL STRATEGIC TRANSPORTION SAFETY PLAN (YRSTSP) – DEC 2015

XIII. EXECUTIVE SESSION

The Board of Directors may vote to go into Executive Session during the noticed meeting Concerning any of the agenda items mentioned above. If authorized by the requisite vote of the Directors, the Executive Session will be held immediately after the vote and will not be open to the public. The Executive Session, if held, will be at the same meeting location set forth above. The discussion may relate to personnel, public records, confidential legal advice or counsel, litigation, real estate or other matters permitted pursuant to A.R.S. §§ 38-431.03(A)(1)-(7). The Chair or other presiding officer shall instruct the persons present at the Executive Session regarding the confidentiality requirements of the Open Meeting Laws.

XIV.RECONVENE TO PUBLIC MEETING

XV. PROGRESS REPORTS

A. **Executive Director Workshop with FHWA and ADOT,** February 23, Charlene FitzGerald attended
B. **Joint Planning Advisory Council (JPAC) Meeting,** February 24, Charlene FitzGerald attended
C. **YMPO Executive Board Meeting,** February 26, Charlene FitzGerald, Mark Teuscher, Charles A. Gutierrez, and Vivian Hunter attended

D. **Chamber of Commerce,** February 26, Charlene FitzGerald and Charles Gutierrez attended
E. **MCAS Airshow,** February 28, Charlene FitzGerald, Charles Gutierrez, and Gordley Group attended
F. **Congressional Briefing,** March 2, Charlene FitzGerald attended
G. **UPWP Work Plan Review with FHWA, ADOT, and FTA,** March 3, Charlene FitzGerald, Charles Gutierrez, and Vivian Hunter attended
H. **YRSTSP Public Involvement in San Luis,** March 4, Charlene FitzGerald and Charles A. Gutierrez attended
I. **YRSTSP Public Involvement Yuma County Library,** March 5, Charlene FitzGerald and Charles A. Gutierrez attended
J. **COG-MPO Meeting,** March 6, Charlene FitzGerald and Charles A. Gutierrez participated
K. **Fundamentals of Transportation Data,** March 10, Mark Teuscher participated
L. **New Board members overview,** March 10, Charlene FitzGerald attended
M. **San Luis II POV Project Presidential Permit, Traffic Projections and Revenue Study, Environmental, and Feasibility Study,** March 11, Charlene participated
N. **Conference Call to ADOT Modeler Group,** Charles A. Gutierrez participated
O. **YMPO Technical Advisory Committee,** March 12, Charlene FitzGerald and Charles A. Gutierrez attended
P. **YMPO LRTP Update Meeting,** March 12, Charlene FitzGerald and Charles A. Gutierrez attended
Q. **CTS Meeting,** March 16, Charles A. Gutierrez and Mark Teuscher participated
R. **HPMS,** March 16, Charles A. Gutierrez attended
S. **US-Mexico JWC,** March 18 -19, Charlene FitzGerald attended
T. **City of Yuma Traffic Engineering,** March 18, Charles A. Gutierrez attended
U. **COC Transportation Committee Meeting,** March 19, Mark Teuscher participated
V. **New Civil Right / Title VI Plan,** Mach 19, Mark Teuscher attended
W. **Custom Reporting for Human Resources, ADP,** March 20, Vivian Hunter participated
X. **Project Updates,** March 24, Charlene FitzGerald attended
Y. **Personnel Procedures,** March 24, Charlene FitzGerald attended

XVI. ADJOURNMENT

Notice: In accordance with the Americans with Disabilities Act (ADA) and Section 504 of the Rehabilitation Act of 1973, YMPO does not discriminate on the basis of disability in the admission of or access to, or treatment or employment in, its programs, activities, or services. For information regarding rights and provisions of the ADA or Section 504, or to request reasonable accommodations for participation in YMPO programs, activities, or services, contact Charlene FitzGerald at 928-783-8911.

Future meeting locations:

See attached for dates: all meetings will be held in Yuma City Hall, room 190 in 2015

Local Governments & Citizens Working Together

EXECUTIVE BOARD
REGULAR MEETING MINUTES

EXECUTIVE BOARD & Executive Session — **City of Yuma**
Regular Meeting — **City One Plaza**
Thursday, February 26, 2015 — **Yuma, Arizona 85364**
1:30 PM

I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Executive Board Meeting called to order at 1:30pm. Board of Supervisor Russ Clark volunteered to take the voting proxy for absent Councilmember Edward Thomas. Vice-Chairman Cody Beeson announced that he may have to leave the meeting early and gave proxy to Councilmember Gary Knight. Mayor Martin Porchas led the Pledge of Allegiance.

II. ROLL CALL ATTENDANCE

YMPO EXECUTIVE BOARD

Chairwoman	Maria Ramos, Councilmember, City of San Luis
Vice-Chairman	Cody Beeson, Deputy Mayor, City of Yuma
Treasurer	Russell "Russ" Clark, Board of Supervisors, Yuma County
Member	Cecilia McCollough, Mayor of Wellton
Member	Gary Knight, Councilmember, City of Yuma
Member	J. Deal Begay, Cocopah Indian Tribe
Member	Martin Porchas, Mayor, City of Somerton
Member	Paul Patane, Yuma District Engineer, ADOT

YMPO EXECUTIVE BOARD MEMEBERS ABSENT

Member	Edward Thomas, Councilmember, City of Yuma
Member	Greg Ferguson, Board of Supervisors, Yuma County

YMPO STAFF PRESENT

Executive Director	Charlene FitzGerald
Senior Planning Manager	Charles Gutierrez
Accountant II	Vivian Hunter
Senior Transportation Planner	Mark Teuscher

ADDITIONAL ATTENDEES

Robert Misemer	CP&L MCAS Yuma
Gene Dalbey	YRBC
Ron Schepers	Yuma School District
Bruce Bartholomew	ADOT
Tim Eisenman	NISF Christires

III. CALL TO THE PUBLIC:

Chairwoman skipped Agenda Item III, and went straight to Item IV. Agenda Item III will be discussed after agenda Item IV.

Gene Dalbey of Yuma Regional Bicycle Coalition (YRBC) announced that the organization is now up and running with the focus of bettering the community. Mr. Dalbey publicized a *3:10 to Yuma* bicycle event on February 28, 2015; *Time Trial and Grand Fundo* on April 19, 2015 and *Special Olympic Xterra/Triathlon* event on May 2-3, 2015

IV. 2014 AUDIT

Randy Ottaway, Auditor of Walker & Armstong, LLP, presented and explained the 2014 YMPO Audit. A clean opinion for 2014 YMPO Audit was granted.

MOTION:
Councilmember Gary Knight motioned to approve the 2014 Audit.
Deputy Mayor Cody Beeson seconded the motion.

VOTE:
The vote on the motion was unanimous.

V. REGIONAL COORDINATION PLAN 2015

Mark Teuscher, Senior Transportation Planner/Mobility Manager, presented the Regional Coordination Plan 2015. Mr. Teuscher explains how the Regional Coordination Plan is a mandatory document and part of the Section 5310 funding from the FTA. Chairwoman Maria Ramos requests that the wording be changed to "San Luis Senior Citizen" within the document to avoid confusion.

MOTION:
Supervisor Russ Clark motioned to approve the Regional Coordination Plan 2015.
Councilmember Gary Knight seconded the motion.

VOTE:
The vote on the motion was unanimous.

VI. YMPO STRATEGIC PLAN – 2015

Executive Director Charlene FitzGerald presented the YMPO Strategic Plan – 2015. The plan is an internal document which was created to give YMPO guidance and consists of input from Executive Board members, TAC board members, and key stakeholders.

Deputy Mayor Cody Beeson leaves meeting at 2:46 P.M. and voting proxy has been handed to Councilmember Gary Knight.

MOTION:
Member Paul Patane motioned to approve the YMPO Strategic Plan 2015.
Councilmember Gary Knight seconded the motion.

VOTE:
The vote on the motion was unanimous.

DRAFT

VII. TRANSPORTATION IMPROVEMENT PROGRAM – AMENDMENT #4

Executive Director Charlene FitzGerald introduced Charles A. Gutierrez, Senior Planning Manager, and states new information has arisen, but due to time constraints, a 24 hour change to staff report was not possible.

Mr. Gutierrez explained $192,294 was credited back to YMPO from the Avenue E widening project. As of this week through MAP-21, YMPO is allowed to utilize STP funds on nonfunctional classified roads in the Transportation Alternative Program. Instead of requesting funds in the amount of $92,000 as written in the TIP Amendment #4 Staff Report, the YMPO Staff is requesting approval of funding $117,000 to the Somerton Canal Pathway Project. The remaining $75,294 will be applied to the $144,000 loan to be repaid in 2016.

MOTION:
Mayor Martin Porchas motioned to approve the Transportation Improvement Program – Amendment #4 as presented by YMPO Staff.
Supervisor Russ Clark seconded the motion.

VOTE:
The vote on the motion was unanimous.

VIII. CONSENT AGENDA

A. EXECUTIVE BOARD MINUTES FOR JANUARY 29, 2015 MEETING
B. EXPENDITURE REPORT OCTOBER, NOVEMBER AND DECEMBER 2014 AND JANUARY 2015

MOTION:
Supervisor Russ Clark motioned to approve consent agenda items as presented.
Mayor Porchas seconded the motion.

VOTE:
The vote on motion was unanimous.

IX. EXECUTIVE DIRECTOR'S REPORT / SUMMARY OF CURRENT EVENTS / BOARD MEMBER REPORT & COMMENTS

A. STAFF REPORTS
B. TAC MINUTES
C. CONFERENCE UPDATES
D. 1-11CORRIDOR STUDY
E. MPO / COG DIRECTOR / PLANNER MEETINGS
F. RTAC
G. BORDER PROJECTS – ECONOMIC DEVELOPMENT AND TRANSPORATION
H. STRATEGIC REGIONAL SAFETY PLAN
I. RURAL TRANSPORTATION SUMMIT 2015

X. POSSIBLE FUTURE AGENDA ITEMS

A. PERSONNEL POLCIY – A.S.R.S-MAR
B. 2016 UPWP – APRIL

DRAFT

C. YMPO REGIONAL STRATEGIC TRANSPORTATION PLAN (STSP) – DEC 2015

XI. EXECUTIVE SESSION

No items presented.

XII. RECONVENE TO PUBLIC MEETING

No items presented.

XIII. PROGRESS REPORTS

A. **YMPO TAC Coordination Call with Brian Fellow,** January 14, Charlene FitzGerald and Charles A. Gutierrez participated
B. **Arizona Department of Administration CTS Population Meeting,** January 26, Mark Teuscher participated
C. **Chamber of Commerce Transportation Committee Meeting,** January 29, Charlene FitzGerald and Mark Teuscher attended
D. **GYPA Meeting**, January 29, Charlene FitzGerald attended
E. **YMPO Executive Board Meeting,** January 29, Charlene FitzGerald, Charles A. Gutierrez, and Vivian Hunter attended
F. **Saguaro Transportation MOU and Aging receivables,** February 2, Charlene FitzGerald and Vivian Hunter
G. **Yuma Private Industry Council (YPIC) Partners Meetings,** Mark Teuscher attended
H. **NARC,** February 8- 11, Charlene FitzGerald attended
I. **YMPO Regional Transportation Coordination Committee Meeting,** February 11, Mark Teuscher attended
J. **TAC Meeting,** February 12, 2015, Charles A. Gutierrez and Melissa Ramos attended
K. **AzTA Legislative Committee,** February 13, Charlene FitzGerald participated
L. **Trade Alliance Committee Meeting,** February 17, 2015, Charlene FitzGerald participated
M. **MCAS Airshow Pre-Event,** February 17, Charles A. Gutierrez attended
N. **Staff Meeting,** February 17, 2015, Charlene FitzGerald, Charles Gutierrez, Mark Teuscher, Vivian Hunter and Melissa Ramos attended
O. **Webinar, Arizona Modeling Users,** February 18, Charlene FitzGerald participated
P. **HPMS Webinar,** February 18, 2015, Charles A. Gutierrez and Robert Aguilar participated
Q. **Arizona Tribal Strategic Partnering Team Re-Engagement Forum,** February 19, Mark Teuscher attended
R. **TAC Special Meeting,** February 19, Charles A. Gutierrez attended
S. **DBE site visit,** February 19, Charlene FitzGerald attended
T. **CTS Meeting,** February 23, Mark Teuscher attended
U. **COC Transportation Committee Meeting,** February 26, Mark Teuscher attended

XIV. ADJOURNMENT

MOTION:
Member Paul Patane motioned to adjourn the meeting at 3:13 P.M.
Member Russ Clark seconded the motion.

VOTE:
The vote on motion was unanimous

DRAFT

Future meeting locations:

See attachment for dates: all meetings will be held in Yuma City Hall, room 190 in 2015

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Minutes prepared by:

Vivian R. Hunter
Accountant II

Minutes reviewed to form by:

Charlene FitzGerald, Executive Director
Yuma Metropolitan Planning Organization

Minutes adopted in regular session
On March 26, 2015

Maria Ramos, Chairwoman
YMPO Executive Board

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Yuma Metropolitan Planning Organization
Profit & Loss Budget Performance
February 2015

	Feb 15	Jul '14 - Feb 15	YTD Budget	% of Budget	Annual Budget
Ordinary Income/Expense					
Income					
4000 · ADOT Grant					
4001 · PL	0.00	73,256.30	292,758.00	25.02%	292,758.00
4002 · SPR	0.00	0.00	140,000.00	0.0%	140,000.00
4003 · HSIP	0.00	0.00	318,134.00	0.0%	318,134.00
Total 4000 · ADOT Grant	0.00	73,256.30	750,892.00	9.76%	750,892.00
4010 · FTA Grant					
4020 · 5303	0.00	12,606.55	84,686.00	14.89%	84,686.00
4021 · 5304	0.00	0.00	0.00	0.0%	0.00
Total 4010 · FTA Grant	0.00	12,606.55	84,686.00	14.89%	84,686.00
4050 · ADEQ Grant	0.00	0.00	10,000.00	0.0%	10,000.00
4051 · 5310 -Saguaro Foundat	0.00	12,532.83	95,000.00	13.19%	95,000.00
4200 · YMPO UPWP Dues	0.00	61,049.99	61,049.99	100.0%	61,049.99
4400 · Interest Income	557.62	4,672.41			
4600 · Charges for Services					
4904 · Traffic Count Reven	0.00	9,608.00	9,608.00	100.0%	9,608.00
Total 4600 · Charges for Servi	0.00	9,608.00	9,608.00	100.0%	9,608.00
4700 · Other Revenue					
4502 · 2016 RTS Registrati	11,000.00	11,000.00	65,000.00	16.92%	65,000.00
4907 · Misc Revenue	0.00	301.51			
4700 · Other Revenue - Oth	0.00	0.00	0.00	0.0%	0.00
Total 4700 · Other Revenue	11,000.00	11,301.51	65,000.00	17.39%	65,000.00
Total Income	11,557.62	185,027.59	1,076,235.99	17.19%	1,076,235.99
Gross Profit	11,557.62	185,027.59	1,076,235.99	17.19%	1,076,235.99
Expense					
5110 · Payroll Expenses					
5111 · Fringe Benefits	0.00	1,810.98	0.00	100.0%	0.00
5112 · Part Time Staff-Sala	3,289.94	19,155.20	76,156.00	25.15%	76,156.00
5113 · Full Time Staff-Sala	21,177.60	172,001.71	376,155.00	45.73%	376,155.00
5114 · 401K Employer Port	2,226.58	7,573.41	0.00	100.0%	0.00
5115 · Health Insurance-EF	2,268.00	22,113.00	36,327.00	60.87%	36,327.00
5116 · ASRS	0.00	0.00	43,395.00	0.0%	43,395.00
5117 · Workman's Comp In	0.00	1,170.00	1,170.00	100.0%	1,170.00
5118 · FUTA Payroll Expen	85.41	250.99	0.00	100.0%	0.00
5119 · AZ SUI Expense	0.00	710.46	0.00	100.0%	0.00
5120 · Life Insurance	260.00	1,229.20	0.00	100.0%	0.00
5121 · Employer Long Tern	289.26	1,301.67	0.00	100.0%	0.00
5122 · Payroll Other	0.00	0.00	0.00	0.0%	0.00
5110 · Payroll Expenses - C	0.00	0.00	0.00	0.0%	0.00
Total 5110 · Payroll Expenses	29,596.79	227,316.62	533,203.00	42.63%	533,203.00
5123 · Consulting Services	27,704.01	83,383.34	129,677.00	64.3%	129,677.00
5124 · Staff Training/Educatio	0.00	677.00	1,500.00	45.13%	1,500.00
5125 · Audit and Accounting	10,475.00	32,595.00	39,200.00	83.15%	39,200.00
5126 · Payroll Processing Fee	436.67	2,791.67	4,114.00	67.86%	4,114.00
5130 · Reimbursement of Exp	0.00	0.00	0.00	0.0%	0.00
5131 · Data Process, Software	-426.52	2,241.21	3,000.00	74.71%	3,000.00
5132 · Furniture and Equipme	0.00	2,309.10	7,000.00	32.99%	7,000.00
5136 · 2016 RTS Expenses	75.85	75.85	65,000.00	0.12%	65,000.00
5140 · Legal	467.50	1,988.25	6,000.00	33.14%	6,000.00
5151 · Building, Contents Insu	4,455.14	4,455.14	4,550.00	97.92%	4,550.00
5152 · Equipment Maintenanc	346.19	1,033.85	1,200.00	86.15%	1,200.00
5153 · Office Supplies	10.00	1,918.01	5,000.00	38.36%	5,000.00
5154 · Postage	0.00	49.74	800.00	6.22%	800.00
5155 · Printing	24.61	859.02	1,000.00	85.9%	1,000.00

Yuma Metropolitan Planning Organization
Profit & Loss Budget Performance
February 2015

	Feb 15	Jul '14 - Feb 15	YTD Budget	% of Budget	Annual Budget
5156 · Professional Dues	0.00	377.00	1,000.00	37.7%	1,000.00
5157 · Publications, Subscrip	0.00	327.28	1,500.00	21.82%	1,500.00
5158 · Registration Fees	0.00	4,523.99	10,000.00	45.24%	10,000.00
5159 · Special Meetings	85.00	2,294.86	0.00	100.0%	0.00
5160 · Telecommunications	691.87	7,354.76	11,000.00	66.86%	11,000.00
5161 · Vehicle Purchase	0.00	0.00	0.00	0.0%	0.00
5162 · Vehicle Insurance	0.00	5,301.78	6,000.00	88.36%	6,000.00
5163 · Vehicle Maint., Repairs	0.00	1,702.44	3,000.00	56.75%	3,000.00
5164 · YMPO Memberships &	0.00	1,776.71	2,500.00	71.07%	2,500.00
5165 · Finance Charges and I	28.35	311.99	500.00	62.4%	500.00
5166 · Website Maintenance	66.00	213.00	2,000.00	10.65%	2,000.00
5167 · Miscellenous Consuma	0.00	1,330.74	0.00	100.0%	0.00
5168 · Recruitment Employee	0.00	0.00	0.00	0.0%	0.00
5169 · Miscellaneous-Expens	0.00	117.53	0.00	100.0%	0.00
5170 · Materials and Supplies	0.00	10.33	0.00	100.0%	0.00
5171 · Alarm System	75.00	261.00	497.00	52.52%	497.00
5172 · Lease	1,863.90	20,190.76	33,000.00	61.18%	33,000.00
5173 · Electric Bill	224.62	4,008.18	9,000.00	44.54%	9,000.00
5174 · Grounds Maintence	200.00	1,520.00	2,700.00	56.3%	2,700.00
5175 · Janitorial	375.00	2,625.00	4,500.00	58.33%	4,500.00
5179 · Office Building Repairs	0.00	221.23	800.00	27.65%	800.00
5180 · Office Water	68.79	409.20	700.00	58.46%	700.00
5181 · Pest Control	0.00	273.00	0.00	100.0%	0.00
5182 · Sewer & Water	65.86	490.87	900.00	54.54%	900.00
5190 · Travel - Local & Outsid	311.32	8,848.10	24,000.00	36.87%	24,000.00
5191 · Travel- Local Fuel Char	46.64	1,370.25	4,000.00	34.26%	4,000.00
5500 · T403.2 . Transit Operati	0.00	0.00			
5630 · T530 Traffic Count Equ	0.00	2,839.13	10,700.00	26.53%	10,700.00
5701 · Bad Debt Expense	0.00	0.00	0.00	0.0%	0.00
5800 · Depreciation Expense	0.00	0.00	0.00	0.0%	0.00
5999 · Uncategorized Expens	0.00	0.00	0.00	0.0%	0.00
Total Expense	77,267.59	430,392.93	929,541.00	46.3%	929,541.00
Net Ordinary Income	-65,709.97	-245,365.34	146,694.99	-167.26%	146,694.99
Other Income/Expense					
Other Income					
4900 · In-Kind Match Revenue	0.00	0.00	128,417.00	0.0%	128,417.00
4901 · Transfer In	0.00	0.00	0.00	0.0%	0.00
4909 · Gain on Disposal of Asset	0.00	0.00	0.00	0.0%	0.00
Total Other Income	0.00	0.00	128,417.00	0.0%	128,417.00
Other Expense					
9000 · Local Match / Internal Trar	0.00	12.13	0.00	100.0%	0.00
9100 · Indirect Cost Allocation	0.00	0.00	0.00	0.0%	0.00
9200 · In-Kind Match Expenses	0.00	0.00	128,417.00	0.0%	128,417.00
Total Other Expense	0.00	12.13	128,417.00	0.01%	128,417.00
Net Other Income	0.00	-12.13	0.00	100.0%	0.00
	-65,709.97	**-245,377.47**	**146,694.99**	**-167.27%**	**146,694.99**

1000-Wells Fargo- YMPO General Account	$	36,053.85
1000-Wells Fargo- YMPO Payroll Account	$	15,448.10
10100-Yuma County Treasurer-YMPO Account	$	1,118,039.51
Total	$	1,169,541.46

Yuma Metropolitan Planning Organization

TECHNICAL ADVISORY
REGULAR MEETING MINUTES

TECHNICAL ADVISORY COMMITTEE (TAC)
Special TAC Meeting
Thursday February 19, 2015
10:00 AM

YMPO
502 S. Orange Ave
Yuma, AZ 85364

This meeting can be called-in; the conference number and code to join in on the YMPO TAC Meeting are as follows:

Call-in number
877-527-1662

Conference Code
9121073540

YMPO TAC MEMBERS

Chairman	Roger Patterson, Yuma County Engineer
Member	Monty Stansbury, Planning & Zoning Director, Yuma County
Member	Joshua Scott, City Engineer, City of Yuma—Called In
Member	Jennifer Albers, Principal Planner, City of Yuma- CALLED IN
Member	Mark Hoffman, Senior Planner, ADOT- CALLED IN
Member	Samuel Palacios, Public Works Director, City of Somerton
Member	Joseph Grant, Public Works Director, Town of Wellton- CALLED IN

YMPO TAC MEMBERS ABSENT

Member	Omar Heredia, Planner, Cocopah Indian Tribe
Member	Joel Olea, Director of Public Works, City of Yuma
Vice-Chairman	John Starkey, Zoning Administrator, City of San Luis

YMPO STAFF PRESENT

Senior Planner Manager	Charles Gutierrez

I. CALL TO ORDER

A. City of Yuma declaration of votes: Josh Scott-3 Jennifer Albers- 2

II. CALL TO THE PUBLIC

This item is to provide an opportunity for presentation of comments by the public. Individuals wishing to address the committee need not request permission in advance and are limited to three (3) minutes.

III. TRANSPORTATION IMPROVEMENT PROGRAM (TIP) AMENDMENT #4

At the January TAC meeting $48,610 was obligated to the Somerton SOM-TE-02 Main St: Somerton Ave to Bingham. According to Samuel Palacios this was the amount that is needed to satisfy this project. There will not be a transfer from this project at this time for the shortfall for the Canal Pathway project.

YMPO has $192,294 of STP Funds on the ledger

The Yuma County: County 14th St Overlay cannot accept the funds because of the timeline of the project.

Somerton SOM-TE-05C is short $117,512 and the only way YMPO can help this project out is by putting STP funds to the SOM-TE-02 Main St. Project in the amount of $92,532. This is the amount of funds in TE Funds that are available to transfer to the Canal Pathway Project. This will still have a shortfall of funds of $24,980 and there are no other projects that can accept STP Funds or can be transferred. Somerton potentially could receive the $92,532 and there will be $99,762 given back to ADOT for the loan payment of $144,267 in 2016 and that payment will now be $44,505 in 2016. YMPO will have the ability to put the difference in the amount to the STP Projects in 2016.

YMPO has to obligate the $192,294 or the amount will be lost. There are a few options.

Scenario One (1)

- Obligate a portion of STP funds to Yuma County and Somerton:

- SOM-TE-02—Main St: Bingham Ave to Somerton
  - TE--$92,532 Fed $5,274 match
  - STP--$48,610 Fed $2,771 Match

Note: This will aid in the transfer TE Funds to the SOM-TE-05C Somerton Canal Pathway to help fund this project

- YC-14-01C—County 14th St Overlay
  - STP--$1,342,951 Fed $81,175

Note: funds could obligate the entire amount and/or the remaining balance (unknown) will be loaned to another MPO/COG or ADOT to pay for a part of the $144,267 re-payment in FY2016 and then obligate the remaining balance for FY 16 to the only Project in the TIP to receive STP funds if there are any funds or not, to—City of Yuma—COY-16-01—4th Ave Widening: 32nd St to 40th St STP--$967,206—Fed, $58,463—Match.

Scenario Two (2)

Ask ADOT to accept this amount and repay the ADOT Loan in the full amount of $144,267 and the remaining amount to one project or to the two Yuma County and Somerton. This amount will be $48,027. YMPO will have to make the decision to obligate the FY 16 amount to the STP Project of the TIP.

Scenario Three (3)

Any recommendation of a TAC member

Jennifer Albers asked what the YMPO recommended. Charles Gutierrez answered with scenario one obligate a portion of STP Funds to Yuma County and Somerton.

Samuel Palacios motioned to proceed with scenario one and use the $92,532 of the $192,294 to be placed into the Main St. Pathway and a transfer to TE Funds Somerton Canal Pathway of $92,532 and the balances of the funds will be applied to ADOT.

Monty Stansbury seconded

Motion carried unanimously

IV. ADJOURNMENT

Notice: In accordance with the Americans with Disabilities Act (ADA) and Section 504 of the Rehabilitation Act of 1973, YMPO does not discriminate on the basis of disability in the admission of or access to, or treatment or employment in, its programs, activities, or services. For information regarding rights and provisions of the ADA or Section 504, or to request reasonable accommodations for participation in YMPO programs, activities, or services, contact Charles A. Gutierrez at 928-783-8911.

Minutes prepared by:	**Minutes Submitted by:**	**Minutes approved by:**
_____	_____	_____
Melissa Ramos YMPO Administrative Assistant	Charles Gutierrez YMPO Senior Planning Manager	Roger Patterson Chairman YMPO TAC

Yuma Metropolitan Planning Organization

TECHNICAL ADVISORY
REGULAR MEETING MINUTES

TECHNICAL ADVISORY COMMITTEE (TAC)
Regular Meeting
Thursday, February 12, 2015
9:00 AM

Yuma County – Aldrich Auditorium
2351 W. 26th St
Yuma, AZ 85364

YMPO TAC MEMBERS

Chairman	Craig Sellers for Roger Patterson, Yuma County Engineer
Vice-Chairman	John Starkey, Zoning Administrator, City of San Luis
Member	Monty Stansbury, Planning & Zoning Director, Yuma County
Member	Mark Hoffman, Senior Planner, ADOT
Member	Joel Olea, Director of Public Works, City of Yuma
Member	Samuel Palacios, Public Works Director, City of Somerton
Member	Joseph Grant, Public Works Director, Town of Wellton

YMPO TAC MEMBERS ABSENT

Member	Joshua Scott, City Engineer, City of Yuma
Member	Omar Heredia, Planner, Cocopah Indian Tribe
Member	Jennifer Albers, Principal Planner, City of Yuma

YMPO TAC EX-OFFICIO'S PRESNT

YCIPTA	Shelly Kreger

OTHER AGENCIES

ADOT	Jason Hafner

YMPO STAFF PRESNT

Senior Planner Manager	Charles Gutierrez
Administrative Assistant	Melissa Ramos

I. CALL TO ORDER

A. City of Yuma declaration of votes: Joel Olea-5

II. CALL TO THE PUBLIC

This item is to provide an opportunity for presentation of comments by the public. Individuals wishing to address the committee need not request permission in advance and are limited to three (3) minutes.

Charles Gutierrez introduced Jason Hafner from the LPA section at ADOT to the TAC.

III. APPROVAL OF THE JANUARY 15, 2015 MINUTES

Joseph Grant motioned to approve the minutes of January 15, 2015.

Samuel Palacios seconded

Motion carried unanimously

IV. YMPO REGIONAL STRATEGIC TRANSPORTATION SAFETY PLAN (YRSTSP)

February 28 Yuma Air Show YMPO staff along with Gordley Group will be handing out surveys promoting the YRSTP. March 3rd Charles Gutierrez will be on the radio promoting the YRSTSP station KCYK. Open house in San Luis March 4th from 4pm – 6pm multipurpose room at the San Luis City Hall and March 5th from 10am – 12:30pm and 3pm -5:30pm at the Heritage Library in the basement. KAWC radio station 12:30pm – 12:40pm on March 5th. AMEC staff updated the TAC on information for the upcoming open house events for the YRSTP.

V. PLANNING ASSISTANCE RURAL ARIZONA (PARA)

An informational webinar will provided by ADOT Multimodal Planning Division staff on Thursday February 26, 2015 from 11:00am to 12:00pm. Applications are due March 30th. No local match is required and ADOT will handle all project administration. Eligible applicants include counties, cities, towns, and tribes outside of the TMA Planning Areas (Phoenix and Tucson). Preliminary Scoping (Pre-Scoping) has been added to the PARA Program this year. The Pre-Scoping will help the jurisdictions to identify possible environmental impacts on the project and help identify if the project will be a Federal Aid Project and identify what the ADOT review fees would be if the project went to a Federal Aid Project.

VI. 2014 TRAFFIC COUNT SYSTEM

The 2013 and 2014 traffic counts are complete and will be ready for viewing on the YMPO website. The 2013 and 2014 GIS Mapping is also complete and minimal print outs will be printed out. YMPO has started the February traffic counts. These counts are being done with two tubes to collect all classifications.

VII. TAC PROJECT STATUS REPORTS

Town of Wellton:

Coyote Wash Bridge- same status

Yuma County:

South Frontage Road- getting wrapped up
County 14th St Overlay

City of San Luis:

US95/Main St. - paving on Archibald and 1st Ave are complete and into the port of entry
Avenue E Roadway Widening- moving along
County 25th St between Ave E and Ave D water line

City of Yuma:

City of Somerton:

TE Project-Somerton Canal Pathway- consultant is working on changes to the design
TE Project-Main St: Bingham to Somerton Ave- ADOT will advertise, lowest bidder was DB
TE Project-Cesar Chavez Pathway- same status, working on right away

ADOT:

Cocopah Indian Tribe:

YCIPTA:

Other Agencies:

VIII. PROJECT UPDATES

A. PARA projects- no current projects

B. Yuma Regional Strategic Transportation Safety Plan (YRSTSP)

C. YMPO- Credits were given back to the YMPO in STP funds in the amount of $192,294 from the Ave E widening project. YMPO will call a special TAC meeting at a later date to discuss different scenarios for the credits that were received.

IX. NEW ITEMS OF BUSINESS FOR FUTURE AGENDAS

A. TIP Amendments

B. HSIP- Call for projects will come out in a couple of weeks, revising applications and changing the BC ratio to reflect more on what the National Standard of Safety are looking towards fatalities and serious injuries

X. PROGRESS REPORTS

A. YMPO RSTSP Coordination Call with Brian Fellows, January 14, Charlene FitzGerald and Charles A. Gutierrez participated

B. YMPO TAC Meeting, January 15, Charlene FitzGerald, Charles A. Gutierrez, and Vivian Hunter attended

C. State Of The State Address With Governor Doug Ducey, January 21, Charlene FitzGerald attended

D. ADOT Section 5310 Grant Workshop, January 20-23, Mark Teuscher attended

E. Arizona Department of Administration CTS Population Meeting, January 26, Mark Teuscher participated

F. Chamber of Commerce Transportation Committee Meeting, January 29, Charlene FitzGerald and Mark Teuscher attended

G. GYPA Meeting, January 29, Charlene FitzGerald attended

H. YMPO Executive Board Meeting, January 29, Charlene FitzGerald, Charles A. Gutierrez, and Vivian Hunter attended

I. Saguaro Transportation MOU and Aging Receivables, February 2, Charlene FitzGerald and Vivian Hunter attended

J. NARC, February 8-11, Charlene FitzGerald attended

K. YMPO Regional Coordination Committee Meeting, February 11, Mark Teuscher attended

XI. ADJOURNMENT

Vice-Chairman John Starkey adjourned the TAC meeting at 10:41am.

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Minutes prepared by:	**Minutes Submitted by:**	**Minutes approved by:**
_____	_____	_____
Melissa Ramos YMPO Administrative Assistant	Charles Gutierrez YMPO Senior Planning Manager	John Starkey Vice-Chairman YMPO TAC

Yuma Metropolitan Planning Organization

502 S. Orange Ave.
Yuma, Arizona 85364
www.ympo.org
Phone: (928) 783-8911
Fax: (928) 329-1674

Local Governments and Citizens Working Together

To: Charlene FitzGerald, Executive Director

From: Charles A. Gutierrez, Senior Planning Manager

Date: March 26, 2015

Subject: **Staff Report February Recommended Transportation Improvement Program (TIP) Amendment #5**

Amendment #5

YMPO at the last Executive Board Meeting approved the $75,294 to pay a portion of the loan amount of $144,267. This left a balance of $68,973 to pay off in FY 16. On Monday, March 23, 2015 YMPO received a letter from ADOT Finance that the SOM-TE-02 Somerton Main St: Bingham Ave to Somerton Ave Transportation Alternative (TA) Project came in way under bid at a savings of $141,142. This amount combined with previous amount at the recommendation of the YMPO TAC will pay off the ADOT FY 16 Loan in the amount $68,973 and this will close out the FY 16 Loan for ADOT. YMPO will use the balance for the LRTP in the amount of $72,169 for the Work Program.

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Yuma
San Luis
Cocopah
Wellton
Somerton
Yuma County
ADOT
Y M P O

Local Governments and Citizens Working Together

TO: Charlene FitzGerald, Executive Director

FROM: Vivian Hunter, Accountant II

Date: ~~January~~ March 26, 2015

RE: Fiscal Year 2015 Unified Planning Work Program and Budget Amendment 2

The following are the changes made to the FY 2015 UPWP/B Amendment 2:

1. Increase Task T-560 Traffic Safety Budget $18,134 from $300,000 to include contract price and ADOT fees not included in prior UPWP amendment and in inkind match, for a total project cost of $337,364.
2. Additional $103,438 to the carryover PL funds, originally anticipated $20,000.00 in amendment #1 UPWP due to employee wages from terminated employee.
3. ~~Correct SPR funding to $175,000 less OA rate of spending authority in accordance with the award letter for FY 2015.~~
4. ~~4.~~3. Added $1,772.00 for Federal Funding 5303 due to receiving the award letter, which allocated $84,686.00 of Federal Funds for the FY 2015, in lieu of $82,914 originally budgeted.
5. ~~5.~~4. Correction to award $~~106,101~~95,000 total added to the YMPO 5310 funding source naming YCIPTA as the pass-through recipient.
6. ~~6.~~5. Removed the RTCP Consultant $12,288.00 section T309 Coordination of Transportation Service
7. ~~7.~~6. Added a GYPA consultant expense using local funds only for $50,000.00 in the T-404 Port of Entry Planning.
8. ~~8.~~7. Added $25,000 to T307 Cross Border Planning Budget in support of the Analysis of Wi-Fi Technology to Measure Wait Times of Pedestrians and Bicycles at the San Luis I Port of Entry.
9. ~~9.~~8. Added the YMPO Strategic Plan expense, which is local funding for $5,800.00, in the T-500 Special Project Planning
10. Decreased Administration and Traffic Count expense to get to a Carryforward balance to fund the 2018 LRTP. Goal is to CF $50,000 each year.
11. Corrected 5310 Funds in T-309 Transporation Coordination Budget from a 90% Federal Match: 10% local match to 80% Federal Match: 20% Local Match
12. ~~10.~~11. Added STP Funds for $72,169 due to TIP Amendment #5.
13. ~~11.~~ All new tables added from working papers amendment 2 dated ~~01/29/15~~3/26/2015. The amount of total budget increased from $1,063,205.00 to $~~1,155,558~~ 1,32~~6~~7,~~47~~722which is a total increase of $~~92,353.00~~264,517.

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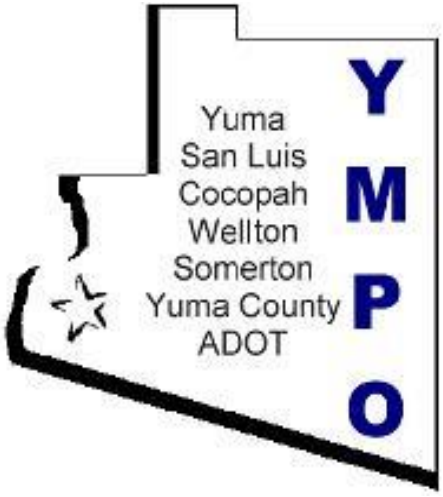
YUMA METROPOLITAN PLANNING ORGANIZATION
FY2015 WORK PROGRAM
AND BUDGET
Prepared by
Yuma Metropolitan Planning Organization



502 S. Orange Ave
Yuma, Arizona 85364
928-783-8911
ympo.org

Funding Provided by:
Federal Highway Administration
Federal Transit Administration
Arizona Department of Transportation
Member Agencies

Amendment 2
~~**Adopted January 29, 2015**~~**Revised and Proposed**

(1) Catalog of Federal Domestic Assistance (CFDA) Number – This is a database of all federal programs available through State and Local government. If necessary, ADOT can provide this number;

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Chapter I

INTRODUCTION

The fiscal year 2015 marks the 32nd year of the Yuma Metropolitan Planning Organization (YMPO). The Governor of Arizona designated the YMPO planning boundaries February 7th, 1983.

In 1984, the YMPO Executive Board decided that the purpose of the organization would be to serve as a planning and coordinating body for local, state, and federal agencies in Yuma County. The subjects would be traffic, transportation, air quality, and related issues (as defined by the elected officials on the YMPO Board). The agency's pro forma motto would be "*Local Governments and Citizens Working Together."* A key word for the YMPO is "service." While the YMPO meets all state and federal transportation-planning requirements, it also strives to respond to service requested by the local agencies, Cocopah Indian Tribe, other outside organizations, and local citizens.

BASIS FOR PROGRAM AUTHORITY

The Yuma areas **Cooperative, Comprehensive, and Continuing (3-C) Transportation Planning** Process is conducted by the Yuma Metropolitan Planning Organization (YMPO) through the authorization and support of the cities of Yuma, San Luis, Somerton, Yuma County, the Town of Wellton, the Cocopah Indian Tribe, the Arizona Department of Transportation (ADOT), in cooperation with Yuma County Intergovernmental Public Transportation Authority (YCIPTA), Winterhaven, California, the Quechan Indian Tribe, Arizona Department of Environmental Quality (ADEQ), California Department of Transportation (Caltrans), Imperial County Transportation Commission, and federal agencies the U.S. Department of Transportation (USDOT), Federal Highway Administration (FHWA), Federal Transit Administration (FTA), and U.S. Environmental Protection Agency (EPA).

