

YMPO REGIONAL MOBILITY COMMITTEE QUARTERLY MEETING

YCAT
2715 East 14th Street
Yuma, AZ 85365

April 9, 2014
10:00 am to Noon

AGENDA

1. **Welcome and Introductions**

2. **5310 Grant Application Cycle**
 - E-Grants

3. **Regional Coordination Plan**
 - WACOGs example

4. **Roundtable Discussion**
 - Mobility Management site visits
 - Inventory- aging fleet list
 - YCAT's Lifeline Transit Program
 - AZ RTAP Program and Training

5. **Next meeting date and agenda items**
 - July 2014

YUMA METROPOLITAN PLANNING ORGANIZATION

**Regional Mobility Committee Quarterly Meeting
(Regional Transportation Coordination Plan)
Wednesday, April 9, 2014**

Sign In Sheet

| Name (Please print) | Organization | Phone Number | E-Mail Address |
|----------------------|--------------------|--------------|----------------------------------|
| Susan Jorgensen | Crossroads Mission | 928-258-5606 | sjorgensen@crossroadsmission.org |
| Mark Teuscher | YMTR | 928-783-8811 | mteuscher@ymtr.org |
| Melissa Famos | YMPO | 928-785-8911 | mramos@ympe.org |
| Danny Culley | Achieve | 928-503-0349 | dculley@achievethe.org |
| John Chdeh | YCIPTA | 928-783-2235 | jandeh@ycipta.org |
| Ana Larra Sanchez | Saguaro Foundation | 928-783-6069 | LSanchez75@yahoo.com |
| Kimberly Castro | Saguaro Foundation | 928-783-6069 | KCastroSt@yahoo.com |
| Eduardo Castro | Saguaro Foundation | 928-783-6069 | eduardost@yahoo.com |
| Ladilo A. De La Haya | City of San Luis | 928-920-6428 | ldelahaya@cityofsanluis.org |

C. THE YUMA REGION'S PROJECTS SEEKING FEDERAL FUNDING

The list below reflects actual grant requests for 2014. A table of actual requested amounts is also below. For future Plan Updates, YMPO will assist agencies in planning for future capital needs. Multi-year capital needs will be identified in future Plan Updates.

1. FTA Section 5310 – Elderly & Disabled Transportation Capital

- a. Saguario Foundation – one (1) cutaway with lift converted for stretcher capability, two (2) minivans with ramps*
- b. ACHIEVE Human Services, Inc. – three (3) 7-passenger minivans without lifts and one (1) Replacement vehicle with lift*
- c. Crossroads Mission – one (1) 15 passenger van replacement*
- d. SAAVI – one (1) minivan with ramp*

2. Mobility Management Funding

- a. Saguario Foundation – Funding for the creation and operation of a Regional Transportation Coordination Program (One-Call/One-Click Center) with YMPO Same amount as last year*

3. 5310 Operating

- a. Saguario Foundation –above and beyond ADA \$100,000 federal \$100,000 match*

4. STP Funds

- a. Saguario Foundation – operating dollars for the SARA rides call center \$70,000*
- b. YCIPTA – Funding for Travel Training for Senior Citizens and ADA passengers using the YCAT bus system \$50,000.*

ADOT COORDINATED MOBILITY GRANT TIMELINE: FY 2014

last updated: January 24, 2014

| | | |
|--|--|--|
| COG/MPO Mobility Mgmt. staff / Coordinating Councils prepare updates to Coordination Plans to include potential FY 2014 projects; submit to ADOT. | December 2013 – February 2014 | |
| ADOT conducts application/federal requirements workshops. | January 2014 | |
| ADOT posts the Notice of Funding Availability (NOFA). | February 2014 | |
| COG/MPO notifies potential applicants of funding availability. | February 2014 | |
| ADOT releases application and subsequent guidebook/guidance. | February 18, 2014 | |
| COG/MPO conducts regional workshop (if needed, determined by region). | February 2014 | |
| Applications due through EGrants. | April 8, 2014 | |
| ADOT evaluates applications for threshold requirements. ADOT forwards eligible project applications by region to COG/MPO for review. | April 2014 | |
| COG/MPO Mobility Mgmt. Staff / Coordinating Councils meet to prioritize project applications based on Coordination Plan goals, strategies and project lists. | April/May 2014 | |
| ADOT convenes evaluation review committee and scores projects in EGrants. | April/May 2014 | |
| Final prioritized project ranking due from COG/MPO to ADOT. | May 16, 2014 | |
| ADOT considers evaluation review committee scores, COG/MPO project prioritization, conducts final evaluation, drafts FY 2014 award list. | May/June 2014 | |
| ADOT sends out official award notification to COG/MPO and applicants. | June 2014 | |
| Deadline for grantees to appeal award decision. | June 30, 2014 | |
| ADOT sends out contractual Exhibit A for signature, local match money required for ADOT led procurement capital awards. | September 2014 | |
| ADOT orders vehicles and other capital from ADOT led procurements. | November-December 2014 | |
| Capital is built, inspected, delivered, and titled. | January - May 2015 | |
| Quarterly billings for operating and mobility management reimbursements due 30 days after the end of each quarter. | 1st Quarter: Oct-Dec. 2014 3rd Quarter: April-June 2015 | 2nd Quarter: Jan-Mar. 2015 4th Quarter: July-Sept. 2015 |

