

EXECUTIVE BOARD REGULAR MEETING AGENDA

Local Governments and Citizens Working Together

EXECUTIVE BOARD
Regular Meeting
Thursday, July 25, 2024
3:30 P.M.

The Meeting will be held In-Person and/or using
GoToMeeting by Video and/or Teleconference from
the Main Conference Room at the YMPO Offices at
230 West Morrison Street, Yuma, Arizona 85364

YMPO EXECUTIVE BOARD

Chair	Cecilia McCollough, Vice-Mayor, Town of Wellton
Vice-Chair	Maria Cecilia Cruz, Councilmember, City of San Luis
Secretary/Treasurer	Wynnie Ortega, Councilmember, Cocopah Indian Tribe
Member	(Vacant), Councilmember, City of Yuma
Member	Lynne Pancrazi, Board of Supervisors, Yuma County
Member	Martin Porchas, Board of Supervisors, Yuma County
Member	Sam Elters, State Transportation Board, ADOT
Member	Michael Shelton, Councilmember, City of Yuma
Member	Art Morales, Councilmember, City of Yuma
Member	Luis Galindo, Vice-Mayor, City of Somerton

In the event the GoTo Meeting platform has a service outage, the meeting will be held using the following dial-in conferencing information: Dial-In telephone number: (605) 313-5852, Access Code: 5852215#

1. Call to Order and the Pledge of Allegiance

The meeting will be called to order and members will be asked to recite the Pledge of Allegiance.

2. Roll Call Attendance and Declaration of Votes

Blenda Dale, YMPO Accountant II/Executive Assistant, will call the attendance roll, and if any members of the City of Yuma are not in attendance, those members that are in attendance will have the opportunity to declare the number of votes that each member will exercise, including any proxy votes.

3. Title VI Declaration and Call to the Public

Jesus Aguilar, Jr., YMPO Mobility Manager, will read a brief message reminding members of our Title VI obligations. In addition, this item provides an opportunity for comments by the public on subjects *not* on the agenda. Individuals wishing to address the Board need not request permission in advance and are limited to three (3) minutes. Any members of the public attending by teleconference are requested to contact YMPO staff with any questions they may have prior to the meeting.

4. Consent Agenda
 - A. Approval of the June 27, 2024, Board Meeting Minutes
 - B. YMPO Income/Expenditure Report for June 2024

A copy of the draft minutes of the Regular Board meeting from June 27, 2024, will accompany this agenda. Members will have the opportunity to review, report any changes, and/or approve minutes. The June financial report is also expected to accompany this agenda and will be available for comment at this meeting.

This item is on the agenda for information, discussion, and possible action to approve the Consent Agenda. Copies of the draft minutes for June 27, 2024, and the financial report for June 2024 are attached as Items A and B, respectively.

5. Complete Streets Concept Study RFP

On June 10, 2024, YMPO released an advertisement of a request for proposal (RFP) to develop a Complete Streets Concept Study for road improvements and to design cross-sections for roadways in the YMPO region. The RFP submittals were due no later than 3:00 PM local time on July 8, 2024. Two proposals were received, TAC members reviewed, evaluated, and ranked proposals and will provide a recommendation to the Executive Board on the preferred consultant.

This item is on the agenda for information, discussion, and possible action to approve the contract award to the recommended preferred consultant. YMPO Executive Director Ms. Figueroa will present this item; further information is available in an Information Summary as Item 5.

6. FY 2022-26 Transportation Improvement Program (TIP) Amendment #16

The FY 2022-26 YMPO TIP was initially approved on July 29, 2021, and has since been amended fifteen times, most recently on June 27, 2024, by the Executive Board.

This amendment will change one City of Yuma project name and include two additional 5310 transit projects funded as part of an appeal process.

This item is on the agenda for information, discussion, and possible action to approve the FY 2022-2026 YMPO TIP Amendment #16. YMPO Senior Planner Mr. Villegas will present this item; further information is available in an information summary as Item 6.

7. YMPO FY 2025 Title VI Non-Discrimination in Federally Assisted Programs, Accomplishments & Goals Report

Federal Guidance requires YMPO to submit a yearly Title VI Plan and Accomplishments and Goals Report. The plan includes significant components

such as the Public Participation Plan, the Limited English Proficiency, and Environmental Justice.

This item is on the agenda for information, discussion, and possible action to approve the 2025 YMPO Title VI Plan and Accomplishment and Goals Report. YMPO Mobility Manager/Title VI Coordinator Mr. Aguilar will present this item. Further information is available in the information summary in Item 7.

8. 25th Annual Arizona Rural Transportation Summit (RTS) - Prescott

The 2024 RTS is scheduled for October 16-18, 2024, at the Prescott Resort and Conference Center. The Central Yavapai MPO will host the conference, and members of the Executive Board are invited to attend.

A draft program has not yet been released; however, registration is open. YMPO staff will report on the expected attendance of YMPO staff and member agency representatives.

This item is on the agenda for information only. YMPO Executive Director Crystal Figueroa will present this item. Further information is available in the information summary in item 8.

9. YMPO Rebranding Update

During last year's May 26, 2022 meeting, the Board approved a revised YMPO mission statement, which was the first step to a rebranding vision project. YMPO staff has recognized the need to update the YMPO logo and establish a vision and values statement that can be included in a future updated YMPO website, including other resource materials such as brochures to provide updated information and a fresh look. YMPO Board members will be asked to consider a few opinions and provide any feedback to YMPO staff; the item will be brought back in August for possible approval.

This item is on the agenda for information and discussion only. Ms. Figueroa and Mr. Heinrichs will present this item; further information is available in an information summary as Item 9.

10. Proposed Memorial Highway Naming - US Highway 95 in Honor of the Late Gary Knight

As a distinguished Yuma resident, the late City of Yuma Councilmember, and Arizona State Transportation Board member, Gary Knight was a tireless champion for transportation improvements in his region, particularly US Highway 95. Board members and staff believe the greater Yuma Community would be very interested in designating a portion of US 95 in his memory and honor for such a deserving tribute. This will require coordination with ADOT

staff and consultation with the AZ State Board on Geographic and Historic Names. Staff will present further details.

This item is on the agenda for information discussion and possible action to initiate the Memorial Highway Naming in honor of Gary Knight. Ms. Figueroa will present this agenda item; further information is included in an information summary as item 10.

11. Personnel: Executive Director's Evaluation

During the February 29, 2024, Board meeting, the Executive Director's Performance Evaluation Subcommittee was established and agreed that YMPO staff evaluations would align best if conducted in June of 2024 to implement any raises effective at the start of the new fiscal year July 1, 2024. On July 19, 2024, Chairwoman McCollough met with Supervisor Lynne Pancrazi, Councilmember Maria Cruz, and YMPO Executive Director Ms. Figueroa and completed their evaluation of her performance. A copy of the updated evaluation will be distributed to all members of the Board for their review and comment during the Executive Session.

Personnel: Maternity Leave (Short-Term Leadership)

A few months ago, the YMPO Director shared the exciting news about her pregnancy and provided a due date of September 23rd; she anticipated further discussing the details of maternity leave and absence planning.

This item is on the agenda for information, discussion and possible action for evaluating the Director's performance and Maternity Leave/Short-Term Leadership. Ms. Figueroa will present this agenda item and further information is included in an Information Summary that is being sent to members with this agenda packet as Item 11.

EXECUTIVE SESSION

The Executive Board may vote to go into Executive Session during the noticed meeting concerning any of the agenda items mentioned above. If authorized by the requisite vote of the Board, the Executive Session will be held immediately after the vote and will NOT be open to the public. The Executive Session, if held, will be at the same meeting location set forth above. The discussion may relate to personnel, public records, confidential legal advice or counsel, litigation, real estate, or other matters permitted pursuant to A.R.S. §§ 38-431.03(A)(1)-(7). The Chair or other presiding officer shall instruct the persons present at the Executive Session regarding the confidentiality requirements of the Open Meeting Laws.

This item is on the agenda for information, discussion, and/or action. The Chairman will call for a motion to convene the YMPO Executive Session for the Evaluation of the Executive Director and Maternity Leave (Short-Term

Leadership). Further information is included in the attached Information Summary, Item 12.

12. Reconvene to Public Meeting

This item is on the agenda for action to reconvene back to the YMPO Regular Meeting.

13. Executive Director's Evaluation and Maternity Leave (Short-Term Leadership) – Open Discussion

This item is a follow up to the previous two agenda items. The Board will have the opportunity to discuss or comment on the Executive Director's evaluation and Maternity Leave (Short-Term Leadership) in open session.

This item is on the agenda for information, discussion, and possible action regarding the Executive Director's evaluation, pay scale, and pay for performance adjustments and Maternity Leave (Short-Term Leadership) Guidance. No further information is provided on this subject in addition to agenda item 11.

14. Summary of Current Events/Board Member Reports/Executive Director's Report & Comments by Other Participants.

This agenda item is an opportunity for members and staff to update the Board regarding recent occurrences, as shown below. If written information is available, it will be included in an attached Information Summary.

- A. Staff Reports - Future Meetings
- B. TAC Minutes
- C. Conference Updates (AZRTS, and Roads and Streets)
- D. MPO/COG Director/Planner Meetings
- E. Rural Transportation Advocacy Council activities
- F. Projects - Economic Development and Transportation
- G. Status Report on AZ Smart Fund

This item is on the agenda for information, discussion, and for Board members and other staff reports and comments.

15. Possible Future Agenda Items

The following items will be heard at a future meeting. Members are encouraged to suggest topics for discussion at a future Board meeting:

- A. Complete Streets Study
- B. Possible Regional Project Priority List for 2025 Legislation
- C. ADOT Southwest District Yuma Region Presentation
- D. TA Program
- E. YMPO Accounting Manual, Employee Manual, and Procurement Updates

F. Roads of Regional Significance Study

16. Progress Reports

Members are encouraged to suggest topics for discussion at a future Board meeting:

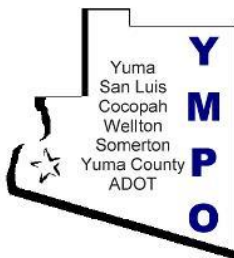
- a. Jul 1 – Website Review (CF)
- b. Jul 1 – Traffic Count Lead Discussion (CF, JH)
- c. Jul 1 – Yuma Region (I-8 Traffic Interchange on Exit 9 (CF, JH)
- d. Jul 2 – Yuma MPO LRTP Update – PMT Meetings (CF, JH)
- e. Jul 3 – 5310 Update w/RISE Services (LL, JR)
- f. Jul 3 – 2024 Mid-Year Traffic Count Meeting (CF, JR)
- g. Jul 8 – YMPO Staff Meeting (BD, JH, FV, JR, CF)
- h. Jul 8 – Regional Mobility Committee Meeting (JR)
- i. Jul 8 – Rekors Portable Data Collection Demo (JR, JH)
- j. Jul 8 – MPO Institute Touch Base Meeting (CF)
- k. Jul 10 – JLUP Working Group Meeting (CF)
- l. Jul 10 – ADOT Electric Vehicle Charging Infrastructure Plan (JH, CF, FV)
- m. Jul 11 – UPWP Review (BD, CF)
- n. Jul 11 – Traffic Counter Interview (JH, JR)
- o. Jul 11 – Yuma TMP Bi-Weekly Meeting (JH, CF, FV)
- p. Jul 11 – Traffic Counter Interview (JF, JH)
- q. Jul 11 – YRBC Board Meeting (JH, CF)
- r. Jul 15 – RTAC Advisory Committee Meeting (CF, FV)
- s. Jul 15 – YMPO Title VI Annual Report Update (LL, CF, JR)
- t. Jul 16 – Yuma PM10 SIP Update Meeting (CF, FV)
- u. Jul 17 – YMPO LRTP Focus Group (JH, CF, FV)
- v. Jul 17 – YMPO Arizona/Mexico Commission Intro (CF)
- w. Jul 18 – YMPO TAC Meeting (CF, JH, BD, CF, FV, JR)
- x. Jul 19 – AZ State Transportation Board Meeting (CF)
- y. Jul 19 – YMPO Directors Evaluation (CF)
- z. Jul 22 – YMPO LRTP Focus Group (JH, CF, FV)
- aa. Jul 22 – RTAC Board Meeting (CF, FV)
- bb. Jul 24 – Presentation to Sunrise Optimist Club (CF)
- cc. Jul 25 – Yuma TMP Bi-Weekly Check-In (CF, FV)
- dd. Jul 25 – YMPO Executive Board Meeting (CF, LL, BD, JR, JH, FV)

17. Adjournment

Notice: In accordance with the Americans with Disabilities Act (ADA) and section 504 of the Rehabilitation Act of 1973, YMPO does not discriminate on the basis of disability, in the admission of, or access to, or treatment or employment in, its programs, activities, or services. If you have any questions regarding YMPO programs, activities, or services, please contact Crystal Figueroa at 928-783-8911.

