

YMPO REGIONAL MOBILITY COMMITTEE QUARTERLY MEETING

Saguaro Foundation
1495 S 4th Ave
Yuma, AZ 85364

January 22, 2014
10:00 am to Noon

AGENDA

1. **Welcome and Introductions**
 -

2. **5310 Grant Application Cycle**
 -

3. **Sara (Safety Affordable Reliable Accessible) Rides**
 - **Memorandum of Understanding**
 -

4. **Roundtable Discussion**
 - **Agency visits**
 - **Fleet Review**

5. **Next meeting date and agenda items**
 - **April 2014**



November 1, 2013

YMPO
502 South Orange Avenue
Yuma, AZ 85364

Dear Charlene and Ed,

The Coordination Plan submitted for your region has been approved by ADOT. I thank you and the stakeholders in your region for your hard work and the progress you have made in moving the coordination of transportation forward.

The next update for your plan will be due September 30, 2014. If this plan continues to reflect your coordination planning process, your 2014 update need only document decisions that have been made, milestones achieved, any changes to the coordination approach, project priorities, or available services, and an updated project list. In the YMPO region it will be important to document the funding and service levels for non-ADA specialized transportation, including the decisions that were made after the plan was prepared. This amendment can be submitted as a brief update to your plan.

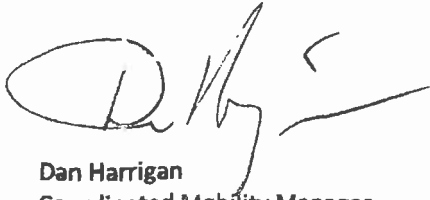
It is our expectation that your routine coordination planning and mobility management activities will include:

- Maintaining current information on providers to provide to the general public
- Maintaining a file of coordination meetings held with agendas, attendees, and outcomes.

These items do not need to be updated in your Coordination Plan update; simply note that the activities are carried out and information is available.

The coordination plans are meant to document the coordination planning process, identify goals and priorities, and guide resource allocation. If your regional Coordination Plan no longer accurately reflects the vision of the region or serves as an effective management tool, it is expected that a full revision will be completed. At this point, ADOT expects full updates at a minimum of every three years so your next full Coordination Plan will be due in the Fall of 2016.

MAP-21 resulted in changes in funding availability and the structure of the FTA programs, impacting both the ADOT and local programs. As you carry out your coordination planning in the next year, keep in mind that the loss of operating fund flexibility means that ADOT will continue to reduce funding to services that are client-only and rather focus on services that are shared, joint, or open-door. ADOT will continue to focus on improving utilization of existing vehicles, making it easier for people to understand and use available services, and using mobility management as a tool in improving mobility options for the elderly and disabled.

A handwritten signature in black ink, appearing to read 'Dan Harrigan', with a long horizontal stroke extending to the right.

Dan Harrigan
Coordinated Mobility Manager
cc: **Mark Teuscher, YMPO**
John Andoh, YCIPTA

5310 Grant Program

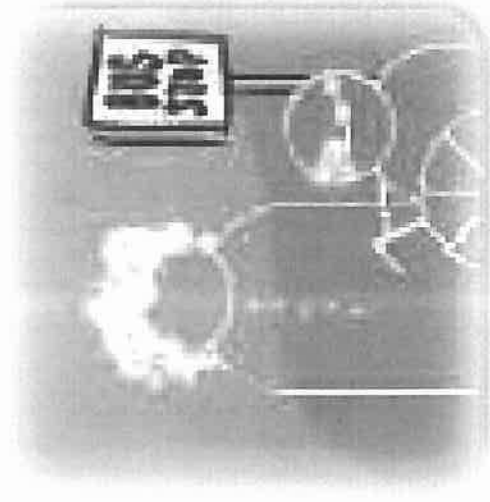
Coordinated Planning Process





Section 5310 Program

The Section 5310 program makes funds available to meet the special transportation Needs of elderly persons and persons with disabilities. Those eligible to receive Section 5310 funding include private nonprofit agencies, public bodies approved by the state to coordinate services for elderly persons and persons with disabilities, or public bodies. The Section 5310 program has enabled thousands of elderly persons and persons with disabilities to achieve greater mobility and independence.





Section 5310 Program

- Regional Coordination Plan
- Regional Mobility Committee
- Mobility Management



Regional Coordination Plan

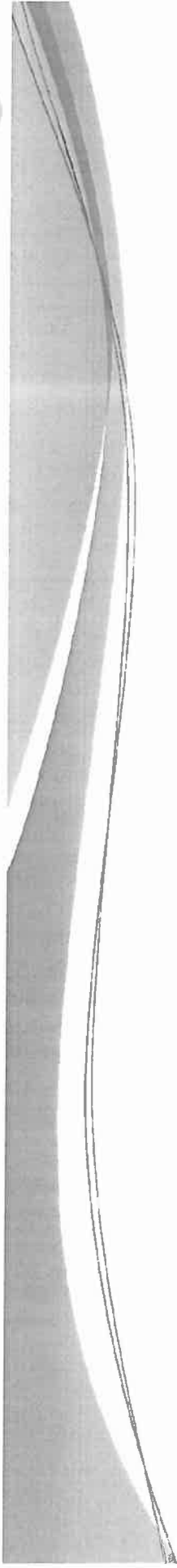
The regional coordination plan identifies the transportation needs of individuals with disabilities, older adults and people with low incomes; provides strategies for meeting those local needs; and prioritizes transportation services for funding and implementation. The minimum requirements for a coordination plan include the following:

- an assessment of available services that identify current transportation providers (public, private and nonprofit).
- an assessment of transportation needs for individuals with disabilities, older adults and people with low incomes.
- strategies, activities and/or projects to address the identified gaps between current services and needs, as well as opportunities to achieve efficiencies in service delivery.
- priorities for implementation based on resources (from multiple program sources), time and feasibility for implementing specific strategies and/or activities that have been identified.