12. 2013 FEDERAL GRANTS PROGRESS & PROJECTS

WACOG provides detailed workshops throughout the grant writing application process:

- Announces the grant application availability (NOFA)
- Provided three specific grant-writing workshops on the new E-Grant system
- Provided one general grant-writing workshop for all agencies in the region (Dec. 2012)
 - Advertise in local newspapers; web site, and email notifications
 - Review requirements and eligibility criteria
 - Provide detail workshop on filling out the application; answering questions, etc.
- Provides one-on-one technical assistance
- Provides additional workshop/session during the writing period
- Provides detail instructions and workshop on invoicing

13. REGIONAL INVENTORY OF PROVIDERS

| MOHAVE COUNTY (928) | | |
|---|--|---|
| <p><i>Bullhead Area Transit (BATS) and River Valley Seniors</i> 5311 & 5310 Susan Betts - 704-2287 2355 Trane, Bullhead City sbetts@bullheadcity.com</p> | <p><i>Kingman Area Regional Transit</i> 5311 Sheri Furr – 681-7433 3700 Andy Devine, Kingman sfurr@cityofkingman.com</p> | <p><i>Havasu Area Transit (HAT) and Seniors on the Move</i> 5311 & 5310 Bonnie Forslin – 453-5479 900 London Bridge Rd., LHC forslinb@lhcaz.gov</p> |
| <p><i>Dolan Springs Transit</i> 5310 Kathy Long – 767-4872 PO Box 201, Dolan Springs Kadlong98@yahoo.com</p> | <p><i>Hualapai Indian Tribe</i> 5310 Sandra Irwin – 769-2207 PO Box 397, Peach Springs syellowhaw@aol.com</p> | <p><i>New Horizons</i> 5310 Terry Delia – 855-9392 2045 Moya, LHC tdelia@newhorizons.az.org</p> |
| <p><i>Kingman Transportation</i> Private Transport Keith Nelson – 606-3157 2250 Butler Ave, Kingman kingmancab@gmail.com</p> | <p><i>Kingman Reg Med Center</i> 5310 Terri Williams – 681-5061 3269 Stockton Hill, Kingman twilliams@azkrmc.com</p> | <p><i>Senior Companion Program</i> 5310 Nancy Rutherford – 715-2200 2165 Thompson, Kingman Nancy.rutherford@nau.edu</p> |
| <p><i>SOLO of America</i> 5310 Steve Neidlinger – 715-4256 PO Box 6759, Kingman soloofamerica@gmail.com</p> | <p><i>WestCare</i> 5310 John Zirkle -763-1945 821 Hancock BHC john.zirkle@westcare.com</p> | <p><i>Kaibab-Paiute Tribe</i> 5310 Delores Savala – 643-7245 Fredonia-Colorado City Mohave County</p> |
| <p><i>Chemehuevi Tribe</i> Ferry Boat Bill Cox – 208-7142 Lake Havasu Ferry Dock tribe@citlink.net</p> | <p><i>Fort Mojave Tribe</i> Wayne Nelson Tribal Planner (760) 629-4591 500 Merriam Ave Needles, CA WayneNelson@fortmojave.com</p> | |

WACOG 2013 TRANSPORTATION PLAN

| LA PAZ COUNTY (928) | | |
|---|--|---|
| <p>La Paz Co. Health Dpt. 5310 Connie Mathewson – 669-1100 1112 Joshua Ave, Parker cmathewson@co-la-paz.az.us</p> | <p>Parker Senior Center 5310 Darla Tilly – 669-9514 115 12th St, Parker parkerseniors@ci.parker.az.us</p> | <p>Quartzsite 5310 Janet Collier – 927-4333 465 N. Plymouth, Quartzsite townhall@ci.quartzsite.az.us</p> |
| <p>Palo Verde Valley Transit Authority George Colangeli 760-922-1140 125 W. Murphy Street Blythe, CA paloverdebus@yahoo.com pvvta.com</p> | <p>Yuma County Intergovernmental Public Transportation Authority John Andoh - 539-7076 2715 East 14th Street Yuma, AZ 85365-1900 jandoh@ycipta.az.gov</p> | |

Mark Teuscher

From: Dan Harrigan [DHarrigan@azdot.gov]
Sent: Thursday, March 27, 2014 1:29 PM
To: Dan Harrigan
Subject: Arizona RTAP Program & Training

Importance: High

All,

They say what goes around comes around, and so it is with the RTAP training. I once again will be administering this program for the 5311 and 5310 sub recipients. Please discuss this information at the Coordination meetings and contact me with questions.