Anticipated Future 2024 Meeting Locations.

All future meetings will continue at the YMPO office at 230 West Morrison Street, Yuma, Arizona 85364. Members may participate in person, OR they may participate electronically by computer and/or telephone (or both), using the GoToMeeting portal. The next two meetings will occur on Thursday, July 25, 2024, and Thursday, August 22, 2024.



EXECUTIVE BOARD MEETING MINUTES

Local Governments and Citizens Working Together

EXECUTIVE BOARD

Regular Meeting

Thursday, June 27, 2024

3:30 P.M.

The Meeting was held In-Person and/or using GoToMeeting by Video and/or Teleconference from the Main Conference Room at the YMPO Offices at 230 West Morrison Street, Yuma, Arizona 85364

1. Call to Order and the Pledge of Allegiance

The Yuma Metropolitan Planning Organization (YMPO) Chair, Vice Mayor Cecilia McCollough, called the YMPO Executive Board (the Board) meeting to order at 3:33 p.m. Chairwoman McCollough then asked the Board to join her in reciting the Pledge of Allegiance.

2. Roll Call Attendance

The YMPO Accountant II/Executive Assistant, Blenda Dale, called the roll as follows:

YMPO Executive Board Members Present:

Chair	Cecilia McCollough, Vice-Mayor, Town of Wellton ^
Vice-Chair	Maria Cecilia Cruz, Councilmember, City of San Luis ~
Secretary/Treasurer	Wynnie Ortega, Councilmember, Cocopah Indian Tribe ~
Member	Lynne Pancrazi, Board of Supervisors, Yuma County ^
Member	Art Morales, Councilmember, City of Yuma ^
Member	Luis Galindo, Vice-Mayor, City of Somerton ^
Member	Paul Patane, Southwest District Administrator, ADOT^

^ Attended in person.

~ Participated by teleconference.

As all seven-member agencies were present, the quorum requirement was met.

YMPO Executive Board Members Absent

Member	Martin Porchas, Board of Supervisors, Yuma County #
Member	Michael Shelton, Councilmember, City of Yuma #
Member	Sam Elters, State Transportation Board Member *

* Not present, and not represented by proxy by another member.

Not present but was represented by proxy by another member.

YMPO Staff Present:

Crystal Figueroa	Executive Director
Blenda Dale	Accountant II/ Executive Assistant
Lourdes Lopez	Bookkeeper/Administrative Assistant
Jeff Heinrichs	IT Manager/ Associate Planner
Fernando Villegas	Senior Transportation Planner

Additional Attendees

Kevin Adams Legislative Liaison, Rural Transportation Advisory Council

Declaration of Votes

Councilmember Art Morales declared he would exercise five votes for the City of Yuma.

Supervisor Lynne Pancrazi declared she would exercise two votes for Yuma County.

Southwest District Administrator Paul Patane declared he would abstain from voting until the official appointment to the YMPO Executive Board was complete.

3. Title VI Declaration and Call to the Public

YMPO Bookkeeper/Administrative Assistant Lourdes Lopez read Title VI obligations. No members of the public addressed the Board.

4. Consent Agenda

A. Approval of the May 30, 2024, Board Meeting Minutes

B. YMPO Income/Expenditure Report for May 2024

Ms. Dale called out minor corrections to the May meeting minutes, including listing additional attendees at the meeting, a misspelled name on agenda item number six, and the rewording for better flow of agenda item numbers eleven and twelve.

It was at this time, 3:39 p.m., that Councilmember Arturo Morales arrived at the meeting and made his declaration of votes for the City of Yuma. His declaration is stated above under agenda item number two.

MOTION: Supervisor Lynne Pancrazi motioned to approve the consent agenda with the mentioned edits and the May income expenditure report. Vice-Mayor Luis Galindo seconded, and the motion was unanimously approved with one abstention by Mr. Patane.

5. FY 2024-25 YMPO UPWP Administrative Amendment #4 & 5 Changes
YMPO Executive Director Crystal Figueroa explained that the YMPO develops the UPWP and Annual Budget every two years. The FY 2024-2025 YMPO UPWP was initially approved on May 25, 2023, and since then, it has been amended five times, most recently on May 30, 2024. She then introduced YMPO Accountant Blenda Dale to review the changes necessary for Amendment number five.

Ms. Dale advised the Board that the following two changes were needed and would be placed into Amendment #5:

On amendment #4, two fund amounts were incorrectly stated. The STBG fund amount allocated to FY 2025 was stated as \$104,356. The correct amount was \$104,359. The 5305d CPG funds allocated to FY 2025 were stated as \$121,767. The correct figure was \$114,186. The corrected figures would be included in Amendment #5.

To align with ADOT's figures, the 5305d CPG funds were increased and allocated in FY 2025 instead of FY 2024, as previously presented, to reflect the FTA corrected award amount from \$114,186 to \$119,475. Detailed financial tables were provided as additional information.

MOTION: Supervisor Pancrazi motioned to approve the proposed administrative changes to Amendment #5. Councilmember Morales seconded, and the motion was unanimously approved with one abstention by Mr. Patane.

6. FY2026-2050 Long-Range Transportation Plan (LRTP) Update
Ms. Figueroa said that Kittleson & Associates, the consulting firm completing the LRTP, had presented round one of the Public Participation Plan to YMPO staff. Kittleson released the interactive public outreach on June 12, 2024, in collaboration with the City of Yuma, as they are developing the City's Multimodal Integrated Transportation Plan.

A press release was sent to television outlets, newspapers, and social media. Flyers were distributed through public transit routes, public libraries, and emails to various stakeholder organizations, the YMPO Board, and TAC members for further distribution. The flyer was printed in English and Spanish for greater inclusion.

She said the project website for public input was www.GreaterYumaMoves.com, where the public can take a brief survey about transportation priorities and identify transportation issues on an interactive web map. The website was shown to the Executive Board, and she explained how to use it.

Councilmember Morales said the online survey was easy to use. He did provide input regarding the Avenue 8 1/2 E and I-8 corridor interchange and the need for entry and exits to I-8 improvements at the specific location. Supervisor Pancrazi mentioned the need for 1st Street widening.

Ms. Figueroa explained that the interactive map would allow site visitors to leave and view comments. The online survey and the interactive map will be available for public comment until July 30, 2024. She mentioned that further focus group meetings would take place in July. Kittleson & Associates plans to have two public meetings where community stakeholders would be invited to provide feedback.

7. FY 2022-26 Transportation Improvement Program (TIP) Amendment #15 Update
YMPO Associate Planner/ IT Manager Jeff Heinrichs said the FY 2022-26 YMPO TIP was approved on July 29, 2021, and has been amended fourteen times, the last amendment being made on April 25, 2024. Amendment number fifteen would include five projects for the City of Yuma and transit funding for the 5310 and 5311 programs.

He summarized that the City of Yuma projects included the Comprehensive Safety Action Plan federal funding amount of \$480,000 for FY2024 and state funding through the AZ SMART fund of \$90,000 to match the grant. The Hotel del Sol project's name was changed to Multi-Modal Transportation Center. Finally, the City of Yuma requested the addition of two federally funded Off-System Bridge (OSB) scoping projects in FY 2025: the 3rd Street Bridge at the East Main Canal and the B Canal Bridge over Avenue 4E projects both received federal funding for scoping.

In addition to these projects, the amendment included transit funding for the 5310 and 5311 FFY 2024/2025 programs. A total of six new projects for the 5310 program were funded. These included projects for Achieve Human Services, Inc. Northern Arizona University (NAU), Helping Ourselves Pursue Enrichment, Inc. (HOPE), Saguaro Foundation, and the YMPO. He provided a table listing these projects, program year, and dollar amounts.

Three existing 5311 projects were replaced by three of the four new 5311 projects. A table listing these projects, program year, and dollar amounts was presented.

Lastly, one 5311 YCIPTA project's funding figures was corrected to reflect actual federal and local match funding. He provided a table outlining this information.

He concluded by saying that the Technical Advisory Committee recommended approval of the TIP Amendment.

MOTION: Supervisor Pancrazi motioned to approve the FY2022-26 TIP Amendment #15 as presented. Councilmember Morales seconded, and the motion was unanimously approved with one abstention by Mr. Patane.

As RTAC Liaison Kevin Adams was having technical issues, the presentation of agenda item number eight was moved to later in the meeting.

9. Complete Streets Concept Study RFP

Ms. Figueroa said the YMPO released the request for proposal (RFP) to develop a Complete Streets Concept Study for road improvements and to design cross-sections for roadways in the YMPO region on June 10, 2024. The RFP was emailed to a list of consultants, published in the local newspaper, and posted on the YMPO website. The deadline for submission was no later than 3:00 PM local time on July 8, 2024, so the consultants would have almost a month to prepare and submit their proposals.

She provided a proposed schedule for the project, listing all the activities needed to start the study. She said TAC members would review and score the submitted proposals the second week of July, with consultant interviews, as needed, the following week. The July TAC meeting was rescheduled to July 18, 2024, where the committee would decide which consultant's proposal to recommend to the Executive Board. The Executive Board would then have the option to approve the selected firm at the July 2024 meeting. She anticipated a notice to proceed of the study by August 1, 2024.

10. FY 2024 Audit Schedule

Ms. Dale said that the FY 2023 Audit was completed and presented to the Board by the Audit company, Walker and Armstrong, during the January 2024 Board meeting; YMPO Staff was now preparing for the FY 2024 Audit.

She provided the proposed schedule, explaining that the process had already started. YMPO plans to use its current accounting firm: The Pun Group, for the FY2024 audit. She explained that the first test of controls has already been submitted to the audit firm for review.

Supervisor Pancrazi stated she had been on the Executive Board's Audit Committee last year and felt the firm did an excellent job.