The purpose of the YMPO's Transportation Planning Programs is to assure that transportation and air quality planning and implementation of projects are effectively identified and coordinated by local, state, and federal agencies, and the general public. The program is designed to carry out Section 134 of U.S.C. Title 23; requirements of the Federal Transit Act (specifically, Sections 5303, 5304, 5310, and SPR/PL funds); and MAP21 enacted October 2012; and air quality conformity requirements of the 1990 Clean Air Act Amendments.

The format and content of the **Fiscal Year 2015 Unified Planning Work Program and Budget (UPWP/B)** fulfills the requirements of the USDOT, FHWA, FTA, and EPA. Included are requirements of the Americans with Disabilities Act (ADA), signed into Public Law on November 19, 1990; Title VI of the 1964 Civil Rights Act; the Clean Air Act Amendments of November 15, 1990; and the National Highway System Designation Act of November 28, 1995, and the MAP21 legislation of October 2012, as required by CFR 450.308.

The federal agencies issued the following rules in the Federal Register:

1. **Statewide Metropolitan Planning, Final Rule, October 28, 1993;**

2. **Air Quality Conformity, Final Rule, December 21, 1993, and amendments thereto; and**

3. **Management and Monitoring Systems: Final Rule, January 21, 1997.**

The YMPO's 3C Urban Transportation Planning Program complies with these regulations.

This **Unified Planning Work Program** discusses the Yuma region major transportation issues, via its adopted **Transportation Policy Framework**; defines the work tasks to be performed by the YMPO in FY 2015 and identifies the budget necessary to accomplish those tasks.

Federal law stipulates that MPO's planning areas may cover an entire Metropolitan Statistical Area (MSA). In the case of Yuma, the MSA covers all of Yuma County, Arizona and Winterhaven, California. See *Figure 1*. Jurisdictions include the cities of Yuma, San Luis, Somerton, Yuma County, the Town of Wellton, the Cocopah Indian Tribe, the Arizona Department of Transportation, to include the Quechan Indian Nation and Winterhaven, the California Department of Transportation (Caltrans), and Imperial County, California.

Figure 1

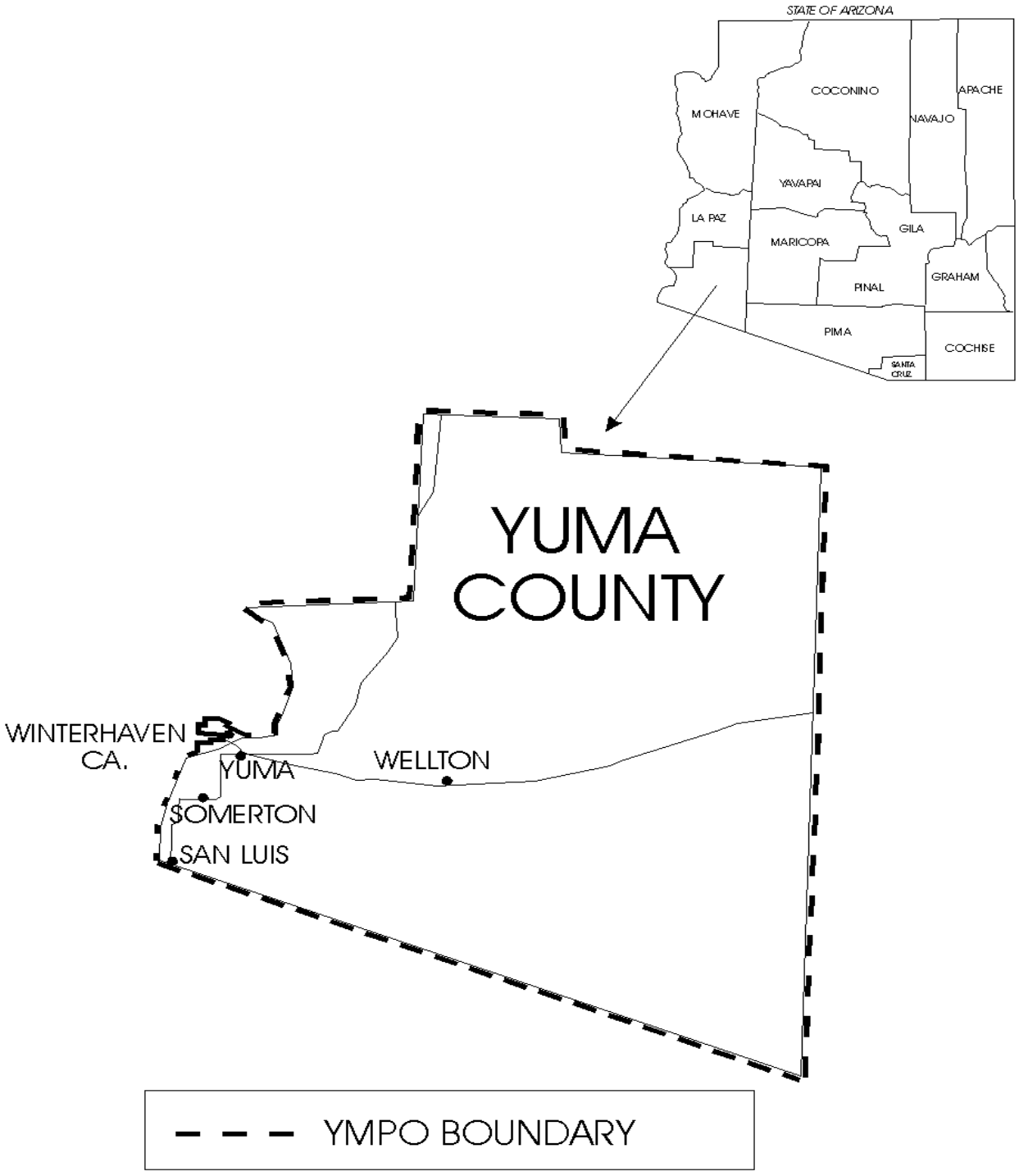
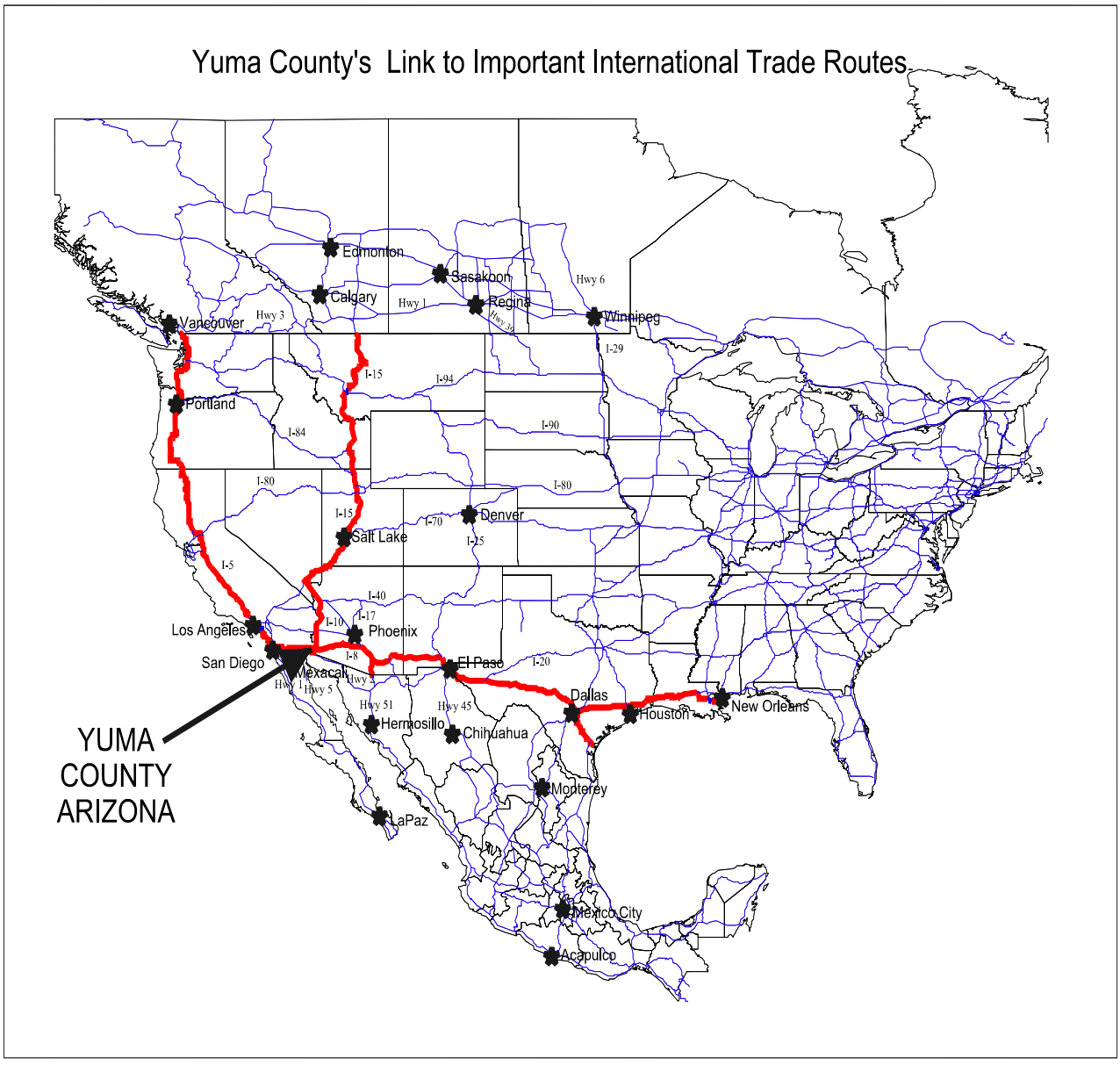

STATE OF ARIZONA
COCONINO
APACHE
MOHAVE
NAVAJO
YAVAPAI
LA PAZ
GILA
MARICOPA
PINAL
GRAHAM
PIMA
COCHISE
SANTA CRUZ
YUMA COUNTY
WINTERHAVEN CA.
YUMA
WELLTON
SOMERTON
SAN LUIS
YMPO BOUNDARY

Figure 2 shows the location of southern Canada and the proximity of northern Mexico to the YMPO area. These two foreign countries are important to the YMPO area due to passage of the North American Free Trade Agreement and the need for international transportation trade corridors. The City of San Luis, Rio Colorado, Sonora, Mexico is immediately south of Yuma County in Mexico on the U.S./Mexico border. Canamex and the Canamex Western Passage are a direct linkage for trade. The Canamex Western Passage continues to be identified as a freight corridor in the current I-11 Trade Corridor for the Southern Region with connections to Las Vegas, Phoenix, and Tucson. The 2014-2037 RTP identifies I-8, US/SR95, and SR195 as freight corridors.

Figure 2



Chapter II

ORGANIZATION AND MANAGEMENT

ORGANIZATION

The YMPO is organized as shown in *Figure 3*. The Executive Board consists of elected officials from the cities of Yuma, San Luis, Somerton, Yuma County, the Town of Wellton, the Cocopah Indian Tribe; one member from the ADOT State Transportation Board[1]; and one ex-officio non-voting representative from the Imperial County representing Winterhaven, CA and Caltrans, FHWA, and FTA on transportation and air quality conformity issues. It is the function of the Executive Board to act as a policy body coordinating transportation planning (including transit planning), traffic engineering, air quality conformity, and related implementation activities within the overall regional comprehensive planning process

The YMPO's Technical Advisory Committee (TAC) is composed of technical staff representing each of the member agencies (including ADOT), and ex-officio non-voting staff from Winterhaven, CA, and the California Department of Transportation (Caltrans), and the agencies of FHWA, FTA, EPA ,and YCIPTA. The TAC has authority and primary responsibility to conduct technical reviews regarding all work activities of the UPWP/B, including any related issues of interest to the YMPO, and to advise the Executive Board of appropriate actions to be taken. (*Some work tasks may involve persons or groups with specialized expertise, who will report directly to the YMPO Executive Board*.) The TAC provides review and input, as appropriate, and works closely with the YMPO staff, providing guidance for development of the annual UPWP/B.

MANAGEMENT OF THE PLANNING PROCESS

Under direction from the Executive Board, the YMPO's Executive Director oversees, monitors, and manages the adopted UPWP/B. The goal is to assure that the Work Program and Budget are an effective and coordinated element of other comprehensive planning activities carried out by the Cities, County, Town, Airport Authority, MCAS-Yuma, Yuma Proving Ground, two Indian tribes, state and federal jurisdictions, the Yuma County Chamber of Commerce, the Greater Yuma Economic Development Corporation, the Greater Yuma Port Authority, Yuma County Intergovernmental Public Transportation Authority, CALTRANS, and Imperial County.

[1] State Transportation Board members are appointed by the Governor of the State of Arizona.

2015 EXECUTIVE BOARD

Maria Ramos ..... Chair
Council Member, City of San Luis

Cody Beeson ..... Vice Chair
Deputy Mayor, City of Yuma

Russell Clark ..... Treasurer
Supervisor, Yuma County Board of Supervisors

Edward Thomas ..... Member
Council Member, City of Yuma

Martin Porchas ..... Member
Mayor, City of Somerton

Gary Knight ..... Member
Council Member, City of Yuma

Greg Ferguson ..... Member
Supervisor, Yuma County Board of Supervisors

Cecilia McCollough ..... Member
Mayor, Town of Wellton

Paul Patane ..... Member
District Engineer/Arizona Department of Transportation

J. Deal Begay. ..... Member
Tribal Council Member, Cocopah Indian Tribe

2015 TECHNICAL ADVISORY COMMITTEE

Roger Patterson ..... Chair
Yuma County Engineer

John Starkey ..... Vice Chair
City of San Luis, Building Safety Director

Samuel Palacios ..... Member
City of Somerton, Public Works Director

Joshua Scott ..... Member
City of Yuma, Engineer

Monty Stansbury ..... Member
Yuma County, Planning and Zoning Director

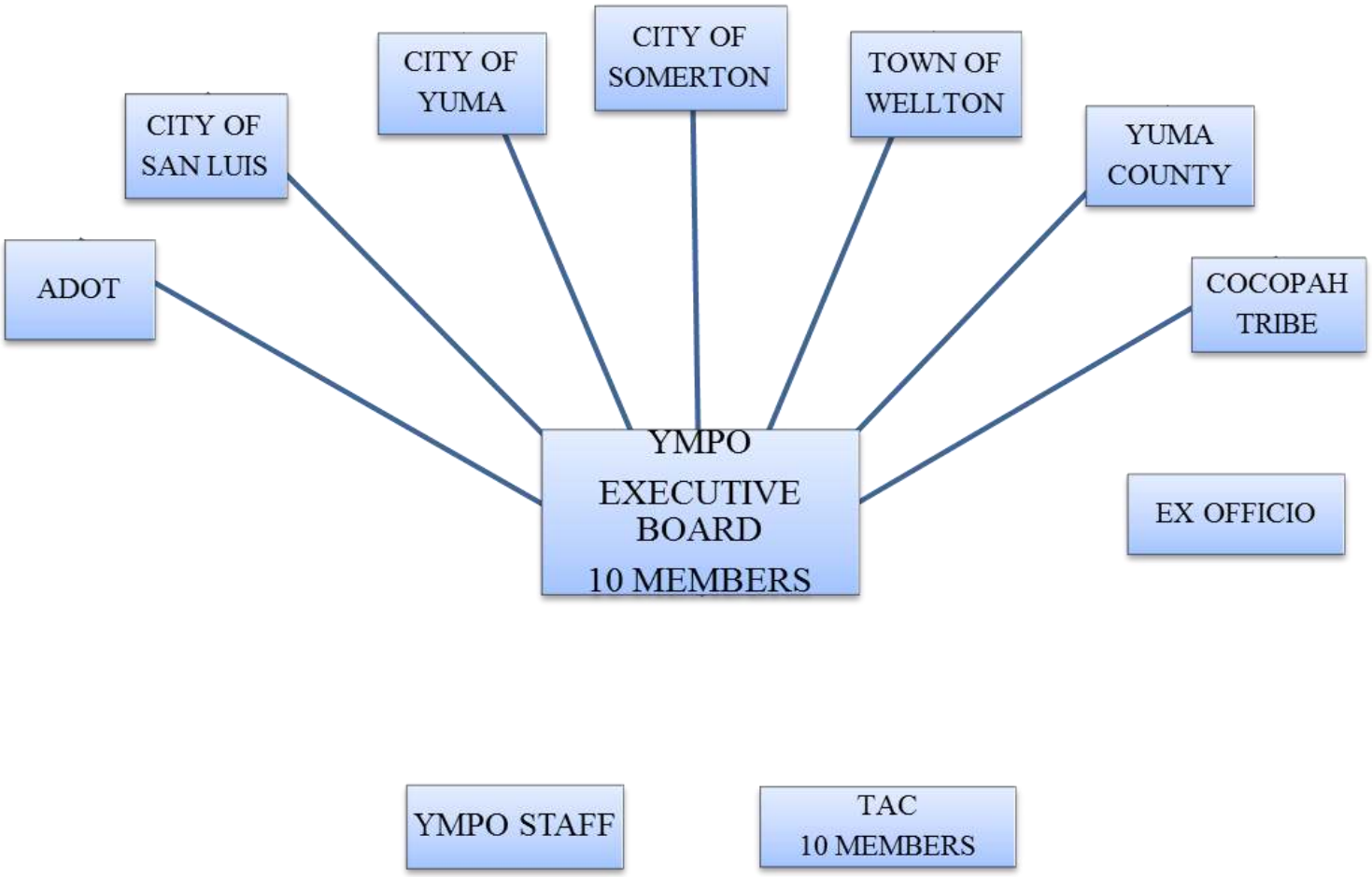
Joel Olea ..... Member
City of Yuma, Director of Public Works

Omar Heredia ..... Member
Cocopah Indian Tribe, Planner

Jennifer Albers ..... Member
City of Yuma, Principal Planner

Mark Hoffman ..... Member
ADOT, Senior Transportation Planner

Joseph Grant ..... Member
Public Works Director


CITY OF SAN LUIS
CITY OF YUMA
CITY OF SOMERTON
TOWN OF WELLTON
YUMA COUNTY
ADOT
COCOPAH TRIBE
YMPO EXECUTIVE BOARD 10 MEMBERS
EX OFFICIO
YMPO STAFF
TAC 10 MEMBERS

YMPO STAFF

Charlene FitzGerald ..... Executive Director

Vivian Hunter.....Accountant II/Executive Assistant

Charles Gutierrez .....Senior Planning Manager

Mark Teuscher..... Mobility Manager

Robert Aguilar..... Lead Data Technician

Melissa Ramos ..... Administrative Assistant/Bookkeeper

- **Executive Director:** Oversees day-to-day operations, supervises staff, prepares policy and program materials for consideration by the Technical Advisory Committee and the Executive Board, the City Councils, Town Councils, the Planning Commission, Tribal Councils, County Board of Supervisors, ADOT, and the YCIPTA. Under the policy direction and general guidance of the Yuma metropolitan Planning Organization's (YMPO) Executive Board, the Executive Director directs the development and implementation of the YMPO's regional and sub-regional transportation planning programs, including multimodal transportation planning, transportation system programming, collection and analysis of transportation data, and technical assistance and coordination.

  The Executive Director leads and serves as the administrative head of the organization, and coordinates and supervises YMPO's Technical Advisory committee (TAC), all subordinate program managers and staff, and any special subcommittees.

  Coordinates the multi-jurisdictional planning and programming efforts, development of regional data and information systems and involving public stakeholders in planning and programming processes, transportation and land use modeling, metropolitan planning and programming regulations, federal certification requirements, and the interrelationships among transportation, land use and the environment and techniques to achieve livable community objectives through transportation investments.

  Personal initiative and independent judgment and communication skills and maintain effective working relationships.

  Provides overall management direction for all transportation planning and programming projects and work elements done in consultation with a variety of transportation stakeholders in the region and consultants.

  Responsibilities include achievement of YMPO's mission, particularly as related to Transportation Planning and Programming, delivery of services and products, resource utilization, organizational structure, internal operations, organizational performance measures, generating community goodwill and being accountable to the public.

Provides guidance in the development and implementation of YMPO's Transportation Planning Program strategic planning process, project management activities and critical management processes and controls.

Provides recommendations in the development of regional transportation policies, plans and programs. Development of the Transportation Improvement Program, Air Quality Conformity Analyses, the Annual Work Program and Budget, and Transit plans.

Ensures agendas and minutes are properly prepared for and attends meeting of the YMPO's Executive Board, TAC and other committees as necessary.

Reviews, modifies and approves all draft and final reports, policies, programs and plans produced by the TAC, YMPO staff, and consultants.

Evaluates progress of work products and delivery of services.

Represents YMPO on various federal, state and regional committees, as needed or desirable to complete and foster program goals.

Represents the YMPO at public events, legislative hearings, citizen forums, makes presentations to civic groups, governmental advisory commissions and boards, appears on radio/television public interest programs, and other forums as required.

Responds to inquiries from media reporters, editors, elected officials, jurisdictional managers and program managers, as well as the general public.

Develops and monitors budgetary requirements and impacts of the Transportation Planning Program.

Provides planning assistance to member agencies, upon request.

Effectively communicate with technical and elected officials, staff, and the public at large on planning and engineering issues/projects;

Develop, administer, interpret, and communicate plans, policies and data;

Interpret, explain, and apply applicable laws, rules and regulations;

Serve as advisor to the Executive Board, Technical Advisory Committee, member agencies and their staffs, on planning and engineering matters;

Prepare and enforce procedures relating to personnel, training, budget and organization;

Establish and maintain cooperative working relationships with subordinates, elected/appointed officials and their staffs, and the general public.

Attend work related events evenings and weekends, as needed.

- **Accountant II**: Prepares agency grant budgets, coordinates with program personnel in preparing and reporting budget information and periodic fiscal reports. Responsible for general ledger overview for consistency, completeness, and accuracy. Work also requires attention to a variety of detail and multiple grants compliance. Verifies order supplies and manages credit card account. Works directly with ADOT, the accounting firm, auditing firm, and handles all finance with Yuma County, Wells Fargo, and YMPO QuickBooks revenue and expense reporting. Responsible for A/P, A/R, In-kind Record Keeping, Payroll, Employee Benefits Management. Assists with arranging travel, preparing correspondence, receiving visitors, arranging conference calls, and scheduling meetings. Works directly with the agents and third party administrators for employee benefits. Handles and prepares the paper work required for Human Resources. Attends and is responsible for minutes of the Executive Board Meeting. DBE officer with instruction from the Executive Director. Complete other duties as assigned.

- **Senior Planning Manager:** Manages all areas of the traffic count program, supervises staff, manages TIP project development, HSIP, Transportation Alternatives, and IT Support, Technical Advisory and Management committees, participates in ADOT studies, maintains working relationships with tribal, cities, towns, and county staff to review large development projects, environmental and land use efforts, freight studies, border studies and coordination, work out details for multimodal aspects of projects, coordinate public outreach, and provide technical review of respective agency products. Conferences, meetings, and training. Plans, organizes, directs and coordinates the activities related to the YMPO's transportation planning and its coordination with land use planning, multi-modal transportation planning and implementation, air quality conformance, development coordination activities, and funding recommendations; works with other Community Development divisions, city departments and county, regional, state, and federal organizations; coordinates the development and implementation of studies, plans, policies, and projects to improve and protect the YMPO's regional street and transportation systems; provides complex professional assistance to the Community Development Directors', public works. In addition, this position is involved in creating regional maps using GIS data.

- **Mobility Manager:** Coordinates, implements, and promote regional mobility in the YMPO's Regional Mobility Management Program. This position will be responsible for mobility management which, under the Federal Transit Administration (FTA) definition, 'consists of short-range planning, management activities and projects for improving coordination among public and private transportation service providers with the intent of expanding the availability of services'. The Mobility Manager is responsible for the coordination of existing transportation services within the region; developing new regional transportation services; and promoting available transportation resources to the region's residents, businesses and organizations. Responsibilities include conducting quarterly regional transportation coordination meetings, updating the Yuma Regional Transportation Coordination Plan, and leveraging federal funds. In addition, this position is involved in creating regional maps using GIS data.

- **Lead Data Technician:** With little or no supervision operates electronic traffic equipment; data collection and entering data/downloads out of Metrocount meters; ensure traffic technicians have all of their supplies and direction for traffic counts; keep up and maintain vehicles; enter MSII program into spreadsheets and verify that data is accurate; building maintenance and coordination with Realtor; archives and storage facilities management; Assist in IT support and all other duties as assigned.
-

- **Traffic Survey Technicians: Counters and Hosers:** Under limited supervision, performs technical work in the collection of traffic data by means of computerized electronic count equipment and/or manual traffic surveys. Responsible for the proper placement of traffic counter equipment and safety in the field. Work is performed in the guidance of the Senior Planning Manager and/or Lead Data Technician. (6 part time positions)

- **Administrative Assistant:** Performs journey-level secretarial work and assists the Executive Director, Senior Planning Manager and Accountant II with preparation of letters, minutes, agendas, auditor and financial packets, develop and maintain filing system, archives and answering phone, customer service, scheduling appointments, greeting customers, handling routine correspondence, serve as the secretary at staff and other technical meetings. Filing and other duties as assigned working with the Accountant II. . Implements YMPO's efforts in planning and coordinating transportation options for the Yuma region; coordinating human service transportation and public transportation operators. Assists in the development of the Long and Short Range Transit Planning efforts. Responsibilities include conducting quarterly regional transportation coordination meetings, updating the Yuma Regional Transportation Coordination Plan, and leveraging federal funds

Employees of member agencies will participate on YMPO working technical committees, subcommittees, or task forces for data assemblage, summary, evaluation, and formulation of recommendations to be presented to the TAC and Executive Board.

The County serves as the fiscal agent for the YMPO providing invoice payments and bookkeeping records for reconciling. The YMPO maintains its own records on a daily basis to permit up-to-date billing and to document eligible reimbursements of state and federal funds.

Wayne Benesch and the firm of Byrne & Benesch, P.C., serve as legal counsel for the YMPO.

Automatic Data Processing, Inc. (ADP) processes the payroll for YMPO.

Federal Highway Administration (FHWA) is the cognizant agency providing the predominant amount of funding.

The YMPO is guided by all Federal Highway Administration and Planning guidance, State legislation, state travel, Federal Transit Administration, OMB circulars, ADEQ, and EPA.

The YMPO Operating By-Laws were amended on March 29, 2012 and they identified the roles and responsibilities of the Executive Board and Technical Advisory Committee. They further define officers, voting members, and quorum requirements. They may be found at the YMPO website, www.ympo.org.

The YMPO is formed through an intergovernmental agreement between the member agencies pursuant to federal law. It is a non-profit organization that will comply with all federal, state, and local laws. All federal certifications and assurances are provided in the annually adopted Transportation Improvement Program.

Chapter III

FUNDING DESCRIPTION
&
BUDGET SUMMARY

The Arizona Department of Transportation (ADOT) is the designated recipient of the Federal-aid Highway funds used for planning and research purposes. As the designated recipient of the planning funds ADOT has the responsibility and the authority under **49 CFR Part 18** (Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments) to oversee all activities funded under the Federal-aid Program by the sub recipients of these funds. ADOT's oversight responsibilities include but are not limited to overall work plan reviews, invoice billing review and approval, TIP certification, air quality reviews, and quality assurance and quality control of traffic data. WPs are funded primarily with SPR/PL funds; however, an MPO may use other eligible funds for their WP. This section describes the types of funding sources used for planning.

(1) **Metropolitan Planning (PL) Funds:** Federal planning funds can be used for up to 94.3% of a project, with a required 5.7% match typically provided by local governments. The distribution of the PL Funds is accomplished through a formula developed by ADOT in consultation with the MPOs and must be approved by the FHWA.

(2) **Statewide Planning and Research (SPR) Funds:** SPR funds are federal dollars from the State Planning and Research Program administered by the Arizona Department of Transportation. Some SPR funds may be allocated to the MPO to help plan for the non-urbanized portion of the MPO. A 20% match is required and must be provided by the local jurisdiction, depending on the project. The SPR allocation by ADOT is discretionary and not required by current transportation legislation.

(3) **Surface Transportation Program (STP) Funds:** STP is a federal-aid highway flexible funding program that funds a broad range of surface transportation capital needs including roads, transit, airport access, vanpool, and bicycle and pedestrian facilities. Transit related planning, research, and development activities are also eligible uses of STP funds. STP apportionment may be shared by ADOT with other Council of Governments (COG) and all MPO's less than 200,000 population, though this action is discretionary and not required by current Transportation legislation.

(4) **Federal Transit Administration Funding:** FTA funds are secured annually through the FTA Metropolitan Planning Program Section 5303. FTA funds are designated for transit planning and research activities. The funds require a 20% local match, which is typically provided by the local governments.

(5) **Matching Funds:** In order to secure federal funds, the state and/or local government must place matching funds on a project. The state and local funds must be shown in the Work Program. A detailed table of the state/local funds should be included in the budget section of the Work Program. The required percentages of matching amounts may vary according to the Federal fund type. The MPO receives funds provided by the member agencies to leverage federal planning (PL), state planning funds (SPR), and 5303 transit planning funds to pay for MPO staff salaries, benefits, and operating expenses.

(6) **In-kind (Soft Money) Contribution with Description:** The value of third party in-kind contributions may be accepted as the match for federal funds, in accordance with the provisions of 49 CFR 18.24(a)(2), and may be applied on either a total planning work program basis or for specific line items. ADOT requires that in-kind contributions must be disclosed by line item. The Federal Highway Administration Regional Office has requested that in-kind contributions be identified in the Work Program and be accompanied by a narrative explaining who is providing the service and what service is being provided. A detailed table of the in-kind match should be included in the budget of the Work Program.

(7) **Carry-forward:** Carry-forward funds occur when an MPO does not expend all authorized funds in the current fiscal year. Authorized carry-forward funds are combined with the annual allocation for the new fiscal year to determine a MPO's available fund balance for the upcoming year. All carry-forward funds must be identified in the Work Program.

BUDGET SUMMARY TABLES

UPWP Budget identifies participating agencies with respect to funding commitments by task with line and column totals.

TABEL 1: FY 2015 YMPO DETAIL OF STATE AND LOCAL FUNDING SOURCES

Detail of Federal, State and Local Funding Sources FY 2015				
State Funding Sources				
Agency				
ADEQ		$10,000		
HSIP		$318,134		
Federal Funding Sources				
ADOT/PL FY 14		$103,438		
ADOT/SPR FY15		$175,000		
ADOT/PL FY15		$277,408		
5310 Funds		$95,000		
STP Funds		$72,169		
FTA 5303 Grant 22 (Oct 1, 2014-Sept 30, 2015)		$84,686		
Sub Total Federal & State		**$ 1,135,835**		
Local Area Funds (YMPO FUNDS)				
Ympo Strategic Plan - Local funds		$ 5,800.00		
YMPO Local Contributions GYPA and RTAC		$ 50,803		
Local funding				
Sub Total Local		**$ 56,603**		
In-Kind 2015 (Match for SPR/PL/FTA)				
Agency				
Yuma County Services/TAC/Func Class/other YMPO related planning to perform Regional Planning by TAC Members		$111,692		
Tac Special Meeting and Project Review YRSTP		$23,592		
Sub Total In Kind		**$135,284**		
Total Available		**$ 1,327,722**		

Detail of Federal, State and Local Funding Sources FY 2015				
State Funding Sources				
Agency				
ADEQ		$10,000		
HSIP		$318,134		
Federal Funding Sources				
ADOT/PL FY 14		$103,438		
ADOT/SPR FY15		$175,000		
ADOT/PL FY15		$277,408		
5310 Funds		$95,000		
STP Funds		$72,169		
FTA 5303 Grant 22 (Oct 1, 2014-Sept 30, 2015)		$84,686		
Sub Total Federal & State		**$ 1,135,835**		
Local Area Funds (YMPO FUNDS)				
Ympo Strategic Plan - Local funds		$ 5,800.00		
YMPO Local Contributions GYPA and RTAC		$ 50,803		
Local funding				
Sub Total Local		**$ 56,603**		
In-Kind 2015 (Match for SPR/PL/FTA)				
Agency				
Yuma County Services/TAC/Func Class/other YMPO related planning to perform Regional Planning by TAC Members		$110,442		
Tac Special Meeting and Project Review YRSTP		$23,592		
Sub Total In Kind		**$134,034**		
Total Available		**$ 1,326,472**		

Detail of Federal, State and Local Funding Sources FY 2015			
State Funding Sources			
Agency			
ADEQ	$10,000		
HSIP	$318,134		
Federal Funding Sources			
ADOT/PL FY 14	$103,438		
ADOT/SPR FY15	$165,824		
ADOT/PL FY15	$277,408		
5310 Funds	$106,101		
FTA 5303 Grant 20 (Oct 1, 2014-Sept 30, 2015)	$84,686		
Sub Total Federal & State	**$ 1,065,591**		
Local Area Funds (YMPO FUNDS)			
Ympo Strategic Plan - Local funds	$ 5,800.00		
YMPO Local Contributions GYPA and RTAC	$ 50,803		
Local funding			
Sub Total Local	**$ 56,603**		
In-Kind 2015 (Match for SPR/PL/FTA)			
Agency			
Yuma County Services/TAC/Func Class/other YMPO related planning to perform Regional Planning by TAC Members	$97,159		
Tac Special Meeting and Project Review YRSTP	$19,230		
Sub Total In Kind	**$116,389**		
Total Available	**$ 1,238,583**		

TABLE 2: FY 2015 YMPO UNIFIED PLANNING AND WORK PROGRAM BUDGET DETAIL

	TITLE	PL Funds	PL MATCH In kind	SPR FUNDS	SPR MATCH In kind	FTA 5303	FTA Match in-kind	HSIP	HSIP Match	ADEQ FUNDS	STP FUNDS	STP Match	Federal / Local Through 5310 Funds	Local	Match	FY 2015 TOTAL
100	Administration & Management	$163,203	$9,865	$91,121	$22,780	$9,086	$2,271									$298,325
200	Air Quality Conformity	$0	$0	$0	$0	$0	$0			$10,000						$10,000
300	2014-2018 TIP	$12,895	$779	$781	$195	$1,520	$380									$16,550
302	Transportation Enhancement - AZ	$0	$0	$0	$0											$0
303	Transportation Enhancement - CA	$0	$0	$0	$0											$0
304	Intelligent Trans. Systems (ITS)	$1,963	$119	$393	$98	$1,571	$393									$4,536
305	Goods/Freight/Rail Planning	$11,493	$695	$1,277	$319											$13,784
307	Cross Border/Trade Corridor Planning	$39,623	$2,395	$0	$0											$42,018
308	HPMS	$11,207	$677	$0	$0											$11,885
309	Transportation Coordination	$1,960	$118	$9,801	$2,450	$7,841	$1,960						$95,000		$23,750	$142,881
400	Regional Planning	$4,007	$242	$0	$0	$12,020	$3,005									$19,274
401	Review/Update Socio-Econ. File	$3,269	$198	$817	$204											$4,488
403	Transit Planning	$0	$0	$0	$0	$11,977	$2,994									$14,971
404	Port of Entry Planning	$0	$0	$4,751	$1,188									$50,000		$55,939
405	Linking Trans/Land Use/ED/Tourism	$5,155	$312	$859	$215	$2,578	$644									$9,763
406	Coordination w/ADOT Studies	$7,678	$464	$1,113	$278	$2,337	$584									$12,454
500	Special Projects Planning	$3,133	$189	$2,564	$641									$5,800		$12,327
520	Traffic Count Program	$29,753	$1,798	$30,173	$7,543	$24,122	$6,030									$99,421
530	Traffic Count Equipment	$2,614	$158	$6,380	$1,595	$0	$0									$10,747
540	Traffic Engin./Planning Assistance	$4,132	$250	$1,033	$258											$5,673
560	Traffic Safety	$8,024	$485	$2,006	$502			$318,134	$19,230							$348,381
570	GIS/Transportation Planning	$5,355	$324	$669	$167	$669	$167									$7,352
600	Long Range Transportation Planning	$41,758	$2,524	$19,013	$4,753	$4,993	$1,248				$72,169	$4,362				$150,820
601	Federal/State/Local Legislation	$18,857	$1,140	$0	$0									$803		$20,800
602	Small Community Assistance	$0	$0	$0	$0											$0
700	Public Participation Plan	$2,623	$159	$2,249	$562	$2,623	$656									$8,872
800	Public Transportation Planning (Transit)	$0	$0	$0	$0	$3,351	$838						$0			$4,188
900	Environmental Overview	$2,144	$130	$0	$0											$2,273
1000	Capital Expenditures	$0	$0	$0	$0											$0
				$0												
	TOTAL	$380,846	$23,020	$175,000	$43,750	$84,686	$21,171	$318,134	$19,230	$10,000			$95,000	$56,603		$1,327,722

TABLE 2: FY 2015 YMPO UNIFIED PLANNING AND WORK PROGRAM BUDGET DETAIL

	TITLE	PL Funds	PL MATCH In kind	SPR FUNDS	SPR MATCH In kind	FTA 5303	FTA Match in-kind	HSIP	HSIP Match	ADEQ FUNDS	STP FUNDS	STP Match	Federal / Local Through 5310 Funds	Local	Match	FY 2015 TOTAL
100	Administration & Management	$163,203	$9,865	$91,121	$22,780	$9,086	$2,271									$298,325
200	Air Quality Conformity	$0	$0	$0	$0	$0	$0			$10,000						$10,000
300	2014-2018 TIP	$12,895	$779	$781	$195	$1,520	$380									$16,550
302	Transportation Enhancement - AZ	$0	$0	$0	$0											$0
303	Transportation Enhancement - CA	$0	$0	$0	$0											$0
304	Intelligent Trans. Systems (ITS)	$1,963	$119	$393	$98	$1,571	$393									$4,536
305	Goods/Freight/Rail Planning	$11,493	$695	$1,277	$319											$13,784
307	Cross Border/Trade Corridor Planning	$39,623	$2,395	$0	$0											$42,018
308	HPMS	$11,207	$677	$0	$0											$11,885
309	Transportation Coordination	$2,460	$149	$12,301	$3,075	$9,841	$2,460						$95,000		$22,500	$147,787
400	Regional Planning	$4,007	$242	$0	$0	$12,020	$3,005									$19,274
401	Review/Update Socio-Econ. File	$3,269	$198	$817	$204											$4,488
403	Transit Planning	$0	$0	$0	$0	$11,977	$2,994									$14,971
404	Port of Entry Planning	$0	$0	$4,751	$1,188									$50,000		$55,939
405	Linking Trans/Land Use/ED/Tourism	$5,155	$312	$859	$215	$2,578	$644									$9,763
406	Coordination w/ADOT Studies	$7,678	$464	$1,113	$278	$2,337	$584									$12,454
500	Special Projects Planning	$3,133	$189	$2,564	$641									$5,800		$12,327
520	Traffic Count Program	$29,753	$1,798	$30,173	$7,543	$24,122	$6,030									$99,421
530	Traffic Count Equipment	$2,614	$158	$6,380	$1,595	$0	$0									$10,747
540	Traffic Engin./Planning Assistance	$4,132	$250	$1,033	$258											$5,673
560	Traffic Safety	$8,024	$485	$2,006	$502			$318,134	$19,230							$348,381
570	GIS/Transportation Planning	$5,355	$324	$669	$167	$669	$167									$7,352
600	Long Range Transportation Planning	$41,258	$2,494	$16,513	$4,128	$2,993	$748				$72,169	$4,362				$144,665
601	Federal/State/Local Legislation	$18,857	$1,140	$0	$0									$803		$20,800
602	Small Community Assistance	$0	$0	$0	$0											$0
700	Public Participation Plan	$2,623	$159	$2,249	$562	$2,623	$656									$8,872
800	Public Transportation Planning (Transit)	$0	$0	$0	$0	$3,351	$838						$0			$4,188
900	Environmental Overview	$2,144	$130	$0	$0											$2,273
1000	Capital Expenditures	$0	$0	$0	$0											$0
				$0												
	TOTAL	$380,846	$23,020	$175,000	$43,750	$84,686	$21,171	$318,134	$19,230	$10,000			$95,000	$56,603		$1,326,472