In the next couple of months I will be enhancing our AZ RTAP web page. <http://www.nationalrtap.org/azdot/Home.aspx>

Currently on it you can find our local policies and forms you need for pre-approval and reimbursement of eligible expenses.

Here are a few changes effective immediately:

- 1) We no longer support the Defensive Driver and CPR/First Aid training nor require it. (no reimbursement for materials or trainers)
- 2) We will continue to support and require the Passenger Service & Safety (PASS) training
- 3) All materials we support (PASS manuals) must be requested through an RTAP pre-approval form. Once approved, the agency must contact CTAA, order and pay for the manuals. A post approval form must be submitted to seek reimbursement.
Stephanee Smith
Training & Development, Community Transportation Association, Tele: [202-415-0220](tel:202-415-0220) Fax: [202-737-9197](tel:202-737-9197)
Email: smith@ctaa.org
- 4) Per the RTAP policy, eligible travel expenses will be reimbursed for pre-approved expenses for employees or certified trainers to travel to and from training.
- 5) We support the use of National RTAP STARTS program, a free program dealing with Defensive Driving and Safety. NRTAP has many free training resources such as "To the Point" training. Please explore their web site for free training options. <http://webbuilder.nationalrtap.org/>

I tentatively have a Tucson & Flagstaff, PASS Train the Trainer class set up for June 23-27. This is for certification or recertification of trainers. More info soon...

Dan Harrigan

Coordinated Mobility Program Manager
Chairman, National RTAP Review Board 2014
206 South 17th Avenue
Phoenix, AZ 85007
602.712.8232
www.azdot.gov



Melissa Ramos

From: Dan Harrigan [DHarrigan@azdot.gov]
Sent: Tuesday, April 08, 2014 10:17 AM
To: Dan Harrigan
Subject: PASS Training Tucson
Attachments: RTAP Scholarship Pre-approval Form.doc

Importance: High

Passenger Service & Safety (PASS) Train the Trainer

***Tucson**

June 25, 26, 27, 2014

Sun Tran
3401 E. Ajo Way
Tucson, AZ 85713
Training Room Number 113-1

Class size limited to 20 students. Please submit an RTAP pre-approval form.

**Flagstaff class is pending a training site*

Dan Harrigan
Coordinated Mobility Program Manager
Chairman, National RTAP Review Board 2014
206 South 17th Avenue
Phoenix, AZ 85007
602.712.8232
www.azdot.gov



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2715 East 14th Street
Yuma, AZ 85365

April 9, 2014
10:00 am to Noon

MINUTES

1. **Welcome and Introductions**

The Regional Mobility Committee Quarterly Meeting started at 10:15 am followed with introductions of the participants.

2. **5310 Grant Application Cycle**

Melissa Ramos asked for copies of the 5310 Grant and handed out ADOT's Coordinated Mobility Grant Timeline for FY 2014.

3. **Regional Coordination Plan**

Melissa Ramos shared WACOG's Regional Inventory of Providers as an example to the committee of how YMPO would like to advertise in brochures in the future. Discussion of advertisement with the committee was setting up a booth at the Yuma County Fair to show the community what each agency has to offer.

4. **Roundtable Discussion**

Mobility Management site visits- Edwardo Castro discussed with the committee what to expect during a Mobility Management site visit. Site visits will give the agency a chance to show their inventory also the needs of the agency. YMPO will distribute schedules of site visits to each agency.

Inventory: aging fleet list- YMPO asked for complete copy of aging fleet list from each agency.

YCAT's Lifeline Transit Program- John Andoh gave a brief presentation about YCAT's Lifeline Transit Program and supplied the committee with YCAT's Rider's Guide, Bus Stop Guide, and several informational brochures. Following John Andoh's presentation was a tour of YCAT's facility and the fleet.

AZ RTAP Program and Training-Edwardo Castro informed the committee about submitting RTAP Scholarships. Melissa Ramos shared the next training date with the committee. Passenger Service and Safety (PASS) Train the Trainer June 25, 26, and 27 2014 in Tucson.

5. Next meeting date and agenda items

July 9, 2014 at 10:00 am will be the next meeting in the City of San Luis.