Ms. Figueroa explained that the audit contract with Walker and Armstrong was a four-year contract, which would end with the FY2024 audit. At that time, the YMPO would conduct an RFP process.

It was at this time that RTAC Liaison Kevin Adams was able to rejoin the meeting and present agenda item number eight.

8. RTAC Legislative Update

As RTAC Liaison Kevin Adams was having technical issues, agenda item number eight's presentation was moved to later in the meeting.

RTAC Liaison Kevin Adam said the Legislature adjourned the session on Saturday, June 15, 2024. He explained that the four to five years the government had been working with a different set of revenue levels than the current year as it would end with a deficit of more than \$600M. Next year's baseline levels and expenditure would also result in a year-end deficit of more than \$600M. So, there was about 1.3B in adjustments needed to obtain a balanced budget.

Regarding the transportation issues, there was a mixed outcome. The legislature avoided transferring HURF funds, which are generally dedicated to support transportation, to the general fund to help balance the budget; however, there were transportation funds lost in what are called "claw backs." This was around \$290M in funds that were previously earmarked for transportation projects which have not moved forward. Those funds were moved into the general fund with the hopes that at a later date, when the transportation projects were ready to move forward, the funds could be restored at that time. Two large projects were SR347, connecting the city of Maricopa with I10, and improvements on I10 in the West Valley heading towards Hwy 85, which leads towards Gila Bend. He said there were no projects directly affecting Yuma County.

There was about \$20M that was appropriated to ongoing projects, however, for the Yuma area, the biggest area of concern was \$70M from two previous years' appropriations that was taken from ADOT for statewide pavement rehabilitation. ADOT is doing everything possible to improve road conditions. However, this clawback will be a hindrance to them. Looking at \$1.3B that was needed to balance the budget, \$290M came from the transportation budget. Of that amount, there's a pledge to restore \$166M of that in future years, although it will be up to future legislatures to decide whether or not to follow through with that pledge.

In other transportation legislation, ADOT received legislation to continue. The sunset clause for ADOT originally had a termination date of June 30, 2024. The continuation came down to the last minutes of the legislative session. The ADOT sunset clause was given another eight years, with some restrictions and prohibitions on the enforcement of regulations of federal transportation funding.

Lastly, reforms were enacted to the AZSMART (AZ State Match Advantage for Rural Transportation) fund, a program administered by ADOT to provide funding

assistance to rural local governments to pursue and utilize federal competitive grant funds. The reforms standardized the eligibility between the SMART fund and federal grants to include tribes, Councils of Governments, and Metropolitan Planning Organizations. It was also changed to allow ADOT to periodically go into the fund and rebalance any remaining funds amongst the five eligibility categories that were established based on population. Some eligibility categories were over or under-funded. The periodic rebalancing will allow more funds for those with a higher demand. This will ensure there won't be unused balances, especially if the state is in a deficit situation. This will take effect on September 14, 2024, and the first rebalancing is scheduled for January 2025.

11. YMPO Director's Evaluation

Ms. Figueroa stated that the YMPO annual employee evaluations were approaching. She explained that the Executive Director's evaluation is not included in the YMPO By-laws; however, it includes a review by the YMPO Executive Board subcommittee. This subcommittee includes the Chairwoman and two other members representing two different entities. The subcommittee would then present its combined evaluation to the full Board in executive session, who would discuss whether a raise is appropriate and the amount.

The Performance Evaluation Subcommittee was chosen during the February 2024 Executive Board meeting. The subcommittee includes Chairwoman Vice-Mayor Cecilia McCollough, Vice-Chair Councilmember Maria Cecilia Cruz, and Supervisor Lynne Pancrazi. This subcommittee will schedule and complete an evaluation before the next Executive Board meeting.

Staff evaluations were being completed. Most staff's anniversary dates fall close to July, but there were a couple of exceptions. She anticipates raises to be retroactive and effective as of July 1, 2024.

12. Summary of Current Events/Board Member Reports/Executive Director's Report & Comments by Other Participants

- A. Staff Reports - Future Meetings
- B. TAC Minutes
- C. Conference Updates (AZTA, AZRTS, and Roads and Streets)
- D. MPO/COG Director/Planner Meetings
- E. Rural Transportation Advocacy Council activities
- F. Projects - Economic Development and Transportation
- G. Status Report on AZ Smart Fund

Ms. Lopez reported that hotel registrations were made for those YMPO staff and Executive Board members who have said they will attend the Rural Transportation

Summit in Prescott, AZ this October. She asked the Executive Board members to advise her if they did not receive the hotel confirmations that were emailed to them at the time of booking.

She explained there would be a dinner following the Summit on Thursday evening. It was determined that all hotel reservations would be extended to include Thursday night. She confirmed all Board members attending the Summit.

Ms. Figueroa added that local and state legislators would be invited to attend the Summit, allowing Executive Board members to connect and advocate for their region. This year is the Summit's twenty-fifth anniversary. A recognition award will be given to individuals who had been instrumental in transportation efforts. Gary Knight will be posthumously awarded this honor.

Supervisor Pancrazi suggested that US 95 be named after Gary Knight, and Ms. Figueroa assured that efforts were underway to achieve that goal. Vice Mayor McCollough expressed the value of attending the Summit and urged attendance.

Councilmember Morales suggested changing the August meeting date from August 29th to the 22nd to allow Board members to attend the League of Cities Conference. Ms. Figueroa confirmed that last year's Executive Board meeting was moved forward one week, and the same will be done this year to August 22, 2024.

Ms. Figueroa said the ADOT Five Year Facilities Construction Program was approved by the State Transportation Board during its June meeting and asked ADOT SW District Administration Paul Patane to provide additional information as he recently had the former role of ADOT Multimodal Planning Director.

Mr. Patane said that annually ADOT does a five-year capital improvement program process. The program consists of three parts: Greater Arizona, Maricopa and Pima Association of Governments, and the aeronautical portion, which focuses on all the airports within the state. The whole process usually takes fifteen months to complete.

The total for the year's program was \$8.2B for capital improvements divided amongst the three parts by population. This year, the Greater Arizona area received \$4.55B. These funds are then divided into three project categories: modernization and safety, expansion improvements, and preservation of roads and bridges. In FY 2025 \$140M will be dedicated to modernization, \$183M to expansion, and \$540M towards preservation projects. He mentioned a few of the projects that would be focused upon in the next fiscal year. A future presentation to the Board will expand on the projects within the Yuma region.

13. Possible Future Agenda Items

- A. Complete Streets Study
- B. Possible Regional Project Priority List for 2025 Legislation
- C. TA Program
- D. YMPO Logo, YMPO Vision and Values statements
- E. YMPO Accounting Manual, Employee Manual, and Procurement Updates
- F. Executive Director's Evaluation

Ms. Figueroa said as presented.

14. Progress Reports

Members are encouraged to suggest topics for discussion at a future Board meeting:

- a. May 31 – Achieve Human Services Exit Conference (JR)
- b. Jun 3 – Staff Meeting (CF, BD, LL, JR, FV)
- c. Jun 3 – Training w/Accountant In-Kind Calc (LL, BD)
- d. Jun 4 – Q2 2024 ADOT ABE Joint Task Force Meeting (BD)
- e. Jun 4 – US95 – DCIP Grant Proposal Meeting #5 (JR, CF, FV)
- f. Jun 4 – Yuma MPO LRTP Update (JH, CF, FV)
- g. Jun 5 – YMPO Complete Streets Concept Feedback w/ADOT (CF)
- h. Jun 6 – AZ Mobility Managers Coordination Meeting Virtual (JR)
- i. Jun 6 – AZ State Transportation Board Meeting/Study Session (CF)
- j. Jun 9 - 13 – CTAA EXPO 2024 (JR)
- k. Jun 11 – ADOT COG/MPO Title IV Training (FV, LL)
- l. Jun 12 – MPO/COG Directors Meeting (CF)
- m. Jun 12 – Yuma Transportation Master Plan Committee Meeting (JH, FV)
- n. Jun 13 – TAC Meeting (CF, BD, LL, JR, JH, FV)
- o. Jun 13 – YRBC Board Meeting (JH, CF)
- p. Jun 13 – Training w/Accountant LPA-DBE Maintenance (LL, BD)
- q. Jun 14 – AZ Planner Meeting (JR, FV)
- r. Jun 17 – RTAC Advisory Committee Meeting (CF, FV)
- s. Jun 17 – FHWA/FTA Title VI Training COG/CPO (JR)
- t. Jun 18 – Yuma PM10 SIP Update Meeting (CF, FV)
- u. Jun 18 – ADOT/YMPO Monthly Coordination Meeting (JF, CF, FV)
- v. Jun 18 – 5310 Program Status Call to RISE (JR)
- w. Jun 19 – 5310 Saguaro Quarterly Report Meeting (JR)
- x. Jun 20 – WACOG Question Sharing Session (JH, JR, FV)
- y. Jun 20 – GSA Shareholder Outreach Study – San Luis (CF)
- z. Jun 21 – AZ State Transportation Board Meeting (CF)
- aa. Jun 24 – RTAC Board Meeting Virtual (CF, FV)
- bb. Jun 24 – 5310 RISE Services Update w/Eliana Parra (JR)
- cc. Jun 24 – Training w/Accountant Monthly Reimbursements (LL, BD)

- dd. Jun 25 – Peak transit Yuma Fixed Route Demo (JR)
- ee. Jun 27 – CAV Meeting (JH, CF)
- ff. Jun 27 – Yuma TMP Bi-Weekly Check-In (JH, FV)
- gg. Jun 27 - YMPO Executive Board Meeting (BD, CF, LL, JH, FV)

Ms. Figueroa said as stated.

15. Adjournment

Having no further business to discuss, Chairwoman McCollough adjourned the meeting at 4:48 p.m.

Notice: In accordance with the Americans with Disabilities Act (ADA) and section 504 of the Rehabilitation Act of 1973, YMPO does not discriminate on the basis of disability, in the admission of, or access to, or treatment or employment in, its programs, activities, or services. If you have any questions regarding YMPO programs, activities, or services, please contact Crystal Figueroa at 928-783-8911.

Anticipated Future 2024 Meeting Locations.

All future meetings will continue to be held at the YMPO office at 230 West Morrison Street, Yuma, Arizona 85364. Members may participate in person, OR they may participate electronically by computer and/or telephone (or both), using the GoToMeeting portal. The next two meetings will occur on Thursday, July 25, 2024. Instead of the customary meeting on the last Thursday of the month, per Board member request, it has been moved up one week from August 29 to August 22, 2024, to accommodate member attendance at the League of Cities and Towns Conference.