TABLE 2: FY 2015 YMPO UNIFIED PLANNING AND WORK PROGRAM BUDGET DETAIL

	TITLE	PL Funds	PL MATCH In kind	SPR FUNDS	SPR MATCH In kind	FTA 5303	FTA Match in-kind	HSIP	HSIP Match	Federal Pass Through 5310 Funds	ADEQ FUNDS	Local	Match	FY 2015 TOTAL
100	Administration & Management	$163,203	$9,865	$89,465	$22,366	$10,741	$2,685							$298,325
200	Air Quality Conformity	$0	$0	$0	$0	$0	$0				$10,000			$10,000
300	2014-2018 TIP	$12,895	$779	$781	$195	$1,520	$380							$16,550
302	Transportation Enhancement - AZ	$0	$0	$0	$0									$0
303	Transportation Enhancement - CA	$0	$0	$0	$0									$0
304	Intelligent Trans. Systems (ITS)	$1,963	$119	$393	$98	$1,571	$393							$4,536
305	Goods/Freight/Rail Planning	$11,493	$695	$1,277	$319									$13,784
307	Cross Border/Trade Corridor Planning	$39,623	$2,395	$0	$0									$42,018
308	HPMS	$11,207	$677	$0	$0									$11,885
309	Transportation Coordination	$1,350	$82	$6,750	$1,688	$5,400	$1,350			$81,101		25000	$11,511	$134,233
400	Regional Planning	$4,007	$242	$0	$0	$12,020	$3,005							$19,274
401	Review/Update Socio-Econ. File	$3,269	$198	$817	$204									$4,488
403	Transit Planning	$0	$0	$0	$0	$11,977	$2,994							$14,971
404	Port of Entry Planning	$0	$0	$4,751	$1,188							$50,000		$55,939
405	Linking Trans/Land Use/ED/Tourism	$5,155	$312	$859	$215	$2,578	$644							$9,763
406	Coordination w/ADOT Studies	$7,678	$464	$1,113	$278	$2,337	$584							$12,454
500	Special Projects Planning	$3,133	$189	$2,564	$641							$5,800		$12,327
520	Traffic Count Program	$29,753	$1,798	$30,173	$7,543	$24,122	$6,030							$99,421
530	Traffic Count Equipment	$2,614	$158	$6,380	$1,595	$0	$0							$10,747
540	Traffic Engin./Planning Assistance	$4,132	$250	$1,033	$258									$5,673
560	Traffic Safety	$8,024	$485	$2,006	$502			$318,134	$19,230	$0				$348,381
570	GIS/Transportation Planning	$5,355	$324	$669	$167	$669	$167							$7,352
600	Long Range Transportation Planning	$42,368	$2,561	$14,543	$3,636	$5,778	$1,444							$70,330
601	Federal/State/Local Legislation	$18,857	$1,140	$0	$0							$803		$20,800
602	Small Community Assistance	$0	$0	$0	$0									$0
700	Public Participation Plan	$2,623	$159	$2,249	$562	$2,623	$656							$8,872
800	Public Transportation Planning (Transit)	$0	$0	$0	$0	$3,351	$838			$0				$4,188
900	Environmental Overview	$2,144	$130	$0	$0									$2,273
1000	Capital Expenditures	$0	$0	$0	$0									$0
				$0										
	TOTAL	$380,846	$23,020	$165,824	$41,456	$73,945	$21,171	$318,134	$19,230	$81,101	$10,000	$81,603		$1,238,583

TABLE 3: FY 15 YMPO OPERATING COST BYELEMENT

TASK	WORK ELEMENT	EXPENSES			TOTAL COSTS
		Salaries & Benefits	Direct Expenses	Match	
I.	ADMINISTRATION	$82,598	$180,811	$34,916	**$298,325**
II.	DATA COLLECTION / AIR QUALITY	$10,000	$0	$0	**$10,000**
III.	TRANSPORTATION IMPROVEMENT PROGRAM	$152,324	$45,000	$34,330	**$231,653**
IV.	REGIONAL PLANNING	$56,560	$50,000	$10,328	**$116,889**
V.	SPECIAL PROJECT PLANNING	$114,902	$329,661	$39,338	**$483,901**
VI.	LONG RANG TRANSPORTATION PLANNING	$15,328	$142,265	$14,028	**$171,621**
VII.	PUBLIC PARTICIPATION PLAN	$7,495	$0	$1,377	**$8,872**
VIII.	PUBLIC TRANSPORTATION	$3,351	$0	$838	**$4,188**
IX.	ENVIRONMENTAL OVERVIEW	$2,144	$0	$130	**$2,273**
X.	CAPITAL EXPENDITURES	$0	$0	0	**$0**
TOTAL		**$444,701**	**$747,737**	**$135,284**	**$1,327,722**

TASK	WORK ELEMENT	EXPENSES			TOTAL COSTS
		Salaries & Benefits	Direct Expenses	Match	
I.	ADMINISTRATION	$82,598	$180,811	$34,916	**$298,325**
II.	DATA COLLECTION / AIR QUALITY	$10,000	$0	$0	**$10,000**
III.	TRANSPORTATION IMPROVEMENT PROGRAM	$152,324	$50,000	$34,235	**$236,559**
IV.	REGIONAL PLANNING	$56,560	$50,000	$10,328	**$116,889**
~~V.~~	~~SPECIAL PROJECT PLANNING~~	~~$114,902~~	~~$329,661~~	~~$39,338~~	~~**$483,901**~~
VI.	LONG RANG TRANSPORTATION PLANNING	$15,328	$137,265	$12,872	**$165,465**
VII.	PUBLIC PARTICIPATION PLAN	$7,495	$0	$1,377	**$8,872**
VIII.	PUBLIC TRANSPORTATION	$3,351	$0	$838	**$4,188**
IX.	ENVIRONMENTAL OVERVIEW	$2,144	$0	$130	**$2,273**
X.	CAPITAL EXPENDITURES	$0	$0	0	**$0**
TOTAL		**$444,701**	**$747,737**	**$134,034**	**$1,326,472**

TASK	WORK ELEMENT	EXPENSES			TOTAL COSTS
		Salaries & Benefits	Direct Expenses	Match	
I.	ADMINISTRATION	$82,598	$180,811	$34,916	**$298,325**
II.	DATA COLLECTION / AIR QUALITY	$10,000	$0	$0	**$10,000**
III.	TRANSPORTATION IMPROVEMENT PROGRAM	$152,324	$51,511	$19,170	**$223,005**
IV.	REGIONAL PLANNING	$56,560	$50,000	$10,328	**$116,889**
~~V.~~	~~SPECIAL PROJECT PLANNING~~	~~$114,902~~	~~$329,661~~	~~$39,338~~	~~**$483,901**~~
VI.	LONG RANG TRANSPORTATION PLANNING	$15,328	$67,021	$8,781	**$91,130**
VII.	PUBLIC PARTICIPATION PLAN	$7,495	$0	$1,377	**$8,872**
VIII.	PUBLIC TRANSPORTATION	$3,351	$0	$838	**$4,188**
IX.	ENVIRONMENTAL OVERVIEW	$2,144	$0	$130	**$2,273**
X.	CAPITAL EXPENDITURES	$0	$0	0	**$0**
TOTAL		**$444,701**	**$679,004**	**$114,878**	**$1,238,583**

TABLE 4: FY 15 YMPO DIRECT EXPENSES BY WORK ELEMENT

TASK		WORK ELEMENT	Travel & Training	Contractual	Supplies	M&O	Technology	Membership	TOTAL
I.		ADMINISTRATION	$19,000	$41,700	$6,500	$102,711	$5,900	$5,000	$180,811
II.		DATA COLLECTION / AIR QUALITY	$0	$0	$0			$0	$0
III.		TRANSPORTATION IMPROVEMENT PROGRAM	$0	$45,000	$0	$0	$0	$0	$45,000
IV.		REGIONAL TRANSPORTATION PLANNING	$0	$50,000		$0	$0	$0	$50,000
V.		SPECIAL PROJECT PLANNING	$0	$318,134	$11,527	$0	$0	$0	$329,661
VI.		LONG RANGE TRANSPORTATION PLANNING	$0	$142,265		$0	$0	$0	$142,265
VII.		PUBLIC PARTICIPATION PLAN	$0	$0		$0	$0	$0	$0
VIII.		PUBLIC TRANSPORTATION	$0	$0		$0	$0	$0	$0
IX.		ENVIRONMENTAL OVERVIEW	$0	$0	$0	$0	$0	$0	$0
X.		CAPITAL EXPENDITURES	$0	$0	$0	$0	$0	$0	$0
TOTAL			$19,000	$597,099	$18,027	$102,711	$5,900	$5,000	$747,737

TASK		WORK ELEMENT	Travel & Training	Contractual	Supplies	M&O	Technology	Membership	TOTAL
I.		ADMINISTRATION	$19,000	$41,700	$6,500	$102,711	$5,900	$5,000	$180,811
II.		DATA COLLECTION / AIR QUALITY	$0	$0	$0			$0	$0
III.		TRANSPORTATION IMPROVEMENT PROGRAM	$0	$50,000	$0	$0	$0	$0	$50,000
~~IV.~~		~~REGIONAL TRANSPORTATION PLANNING~~	~~$0~~	~~$50,000~~		~~$0~~	~~$0~~	~~$0~~	~~$50,000~~
V.		SPECIAL PROJECT PLANNING	$0	$318,134	$11,527	$0	$0	$0	$329,661
VI.		LONG RANGE TRANSPORTATION PLANNING	$0	$137,265		$0	$0	$0	$137,265
VII.		PUBLIC PARTICIPATION PLAN	$0	$0		$0	$0	$0	$0
VIII.		PUBLIC TRANSPORTATION	$0	$0		$0	$0	$0	$0
IX.		ENVIRONMENTAL OVERVIEW	$0	$0	$0	$0	$0	$0	$0
X.		CAPITAL EXPENDITURES	$0	$0	$0	$0	$0	$0	$0
TOTAL			$19,000	$597,099	$18,027	$102,711	$5,900	$5,000	$747,737

TASK		WORK ELEMENT	Travel & Training	Contractual	Supplies	M&O	Technology	Membership	TOTAL
I.		ADMINISTRATION	$19,000	$41,700	$6,500	$102,711	$5,900	$5,000	$180,811
II.		DATA COLLECTION / AIR QUALITY	$0	$0	$0			$0	$0
III.		TRANSPORTATION IMPROVEMENT PROGRAM	$0	$51,511	$0	$0	$0	$0	$51,511
~~IV.~~		~~REGIONAL TRANSPORTATION PLANNING~~	~~$0~~	~~$50,000~~		~~$0~~	~~$0~~	~~$0~~	~~$50,000~~
V.		SPECIAL PROJECT PLANNING	$0	$323,934	$5,727	$0	$0	$0	$329,661
VI.		LONG RANGE TRANSPORTATION PLANNING	$0	$67,021		$0	$0	$0	$67,021
VII.		PUBLIC PARTICIPATION PLAN	$0	$0		$0	$0	$0	$0
VIII.		PUBLIC TRANSPORTATION	$0	$0		$0	$0	$0	$0
IX.		ENVIRONMENTAL OVERVIEW	$0	$0	$0	$0	$0	**$0**	$0
X.		CAPITAL EXPENDITURES	$0	**$0**	$0	$0	$0	**$0**	$0
TOTAL			**$19,000**	**$534,166**	**$12,227**	**$102,711**	**$5,900**	**$5,000**	**$679,004**

Chapter IV

MPO WORK ELEMENTS

The YMPO Work Elements Section consists of descriptions of the major work products and tasks the MPO proposes to undertake. It is not intended for the examples listed here to be all-inclusive or that the work element sections are named exactly as shown below. Additional work elements related to transit, energy, livability and greenhouse gases, Title VI, DBE, and air quality will be included when applicable.

I. Administration

The administration section describes task functions required to manage the transportation planning process on a continual basis including program administration, development, review and reporting, anticipated staff development to include training and an annual audit as required by **23 CFR 420.121(c).** The annual audit shall be performed in accordance with **49 CFR 18.26, and OMB Circular A133**.

II. Air Quality

Maintain a current inventory of data to support transportation planning and facility/system design. Monitor congestion and changes in travel patterns in the region. The following information should be part of the Task Sheet for Data Collection:

Air Quality Standards:

Coordinate with ADOT Data Management and Analysis/Air Quality staff to comply with requirements regarding nonattainment areas that do not meet the National Ambient Air Quality Standards. All regionally significant projects with a classification of minor arterial and above and some transit projects may require an Air Quality Conformity Analysis.

1. ADOT staff will provide guidance on the appropriate methodology and processes.

2. Air Quality Conformity Plans update every 4 years or at any time there is a major TIP change or roadway improvement and when the RTP is updated.

3. Project conformity must be determined prior to the first time a non-exempt Federal project is adopted, accepted, approved, or funded.

III. Transportation Improvement Program (TIP)

Each MPO, in cooperation with the State and its local entities including the public transit operators will prepare and update a TIP no less than once every four years. The TIP shall include all projects requiring FHWA and FTA approval; include a priority list of projects to be carried out in the first four (4) years; identify each project or phase; identify carry-forward funding, identifying funding source(s), and be financially constrained. FTA funded projects shall include the FTA line item identification. The TIP development process must provide a reasonable opportunity

for public comment. Highway and transit projects must be selected in accordance with the specific funding programs.

Highway Performance Monitoring System (HPMS) Data

1. Collect the following data for all universe road and street section records in the HPMS database that are functionally classified above local;
   - Name of road and beginning and ending termini;
   - Jurisdiction responsible for ownership;
   - Jurisdiction responsible for maintenance;
   - Facility type (one-way/two-way road or street);
   - Section length (mileage);
   - Number of through lanes;
   - Type of surface;
   - Raw 24-hour traffic counts, factored average annual daily traffic (AADT) volumes, or AADT volume estimates. Traffic counts should be collected on every section in a two-year cycle. If reporting raw traffic figures the month and date should be reported to.

2. For each member agency, update the following data for all roads and street records in the HPMS database that are functionally classified as Local.
   - Aggregate length in miles;
   - AADT Volume Range;
   - Type of surface, Paved or Unpaved.

3. Collect supplementary data items to update all sample section records in the HPMS database annually, as specified by the ADOT Data Management and Analysis Section.

4. Ensure all TDMS data is input into the TDMS Internet System for ADOT review:
   - The TDMS Internet System is a web-based application that provides a venue for which statewide member agencies will update and submit their HPMS data to ADOT through each respective COG/MPO office.

5. Coordinate with the ADOT Data Management and Analysis Section to receive and present training on data collection for local jurisdictions, by January of each year.

6. Notify ADOT GIS Section when modifications are suggested or needed to data universe or sample section records as a result of project completions or other capital improvements.

7. Submit all required data listed above to the ADOT Data Management and Analysis Section by March 15. Adhere to other data element deadlines as specified by the ADOT Data Management and Analysis.

8. Maintain the computer hardware and software necessary to carry out this Work Element, as approved by ADOT and FHWA.

Functional Classification:
Maintain a current inventory of the COG/MPO region's functional classification of roadways and urban boundaries, according to federal regulations and state procedures.

1. Create and/or maintain an inventory of basic centerline data for federally functionally classified roads (collector and above classifications) over a two-year cycle, and update the inventory annually. Submit all data to the ADOT Data Management and Analysis/GIS Section.

2. Process proposed changes in classification through the ADOT Regional Planner and ADOT Data Management and Analysis/GIS Section. Based on roadway classification, verify that projects identified for the TIP are eligible for federal funding.

IV. Regional Transportation Planning

MPOs should undertake various regional, corridor, and sub-area planning studies within the region in consultation with the state, local, and transit operators in an effort to integrate land use planning with MPO's transportation planning process to ensure the successful implementation of the MPO's Long-Range Transportation Plan

V. Special Project Planning

This Work Element will cover all projects that do not fit into the elements listed here.

VI. Long Range Transportation Planning

Title 23 CFR 450, Subpart C, addresses metropolitan planning requirements. Each MPO must update the Long-range Transportation Plan (LRTP) every 4 years in air quality non-attainment or maintenance areas, or every 5 years in air quality attainment areas. The LRTP must: cover at least a 23-year planning horizon, include long-range and short-range strategies that lead to an integrated intermodal plan; include a financial plan that compares estimated revenues with costs of construction, maintenance, capital purchases, and operations; consider the planning factors, and provide an opportunity for public participation.

Socio Economic and Travel Files

Monitor and update socio-economic data files for impacts on the Regional Transportation Plan.

- 1. Ensure that current population and traffic analysis zones data are used for travel demand modeling in the MPO region.

- 2. Work with local jurisdictions to ensure that data required for the preparation of population estimates and projections used for transportation studies matches the current general plan for each entity.

-

VII. Public Participation Plan (PPP)

Federal legislation requires MPOs to include provisions in the planning process to ensure the involvement of the public in the development of transportation plans and programs including the 23-year Long-Range Transportation Plan, the 4-year Transportation Improvement Program, Air Quality Plan, and the annual Work Program. The PPP shall require that members of the public be given at least seven (7) days to review and comment on the draft work program. Following that review period, at least one public meeting will be held prior to the adoption of the work program. The MPO will use local and regional newspapers to notify the public of the seven day review period and date, times, and location of the public meeting. Copies of the draft WP, TIP, RTP and the Air Quality Plan will be posted on the MPOs website.

VIII. Public Transportation Planning

The MPO will develop a transportation plan for its metropolitan planning area every 4 years and update appropriately taking into consideration projects and strategies that will:

- Support economic vitality;
- Support livable, walkable, and sustainable communities.
- Increase the safety of the transportation system;
- Increase accessibility and mobility;
- Protect and enhance the environment, promote energy conservation, improve the quality of life, and promote local planned growth;
- Enhance the integration and connectivity of the transportation system;
- Promote efficient system management and operation;
- Emphasize the preservation of the exiting transportation system.

The MPO will provide increased emphasis on issues related to alternative modes and regional inter-modal connectivity including but not limited to:

- Local bus, express bus, and regional transit services;
- Pedestrian and bicyclist facilities/network;
- Commercial freight movers (truck, rail, and air);
- Connections between modes of travel;
- Maintaining the system in a state of good repair.

IX. Environmental Overview

On June 16, 2009, EPA joined with the U.S. Department of Housing and Urban Development (HUD) and the U.S. Department of Transportation (DOT) to help improve access to affordable housing, more transportation options, and lower transportation costs while protecting the environment in communities nationwide. Through a set of guiding livability principles and a partnering agreement that will guide the agency's efforts, this partnership will coordinate federal housing, transportation, and other infrastructure investments to protect the environment, promote equitable development, and help to address the challenges of climate change.

Livability Principles

Provide more transportation choices. Develop safe, reliable, and economical transportation choices to decrease household transportation costs, reduce our nation's dependence on foreign oil, improve air quality, reduce greenhouse gas emissions, and promote public health.

Promote equitable, affordable housing. Expand location- and energy-efficient housing choices for people of all ages, incomes, races, and ethnicities to increase mobility and lower the combined cost of housing and transportation.

Enhance economic competitiveness. Improve economic competitiveness through reliable and timely access to employment centers, educational opportunities, services, and other basic needs by workers, as well as expanded business access to markets.

Develop walkable, sustainable communities to promote economic development. Coordinate with local agencies in implementing the walkable and sustainable element into the Alternatives projects to promote economic development within our region.

Support existing communities. Target federal funding toward existing communities—through strategies like transit oriented, mixed-use development, and land recycling—to increase community revitalization and the efficiency of public works investments and safeguard rural landscapes.

Coordinate and leverage federal policies and investment. Align federal policies and funding to remove barriers to collaboration, leverage funding, and increase the accountability and effectiveness of all levels of government to plan for future growth, including making smart energy choices such as locally generated renewable energy

Value communities and neighborhoods. Enhance the unique characteristics of all communities by investing in healthy, safe, and walk-able neighborhoods—rural, urban, or suburban.

X. Capital Expenditures

FHWA will, on a case-by-case basis, allow MPOs to purchase equipment as a direct expense with PL funds. Equipment is defined as any tangible, nonexpendable personal property having a useful life of more than one year and an acquisition cost of greater than $5,000 or more per unit. Approval by the FHWA and ADOT is not required for equipment costs under $5,000. However, these items should be programmed and itemized in the applicable WP tasks along with the associated local match. All proposed equipment purchases must comply with **49 CFR 18.32 and 18.33**, and the Federal Office of Management and Budget **Circular A-87**, Cost Principles for State, Local and Indian Tribal Governments, as well as, ADOT policy **FIN-11.08** Federal Property Management Standards.

CHAPTER V
TASK SHEETS

T-100 Administration & Management

Purpose

Administer the MPO and its work program in a manner that reduces transportation related fuel consumption, air pollution, greenhouse gases and clean energy, air quality, and supporting sustainable communities, and trade and tourism:

Coordinating and integrating sustainable solutions, and maintaining a continuing 23-year multi-agency comprehensive transportation plan, and a communicative atmosphere to incorporate our public involvement. Manage, plan, and direct the Cooperative, Comprehensive, and Continuing (3-C) Transportation Planning Processes.

FY 2014 Accomplishments

- On time grant management and receivables and payables
- Staff training and education to improve quality of the operation of the organization.
- Continued education, networking, webinars, meetings, and conferences for thorough knowledge and development of YMPO to carry out federal and state requirements.
- On time submittal of the FY 2013 Audit
- Brought a majority of the accounting functions in house and made it the responsibility of the Accountant II.
- Achieves and file management, building maintenance and environmental cleanup, storage facility for State Archive and Library to work on file retention from old files, clean up and stored new files.

FY 2015 Activities

- Planning/supervision/coordination to accomplish the FY 2015 Unified Planning Work Program.
- Work with Technical Advisory Committee, Executive Board, Chamber Transportation Committee, Greater Yuma Port Authority (GYPA), Greater Yuma Economic Development Corporation (GYEDC), Yuma County Airport Authority, Marine Corp Air Station- Yuma (MCAS), Yuma Proving Ground (YPG), Local Emergency Planning Committee (LEPC), Tribal Nations, SANDAG, Imperial County, Caltrans, CA and AZ State and federal agencies.
- Maintain file management and upkeep of onsite storage.
- Preparation of the Work Program and Budget, progress reports, and billing/accounting functions.
- Staff training and continuing education on current transportation planning trends through participation in meetings, workshops, and conferences.
- Staff training for email, ethics, colors, supervisor, management skills, AICP exams
- Anticipated out of state travel for conferences will consist of the following: NARC $2,500, Greening the Border $1,500, Joint Working Committee $1,500, Arizona Mexico Commission $1,500, MPO Border Conference, 2,500, AMPO 2,500 travel for staff training.
- Conduct necessary administrative support functions for operation and mission of a Metropolitan Planning Organization.
- Preparation of annual UPWP and ADOT monthly progress reports.
- Legal contract reviews/opinions/input on Executive Board agenda.
- Record and track inventory and depreciation schedules.

- Financial Statements and Audit for 2014

End Products

- Direction/Management of the YMPO
- Unified Planning Work Program and Budget
- Record of revenues, expenditures, and progress reports
- Audit; legal reviews/input
- Contracts with ADOT, FHWA, FTA, and ADEQ
- Facilities and equipment for conducting YMPO planning and programming activities
- Grant application(s) to federal agencies

T-100 Administration & Management Budget

	FHWA									
	PL			SPR						
Description	PL	Local	In Kind	SPR	Local	In Kind		5303 Funds	5303 Inkind	TOTAL
YMPO Staff	$61,948		$3,745	$9,908		$2,477		$10,741	$2,685	$91,505
	$0		$0	$0		$0				$0
Administration Expense	$101,254	$0	$6,120	$79,557	$0	$19,889		$0	$0	$206,821
			$0			$0				$0
Total	**$163,203**	**$0**	**$9,865**	**$89,465**	**$0**	**$22,366**	**$0**	**$10,741**	**$2,685**	**$298,325**

Local Match Sources

- $34,916 provided by in-kind contributions from YMPO Technical Advisory Committee and Yuma County services to match FHWA PL, SPR, and 5303 funds

Technology Purchases

- None

Responsible Parties

- YMPO Executive Board, Executive Director, and YMPO staff.

T-200 Air Quality Conformity

Purpose
Work with ADEQ and the local agencies to monitor the Yuma PM_{10} **Nonattainment** area, bring it into conformity, maintain the 2014 Air Quality Conformity Analysis, and Greening the Border initiatives.

FY 2014 Accomplishments
- Participated in interagency Air Quality quarterly meetings.
- Tracking of RACM's
- Travel demand model manual and training for YMPO staff

FY 2015 Activities
- Continue to work with the Arizona Department of Environmental Quality (ADEQ), ADOT, Federal agencies, Irrigation Districts, and local agencies on implementation of the SIP and re-designation of Yuma PM_{10} Nonattainment Area to a maintenance area.
- Maintain coordination with state and federal officials regarding air quality laws, regulations, and planning processes and techniques and submit scope of work for 2015.
- Assist Arizona Department of Environmental Quality in developing a maintenance plan for the Yuma area.
- Review potential air quality issues dealing with ozone.
- Continue to track the local jurisdictions and entities RACM's by developing a more formal data collection process.

End Products
- Current status of Air Quality Planning laws and regulations regarding $PM_{10,}$ and the implementation of the FY 2014 Conformity Analysis report.
- Updated Conformity Procedures.
- Reports to TAC and Executive Board on Air Quality needs and requirements.
- Yuma Area PM_{10} Maintenance Plan, Control Measures Report, and milestones.
- Quarterly Air Quality Meetings

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T-200 Air Quality Conformity Budget										
	FHWA									
	PL			SPR						
AGENCY	PL	Local	In Kind	SPR	Local	In Kind	ADEQ	5303 Funds	5303 INKIND	TOTAL
YMPO Staff	$0		$0	$0		$0	$10,000	$0	$0	$10,000
0	$0		$0	$0		$0	$0			$0
Total	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$10,000**	**$0**	**$0**	**$10,000**

Local Match Sources

- None

Technology Purchases

- None

Consultant Activities

- None

Responsible Parties

- Executive Director and Senior Planning Manager

T-300 Transportation Improvement Program (TIP)

Purpose

- Implementation of the 2014-2018 TIP.
- Review FTA/ADOT Section 5307 applications and upon approval from FTA include in TIP.
- Assist local agencies with the implementation of the adopted Regional Transportation Plan and Transportation Improvement Program (TIP).

FY 2014 Accomplishments

- Coordinated Border Infrastructure projects approved and funded in the 2014-2018 TIP totaling $2 million for five projects.
- Obligated all HSIP funding totaling $600,000 each year.
- Participated in the update of the Local Government Manual

FY 2015 Activities

- YMPO Executive Board Resolution adopting the Transportation Improvement Program (TIP).
- Begin using E STIP tool base for incorporation into the ADOT STIP.
- Review TIP to determine progress made toward implementation.
- Work with local agencies and ADOT to update the 2014-2018 TIP, including FTA Sections 5307 Programs, and Bureau of Indian Affairs (BIA) projects in Yuma County.
- Ensure fiscal constraint within the 4-year TIP.
- Compare programmed projects with the adopted Regional Transportation Plan.
- Seek public input on TIP amendments. *(Note: Conformity Analysis is located in Regional Transportation Plan, TIP, and Yuma PM_{10} Nonattainment Area State Implementation Plan covered under Work Task No. T-200).*
- Assure that updated TIP conforms to PM_{10} State Implementation Plan and Yuma Maintenance Plan.
- Obtain Intergovernmental review of TIP Annual Element.
- Communicate local priorities to ADOT District Engineer, ADOT Priority Planning Advisory Committee (PPAC), ADOT Multimodal Planning Division, and State Transportation Board. (Involves preparation and delivery of presentations).
- Development of the 2014-2037 Regional Transportation Plan
- Adopt TIP Amendments as necessary for the YMPO Agencies

End Products

- 2014-2018 Transportation Improvement Program with 2013 Annual Element.
- Certification of the YMPO Transportation Planning Process.
- Attend Arizona State Transportation Board (AZSTB) and Priority Planning Advisory Committee (PPAC).

T-300 2014-2018 Transportation Improvement Program Budget

	FHWA									
	PL			SPR						
AGENCY	PL	Local	In Kind	SPR	Local	In Kind	5303 Funds	Local	5303 IN KIND	TOTAL
YMPO Staff	$12,895		$779	$781		$195	$1,520		$380	$16,550
Total	**$12,895**	**$0**	**$779**	**$781**	**$0**	**$195**	**$1,520**	**$0**	**$380**	**$16,550**

Local Match Sources

- $ 1,355 provided by in-kind contributions from YMPO Technical Advisory Committee and Yuma County services to match FHWA PL, SPR, and 5303 Funds

Technology Purchases

- None

Consultant Activities

- None

Responsible Parties

- YMPO Board Member, Executive Director, Senior Planning Manager, Administrative Assistant, and the YCIPTA Transit Director

T-302 Transportation Alternatives-Arizona

Purpose

To coordinate any Transportation Alternatives (TA) applications with the Regional Transportation Plan

- Encourage their approval, as appropriate

FY 2014 Accomplishments

- Partner with Planning Assistance for Rural Arizona (PARA) Program Recipients City of Yuma and Yuma School District #1 to ensure program success

FY 2015 Activities

- Coordinate with local agencies for the PARA Program
- Coordinate with ADOT for all Transportation Alternative options

End Products

- Utilize the PARA Program
- Utilize the Transportation Alternative options as they become offered by ADOT

T-302 Transportation Enhancement AZ Budget

	FHWA									
	PL			SPR						
AGENCY	PL	Local	In Kind	SPR	Local	In Kind		Local	In Kind	TOTAL
YMPO Staff	$0		$0	$0		$0				$0
Total	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0

Local Match Sources

- $0

Technology Purchases

- None

Consultant Activities

- None

Responsible Parties

- Executive Director and Senior Planning Manager

T-303 Transportation Alternatives—CA

To monitor Caltrans Transportation Alternatives process and submit YMPO alternative project(s) when appropriate

FY 2014 Accomplishments

- Continued partnering efforts with District 11 Caltrans Planning and the Imperial Valley Transportation Commission. Bi-annual meetings conducted to coordinated planning efforts

FY 2015 Activities

- To include Quechan Indian Tribe and Caltrans in YMPO area projects

End Products

- Defining the application process with Caltrans

T-303 Transportation Enhancement CA Budget

	FHWA									
	PL			SPR						
AGENCY	PL	Local	In Kind	SPR	Local	In Kind		Local	In Kind	TOTAL
YMPO Staff	$0		$0	$0		$0				$0
Total	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0

Local Match Sources

- $0

Technology Purchases

- None

Consultant Activities

- None

Responsible Parties

- Executive Director and Senior Planning Manager

T-304 Intelligent Transportation Systems (ITS)

Purpose
To incorporate ITS technology and methodologies into the YMPO transportation planning program

FY 2014 Accomplishments
This is a continuing work activity

FY 2015 Activities
- Research and study about ITS technology and its uses (elsewhere), and determine its potential uses in the YMPO area
- Participate in Federal programs to learn about ITS applications in other areas.
- Coordinate with the County in developing an emergency center for transportation ITS
- Hold a series of meeting with the local communities to discuss the potential of implementing ITS within the YMPO region
- Collect input from the meetings and begin the development of a implementation plan for ITS
- Find ways to utilize performance measures in commute, planning for ITS projects that manage arterials, US POE's, ramp meters, dynamic message signs, CCTV raw data, develop dashboard and how to make use of its information, use for incidents in TDM, Time geographical parameters, speed plots, performance of segment, freeway capacity, peak period, days of week, seasonal school, holiday, patterns visitors, peak winter, spring breaks, sections, visual imaging, aggregate information

End Products
- Updated information, inventory, and knowledge by ADOT and YMPO members about ITS technology, applications, and possible uses in the YMPO area

T-304 Intelligent Transportation Systems Budget

	FHWA									
	PL			SPR						
AGENCY	PL	Local	In Kind	SPR	Local	In Kind	5303 Funds	Local	5303 In Kind	TOTAL
YMPO Staff	$1,963		$119	$393		$98	$1,571		$393	$4,536
Total	$1,963	$0	$119	$393	$0	$98	$1,571	$0	$393	$4,536

Local Match Sources

- $609 provided by in-kind contributions from YMPO Technical Advisory Committee and Yuma County services to match FHWA PL, SPR, and 5303 Funds

Technology Purchases

- None

Consultant Activities

- None

Responsible Parties

- Executive Director and Senior Planning Manager

T-305 Goods/Freight/Rail Planning

Purpose
Recognize the needs of goods and freight movements in, out, and through the YMPO area and plan for improvements in the YMPO Transportation Planning Program.

FY 2014 Accomplishments
- Ongoing communications with stakeholders on trends and current happenings involving freight
- Participated and conducted Union Pacific quarterly meetings.
- 3-C Planning process with ADOT, Caltrans, SANDAG, SCAG, Imperial County, and San Luis Rio Colorado, Sonora, Mexico.
- Participated in Sun Corridor Joint Policy Advisory Committee and Arizona Mexico Commission meetings.
- Support freight initiatives.

FY 2015 Activities
- Participate in Trade Corridor planning process and include US/SR 95, I-8, and SR195.
- Work with the Yuma Chamber of Commerce, GYEDC, GYPA, GYPU Group, Farm Bureau, Fresh Produce, Yuma County Airport Authority, local farmers, and truckers.
- Study evolving methods regarding planning, forecasting, and meeting needs of goods/freight shippers and carriers.
- Consider the processes described in the Bureau of Transportation Statistics Freight Planning Manual for use in the YMPO area.
- Begin consideration for an updated goods/freight plan for the YMPO region.
- Attend JPAC meetings.
- Participate at the Arizona Mexico Commission Workshops and Plenary
- Support Short/Long Box Rail Freight
- Ongoing communications with stakeholders on trends and current happenings involving freight Commercial freight movers (truck, rail, and air) 3-C Planning process with ADOT, Caltrans, SANDAG, SCAG, Imperial County, and San Luis Rio Colorado, Sonora, Mexico. Participate and endorse freight friendly corridors and identify statewide freight corridors.
- Participate in the ADOT Freight Plan

End Products
- Freight planning and coordination in binational committee and conduct quarterly meetings
- Linking transportation with tourism and trade

T-305 Goods / Freight / Rail Planning Budget										
	FHWA									
	PL			SPR						
AGENCY	PL	Local	In Kind	SPR	Local	In Kind		Local	In Kind	TOTAL
YMPO Staff	$11,493		$695	$1,277		$319				$13,784
	$0		$0							$0
Total	$11,493	$0	$695	$1,277	$0	$319	$0	$0	$0	$13,784

Local Match Sources

- $1,014 provided by in-kind contributions from YMPO Technical Advisory Committee and Yuma County services to match FHWA PL and SPR funds

Technology Purchases

- None

Consultant Activities

- None

Responsible Parties

- Executive Director and Senior Planning Manager

T-307 Cross Border/Trade Corridor Planning

Purpose

- Continue cross border efforts in Binational Forums and increase transportation planning, traffic planning/engineering, rail planning and trade corridor planning with Sonora, Mexico and California for the State of Arizona.
- Assure joint coordination of mutual cross-border mobility, lifestyle, and economic interests.

FY 2014 Accomplishments

- Participated in Bi-National study for the San Luis area and San Luis Rio Colorado Mexico.
- Participated and provided Border Infrastructure projects for the Arizona Border Master Plan.
- Supported resolution of the Border Infrastructure Statewide.
- Provided traffic data for Traffic Circulation Study and GSA Wizard update.
- Completed Origin and Destination Study to provide information for Economic Impact Analysis of San Luis I

FY 2015 Activities

- Communicate and participate with planning activities of U.S./Mexico Bi-National Bridges and Borders Conference, Arizona-Mexico Commission, Rio Colorado Commission, GYPA, GYEDC, CBP, BP, Border Trade Alliance, Border MPO Groups, Greening the Border activities, and other related groups, as necessary.
- Establish working relationships with citizens, technical staff, and elected officials in Sonora, Mexico regarding transportation planning and implementation programs.
- Promote Greening the Border initiatives and projects.
- Participate in webinars on Border Infrastructure improvements.
- Participate with Linking Transportation to Economic drivers in the YMPO Region and Mexico.
- Travel for YMPO Arizona Sonora Mega Region Representative appointed by the YMPO board.
- Conduct $25,000 Study on the Analysis of Wi-Fi Technology to Measure Wait Times of Pedestrians and Bicycles at the San Luis I Port of Entry.

