

Yuma Metropolitan Planning Organization
“Local Governments & Citizens Working Together”

TECHNICAL ADVISORY COMMITTEE MEETING
FEBRUARY 10, 2011
MINUTES

MEMBERS

PRESENT:

Samuel Palacios, City of Somerton
Rodney Rinehart, Town of Wellton
Bruce Fenske, ADOT
Joel Olea, City of Yuma
Paul Brooberg, City of Yuma
Paul Melcher, Yuma County
John Starkey, City of San Luis
Roger Patterson, Yuma County

MEMBERS

ABSENT:

Paul Soto, Cocopah Indian Tribe
Jennifer Albers, City of Yuma

OTHERS

PRESENT:

Dan Sanders, City of Yuma
Ana Lugo, City of Yuma
Robert Knighten, ADOT
Sharon Williams, City of San Luis
Deb Vining, City of Yuma
Alvin Stump, ADOT
Isaac Gutierrez, City of San Luis
Georgi Jasenovich, FHWA, via telephone
Mike McGill, ADOT, via telephone
Jim Meier, ADOT, via telephone
Charles Gutierrez, YMPO
Paul Patane, YMPO
Shelly Kreger, YMPO

I. CALL TO ORDER

Vice-Chair Sam Palacios called the meeting to order at 9:05 a.m. The following votes were declared by the City of Yuma: Joel Olea – 2 votes and Paul Brooberg – 3 votes.

II. DECLARATION OF VOTES FOR CALENDAR YEAR 2011

Paul Patane explained that as per the YMPO by-laws, votes need to be declared for calendar year 2011. The following votes were declared:

City of Yuma: Paul Brooberg – 2 votes
Joel Olea – 2 votes
Jennifer Albers – 1 vote

John Starkey entered the meeting at 9:08 am.

III. MINUTES OF TAC MEETING – JANUARY 13, 2011

Paul Melcher suggested the following change:

Page 3, Item VI. Amount should read \$13 million, not \$13 dollars.

Mark Hoffman submitted the following corrections via e-mail to Charles Gutierrez:

Page 2, Item IV. PARA Study – Cross out the word “STILL” and replace the number “2” with the number “3”.

Page 1, under Others Present: Mike Keies name spelled incorrectly. Correct spelling is Keis.

MOTION: Paul Melcher made a motion to approve the minutes as amended.

SECOND: Rodney Rinehart.

ACTION: Motion carried.

IV. TAC PROJECT STATUS REPORTS

Rodney Rinehart reported for the Town of Wellton:

PARA study – TAC meeting scheduled for February 15, 2011. Public meeting scheduled for March 2, 2011.

Roger Patterson reported for Yuma County:

County 19th St & Ave F bridge design – Consultant selected.

County 14th & Ave 5E Traffic signal & intersection improvements – Consultant selected.

County 14th St. & Somerton Ave. Intersection improvement – Project to begin next month.

HSIP –

Avenue C – 8th St. north to Figueroa – Finalizing documents.

John Starkey reported for San Luis:

Juan Sanchez Blvd overlay, Ave. H to Ave. F - Letter sent to ADOT requesting their assistance in the design of the project.

Downtown Project – Draft report being reviewed on the circulation study.

US 95/Main St. (Enhancement Project) – Working on IGA.

Paul Patane added that the PA was recently sent out for the improvements on US95 and Main Street (1st Avenue & Archibald), that will include intersection and roadway improvements through San Luis, from County 23rd, south to the border.

Paul Brooberg reported for City of Yuma:

Avenue 3E, 24th St. to 32nd St. – 95% complete. Companion project (24th Street from Avenue 3E back to 2 ~~2~~4¹/₂ E) is about 6 weeks away from completion, around end of March.

Avenue 3E from 24th Street to Gila Ridge Road/I-8 – Started again. Working with railroad to obtain necessary permits and assistance with construction services to get temporary access underneath the bridge. Bidding will be out late in the calendar year.

32nd St., Avenue A to Avenue B – project still on administrative hold.

Bruce Fenske reported for ADOT:

I-8 from milepost 0.56 to 13.7 – Preconstruction meeting held yesterday and work will start next week with the burrowing owl survey. According to Contractor's schedule, completion date is end of May. Work includes mill and fill in both directions, guardrail work, and some draining work and a couple of TI's.

Signage on I-8 from milepost 0 to 19. This is a separate project and has already started. Work should be completed in August.

Sam Palacios reported for City of Somerton:

Somerton Avenue, from Fern Street to Jefferson – IGA signed and sent to ADOT.

Musgrove between Cano, Williams, and Hill – Work completed last week. Walk-through to begin this week to create punch list.

HSIP – Design parking on Main Street – IGA sent to ADOT and design process has begun.

Main Street, from Bingham to Somerton Avenue Enhancement project – Engineering firm hired to continue with the design.

Somerton Canal Pathway Enhancement Project – currently working on the 15% design, Phase I, in the next two weeks will be put out to bid.

Bruce Fenske then introduced Alvin Stump, the new Acting District Engineer for the Yuma District. Introductions of TAC members were made.

Paul Patane introduced Rob Knighten, ADOT local government section at the Yuma District.

V. FUNCTIONAL CLASSIFICATION UPDATE

Mike McGill answered questions in regards to the functional classification system.

John Starkey – Q: How do you go about getting a road functionally classified?