Preparation and Approval of Minutes: Minutes prepared by:

Blenda Dale, Accountant II/
Executive Assistant

Minutes reviewed to form by:

Minutes approved in regular session on
July 25, 2024

Crystal Figueroa, Executive Director,
Yuma Metropolitan Planning Organization

Vice-Mayor Cecilia McCollough,
Chairwoman, YMPO Executive Board

Yuma Metropolitan Planning Organization Revenue & Expense Budget Performance

June 2024

	Jun 24	Jul '23 - Jun 24	YTD Budget	% of Budget
Ordinary Income/Expense				
Income				
4000 · ADOT Grant				
4006 - CRP	0.00	0.00	0.00	0.0%
4001 · PL	32,460.04	382,580.88	646,403.83	59.19%
4002 · SPR	24,487.40	191,566.41	348,865.00	54.91%
4004 · STBG	13,084.78	13,084.78	44,154.00	29.63%
4005 · 5305d (CPG)	11,727.08	86,536.23	167,771.00	51.58%
Total 4000 · ADOT Grant	81,759.30	673,768.30	1,207,193.83	55.81%
4007 · PL ISATO	11,640.22	19,684.00	19,684.00	100.0%
4010 · FTA Grant				
4020 · 5303/5305	0.00	0.00	0.00	0.0%
Total 4010 · FTA Grant	0.00	0.00	0.00	0.0%
4050 · ADEQ Grant	0.00	0.00	10,000.00	0.0%
4055 · 5310 Funds				
4053 · CARES Act MM	0.00	0.00	0.00	0.0%
4056 · RTAP	0.00	3,762.26	3,762.26	100.0%
4055 · 5310 Funds - Other	0.00	52,231.27	87,628.00	59.61%
Total 4055 · 5310 Funds	0.00	55,993.53	91,390.26	61.27%
4200 · YMPO UPWP Dues	0.00	87,441.85	87,442.00	100.0%
4400 · Interest Income	2,685.70	26,020.10	13,000.00	200.16%
4600 · Charges for Services				
4904 · Traffic Count Revenue	1,809.30	21,668.59	14,104.87	153.63%
Total 4600 · Charges for Services	1,809.30	21,668.59	14,104.87	153.63%
Total Income	97,894.52	884,576.37	1,442,814.96	61.31%
Gross Profit	97,894.52	884,576.37	1,442,814.96	61.31%
Expense				
5110 · Payroll Expenses				
5111 · Fringe Benefits	2,909.84	33,028.12	33,519.78	98.53%
5112 · Part Time Staff-Salaries				
5133 · Part Time Staff-Salaries- Local	1,869.82	13,821.04	10,510.54	131.5%
5112 · Part Time Staff-Salaries - Other	4,013.36	55,474.79	74,954.30	74.01%
Total 5112 · Part Time Staff-Salaries	5,883.18	69,295.83	85,464.84	81.08%
5113 · Full Time Staff-Salaries	36,517.92	367,073.93	380,014.70	96.6%
5115 · Health Insurance-ER Portion	6,255.50	65,599.50	76,994.00	85.2%
5116 · ASRS	4,486.56	45,618.62	47,896.12	95.25%
5117 · Workman's Comp Insurance	0.00	1,367.00	1,366.88	100.01%
5118 · FUTA Payroll Expense	33.80	570.26	588.00	96.98%
5120 · Life Insurance	0.00	1,742.00	1,928.16	90.35%
Total 5110 · Payroll Expenses	56,086.80	584,295.26	627,772.48	93.07%
5123 · Consulting Services				
5134 · Contractual-Local	6,500.00	19,350.69	75,192.00	25.74%
5123 · Consulting Services - Other	75,594.55	131,239.05	471,627.00	27.83%
Total 5123 · Consulting Services	82,094.55	150,589.74	546,819.00	27.54%
5124 · Staff Training/Education				
5137 · Staff Training/Edu Reimb-Local	0.00	0.00	5,000.00	0.0%
5124 · Staff Training/Education - Other	0.00	2,408.96	6,000.00	40.15%
Total 5124 · Staff Training/Education	0.00	2,408.96	11,000.00	21.9%
5125 · Audit Services	0.00	23,000.00	23,500.00	97.87%
5126 · Payroll Processing Fees	882.25	5,208.37	4,500.00	115.74%
5128 · Accounting Services	0.00	22,975.50	25,000.00	91.9%
5129 · Public Participation	0.00	266.60	750.00	35.55%
5130 · Reimbursement of Expenses	0.00	-2,760.54	7,000.00	-39.44%
5131 · Data Process, Software, Hardware	0.00	15,194.59	15,194.59	100.0%
5132 · Furniture and Equipment	305.14	305.14	8,805.41	3.47%
5139 · RTAP Expense	218.21	3,980.47	3,980.47	100.0%
5140 · Legal	0.00	5,175.00	7,000.00	73.93%
5150 · IT Support	0.00	0.00	600.00	0.0%
5151 · Building Ins, property tax	0.00	4,550.93	7,400.00	61.5%
5152 · Equipment Maintenance	162.38	1,101.62	1,400.00	78.69%
5153 · Office Supplies	398.12	2,353.10	2,500.00	94.12%
5154 · Postage	0.00	70.35	300.00	23.45%
5155 · Printing	0.00	1,087.90	2,000.00	54.4%

Yuma Metropolitan Planning Organization

Revenue & Expense Budget Performance

June 2024

	Jun 24	Jul '23 - Jun 24	YTD Budget	% of Budget
5157 · Publications, Subscriptions	63.36	504.26	500.00	100.85%
5158 · Registration Fees	0.00	9,295.00	10,000.00	92.95%
5159 · Special Meetings	0.00	0.00	2,192.00	0.0%
5160 · Telecommunications	693.71	11,717.29	11,500.00	101.89%
5161 · Vehicle Purchase	0.00	32,630.56	35,000.00	93.23%
5162 · Vehicle Insurance	0.00	2,863.09	4,500.00	63.62%
5163 · Vehicle Maint., Repairs, Parts	113.22	335.49	2,000.00	16.78%
5164 · YMPO Memberships & Dues	0.00	3,972.68	4,000.00	99.32%
5165 · Finance Charges and Interest	0.00	78.00	200.00	39.0%
5166 · Website Maintenance	0.00	650.00	9,641.00	6.74%
5167 · Miscellaneous Consumables	11.99	2,167.16	3,500.00	61.92%
5168 · Employee Recruitment	0.00	80.00	500.00	16.0%
5169 · Miscellaneous-Expense	65.25	2,971.06	7,000.00	42.44%
5171 · Alarm System	0.00	523.35	750.00	69.78%
5173 · Electric Bill	890.65	7,646.30	7,500.00	101.95%
5174 · Grounds Maintenance	250.00	14,610.00	16,500.00	88.55%
5175 · Janitorial	1,620.00	9,540.00	9,360.00	101.92%
5179 · Office Building Repairs				
5181 · Pest Control	0.00	708.08	708.00	100.01%
5179 · Office Building Repairs - Other	3,693.00	7,735.93	20,000.00	38.68%
Total 5179 · Office Building Repairs	3,693.00	8,444.01	20,708.00	40.78%
5182 · Sewer & Water	105.94	2,143.77	3,500.00	61.25%
5190 · Travel - Local & Outside County	255.13	9,618.04	11,000.00	87.44%
5191 · T530- Traffic Count Fuel	196.39	2,779.24	2,700.00	102.94%
5630 · T530 Traffic Count Equipment				
5631 · T530-Local COY Materials	60.68	1,472.23	2,350.74	62.63%
5630 · T530 Traffic Count Equipment - Other	38.91	5,146.10	5,200.00	98.96%
Total 5630 · T530 Traffic Count Equipment	99.59	6,618.33	7,550.74	87.65%
Total Expense	148,205.68	948,990.62	1,465,623.69	64.75%
Net Ordinary Income	-50,311.16	-64,414.25	-22,808.73	282.41%
Other Income/Expense				
Other Income				
4900 · In-Kind Match Revenue	9,488.18	99,937.24	158,894.00	62.9%
Total Other Income	9,488.18	99,937.24	158,894.00	62.9%
Other Expense				
9200 · In-Kind Match Expenses	9,488.18	99,937.24	158,894.00	62.9%
Total Other Expense	9,488.18	99,937.24	158,894.00	62.9%
Net Other Income	0.00	0.00	0.00	0.0%
Net Income	-50,311.16	-64,414.25	-22,808.73	282.41%

10000 - Wells Fargo - YMPO General Account	\$117,005.46
10009 - Wells Fargo - YMPO Payroll Account	\$31,124.46
10100 - Yuma County Treasurer - YMPO Account	\$884,717.32
	<u>\$1,032,847.24</u>

YMPO INFORMATION SUMMARY for Agenda Item 5

Complete Streets Concept Study Proposals

DATE: July 25, 2024

SUBJECT: Complete Streets Concept Study Proposals

SUMMARY:

On June 10th, 2024, YMPO released the request for proposal (RFP) to develop a Complete Streets Concept Study for road improvements and to design cross-sections for roadways in the YMPO region.

The RFP was emailed to a list of consultants, published in the local newspaper, and posted on the YMPO official website. Questions from one company were received and answers were provided and posted on the YMPO Website.

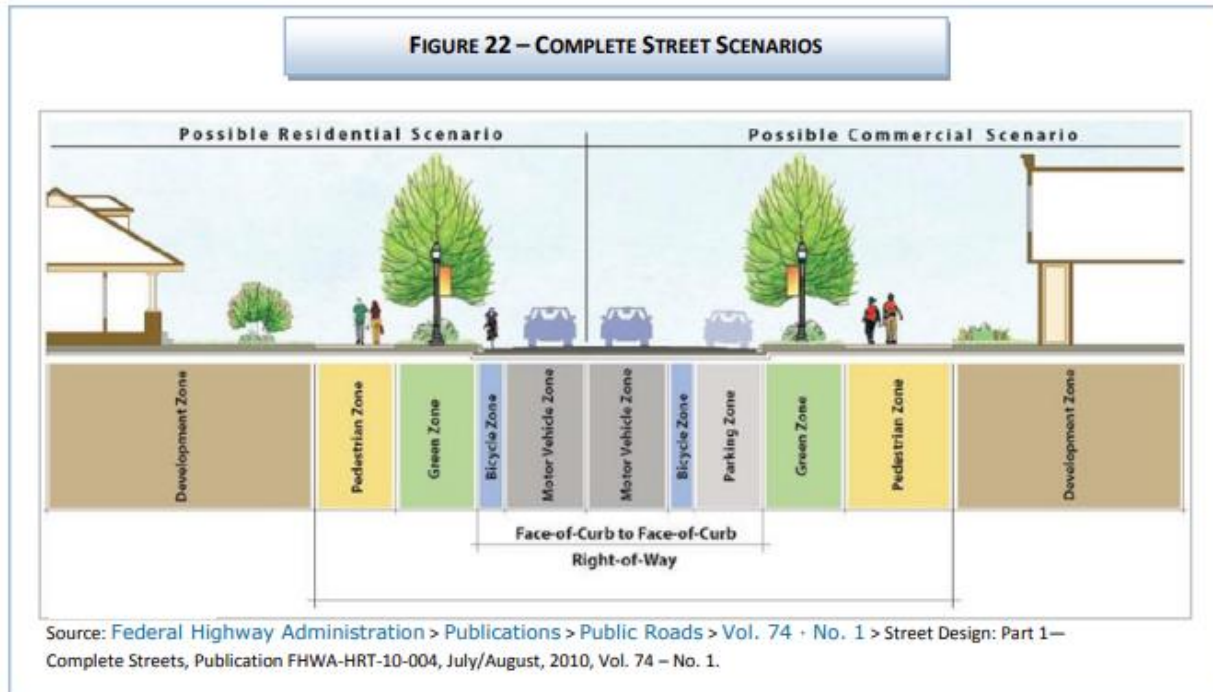
The deadline for submission was July 8, 2024. Two proposals were submitted to YMPO, one from Wilson & Company and the second from Kimley-Horn. TAC members have received all the submittals for their review, and they were asked to evaluate and rank the proposals by July 15, 2024.