End Products

- YMPO inputs to the above listed groups, as necessary, to assure coordination of YMPO's Regional Transportation Plan (T-400), Transportation Improvement Program (T-300), and Air Quality Conformity Analyses (T-310).
- Working relationships regarding transportation issues with citizens and officials in Sonora, Mexico and trans-border shippers and other interested groups.
- Identification of primary routes in the RTP and TIP to facilitate federal and state funding in support of the design/construction of such routes.
- Rail Planning and Coordination conduct quarterly rail meetings
- Participate in the Bi-National Border Studies
- Support South County roadway improvements
- Funding for Ave E construction
- Funding for Araby TI improvements
- Funding for US/SR 95

T-307 Cross Border Planning Budget

	FHWA									
	PL			SPR						
AGENCY	PL	Local	In Kind	SPR	Local	In Kind		Local 5303	In Kind	TOTAL
YMPO Staff	$14,623		$884	$0		$0				$15,506
Border Wait Time Stu	$25,000		$1,511	$0	$0	$0		$0	$0	$26,511
Total	**$39,623**	**$0**	**$2,395**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$42,018**

Local Match Sources

- $2,395 provided by in-kind contributions from YMPO Technical Advisory Committee and Yuma County services to match FHWA PL funds

Technology Purchases

- None

Consultant Activities

- Consultant for Border Technology study $25,000

Responsible Parties

- Executive Director and Senior Planning Manager

T-308 ADOT- Highway Performance Monitoring System

Purpose

- Assist ADOT in collecting HPMS inventory data.
- Coordinate YMPO databases with HPMS reporting

FY 2014 Accomplishments

- Submitted all HPMS data for the YMPO Region

FY 2015 Activities

- Work with ADOT and FHWA to determine HPMS data needs and uses in the YMPO Region
- Coordinate with local agencies to help ADOT obtain those data items not available at the YMPO
- Provide HPMS data to ADOT using the new Traffic Data Management System (TDMS)
- Provide local jurisdictions with the TDMS for the YMPO Region
- Review and modify as necessary the local jurisdictions information and YMPO data files to assure coordination with HPMS record keeping/databases
- Provide ADOT with traffic information for the TDMS

End Products

- HPMS data for the YMPO Region
- YMPO data files coordinated with HPMS TDMS databases and the local agency database

T-308 HPMS Budget

	FHWA									
	PL			SPR						
AGENCY	PL	Local	In Kind	SPR	Local	In Kind		Local	In Kind	TOTAL
YMPO Staff	$11,207		$677	$0		$0				$11,885
Total	$11,207	$0	$677	$0	$0	$0	$0	$0	$0	$11,885

Local Match Sources

- $677 provided by in-kind contributions from YMPO Technical Advisory Committee and Yuma County services to match FHWA PL funds

Technology Purchases

- Flir Data and Control Technology Camera for study

Consultant Activities

- None

Responsible Parties

- Senior Planning Manager, Administrative Assistant, and Data Technicians

T-309 Coordination of Transportation Services

Purpose

Coordinate non-emergency transportation services in the YMPO Region

- To identify local and regional transportation and mobility coordination gaps and barriers that exists in the Yuma Metropolitan Planning Organization (YMPO) planning area
- To improve regional coordination of existing transportation services (public, private, and non-profit/human services) by:
    1. Updating its inventory of existing transportation providers
    2. Improving the process for notifying the public of such services
    3. Identifying unmet transportation needs and using this information in the future planning and coordination of transportation and mobility services
- Review and evaluate annual ADOT grants for 5310 program
- Enhance regional mobility and access to goods and services
- To provide service in an economically efficient and effective manner to promote healthier lifestyles and quality of life for the elderly and mobility challenged
- Participate in coordination of YCAT On Call Center operated by YCIPTA

FY 2014 Accomplishments

- Updated Regional Transportation Coordination Plan 2013
- Reviewed FTA sections 5310, and Mobility Management applications
- Conducted quarterly regional coordination meetings
- Approval of the 2014 Regional Transportation Coordination Plan

FY 2015 Activities

- Explore opportunities to maximize use of public transportation facilities and services
- Continue to hold Quarterly Regional Transportation Meetings
- New Regional Transportation Coordination Plan 2015
- Review FTA sections 5310, and Mobility Management applications
- Participate in community networking meetings
- Provide support and/or training for ADOT's new on-line application process
- Establish an Intergovernmental Agreement (IGA) with Saguaro Foundation to provide support funds for the SARA Rides Program.
-

End Products

- Regional Transportation Coordination Plan 2015 Update
- Prioritized FTA/ADOT Section, 5310 grant applications.
- ADOT 5310 Grant Award
- Quarterly Regional meetings and updated information for Regional Coordination Plan
- Regional Coordination Plan for 2015 submittal

T-309 Transportation Coordination Budget

AGENCY	PL	Local	In Kind	5303	5303 In Kind	SPR	Local	In Kind	5310 Funds	20% Inkind match/Local	TOTAL
YMPO Staff	$1,960		$118	$7,841	$1,960	$9,801		$2,450	$75,000	$18,750	$117,881
0	$0		$0	$0	$0	$0		$0	$0		$0
Saguaro Foundation									$20,000	$5,000	$25,000
Total	**$1,960**	**$0**	**$118**	**$7,841**	**$1,960**	**$9,801**	**$0**	**$2,450**	**$95,000**	**$23,750**	**$142,881**

T-309 Transportation Coordination Budget

AGENCY	PL	Local	In Kind	5303	5303 In Kind	SPR	Local	In Kind	5310 Funds	20% Inkind match/Local	TOTAL
YMPO Staff	$2,460		$149	$9,841	$2,460	$12,301		$3,075	$70,000	$17,500	$117,787
0	$0		$0	$0	$0	$0		$0	$0		$0
Saguaro Foundation									$25,000	$5,000	$30,000
Total	**$2,460**	**$0**	**$149**	**$9,841**	**$2,460**	**$12,301**	**$0**	**$3,075**	**$95,000**	**$22,500**	**$147,787**

T-309 Transportation Coordination Budget

AGENCY	PL	Local	In Kind	5303	5303 In Kind	SPR	Local	In Kind	5310 Funds	10% match	TOTAL
YMPO Staff	$1,350		$82	$5,400	$1,350	$6,750		$1,688	$81,101	$9,011	$106,733
0	$0		$0	$0	$0	$0		$0	$0		$0
Saguaro Foundation									$25,000	$2,500	$27,500
Total	**$1,350**	**$0**	**$82**	**$5,400**	**$1,350**	**$6,750**	**$0**	**$1,688**	**$106,101**	**$11,511**	**$134,233**

Local Match Sources

- $ ~~14,631~~28,~~185~~279 provided by YMPO local match and in-kind contributions from YMPO Technical Advisory Committee and Yuma County services to match FHWA PL, SPR, 5303, and 5310 funds.

Other Funding Sources

- $106,101 5310 funds pass through from YCIPTA

Technology Purchases

- None

Consultant Activities

- None

Responsible Parties

- Executive Director, Administrative Assistant, Mobility Manager and YCIPTA Transit Director

T-400 Regional Transportation Planning

Purpose

The Yuma regional Cooperative, Comprehensive, and Continuing (3-C) Transportation Planning Process is conducted through the support of Yuma County, the cities of Yuma, Somerton, and San Luis, the town of Wellton, the Cocopah Indian Tribe, the Arizona Department of Transportation (ADOT), and the Arizona Department of Environmental Quality (ADEQ), in cooperation with the California Department of Transportation (Caltrans) Imperial County, California and, with the U.S. Department of Transportation Federal Highway Administration (FHWA), Federal Transit Administration (FTA), and the U.S. Environmental Protection Agency (EPA).

FY 2014 Accomplishments

- Conducted monthly TAC meetings
- Conducted Functional Classification meetings
- Participated Regional Land Use and Economic Development meetings
- Conducted monthly meeting with Yuma District ADOT
- Reviewed Planning Zoning, General Plans, and Transportation Plans
- Completed Title VI update

FY 2015 Activities

- Coordinate YMPO RTP with ADOT State Long Range Plan.
- Conduct public input, consultation, and review process (Also see T-200).
- Assure conformance of RTP with YMPO's TIP and Air Quality standards.
- Update the 2014-2018 TIP with coordination of local agencies.
- Participate in local PARA studies.
- Update functional classification routes.
- Conduct monthly meeting with the ADOT Yuma District Engineer
- Reviewing Planning Zoning, General Plans, and Transportation Plans
- Implement the 2014-2037 Regional Transportation Plan
- Title VI update
- Participate in Disadvantage Business Enterprises training and updates

End Products

- Implement the 2014-2037 RTP with transportation projects implemented by the State Department of Transportation, and local agencies.
- Coordination with local agencies on land use and transportation projects. Analysis of and recommended solutions to future transportation needs.
- Local Transportation Plans and PARA Studies.
- Increase efforts with the ADOT Yuma District Engineer and planning efforts
- 2014 update to ADOT Title VI document
- DBE and SBE businesses connection and ADOT vendor submission

T-400 Regional Planning

	FHWA									
	PL			SPR			5303			
AGENCY	PL	Local	In Kind	SPR	Local	In Kind	5303		In Kind	TOTAL
YMPO Staff	$4,007		$242	$0		$0	$ 12,020		$ 3,005	$19,274
	$0		$0	$0		$0				$0
Total	**$4,007**	**$0**	**$242**	**$0**	**$0**	**$0**	**$12,020**	**$0**	**$3,005**	**$19,274**

Local Match Sources

- $3,247 provided by in-kind contributions from YMPO Technical Advisory Committee and Yuma County services to match FHWA PL and 5303 funds

Technology Purchases

- None

Consultant Activities

- None

Responsible Parties

- Executive Director and Senior Planning Manager

T-401 Review/Update Socio-Economic and Travel Files

Purpose
Monitor, maintain, and update socio-economic data files for impacts for the YMPO region.

FY 2014 Accomplishments
- Compare current development trends to forecasts used in update of the Regional Transportation Plan
- Zonal socio-economic files and trip files necessary for preparation of 2014 Regional Transportation Coordination Plan. Coordinated YMPO Member / Agency agreement of inputs for 2037 countywide forecasts
- Compile information on the socio-economic impacts of the Somerton, San Luis, and Wellton General Plans, and the Joint City-County Land Use Plan, City of Yuma's Major Roadways Plan, City of Yuma General Plan Updates
- YMPO will prepare data files necessary in the Transportation Forecasting Model

FY 2015 Activities
- Coordinate with local agencies on existing/approved General Plans, Land Use Plans, Transportation Plans, and Capital Improvement Programs; and the Arizona Chamber of Commerce, CTS (including 2010 Census) for population estimates and forecasts
- Coordinate with Chambers, GYEDC, YPIC, MAG, PAG, COG's and State agencies

End Products
- Current updated tables of social economic data for use with the YMPO region

T-401 Regional Update Socio-Economic and Travel Files Budget

	FHWA									
	PL			SPR						
AGENCY	PL	Local	In Kind	SPR	Local	In Kind		Local	In Kind	TOTAL
YMPO Staff	$3,269		$198	$817		$204				$4,488
	$0		$0	$0		$0				$0
				$0		$0				$0
Total	**$3,269**	**$0**	**$198**	**$817**	**$0**	**$204**	**$0**	**$0**	**$0**	**$4,488**

Local Match Sources
- $402 provided by in-kind contributions from YMPO Technical Advisory Committee and Yuma County services to match FHWA PL and SPR funds

Technology Purchases
- None

Consultant Activities
- None

Responsible Parties
- Executive Director and Senior Planning Manager

T-403 Transit Planning

Purpose

To assure that transit service is considered as a viable mode in the Regional Transportation Plan.

- Short Range Transit Plan
- Long Range Transit Plan

FY 2014 Accomplishments

- Completed the YCIPTA Short Range Transit Study

FY 2015 Activities

- Continue to work with local agencies, citizens, and the Federal Transit Administration on the provision of transit in the Yuma area using FTA funding allocations. This includes information on availability of FTA appropriations; grant applications, and use of those monies
- Coordinate with YCIPTA regarding the implementation of recommendations from the transit element in the 2014-2037 Regional Transportation Plan, including routes, capital and operating expenses, and identifying funding sources
- Support efforts in relation to FTA Section 5309 funding for multimodal transportation center and Veterans transportation. Support high-speed rail and AMTRAK
- Involvement with the emergency planning in the Yuma region along with coordination with YCIPTA.
- Perform the Mobility Management for the 5310 program
- Continue to work with the local services transit providers and hold quarterly Regional Coordination meeting

End Products

- Coordinated Transit and Transportation efforts and certifications provided as required by MPO per FTA guidance

T-403 Transit Planning Budget										
	FHWA									
	PL			SPR						
AGENCY	PL	Local	In Kind	SPR	Local	In Kind	5303 Funds	Local	In Kind	TOTAL
YMPO Staff	$0		$0	$0		$0	$11,977		$2,994	$14,971
	$0		$0	$0			$0	$0		$0
Total	$0	$0	$0	$0	$0	$0	$11,977	$0	$2,994	$14,971

Local Match Sources

- $ 2,994 provided by in-kind contributions from YMPO Technical Advisory Committee and Yuma County services to match FHWA PL, SPR, and 5303 funds

Technology Purchases

- None

Consultant Activities

- None

Responsible Parties

- Executive Director, YCIPTA Transit Director, and YMPO staff as needed

T-404 Port of Entry Planning

Purpose

Port of Entry Planning.

- Coordinate with the City of San Luis Arizona, GYPA, CBP, GSA, ADOT, City of San Luis Rio Colorado, Sonora, Mexico, and BLM on the reconstruction of San Luis POE I
- Coordinate Border Infrastructure projects
- Port of Entry II coordination with Sonora, Mexico

FY 2014 Accomplishments

- Passed Resolution supporting Statewide Border Infrastructure development to support trade and tourism
- Completed O/D Study for San Luis POE I
- Held Binational forum for Northern Sonora Region and Yuma County and developed action plan
-

FY 2015 Activities

- Participate in San Luis LPOE I planning activities
- San Luis I and II LPOE regional planning study coordination
- Promote Greening Transportation at the Border principles
- Regular meetings with SLRC and binational committee to coordinate efforts on action plan
- Hire consultant for San Luis POE II POV Project. Funds will be expended as needed for completion of POE expansion to allow cars.
-

End Products

- Continued facilitation of grant funding for San Luis I Port of Entry design and San Luis II for POV utilization

T-404 Port of Entry Planning Budget										
	FHWA									
	PL			SPR						
AGENCY	PL	Local	In Kind	SPR	Local	In Kind		Local	In Kind	TOTAL
YMPO Staff	$0		$0	$4,751		$1,188				$5,939
Consultant	$0	$50,000	$0	$0		$0	$0			$50,000
Total	$0	$50,000	$0	$4,751	$0	$1,188	$0	$0	$0	$55,939

Local Match Sources

- $1,188 provided by in-kind contributions from YMPO Technical Advisory Committee and Yuma County services to match FHWA PL and SPR funds

Technology Purchases

- None

Consultant Activities

- Consultant for GYPA assistance managed by YMPO, YMPO local funding only

Responsible Parties

- Executive Director and Senior Planning Manager

T-405 Linking Transportation and Economic Development/Land Use

Purpose - To develop a multimodal transportation system that supports desired land uses and help shape land uses to support the transportation system. Support sustainable and walkable communities; promote jobs and economic development in the communities

FY 2014 Accomplishments

- Provided comments on general plans
- Provided comments on Yuma County Energy Planning and zoning files
- Participated in AMC tourism and trade quarterly meetings
- Participated in JPAC meetings for statewide economic development efforts
- Promoted projects impacting economic development in the Yuma regions
- Participated in the I-11 Corridor Study with ADOT
- Host workshop in partnership with FHWA for Linking Transportation and Land Use.
- Host Regional and a Binational Economic Forum

FY 2015Activities

- Identify the full range of stakeholders (including public agencies, private and non-profit organizations, and the general public) that should be involved in transportation and land use planning and decision-making.
- Considering a wide range of strategies, tools, and modal options to address transportation and land use issues.
- Participate in reviews of Somerton, San Luis, and Wellton General Plans, and the Joint City-County Land Use Plan, City of Yuma's Major Roadways Plan, City of Yuma, Cocopah, and General Plan Updates.
- Staff training and continuing education on current transportation planning trends through participation in meetings, workshops, and conferences.
- Using a context sensitive solutions approach in planning and project development that considers land use conditions and implications.
- Hold a series of visioning meeting to coordinate Transportation and Economic Development/Land Use
- Continue participation in statewide economic development planning, linking transportation developing land use, local economic development, trade, tourism, and transportation (or other infrastructure) plans in a coordinated manner, with all elements supporting a common vision.
- As part of the visioning meeting include discussions of the livability principles of the RTP 2014 – 2037 to support the development of sustainable communities within the YMPO region.
- Participate in the I-11 Corridor Study with ADOT.
- Promote a Regional Branding Identity effort for a common vision.

End Products

- Developing land use, economic development, trade, tourism, and transportation (or other infrastructure) plans in a coordinated manner, with all elements supporting a common vision.
- Linked information with a statewide economic opportunities with transportation corridors/populations/small and medium businesses with state and Sonora Mexico.

T405 – Linking Transportation /Land Use/and Economic Development/Tourism										
	FHWA									
	PL			SPR						
AGENCY	PL	Local	In Kind	SPR	Local	In Kind	5303 Funds	Local	5303 In Kind	TOTAL
YMPO Staff	$5,155		$312	$859		$215	$2,578		$644	$9,763
	$0		$0	$0		$0		$0		$0
Total	**$5,155**	**$0**	**$312**	**$859**	**$0**	**$215**	**$2,578**	**$0**	**$644**	**$9,763**

Local Match Sources

- $1,171 provided by in-kind contributions from YMPO Technical Advisory Committee and Yuma County services to match FHWA PL, SPR, and 5303 Funds

Technology Purchases

- None

Consultant Activities

- None

Responsible Parties

- Executive Director and Senior Planning Manager

T-406 Coordination with ADOT Studies

Purpose
Coordinate with ADOT and their consultants on various traffic and transportation studies in Yuma County and for the state of Arizona, monitor statewide projects and funding.

FY 2014 Accomplishments
Participated and provided feedback on the following studies in the YMPO region:

- Somerton Road Diet
- ADOT Long Range Transportation Plan
- San Luis Bi-National Study
- Arizona Border Master Plan
- Western Regional Tribal Forum
- San Luis DCR for Ave E
- San Luis DCR Main Street
- San Luis DCR Archibald
- Juan Sanchez DCR
- Cocopah Chapay Street
- 1st, 24th, 32nd Street RSA's
- 3E DCR and Construction
- Ave 9E to Aberdeen DCR
- Fortuna Wash Bridge DCR
- Araby Road Traffic Interchange
- Gila Ridge Roundabouts
- Giss Parkway
- Wellton Railroad Rehabilitation Participated in the statewide planning:
- Linking Planning to Programming Process
- Local Government Manual
- MPO/COG Manual
- I-11 Corridor study
- P3 Process
- State Bicycle Plan

FY 2015 Activities

- Work with ADOT and consultants on studies in the Yuma region and Statewide. YMPO will provide input and liaison activities for coordination with Regional Transportation Plan, Transportation Improvement Program, Air Quality Conformity Analysis, Statewide Long Range Plans, Statewide Transportation Improvement Program, and PARA programs.
- Coordinate with ADOT on the Statewide Freight Plan
- Attend and participate in public meetings regarding ADOT studies, construction program, access management plan, and the state facilities transportation plan, as necessary.
- Coordinate with ADOT and other agencies in the implementation of the Long Range Transportation Plan.
- Continue efforts in the 2014 projects into 2015 with ADOT and other jurisdictions.
- Continue to coordinate efforts with the P3 Process

End Products

- Coordinated ADOT/Local Transportation Studies in Yuma County.
- Coordination in implementing the Statewide Transportation Improvement Program, 5yr. Transportation Facility Construction Program, Intermodal Plan, Corridor Plans and Project assessments.
- Coordinate efforts with the Planning to Programming Process.
- Participate and coordinate efforts in the Statewide Freight Plan.
- Continued Stakeholder involvement in I-11 Corridor Study

T-406 Coordinating with ADOT Studies Budget

	FHWA									
	PL			SPR						
AGENCY	PL	Local	In Kind	SPR	Local	In Kind	5303 Funds	Local	5303 In Kind	TOTAL
YMPO Staff	$7,678		$464	$1,113		$278	$2,337		$584	$12,454
Total	$7,678	$0	$464	$1,113	$0	$278	$2,337	$0	$584	$12,454

Local Match Sources

- $1,326 provided by in-kind contributions from YMPO Technical Advisory Committee and Yuma County services to match FHWA PL, SPR, 5303 funds

Technology Purchases

- None

Consultant Activities

- None

Responsible Parties

- Executive Director and Senior Planning Manager

T-500 Special Project Planning

Purpose
Provide for work tasks that do not belong in other task throughout FY 2015 work program

FY 2014 Accomplishments
- Regional Economic Forum
- Bi-National Economic Forum

FY 2015 Activities
- Public Involvement Planning
- Host State Transportation Board meeting in region

End Products
- Public involvement with YMPO

	FHWA									
	PL			SPR						
AGENCY	PL	Local	In Kind	SPR	Local	In Kind		Local	In Kind	TOTAL
YMPO Strategic Plan	$3,133		$189	$2,564		$641				$6,527
YMPO Strategic Plan Consultant					$5,800					$5,800
Total	**$3,133**	**$0**	**$189**	**$2,564**	**$5,800**	**$641**	**$0**	**$0**	**$0**	**$12,327**

Local Match Sources
$830 provided by in-kind contributions from YMPO Technical Advisory Committee and Yuma County services to match FHWA PL and SPR funds.

Technology Purchases
- None

Consultant Activities
- None

Responsible Parties
- All YMPO staff

T-520 Traffic Count Program

Purpose
Monitor Yuma County's trends in traffic volumes from year to year, including seasonal fluctuations throughout the year.

FY 2014 Accomplishments
- Created new GIS mapping capability
- Coordinated efforts with ADOT to Create Traffic Data Management System (TDMS) for the YMPO Traffic Count integrated count program and mapping

FY 2015 Activities
- Conduct a Bi-annual 24-hour traffic count at each of 198 count stations. Summarize the data and prepare the annual Traffic Count Report
- Conduct an additional 165 (83 twice per year) ADOT HPMS identified count sites on a two-year rotation
- During each month of the year, conduct a 24-hour traffic count at approximately fourteen (14) locations. This data will provide statistics on the duration of seasonal traffic peaks.
- Conduct truck classification counts at selected count sites
- Correlate YMPO Count Program with counts conducted by ADOT
- Conduct and summarize any specific counts, as requested by member jurisdiction.
- Incorporate additional count sites as the urban areas continue to develop and review with each entity for changes to current count sites.
- Conduct additional traffic counts for the City of Yuma, as requested

End Products
- Coordinated, comprehensive traffic count program that regularly monitors changes in annual traffic flows, seasonal traffic fluctuations, duration of traffic peaks in Yuma County, and number/percent of trucks on major facilities, classification counts beginning January for CY 2014
- Submit through ADOT TDMS program for count site AADTs
- Annual Traffic Count Report
- Traffic Map

T-520 Traffic Count Program Budget										
	FHWA									
	PL			SPR						
AGENCY	PL	Local	In Kind	SPR	Local	In Kind	5303 Funds	Local	5303 In Kind	TOTAL
YMPO Staff	$29,753		$1,798	$30,173		$7,543	$24,122	$0	$6,030	$99,421
			$0			$0				$0
Total	**$29,753**	**$0**	**$1,798**	**$30,173**	**$0**	**$7,543**	**$24,122**	**$0**	**$6,030**	**$99,421**

Local Match Sources

- $15,372 provided by in-kind contributions from YMPO Technical Advisory Committee and Yuma County services to match FHWA PL, SPR, and 5303 Funds.

Technology Purchases

- None

Consultant Activities

- None.

Responsible Parties

- Executive Director, Senior Planning Manager and Data Technician

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T-530 Traffic Count Equipment

Purpose
Update traffic count equipment.
- Replacement of old equipment as required assuring functional count

FY 2014 Accomplishments
- This is a continuing work activity

FY 2015 Activities
- Obtain replacement traffic count equipment allowing state-of-the-art technology to facilitate tasks as stated in purpose
- Resupply expendable supplies

End Products
- Electronic traffic counter(s), as needed
- Additional and/or replacement counters, as needed
- Hose tube, tape, and other supplies
- Maps

T-530 Traffic Count Equipment Budget

	FHWA									
	PL			SPR						
AGENCY	PL	Local	In Kind	SPR	Local	In Kind	5303 Funds	5303 Inkind		TOTAL
YMPO Staff	$2,614		$158	$653		$163				$3,588
Equip/Supplies	$0		$0	$5,727		$1,432	$0	$0		$7,159
Total	**$2,614**	**$0**	**$158**	**$6,380**	**$0**	**$1,595**	**$0**	**$0**	**$0**	**$10,747**

Local Match Sources
- $1,753 provided by in-kind contributions from YMPO Technical Advisory Committee and Yuma County services to match FHWA PL and SPR funds

Technology Purchases
- Purchase new traffic counters and supplies as needed

Consultant Activities
- None

Responsible Parties
- Executive Director, Senior Planning Manager, and Data Technician

T-540 Traffic Planning Assistance

Purpose
Assist local agencies with traffic engineering operations and review of traffic impact of proposed developments

FY 2014 Accomplishments
- Participated in the Yuma Regional Developmental Plan Committee
- Received and provided comments as appropriate to planning and zoning submittals submitted for review from the local agencies

FY 2015 Activities
- Coordinate the planning and funding activities of the Yuma Metropolitan Planning Organization, with regional city governments, Yuma County, state and federal governments, other government agencies, such as FHWA, ADOT, CBP, GSA, and consultants involved in planning and implementation of transportation facilities and services in the Yuma Metropolitan Region
- Analyze transportation systems and policies, identify problems and potential solutions; evaluate alternatives; make recommendations for policies, plans, and projects; prepare reports of findings; and participate in implementation of adopted solutions and projects.
- As requested, meet with city, county, Town, Indian tribal staffs, and elected officials on traffic engineering needs and proposed developments
- Determine traffic impacts and relate such to adopted Regional Transportation Plan, Transportation Improvement Program/Annual Element, and Yuma PM_{10} State Implementation Plan.
- Coordinate with the ADOT's Statewide Safety Plan
- Present information and recommendations, as necessary
- Coordinate with local jurisdictions on local traffic signal synchronization, Access Management, sign management, and striping efforts
- Roundabout and TI Improvements

End Products
- Reports summarizing impacts, conclusions, and recommendations
- Coordinate with jurisdiction on implementation strategies on identifying solutions to enrichment of higher safety factors in the YMPO Region
- Presentations as necessary

T-540 Traffic Engineering and Planning Assistance Budget

	FHWA						FHWA			
	PL			SPR						
AGENCY	PL	Local	In Kind	SPR	Local	In Kind		Local	In Kind	TOTAL
YMPO Staff	$ 4,132		$ 250	$ 1,033		$ 258				5,673
Total	**4,132**	**$0**	**250**	**1,033**	**$0**	**258**	**$0**	**$0**	**$0**	**$5,673**

Local Match Sources

- $508 provided by in-kind contributions from YMPO Technical Advisory Committee and Yuma County services to match FHWA PL and SPR funds.

Technology Purchases

- None

Consultant Activities

- None

Responsible Parties

- Executive Director and Senior Planning Manager

-

T-560 Traffic Safety

Purpose
Provide coordination in the YMPO region with necessary assistance in the safety sector to include High Risk Rural Roads Program (HRRRP) and Highway Safety Improvement Program (HSIP) when the funding cycle opens within ADOT.

FY 2014 Accomplishments
- Worked with local agencies on development of HSIP projects
- Provided crash history to local agencies as requested
- Obligated all the HSIP funding and coordinated with the agencies and ADOT

FY 2015 Activities
- Solicit YMPO regional entities for safety projects to be selected for TAC approval.
- Obtain newly formatted access to the current year's data from the Arizona Department of Transportation.
- Data conversion into database with purchase of latest edition of ACCESS software.
- Review crash data to identify high crash locations.
- Identify potential projects eligible for HSIP and YMPO will submit to the TAC and Executive Board for adoption into the Transportation Improvement Program and submittal to ADOT.
- Incorporate safety for non-motorized multimodal facilities, bike, and pedestrian in RTP
- Coordinate with local jurisdictions with the Road Safety Assessment (RSA) process.
- Develop a Safety/Accident Map.
- Develop HSIP ten-year program
- Develop a Regional Safety Transportation Plan

End Products
- Report on possible high accident rate locations to member agencies, as requested.
- Safety outreach program.
- HRRRP Projects
- HSIP Projects
- Assist jurisdictions with RSAs
- Develop a mapping system that identifies safety and accident location in the YMPO Region.
- Ten-year HSIP program for the TIP

T-560 Traffic Safety Budget

	FHWA						FHWA			
	PL			SPR						
AGENCY	PL	Local	In Kind	SPR	Local	In Kind	HSIP	HSIP InKind		TOTAL
YMPO Staff	$8,024		$485	$2,006		$502				$11,017
Regional STSP							$318,134	$19,230	$0	$337,364
Total	**$8,024**	**$0**	**$485**	**$2,006**	**$0**	**$502**	**$318,134**	**$19,230**	**$0**	**$348,381**

Local Match Sources

- $20,126 provided by in-kind contributions from YMPO Technical Advisory Committee and Yuma County services to match FHWA PL, SPR funds, and HSIP Funds.

Technology Purchases

- None

Consultant Activities

- Yuma Regional Safety Transportation Plan
- $128,000 HSIP funds Carried Forward to FY 2016

Responsible Parties

- Executive Director and Senior Planning Manager

T-570 GIS/Transportation Planning

Purpose
To assure that Geographic Information System (GIS) technology is effectively integrated and implemented into the transportation planning activities at the YMPO and, as appropriate, at the YMPO member agencies

FY 2014 Accomplishments
- Obtained copies of local GIS data
- Updated demographic analysis section of Transportation Coordination Plan
- Purchased newer version of GIS computer software
- Created various maps for Overweight Trucks, Functional Classifications, and Traffic map

FY 2015 Activities
- Support regional GIS partnership.
- Work with ADOT to implement statewide GIS efforts.
- Support GIS efforts of YMPO member agencies and partners.
- Implement GIS training & technologies into the YMPO planning process as appropriate.
- Continue GIS Training
- Participate in local GIS meetings

End Products
- GIS technologies integrated into the YMPO transportation planning and traffic engineering processes.
- Identification of growth areas in relation to residential, commercial, and industrial development.
- Current Aerial Photos of the Yuma County Region

T-570 GIS / Transportation Planning Budget										
	FHWA									
	PL			SPR						
AGENCY	PL	Local	In Kind	SPR	Local	In Kind	5303 Fund	Local	5303 In Kind	TOTAL
YMPO Staff	$5,355		$324	$669		$167	$669		$167	$7,352
0	$0		$0							$0
Total	$5,355	$0	$324	$669	$0	$167	$669	$0	$167	$7,352

Local Match Sources

- $658 provided by in-kind contributions from YMPO Technical Advisory Committee and Yuma County services to match FHWA PL, SPR, 5303 funds

Technology Purchases

- Purchase one-year maintenance agreement with software vendor

Consultant Activities

- GIS Aerial Photos

Responsible Parties

- Executive Director and Senior Planning Manager

T-600 Long Range Transportation Planning

Purpose
Adoption and the implementation of the 2014-2037 Regional Transportation Plan (RTP)

FY 2014 Accomplishments
- Held monthly TAC meetings and public meetings at each significant work task
- Conducted public input, consultation, and review process (Also see T-200)
- Completion and adoption of the 2014-2037 Regional Transportation Plan
- Completion and adoption of the 2014 Air Quality Analysis and Model

FY 2015 Activities
- Coordinate YMPO RTP with ADOT State Long Range Plan
- Assure conformance of RTP with YMPO's TIP and Air Quality standards
- Continue the implementation of the 2014-2037 Regional Transportation Plan
- STP Funds entered as a place holder

End Products
- Coordination with local agencies on land use and transportation projects
- Analysis of and recommended solutions to future transportation needs
- Coordination of Local Transportation Plans
- STP Funds entered as a place holder

T-600 Long Range Transportation Planning

	FHWA										
	PL			SPR			5303 Funds		STP		
AGENCY	PL	Local	In Kind	SPR	Local	In Kind	5303	In Kind	STP	In Kind	TOTAL
YMPO Staff	$8,790		$531	$0		$0	$2,930	$732			$12,983
CF 2015 LRTP	$32,968		$1,993	$19,013		$4,753	$2,063	$516	$72,169	$4,362	$137,837
Total	**$41,758**	**$0**	**$2,524**	**$19,013**	**$0**	**$4,753**	**$4,993**	**$1,248**	**$72,169**	**$4,362**	**$150,820**

T-600 Long Range Transportation Planning

	FHWA										
	PL			SPR			5303 Funds		STP		
AGENCY	PL	Local	In Kind	SPR	Local	In Kind	5303	In Kind	STP	In Kind	TOTAL
YMPO Staff	$8,790		$531	$0		$0	$2,930	$732			$12,983
CF 2015 LRTP	$32,468		$1,963	$16,513		$4,128	$63	$16	$72,169	$4,362	$131,682
Total	**$41,258**	**$0**	**$2,494**	**$16,513**	**$0**	**$4,128**	**$2,993**	**$748**	**$72,169**	**$4,362**	**$144,665**

T-600 Long Range Transportation Planning

	FHWA									
	PL			SPR			5303 Funds			
AGENCY	PL	Local	In Kind	SPR	Local	In Kind	5303		In Kind	TOTAL
YMPO Staff	$8,790		$531	$0		$0	$2,930		$732	$12,983
CF 2015 LRTP	$33,578		$2,030	$14,543		$3,636	$2,848		$712	$57,346
Total	**$42,368**	**$0**	**$2,561**	**$14,543**	**$0**	**$3,636**	**$5,778**	**$0**	**$1,444**	**$70,330**

Local Match Sources

- $~~7,641~~112,~~733~~888 provided by in-kind contributions from YMPO Technical Advisory Committee and Yuma County services to match FHWA PL, SPR, ~~and~~ 5303, and STP Funds

Technology Purchases

- None

Consultant Activities

- Reserve all, Carry Forward funding for 2018-2041 LRTP.

Responsible Parties

- Executive Director and Senior Planning Manager

T-601 Federal/State/Local Legislation

Purpose

Conduct consultation, coordination, and planning activities for transportation planning, legislative actions, and funding of projects in Yuma County. (Note: This is not a lobbying activity.)

FY 2014 Accomplishments

- This is a continuing work activity

FY 2015 Activities

- Attend RTAC and AzTA activities
- Provide input to local, state, and federal agencies and elected officials on local transportation needs, and possible legislation
- Preparation of or assist in preparation of legislation, resolutions, or position papers regarding transportation matters

End Products

- Speeches, presentations, reports, and draft legislation, as necessary
- Legislation, Resolutions, and/or Position Papers regarding transportation matters

T-601 Federal/State/Local/Legislation Budget

	FHWA									
	PL			SPR						
AGENCY	PL	Local	In Kind	SPR	Local	In Kind		Local	In Kind	TOTAL
YMPO Staff	$3,608		$218	$0		$0				$3,827
RTAC Liaison	$15,249		$922	$0		$0		$803		$16,974
										$0
Total	**$18,857**	**$0**	**$1,140**	**$0**	**$0**	**$0**	**$0**	**$803**	**$0**	**$20,800**

Local Match Sources

- $1,140 provided by in-kind contributions from YMPO Technical Advisory Committee and Yuma County services to match FHWA PL and SPR funds
- $803 provided by YMPO local contributions.

Technology Purchases

- None

Consultant Activities

- None

Responsible Parties

- YMPO Board Members, Executive Director, and Senior Planning Manager

T-602 Small Community Assistance

Purpose
Provide assistance for transportation improvements in the Cities of San Luis, Somerton, the Town of Wellton, and the Cocopah Indian Tribe

FY 2014 Accomplishments
- This is a continuing work activity

FY 2015 Activities
- Work with small communities to provide technical expertise and assist with their transportation needs

End Products
- Public Involvement Defined transportation improvements in each of the small communities in the YMPO area.
- Inclusion of local projects in the adopted Transportation Improvement Program.
- Local assistance in small funding projects for small communities.

T-602 Small Community Assistance Budget

	FHWA									
	PL			SPR						
AGENCY	PL	Local	In Kind	SPR	Local	In Kind		Local	In Kind	TOTAL
YMPO Staff	$0		$0	$0		$0				$0
								$0		$0
Total	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0

Local Match Sources
- $0

Technology Purchases
- None

Consultant Activities
- None

Responsible Parties
- Executive Director and Senior Planning Manager

➢

T-603 Cash Distribution Program

Purpose

The use of the Yuma County Treasurer account for the purpose of depositing funds from the contributing entities on a quarterly basis along with miscellaneous other funding that is used for local match for the SPR/PL funds received from ADOT. This account will also be used for the issuance of warrants requested in the form of a demand to the Yuma County Finance Department for payment to vendors for the operation and administration of the YMPO.

FY 2014 Accomplishments

- Demands and purchase orders were completed in a timely manner for reimbursement.
- Reconciled the YMPO Treasure Account on a monthly basis.
- All funds received by the YMPO were deposited timely into the YMPO Treasure Account.

FY 2015 Activities

- Demands and purchase order completed for reimbursement.
- Identification of General Fund use in the annual UPWP.
- Reconciliations completed in a timely manner

End Products

- Accurate and accountable distribution and reimbursement of funds.

Responsible Parties

- Executive Director and Accountant II

T-700 Public Participation Plan

Purpose
Communicate with the media, public, and the staffs and officials of member jurisdictions about ongoing, planned, or proposed projects with which the YMPO is involved.

FY 2014 Accomplishments
- Updated YMPO brochure and held stakeholder meet and greet.
- Updated YCAT/DAR brochures and website
- Conducted Focus Area and Open House for the Regional Transportation Plan
- Updated the YMPO Public Participation Plan

FY 2015 Activities
- YMPO will take an active role to seek public input on our Transportation Improvement Program and projects being planned and implemented in our region.
- Make YMPO public documents available on the YMPO Website.
- YMPO will meet with its seven member agencies, state and federal agencies, Caltrans, Imperial County Transportation Commission, California, YCIPTA, GYPA, all area Chamber of Commerce's, GYEDC, Yuma County Airport Authority, and media to identify issues and to prepare presentations, as necessary. YMPO staff meets with local civic and community groups, as necessary, to explain issues and projects and to seek input.
- YMPO meets monthly with Yuma County Chamber of Commerce Transportation Committee, YCIPTA, GYEDC, and GYPA, Caltrans, and Imperial County.

End Products
- Effective public information program.
- Informed citizens and public officials about transportation goals, needs, and projects.
- Citizen/public/private input on the Transportation Improvement Program, Air Quality Conformity, and Transit.
- Hold public forums to educate public on YMPO functions.

T-700 Public Participation Plan										
	FHWA									
	PL			SPR						
AGENCY	PL	Local	In Kind	SPR	Local	In Kind	5303	Local	5303 In Kind	TOTAL
YMPO Staff	$2,623		$159	$2,249		$562	$2,623		$656	$8,872
	$0		$0	$0		$0				$0
Total	**$2,623**	**$0**	**$159**	**$2,249**	**$0**	**$562**	**$2,623**	**$0**	**$656**	**$8,872**

Local Match Sources

- $1,377 provided by in-kind contributions from YMPO Technical Advisory Committee and Yuma County services to match FHWA PL, SPR, and 5303 funds

Technology Purchases

- None

Consultant Activities

- None

Responsible Parties

- Executive Director and all YMPO staff

T-800 Public Transportation Planning

Description
YCIPTA and YMPO will provide increased emphasis on issues related to alternative modes and regional inter-modal connectivity including but not limited to: Local bus, express bus, and regional transit services.

- Pedestrian and bicyclist facilities network
- Commercial freight movers (truck, rail, and air) with emphasis on commercial freight and truck. Connections between modes of travel
- Maintaining the system in a state of good repair

Purpose
These strategies will:
Support economic viability;

- Increase the safety of the transportation
- Increase accessibility and mobility;
- Protect and enhance the environment, promote energy conservation, improve the quality of life, and promote local planned growth;
- Enhance the integration and connectivity of the transportation system;
- Promote efficient system management and operations;
- Emphasize the preservation of the existing transportation system.

FY 2014 Accomplishments

- Developed Transit Planning MOU with YCIPTA
- Developed the 2014-2018 TIP

FY 2015 Activities

- Update the 2014-2018 TIP as necessary
- Provide FTA Program Projects to YMPO for Transit TIP Development (YCIPTA, YMPO)
- Grant Administration and Management for the following grants, (YCIPTA):
  - FTA Section 5307 (YCIPTA)
  - Surface Transportation Program Flex Funding Grant (YCIPTA and YMPO)
  - Continue to seek discretionary funding for the construction of the Multimodal Transportation Center (YCIPTA)
  - Apply for FTA Sections 5311, 5339 funding through ADOT and Caltrans with YMPO support (YCIPTA).Establish an Intergovernmental Agreement (IGA) with Saguaro Foundation to provide support funds for the SARA Rides Program

End Product

- Transit TIP Update
- FTA Programs of Projects
- Apply for FTA Funding

T-800 Public Transportation Planning										
	FHWA									
	PL			SPR						
AGENCY	PL	Local	In Kind	SPR	Local	In Kind	5303		5303 In Kind	TOTAL
YMPO Staff	$0		$0	$0		$0	$3,351		$838	$4,188
	$0		$0	$0		$0	$0			$0
Total	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$3,351**	**$0**	**$838**	**$4,188**

Local Match

- $838 provided by in-kind contributions from YMPO Technical Advisory Committee and Yuma County services to match 5303 funds

Technology Purchases:

- None

Consultant Activities:

- None

Responsible Parties

- Executive Director, YMPO Staff and YCIPTA Staff

T-900 Environmental Overview

Description
To equip regional planning efforts to strive for compliance with a set of guiding livability principles established through a partnership of the EPA, the U.S. Department of (HUD), and the U.S. Department of Transportation (DOT).

Purpose
Though coordination, help improve access to affordable housing, more transportation options, and transportation costs while protecting the environment in the YMPO community.

FY 2014 Accomplishments
- Included many tools and processes to assess the interrelationship of housing, transportation, and the environment in the 2014-2037 RTP. These will be utilized as appropriate in pursuit of this element.
- Coordinated environmental efforts with projects in TIP, RTP, and partnering with our stakeholders.