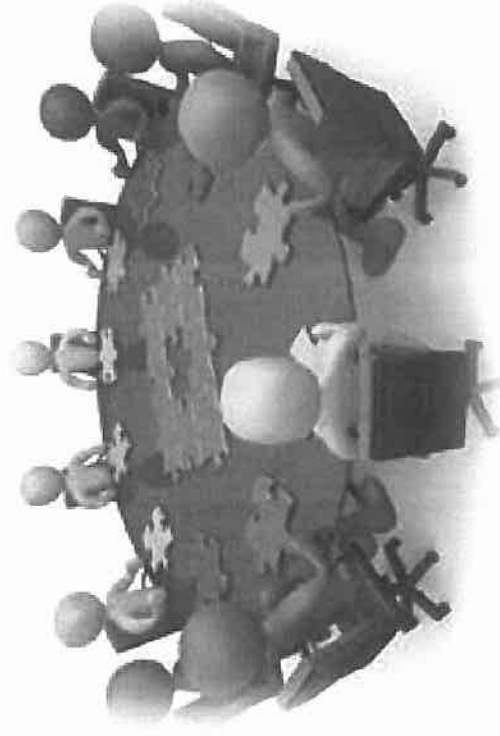
Regional Coordination Plan

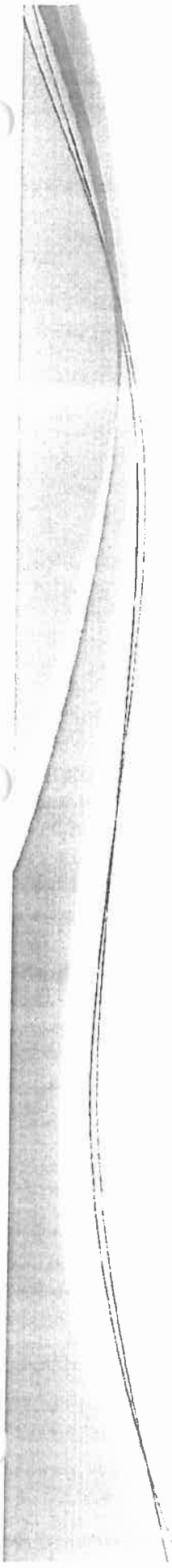
- *approved* 2014 Regional Coordination Plan (November 1, 2013)
- *next update* Plan Update Due (September 30, 2014)
- Plan Full Update Every Three Years (September 2016)



Regional Mobility Meetings

The regional coordination plan was developed through a process that included representatives of public, private and nonprofit Transportation and human services providers, and members of the public. ADOT must also document the plan from which each project listed is derived, including the lead agency, the date of adoption of the plan or other appropriate information.





Regional Mobility Meetings

- Meet with affected and interested parties
- (Stakeholders) and identify that which is both good and bad
- Identify common origins and destinations
- Inventory available assets
- Identify unmet transportation needs
- Identify shortfalls and gaps in service
- Identify opportunities for cooperation and coordination
- Develop a strategy to optimize these opportunities
- Develop Transportation Alternatives



Mobility Management

The FTA defines "mobility management" as "short-range planning and management activities and projects for improving coordination among public transportation and other transportation service providers." Mobility Management focuses on coordinating services and providers to achieve a more efficient transportation service delivery system. It encompasses a potentially broad range of planning activities and related equipment (e.g., software and hardware to promote and support coordination efforts). It can also be a position (e.g., mobility manager, travel coordinator) within a centralized planning organization within a region or locality.



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1. Welcome and Introductions

Mark Teuscher – Welcomed everyone to the meeting. The group introduced themselves and what agencies they represented at the meeting.

2. 5310 Grant Application Cycle

- **5310-2014 Application Workshop**
 - January 29th Tucson
 - January 31st Flagstaff

Mark Teuscher - reviewed with the group the 5310 grant application process. Mark also discussed the need of applicants to attend one of the workshop if they were planning on filing a 5310 grant application

3. Sara (Safety Affordable Reliable Accessible) Rides

- **Memorandum of Understanding**

Ed Castro – reviewed and discussed the MOU to be used with partner agencies. Saguaro is working with John Andoh and YCAT to develop MOU.

- **Route Match – Software tour**

A rep from RouteMatch reviewed the Group the Sara Rides software and its capabilities

4. Roundtable Discussion

- **Agency visits - the group discussed agency visit. Mark and Ed will be scheduling these meeting to review agency needs and goals**

- **Fleet Review** – *As part of the part of the agency visits Ed and Mark will be review the fleet formation for each agency.*
- **VA Grants**

5. Next meeting date and agenda items

- April 2014 – *The next Meeting will be held on April 9, 2014 at the YCAT facilities*