During the June 13 meeting, TAC members motioned to move the regular TAC meeting from July 11th to July 18th. TAC members reviewed/evaluated proposals and are expected to recommend a preferred consultant to the Executive Board based on the proposal with the highest score.

Timeline for the Complete Street Concept Study:

DATE	ACTIVITY
6/10/2024	Release date of RFP- START DATE
7/08/2024	RFP submittals are due no later than 3 P.M. MST
7/15/2024	Submittal of Proposal Scoring to YMPO staff
7/18/2024	Rescheduled TAC meeting, recommend preferred firm to Executive Board
7/25/2024	YMPO Executive Board approves the preferred firm
7/25/2024	Letter to the firm regarding the selection
8/07/2025	The estimated Complete Streets Concept Study final report is due (Executive Board Approval)

The YMPO Executive Board will have the opportunity to ask questions and consider the TAC's recommendation. The study is expected to commence on August 1st and end in August 2025 with the final document.



PUBLIC INPUT:

There has been no public input on this subject.

ACTION NEEDED:

This item is on the agenda for information, discussion, and possible action to approve the TAC recommendations regarding the preferred consultant for the Complete Streets Concept Study by the Executive Board.

CONTACT PERSON: Crystal Figueroa, Executive Director

SUMMARY for Agenda Item 6

FY 2022-26 YMPO Transportation Improvement Program – Amendment #16

DATE: July 25, 2024

SUBJECT: FY 2022-26 YMPO Transportation Improvement Program (TIP) – Amendment #16.

SUMMARY:

The FY 2022-26 YMPO TIP was initially approved on July 29, 2021, and has since been amended fifteen times, most recently on June 27, 2024, through the Executive Board.

Amendment #16 will change one City of Yuma project name and include two additional transit projects.

The City of Yuma Off-System Bridge (OSB) scoping project in FY 2025 is changing the project name to “B” Canal Bridge Structure No. 08517.

FY 2025

TIP No.	FY	Agency	Project Name/Location	Project Description	Func/Class	Fund Source	Federal \$	HURF	Local \$	Total \$
2025										
YU-25-02S	2025	Yuma	B Canal Bridge on Avenue 4E	B Canal Bridge on Avenue 4E-Scoping	N/A	OSB 5.7%	\$150,409	\$0	\$9,092	\$159,500
YU-25-02S	2025	Yuma	B Canal Bridge Structure No. 08517	B Canal Bridge Structure No. 08517-Scoping	N/A	OSB 5.7%	\$150,409	\$0	\$9,092	\$159,500

In addition, the amendment will include transit funding for the 5310 FFY 2024/2025 program. Two new projects were funded as part of the appeal process.

FY 2024/2025

5310 program new projects.

ID #	SPONSOR	PRIORITY	PROJECT	TYPE WORK	FED AID	APPORTIONMENT	FED	LOCAL	TOTAL
FEDERAL FISCAL YEAR 2025 (10/01/2024 - 9/30/2025)									
YMPO-25-23	RISE	1	Yuma and Foothills Fleet Preventative Maintenance	Capital	5310	FFY24/25	\$4,750	\$1,188	\$5,938
YMPO-25-24	Saguaro	1	Cutaway With Lift-14 Passenger Replacement 3673	Vehicle Capital	5310	FFY24/25	\$134,862	\$33,716	\$168,578

PUBLIC INPUT:

There has been no public input on this subject.

ACTION NEEDED:

This item is on the agenda for information, discussion, and possible action to approve the FY 2022-26 YMPO TIP Amendment #16 by the Executive Board.

CONTACT PERSON: Fernando Villegas, Senior Transportation Planner

TIP No.	FY	Agency	Project Name/Location	Project Description	Func/Class	Fund Source	Federal \$	HURF	Local \$	Total \$
2022										
DOT 22-00	2022	ADOT	I-8: MP 0.1 to MP 33	Rehab Bridge Decks		NHPP	\$4,245,300	\$0	\$254,700	\$4,500,000
DOT 22-02	2022	ADOT	US-95: MP 33.7 to MP 44.3	Rehab Pavement		NHPP	\$2,351,418	\$0	\$142,132	\$2,493,550
SL 22-01C	2022	San Luis	Co. 24th Ext: Ave F to Ave H	Construct New Road		STBG	\$1,345,760	\$0	\$0	\$1,345,760
SL 22-01C	2022	San Luis	Co. 24th Ext: Ave F to Ave H	Construct New Road		HURFX	-\$1,345,760	\$1,211,184	\$684,052	\$549,476
YMPO-22-1	2022	YMPO	LTAP	Technical Assistance Program		Local	\$0	\$0	\$5,000	\$5,000
YC 20-01C	2022	Yuma Co.	Ave B: 24th St to 32nd St	Construct Mill and Overlay		HURFX	\$0	\$900,000	\$334,592	\$1,234,592
YC BR-03	2022	Yuma Co.	Ave 28E @ Co. 9th Street (Salinity Canal Bridge)	Replace Bridge Structure #7639		OSB	\$717,100	\$0	\$143,900	\$861,000
	2022	Totals					\$7,313,818	\$2,111,184	\$1,564,376	\$10,989,378
2023										
DOT 23-02	2023	ADOT	I-8: MP 71 to 82	Pavement Rehabilitation	FFC-1	NHPP	\$19,811,400	\$0	\$1,188,600	\$21,000,000
DOT 24-01D	2023	ADOT	US 95, Welltton-Mohawk Canal to Imperial Dam Rd.	Widen Road - Design	FFC-3R	FED GRANT	\$4,250,000	\$0	\$0	\$4,250,000
DOT 24-02D	2023	ADOT	US 95, Imperial Dam Road to Aberdeen Rd.	Widen Road - Design	FFC-3R	FED GRANT	\$4,250,000	\$0	\$0	\$4,250,000
YU 23-07D	2023	Yuma	Five Citywide Locations	Five Pedestrian Hybrid Beacons-Design	N/A	HSIP - 100%	\$273,000	\$0	\$121,460	\$394,460
YU 23-09	2023	Yuma	5 Citywide Locations	Upgrade Striping to 6 inches wide		HSIP	\$136,500	\$0	\$0	\$136,500
MPO 23-1	2023	Yuma	LTAP	Technical Assistance Program		STBG	\$5,000	\$0	\$0	\$5,000
YC 23-02D	2023	Yuma Co.	Co. 19th and Ave G	Design CL Rumble Strips		HSIP	\$189,000	\$0	\$0	\$189,000
YC 23-05D	2023	Yuma Co.	13 Countywide Roadway Segments	Design Striping Upgrade		HSIP	\$136,500	\$0	\$0	\$136,500
YC 23-04D	2023	Yuma Co.	Co. 14th at Ave 4E	Traffic Signal - N/S Turn lane		HSIP	\$207,931	\$0	\$12,569	\$220,500
YC 23-04R	2023	Yuma Co.	Co. 14th at Ave 4E	Right of Way - Traffic Signal - N/S Turn lane		HSIP	\$0	\$0	\$78,750	\$78,750
YC 23-03D	2023	Yuma Co.	Co. 11th at Ave G	Curve Flattening		HSIP	\$443,682	\$0	\$26,819	\$470,500
YC 23-03R	2023	Yuma Co.	Co. 11th at Ave G	Right of Way - Curve Flattening		HSIP	\$99,015	\$0	\$5,985	\$105,000
YU-23-10D	2023	Yuma	40th Street: 7 1/2 E to 6 3/4 E	Design Roadway		Local	\$0	\$0	\$100,000	\$100,000
YU-23-11D	2023	Yuma	"A" Canal: 7E and 40th Street	Design Roadway		LOCAL	\$0	\$0	\$91,000	\$91,000
	2023	Totals					\$29,802,028	\$0	\$1,625,183	\$31,427,210
2024										
SL24-01D1	2024	San Luis	Cesar Chavez Blvd. US95 to Ave. E (5 miles)	Widen Roadway (2 to 4 lanes) Design by ADOT	FFC-3U	AZ Smart	\$0	\$0	\$2,787,435	\$2,787,435
SL 24-02D	2024	San Luis	US 95 Co. 20 1/2 St. to Co. 22nd St	Raised Median Design	FFC-3R	HSIP-5.7%	\$449,528	\$0	\$27,172	\$476,700
SO 24-01D	2024	Somerton	Co. 15th St Avenue D	Crest Curve Correction-Design	FFC-5U	HSIP-5.7%	\$428,122	\$0	\$25,878	\$454,000
MPO 24-01	2024	YMPO	LTAP	Technical Assistance Program		STBG	\$5,000	\$0	\$0	\$5,000
YC 24-11D	2024	Yuma Co.	Ave 3E Bridge over 'A' Canal	Bridge Replacement - Design (1 of 2)	FFC-5U	Local	\$0	\$0	\$100,000	\$100,000
YC 24-11C	2024	Yuma Co.	Avenue 3E Bridge over "A" Canal (0.2 mile)	Bridge Replacement-Construction	FFC-5U	HURFX	\$0	\$1,015,863	\$200,000	\$1,215,863
YC 24-01D	2024	Yuma Co.	Ave B: Co. 18th St to SR-195	Widen Shoulder & Install Rumble Strips - Design	FFC-5U	HSIP-5.7%	\$438,825	\$0	\$26,525	\$465,350
YC 24-02D	2024	Yuma Co.	Ave G: Co. 11th St to Co. 16th St	Shoulder Widening and Rumble Strips - Design	FFC-5U	HSIP-5.7%	\$438,825	\$0	\$26,525	\$465,350
YC 22-09D1	2024	Yuma Co.	Ave E/D Extension: Co. 23rd to Co. 16th St	New Roadway - Design (AZ Smart funds)	FFC-3U	AZ Smart	\$0	\$0	\$610,000	\$610,000
YC 22-09D2	2024	Yuma Co.	Ave E/D Extension: Co. 23rd to Co. 16th St	New Roadway - Design (Local funds)	FFC-3U	Local	\$0	\$0	\$50,000	\$50,000
YC 24-04D	2024	Yuma Co.	Co. 14th St at Ave G	Traffic Signal and Left-Turn Lanes - Design	FFC-5U	HSIP-100%	\$306,450	\$0	\$0	\$306,450
YC 24-05D	2024	Yuma Co.	US-95 at Ave C	Traffic Signal - Design	FFC-3U	HSIP-100%	\$283,750	\$0	\$0	\$283,750
YU 23-07R	2024	Yuma	Five Citywide Locations	Five Pedestrian Hybrid Beacons-Construction	N/A	HSIP	\$0	\$0	\$100,000	\$100,000
YU-23-11C	2024	Yuma	"A" Canal: 7E at 40th Street (3/4 mile)	Bridge Construction	FFC-6U	HURFX	\$0	\$900,000	\$2,364,972	\$3,264,972
YU 23-08C	2024	Yuma	Three Locations Citywide	Install Flashing Yellow Arrow Signals	N/A	HSIP-100%	\$330,750	\$0	\$0	\$330,750
YC 24-06D	2024	Yuma Co.	Shared Pathway at West Main Canal- Avenue B to C	Shared Pathway at West Main Canal- Avenue B to C-Design	N/A	CRP-5.7%	\$170,000	\$0	\$10,275	\$180,275
YC 24-06D	2024	Yuma Co.	Shared Pathway at West Main Canal- Avenue B to C	Shared Pathway at West Main Canal- Avenue B to C-ADOT Design Review Fee	N/A	CRP-5.7%	\$30,000	\$0	\$1,813	\$31,813
YU 24-02D	2024	Yuma	Bus Pull-Outs (Avenue A at 16th St.)	Two far-side bus pull-outs on Avenue A at 16th St-Design	FFC-3U	CRP	\$0	\$0	\$100,000	\$100,000
YU 24-02D	2024	Yuma	Bus Pull-Outs (Avenue A at 16th St.)	Two far-side bus pull-outs on Avenue A at 16th St-ADOT Design Review Fee	FFC-3U	CRP	\$0	\$0	\$30,000	\$30,000
YU 24-03D	2024	Yuma	Shared-Use Pathway East Wetland Park to Pacific Avenue	Shared-Use Pathway East Wetland Park to Pacific Avenue-Design	N/A	CRP	\$0	\$0	\$120,000	\$120,000
YU 24-03D	2024	Yuma	Shared-Use Pathway East Wetland Park to Pacific Avenue	Shared-Use Pathway East Wetland Park to Pacific Avenue ADOT Design Review Fee	N/A	CRP	\$0	\$0	\$30,000	\$30,000
DOT-23-03C	2024	ADOT	US 95: MP 44.3 to 54	Pavement Rehabilitation	FFC-3R	NHPP	\$13,153,223	\$0	\$795,052	\$13,948,275