FY 2015 Activities
- RTP 2014-2037 – procedures developed in the RTP will be repeated and refined within the context of this study. (City, County, YMPO)
- Integration of RTP recommendations into local zoning, subdivision, and engineering standards (YMPO, City, County)
- Implement the livability principles of the RTP 2014-2037 to promote sustainable communities within YMPO region.

End Products
- Implemented recommendations in the 2014-2037 RTP
- Amended local ordinances (ongoing)

T-900 Environmental Overview

	FHWA									
	PL			SPR						
AGENCY	PL	Local	In Kind	SPR	Local	In Kind		Local	In Kind	TOTAL
YMPO Staff	$2,144		$130	$0		$0				$2,273
Total	**$2,144**	**$0**	**$130**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$2,273**

Local Match

- $130 in-kind match will be provided by city and county planning staff throughout the RTP comprehensive planning process. Arizona Revised Statues mandate attention is paid to environmental concerns including air quality and water quality.

Technology Purchases

- None

Consultant Activities

- None

Responsible Parties

- Executive Director and Senior Planning Manager

T-1000 Capital Expenditures

Description
The purchase of capital equipment in excess of $5,000 or more per unit.

Purpose
To ensure the YMPO is equipped to fulfill its mission and service.

FY 2014 Accomplishments
- Purchased two replacement vehicles for YMPO.

FY 2015 Activities
- None

End Products
- Record and track capital expenditures in inventory and depreciation schedules.

T-1000 Capital Expenditures

	FHWA									
	PL			SPR						
AGENCY	PL	Local	In Kind	SPR	Local	In Kind		Local	In Kind	TOTAL
YMPO Staff	$0		$0	$0		$0				$0
	$0		$0							$0
Total	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**

Local Match
- $0

Technology Purchases
- N/A

Consultant Activities
- N/A

Responsible Parties
- Executive Director and Accountant II

TABLE 5: COMMONLY USED ACRONYMS

ADA	AMERICANS WITH DISABILITIES ACT
ADEQ	ARIZONA DEPARTMENT OF ENVIRONMENTAL QUALITY
ADOT	ARIZONA DEPARTMENT OF TRANSPORTATION
AQ	AIR QUALITY
ASH	AREA SERVICE HIGHWAY
AZSTB	ARIZONA STATE TRANSPORTATION BOARD
BACM	BEST AVAILABLE CONTROL MEASURES
BQAZ	BUILDING A QUALITY ARIZONA
PAT	FRAMEWORK STUDIES - POLICY ADVISORY TEAM
MAT	FRAMEWORK STUDIES - MANAGEMENT ADVISORY TEAM
RAT	FRAMEWORK STUDIES - REGIONAL ADVISORY TEAM
CAAA	1990 CLEAN AIR ACT AMENDMENTS
CALTRANS	CALIFORNIA DEPARTMENT OF TRANSPORTATION
CBI	COORDINATED BORDER INFRASTRUCTURE
CBP	CALIFORNIA BORDER PATROL
CMAQ	CONGESTION MITIGATION AIR QUALITY
CO	CARBON MONOXIDE
COG	COUNCIL OF GOVERNMENT
CTPP	CENSUS TRANSPORTATION PLANNING PACKAGE
DAR	DIAL-A-RIDE
DBE	DISADVANTAGED BUSINESS ENTERPRISE
DCR	DESIGN CONCEPT REPORT
DES	(ARIZONA) DEPARTMENT OF ECONOMIC SECURITY
EA	ENVIRONMENTAL ASSESSMENT
EIS	ENVIRONMENTAL IMPACT STATEMENT
EPA	ENVIRONMENTAL PROTECTION AGENCY
FAA	FEDERAL AVIATION ADMINISTRATION
FHWA	FEDERAL HIGHWAY ADMINISTRATION
FTA	FEDERAL TRANSIT ADMINISTRATION
FY	FISCAL YEAR
GIS	GEOGRAPHIC INFORMATION SYSTEM
GSA	US GENERAL SERVICES ADMINISTRATION
GYPA	GREATER YUMA PORT AUTHORITY
GYEDC	GREATER YUMA ECONOMIC DEVELOPMENT CORP.
HPMS	HIGHWAY PERFORMANCE MONITORING SYSTEM
ISTEA	INTERMODAL SURFACE TRANSPORTATION EFFICIENCY ACT
ITS	INTELLIGENT TRANSPORTATION SYSTEMS
LEP	LIMITED ENGLISH PROFICIENCY
LEPC	LOCAL EMERGENCY PLANNING COMMITTEE
LRTP	LONG RANGE TRANSPORTATION PLAN
LTAF	LOCAL TRANSPORTATION ASSISTANCE FUND
MIS	MAJOR INVESTMENT STUDY
MMTC	MULTI-MODAL TRANSIT CENTER
MPO	METROPOLI TAN PLANNING ORGANIZATION
NAA	NON ATTAINMENT AREA
NAAQS	NATIONAL AIR AMBIENT QUALITY STANDARDS
NAFTA	NORTH AMERICAN FREE TRADE AGREEMENT
NEPA	NATIONAL ENVIRONMENTAL POLICY ACT
NHS	NATIONAL HIGHWAY SYSTEM
OA	OBLIGATIONAL AUTHORITY
OZ	OZONE
PARA	PLANNING ASSISTANCE FOR RURAL AREAS
PL	PLANNING FUNDS (ADOT)
PM10	PARTICULATES < 10 MICRONS
POE	PORT OF ENTRY
POPTAC	POPULATION TECHNICAL ADVISORY COMMITTEE
PPAC	PRIORITY PLANNING ADVISORY COMMITTEE
RAAC	RESOURCE ALLOCATION ADVISORY COMMITTEE
RACM	REASONABLE AVAILABLE CONTROL MEASURES
RAVE	ROBERT A. VAUGHAN EXPRESSWAY
RFP	REQUEST FOR PROPOSALS
RFQ	REQUEST FOR QUALIFICATIONS
RTAC	RURAL TRANSPORTATION ADVISORY COMMITTEE
RTP	REGIONAL TRANSPORTATION PLAN
MAP21	MOVING AHEAD FOR PROGRESS IN THE 21ST CENTURY
SANDAG	SAN DIEGO ASSOCIATIONS OF GOVERNMENT
SCAG	SOUTHERN CALIFORNIA ASSOCIATION OF GOVERNMENTS
SETIF	SAFETY ENFORCEMENT TRANSPORTATION INFRASTRUCTURE FUND
SIP	STATE IMPLEMENTATION PLAN FOR YUMA PM10 NONATTAINMENT AREA
SPR	STATE PLANNING FUNDS
SRTS	SAFE ROUTES TO SCHOOL
STP	SURFACE TRANSPORTATION PROGRAM
STRANET	STRATEGIC HIGHWAY NETWORK
TAC	TECHNICAL ADVISORY COMMITTEE
TE	TRANSPORTATION ENHANCEMENT
TEA-21	TRANSPORTATION EQUITY ACT FOR THE 21ST CENTURY
TCM	TRANSPORTATION CONTROL MEASURES
TDM	TRANSPORTATION DEMAND MANAGEMENT
TIP	TRANSPORTATION IMPROVEMENT PROGRAM
TSM	TRANSPORTATION SYSTEM MANAGEMENT
TSP	TOTAL SUSPENDED PARTICULATES
UA	URBAN AREA
UPWP/B	UNIFIED PLANNING WORK PROGRAM AND BUDGET
USDOT	UNITED STATES DEPARTMENT OF TRANSPORTATION
YCIPTA	YUMA COUNTY INTERGOVERNMENTAL PUBLIC TRANSIT AUTHORITY
YMPO	YUMA METROPOLITAN PLANNING ORGANIZATION
YPIC	YUMA PRIVATE INDUSTRY COUNCIL
YRGIS	YUMA REGIONAL GEOGRAPHIC INFORMATION SYSTEM

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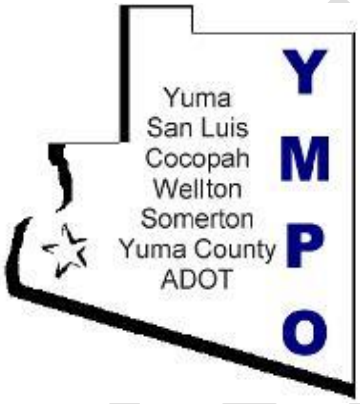
YUMA METROPOLITAN PLANNING ORGANIZATION
FY2016 WORK PROGRAM
AND BUDGET
Prepared by
Yuma Metropolitan Planning Organization



502 S. Orange Ave
Yuma, Arizona 85364
928-783-8911
ympo.org

Funding Provided by:
Federal Highway Administration
Federal Transit Administration
Arizona Department of Transportation
Member Agencies

A~~mendment 2~~PRIL 2015
Proposed

(1) Catalog of Federal Domestic Assistance (CFDA) Number – This is a database of all federal programs available through State and Local government. If necessary, ADOT can provide this number;

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Chapter I
INTRODUCTION

The fiscal year 2016 marks the 3~~1~~2~~st~~nd year of the Yuma Metropolitan Planning Organization (YMPO). The Governor of Arizona designated the YMPO planning boundaries February 7th, 1983.

In 1984, the YMPO Executive Board decided that the purpose of the organization would be to serve as a planning and coordinating body for local, state, and federal agencies in Yuma County. The subjects would be traffic, transportation, air quality, and related issues (as defined by the elected officials on the YMPO Board). The agency's pro forma motto would be "*Local Governments and Citizens Working Together."* A key word for the YMPO is "service." While the YMPO meets all state and federal transportation-planning requirements, it also strives to respond to service requested by the local agencies, Cocopah Indian Tribe, other outside organizations, and local citizens.

BASIS FOR PROGRAM AUTHORITY

The Yuma areas **Cooperative, Comprehensive, and Continuing (3-C) Transportation Planning** Process is conducted by the Yuma Metropolitan Planning Organization (YMPO) through the authorization and support of the cities of Yuma, San Luis, Somerton, Yuma County, the Town of Wellton, the Cocopah Indian Tribe, the Arizona Department of Transportation (ADOT), in cooperation with Yuma County Intergovernmental Public Transportation Authority (YCIPTA), Winterhaven, California, the Quechan Indian Tribe, Arizona Department of Environmental Quality (ADEQ), California Department of Transportation (Caltrans), Imperial County Transportation Commission, and federal agencies the U.S. Department of Transportation (USDOT), Federal Highway Administration (FHWA), Federal Transit Administration (FTA), and U.S. Environmental Protection Agency (EPA).

The purpose of the YMPO's Transportation Planning Programs is to assure that transportation and air quality planning and implementation of projects are effectively identified and coordinated by local, state, and federal agencies, and the general public. The program is designed to carry out Section 134 of U.S.C. Title 23; requirements of the Federal Transit Act (specifically, Sections 5303, 5304, 5310, and SPR/PL funds); and MAP21 enacted October 2012; and air quality conformity requirements of the 1990 Clean Air Act Amendments.

The format and content of the **Fiscal Year 2016 Unified Planning Work Program and Budget (UPWP/B)** fulfills the requirements of the USDOT, FHWA, FTA, and EPA. Included are requirements of the Americans with Disabilities Act (ADA), signed into Public Law on November 19, 1990; Title VI of the 1964 Civil Rights Act; the Clean Air Act Amendments of November 15, 1990; and the National Highway System Designation Act of November 28, 1995, and the MAP21 legislation of October 2012, as required by CFR 450.308.

The federal agencies issued the following rules in the Federal Register:

1. **Statewide Metropolitan Planning, Final Rule, October 28, 1993;**

2. **Air Quality Conformity, Final Rule, December 21, 1993, and amendments thereto; and**

3. **Management and Monitoring Systems: Final Rule, January 21, 1997.**

The YMPO's 3C Urban Transportation Planning Program complies with these regulations.

This **Unified Planning Work Program** discusses the Yuma region major transportation issues, via its adopted **Transportation Policy Framework**; defines the work tasks to be performed by the YMPO in FY 2016 and identifies the budget necessary to accomplish those tasks.

Federal law stipulates that MPO's planning areas may cover an entire Metropolitan Statistical Area (MSA). In the case of Yuma, the MSA covers all of Yuma County, Arizona and Winterhaven, California. See *Figure 1*. Jurisdictions include the cities of Yuma, San Luis, Somerton, Yuma County, the Town of Wellton, the Cocopah Indian Tribe, the Arizona Department of Transportation, to include the Quechan Indian Nation and Winterhaven, the California Department of Transportation (Caltrans), and Imperial County, California.

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Figure 1

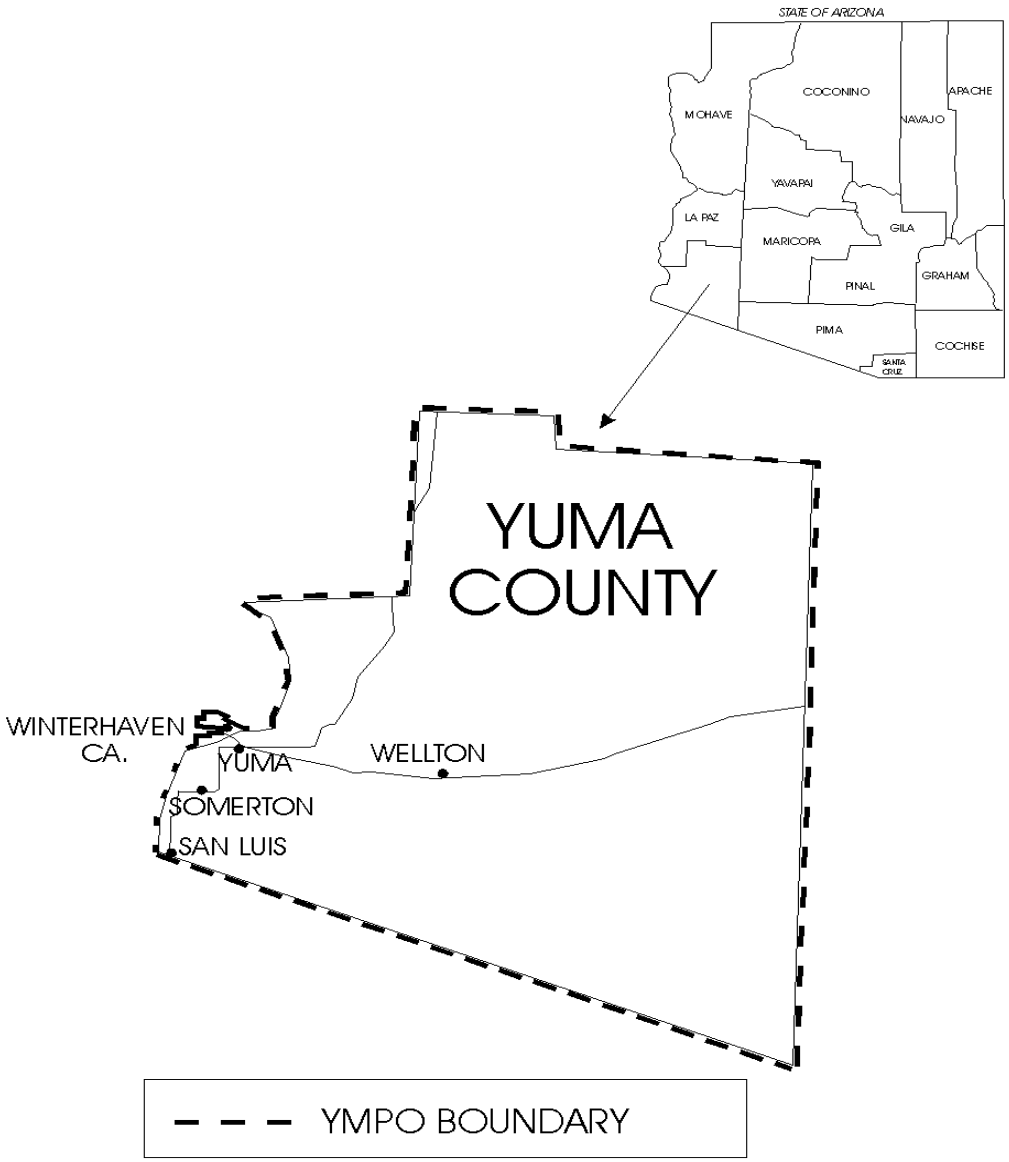
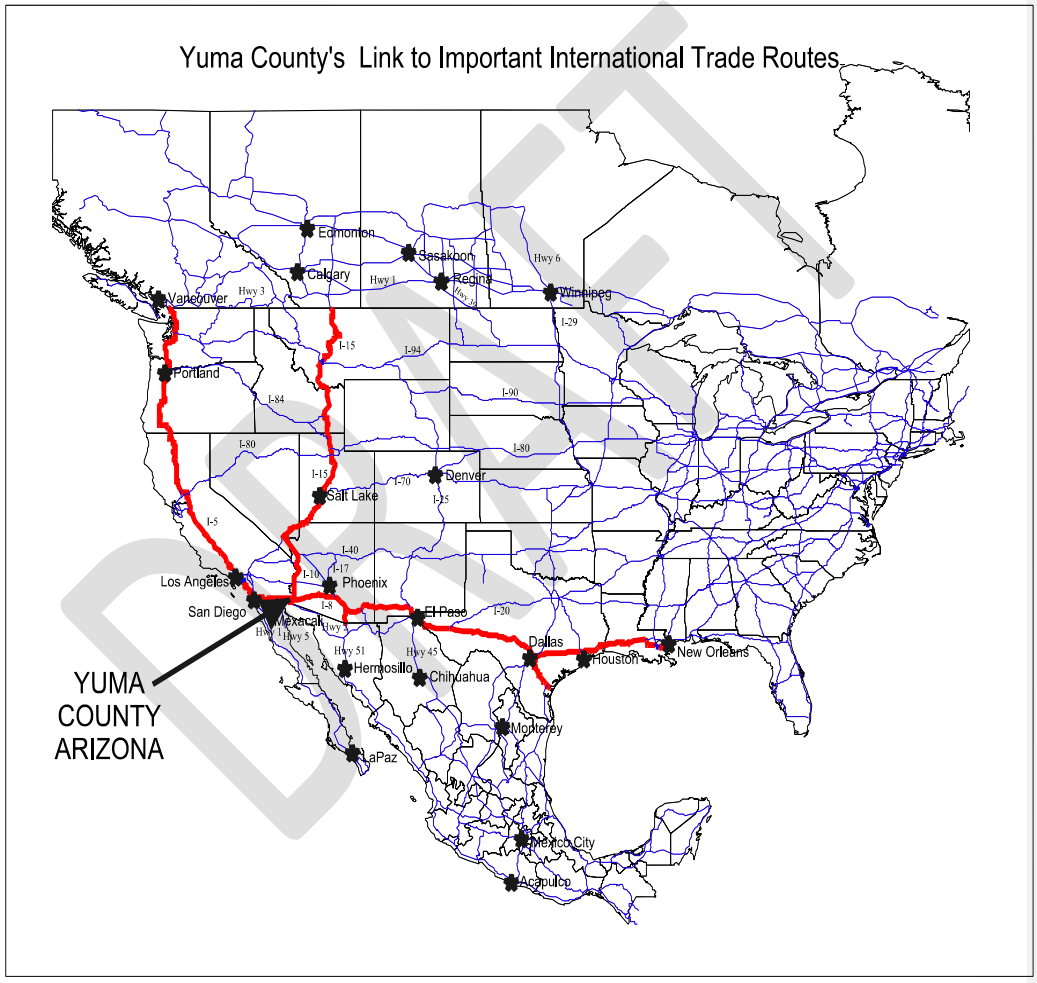


Figure 2 shows the location of southern Canada and the proximity of northern Mexico to the YMPO area. These two foreign countries are important to the YMPO area due to passage of the

North American Free Trade Agreement and the need for international transportation trade corridors. The City of San Luis, Rio Colorado, Sonora, Mexico is immediately south of Yuma County in Mexico on the U.S./Mexico border. Canamex and the Canamex Western Passage are a direct linkage for trade. The Canamex Western Passage continues to be identified as a freight corridor in the current I-11 Trade Corridor for the Southern Region with connections to Las Vegas, Phoenix, and Tucson. The 2014-2037 RTP identifies I-8, US/SR95, and SR195 as freight corridors.

Figure 2



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Chapter II

ORGANIZATION AND MANAGEMENT

ORGANIZATION

The YMPO is organized as shown in *Figure 3*. The Executive Board consists of elected officials from the cities of Yuma, San Luis, Somerton, Yuma County, the Town of Wellton, the Cocopah Indian Tribe; one member from the ADOT State Transportation Board[1]; and one ex-officio non-voting representative from the Imperial County representing Winterhaven, CA and Caltrans, FHWA, and FTA on transportation and air quality conformity issues. It is the function of the Executive Board to act as a policy body coordinating transportation planning (including transit planning), traffic engineering, air quality conformity, and related implementation activities within the overall regional comprehensive planning process

The YMPO's Technical Advisory Committee (TAC) is composed of technical staff representing each of the member agencies (including ADOT), and ex-officio non-voting staff from Winterhaven, CA, and the California Department of Transportation (Caltrans), and the agencies of FHWA, FTA, EPA ,and YCIPTA. The TAC has authority and primary responsibility to conduct technical reviews regarding all work activities of the UPWP/B, including any related issues of interest to the YMPO, and to advise the Executive Board of appropriate actions to be taken. (*Some work tasks may involve persons or groups with specialized expertise, who will report directly to the YMPO Executive Board.*) The TAC provides review and input, as appropriate, and works closely with the YMPO staff, providing guidance for development of the annual UPWP/B.

MANAGEMENT OF THE PLANNING PROCESS

Under direction from the Executive Board, the YMPO's Executive Director oversees, monitors, and manages the adopted UPWP/B. The goal is to assure that the Work Program and Budget are an effective and coordinated element of other comprehensive planning activities carried out by the Cities, County, Town, Airport Authority, MCAS-Yuma, Yuma Proving Ground, two Indian tribes, state and federal jurisdictions, the Yuma County Chamber of Commerce, the Greater Yuma Economic Development Corporation, the Greater Yuma Port Authority, Yuma County Intergovernmental Public Transportation Authority, CALTRANS, and Imperial County.

[1] State Transportation Board members are appointed by the Governor of the State of Arizona.

2016 EXECUTIVE BOARD

Maria Ramos ..... Chair
Council Member, City of San Luis

Cody Beeson ..... Vice Chair
Deputy Mayor, City of Yuma

Russell Clark ..... Member
Supervisor, Yuma County Board of Supervisors

Edward Thomas ..... Member
Council Member, City of Yuma

Martin Porchas ..... Member
Mayor, City of Somerton

Gary Knight ..... Member
Council Member, City of Yuma

Greg Ferguson ..... Member
Supervisor, Yuma County Board of Supervisors

Cecilia McCollough ..... Member
Mayor, Town of Wellton

Paul Patane ..... Member
District Engineer/Arizona Department of Transportation

J Deal Begay ..... Member
Tribal Council Member, Cocopah Indian Tribe

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2016 TECHNICAL ADVISORY COMMITTEE

Joseph Grant..... Member~~Chairman~~
Interim Public Works Director

Roger Patterson..... ~~Vice~~ Chair
Yuma County Engineer

John Starkey..... Member
City of San Luis, Building Safety Director

Samuel Palacios ..... Member
City of Somerton, Public Works Director

Joshua Scott ..... Member
City of Yuma, Engineer

Monty Stansbury..... Member
Yuma County, Planning and Zoning Director

Joel Olea..... Member
City of Yuma, Director of Public Works

Omar Heredia..... Member
Cocopah Indian Tribe, Planner

Jennifer Albers..... Member
City of Yuma, Principal Planner

Mark Hoffman ..... Member
ADOT, Senior Transportation Planner

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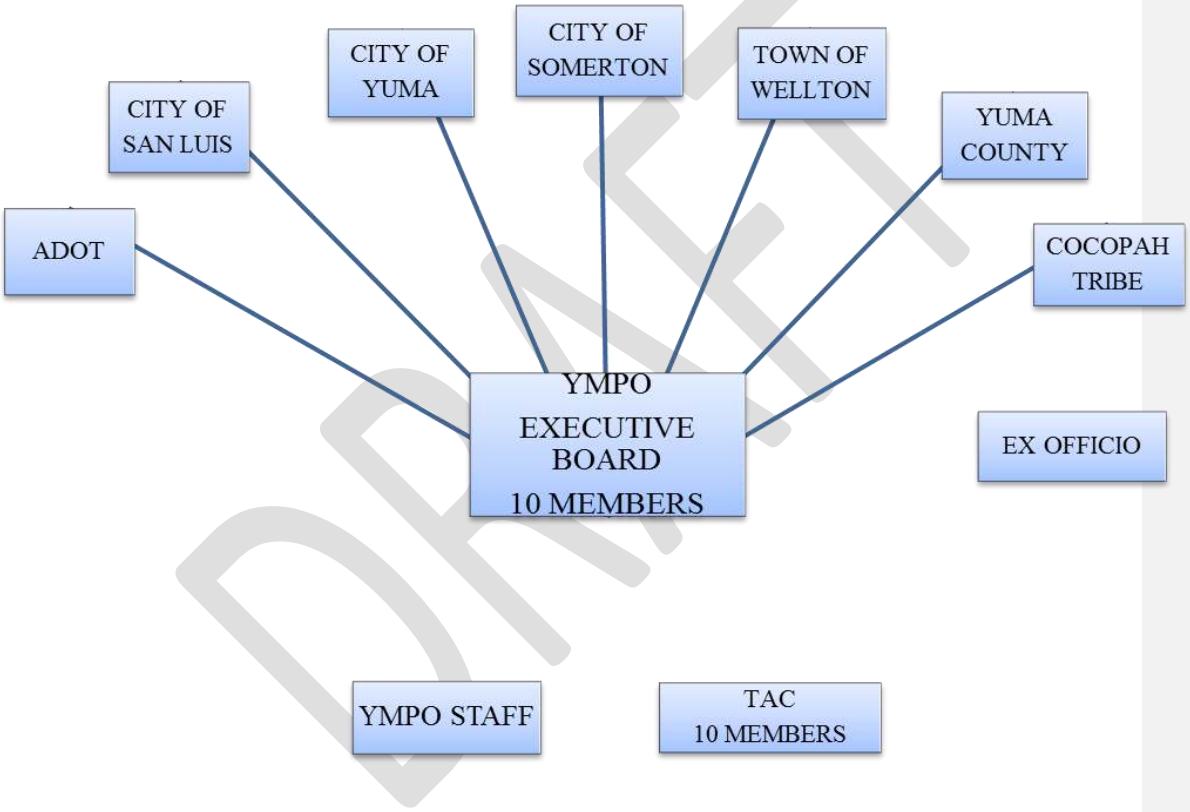
CITY OF SAN LUIS
CITY OF YUMA
CITY OF SOMERTON
TOWN OF WELLTON
YUMA COUNTY
ADOT
COCOPAH TRIBE
YMPO EXECUTIVE BOARD 10 MEMBERS
EX OFFICIO
YMPO STAFF
TAC 10 MEMBERS

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YMPO STAFF

Charlene FitzGerald ..... Executive Director

~~Chona Medel~~Vivian Hunter.....Accountant II/Executive Assistant

Charles Gutierrez .....Senior Planning Manager

Mark Teuscher..... Mobility Manager

Robert Aguilar..... Lead Data Technician

Melissa Ramos ..... Administrative Assistant/Bookkeeper

- **Executive Director:** Oversees day-to-day operations, supervises staff, prepares policy and program materials for consideration by the Technical Advisory Committee and the Executive Board, the City Councils, Town Councils, the Planning Commission, Tribal Councils, County Board of Supervisors, ADOT, and the YCIPTA. Under the policy direction and general guidance of the Yuma metropolitan Planning Organization's (YMPO) Executive Board, the Executive Director directs the development and implementation of the YMPO's regional and sub-regional transportation planning programs, including multimodal transportation planning, transportation system programming, collection and analysis of transportation data, and technical assistance and coordination.

  The Executive Director leads and serves as the administrative head of the organization, and coordinates and supervises YMPO's Technical Advisory committee (TAC), all subordinate program managers and staff, and any special subcommittees.

  Coordinates the multi-jurisdictional planning and programming efforts, development of regional data and information systems and involving public stakeholders in planning and programming processes, transportation and land use modeling, metropolitan planning and programming regulations, federal certification requirements, and the interrelationships among transportation, land use and the environment and techniques to achieve livable community objectives through transportation investments.

  Personal initiative and independent judgment and communication skills and maintain effective working relationships.

  Provides overall management direction for all transportation planning and programming projects and work elements done in consultation with a variety of transportation stakeholders in the region and consultants.

  Responsibilities include achievement of YMPO's mission, particularly as related to Transportation Planning and Programming, delivery of services and products, resource utilization, organizational structure, internal operations, organizational performance measures, generating community goodwill and being accountable to the public.

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Provides guidance in the development and implementation of YMPO's Transportation Planning Program strategic planning process, project management activities and critical management processes and controls.

Provides recommendations in the development of regional transportation policies, plans and programs. Development of the Transportation Improvement Program, Air Quality Conformity Analyses, the Annual Work Program and Budget, and Transit plans.

Ensures agendas and minutes are properly prepared for and attends meeting of the YMPO's Executive Board, TAC and other committees as necessary.

Reviews, modifies and approves all draft and final reports, policies, programs and plans produced by the TAC, YMPO staff, and consultants.

Evaluates progress of work products and delivery of services.

Represents YMPO on various federal, state and regional committees, as needed or desirable to complete and foster program goals.

Represents the YMPO at public events, legislative hearings, citizen forums, makes presentations to civic groups, governmental advisory commissions and boards, appears on radio/television public interest programs, and other forums as required.

Responds to inquiries from media reporters, editors, elected officials, jurisdictional managers and program managers, as well as the general public.

Develops and monitors budgetary requirements and impacts of the Transportation Planning Program.

Provides planning assistance to member agencies, upon request.

Effectively communicate with technical and elected officials, staff, and the public at large on planning and engineering issues/projects;

Develop, administer, interpret, and communicate plans, policies and data;

Interpret, explain, and apply applicable laws, rules and regulations;

Serve as advisor to the Executive Board, Technical Advisory Committee, member agencies and their staffs, on planning and engineering matters;

Prepare and enforce procedures relating to personnel, training, budget and organization;

Establish and maintain cooperative working relationships with subordinates, elected/appointed officials and their staffs, and the general public.

Attend work related events evenings and weekends, as needed.

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- **Accountant II/Executive Assistant**: Prepares agency grant budgets, coordinates with program personnel in preparing and reporting budget information and periodic fiscal reports. Responsible for general ledger overview for consistency, completeness, and accuracy. Work also requires attention to a variety of detail and multiple grants compliance. Verifies order supplies and manages credit card account. Works directly with ADOT, the accounting firm, auditing firm, and handles all finance with Yuma County, Wells Fargo, and YMPO QuickBooks revenue and expense reporting. Responsible for A/P, A/R, In-kind Record Keeping, Payroll, Employee Benefits Management. Assists with arranging travel, preparing correspondence, receiving visitors, arranging conference calls, and scheduling meetings. Works directly with the agents and third party administrators for employee benefits. Handles and prepares the paper work required for Human Resources. Attends and is responsible for minutes of the Executive Board Meeting. DBE officer, handles travel and other directions with instruction from the Executive Director. Complete other duties as assigned. Grant Writer

- **Senior Planning Manager:** Manages all areas of the traffic count program, supervises staff, manages TIP project development, HSIP, Transportation Alternatives, and IT Support, Technical Advisory and Management committees, participates in ADOT studies, maintains working relationships with tribal, cities, towns, and county staff to review large development projects, environmental and land use efforts, freight studies, border studies and coordination, work out details for multimodal aspects of projects, coordinate public outreach, and provide technical review of respective agency products. Conferences, meetings, and training. Plans, organizes, directs and coordinates the activities related to the YMPO's transportation planning and its coordination with land use planning, multi-modal transportation planning and implementation, air quality conformance, development coordination activities, and funding recommendations; works with other Community Development divisions, city departments and county, regional, state, and federal organizations; coordinates the development and implementation of studies, plans, policies, and projects to improve and protect the YMPO's regional street and transportation systems; provides complex professional assistance to the Community Development Directors', public works. In addition, this position is involved in creating regional maps using GIS data.

- **Mobility Manager:** Coordinates, implements, and promote regional mobility in the YMPO's Regional Mobility Management Program. This position will be responsible for mobility management which, under the Federal Transit Administration (FTA) definition, 'consists of short-range planning, management activities and projects for improving coordination among public and private transportation service providers with the intent of expanding the availability of services'. The Mobility Manager is responsible for the coordination of existing transportation services within the region; developing new regional transportation services; and promoting available transportation resources to the region's residents, businesses and organizations. Responsibilities include conducting quarterly regional transportation coordination meetings, updating the Yuma Regional Transportation Coordination Plan, and leveraging federal funds. In addition, this position is involved in creating regional maps using GIS data.

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- **Lead Data Technician:** With little or no supervision operates electronic traffic equipment; data collection and entering data/downloads out of Metrocount meters; ensure traffic technicians have all of their supplies and direction for traffic counts; keep up and maintain vehicles; enter MSII program into spreadsheets and verify that data is accurate; building maintenance and coordination with Realtor; archives and storage facilities management; Assist in IT support and all other duties as assigned.

- **Traffic Survey Technicians: Counters and Hosers:** Under limited supervision, performs technical work in the collection of traffic data by means of computerized electronic count equipment and/or manual traffic surveys. Responsible for the proper placement of traffic counter equipment and safety in the field. Work is performed in the guidance of the Senior Planning Manager and/or Lead Data Technician. (6 part time positions)

- **Administrative Assistant/Bookkeeper:** Performs journey-level secretarial work and assists the Executive Director, Senior Planning Manager and Accountant II with preparation of letters, minutes, agendas, auditor and financial packets, develop and maintain filing system, archives and answering phone, customer service, scheduling appointments, greeting customers, handling routine correspondence, serve as the secretary at staff and other technical meetings. Filing and other duties as assigned working with the Accountant II. . Implements YMPO's efforts in planning and coordinating transportation options for the Yuma region; coordinating human service transportation and public transportation operators. Assists in the development of the Long and Short Range Transit Planning efforts. Responsibilities include conducting quarterly regional transportation coordination meetings, updating the Yuma Regional Transportation Coordination Plan, and leveraging federal funds

Employees of member agencies will participate on YMPO working technical committees, subcommittees, or task forces for data assemblage, summary, evaluation, and formulation of recommendations to be presented to the TAC and Executive Board.

The County serves as the fiscal agent for the YMPO providing invoice payments and bookkeeping records for reconciling. The YMPO maintains its own records on a daily basis to permit up-to-date billing and to document eligible reimbursements of state and federal funds.

Wayne Benesch and the firm of Byrne & Benesch, P.C., serve as legal counsel for the YMPO.

Automatic Data Processing, Inc. (ADP) processes the payroll for YMPO.

Federal Highway Administration (FHWA) is the cognizant agency providing the predominant amount of funding.

The YMPO is guided by all Federal Highway Administration and Planning guidance, State legislation, state travel, Federal Transit Administration, OMB circulars, ADEQ, and EPA.

The YMPO Operating By-Laws were amended on March 29, 2012 and they identified the roles and responsibilities of the Executive Board and Technical Advisory Committee. They further define officers, voting members, and quorum requirements. They may be found at the YMPO website, www.ympo.org.

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The YMPO is formed through an intergovernmental agreement between the member agencies pursuant to federal law. It is a non-profit organization that will comply with all federal, state, and local laws. All federal certifications and assurances are provided in the annually adopted Transportation Improvement Program.

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Chapter III

FUNDING DESCRIPTION
&
BUDGET SUMMARY

The Arizona Department of Transportation (ADOT) is the designated recipient of the Federal-aid Highway funds used for planning and research purposes. As the designated recipient of the planning funds ADOT has the responsibility and the authority under **49 CFR Part 18** (Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments) to oversee all activities funded under the Federal-aid Program by the sub recipients of these funds. ADOT's oversight responsibilities include but are not limited to overall work plan reviews, invoice billing review and approval, TIP certification, air quality reviews, and quality assurance and quality control of traffic data. WPs are funded primarily with SPR/PL funds; however, an MPO may use other eligible funds for their WP. This section describes the types of funding sources used for planning.

(1) **Metropolitan Planning (PL) Funds:** Federal planning funds can be used for up to 94.3% of a project, with a required 5.7% match typically provided by local governments. The distribution of the PL Funds is accomplished through a formula developed by ADOT in consultation with the MPOs and must be approved by the FHWA.

(2) **Statewide Planning and Research (SPR) Funds:** SPR funds are federal dollars from the State Planning and Research Program administered by the Arizona Department of Transportation. Some SPR funds may be allocated to the MPO to help plan for the non-urbanized portion of the MPO. A 20% match is required and must be provided by the local jurisdiction, depending on the project. The SPR allocation by ADOT is discretionary and not required by current transportation legislation.

(3) **Surface Transportation Program (STP) Funds:** STP is a federal-aid highway flexible funding program that funds a broad range of surface transportation capital needs including roads, transit, airport access, vanpool, and bicycle and pedestrian facilities. Transit related planning, research, and development activities are also eligible uses of STP funds. STP apportionment may be shared by ADOT with other Council of Governments (COG) and all MPO's less than 200,000 population, though this action is discretionary and not required by current Transportation legislation.

(4) **Federal Transit Administration Funding:** FTA funds are secured annually through the FTA Metropolitan Planning Program Section 5303. FTA funds are designated for transit planning and research activities. The funds require a 20% local match, which is typically provided by the local governments.

(5) **Matching Funds:** In order to secure federal funds, the state and/or local government must place matching funds on a project. The state and local funds must be shown in the Work Program. A detailed table of the state/local funds should be included in the budget section of the Work Program. The required percentages of matching amounts may vary according to the Federal fund type. The MPO receives funds provided by the member

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agencies to leverage federal planning (PL), state planning funds (SPR), and 5303 transit planning funds to pay for MPO staff salaries, benefits, and operating expenses.

(6) **In-kind (Soft Money) Contribution with Description:** The value of third party in-kind contributions may be accepted as the match for federal funds, in accordance with the provisions of 49 CFR 18.24(a)(2), and may be applied on either a total planning work program basis or for specific line items. ADOT requires that in-kind contributions must be disclosed by line item. The Federal Highway Administration Regional Office has requested that in-kind contributions be identified in the Work Program and be accompanied by a narrative explaining who is providing the service and what service is being provided. A detailed table of the in-kind match should be included in the budget of the Work Program.

(7) **Carry-forward:** Carry-forward funds occur when an MPO does not expend all authorized funds in the current fiscal year. Authorized carry-forward funds are combined with the annual allocation for the new fiscal year to determine a MPO's available fund balance for the upcoming year. All carry-forward funds must be identified in the Work Program.

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BUDGET SUMMARY TABLES

UPWP Budget identifies participating agencies with respect to funding commitments by task with line and column totals.