A: First, go to ADOT website and find the Multimodal Planning Division. Necessary forms consist of: Functional classification worksheet requests. Complete them and send to YMPO for approval or disapproval, and they are then forwarded to Mr. McGill. He then forwards the paperwork to FHWA for their approval/disapproval.

Q: What if the road does not exist yet and there are no traffic counts completed. Is it possible to get the road functionally classified?

A. Yes. Give an estimate on the traffic count as modeling is not needed. Per FHWA guidelines, they would like any future road building to be in the TIP or at least construction will begin on the road within four years.

Roger Patterson Q: ADOT has recently turned back several state highways to local jurisdictions. Does the road classifications done by ADOT transfer to the local classification?

A. It would stay the same unless a change is wanted.

After a short discussion, Roger Patterson suggested that a subcommittee be appointed for functional classifications and the committee agreed. Put this item on the next agenda.

VI. PROJECT RANKING CRITERIA UPDATE

Handouts were distributed on the revised ranking criteria. The next steps are to establish the top 5-6 criteria as well as a scoring system. This item is to be on the next agenda.

VII. CBI FUNDING AMOUNTS

Paul Patane reported that allocated amounts were included in the TAC packets on a spreadsheet. There is also a surplus of STP funds that will be discussed with Item XI. The TIP must be amended to show the surplus dollars. Matches can be put into separate funds. After discussion, Mr. Patane stated that he would send an email requesting a meeting to discuss these issues. This discussion also covered Item XI.

VIII. PARA UPDATE

Paul Patane read an update that he received from Mark Hoffman via email. It pertains to the Transit Needs Assessment and Foothills Pedestrian study. Consultant notification should be made no later than next week and projects to begin in the next couple of weeks.

IX. RAIL RESOLUTION #116

Paul Patane reported that this was a follow-up from last meeting. After researching this issue, Mr. Patane found that there were previous resolutions (#21 in 1990 and #89 in 2001) that were presented to the Executive Board (copies distributed) for supporting the high-speed rail in our area. A discussion was held, including the need to support the State Rail Plan (available online), whether or not the resolution is necessary, and the unease of the TAC passing the resolution. Mr. Patane was asked to further research the issue and send an email with updated information.

X. SR 195 RESOLUTION

Paul Patane explained that the Yuma County Board of Supervisors recently passed a resolution supporting Avenue 3E. At this time, he is asking the TAC if they would like to pass a similar resolution, reinforcing the support of the Board of Supervisors. Paul Melcher commented that the TAC is a technical advisory committee, and that three recommendations were made to the Executive Board and they made the decision. He suggested that this decision be kept at a technical level and leave the ultimate decision up to the Executive Board.

XI. POTENTIAL 2011-2014 TIP AMENDMENTS

Previously discussed.

XII. UPDATE ON ADOT GRANT APPLICATION PROCESS (5310/5311/5316/5317)

Paul Patane stated that the changes are explained in the pink memo that was included in the TAC packet.

XIII. EXECUTIVE DIRECTOR'S REPORT

No report.

XIV. PROJECT UPDATES

Paul Patane will be setting up a teleconference meeting next week with Irene Higgs to discuss HSIP submittals. Joel Olea asked Mr. Patane to see if the deadline of May 1 can be pushed back.

Mr. Patane will also be following up on HRRRP to see if any projects are needed.

Mr. Knighton stated that letters were sent to the TAC regarding available assistance from ADOT on projects in Somerton and Yuma County.

Mr. Patane asked the TAC if there was an interest to participate in an FHWA workshop on the Uniform Act. They are willing to come to Yuma and provide a 1-day training.

Allocations of Safe Routes dollars was distributed. The cut-off date is March 4, 2011.

XV. AGENDA ITEMS FOR NEXT MEETING

- Subcommittee for Functional Classifications
- TIP Amendments – separate meeting.

XVI. PROGRESS REPORT

- A. Public Record Law/Open Meeting Law Training**, January 20, 2011. Charlene FitzGerald, Shelly Kreger, and Paul Patanè attended.
- B. ADOT Grant Application Workshop**, January 21, 2011. Norma Lekan attended.
- C. IPTA Meeting**, January 24, 2011. Charlene Fitzgerald, Pearl Cowan and Shelly Kreger attended.
- D. Regional Transportation Coordination Plan Meeting**, January 21, 2011. Norma Lekan attended.
- E. Caltrans Meet-and-greet**, January 26, 2011. Charlene FitzGerald and Charles Gutierrez attended.
- F. YCAT/DAR Subcommittee Meeting**, January 27, 2011. Charlene FitzGerald, Shelly Kreger, and Norma Lekan attended.
- G. YMPO Executive Board Meeting**, January 27, 2011. Charlene FitzGerald, Shelly Kreger, Charles Gutierrez, Paul Patane, Pearl Cowan and Norma Lekan attended.

XVII. ADJOURN

The next meeting will be held at the City of Yuma Public Works Training room on February 10, 2011.

MOTION: Roger Patterson moved to adjourn.
SECOND: Paul Brooberg.
ACTION: Motion carried.

The meeting was adjourned at 10:56 a.m.

Minutes prepared by:

Norma Lekan
Executive Assistant

Minutes submitted by:

Paul Patané
Senior Transportation Planner

Minutes approved by:

John Starkey, Chair
YMPO Technical Advisory Committee