TIP No.	FY	Agency	Project Name/Location	Project Description	Func/Class	Fund Source	Federal \$	HURF	Local \$	Total \$
DOT 24-01D	2024	ADOT	US 95, Welltton-Mohawk Canal to Imperial Dam Rd.	Widen Road - Design	FFC-3R	AZ Smart	\$0	\$0	\$3,750,000	\$3,750,000
YU-24-07D	2024	Yuma	32nd Street Shared Use Pathway	32nd Street Shared Use Pathway from Ave. 3E to 7 1/2E	N/A	TA	\$314,879	\$0	\$19,033	\$333,912
YU-24-08D	2024	Yuma	1st Street Shared-Use Pathways	1st Street Shared-Use Pathways from 4th Ave. to Ave. B	N/A	TA	\$418,271	\$0	\$25,283	\$443,554
YU-24-09D	2024	CES #13	Crane Elementary School #13 Transportation Safety	Gary A. Knox Elementary School (PHB or Traffic Light)	N/A	TA	\$144,281	\$0	\$8,721	\$153,002
YU-24-10D1	2024	Yuma	40th Street: Avenue 6E to Fortuna Road	New Roadway-Design	FFC-5U	Local	\$0	\$0	\$500,000	\$500,000
YU-24-12	2024	Yuma	City of Yuma Comprehensive Safety Action Plan	Comprehensive Safety Action Plan	N/A	SS4A	\$480,000	\$0	\$30,000	\$510,000
YU-24-13	2024	Yuma	City of Yuma Comprehensive Safety Action Plan	Comprehensive Safety Action Plan	N/A	AZ SMART	\$0	\$0	\$90,000	\$90,000
	2024	Totals					\$16,911,904	\$1,915,863	\$11,828,684	\$31,136,451
				2025						
WE 25-02D	2025	Wellton	Williams St: Oakland Ave to Los Angeles Ave	Design Roadway Reconstruction	FFC-6R	Local	\$0	\$0	\$84,916	\$84,916
MPO 25-01	2025	YMPO	LTAP	Technical Assistance Program		STBG	\$5,000	\$0	\$0	\$5,000
SL 23-06C1	2025	San Luis	10th Avenue at Los Alamos	Curve Realignment-Construction	FFC-6U	HSIP-100%	\$2,625	\$0	\$0	\$2,625
SL 23-06C2	2025	San Luis	10th Avenue at Los Alamos	Curve Realignment-Construction	FFC-6U	HSIP - 5.7%	\$1,310,638	\$0	\$79,222	\$1,389,860
SL24-01C	2025	San Luis	Cesar Chavez Blvd. US95 to Ave. E (5 miles)	Widen Roadway (2 to 4 lanes)-Construction	FFC-3U	AZ Leg	\$33,000,000	\$0	\$0	\$33,000,000
YC 22-09R	2025	Yuma Co.	Ave E/D Extension: Co. 23rd to Co. 16th St	New Roadway - Acquire ROW	FFC-3U	Local	\$0	\$0	\$800,000	\$800,000
YC 23-02C	2025	Yuma Co.	Co. 19th and Ave G	Centerline Rumble Strips-Construct	FFC-4U	HSIP-100%	\$267,750	\$0	\$0	\$267,750
YC 23-04C1	2025	Yuma Co.	Co. 14th at Ave 4E	Traffic Signal and Turn Lanes-Construct (1 to 2)	FFC-5U	HSIP-5.7%	\$965,396	\$0	\$58,354	\$1,023,750
YC 23-04C2	2025	Yuma Co.	Co. 14th at Ave 4E	Traffic Signal and Turn Lanes-Construct (2 to 2)	FFC-5U	HSIP-100%	\$393,750	\$0	\$0	\$393,750
YC 23-05C	2025	Yuma Co.	Thirteen Roadway Segments	Upgrade Pavement Markings-Construction	N/A	HSIP	\$1,700,448	\$0	\$0	\$1,700,448
YC 24-05C	2025	Yuma Co.	US-95 at Avenue C	Traffic Signal Construction	FFC-3U	HSIP-100%	\$716,756	\$0	\$0	\$716,756
YU 23-07C	2025	Yuma	Five Citywide Locations	Five Pedestrian Hybrid Beacons-Construction	N/A	HSIP-100%	\$1,742,344	\$0	\$0	\$1,742,344
YU 23-09C	2025	Yuma	Five Citywide Streets	Upgrade Pavement Markings-Construction	N/A	HSIP-100%	\$568,890	\$0	\$0	\$568,890
YU-23-10C	2025	Yuma	40th Street: 6 3/4 E to 7 1/2 E (3/4 mile)	New Roadway-Construction	FFC-5U	HURFX	\$0	\$900,000	\$28,788	\$928,788
YU 24-01C	2025	Yuma	Three City of Yuma Locations	Pedestrian Hybrid Beacons - Construction	N/A	HSIP-100%	\$1,166,513	\$0	\$0	\$1,166,513
YU 24-01R	2025	Yuma	Three City of Yuma Locations	Pedestrian Hybrid Beacons-Acquire ROW	N/A	HSIP	\$0	\$0	\$100,000	\$100,000
YU 24-02C	2025	Yuma	Bus Pull-Outs (Avenue A at 16th St.)	Two far-side bus pull-outs on Avenue A at 16th St	FFC-3U	CRP-5.7%	\$190,486	\$0	\$11,514	\$202,000
YU 24-03C	2025	Yuma	Shared-Use Pathway East Wetland Park	Pathway East Wetland Park to Pacific Avenue	N/A	CRP-5.7%	\$284,156	\$0	\$17,176	\$301,332
YU-24-10D2	2025	Yuma	40th Street: Avenue 6E to Fortuna Road	New Roadway-Design	FFC-5U	Local	\$0	\$0	\$3,500,000	\$3,500,000
YU-22-11	2025	Yuma	Yuma Multi-Modal Transportation Center	Multi-Modal Transportation Center-Construction	N/A	RAISE GRANT	\$10,614,225	\$0	\$3,538,075	\$14,152,300
YU-25-03C	2025	Yuma	Yuma Multi-Modal Transportation Center	Multi-Modal Transportation Center-Construction	N/A	AZ SMART	\$0	\$0	\$3,537,057	\$3,537,057
YU-25-01S	2025	Yuma	3rd Street Bridge @ East Main Canal	3rd Street Bridge-Scoping	N/A	OSB 5.7%	\$143,808	\$0	\$8,693	\$152,500
YU-25-02S	2025	Yuma	B Canal Bridge on Avenue 4E	B Canal Bridge on Avenue 4E-Scoping	N/A	OSB 5.7%	\$150,409	\$0	\$9,092	\$159,500
YU-25-02S	2025	Yuma	B Canal Bridge Structure No. 08517	B Canal Bridge Structure No. 08517-Scoping	N/A	OSB 5.7%	\$150,409	\$0	\$9,092	\$159,500
DOT 24-02C	2025	ADOT	US 95, Imperial Dam Road to Aberdeen Rd.	Widen Road - Construction	FFC-3R	AZ LEG Approp.	\$0	\$0	\$32,050,000	\$32,050,000
	2025	Totals					\$53,373,602	\$900,000	\$43,831,977	\$94,605,579
				2026						
WE 25-02C	2026	Wellton	Williams St: Oakland Ave to Los Angeles Ave (1/2 mile)	Roadway Improvement-Construction	FFC-6R	HURFX	\$0	\$505,052	\$42,948	\$548,000
MPO 26-01	2026	YMPO	LTAP	Technical Assistance Program		STBG	\$5,000	\$0	\$0	\$5,000
SL 24-02C	2026	San Luis	US 95 Co. 20 1/2 St. to Co. 22nd St	Raised Median -Construction	FFC-3R	HSIP-5.7%	\$1,683,019	\$0	\$101,731	\$1,784,750
SO 24-01C	2026	Somerton	Co. 15th St Avenue D	Crest Curve Correction-Construction	FFC-5U	HSIP-5.7%	\$1,587,045	\$0	\$95,930	\$1,682,975
YC 22-09C1	2026	Yuma Co.	Ave E/D Extension: Co. 23rd to Co. 16th St	New Roadway - Construct Utilities	FFC-3U	Local	\$0	\$0	\$700,000	\$700,000
YC 24-01C1	2026	Yuma Co.	Ave B: Co. 18th St to SR-195	Widen Shoulder & Install Rumble Strips - Construct (1 of 2)	FFC-5U	HSIP-100%	\$580,471	\$0	\$0	\$580,471
YC 24-01C2	2026	Yuma Co.	Ave B: Co. 18th St to SR-195	Widen Shoulder & Install Rumble Strips - Construct (2 of 2)	FFC-5U	HSIP-5.7%	\$3,229,311	\$0	\$195,197	\$3,424,508
YC 24-02C1	2026	Yuma Co.	Ave G: Co. 11th St to Co. 16th St	Widen Shoulder and Install Rumble Strips - Construct	FFC-5U	HSIP-100%	\$147,500	\$0	\$0	\$147,500
YC 24-02C2	2026	Yuma Co.	Ave G: Co. 11th St to Co. 16th St	Widen Shoulder and Install Rumble Strips - Construct	FFC-5U	HSIP-5.7%	\$3,791,902	\$0	\$229,203	\$4,021,105

TIP No.	FY	Agency	Project Name/Location	Project Description	Func/Class	Fund Source	Federal \$	HURF	Local \$	Total \$
YC 24-03C	2026	Yuma Co.	Co. 14th St at Ave C	Traffic Signal - Construction	FFC-5U	HSIP-100%	\$733,889	\$0	\$0	\$733,889
YC 24-04C1	2026	Yuma Co.	Co. 14th St at Ave G	Traffic Signal and Left-Turn Lanes - Construction (1 of 2)	FFC-5U	HSIP-100%	\$663,927	\$0	\$0	\$663,927
YC 24-04C2	2026	Yuma Co.	Co. 14th St at Ave G	Traffic Signal and Left-Turn Lanes - Construction (2 of 2)	FFC-5U	HSIP-5.7%	\$471,245	\$0	\$28,485	\$499,730
YC 24-06C	2026	Yuma Co.	Pathway-Avenue B to Avenue C /West Main Canal	Shared Pathway at West Main Canal- Avenue B to C	N/A	CRP-5.7%	\$536,752	\$0	\$32,444	\$569,196
	2026	Totals					\$13,430,061	\$505,052	\$1,425,938	\$15,361,051