TABEL 1: FY 2016 YMPO DETAIL OF STATE AND LOCAL FUNDING SOURCES

Detail of Federal, State and Local Funding Sources FY 2015			
State Funding Sources			
Agency			
ADEQ	$10,000		
HSIP	$300,000		
Federal Funding Sources			
ADOT/PL FY 14	$103,438		
ADOT/SPR FY15	$140,000		
ADOT/PL FY15	$292,758		
5310 Funds	$95,000		
FTA 5303 Grant 20 (Oct 1, 2014-Sept 30, 2015)	$84,686		
Sub Total Federal & State	**$ 1,025,882**		
Local Area Funds (YMPO FUNDS)			
YMPO Local Contributions	$ 1,773		
Other Local Contributions (City of Yuma Traffic Counts)	$ 9,605		
Sub Total Local	**$ 11,378**		
In-Kind 2015 (Match for SPR/PL/FTA)			
Agency			
Yuma County Services/TAC/Func Class/SRTP/other YMPO related planning to perform Regional Planning by TAC Members	$79,867		
Tac Special Meeting and Project Review	$18,134		
Sub Total In Kind	**$98,001**		
Total Available	**$ 1,135,260**		

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Detail of Federal, State and Local Funding Sources FY 2016			
State Funding Sources			
Agency			
ADEQ	$10,000		
HSIP	$128,000		
Federal Funding Sources			
LRTP 2018 FY 15 CF	$50,000		
ADOT/SPR FY16	$165,824		
ADOT/PL FY15	$277,408		
5310 Funds	$106,101		
FTA 5303 Grant 20 (Oct 1, 2015-Sept 30, 2016)	$84,686		
Sub Total Federal & State	**$ 822,019**		
Local Area Funds (YMPO FUNDS)			
YMPO Local Contributions	$ 803		
Sub Total Local	**$ 803**		
In-Kind 2016 (Match for SPR/PL/FTA)			
Agency			
Yuma County Services/TAC/Func Class/SRTP/other YMPO related planning to perform Regional Planning by TAC Members	$108,778		
Tac Special Meeting and Project Review	$7,737		
Sub Total In Kind	**$116,515**		
Total Available	**$ 939,336**		

Detail of Federal, State and Local Funding Sources FY 2016				
State Funding Sources				
Agency				
ADEQ		$10,000		
HSIP		$128,000		
Federal Funding Sources				
CF LRTP 2018 FY 15 -STP Funds		$72,169		
CF LRTP 2018 FY15 -SPR Funds		$19,013		
CF LRTP 2018 FY15 -PL Funds		$32,968		
CF LRTP 2018 FY15 -5303 Funds		$2,063		
ADOT/SPR FY16		$175,000		
ADOT/PL FY16		$277,408		
5310 Funds		$106,101		
FTA 5303 Grant 20 (Oct 1, 2015-Sept 30, 2016)		$84,686		
Sub Total Federal & State		**$ 907,408**		
Local Area Funds (YMPO FUNDS)				
YMPO Local Contributions		$ 18,269		
Sub Total Local		**$ 18,269**		
In-Kind 2016 (Match for SPR/PL/FTA)				
Agency				
Yuma County Services/TAC/Func Class/SRTP/other YMPO related planning to perform Regional Planning by TAC Members		$98,118		
Tac Special Meeting and Project Review		$18,336		
Sub Total In Kind		**$116,454**		
Total Available		**$ 1,042,131**		

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Detail of Federal, State and Local Funding Sources FY 2016				
State Funding Sources				
Agency				
ADEQ		$10,000		
HSIP		$128,000		
Federal Funding Sources				
CF LRTP 2018 FY 15 -STP Funds		$72,169		
CF LRTP 2018 FY15 -SPR Funds		$19,013		
CF LRTP 2018 FY15 -PL Funds		$41,758		
CF LRTP 2018 FY15 -5303 Funds		$4,993		
ADOT/SPR FY16		$175,000		
ADOT/PL FY16		$277,408		
5310 Funds		$106,101		
FTA 5303 Grant 20 (Oct 1, 2015-Sept 30, 2016)		$84,686		
Sub Total Federal & State		**$ 919,128**		
Local Area Funds (YMPO FUNDS)				
YMPO Local Contributions		$ 18,269		
Sub Total Local		**$ 18,269**		
In-Kind 2016 (Match for SPR/PL/FTA)				
Agency				
Yuma County Services/TAC/Func Class/SRTP/other YMPO related planning to perform Regional Planning by TAC Members		$99,273		
Tac Special Meeting and Project Review		$11,616		
Sub Total In Kind		**$110,889**		
Total Available		**$ 1,048,287**		

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TABLE 2: FY 2015 YMPO UNIFIED PLANNING AND WORK PROGRAM BUDGET DETAIL

	TITLE	PL Funds	PL MATCH In kind	SPR FUNDS	SPR MATCH In kind	FTA 5303	FTA Match in-kind	HSIP	HSIP Match	Federal Pass Through 5310 Funds	ADEQ FUNDS	Local	FY 2015 TOTAL
100	Administration & Management	$162,266	$9,808	$112,743	$28,565	$10,337	$2,584						$326,304
200	Air Quality Conformity	$0	$0	$0	$0	$1,526	$381				$10,000		$11,908
300	2014-2018 TIP	$10,860	$656	$1,448	$362	$2,172	$543						$16,042
302	Transportation Enhancement - AZ	$0	$0	$0	$0								$0
303	Transportation Enhancement - CA	$0	$0	$0	$0								$0
304	Intelligent Trans. Systems (ITS)	$2,193	$133	$439	$110	$1,755	$439						$5,068
305	Goods/Freight/Rail Planning	$5,580	$300	$620	$155								$6,655
307	Cross Border/Trade Corridor Planning	$6,955	$420	$0	$0								$7,376
308	HPMS	$10,121	$612	$0	$0								$10,733
309	Transportation Coordination	$0	$0	$0	$0	$20,797	$5,199			$95,000			$120,996
400	Regional Planning	$4,553	$275	$0	$0	$13,659	$3,415						$21,902
401	Review/Update Socio-Econ. File	$2,663	$161	$666	$166								$3,656
403	Transit Planning	$0	$0	$0	$0	$4,007	$1,002						$5,008
404	Port of Entry Planning	$50,000	$2,850	$4,762	$762								$58,374
405	Linking Trans/Land Use/ED/Tourism	$4,670	$282	$778	$195	$2,335	$584						$8,844
406	Coordination w/ADOT Studies	$7,223	$437	$1,032	$258	$2,064	$516						$11,529
500	Special Projects Planning	$0	$0	$0	$0								$0
520	Traffic Count Program	$57,075	$3,450	$4,664	$1,166	$0	$0					$9,605	$75,959
530	Traffic Count Equipment	$24,038	$1,408	$7,732	$1,983	$9,171	$2,377						$46,709
540	Traffic Engin./Planning Assistance	$3,263	$197	$816	$204								$4,480
560	Traffic Safety	$7,986	$483	$1,996	$499			$300,000	$18,134	$0			$329,098
570	GIS/Transportation Planning	$5,018	$303	$627	$157	$627	$157						$6,889
600	Long Range Transportation Planning	$10,152	$614	$0	$0	$3,384	$846						$14,996
601	Federal/State/Local Legislation	$18,286	$1,105	$0	$0							$1,773	$21,164
602	Small Community Assistance	$0	$0	$0	$0								$0
700	Public Participation Plan	$2,236	$135	$1,677	$419	$1,677	$335						$6,479
800	Public Transportation Planning (Transit)	$0	$0	$0	$0	$11,176	$2,794			$0			$13,970
900	Environmental Overview	$1,058	$64	$0	$0								$1,121
1000	Capital Expenditures	$0	$0	$0	$0								$0
				$0									
	TOTAL	$396,196	$23,693	$140,000	$35,000	$74,348	$21,172	$300,000	$18,134	$95,000	$10,000	$11,378	$1,135,260

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TABLE 2: FY 2016 YMPO UNIFIED PLANNING AND WORK PROGRAM BUDGET DETAIL

	TITLE	PL Funds	PL MATCH In kind	SPR FUNDS	SPR MATCH In kind	FTA 5303	FTA Match in-kind	HSIP	HSIP Match	Federal Pass Through 5310 Funds	5310 Match	ADEQ FUNDS	Local	FY 2015 TOTAL
100	Administration & Management	$132,570	$8,013	$124,450	$31,112	$30,424	$7,606							$334,176
200	Air Quality Conformity	$0	$0	$0	$0	$0	$0					$10,048		$10,048
300	2014-2018 TIP	$11,615	$702	$1,549	$387	$2,323	$581							$17,157
302	Transportation Enhancement - AZ	$0	$0	$0	$0									$0
303	Transportation Enhancement - CA	$0	$0	$0	$0									$0
304	Intelligent Trans. Systems (ITS)	$3,450	$209	$690	$172	$460	$115							$5,096
305	Goods/Freight/Rail Planning	$5,647	$341	$997	$249									$7,234
307	Cross Border/Trade Corridor Planning	$7,460	$451	$0	$0									$7,911
308	HPMS	$10,885	$658	$0	$0									$11,543
309	Transportation Coordination	$0	$0	$0	$0	$19,913	$4,978			$106,101	$26,525			$157,517
400	Regional Planning	$15,488	$936	$0	$0	$4,626	$1,157							$22,207
401	Review/Update Socio-Econ. File	$2,812	$170	$703	$176									$3,861
403	Transit Planning	$0	$0	$0	$0	$4,272	$1,068							$5,341
404	Port of Entry Planning	$0	$0	$5,089	$1,272									$6,361
405	Linking Trans/Land Use/ED/Tourism	$6,267	$379	$836	$209	$1,253	$313							$9,257
406	Coordination w/ADOT Studies	$8,278	$500	$1,154	$288	$1,664	$416							$12,301
500	Special Projects Planning	$0	$0	$0	$0									$0
520	Traffic Count Program	$59,993	$3,626	$14,998	$3,750	$0	$0						$0	$82,368
530	Traffic Count Equipment	$11,700	$707	$8,875	$2,219	$0	$0							$23,501
540	Traffic Engin./Planning Assistance	$3,481	$210	$870	$218									$4,779
560	Traffic Safety	$8,566	$518	$2,141	$535			$128,000	$7,737	$0				$147,498
570	GIS/Transportation Planning	$5,045	$305	$672	$168	$1,005	$251							$7,447
600	Long Range Transportation Planning	$11,659	$705	$2,358	$590	$2,915	$729							$18,955
601	Federal/State/Local Legislation	$19,521	$1,180	$0	$0								$803	$21,504
602	Small Community Assistance	$0	$0	$0	$0									$0
700	Public Participation Plan	$2,693	$163	$1,795	$449	$1,496	$374							$6,970
800	Public Transportation Planning (Transit)	$0	$0	$0	$0	$12,124	$3,031			$0				$15,155
900	Environmental Overview	$1,085	$66	$0	$0									$1,150
1000	Capital Expenditures	$0	$0	$0	$0									$0
	TOTAL	$328,216	$19,839	$167,177	$41,794	$82,476	$20,619	$128,000	$7,737	$106,101	$26,525	$10,048	$803	$939,336

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TABLE 2: FY 2016 YMPO UNIFIED PLANNING AND WORK PROGRAM BUDGET DETAIL

	TITLE	PL Funds	PL MATCH In kind	SPR FUNDS	SPR MATCH In kind	FTA 5303	FTA Match in-kind	HSIP	HSIP Match	Federal Pass Through 5310 Funds	5310 Inkind Match	5310 Local Match	STP FUNDs	STP Match	ADEQ FUNDS	Local	FY 2015 TOTAL
100	Administration & Management	$119,600	$7,229	$137,420	$34,355	$30,424	$7,606										$336,634
200	Air Quality Conformity	$0	$0	$0	$0	$0	$0								$10,000		$10,000
300	2014-2018 TIP	$11,615	$702	$1,549	$387	$2,323	$581										$17,157
302	Transportation Enhancement - AZ	$0	$0	$0	$0												$0
303	Transportation Enhancement - CA	$0	$0	$0	$0												$0
304	Intelligent Trans. Systems (ITS)	$3,450	$209	$690	$172	$460	$115										$5,096
305	Goods/Freight/Rail Planning	$5,647	$341	$997	$249												$7,234
307	Cross Border/Trade Corridor Planning	$7,460	$451	$0	$0												$7,911
308	HPMS	$10,885	$658	$0	$0												$11,543
309	Transportation Coordination	$0	$0	$0	$0	$14,913	$3,728			$106,101	$9,058	$17,467					$151,267
400	Regional Planning	$15,488	$936	$0	$0	$4,626	$1,157										$22,207
401	Review/Update Socio-Econ. File	$2,812	$170	$703	$176												$3,861
403	Transit Planning	$0	$0	$0	$0	$4,272	$1,068										$5,341
404	Port of Entry Planning	$0	$0	$5,089	$1,272												$6,361
405	Linking Trans/Land Use/ED/Tourism	$6,267	$379	$836	$209	$1,253	$313										$9,257
406	Coordination w/ADOT Studies	$8,278	$500	$1,154	$288	$1,664	$416										$12,301
500	Special Projects Planning	$0	$0	$0	$0												$0
520	Traffic Count Program	$59,993	$3,626	$14,998	$3,750	$0	$0									$0	$82,368
530	Traffic Count Equipment	$11,700	$707	$8,875	$2,219	$0	$0										$23,501
540	Traffic Engin./Planning Assistance	$3,481	$210	$870	$218												$4,779
560	Traffic Safety	$8,566	$518	$2,141	$535			$128,000	$7,737	$0							$147,498
570	GIS/Transportation Planning	$5,045	$305	$672	$168	$1,005	$251										$7,447
600	Long Range Transportation Planning	$15,079	$911	$13,723	$3,431	$13,118	$3,279						$72,169	$3,879			$125,590
601	Federal/State/Local Legislation	$19,521	$1,180	$0	$0											$803	$21,504
602	Small Community Assistance	$0	$0	$0	$0												$0
700	Public Participation Plan	$2,693	$163	$1,795	$449	$1,496	$374										$6,970
800	Public Transportation Planning (Transit)	$0	$0	$0	$0	$12,124	$3,031			$0							$15,155
900	Environmental Overview	$1,085	$66	$0	$0												$1,150
1000	Capital Expenditures	$0	$0	$0	$0												$0
	TOTAL	$318,666	$19,262	$191,513	$47,878	$87,679	$21,920	$128,000	$7,737	$106,101	$0				$10,000	$803	$1,042,131

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TABLE 2: FY 2016 YMPO UNIFIED PLANNING AND WORK PROGRAM BUDGET DETAIL

	TITLE	PL Funds	PL MATCH In kind	SPR FUNDS	SPR MATCH In kind	FTA 5303	FTA Match in-kind	HSIP	HSIP Match	Federal Pass Through 5310 Funds	5310 Inkind Match	5310 Local Match	STP FUNDs	STP Match	ADEQ FUNDS	Local	FY 2015 TOTAL
100	Administration & Management	$119,600	$7,229	$137,420	$34,355	$30,424	$7,606										$336,634
200	Air Quality Conformity	$0	$0	$0	$0	$0	$0								$10,000		$10,000
300	2014-2018 TIP	$11,615	$702	$1,549	$387	$2,323	$581										$17,157
302	Transportation Enhancement - AZ	$0	$0	$0	$0												$0
303	Transportation Enhancement - CA	$0	$0	$0	$0												$0
304	Intelligent Trans. Systems (ITS)	$3,450	$209	$690	$172	$460	$115										$5,096
305	Goods/Freight/Rail Planning	$5,647	$341	$997	$249												$7,234
307	Cross Border/Trade Corridor Planning	$7,460	$451	$0	$0												$7,911
308	HPMS	$10,885	$658	$0	$0												$11,543
309	Transportation Coordination	$0	$0	$0	$0	$14,913	$3,728			$106,101	$9,058	$17,467					$151,267
400	Regional Planning	$15,488	$936	$0	$0	$4,626	$1,157										$22,207
401	Review/Update Socio-Econ. File	$2,812	$170	$703	$176												$3,861
403	Transit Planning	$0	$0	$0	$0	$4,272	$1,068										$5,341
404	Port of Entry Planning	$0	$0	$5,089	$1,272												$6,361
405	Linking Trans/Land Use/ED/Tourism	$6,267	$379	$836	$209	$1,253	$313										$9,257
406	Coordination w/ADOT Studies	$8,278	$500	$1,154	$288	$1,664	$416										$12,301
500	Special Projects Planning	$0	$0	$0	$0												$0
520	Traffic Count Program	$59,993	$3,626	$14,998	$3,750	$0	$0									$0	$82,368
530	Traffic Count Equipment	$11,700	$707	$8,875	$2,219	$0	$0										$23,501
540	Traffic Engin./Planning Assistance	$3,481	$210	$870	$218												$4,779
560	Traffic Safety	$8,566	$518	$2,141	$535			$128,000	$7,737	$0							$147,498
570	GIS/Transportation Planning	$5,045	$305	$672	$168	$1,005	$251										$7,447
600	Long Range Transportation Planning	$15,579	$942	$16,223	$4,056	$15,118	$3,779						$72,169	$3,879			$131,745
601	Federal/State/Local Legislation	$19,521	$1,180	$0	$0											$803	$21,504
602	Small Community Assistance	$0	$0	$0	$0												$0
700	Public Participation Plan	$2,693	$163	$1,795	$449	$1,496	$374										$6,970
800	Public Transportation Planning (Transit)	$0	$0	$0	$0	$12,124	$3,031			$0							$15,155
900	Environmental Overview	$1,085	$66	$0	$0												$1,150
1000	Capital Expenditures	$0	$0	$0	$0												$0
	TOTAL	$319,166	$19,292	$194,013	$48,503	$89,679	$22,420	$128,000	$7,737	$106,101	$0				$10,000	$803	$1,048,286

TABLE 3: FY ~~15~~ 16 YMPO OPERATING COST BYELEMENT

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TASK	WORK ELEMENT	EXPENSES			TOTAL COSTS
		Salaries & Benefits	Direct Expenses	Match	
I.	ADMINISTRATION	$103,375	$181,972	$40,957	**$326,304**
II.	DATA COLLECTION / AIR QUALITY	$11,526	$0	$381	**$11,907**
III.	TRANSPORTATION IMPROVEMENT PROGRAM	$132,941	$25,000	$8,929	**$166,869**
IV.	REGIONAL PLANNING	$48,410	$50,000	$10,902	**$109,312**
~~V.~~	~~SPECIAL PROJECT PLANNING~~	~~$103,780~~	~~$328,838~~	~~$30,517~~	~~**$463,136**~~
VI.	LONG RANG TRANSPORTATION PLANNING	$17,543	$16,915	$1,702	**$36,160**
VII.	PUBLIC PARTICIPATION PLAN	$5,589	$0	$890	**$6,479**
VIII.	PUBLIC TRANSPORTATION	$11,176	$0	$2,794	**$13,970**
IX.	ENVIRONMENTAL OVERVIEW	$1,058	$0	$64	**$1,121**
X.	CAPITAL EXPENDITURES	$0	$0	0	**$0**
TOTAL		**$435,397**	**$602,725**	**$97,136**	**$1,135,260**

`	WORK ELEMENT	EXPENSES			TOTAL COSTS
		Salaries & Benefits	Direct Expenses	Match	
I.	ADMINISTRATION	$110,633	$176,811	$49,190	**$336,634**
II.	DATA COLLECTION / AIR QUALITY	$10,000	$0	$0	**$10,000**
III.	TRANSPORTATION IMPROVEMENT PROGRAM	$146,089	$20,000	$34,119	**$200,208**
IV.	REGIONAL PLANNING	$52,443	$0	$6,885	**$59,327**
~~V.~~	~~SPECIAL PROJECT PLANNING~~	~~$109,773~~	~~$135,575~~	~~$20,244~~	~~**$265,592**~~
VI.	LONG RANG TRANSPORTATION PLANNING	$18,847	$115,567	$12,681	**$147,094**
VII.	PUBLIC PARTICIPATION PLAN	$5,985	$0	$986	**$6,970**
VIII.	PUBLIC TRANSPORTATION	$12,124	$0	$3,031	**$15,155**
IX.	ENVIRONMENTAL OVERVIEW	$1,085	$0	$66	**$1,150**
X.	CAPITAL EXPENDITURES	$0	$0	0	**$0**
TOTAL		**$466,977**	**$447,953**	**$127,201**	**$1,042,131**

TASK	WORK ELEMENT	EXPENSES			TOTAL COSTS
		Salaries & Benefits	Direct Expenses	Match	
I.	ADMINISTRATION	$110,633	$176,811	$46,732	**$334,176**
II.	DATA COLLECTION / AIR QUALITY	$10,048	$0	$0	**$10,048**
III.	TRANSPORTATION IMPROVEMENT PROGRAM	$146,089	$25,000	$35,369	**$206,458**
IV.	REGIONAL PLANNING	$52,443	$0	$6,885	**$59,327**
~~V.~~	~~SPECIAL PROJECT PLANNING~~	~~$109,773~~	~~$135,575~~	~~$20,244~~	~~**$265,592**~~
VI.	LONG RANG TRANSPORTATION PLANNING	$18,847	$18,410	$3,203	**$40,459**
VII.	PUBLIC PARTICIPATION PLAN	$5,985	$0	$986	**$6,970**
VIII.	PUBLIC TRANSPORTATION	$12,124	$0	$3,031	**$15,155**
IX.	ENVIRONMENTAL OVERVIEW	$1,085	$0	$66	**$1,150**
X.	CAPITAL EXPENDITURES	$0	$0	0	**$0**
TOTAL		**$467,026**	**$355,796**	**$116,515**	**$939,336**

	WORK ELEMENT	EXPENSES			TOTAL COSTS
		Salaries & Benefits	Direct Expenses	Match	
I.	ADMINISTRATION	$110,633	$176,811	$49,190	**$336,634**
II.	DATA COLLECTION / AIR QUALITY	$10,000	$0	$0	**$10,000**
III.	TRANSPORTATION IMPROVEMENT PROGRAM	$146,089	$20,000	$34,119	**$200,208**
IV.	REGIONAL PLANNING	$52,443	$0	$6,885	**$59,327**
V.	SPECIAL PROJECT PLANNING	$109,773	$135,575	$20,244	**$265,592**
VI.	LONG RANG TRANSPORTATION PLANNING	$18,847	$120,567	$13,836	**$153,249**
VII.	PUBLIC PARTICIPATION PLAN	$5,985	$0	$986	**$6,970**
VIII.	PUBLIC TRANSPORTATION	$12,124	$0	$3,031	**$15,155**
IX.	ENVIRONMENTAL OVERVIEW	$1,085	$0	$66	**$1,150**
X.	CAPITAL EXPENDITURES	$0	$0	0	**$0**
TOTAL		**$466,977**	**$452,953**	**$128,356**	**$1,048,286**

TABLE 4: FY ~~15~~ 16 YMPO DIRECT EXPENSES BY WORK ELEMENT

TASK	WORK ELEMENT							TOTAL
		Travel & Training	Contractual	Supplies	M&O	Technology	Membership	
I.	ADMINISTRATION	$28,306	$24,700	$8,375	$111,391	$4,500	$4,700	$181,972
II.	DATA COLLECTION / AIR QUALITY	$0	$0	$0			$0	$0
III.	TRANSPORTATION IMPROVEMENT PROGRAM	$0	$25,000	$0	$0	$0	$0	$25,000
IV.	REGIONAL TRANSPORTATION PLANNING	$0	$50,000		$0	$0	$0	$50,000
V.	SPECIAL PROJECT PLANNING	$0	$300,000	$28,838	$0	$0	$0	$328,838
VI.	LONG RANGE TRANSPORTATION PLANNING	$0	$16,915		$0	$0	$0	$16,915
VII.	PUBLIC PARTICIPATION PLAN	$0	$0		$0	$0	$0	$0
VIII.	PUBLIC TRANSPORTATION	$0	$0		$0	$0	$0	$0
IX.	ENVIRONMENTAL OVERVIEW	$0	$0	$0	$0	$0	**$0**	$0
X.	CAPITAL EXPENDITURES	$0	**$0**	$0	$0	$0	**$0**	$0
TOTAL		**$28,306**	**$416,615**	**$37,213**	**$111,391**	**$4,500**	**$4,700**	**$602,725**

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`	WORK ELEMENT	Travel & Training	Contractual	Supplies	M&O	Technology	Membership	TOTAL
I.	ADMINISTRATION	$20,500	$41,700	$6,500	$98,711	$5,900	$3,500	$176,811
II.	DATA COLLECTION / AIR QUALITY	$0	$0	$0			$0	$0
III.	TRANSPORTATION IMPROVEMENT PROGRAM	$0	$20,000	$0	$0	$0	$0	$20,000
~~IV.~~	~~REGIONAL TRANSPORTATION PLANNING~~	~~$0~~	~~$0~~		~~$0~~	~~$0~~	~~$0~~	~~$0~~
V.	SPECIAL PROJECT PLANNING	$0	$128,000	$7,575	$0	$0	$0	$135,575
VI.	LONG RANGE TRANSPORTATION PLANNING	$0	$115,567		$0	$0	$0	$115,567
VII.	PUBLIC PARTICIPATION PLAN	$0	$0		$0	$0	$0	$0
VIII.	PUBLIC TRANSPORTATION	$0	$0		$0	$0	$0	$0
IX.	ENVIRONMENTAL OVERVIEW	$0	$0	$0	$0	$0	**$0**	$0
X.	CAPITAL EXPENDITURES	$0	**$0**	$0	$0	$0	**$0**	$0
TOTAL		**$20,500**	**$305,267**	**$14,075**	**$98,711**	**$5,900**	**$3,500**	**$447,953**

TASK	WORK ELEMENT	Travel & Training	Contractual	Supplies	M&O	Technology	Membership	TOTAL
I.	ADMINISTRATION	$20,500	$41,700	$6,500	$98,711	$5,900	$3,500	$176,811
II.	DATA COLLECTION / AIR QUALITY	$0	$0	$0			$0	$0
III.	TRANSPORTATION IMPROVEMENT PROGRAM	$0	$25,000	$0	$0	$0	$0	$25,000
~~IV.~~	~~REGIONAL TRANSPORTATION PLANNING~~	~~$0~~	~~$0~~		~~$0~~	~~$0~~	~~$0~~	~~$0~~
V.	SPECIAL PROJECT PLANNING	$0	$128,000	$7,575	$0	$0	$0	$135,575
VI.	LONG RANGE TRANSPORTATION PLANNING	$0	$18,410		$0	$0	$0	$18,410
VII.	PUBLIC PARTICIPATION PLAN	$0	$0		$0	$0	$0	$0
VIII.	PUBLIC TRANSPORTATION	$0	$0		$0	$0	$0	$0
IX.	ENVIRONMENTAL OVERVIEW	$0	$0	$0	$0	$0	**$0**	$0
X.	CAPITAL EXPENDITURES	$0	**$0**	$0	$0	$0	**$0**	$0
TOTAL		**$20,500**	**$213,110**	**$14,075**	**$98,711**	**$5,900**	**$3,500**	**$355,796**

`	WORK ELEMENT	Travel & Training	Contractual	Supplies	M&O	Technology	Membership	TOTAL
I.	ADMINISTRATION	$20,500	$41,700	$6,500	$98,711	$5,900	$3,500	$176,811
II.	DATA COLLECTION / AIR QUALITY	$0	$0	$0			$0	$0
III.	TRANSPORTATION IMPROVEMENT PROGRAM	$0	$20,000	$0	$0	$0	$0	$20,000
IV.	REGIONAL TRANSPORTATION PLANNING	$0	$0		$0	$0	$0	$0
V.	SPECIAL PROJECT PLANNING	$0	$128,000	$7,575	$0	$0	$0	$135,575
VI.	LONG RANGE TRANSPORTATION PLANNING	$0	$120,567		$0	$0	$0	$120,567
VII.	PUBLIC PARTICIPATION PLAN	$0	$0		$0	$0	$0	$0
VIII.	PUBLIC TRANSPORTATION	$0	$0		$0	$0	$0	$0
IX.	ENVIRONMENTAL OVERVIEW	$0	$0	$0	$0	$0	**$0**	$0
X.	CAPITAL EXPENDITURES	$0	**$0**	$0	$0	$0	**$0**	$0
TOTAL		**$20,500**	**$310,267**	**$14,075**	**$98,711**	**$5,900**	**$3,500**	**$452,953**

Chapter IV
YMPO WORK ELEMENTS

The YMPO Work Elements Section consists of descriptions of the major work products and tasks the MPO proposes to undertake. It is not intended for the examples listed here to be all-inclusive or that the work element sections are named exactly as shown below. Additional work elements related to transit, energy, livability and greenhouse gases, Title VI, DBE, and air quality will be included when applicable.

I. Administration

The administration section describes task functions required to manage the transportation planning process on a continual basis including program administration, development, review and reporting, anticipated staff development to include training and an annual audit as required by **23 CFR 420.121(c).** The annual audit shall be performed in accordance with **49 CFR 18.26, and OMB Circular A133**.

II. Air Quality

Maintain a current inventory of data to support transportation planning and facility/system design. Monitor congestion and changes in travel patterns in the region. The following information should be part of the Task Sheet for Data Collection:

Air Quality Standards:

Coordinate with ADOT Data Management and Analysis/Air Quality staff to comply with requirements regarding nonattainment areas that do not meet the National Ambient Air Quality Standards. All regionally significant projects with a classification of minor arterial and above and some transit projects may require an Air Quality Conformity Analysis.

1. ADOT staff will provide guidance on the appropriate methodology and processes.

2. Air Quality Conformity Plans update every 4 years or at any time there is a major TIP change or roadway improvement and when the RTP is updated.

3. Project conformity must be determined prior to the first time a non-exempt Federal project is adopted, accepted, approved, or funded.

III. Transportation Improvement Program (TIP)

Each MPO, in cooperation with the State and its local entities including the public transit operators will prepare and update a TIP no less than once every four years. The TIP shall include all projects requiring FHWA and FTA approval; include a priority list of projects to be carried out in the first four (4) years; identify each project or phase; identify carry-forward funding, identifying funding source(s), and be financially constrained. FTA funded projects shall include the FTA line item identification. The TIP development process must provide a reasonable opportunity for public comment. Highway and transit projects must be selected in accordance with the specific funding programs.

Highway Performance Monitoring System (HPMS) Data

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1. Collect the following data for all universe road and street section records in the HPMS database that are functionally classified above local;
   - Name of road and beginning and ending termini;
   - Jurisdiction responsible for ownership;
   - Jurisdiction responsible for maintenance;
   - Facility type (one-way/two-way road or street);
   - Section length (mileage);
   - Number of through lanes;
   - Type of surface;
   - Raw 24-hour traffic counts, factored average annual daily traffic (AADT) volumes, or AADT volume estimates. Traffic counts should be collected on every section in a two-year cycle. If reporting raw traffic figures the month and date should be reported to.

2. For each member agency, update the following data for all roads and street records in the HPMS database that are functionally classified as Local.
   - Aggregate length in miles;
   - AADT Volume Range;
   - Type of surface, Paved or Unpaved.

3. Collect supplementary data items to update all sample section records in the HPMS database annually, as specified by the ADOT Data Management and Analysis Section.

4. Ensure all TDMS data is input into the TDMS Internet System for ADOT review:
   - The TDMS Internet System is a web-based application that provides a venue for which statewide member agencies will update and submit their HPMS data to ADOT through each respective COG/MPO office.

5. Coordinate with the ADOT Data Management and Analysis Section to receive and present training on data collection for local jurisdictions, by January of each year.

6. Notify ADOT GIS Section when modifications are suggested or needed to data universe or sample section records as a result of project completions or other capital improvements.

7. Submit all required data listed above to the ADOT Data Management and Analysis Section by March 15. Adhere to other data element deadlines as specified by the ADOT Data Management and Analysis.

8. Maintain the computer hardware and software necessary to carry out this Work Element, as approved by ADOT and FHWA.

Functional Classification:

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Maintain a current inventory of the COG/MPO region's functional classification of roadways and urban boundaries, according to federal regulations and state procedures.

1. Create and/or maintain an inventory of basic centerline data for federally functionally classified roads (collector and above classifications) over a two-year cycle, and update the inventory annually. Submit all data to the ADOT Data Management and Analysis/GIS Section.

2. Process proposed changes in classification through the ADOT Regional Planner and ADOT Data Management and Analysis/GIS Section. Based on roadway classification, verify that projects identified for the TIP are eligible for federal funding.

IV. Regional Transportation Planning

MPOs should undertake various regional, corridor, and sub-area planning studies within the region in consultation with the state, local, and transit operators in an effort to integrate land use planning with MPO's transportation planning process to ensure the successful implementation of the MPO's Long-Range Transportation Plan

V. Special Project Planning

This Work Element will cover all projects that do not fit into the elements listed here.

VI. Long Range Transportation Planning

Title 23 CFR 450, Subpart C, addresses metropolitan planning requirements. Each MPO must update the Long-range Transportation Plan (LRTP) every 4 years in air quality non-attainment or maintenance areas, or every 5 years in air quality attainment areas. The LRTP must: cover at least a 23-year planning horizon, include long-range and short-range strategies that lead to an integrated intermodal plan; include a financial plan that compares estimated revenues with costs of construction, maintenance, capital purchases, and operations; consider the planning factors, and provide an opportunity for public participation.

Socio Economic and Travel Files

Monitor and update socio-economic data files for impacts on the Regional Transportation Plan.

- 1. Ensure that current population and traffic analysis zones data are used for travel demand modeling in the MPO region.

- 2. Work with local jurisdictions to ensure that data required for the preparation of population estimates and projections used for transportation studies matches the current general plan for each entity.

VII. Public Participation Plan (PPP)

Federal legislation requires MPOs to include provisions in the planning process to ensure the involvement of the public in the development of transportation plans and programs including the 23-year Long-Range Transportation Plan, the 4-year

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Transportation Improvement Program, Air Quality Plan, and the annual Work Program. The PPP shall require that members of the public be given at least seven (7) days to review and comment on the draft work program. Following that review period, at least one public meeting will be held prior to the adoption of the work program. The MPO will use local and regional newspapers to notify the public of the seven day review period and date, times, and location of the public meeting. Copies of the draft WP, TIP, RTP and the Air Quality Plan will be posted on the MPOs website.

VIII. Public Transportation Planning

The MPO will develop a transportation plan for its metropolitan planning area every 4 years and update appropriately taking into consideration projects and strategies that will:

- Support economic vitality;
- Support livable, walkable, and sustainable communities.
- Increase the safety of the transportation system;
- Increase accessibility and mobility;
- Protect and enhance the environment, promote energy conservation, improve the quality of life, and promote local planned growth;
- Enhance the integration and connectivity of the transportation system;
- Promote efficient system management and operation;
- Emphasize the preservation of the exiting transportation system.

The MPO will provide increased emphasis on issues related to alternative modes and regional inter-modal connectivity including but not limited to:

- Local bus, express bus, and regional transit services;
- Pedestrian and bicyclist facilities/network;
- Commercial freight movers (truck, rail, and air);
- Connections between modes of travel;
- Maintaining the system in a state of good repair.

IX. Environmental Overview

On June 16, 2009, EPA joined with the U.S. Department of Housing and Urban Development (HUD) and the U.S. Department of Transportation (DOT) to help improve access to affordable housing, more transportation options, and lower transportation costs while protecting the environment in communities nationwide. Through a set of guiding livability principles and a partnering agreement that will guide the agency's efforts, this partnership will coordinate federal housing, transportation, and other infrastructure investments to protect the environment, promote equitable development, and help to address the challenges of climate change.

Livability Principles

Provide more transportation choices. Develop safe, reliable, and economical transportation choices to decrease household transportation costs, reduce our nation's

dependence on foreign oil, improve air quality, reduce greenhouse gas emissions, and promote public health.

Promote equitable, affordable housing. Expand location- and energy-efficient housing choices for people of all ages, incomes, races, and ethnicities to increase mobility and lower the combined cost of housing and transportation.

Enhance economic competitiveness. Improve economic competitiveness through reliable and timely access to employment centers, educational opportunities, services, and other basic needs by workers, as well as expanded business access to markets.

Develop walkable, sustainable communities to promote economic development. Coordinate with local agencies in implementing the walkable and sustainable element into the Alternatives projects to promote economic development within our region.

Support existing communities. Target federal funding toward existing communities—through strategies like transit oriented, mixed-use development, and land recycling—to increase community revitalization and the efficiency of public works investments and safeguard rural landscapes.

Coordinate and leverage federal policies and investment. Align federal policies and funding to remove barriers to collaboration, leverage funding, and increase the accountability and effectiveness of all levels of government to plan for future growth, including making smart energy choices such as locally generated renewable energy

Value communities and neighborhoods. Enhance the unique characteristics of all communities by investing in healthy, safe, and walk-able neighborhoods—rural, urban, or suburban.

X. Capital Expenditures

FHWA will, on a case-by-case basis, allow MPOs to purchase equipment as a direct expense with PL funds. Equipment is defined as any tangible, nonexpendable personal property having a useful life of more than one year and an acquisition cost of greater than $5,000 or more per unit. Approval by the FHWA and ADOT is not required for equipment costs under $5,000. However, these items should be programmed and itemized in the applicable WP tasks along with the associated local match. All proposed equipment purchases must comply with **49 CFR 18.32 and 18.33**, and the Federal Office of Management and Budget **Circular A-87**, Cost Principles for State, Local and Indian Tribal Governments, as well as, ADOT policy **FIN-11.08** Federal Property Management Standards.

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CHAPTER V
TASK SHEETS

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T-100 Administration & Management

Purpose

Administer the MPO and its work program in a manner that reduces transportation related fuel consumption, air pollution, greenhouse gases and clean energy, air quality, and supporting sustainable communities, and trade and tourism:

Coordinating and integrating sustainable solutions, and maintaining a continuing 23-year multi-agency comprehensive transportation plan, and a communicative atmosphere to incorporate our public involvement. Manage, plan, and direct the Cooperative, Comprehensive, and Continuing (3-C) Transportation Planning Processes.

FY 20145 Accomplishments

- On time grant management and receivables and payables
- Staff training and education to improve quality of the operation of the organization.
- Continued education, networking, webinars, meetings, and conferences for thorough knowledge and development of YMPO to carry out federal and state requirements.
- On time submittal of the FY 20134 Audit
- Brought a majority of the accounting functions in house and made it the responsibility of the Accountant II.
- Achieves and file management, building maintenance and environmental cleanup, storage facility for State Archive and Library to work on file retention from old files, clean up and stored new files.

FY 2016 Activities

- Planning/supervision/coordination to accomplish the FY 2016 Unified Planning Work Program.
- Work with Technical Advisory Committee, Executive Board, Chamber Transportation Committee, Greater Yuma Port Authority (GYPA), Greater Yuma Economic Development Corporation (GYEDC), Yuma County Airport Authority, Marine Corp Air Station- Yuma (MCAS), Yuma Proving Ground (YPG), Local Emergency Planning Committee (LEPC), Tribal Nations, SANDAG, Imperial County, Caltrans, CA and AZ State and federal agencies.
- Maintain file management and upkeep of onsite storage.
- Preparation of the Work Program and Budget, progress reports, and billing/accounting functions.
- Staff training and continuing education on current transportation planning trends through participation in meetings, workshops, and conferences.
- Staff training for email, ethics, colors, supervisor, management skills, AICP exams
- Anticipated out of state travel for conferences will consist of the following: NARC $2,500, Greening the Border $1,500, Joint Working Committee $12,500, Arizona Mexico Commission $1,500, MPO Border Conference, 2,500, AMPO 2,500, Son-Mex travel, and travel for staff training.
- Conduct necessary administrative support functions for operation and mission of a Metropolitan Planning Organization.
- Preparation of annual UPWP and ADOT monthly progress reports.
- Legal contract reviews/opinions/input on Executive Board agenda.
- Record and track inventory and depreciation schedules.
- Financial Statements and Audit for 20154

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FY 2016 End Products

- Direction/Management of the YMPO
- Unified Planning Work Program and Budget
- Record of revenues, expenditures, and progress reports
- Audit; legal reviews/input
- Contracts with ADOT, FHWA, FTA, and ADEQ
- Facilities and equipment for conducting YMPO planning and programming activities
- Grant application(s) to federal agencies

PERFORMANCE MEASURES AND GOALS

1. Effectively pursue the goals of the communities and develop safe, environmental friendly, sustainable livable planning tools

2. Retain qualified and knowledgeable staff while providing a safe and effective work environment.

3. Increase funding levels to obtain Accountant or Freight Planner who does grant writing

T-100 Administration & Management Budget

	FHWA									
	PL			SPR						
Description	PL	Local	In Kind	SPR	Local	In Kind		5303 Funds	5303 Inkind	TOTAL
YMPO Staff	$72,362		$4,374	$20,675		$5,169		$10,337	$2,584	$115,502
	$0		$0	$0		$0				$0
Administration Expense	$89,904	$0	$5,434	$92,068	$0	$23,396		$0		$210,802
			$0			$0				$0
Total	**$162,266**	**$0**	**$9,808**	**$112,743**	**$0**	**$28,565**	**$0**	**$10,337**	**$2,584**	**$326,304**

T-100 Administration & Management Budget

	FHWA									
	PL			SPR						
Description	PL	Local	In Kind	SPR	Local	In Kind		5303 Funds	5303 Inkind	TOTAL
YMPO Staff	$63,614		$3,845	$16,595		$4,149		$30,424	$7,606	$126,233
										$0
Administration Expense	$68,956	$0	$4,168	$107,855	$0	$26,964		$0	$0	$207,943
			$0			$0				$0
Total	**$132,570**	**$0**	**$8,013**	**$124,450**	**$0**	**$31,112**	**$0**	**$30,424**	**$7,606**	**$334,176**

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T-100 Administration & Management Budget

	FHWA										
	PL			SPR							
Description	PL	Local	In Kind	SPR	Local	In Kind		5303 Funds	5303 Inkind		**TOTAL**
YMPO Staff	$27,658		$1,672	$52,551		$13,138		$30,424	$7,606		$133,048
											$0
Administration Expense	$91,942	$0	$5,557	$84,869	$0	$21,217		$0	$0		$203,586
			$0			$0					$0
Total	**$119,600**	**$0**	**$7,229**	**$137,420**	**$0**	**$34,355**	**$0**	**$30,424**	**$7,606**		**$336,634**

Local Match Sources

- $~~40,957~~~~46,732~~49,190 provided by in-kind contributions from YMPO Technical Advisory Committee and Yuma County services to match FHWA PL, SPR funds, and 5303 funds

Technology Purchases

- None

Responsible Parties

- YMPO Executive Board, Executive Director, and YMPO staff.

T-200 Air Quality Conformity

Purpose

Work with ADEQ and the local agencies to monitor the Yuma PM_{10} ~~Nonattainment~~ Nonattainment area, bring it into conformity, maintain the 2014 Air Quality Conformity Analysis, and Greening the Border initiatives.

FY 2014~~5~~ Accomplishments

- Participated in interagency Air Quality quarterly meetings.
- Tracking of RACM's
- Travel demand model manual and training for YMPO staff

FY 2016 Activities

- Continue to work with the Arizona Department of Environmental Quality (ADEQ), ADOT, Federal agencies, Irrigation Districts, and local agencies on implementation of the SIP and re-designation of Yuma PM_{10} Nonattainment Area to a maintenance area.

- Maintain coordination with state and federal officials regarding air quality laws, regulations, and planning processes and techniques and submit scope of work for 2016.
- Assist Arizona Department of Environmental Quality in developing a maintenance plan for the Yuma area.
- Review potential air quality issues dealing with ozone.
- Continue to track the local jurisdictions and entities RACM's by developing a more formal data collection process.
- Participate in the Update to the YMPO PM-10 Maintenanvce Plan
- Update the 2018 Air Quality Plan in conjunction RTP

End Products

- Current status of Air Quality Planning laws and regulations regarding $PM_{10,}$ and the implementation of the FY 2014 Conformity Analysis report.
- Updated Conformity Procedures.
- Reports to TAC and Executive Board on Air Quality needs and requirements.
- Yuma Area PM_{10} Maintenance Plan, Control Measures Report, and milestones.
- Quarterly Air Quality Meetings
- An approved Air Quality Maintenance Plan for the YMPO Region

PERFORMANCE MEASURES AND GOALS

1. Reduce greenhouse gases by reducing emissions forming congestion mitigation planning committee and prepare a congestion mitigation plan

T-200 Air Quality Conformity Budget

	FHWA									
	PL			SPR						
AGENCY	PL	Local	In Kind	SPR	Local	In Kind	ADEQ	5303 Funds	5303 INKIND	TOTAL
YMPO Staff	$0		$0	$0		$0	$10,000	$1,526	$381	$11,907
0	$0		$0	$0		$0	$0			$0
Total	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$10,000**	**$1,526**	**$381**	**$11,907**

T-200 Air Quality Conformity Budget

	FHWA									
	PL			SPR						
AGENCY	PL	Local	In Kind	SPR	Local	In Kind	ADEQ	5303 Funds	5303 INKIND	TOTAL
YMPO Staff	$0		$0	$0		$0	$10,048	$0	$0	$10,048
0	$0		$0	$0		$0	$0			$0
Total	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$10,048**	**$0**	**$0**	**$10,048**

T-200 Air Quality Conformity Budget

	FHWA										
	PL			SPR							
AGENCY	PL	Local	In Kind	SPR	Local	In Kind	ADEQ	5303 Funds	5303 INKIND		TOTAL
YMPO Staff	$0		$0	$0		$0	$10,000	$0	$0		$10,000
0	$0		$0	$0		$0	$0				$0
Total	$0	$0	$0	$0	$0	$0	$10,000	$0	$0		$10,000

Local Match Sources

- $~~381 provided by in-kind contributions from YMPO Technical Advisory Committee and Yuma County services to match 5303 Funds~~0

Technology Purchases

- None

Consultant Activities

- None

Responsible Parties

- Executive Director and Senior Planning Manager

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T-300 Transportation Improvement Program (TIP)

Purpose

- Implementation of the 2014-2018 TIP.
- Review FTA/ADOT Section 5307 applications and upon approval from FTA include in TIP.
- Assist local agencies with the implementation of the adopted Regional Transportation Plan and Transportation Improvement Program (TIP).

FY 20145 Accomplishments

- Coordinated Border Infrastructure projects approved and funded in the 2014-2018 TIP totaling $2 million for five projects.
- Obligated all HSIP funding totaling ~~$600,000~~520,000 each year.
- Obligated $1.4 million in STP and Bridge Funds
- ~~Participated in the update of the Local Government Manual~~

FY 2016 Activities

- YMPO Executive Board Resolution adopting the Transportation Improvement Program (TIP).
- Begin using E STIP tool base for incorporation into the ADOT STIP.
- Review TIP to determine progress made toward implementation.
- Work with local agencies and ADOT to update the 2014-2018 TIP, including FTA Sections 5307 Programs, and Bureau of Indian Affairs (BIA) projects in Yuma County.
- Ensure fiscal constraint within the 4-year TIP.
- Compare programmed projects with the adopted Regional Transportation Plan.
- Seek public input on TIP amendments. *(Note: Conformity Analysis is located in Regional Transportation Plan, TIP, and Yuma PM_{10} Nonattainment Area State Implementation Plan covered under Work Task No. T-200).*
- Assure that updated TIP conforms to PM_{10} State Implementation Plan and Yuma Maintenance Plan.
- Obtain Intergovernmental review of TIP Annual Element.
- Communicate local priorities to ADOT District Engineer, ADOT Priority Planning Advisory Committee (PPAC), ADOT Multimodal Planning Division, and State Transportation Board. (Involves preparation and delivery of presentations).
- Development of the 2014-2037 Regional Transportation Plan

- Adopt TIP Amendments as necessary for the YMPO Agencies

End Products

- 2014-2018 Transportation Improvement Program with 201~~3~~-6Annual Element.
- Certification of the YMPO Transportation Planning Process.
- Attend Arizona State Transportation Board (AZSTB) and Priority Planning Advisory Committee (PPAC).
- Obligate $2,269,257 in STP, HSIP, and Bridge Funds

PERFORMANCE MEASURES AND GOALS

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1. Reduce traffic congestion

2. Maintain and maximize efficiency, minimize cost, safe and secure transportation, develop safety programs

3. Increase roadway capacity and freight friendly corridors

4. Non-motorized goals- regional bicycle/pedestrian planning organizing advocacy committee

T-300 2014-2018 Transportation Improvement Program Budget

	FHWA									
	PL			SPR						
AGENCY	PL	Local	In Kind	SPR	Local	In Kind	5303 Funds	Local	5303 IN KIND	TOTAL
YMPO Staff	$10,860		$656	$1,448		$362	$2,172		$543	$16,042
Total	$10,860	$0	$656	$1,448	$0	$362	$2,172	$0	$543	$16,042

T-300 2014-2018 Transportation Improvement Program Budget

	FHWA									
	PL			SPR						
AGENCY	PL	Local	In Kind	SPR	Local	In Kind	5303 Funds	Local	5303 IN KIND	TOTAL
YMPO Staff	$11,615		$702	$1,549		$387	$2,323		$581	$17,157
Total	$11,615	$0	$702	$1,549	$0	$387	$2,323	$0	$581	$17,157

Local Match Sources

- $ ~~1,561~~1,670 provided by in-kind contributions from YMPO Technical Advisory Committee and Yuma County services to match FHWA PL,SPR funds, and 5303 Funds

Technology Purchases

- None

Consultant Activities
- None

Responsible Parties
- YMPO Board Member, Executive Director, Accountant II, Senior Planning Manager, Administrative Assistant, and the YCIPTA Transit Director

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T-302 Transportation Alternatives-Arizona

Purpose
To coordinate any Transportation Alternatives (TA) applications with the Regional Transportation Plan
- Encourage their approval, as appropriate

FY 20145 Accomplishments
- Partner with Planning Assistance for Rural Arizona (PARA) Program ~~Recipients City of Yuma and Yuma School District #1 to ensure program success~~

FY 2016 Activities
- Coordinate with local agencies for the PARA Program
- Coordinate with ADOT for all Transportation Alternative options

End Products

- Utilize the PARA Program
- Utilize the Transportation Alternative options as they become offered by ADOT
- Work with all YMPO Agencies to create a PARA Project

T-302 Transportation Enhancement AZ Budget

	FHWA									
	PL			SPR						
AGENCY	PL	Local	In Kind	SPR	Local	In Kind		Local	In Kind	TOTAL
YMPO Staff	$0		$0	$0		$0				$0
Total	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0

Local Match Sources
- $0

Technology Purchases
- None

Consultant Activities
- None

Responsible Parties
- Executive Director and Senior Planning Manager

T-303 Transportation Alternatives—CA

To monitor Caltrans Transportation Alternatives process and submit YMPO alternative project(s) when appropriate

FY 20145 Accomplishments
- Continued partnering efforts with District 11 Caltrans Planning and the Imperial Valley Transportation Commission. Bi-annual meetings conducted to coordinated planning efforts

FY 2016 Activities
- To include Quechan Indian Tribe and Caltrans in YMPO area projects

End Products
- Defining the application process with Caltrans

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T-303 Transportation Enhancement CA Budget

	FHWA									
	PL			SPR						
AGENCY	PL	Local	In Kind	SPR	Local	In Kind		Local	In Kind	TOTAL
YMPO Staff	$0		$0	$0		$0				$0
Total	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0

Local Match Sources
- $0

Technology Purchases
- None

Consultant Activities
- None

Responsible Parties
- Executive Director and Senior Planning Manager

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T-304 Intelligent Transportation Systems (ITS)

Purpose
To incorporate ITS technology and methodologies into the YMPO transportation planning program

FY 20145 Accomplishments
This is a continuing work activity

FY 2016 Activities
- Research and study about ITS technology and its uses (elsewhere), and determine its potential uses in the YMPO area
- Participate in Federal programs to learn about ITS applications in other areas.
- Coordinate with the County in developing an emergency center for transportation ITS

- Hold a series of meeting with the local communities to discuss the potential of implementing ITS within the YMPO region
- Collect input from the meetings and begin the development of a implementation plan for ITS
- Find ways to utilize performance measures in commute, planning for ITS projects that manage arterials, US POE's, ramp meters, dynamic message signs, CCTV raw data, develop dashboard and how to make use of its information, use for incidents in TDM, Time geographical parameters, speed plots, performance of segment, freeway capacity, peak period, days of week, seasonal school, holiday, patterns visitors, peak winter, spring breaks, sections, visual imaging, aggregate information
- Utilize the ITS program from the YMPO Regional Strategic Transportation Plan to better serve the YMPO Region.

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End Products

- Updated information, inventory, and knowledge by ADOT and YMPO members about ITS technology, applications, and possible uses in the YMPO area

PERFORMANCE MEASURES AND GOALS

1. Emergency planning - expand and upgrade ITS

T-304 Intelligent Transportation Systems Budget

	FHWA									
	PL			SPR						
AGENCY	PL	Local	In Kind	SPR	Local	In Kind	5303 Funds	Local	5303 In Kind	TOTAL
YMPO Staff	$2,193		$133	$439		$110	$1,755		$439	$5,068
Total	$2,193	$0	$133	$439	$0	$110	$1,755	$0	$439	$5,068

T-304 Intelligent Transportation Systems Budget

	FHWA									
	PL			SPR						
AGENCY	PL	Local	In Kind	SPR	Local	In Kind	5303 Funds	Local	5303 In Kind	TOTAL
YMPO Staff	$3,450		$209	$690		$172	$460		$115	$5,096
Total	$3,450	$0	$209	$690	$0	$172	$460	$0	$115	$5,096

Local Match Sources

- $~~682~~ 496 provided by in-kind contributions from YMPO Technical Advisory Committee and Yuma County services to match FHWA PL,SPR funds and 5303 Funds

Technology Purchases

- None

Consultant Activities

- None

Responsible Parties

- Executive Director and Senior Planning Manager

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T-305 Goods/Freight/Rail Planning

Purpose
Recognize the needs of goods and freight movements in, out, and through the YMPO area and plan for improvements in the YMPO Transportation Planning Program.

FY 20145 Accomplishments

- Ongoing communications with stakeholders on trends and current happenings involving freight
- ~~Participated and conducted Union Pacific quarterly meetings.~~
- 3-C Planning process with ADOT, Caltrans, SANDAG, SCAG, Imperial County, and San Luis Rio Colorado, Sonora, Mexico.
- Participated in Sun Corridor Joint Policy Advisory Committee and Arizona Mexico Commission meetings.
- Support freight initiatives.

FY 2016 Activities

- Participate in Trade Corridor planning process and include US/SR 95, I-8, and SR195.
- Work with the Yuma Chamber of Commerce, GYEDC, GYPA, GYPU Group, Farm Bureau, Fresh Produce, Yuma County Airport Authority, local farmers, and truckers.
- Study evolving methods regarding planning, forecasting, and meeting needs of goods/freight shippers and carriers.
- Consider the processes described in the Bureau of Transportation Statistics Freight Planning Manual for use in the YMPO area.
- Begin consideration for an updated goods/freight plan for the YMPO region.
- Attend JPAC meetings.
- Participate at the ~~Arizona Mexico Commission~~Joint Working Committee Workshops and Plenary
- Support Short/Long Box Rail Freight
- Ongoing communications with stakeholders on trends and current happenings involving freight Commercial freight movers (truck, rail, and air)3-C Planning process with ADOT, Caltrans, SANDAG, SCAG, Imperial County, and San Luis Rio Colorado, Sonora, Mexico. Participate and endorse freight friendly corridors and identify statewide freight corridors.
- Participate in the ADOT Freight Plan
- Coordinate quarterly UP meetings
- Create a Freight Traffic Count Map
- *Promote cooperation and coordination across MPO boundaries and across Sate boundaries where appropriate to ensure a regional approach to transportation planning.*

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End Products

- Freight planning and coordination in binational committee and conduct quarterly meetings
- Linking transportation with tourism and trade
- Idenify Freight routes in the region to better assist state and local agencies

PERFORMANCE MEASURES AND GOALS

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1. Promote economic vitality through access and mobility, freight flows, and land use patterns

2. Bridge and grade separation - restore the structural integrity of bridges or replace them

3. Inland Port-implement recommendations of Rail Study (This is a community or ED action) supported by YMPO.

T-305 Goods / Freight / Rail Planning Budget

	FHWA									
	PL			SPR						
AGENCY	PL	Local	In Kind	SPR	Local	In Kind		Local	In Kind	TOTAL
YMPO Staff	$5,580		$300	$620		$155				$6,655
	$0		$0							$0
Total	$5,580	$0	$300	$620	$0	$155	$0	$0	$0	$6,655

T-305 Goods / Freight / Rail Planning Budget

	FHWA									
	PL			SPR						
AGENCY	PL	Local	In Kind	SPR	Local	In Kind		Local	In Kind	TOTAL
YMPO Staff	$5,647		$341	$997		$249				$7,234
	$0		$0							$0
Total	$5,647	$0	$341	$997	$0	$249	$0	$0	$0	$7,234

T-305 Goods / Freight / Rail Planning Budget

	FHWA									
	PL			SPR						
AGENCY	PL	Local	In Kind	SPR	Local	In Kind		Local	In Kind	TOTAL
YMPO Staff	$5,647		$341	$997		$249				$7,234
	$0		$0							$0
Total	$5,647	$0	$341	$997	$0	$249	$0	$0	$0	$7,234

Local Match Sources

- $~~455~~ 590 provided by in-kind contributions from YMPO Technical Advisory Committee and Yuma County services to match FHWA PL and SPR funds

Technology Purchases

- None

Consultant Activities

- None

Responsible Parties

- Executive Director and Senior Planning Manager

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T-307 Cross Border/Trade Corridor Planning

Purpose

- Continue cross border efforts in Binational Forums and increase transportation planning, traffic planning/engineering, rail planning and trade corridor planning with Sonora, Mexico and California for the State of Arizona.
- Assure joint coordination of mutual cross-border mobility, lifestyle, and economic interests.

FY 20145 Accomplishments

- ~~Participated in Bi-National study for the San Luis area and San Luis Rio Colorado Mexico.~~
- Participated in JWC Freight Planning workshops and peer exchange.
- Participate in monthly Trade Meetings at San Luis POE II.
- Participated and provided Border Infrastructure projects for the Arizona Border Master Plan.
- Supported resolution of the Border Infrastructure Statewide.
- ~~Provided traffic data for Traffic Circulation Study and GSA Wizard update.~~
- ~~Completed Origin and Destination Study to provide information for Economic Impact Analysis of San Luis I~~

FY 2016 Activities

- Communicate and participate with planning activities of U.S./Mexico Bi-National Bridges and Borders Conference, Arizona-Mexico Commission, Rio Colorado Commission, GYPA, GYEDC, CBP, BP, Border Trade Alliance, Border MPO Groups, Greening the Border activities, and other related groups, as necessary.
- Establish working relationships with citizens, technical staff, and elected officials in Sonora, Mexico regarding transportation planning and implementation programs.
- Promote Greening the Border initiatives and projects.
- Participate in webinars on Border Infrastructure improvements.
- Participate with Linking Transportation to Economic drivers in the YMPO Region and Mexico.
- Travel for YMPO Arizona Sonora Mega Region Representative appointed by the YMPO board.
- Join GYEDC

End Products

- YMPO inputs to the above listed groups, as necessary, to assure coordination of YMPO's Regional Transportation Plan (T-400), Transportation Improvement Program (T-300), and Air Quality Conformity Analyses (T-310).
- Working relationships regarding transportation issues with citizens and officials in Sonora, Mexico and trans-border shippers and other interested groups.
- Identification of primary routes in the RTP and TIP to facilitate federal and state funding in support of the design/construction of such routes.
- Rail Planning and Coordination conduct quarterly rail meetings
- Participate in the Bi-National Border Studies
- Support South County roadway improvements

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- Funding for Ave E construction
- ~~Funding for Araby TI improvements~~
- ~~Funding for US/SR 95~~

T-307 Cross Border Planning Budget

	FHWA									
	PL			SPR						
AGENCY	PL	Local	In Kind	SPR	Local	In Kind		Local	In Kind	TOTAL
YMPO Staff	$6,955		$420	$0		$0				$7,376
	$0		$0	$0	$0	$0				$0
Total	$6,955	$0	$420	$0	$0	$0	$0	$0	$0	$7,376

T-307 Cross Border Planning Budget

	FHWA									
	PL			SPR						
AGENCY	PL	Local	In Kind	SPR	Local	In Kind		Local	In Kind	TOTAL
YMPO Staff	$7,460		$451	$0		$0				$7,911
	$0		$0	$0	$0	$0				$0
Total	$7,460	$0	$451	$0	$0	$0	$0	$0	$0	$7,911

Local Match Sources

- $~~420~~ 451 provided by in-kind contributions from YMPO Technical Advisory Committee and Yuma County services to match FHWA PL and SPR funds

Technology Purchases

- None

Consultant Activities

- None

Responsible Parties

- Executive Director and Senior Planning Manager

DRAFT

T-308 ADOT- Highway Performance Monitoring System

Purpose

- Assist ADOT in collecting HPMS inventory data.
- Coordinate YMPO databases with HPMS reporting

FY 20145 Accomplishments

- Submitted all HPMS data for the YMPO Region

FY 2016 Activities

- Work with ADOT and FHWA to determine HPMS data needs and uses in the YMPO Region
- Coordinate with local agencies to help ADOT obtain those data items not available at the YMPO
- Provide HPMS data to ADOT using the new Traffic Data Management System (TDMS)
- Provide local jurisdictions with the TDMS for the YMPO Region
- Review and modify as necessary the local jurisdictions information and YMPO data files to assure coordination with HPMS record keeping/databases
- Provide ADOT with traffic information for the TDMS

End Products

- HPMS data for the YMPO Region
- YMPO data files coordinated with HPMS TDMS databases and the local agency database

T-308 HPMS Budget

	FHWA									
	PL			SPR						
AGENCY	PL	Local	In Kind	SPR	Local	In Kind		Local	In Kind	TOTAL
YMPO Staff	$10,121		$612	$0		$0				$10,733
Total	$10,121	$0	$612	$0	$0	$0	$0	$0	$0	$10,733

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T-308 HPMS Budget

	FHWA									
	PL			SPR						
AGENCY	PL	Local	In Kind	SPR	Local	In Kind		Local	In Kind	TOTAL
YMPO Staff	$10,885		$658	$0		$0				$11,543
Total	$10,885	$0	$658	$0	$0	$0	$0	$0	$0	$11,543

Local Match Sources

- $~~612~~ 658 provided by in-kind contributions from YMPO Technical Advisory Committee and Yuma County services to match FHWA PL and SPR funds

Technology Purchases

- None

Consultant Activities

- None

Responsible Parties

- Senior Planning Manager, Administrative Assistant, and Data Technicians

T-309 Coordination of Transportation Services

Purpose

Coordinate non-emergency transportation services in the YMPO Region

- To identify local and regional transportation and mobility coordination gaps and barriers that exists in the Yuma Metropolitan Planning Organization (YMPO) planning area
- To improve regional coordination of existing transportation services (public, private, and non-profit/human services) by:
  1. Updating its inventory of existing transportation providers
  2. Improving the process for notifying the public of such services
  3. Identifying unmet transportation needs and using this information in the future planning and coordination of transportation and mobility services
- Review and evaluate annual ADOT grants for 5310 program
- Enhance regional mobility and access to goods and services
- To provide service in an economically efficient and effective manner to promote healthier lifestyles and quality of life for the elderly and mobility challenged
- Participate in coordination of YCAT On Call Center operated by YCIPTA

FY 2015~~4~~ Accomplishments

- Updated Regional Transportation Coordination Plan 2013~~3~~5
- Reviewed FTA sections 5310, and Mobility Management applications
- Conducted quarterly regional coordination meetings
- Approval of the 2014~~5~~ Regional Transportation Coordination Plan

FY 2016 Activities

- Explore opportunities to maximize use of public transportation facilities and services
- Continue to hold Quarterly Regional Transportation Meetings
- New Regional Transportation Coordination Plan 2016
- Review FTA sections 5310, and Mobility Management applications
- Participate in community networking meetings
- Provide support and/or training for ADOT's new on-line application process
- Hire a consultant to produce 2016 Regional Coordination plan update
- Establish an Intergovernmental Agreement (IGA) with Saguaro Foundation to provide support funds for the SARA Rides Program.
- Approval of the 2016 Regional Transportation Coordination Plan
-

End Products

- Regional Transportation Coordination Plan 2016 Update
- Prioritized FTA/ADOT Section, 5310 grant applications.
- ADOT 5310 Grant Award (Yuma Regional Mobility Manager)
- Quarterly Regional meetings and updated information for Regional Coordination Plan
- Regional Coordination Plan for 2016 submittal

PERFORMANCE MEASURES AND GOALS

1. Market the Use and Awareness Of One Call, One Click Call Center (SARA Rides).
2. Public Outreach for Mobility Management Thru Community Events.
3. Increase the Participation of the Regional Mobility Committee.
4. Work to Better Identify Disadvantage Population and Improve Access to Transit Services.

T-309 Transportation Coordination Budget

AGENCY	PL	Local	In Kind	SPR	Local	In Kind	5303	5310 Funds	5303 In Kind	TOTAL
YMPO Staff	$0		$0	$0		$0	$20,797	$70,000	$5,199	$95,996
0	$0		$0	$0		$0	$0		$0	$0
Saguaro Foundation								$25,000		$25,000
Total	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$20,797**	**$95,000**	**$5,199**	**$120,996**

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T-309 Transportation Coordination Budget

AGENCY	PL	Local	In Kind	SPR	Local	In Kind	5303	5303 In Kind	5310 Funds	5310 Match	TOTAL
YMPO Staff	$0		$0	$0		$0	$19,913	$4,978	$81,101	$20,275	$126,267
Mobility Management	$0		$0	$0		$0	$0	$0	$0	$0	$0
Saguaro Foundation									$25,000	$6,250	$31,250
Total	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$19,913**	**$4,978**	**$106,101**	**$26,525**	**$157,517**

T-309 Transportation Coordination Budget

							5303		5310			
AGENCY	PL	Local	In Kind	SPR	Local	In Kind	5303	5303 In Kind	5310 Funds	In-Match	Local Cash	TOTAL
YMPO Staff	$0		$0	$0		$0	$14,913	$3,728	$86,101	$9,058	$12,467	$126,267
Mobility Management	$0		$0	$0		$0	$0	$0	$0	$0		$0
Saguaro Foundation									$20,000		$5,000	$25,000
Total	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$14,913**	**$3,728**	**$106,101**	**$9,058**	$17,467	**$151,267**

Local Match Sources

- $ ~~5,199~~~~3150~~30,253 provided by in-kind contributions from YMPO Technical Advisory Committee and Yuma County services to match FHWA PL, SPR funds, and 5303 funds.

Other Funding Sources

- $95,000 5310 funds ~~passthrough YCIPTA~~through application

Technology Purchases

- None

Consultant Activities

- None

Responsible Parties

- Executive Director, Administrative Assistant, Mobility Manager and YCIPTA Transit Director

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T-400 Regional Transportation Planning

Purpose

The Yuma regional Cooperative, Comprehensive, and Continuing (C-3) Transportation Planning Process is conducted through the support of Yuma County, the cities of Yuma, Somerton, and San Luis, the town of Wellton, the Cocopah Indian Tribe, the Arizona Department of Transportation (ADOT), and the Arizona Department of Environmental Quality (ADEQ), in cooperation with the California Department of Transportation (Caltrans) Imperial County, California and, with the U.S. Department of Transportation Federal Highway Administration (FHWA), Federal Transit Administration (FTA), and the U.S. Environmental Protection Agency (EPA).

FY 20145 Accomplishments

- Conducted monthly TAC meetings
- Conducted Functional Classification meetings
- Participated Regional Land Use and Economic Development meetings
- Conducted monthly meeting with Yuma District ADOT
- Reviewed Planning Zoning, General Plans, and Transportation Plans
- Completed Title VI update

FY 2016 Activities

- Coordinate YMPO RTP with ADOT State Long Range Plan.
- Conduct public input, consultation, and review process (Also see T-200).
- Assure conformance of RTP with YMPO's TIP and Air Quality standards.
- Update the 2014-2018 TIP with coordination of local agencies.
- Participate in local PARA studies.
- Update functional classification routes.
- Conduct monthly meeting with the ADOT Yuma District Engineer
- Reviewing Planning Zoning, General Plans, and Transportation Plans
- Implement the 2014-2037 Regional Transportation Plan
- Title VI update
- Participate in Disadvantage Business Enterprises training and updates
-

End Products

- Implement the 2014-2037 RTP with transportation projects implemented by the State Department of Transportation, and local agencies.

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- Coordination with local agencies on land use and transportation projects. Analysis of and recommended solutions to future transportation needs.
- Local Transportation Plans and PARA Studies.
- Increase efforts with the ADOT Yuma District Engineer and planning efforts
- 20145 update to ADOT Title VI document
- DBE and SBE businesses connection and ADOT vendor submission

T-400 Regional Planning

	FHWA									
	PL			SPR			5303			
AGENCY	PL	Local	In Kind	SPR	Local	In Kind	5303		In Kind	TOTAL
YMPO Staff	$4,553		$275	$0		$0	$ 13,659		$ 3,415	$21,902
	$0		$0	$0		$0				$0
Total	**$4,553**	**$0**	**$275**	**$0**	**$0**	**$0**	**$13,659**	**$0**	**$3,415**	**$21,902**

T-400 Regional Planning

	FHWA									
	PL			SPR			5303			
AGENCY	PL	Local	In Kind	SPR	Local	In Kind	5303		In Kind	TOTAL
YMPO Staff	$15,488		$936	$0		$0	$ 4,626		$ 1,157	$22,207
	$0		$0	$0		$0				$0
Total	**$15,488**	**$0**	**$936**	**$0**	**$0**	**$0**	**$4,626**	**$0**	**$1,157**	**$22,207**

Local Match Sources

- $3,6902,093 provided by in-kind contributions from YMPO Technical Advisory Committee and Yuma County services to match FHWA PL and SPR funds

Technology Purchases

- None

Consultant Activities

- None

Responsible Parties

- Executive Director and Senior Planning Manager

DRAFT

T-401 Review/Update Socio-Economic and Travel Files

Purpose
Monitor, maintain, and update socio-economic data files for impacts for the YMPO region.

FY 20145 Accomplishments
- Compare current development trends to forecasts used in update of the Regional Transportation Plan
- Zonal socio-economic files and trip files necessary for preparation of 20145 Regional Transportation Coordination Plan. Coordinated YMPO Member / Agency agreement of inputs for 2037 countywide forecasts
- Compile information on the socio-economic impacts of the Somerton, San Luis, and Wellton General Plans, and the Joint City-County Land Use Plan, City of Yuma's Major Roadways Plan, City of Yuma General Plan Updates
- YMPO will prepare data files necessary in the Transportation Forecasting Model

FY 2016 Activities
- Coordinate with local agencies on existing/approved General Plans, Land Use Plans, Transportation Plans, and Capital Improvement Programs; and the Arizona Chamber of Commerce, CTS (including 2010 Census) for population estimates and forecasts
- Coordinate with Chambers, GYEDC, YPIC, MAG, PAG, COG's and State agencies

End Products
- Current updated tables of social economic data for use with the YMPO region

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T-401 Regional Update Socio-Economic and Travel Files Budget

	FHWA									
	PL			SPR						
AGENCY	PL	Local	In Kind	SPR	Local	In Kind		Local	In Kind	TOTAL
YMPO Staff	$2,663		$161	$666		$166				$3,656
	$0		$0	$0		$0				$0
				$0		$0				$0
Total	**$2,663**	**$0**	**$161**	**$666**	**$0**	**$166**	**$0**	**$0**	**$0**	**$3,656**

T-401 Regional Update Socio-Economic and Travel Files Budget

	FHWA									
	PL			SPR						
AGENCY	PL	Local	In Kind	SPR	Local	In Kind		Local	In Kind	TOTAL
YMPO Staff	$2,812		$170	$703		$176				$3,861
	$0		$0	$0		$0				$0
				$0		$0				$0
Total	**$2,812**	**$0**	**$170**	**$703**	**$0**	**$176**	**$0**	**$0**	**$0**	**$3,861**

Local Match Sources

- $~~327~~ 346 provided by in-kind contributions from YMPO Technical Advisory Committee and Yuma County services to match FHWA PL and SPR funds

Technology Purchases

- None

Consultant Activities

- None

Responsible Parties

- Executive Director and Senior Planning Manager

T-403 Transit Planning

Purpose

To assure that transit service is considered as a viable mode in the Regional Transportation Plan.

- Short Range Transit Plan
- Long Range Transit Plan

FY 2014~~5~~ Accomplishments

- ~~Completed the YCIPTA Short Range Transit Study~~

FY 2016 Activities

- Continue to work with local agencies, citizens, and the Federal Transit Administration on the provision of transit in the Yuma area using FTA funding allocations. This includes information on availability of FTA appropriations; grant applications, and use of those monies

- Coordinate with YCIPTA regarding the implementation of recommendations from the transit element in the 2014-2037 Regional Transportation Plan, including routes, capital and operating expenses, and identifying funding sources
- Support efforts in relation to FTA Section 5309 funding for multimodal transportation center and Veterans transportation. Support high-speed rail and AMTRAK
- Involvement with the emergency planning in the Yuma region along with coordination with YCIPTA.
- Perform the Mobility Management for the 5310 program
- Continue to work with the local services transit providers and hold quarterly Regional Coordination meeting

End Products

- Coordinated Transit and Transportation efforts and certifications provided as required by MPO per FTA guidance

PERFORMANCE MEASURES AND GOALS

1. Reduce carbon footprint and emissions promoting Transit Orientated Developments, transit aging friendly, promote Sara Rides

T-403 Transit Planning Budget

	FHWA									
	PL			SPR						
AGENCY	PL	Local	In Kind	SPR	Local	In Kind	5303 Funds	Local	In Kind	TOTAL
YMPO Staff	$0		$0	$0		$0	$4,007		$1,002	$5,008
	$0		$0	$0			$0	$0		$0
Total	$0	$0	$0	$0	$0	$0	$4,007	$0	$1,002	$5,008

T-403 Transit Planning Budget

	FHWA									
	PL			SPR						
AGENCY	PL	Local	In Kind	SPR	Local	In Kind	5303 Funds	Local	In Kind	TOTAL
YMPO Staff	$0		$0	$0		$0	$4,272		$1,068	$5,341
	$0		$0	$0			$0	$0		$0
Total	$0	$0	$0	$0	$0	$0	$4,272	$0	$1,068	$5,341

Local Match Sources

- $ 1,~~002~~ 068 provided by in-kind contributions from YMPO Technical Advisory Committee and Yuma County services to match FHWA PL and SPR funds

Technology Purchases

- None

Consultant Activities

- None

Responsible Parties

- Executive Director, YCIPTA Transit Director, and YMPO staff as needed

DRAFT

T-404 Port of Entry Planning

Purpose

Port of Entry Planning.