ID #	SPONSOR	PRIORITY	PROJECT	TYPE WORK	FED AID	APPORTIONMENT	FED	LOCAL	TOTAL
			FEDERAL FISCAL YEAR 2022 (10/01/2021 - 9/30/2022)						
YMPO-22-01	YCIPTA	1	YCIPTA Maintenance Facility Lease	Capital	5307	CARES	\$22,644	\$5,661	\$28,305
YMPO-22-02	YCIPTA	1	YCIPTA Transit Operations	Operations	5307	CARES/ARP	\$1,643,810	\$0	\$1,643,810
YMPO-22-03	YCIPTA	1	YCIPTA Preventative Maintenance	Capital	5307	CARES	\$801,971	\$0	\$801,971
YMPO-22-04	YCIPTA	1	YCIPTA Employee Training	Capital	5307	CARES	\$4,870	\$0	\$4,870
YMPO-22-05	YCIPTA	1	YCIPTA ADA Operations	Capital	5307	CARES	\$110,456	\$0	\$110,456
YMPO-22-06	ADOT	1	YCIPTA Rural Administration	Administration	5311	FFY 2021/22	\$300,000	\$75,000	\$375,000
YMPO-22-07	ADOT	1	YCIPTA Rural Operations	Intercity	5311/ 5311(f)	FFY 2021/22	\$456,940	\$330,888	\$787,828
YMPO-22-08	ADOT	1	YCIPTA Rural Operations	Intercity	5311/ 5311(f)	ARP	\$127,956	\$0	\$127,956
YMPO-22-09	ADOT	1	YCIPTA Rural Operations	Operations	5311/ 5311(f)	CARES	\$824,311	\$0	\$824,311
YMPO-22-10	ADOT	1	YCIPTA Rural Operations	Operations	5311/ 5311(f)	FY2021/22	\$936,000	\$677,793	\$1,613,793
YMPO-22-11	ADOT	1	YCIPTA Rural Maintenance and Capital	Capital	5311	FFY 2021/22	\$286,661	\$71,665	\$358,326
YMPO-22-13	YCIPTA	1	YCIPTA Vehicle/Capital	Capital	STBG	FFY 18/19/20	\$462,977	\$27,985	\$490,962
YMPO-22-14	YCIPTA	2	YCIPTA Multimodal Transportation Center	Capital	5307	FFY 2015/16	\$1,841,344	\$460,336	\$2,301,680
YMPO-22-15	YCIPTA	1	YCIPTA Vehicle Purchase	Capital	5307	CARES	\$4,000,000	\$0	\$4,000,000
YMPO-22-18	ADOT	1	YCIPTA Rural Administration	Administration	5311	FFY 2021/22	\$300,000	\$75,000	\$375,000
YMPO-22-19	ADOT	1	YCIPTA Rural Operations	Intercity	5311/ 5311(f)	FFY 2021/22	\$456,940	\$330,888	\$787,828
YMPO-22-20	ADOT	1	YCIPTA Rural Operations	Operations	5311/ 5311(f)	FY2021/22	\$774,000	\$700,138	\$1,474,138
YMPO-22-21	ADOT	1	YCIPTA Rural Maintenance and Capital	Capital	5311	FFY 2021/22	\$238,661	\$89,665	\$328,326
YMPO-22-22	ADOT	1	YCIPTA Rural Operations	Operating	5311	FFY21	\$81,000	\$58,655	\$139,655
YMPO-22-23	ADOT	1	YCIPTA Rural Maintenance and Capital	Preventative Maintenance	5311	FFY 21	\$24,000	\$6,000	\$30,000
YMPO-22-24	ADOT	1	YCIPTA Vehicle Purchase	Capital	5311	FFY 21	\$131,100	\$14,600	\$146,000
YMPO-22-26	ADOT		NAU Board of Regents -Door through door Year 1	Operating	5310	FFY 2021	\$11,632	\$11,632	\$23,264
YMPO-22-27	ADOT		NAU Board of Regents Operating American Rescue Plan	Operating	5310/ARPA	FFY 2021	\$6,368	\$0	\$6,368
YMPO-22-28	ADOT		Helping Orselves Pursue Enrichment Operating American Rescue Plan	Operating	5310/ARPA	FFY 2021	\$5,307	\$0	\$5,307
YMPO-22-29	ADOT		Helping Orselves Pursue Enrichment YMPO Operating 2021-2022	Operating	5310	FFY 2021/2022	\$9,693	\$9,693	\$19,386
YMPO-22-30	ADOT		Helping Orselves Pursue Enrichment YMPO Prevent Maint 2021-2022	Capital	5310	FFY 2021/2022	\$5,360	\$1,340	\$6,700
YMPO-22-31	ADOT		NAZCARE, Inc.- Maxivan No Lift 12 Pass VIN 4943	Vehicle Capital	5310	FFY 2021	\$32,634	\$8,974	\$41,608
YMPO-22-32	ADOT		Saguaro Foundation Program-Beyond ADA Paratransit Operating Year 1	Operating	5310	FFY 2021	\$71,084	\$71,084	\$142,168
YMPO-22-33	ADOT		Saguaro Foundation Programs - Other mobility Management year 1	Other MM	5310	FFY 2021	\$20,000	\$5,000	\$25,000
YMPO-22-34	ADOT		Saguaro Foundation Programs - Operating American Rescue Plan	Operating	5310/ARPA	FFY 2021	\$38,916	\$0	\$38,916
YMPO-22-35	ADOT		Yuma Metropolitan Planning Organization-Mobility Manager Year 2	Regular MM	5310	FFY 2021	\$50,000	\$12,500	\$62,500
YMPO-22-36	YCIPTA		YCIPTA Mobility Management - Travel Training	Mobility Management	5310	FFY 2021/22	\$20,000	\$5,000	\$25,000
						FY Total	\$14,096,636	\$3,049,497	\$17,146,433
ID #	SPONSOR	PRIORITY	PROJECT	TYPE WORK	FED AID	APPORTIONMENT	FED	LOCAL	TOTAL
			FEDERAL FISCAL YEAR 2023 (10/01/2022 - 9/30/2023)						
YMPO-23-02	YCIPTA	1	YCIPTA Maintenance Facility Lease	Capital	5307	FFY 2020/2021	\$26,346	\$6,587	\$32,933
YMPO-23-03	YCIPTA	1	YCIPTA Transit Operations	Operations	5307	FFY 2020/2021	\$880,613	\$880,613	\$1,761,226
YMPO-23-04	YCIPTA	1	YCIPTA Preventative Maintenance	Capital	5307	FFY 2020/2021	\$333,374	\$83,344	\$416,718
YMPO-23-05	YCIPTA	1	YCIPTA Employee Training	Capital	5307	FFY 2018/2019	\$3,896	\$974	\$4,870
YMPO-23-06	YCIPTA	1	YCIPTA ADA Operations	Capital	5307	FFY 2018/2019	\$80,149	\$20,037	\$100,186
YMPO-23-07	YCIPTA	1	YCIPTA 3rd Party Contractual	Capital	5307	FFY 2020/2021	\$143,960	\$35,990	\$179,950
YMPO-23-08	ADOT	1	YCIPTA Rural Administration	Administration	5311	FFY 2021/22	\$384,000	\$96,000	\$480,000
YMPO-23-09	ADOT	1	YCIPTA Rural Operations	Intercity	5311/ 5311(f)	FFY 2021/22	\$458,702	\$332,163	\$790,865
YMPO-23-10	ADOT	1	YCIPTA Rural Operations	Operations	5311/ 5311(f)	FFY 2021/22	\$374,878	\$271,464	\$646,342
YMPO-23-11	ADOT	1	YCIPTA Rural Maintenance and Capital	Capital	5311	FFY 2021/22	\$120,000	\$30,000	\$150,000
YMPO-23-13	YCIPTA		STP	Capital	STP	FFY 2021	\$168,060	\$10,158	\$178,218
YMPO-23-14	ADOT		NAU Board of Regents -Door through door Year 2	CRSSA Operating	5310	FY 22	\$6,579	\$0	\$6,579