- Coordinate with the City of San Luis Arizona, GYPA, CBP, GSA, ADOT, City of San Luis Rio Colorado, Sonora, Mexico, and BLM on the reconstruction of San Luis POE I
- Coordinate Border Infrastructure projects
- Port of Entry II coordination with Sonora, Mexico

FY 20145 Accomplishments

- Passed Resolution supporting Statewide Border Infrastructure development to support trade and tourism
- ~~Completed O/D Study for San Luis POE I~~
- ~~Held Binational forum for Northern Sonora Region and Yuma County and developed action plan~~

FY 2016 Activities

- Participate in San Luis LPOE I planning activities
- San Luis I and II LPOE regional planning study coordination
- Promote Greening Transportation at the Border principles
- Regular meetings with SLRC and binational committee to coordinate efforts on action plan
- ~~Hire consultant to write TIGER Grant for the City of San Luis. $35,000.00 will be used in FY 2016 and $15,000.00 will be expeneded in FY 2016.~~

End Products

- Continued facilitation of grant funding for San Luis I Port of Entry design and San Luis II for POV utilization
- ~~~~

PERFORMANCE MEASURES AND GOALS

1. Promote economic vitality trade and tourism opportunities by reducing border wait times.

2. Seek funding and implement

T-404 Port of Entry Planning Budget

	FHWA									
	PL			SPR						
AGENCY	PL	Local	In Kind	SPR	Local	In Kind		Local	In Kind	TOTAL
YMPO Staff	$0		$0	$4,762		$762				$5,524
Consultant	$50,000	$0	$2,850	$0		$0	$0			$52,850
Total	**$50,000**	**$0**	**$2,850**	**$4,762**	**$0**	**$762**	**$0**	**$0**	**$0**	**$58,374**

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T-404 Port of Entry Planning Budget

	FHWA									
	PL			SPR						
AGENCY	PL	Local	In Kind	SPR	Local	In Kind		Local	In Kind	TOTAL
YMPO Staff	$0		$0	$5,089		$1,272				$6,361
Consultant	$0	$0	$0	$0		$0	$0			$0
Total	$0	$0	$0	$5,089	$0	$1,272	$0	$0	$0	$6,361

Local Match Sources

- $~~3,612~~1,272 provided by in-kind contributions from YMPO Technical Advisory Committee and Yuma County services to match FHWA PL and SPR funds

Technology Purchases

- None

Consultant Activities

- ~~Consultant for~~ POV San Luis II project with GYPA~~grant writing Tiger Grant~~

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Responsible Parties

- Executive Director and Senior Planning Manager

T-405 Linking Transportation and Economic Development/Land Use

Purpose - To develop a multimodal transportation system that supports desired land uses and help shape land uses to support the transportation system. Support sustainable and walkable communities; promote jobs and economic development in the communities

FY 2014~~5~~ Accomplishments

- Provided comments on general plans
- Provided comments on Yuma County Energy Planning and zoning files
- Participated in AMC tourism and trade ~~quarterly~~ meetings
- Participated in JPAC meetings for statewide economic development efforts
- Promoted projects impacting economic development in the Yuma regions
- ~~Participated in the I-11 Corridor Study with ADOT~~
- ~~Host workshop in partnership with FHWA for Linking Transportation and Land Use.~~
- ~~Host Regional and a Binational Economic Forum~~

FY 2016Activities

- Identify the full range of stakeholders (including public agencies, private and non-profit organizations, and the general public) that should be involved in transportation and land use planning and decision-making.
- Considering a wide range of strategies, tools, and modal options to address transportation and land use issues.
- Participate in reviews of Somerton, San Luis, and Wellton General Plans, and the Joint City-County Land Use Plan, City of Yuma's Major Roadways Plan, City of Yuma, Cocopah, and General Plan Updates.

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- Staff training and continuing education on current transportation planning trends through participation in meetings, workshops, and conferences.
- Using a context sensitive solutions approach in planning and project development that considers land use conditions and implications.
- Hold a series of visioning meeting to coordinate Transportation and Economic Development/Land Use
- Continue participation in statewide economic development planning, linking transportation developing land use, local economic development, trade, tourism, and transportation (or other infrastructure) plans in a coordinated manner, with all elements supporting a common vision.
- As part of the visioning meeting include discussions of the livability principles of the RTP 2014 – 2037 to support the development of sustainable communities within the YMPO region.
- ~~Participate in the I-11 Corridor Study with ADOT.~~
- ~~Promote a Regional Branding Identity effort for a common vision.~~

End Products

- Developing land use, economic development, trade, tourism, and transportation (or other infrastructure) plans in a coordinated manner, with all elements supporting a common vision.
- Linked information with a statewide economic opportunities with transportation corridors/populations/small and medium businesses with state and Sonora Mexico.

PERFORMANCE MEASURES AND GOALS

1. Joint Ordinance Studies to encourage uniform regulations and modern development

2. Regional competitive market retaining 20-50 year olds with higher education by offering amenities and choices; parks and trails, housing choices, live and work in same area.

3. Identify regional impacts, regional arterial improvements so cost burden isn't just local.

4. Preserve farmland-development increases runoff per dwelling per acre

T405 – Linking Transportation /Land Use/and Economic Development/Tourism

	FHWA									
	PL			SPR						
~~AGENCY~~	~~PL~~	~~Local~~	~~In Kind~~	~~SPR~~	~~Local~~	~~In Kind~~	~~5303 Funds~~	~~Local~~	~~5303 In Kind~~	~~TOTAL~~
YMPO Staff	$4,670		$282	$778		$195	$2,335		$584	$8,844
	$0		$0	$0		$0		$0		$0
Total	**$4,670**	**$0**	**$282**	**$778**	**$0**	**$195**	**$2,335**	**$0**	**$584**	**$8,844**

T405 – Linking Transportation /Land Use/and Economic Development/Tourism										
	FHWA									
	PL			SPR						
AGENCY	PL	Local	In Kind	SPR	Local	In Kind	5303 Funds	Local	5303 In Kind	TOTAL
YMPO Staff	$6,267		$379	$836		$209	$1,253		$313	$9,257
	$0		$0	$0		$0		$0		$0
Total	**$6,267**	**$0**	**$379**	**$836**	**$0**	**$209**	**$1,253**	**$0**	**$313**	**$9,257**

Local Match Sources

- $~~1,061~~901 provided by in-kind contributions from YMPO Technical Advisory Committee and Yuma County services to match FHWA PL,SPR funds and 5303 Funds

Technology Purchases

- None

Consultant Activities

- None

Responsible Parties

- Executive Director and Senior Planning Manager

DRAFT

T-406 Coordination with ADOT Studies

Purpose
Coordinate with ADOT and their consultants on various traffic and transportation studies in Yuma County and for the state of Arizona, monitor statewide projects and funding.

FY 20145 Accomplishments
Participated and provided feedback on the following studies in the YMPO region:

- ~~Somerton Road Diet~~
- ~~ADOT Long Range Transportation Plan~~
- ~~San Luis Bi National Study~~
- Arizona Border Master Plan
- Western Regional Tribal Forum
- San Luis ~~DCR for~~ Ave E
- San Luis ~~DCR~~ Main Street
- San Luis ~~DCR~~ Archibald
- Juan Sanchez ~~DCR~~
- ~~Cocopah Chapay Street~~
- ~~1st, 24th, 32nd Street RSA's~~
- ~~3E DCR and Construction~~
- ~~Ave 9E to Aberdeen DCR~~
- Fortuna Wash Bridge DCR
- Araby Road Traffic Interchange
- ~~Gila Ridge Roundabouts~~
- ~~Giss Parkway~~
- ~~Wellton Railroad Rehabilitation Participated in the statewide planning:~~
- Linking Planning to Programming Process
- ~~Local Government Manual~~
- ~~MPO/COG Manual~~
- ~~I 11 Corridor study~~
- P3 Process
- State Bicycle Plan

FY 2016 Activities

- Work with ADOT and consultants on studies in the Yuma region and Statewide. YMPO will provide input and liaison activities for coordination with Regional Transportation Plan, Transportation Improvement Program, Air Quality Conformity Analysis, Statewide Long Range Plans, Statewide Transportation Improvement Program, and PARA programs.
- Coordinate with ADOT on the Statewide Freight Plan
- Attend and participate in public meetings regarding ADOT studies, construction program, access management plan, and the state facilities transportation plan, as necessary.
- Coordinate with ADOT and other agencies in the implementation of the Long Range Transportation Plan.
- Continue efforts in the 20145 projects into 2016 with ADOT and other jurisdictions.
- Continue to coordinate efforts with the P3 Process

End Products

- Coordinated ADOT/Local Transportation Studies in Yuma County.

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- Coordination in implementing the Statewide Transportation Improvement Program, 5yr. Transportation Facility Construction Program, Intermodal Plan, Corridor Plans and Project assessments.
- Coordinate efforts with the Planning to Programming Process.
- Participate and coordinate efforts in the Statewide Freight Plan.
- ~~Continued Stakeholder involvement in I-11 Corridor Study~~

T-406 Coordinating with ADOT Studies Budget

	FHWA									
	PL			SPR						
AGENCY	PL	Local	In Kind	SPR	Local	In Kind	5303 Funds	Local	5303 In Kind	TOTAL
YMPO Staff	$7,223		$437	$1,032		$258	$2,064		$516	$11,529
Total	$7,223	$0	$437	$1,032	$0	$258	$2,064	$0	$516	$11,529

T-406 Coordinating with ADOT Studies Budget

	FHWA									
	PL			SPR						
AGENCY	PL	Local	In Kind	SPR	Local	In Kind	5303 Funds	Local	5303 In Kind	TOTAL
YMPO Staff	$8,278		$500	$1,154		$288	$1,664		$416	$12,301
Total	$8,278	$0	$500	$1,154	$0	$288	$1,664	$0	$416	$12,301

Local Match Sources

- $~~1,211~~1,205 provided by in-kind contributions from YMPO Technical Advisory Committee and Yuma County services to match FHWA PL and SPR funds.

Technology Purchases

- None

Consultant Activities

- None

Responsible Parties

- Executive Director and Senior Planning Manager

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T-500 Special Project Planning

Purpose
Provide for work tasks that do not belong in other task throughout FY 2016 work program

FY 20145 Accomplishments
- ~~Regional Economic Forum~~
- ~~Bi-National Economic Forum~~

FY 2016 Activities
- Public Involvement Planning
- Host State Transportation Board meeting in region
- Host MPO Border to Border Conference 2016
- Host Rural Transportation Summit
- Regional Economic Forum
- Bi-National Economic Forum

End Products
- Public involvement with YMPO

T-500 Special Project Planning

	FHWA									
	PL			SPR						
AGENCY	PL	Local	In Kind	SPR	Local	In Kind		Local	In Kind	TOTAL
	$0		$0	$0		$0				$0
Total	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0

Local Match Sources
- None

Technology Purchases
- None

Consultant Activities
- None

Responsible Parties
- All YMPO staff

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T-520 Traffic Count Program

Purpose
Monitor Yuma County's trends in traffic volumes from year to year, including seasonal fluctuations throughout the year.

FY 20145 Accomplishments
- Created new GIS mapping capability
- Coordinated efforts with ADOT to Create Traffic Data Management System (TDMS) for the YMPO Traffic Count integrated count program and mapping

FY 2016 Activities
- Conduct a Bi-annual 24-hour traffic count at each of 198 count stations. Summarize the data and prepare the annual Traffic Count Report
- Conduct an additional 165 (83 twice per year) ADOT HPMS identified count sites on a two-year rotation
- During each month of the year, conduct a 24-hour traffic count at approximately fourteen (14) locations. This data will provide statistics on the duration of seasonal traffic peaks.
- Conduct truck classification counts at selected count sites
- Correlate YMPO Count Program with counts conducted by ADOT
- Conduct and summarize any specific counts, as requested by member jurisdiction.
- Incorporate additional count sites as the urban areas continue to develop and review with each entity for changes to current count sites.
- Conduct additional traffic counts for the City of Yuma, as requested
- Create Freight Corridor mapping system

End Products
- Coordinated, comprehensive traffic count program that regularly monitors changes in annual traffic flows, seasonal traffic fluctuations, duration of traffic peaks in Yuma County, and number/percent of trucks on major facilities, classification counts beginning January for CY 2014
- Submit through ADOT TDMS program for count site AADTs
- Annual Traffic Count Report
- Traffic Map
- Freight Map

T-520 Traffic Count Program Budget

	FHWA									
	PL			SPR						
AGENCY	PL	Local	In Kind	SPR	Local	In Kind	5303 Funds	Local	5303 In Kind	TOTAL
YMPO Staff	$57,075		$3,450	$4,664		$1,166	$0	$9,605	$0	$75,959
			$0			$0				$0
Total	**$57,075**	**$0**	**$3,450**	**$4,664**	**$0**	**$1,166**	**$0**	**$9,605**	**$0**	**$75,959**

T-520 Traffic Count Program Budget

	FHWA									
	PL			SPR						
AGENCY	PL	Local	In Kind	SPR	Local	In Kind	5303 Funds	Local	5303 In Kind	TOTAL
YMPO Staff	$59,993		$3,626	$14,998		$3,750	$0	$0	$0	$82,368
										$0
Total	**$59,993**	**$0**	**$3,626**	**$14,998**	**$0**	**$3,750**	**$0**	**$0**	**$0**	**$82,368**

Local Match Sources

- $~~4,616~~7,376 provided by in-kind contributions from YMPO Technical Advisory Committee and Yuma County services to match FHWA PL, SPR funds, and 5303 Funds.
- $9,605 provided by payment from City of Yuma for additional traffic counts

Technology Purchases

- None

Consultant Activities

- None.

Responsible Parties

- Executive Director, Senior Planning Manager and Data Technician

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T-530 Traffic Count Equipment

Purpose
Update traffic count equipment.
- Replacement of old equipment as required assuring functional count

FY 2014 Accomplishments
- This is a continuing work activity

FY 2016 Activities
- Obtain replacement traffic count equipment allowing state-of-the-art technology to facilitate tasks as stated in purpose
- Resupply expendable supplies

End Products
- Electronic traffic counter(s), as needed
- Additional and/or replacement counters, as needed
- Hose tube, tape, and other supplies
- Maps

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T-530 Traffic Count Equipment Budget

	FHWA									
	PL			SPR						
~~AGENCY~~	~~PL~~	~~Local~~	~~In Kind~~	~~SPR~~	~~Local~~	~~In Kind~~	~~5303 Funds~~	~~5303 Inkind~~		~~TOTAL~~
YMPO Staff	$10,893		$658	$1,210		$303				$13,065
Equip/Supplies	$13,145		$749	$6,522		$1,681	$9,171	$2,377		$33,645
Total	**$24,038**	**$0**	**$1,408**	**$7,732**	**$0**	**$1,983**	**$9,171**	**$2,377**	**$0**	**$46,709**

T-530 Traffic Count Equipment Budget

	FHWA									
	PL			SPR						
AGENCY	PL	Local	In Kind	SPR	Local	In Kind	5303 Funds	5303 Inkind		TOTAL
YMPO Staff	$11,700		$707	$1,300		$325				$14,032
Equip/Supplies	$0		$0	$7,575		$1,894	$0	$0		$9,469
Total	**$11,700**	**$0**	**$707**	**$8,875**	**$0**	**$2,219**	**$0**	**$0**	**$0**	**$23,501**

Local Match Sources

- $~~5,768~~2,926 provided by in-kind contributions from YMPO Technical Advisory Committee and Yuma County services to match FHWA PL,SPR funds, and 5303 Funds

Technology Purchases

- Purchase new traffic counters and supplies as needed

Consultant Activities

- None

Responsible Parties

- Executive Director, Senior Planning Manager, and Data Technician

T-540 Traffic Planning Assistance

Purpose

Assist local agencies with traffic engineering operations and review of traffic impact of proposed developments

FY 2014~~5~~ Accomplishments

- Participated in the Yuma Regional Developmental Plan Committee
- Received and provided comments as appropriate to planning and zoning submittals submitted for review from the local agencies

FY 2016 Activities

- Coordinate the planning and funding activities of the Yuma Metropolitan Planning Organization, with regional city governments, Yuma County, state and federal governments, other government agencies, such as FHWA, ADOT, CBP, GSA, and

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consultants involved in planning and implementation of transportation facilities and services in the Yuma Metropolitan Region

- Analyze transportation systems and policies, identify problems and potential solutions; evaluate alternatives; make recommendations for policies, plans, and projects; prepare reports of findings; and participate in implementation of adopted solutions and projects.
- As requested, meet with city, county, Town, Indian tribal staffs, and elected officials on traffic engineering needs and proposed developments
- Determine traffic impacts and relate such to adopted Regional Transportation Plan, Transportation Improvement Program/Annual Element, and Yuma PM_{10} State Implementation Plan.
- Coordinate with the ADOT's Statewide Safety Plan
- Present information and recommendations, as necessary
- Coordinate with local jurisdictions on local traffic signal synchronization, Access Management, sign management, and striping efforts
- Roundabout and TI Improvements

End Products

- Reports summarizing impacts, conclusions, and recommendations
- Coordinate with jurisdiction on implementation strategies on identifying solutions to enrichment of higher safety factors in the YMPO Region
- Presentations as necessary

T-540 Traffic Engineering and Planning Assistance Budget

	FHWA									
	PL			SPR						
AGENCY	PL	Local	In Kind	SPR	Local	In Kind		Local	In Kind	TOTAL
YMPO Staff	$ 3,263		$ 197	$ 816		$ 204				4,480
Total	**3,263**	**$0**	**197**	**816**	**$0**	**204**	**$0**	**$0**	**$0**	**$4,480**

T-540 Traffic Engineering and Planning Assistance Budget

	FHWA									
	PL			SPR						
AGENCY	PL	Local	In Kind	SPR	Local	In Kind		Local	In Kind	TOTAL
YMPO Staff	$ 3,481		$ 210	$ 870		$ 218				4,779
Total	**3,481**	**$0**	**210**	**870**	**$0**	**218**	**$0**	**$0**	**$0**	**4,779**

Local Match Sources

- $~~401~~ 428 provided by in-kind contributions from YMPO Technical Advisory Committee and Yuma County services to match FHWA PL and SPR funds.

Technology Purchases

- None

Consultant Activities

- None

Responsible Parties

- Executive Director and Senior Planning Manager

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T-560 Traffic Safety

Purpose

Provide coordination in the YMPO region with necessary assistance in the safety sector to include High Risk Rural Roads Program (HRRRP) and Highway Safety Improvement Program (HSIP) when the funding cycle opens within ADOT.

FY 20145 Accomplishments

- Worked with local agencies on development of HSIP projects
- Provided crash history to local agencies as requested
- Obligated all the HSIP funding and coordinated with the agencies and ADOT

FY 2016 Activities

- Solicit YMPO regional entities for safety projects to be selected for TAC approval.
- Obtain newly formatted access to the current year's data from the Arizona Department of Transportation.
- Data conversion into database with purchase of latest edition of ACCESS software.
- Review crash data to identify high crash locations.
- Identify potential projects eligible for HSIP and YMPO will submit to the TAC and Executive Board for adoption into the Transportation Improvement Program and submittal to ADOT.
- Incorporate safety for non-motorized multimodal facilities, bike, and pedestrian in RTP
- Coordinate with local jurisdictions with the Road Safety Assessment (RSA) process.
- Develop a Safety/Accident Map.
- Develop HSIP ten-year program
- Develop a Regional Safety Transportation Plan

End Products

- Report on possible high accident rate locations to member agencies, as requested.
- Safety outreach program.
- HRRRP Projects
- HSIP Projects
- Assist jurisdictions with RSAs
- Develop a mapping system that identifies safety and accident location in the YMPO Region.
- Ten-year HSIP program for the TIP

T-560 Traffic Safety Budget

	FHWA									
	PL			SPR						
AGENCY	PL	Local	In Kind	SPR	Local	In Kind	HSIP	HSIP InKind		TOTAL
YMPO Staff	$7,986		$483	$1,996		$499				$10,964
Regional STSP							$300,000	$18,134	$0	$318,134
Total	**$7,986**	**$0**	**$483**	**$1,996**	**$0**	**$499**	**$300,000**	**$18,134**	**$0**	**$329,098**

T-560 Traffic Safety Budget

	FHWA									
	PL			SPR						
AGENCY	PL	Local	In Kind	SPR	Local	In Kind	HSIP	HSIP InKind		TOTAL
YMPO Staff	$8,566		$518	$2,141		$535				$11,761
Regional STSP							$128,000	$7,737	$0	$135,737
Total	**$8,566**	**$0**	**$518**	**$2,141**	**$0**	**$535**	**$128,000**	**$7,737**	**$0**	**$147,498**

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Local Match Sources

- $~~19,116~~8,790 provided by in-kind contributions from YMPO Technical Advisory Committee and Yuma County services to match FHWA PL, SPR funds, and HSIP Funds.

Technology Purchases

- None

Consultant Activities

- Yuma Regional Safety Transportation Plan

Responsible Parties

- Executive Director and Senior Planning Manager

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T-570 GIS/Transportation Planning

Purpose
To assure that Geographic Information System (GIS) technology is effectively integrated and implemented into the transportation planning activities at the YMPO and, as appropriate, at the YMPO member agencies

FY 20145 Accomplishments
- Obtained copies of local GIS data
- Updated demographic analysis section of Transportation Coordination Plan
- Purchased newer version of GIS computer software
- Created various maps for Overweight Trucks, Functional Classifications, and Traffic map

FY 2016 Activities
- Support regional GIS partnership.
- Work with ADOT to implement statewide GIS efforts.
- Support GIS efforts of YMPO member agencies and partners.
- Implement GIS training & technologies into the YMPO planning process as appropriate.
- Continue GIS Training
- Participate in local GIS meetings
-

End Products
- GIS technologies integrated into the YMPO transportation planning and traffic engineering processes.
- Identification of growth areas in relation to residential, commercial, and industrial development.
- Current Aerial Photos of the Yuma County Region

T-570 GIS / Transportation Planning Budget

	FHWA									
	PL			SPR						
AGENCY	PL	Local	In Kind	SPR	Local	In Kind	5303 Fund	Local	5303 In Kind	TOTAL
YMPO Staff	$5,018		$303	$627		$157	$627		$157	$6,889
0	$0		$0							$0
Total	$5,018	$0	$303	$627	$0	$157	$627	$0	$157	$6,889

T-570 GIS / Transportation Planning Budget

	FHWA									
	PL			SPR						
AGENCY	PL	Local	In Kind	SPR	Local	In Kind	5303 Fund	Local	5303 In Kind	TOTAL
YMPO Staff	$5,045		$305	$672		$168	$1,005		$251	$7,447
0	$0		$0							$0
Total	$5,045	$0	$305	$672	$0	$168	$1,005	$0	$251	$7,447

Local Match Sources

- $~~617~~ 724 provided by in-kind contributions from YMPO Technical Advisory Committee and Yuma County services to match FHWA PL and SPR funds

Technology Purchases

- Purchase one-year maintenance agreement with software vendor

Consultant Activities

- GIS Aerial Photos

Responsible Parties

- Executive Director and Senior Planning Manager

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T-600 Long Range Transportation Planning

Purpose

Adoption and the implementation of the 2014-2037 Regional Transportation Plan (RTP)

FY 20145 Accomplishments

- Held monthly TAC meetings and public meetings at each significant work task
- Conducted public input, consultation, and review process (Also see T-200)
- Completion and adoption of the 2014-2037 Regional Transportation Plan
- Completion and adoption of the 2014 Air Quality Analysis and Model

FY 2016 Activities

- Coordinate YMPO RTP with ADOT State Long Range Plan
- Assure conformance of RTP with YMPO's TIP and Air Quality standards
- Continue the implementation of the 2014-2037 Regional Transportation Plan
- Develop and Coordinate YMPO LRTP 2018-2041

End Products

- Coordination with local agencies on land use and transportation projects
- Analysis of and recommended solutions to future transportation needs
- Coordination of Local Transportation Plans
- Complete YMPO LTRP July 2017 with approval by October 1, 2017

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PERFORMANCE MEASURES AND GOALS

1. Roadway goals provide a multimodal roadway network that safely and efficiently accommodates projected traffic demand

T-600 Long Range Transportation Planning

	FHWA									
	PL			SPR			5303 Funds			
AGENCY	PL	Local	In Kind	SPR	Local	In Kind	5303		In Kind	TOTAL
YMPO Staff	$10,152		$614	$0		$0	$3,384		$846	$14,996
			$0			$0				$0
Total	**$10,152**	**$0**	**$614**	**$0**	**$0**	**$0**	**$3,384**	**$0**	**$846**	**$14,996**

T-600 Long Range Transportation Planning

	FHWA									
	PL			SPR			5303 Funds			
AGENCY	PL	Local	In Kind	SPR	Local	In Kind	5303		In Kind	TOTAL
YMPO Staff	$11,659		$705	$0		$0	$2,915		$729	$16,007
LRTP	$0		$0	$2,358		$590	$0		$0	$2,948
Total	**$11,659**	**$0**	**$705**	**$2,358**	**$0**	**$590**	**$2,915**	**$0**	**$729**	**$18,955**

T-600 Long Range Transportation Planning

	FHWA										
	PL			SPR			5303 Funds		STP Funds		
AGENCY	PL	Local	In Kind	SPR	Local	In Kind	5303	In Kind	STP Funds	In Kind	TOTAL
YMPO Staff	$11,659		$705	$0		$0	$2,915	$729			$16,007
LRTP	$3,420		$207	$13,723		$3,431	$10,203	$2,551	$72,169	$3,879	$109,582
Total	**$15,079**	**$0**	**$911**	**$13,723**	**$0**	**$3,431**	**$13,118**	**$3,279**	**$72,169**	**$3,879**	**$125,590**

T-600 Long Range Transportation Planning

	FHWA										
	PL			SPR			5303 Funds		STP Funds		
AGENCY	PL	Local	In Kind	SPR	Local	In Kind	5303	In Kind	STP Funds	In Kind	TOTAL
YMPO Staff	$11,659		$705	$0		$0	$2,915	$729			$16,007
LRTP	$3,920		$237	$16,223		$4,056	$12,203	$3,051	$72,169	$3,879	$115,738
Total	**$15,579**	**$0**	**$942**	**$16,223**	**$0**	**$4,056**	**$15,118**	**$3,779**	**$72,169**	**$3,879**	**$131,745**

Local Match Sources

- $~~1,460~~2,023~~11,501~~12,656 provided by in-kind contributions from YMPO Technical Advisory Committee and Yuma County services to match FHWA PL, SPR and 5303 Funds

Technology Purchases

- None

Consultant Activities

- None

Responsible Parties

- Executive Director and Senior Planning Manager

T-601 Federal/State/Local Legislation

Purpose

Conduct consultation, coordination, and planning activities for transportation planning, legislative actions, and funding of projects in Yuma County. (Note: This is not a lobbying activity.)

FY 2014~~5~~ Accomplishments

- This is a continuing work activity

FY 2016 Activities

- Attend RTAC and AzTA activities
- Provide input to local, state, and federal agencies and elected officials on local transportation needs, and possible legislation
- Preparation of or assist in preparation of legislation, resolutions, or position papers regarding transportation matters

End Products

- Speeches, presentations, reports, and draft legislation, as necessary
- Legislation, Resolutions, and/or Position Papers regarding transportation matters

T-601 Federal/State/Local/Legislation Budget

	FHWA									
	PL			SPR						
AGENCY	PL	Local	In Kind	SPR	Local	In Kind		Local	In Kind	TOTAL
YMPO Staff	$4,007		$242	$0		$0				$4,249
RTAC Liaison	$14,279	$1,773	$863	$0		$0				$16,915
										$0
Total	**$18,286**	**$1,773**	**$1,105**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$21,164**

T-601 Federal/State/Local/Legislation Budget

	FHWA									
	PL			SPR						
AGENCY	PL	Local	In Kind	SPR	Local	In Kind		Local	In Kind	TOTAL
YMPO Staff	$4,272		$258	$0		$0				$4,531
RTAC Liaison	$15,249	$803	$922	$0		$0				$16,973
										$0
Total	**$19,521**	**$803**	**$1,180**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$21,504**

Local Match Sources

- $1,~~105~~ 180 provided by in-kind contributions from YMPO Technical Advisory Committee and Yuma County services to match FHWA PL and SPR funds
- $1,773 provided by YMPO local contributions.

Technology Purchases

- None

Consultant Activities

- None

Responsible Parties
- YMPO Board Members, Executive Director, and Senior Planning Manager

T-602 Small Community Assistance

Purpose
Provide assistance for transportation improvements in the Cities of San Luis, Somerton, the Town of Wellton, and the Cocopah Indian Tribe

FY 20145 Accomplishments
- This is a continuing work activity

FY 2016 Activities
- Work with small communities to provide technical expertise and assist with their transportation needs

End Products
- Public Involvement Defined transportation improvements in each of the small communities in the YMPO area.
- Inclusion of local projects in the adopted Transportation Improvement Program.
- Local assistance in small funding projects for small communities.

T-602 Small Community Assistance Budget

	FHWA									
	PL			SPR						
AGENCY	PL	Local	In Kind	SPR	Local	In Kind		Local	In Kind	TOTAL
YMPO Staff	$0		$0	$0		$0				$0
								$0		$0
Total	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0

Local Match Sources
- $0

Technology Purchases
- None

Consultant Activities
- None

Responsible Parties
- Executive Director and Senior Planning Manager

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T-603 Cash Distribution Program

Purpose

The use of the Yuma County Treasurer account for the purpose of depositing funds from the contributing entities on a quarterly basis along with miscellaneous other funding that is used for local match for the SPR/PL funds received from ADOT. This account will also be used for the issuance of warrants requested in the form of a demand to the Yuma County Finance Department for payment to vendors for the operation and administration of the YMPO.

FY 20145 Accomplishments

- Demands and purchase orders were completed in a timely manner for reimbursement.
- Reconciled the YMPO Treasure Account on a monthly basis.
- All funds received by the YMPO were deposited timely into the YMPO Treasure Account.

FY 2016 Activities

- Demands and purchase order completed for reimbursement.
- Identification of General Fund use in the annual UPWP.
- Reconciliations completed in a timely manner

End Products

- Accurate and accountable distribution and reimbursement of funds.

Responsible Parties

- Executive Director and Accountant II

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T-700 Public Participation Plan

Purpose
Communicate with the media, public, and the staffs and officials of member jurisdictions about ongoing, planned, or proposed projects with which the YMPO is involved.

FY 20145 Accomplishments
- Updated YMPO brochure and held stakeholder meet and greet.
- Updated YCAT/DAR brochures and website
- Conducted Focus Area and Open House for the Regional Transportation Plan
- Updated the YMPO Public Participation Plan

FY 2016 Activities
- YMPO will take an active role to seek public input on our Transportation Improvement Program and projects being planned and implemented in our region.
- Make YMPO public documents available on the YMPO Website.
- YMPO will meet with its seven member agencies, state and federal agencies, Caltrans, Imperial County Transportation Commission, California, YCIPTA, GYPA, all area Chamber of Commerce's, GYEDC, Yuma County Airport Authority, and media to identify issues and to prepare presentations, as necessary. YMPO staff meets with local civic and community groups, as necessary, to explain issues and projects and to seek input.
- YMPO meets monthly with Yuma County Chamber of Commerce Transportation Committee, YCIPTA, GYEDC, and GYPA, Caltrans, and Imperial County.

End Products
- Effective public information program.
- Informed citizens and public officials about transportation goals, needs, and projects.
- Citizen/public/private input on the Transportation Improvement Program, Air Quality Conformity, and Transit.
- Hold public forums to educate public on YMPO functions.

PERFORMANCE MEASURES AND GOALS

1. Develop programs, strategies, and promotional material Travel Demand Management

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T-700 Public Participation Plan

	FHWA									
	PL			SPR						
AGENCY	PL	Local	In Kind	SPR	Local	In Kind	5303	Local	5303 In Kind	TOTAL
YMPO Staff	$2,236		$135	$1,677		$419	$1,677		$335	$6,479
Supplies	$0		$0	$0		$0				$0
Total	**$2,236**	**$0**	**$135**	**$1,677**	**$0**	**$419**	**$1,677**	**$0**	**$335**	**$6,479**

T-700 Public Participation Plan

	FHWA									
	PL			SPR						
AGENCY	PL	Local	In Kind	SPR	Local	In Kind	5303	Local	5303 In Kind	TOTAL
YMPO Staff	$2,693		$163	$1,795		$449	$1,496		$374	$6,970
	$0		$0	$0		$0				$0
Total	**$2,693**	**$0**	**$163**	**$1,795**	**$0**	**$449**	**$1,496**	**$0**	**$374**	**$6,970**

Local Match Sources

- $~~889~~ 986 provided by in-kind contributions from YMPO Technical Advisory Committee and Yuma County services to match FHWA PL and SPR funds

Technology Purchases

- None

Consultant Activities

- None

Responsible Parties

- Executive Director and all YMPO staff

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T-800 Public Transportation Planning

Description
YCIPTA and YMPO will provide increased emphasis on issues related to alternative modes and regional inter-modal connectivity including but not limited to: Local bus, express bus, and regional transit services.

- Pedestrian and bicyclist facilities network
- Commercial freight movers (truck, rail, and air) with emphasis on commercial freight and truck. Connections between modes of travel
- Maintaining the system in a state of good repair

Purpose
These strategies will:
Support economic viability;

- Increase the safety of the transportation
- Increase accessibility and mobility;
- Protect and enhance the environment, promote energy conservation, improve the quality of life, and promote local planned growth;
- Enhance the integration and connectivity of the transportation system;
- Promote efficient system management and operations;
- Emphasize the preservation of the existing transportation system.

FY 20145 Accomplishments

- Developed Transit Planning MOU with YCIPTA
- Developed the 2014-2018 TIP

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FY 2016 Activities

- Update the 2014-2018 TIP as necessary
- Provide FTA Program Projects to YMPO for Transit TIP Development (YCIPTA, YMPO)
- Grant Administration and Management for the following grants, (YCIPTA):
  - FTA Section 5307 (YCIPTA)
  - Surface Transportation Program Flex Funding Grant (YCIPTA and YMPO)
  - Continue to seek discretionary funding for the construction of the Multimodal Transportation Center (YCIPTA)
  - Apply for FTA Sections 5311, 5339 funding through ADOT and Caltrans with YMPO support (YCIPTA).Establish an Intergovernmental Agreement (IGA) with Saguaro Foundation to provide support funds for the SARA Rides Program

End Product

- Transit TIP Update
- FTA Programs of Projects
- Apply for FTA Funding

T-800 Public Transportation Planning

	FHWA									
	PL			SPR						
AGENCY	PL	Local	In Kind	SPR	Local	In Kind	5303	Local	5303 In Kind	TOTAL
YMPO Staff	$0		$0	$0		$0	$11,176		$2,794	$13,970
	$0		$0	$0		$0	$0		$0	$0
Total	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$11,176**	**$0**	**$2,794**	**$13,970**

T-800 Public Transportation Planning

	FHWA									
	PL			SPR						
AGENCY	PL	Local	In Kind	SPR	Local	In Kind	5303		5303 In Kind	TOTAL
YMPO Staff	$0		$0	$0		$0	$12,124		$3,031	$15,155
	$0		$0	$0		$0	$0			$0
Total	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$12,124**	**$0**	**$3,031**	**$15,155**

Local Match

- $~~2,794~~3,031 provided by in-kind contributions from YMPO Technical Advisory Committee and Yuma County services to match FHWA PL and SPR funds

Technology Purchases:

- None

Consultant Activities:

- None

Responsible Parties

- Executive Director, YMPO Staff and YCIPTA Staff

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T-900 Environmental Overview

Description

To equip regional planning efforts to strive for compliance with a set of guiding livability principles established through a partnership of the EPA, the U.S. Department of (HUD), and the U.S. Department of Transportation (DOT).

Purpose

Though coordination, help improve access to affordable housing, more transportation options, and transportation costs while protecting the environment in the YMPO community.

FY 20145 Accomplishments

- Included many tools and processes to assess the interrelationship of housing, transportation, and the environment in the 2014-2037 RTP. These will be utilized as appropriate in pursuit of this element.
- Coordinated environmental efforts with projects in TIP, RTP, and partnering with our stakeholders.

FY 2016 Activities

- RTP 2014-2037 – procedures developed in the RTP will be repeated and refined within the context of this study. (City, County, YMPO)

- Integration of RTP recommendations into local zoning, subdivision, and engineering standards (YMPO, City, County)
- Implement the livability principles of the RTP 2014-2037 to promote sustainable communities within YMPO region.
- Update the 2018 Air Quality Plan in conjunction RTP

End Products

- Implemented recommendations in the 2014-2037 RTP
- Amended local ordinances (ongoing)

PERFORMANCE MEASURES AND GOALS

1. Pedestrian directness, continuity, street crossings, visual interests and amenities, security, sidewalks

2. Preserve farmland-development increases runoff per dwelling per acre

3. Travel Demand Management

T-900 Environmental Overview

	FHWA									
	PL			SPR						
AGENCY	PL	Local	In Kind	SPR	Local	In Kind		Local	In Kind	TOTAL
YMPO Staff	$1,058		$64	$0		$0				$1,121
Total	$1,058	$0	$64	$0	$0	$0	$0	$0	$0	$1,121

T-900 Environmental Overview

	FHWA									
	PL			SPR						
AGENCY	PL	Local	In Kind	SPR	Local	In Kind		Local	In Kind	TOTAL
YMPO Staff	$1,085		$66	$0		$0				$1,150
										$0
Total	$1,085	$0	$66	$0	$0	$0	$0	$0	$0	$1,150

Local Match

- $64 66 in-kind match will be provided by city and county planning staff throughout the RTP comprehensive planning process. Arizona Revised Statues mandate attention is paid to environmental concerns including air quality and water quality.

Technology Purchases

- None

Consultant Activities

- None

Responsible Parties

- Executive Director and Senior Planning Manager

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T-1000 Capital Expenditures

Description
The purchase of capital equipment in excess of $5,000 or more per unit.

Purpose
To ensure the YMPO is equipped to fulfill its mission and service.

FY 20145 Accomplishments
- ~~Purchased two replacement vehicles for YMPO.~~

FY 2016 Activities
- None

End Products
- Record and track capital expenditures in inventory and depreciation schedules.

T-1000 Capital Expenditures

	FHWA									
	PL			SPR						
AGENCY	PL	Local	In Kind	SPR	Local	In Kind		Local	In Kind	TOTAL
YMPO Staff	$0		$0	$0		$0				$0
	$0		$0							$0
Total	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0

Local Match
- $0

Technology Purchases
- N/A

Consultant Activities
- N/A

Responsible Parties
- Executive Director and Accountant II

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TABLE 5: COMMONLY USED ACRONYMS

ADA	AMERICANS WITH DISABILITIES ACT
ADEQ	ARIZONA DEPARTMENT OF ENVIRONMENTAL QUALITY
ADOT	ARIZONA DEPARTMENT OF TRANSPORTATION
AQ	AIR QUALITY
ASH	AREA SERVICE HIGHWAY
AZSTB	ARIZONA STATE TRANSPORTATION BOARD
BACM	BEST AVAILABLE CONTROL MEASURES
BQAZ	BUILDING A QUALITY ARIZONA
PAT	FRAMEWORK STUDIES - POLICY ADVISORY TEAM
MAT	FRAMEWORK STUDIES - MANAGEMENT ADVISORY TEAM
RAT	FRAMEWORK STUDIES - REGIONAL ADVISORY TEAM
CAAA	1990 CLEAN AIR ACT AMENDMENTS
CALTRANS	CALIFORNIA DEPARTMENT OF TRANSPORTATION
CBI	COORDINATED BORDER INFRASTRUCTURE
CBP	CALIFORNIA BORDER PATROL
CMAQ	CONGESTION MITIGATION AIR QUALITY
CO	CARBON MONOXIDE
COG	COUNCIL OF GOVERNMENT
CTPP	CENSUS TRANSPORTATION PLANNING PACKAGE
DAR	DIAL-A-RIDE
DBE	DISADVANTAGED BUSINESS ENTERPRISE
DCR	DESIGN CONCEPT REPORT
DES	(ARIZONA) DEPARTMENT OF ECONOMIC SECURITY
EA	ENVIRONMENTAL ASSESSMENT
EIS	ENVIRONMENTAL IMPACT STATEMENT
EPA	ENVIRONMENTAL PROTECTION AGENCY
FAA	FEDERAL AVIATION ADMINISTRATION
FHWA	FEDERAL HIGHWAY ADMINISTRATION
FTA	FEDERAL TRANSIT ADMINISTRATION
FY	FISCAL YEAR
GIS	GEOGRAPHIC INFORMATION SYSTEM
GSA	US GENERAL SERVICES ADMINISTRATION
GYPA	GREATER YUMA PORT AUTHORITY
GYEDC	GREATER YUMA ECONOMIC DEVELOPMENT CORP.
HPMS	HIGHWAY PERFORMANCE MONITORING SYSTEM
ISTEA	INTERMODAL SURFACE TRANSPORTATION EFFICIENCY ACT
ITS	INTELLIGENT TRANSPORTATION SYSTEMS
LEP	LIMITED ENGLISH PROFICIENCY
LEPC	LOCAL EMERGENCY PLANNING COMMITTEE
LRTP	LONG RANGE TRANSPORTATION PLAN
LTAF	LOCAL TRANSPORTATION ASSISTANCE FUND
MIS	MAJOR INVESTMENT STUDY
MMTC	MULTI-MODAL TRANSIT CENTER
MPO	METROPOLI TAN PLANNING ORGANIZATION
NAA	NON ATTAINMENT AREA
NAAQS	NATIONAL AIR AMBIENT QUALITY STANDARDS
NAFTA	NORTH AMERICAN FREE TRADE AGREEMENT
NEPA	NATIONAL ENVIRONMENTAL POLICY ACT
NHS	NATIONAL HIGHWAY SYSTEM
OA	OBLIGATIONAL AUTHORITY
OZ	OZONE
PARA	PLANNING ASSISTANCE FOR RURAL AREAS
PL	PLANNING FUNDS (ADOT)
PM10	PARTICULATES < 10 MICRONS
POE	PORT OF ENTRY
POPTAC	POPULATION TECHNICAL ADVISORY COMMITTEE
PPAC	PRIORITY PLANNING ADVISORY COMMITTEE
RAAC	RESOURCE ALLOCATION ADVISORY COMMITTEE
RACM	REASONABLE AVAILABLE CONTROL MEASURES
RAVE	ROBERT A. VAUGHAN EXPRESSWAY
RFP	REQUEST FOR PROPOSALS
RFQ	REQUEST FOR QUALIFICATIONS
RTAC	RURAL TRANSPORTATION ADVISORY COMMITTEE
RTP	REGIONAL TRANSPORTATION PLAN
MAP21	MOVING AHEAD FOR PROGRESS IN THE 21ST CENTURY
SANDAG	SAN DIEGO ASSOCIATIONS OF GOVERNMENT
SCAG	SOUTHERN CALIFORNIA ASSOCIATION OF GOVERNMENTS
SETIF	SAFETY ENFORCEMENT TRANSPORTATION INFRASTRUCTURE FUND
SIP	STATE IMPLEMENTATION PLAN FOR YUMA PM10 NONATTAINMENT AREA
SPR	STATE PLANNING FUNDS
SRTS	SAFE ROUTES TO SCHOOL
STP	SURFACE TRANSPORTATION PROGRAM
STRANET	STRATEGIC HIGHWAY NETWORK
TAC	TECHNICAL ADVISORY COMMITTEE
TE	TRANSPORTATION ENHANCEMENT
TEA-21	TRANSPORTATION EQUITY ACT FOR THE 21ST CENTURY
TCM	TRANSPORTATION CONTROL MEASURES
TDM	TRANSPORTATION DEMAND MANAGEMENT
TIP	TRANSPORTATION IMPROVEMENT PROGRAM
TSM	TRANSPORTATION SYSTEM MANAGEMENT
TSP	TOTAL SUSPENDED PARTICULATES
UA	URBAN AREA
UPWP/B	UNIFIED PLANNING WORK PROGRAM AND BUDGET
USDOT	UNITED STATES DEPARTMENT OF TRANSPORTATION
YCIPTA	YUMA COUNTY INTERGOVERNMENTAL PUBLIC TRANSIT AUTHORITY
YMPO	YUMA METROPOLITAN PLANNING ORGANIZATION
YPIC	YUMA PRIVATE INDUSTRY COUNCIL
YRGIS	YUMA REGIONAL GEOGRAPHIC INFORMATION SYSTEM

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YUMA METROPOLITAN PLANNING ORGANIZATION
2015 - BOARD MEETING LOCATION SCHEDULE

Location	Date			
City of Yuma, Room 190	1/29/2015			
City of Yuma, Room 190	2/26/2015			
City of Yuma, Room 190	3/26/2015			
City of Yuma, Room 190	4/30/2015			
City of Yuma, Room 190	5/25/2015			
City of Yuma, Room 190	6/25/2015			
City of Yuma, Room 190	7/30/2015			
City of Yuma, Room 190	8/27/2015			
City of Yuma, Room 190	9/27/2015			
City of Yuma, Room 190	10/29/2015			
City of Yuma, Room 190	12/3/2015			