ID #	SPONSOR	PRIORITY	PROJECT	TYPE WORK	FED AID	APPORTIONMENT	FED	LOCAL	TOTAL
YMPO-23-15	ADOT		Arizona Board of Regents for and on behalf of NAU - Door - to Door	Operating	5310	FFY 2021	\$18,300	\$18,300	\$36,600
YMPO-23-16	ADOT		Helping Ourselves Pursue Enrichment Inc Prevent Maint FY 22/23	Capital	5310	FFY 2021	\$5,600	\$1,400	\$7,000
YMPO-23-17	ADOT		Helping Ourselves Pursue Enrichment Inc Prevent Maint FY 22/23	CRSSA Operate	5310	FFY 2021	\$8,151	\$0	\$8,151
YMPO-23-18	ADOT		Helping Ourselves Pursue Enrichment Inc Prevent Maint FY 22/23	Operating	5310	FFY 2021	\$22,673	\$0	\$22,673
YMPO-23-19	ADOT		Helping Ourselves Pursue Enrichment Inc Prevent Maint	Vehicle Capital	5310	FFY 2021	\$62,645	\$11,055	\$73,700
YMPO-23-20	ADOT		Helping Ourselves Pursue Enrichment Inc Prevent Maint	Vehicle Capital	5310	FFY 2021	\$31,535	\$5,565	\$37,100
YMPO-23-21	ADOT		NAZCARE Maxivan No Lift Replaement	Vehicle Capital	5310	FFY 2021	\$34,800	\$8,700	\$43,500
YMPO-23-22	ADOT		Saguaro Foundation Living Comm Prog - CRSSAA Beyond Paratransit	CRSSA Operating	5310	FFY 2021	\$47,596	\$0	\$47,596
YMPO-23-23	ADOT		Saguaro Foundation Living Comm Prog - Mobility Manager YR 2	MM	5310	FFY 2021	\$20,000	\$5,000	\$25,000
YMPO-23-24	ADOT		Saguaro Foundation Living Comm Prog -Beyond Paratransit Yr 2	Operating	5310	FFY 2021	\$132,404	\$132,404	\$264,808
YMPO-23-25	ADOT		Saguaro Foundation Living Comm Prog -Minivan w/ ramp yr 2	Vehicle Operating	5310	FFY 2021	\$62,645	\$11,055	\$73,700
YMPO-23-26	ADOT		Saguaro Foundation Living Comm Prog Minivan w/ ramp Yr 2	Vehicle Capital	5310	FFY 2021	\$62,645	\$11,055	\$73,700
YMPO-23-27	ADOT		Yuma Metropolitan Planning Organization-Mobility Manager Year 1	MM	5310	FFY 21	\$75,000	\$18,750	\$93,750
YMPO-23-28	ADOT		Achieve Human Services, Inc. Minivan no ramp	Vehicle Capital	5310	FFY22	\$71,666	\$17,916	\$89,582
YMPO-23-29	ADOT		Achieve Human Services, Inc. Minivan no ramp replacement	Vehicle Capital	5310	FFY22	\$71,666	\$17,916	\$89,582
YMPO-23-30	ADOT		Arizona Board of Regents for and on behalf of NAU - Senior Companion Door Through Door & More (YMPO - Year 1)	Operating	5310	FFY22	\$18,316	\$18,316	\$36,632
YMPO-23-31	ADOT		Crossroads Mission, Inc. Operating funds	Operating	5310	FFY22	\$11,250	\$11,250	\$22,500
YMPO-23-32	ADOT		Crossroads Mission, Inc. Operating funds Minivan No Ramp Expansion	Vehicle Capital	5310	FFY22	\$71,666	\$17,916	\$89,582
YMPO-23-33	ADOT		HOPE Inc. YMPO Preventive Maintenance 2023-2024	Capital	5310	FFY22	\$10,800	\$2,700	\$13,500
YMPO-23-34	ADOT		HOPE Inc. YMPO Operating 2023-2024	Operating	5310	FFY22	\$76,341	\$76,341	\$152,682
YMPO-23-35	ADOT		HOPE Inc. YMPO vehicles request 2023-2024	Vehicle Capital	5310	FFY22	\$71,666	\$17,916	\$89,582
YMPO-23-36	ADOT		Rise Services Inc. Yuma and Foothills Fleet Preventative Maintenance	Capital	5310	FFY22	\$50,000	\$12,500	\$62,500
YMPO-23-37	ADOT		Saguaro Foundation, Preventative Maintenance -1st year	Capital	5310	FFY22	\$57,579	\$14,395	\$71,974
YMPO-23-38	ADOT		Saguaro Foundation , Beyond ADA Paratransit operating fund - 1st year	Operating	5310	FFY22	\$100,000	\$100,000	\$200,000
YMPO-23-39	ADOT		Yuma Metropolitan Planning Organization, Regional Mobility Manager	MM	5310	FFY22	\$71,000	\$17,750	\$88,750
						FY TOTAL	\$4,246,501	\$2,315,530	\$6,562,031
ID #	SPONSOR	PRIORITY	PROJECT	TYPE WORK	FED AID	APPORTIONMENT	FED	LOCAL	TOTAL
	FEDERAL FISCAL YEAR 2024 (10/01/2023 - 9/30/2024)								
YMPO-24-02	YCIPTA	1	YCIPTA Maintenance Facility Lease	Capital	5307	FFY 2020/2021	\$26,346	\$6,587	\$32,933
YMPO-24-03	YCIPTA	1	YCIPTA Transit Operations	Operations	5307	FFY 2020/2021	\$880,613	\$880,613	\$1,761,226
YMPO-24-04	YCIPTA	1	YCIPTA Preventative Maintenance	Capital	5307	FFY 2020/2021	\$333,374	\$83,344	\$416,718
YMPO-24-05	YCIPTA	1	YCIPTA Employee Training	Capital	5307	FFY 2018/2019	\$3,896	\$974	\$4,870
YMPO-24-06	YCIPTA	1	YCIPTA ADA Operations	Capital	5307	FFY 2018/2019	\$80,149	\$20,037	\$100,186
YMPO-24-07	YCIPTA	1	YCIPTA 3rd Party Contractual	Capital	5307	FFY 2020/2021	\$143,960	\$35,990	\$179,950
YMPO-24-08	ADOT	1	YCIPTA Rural Administration	Administration	5311	FFY 2021/22	\$368,890	\$92,222	\$461,112
YMPO-24-09	ADOT	1	YCIPTA Rural Operations	Intercity	5311/ 5311(f)	FFY 2021/22	\$456,940	\$330,888	\$787,828
YMPO-24-10	ADOT	1	YCIPTA Rural Operations	Operations	5311/ 5311(f)	FFY 2021/22	\$374,878	\$271,464	\$646,342
YMPO-24-11	ADOT	1	YCIPTA Rural Maintenance and Capital	Capital	5311	FFY 2021/22	\$138,915	\$34,729	\$173,644
YMPO-24-12	YCIPTA		YCIPTA Various Capital Purchases	Capital	STBG-Flex	FFY2019/2021/22/23	\$575,270	\$34,772	\$610,042
YMPO-24-13	ADOT		Saguaro-14 Passenger cutaway bus - Year 1	Vehicle Capital	5310	FY 2023/24	\$105,775	\$26,444	\$132,219
						FY TOTAL	\$3,489,007	\$1,818,063	\$5,307,070
ID #	SPONSOR	PRIORITY	PROJECT	TYPE WORK	FED AID	APPORTIONMENT	FED	LOCAL	TOTAL
	FEDERAL FISCAL YEAR 2025 (10/01/2024 - 9/30/2025)								
YMPO-25-02	YCIPTA	1	YCIPTA Maintenance Facility Lease	Capital	5307	FFY 2020/2021	\$26,346	\$6,587	\$32,933
YMPO-25-03	YCIPTA	1	YCIPTA Transit Operations	Operations	5307	FFY 2020/2021	\$880,613	\$880,613	\$1,761,226
YMPO-25-04	YCIPTA	1	YCIPTA Preventative Maintenance	Capital	5307	FFY 2020/2021	\$333,374	\$83,344	\$416,718

ID #	SPONSOR	PRIORITY	PROJECT	TYPE WORK	FED AID	APPORTIONMENT	FED	LOCAL	TOTAL
YMPO-25-06	YCIPTA	1	YCIPTA ADA Operations	Capital	5307	FFY 2018/2019	\$80,149	\$20,037	\$100,186
YMPO-25-07	YCIPTA	1	YCIPTA 3rd Party Contractual	Capital	5307	FFY 2020/2021	\$143,960	\$35,990	\$179,950
YMPO-25-12	YCIPTA	1	YCIPTA Various Capital Purchases	Capital	STBG-Flex	FFY 2020/24	\$698,220	\$42,204	\$740,424
YMPO-25-13	YCIPTA	1	Preventative Maintenance	Capital	5311	FFY 24/25	\$116,000	\$29,000	\$145,000
YMPO-25-14	YCIPTA	1	Administration	Administration	5311	FFY 24/25	\$407,200	\$101,800	\$509,000
YMPO-25-15	YCIPTA	1	Intercity	Intercity	5311	FFY 24/25	\$435,000	\$315,000	\$750,000
YMPO-25-16	YCIPTA	1	Operating	Operating	5311	FFY 24/25	\$870,000	\$630,000	\$1,500,000
YMPO-25-17	ACHIEVE	1	Achieve Human Services, Inc. Capital Preventive Maintenance	Capital	5310	FFY24/25	\$40,000	\$10,000	\$50,000
YMPO-25-18	NAU	1	Arizona Board of Regents for and on behalf of NAU - Senior Companion Door Through Door & More (YMPO - Year 2)	Operating	5310	FFY24/25	\$6,105	\$6,105	\$12,210
YMPO-25-19	YMPO	1	Helping Ourselves Pursue Enrichment Inc. YMPO Prevent Maint FY 24/25	Capital	5310	FFY 24/25	\$3,000	\$750	\$3,750
YMPO-25-20	Saguaro	1	Saguaro Foundation , Beyond ADA Paratransit operating fund - 2nd year	Operating	5310	FFY24/25	\$100,000	\$100,000	\$200,000
YMPO-25-21	Saguaro	1	Saguaro Foundation, Preventative Maintenance -2nd year	Capital	5310	FFY24/25	\$60,000	\$15,000	\$75,000
YMPO-25-22	YMPO	1	Yuma Metropolitan Planning Organization, Regional Mobility Manager year 1	MM	5310	FFY24/25	\$90,000	\$22,500	\$112,500
YMPO-25-23	RISE	1	Yuma and Foothills Fleet Preventative Maintenance	Capital	5310	FFY24/25	\$4,750	\$1,188	\$5,938
YMPO-25-24	Saguaro	1	Cutaway With Lift-14 Passenger Replacement 3673	Vehicle Capital	5310	FFY24/25	\$134,862	\$33,716	\$168,578
			FEDERAL FISCAL YEAR 2026 (10/01/2025 - 9/30/2026)						
YMPO-26-02	YCIPTA	1	YCIPTA Maintenance Facility Lease	Capital	5307	FFY 2024/25	\$26,346	\$6,587	\$32,933
YMPO-26-03	YCIPTA	1	YCIPTA Transit Operations	Operations	5307	FFY 2024/25	\$880,613	\$880,613	\$1,761,226
YMPO-26-04	YCIPTA	1	YCIPTA Preventative Maintenance	Capital	5307	FFY 2024/25	\$333,374	\$83,344	\$416,718
YMPO-26-05	YCIPTA	1	YCIPTA Employee Training	Capital	5307	FFY 2024/25	\$3,896	\$974	\$4,870
YMPO-26-06	YCIPTA	1	YCIPTA ADA Operations	Capital	5307	FFY 2024/25	\$80,149	\$20,037	\$100,186
YMPO-26-07	YCIPTA	1	YCIPTA 3rd Party Contractual	Capital	5307	FFY 2024/25	\$143,960	\$35,990	\$179,950
YMPO-26-08	ADOT		YCIPTA Rural Administration	Administration	5311	FFY 2024/25	\$368,890	\$92,222	\$461,112
YMPO-26-09	ADOT		YCIPTA Rural Operations	Intercity	5311/ 5311(f)	FFY 2024/25	\$456,940	\$330,888	\$787,828
YMPO-26-10	ADOT		YCIPTA Rural Operations	Operations	5311/ 5311(f)	FFY 2024/25	\$374,878	\$271,464	\$646,342
YMPO-26-11	ADOT		YCIPTA Rural Maintenance and Capital	Capital	5311	FFY 2024/25	\$138,915	\$34,729	\$173,644
YMPO-26-13	YCIPTA		YCIPTA Various Capital Purchases	Capital	STBG-Flex	FFY 2024/25	\$168,060	\$10,158	\$178,218
						FY TOTAL	\$2,976,022	\$1,767,005	\$4,743,027

YMPO INFORMATION SUMMARY AGENDA ITEM 7

YMPO FY 2025 Title VI Non-Discrimination in Federally Assisted Programs, Accomplishments & Goals Report

DATE: July 18, 2024

SUBJECT: YMPO FY 2025 Title VI Update and Accomplishments and Goals Report

SUMMARY:

Federal regulations require YMPO to submit a Title VI Plan and Accomplishments and Goals Report annually. This report includes components such as the Public Participation Plan (PPP), Limited English Proficiency (LEP), and Environmental Justice (EJ).

The Title VI Plan is further made to protect all classes of people in that ***“No person in the United States shall, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance.”***

The YMPO’s Public Participation Plan, an element of the Title VI Package, ensures public involvement in all phases of MPO decision-making, with a particular focus on Environmental Justice and Limited English Proficiency (LEP) communities. This plan uses diverse methods to engage the public in developing transportation plans and programs, ensuring equitable participation and consideration for all community members.

The Accomplishments and Goals report for the Title VI program at YMPO highlights the achievements in promoting nondiscrimination and equal access to transportation services over the past year. It documents successful public outreach efforts, particularly among Environmental Justice and Limited English Proficiency (LEP) communities, and improvements in public participation processes. The report also outlines future goals, such as enhancing outreach strategies, increasing accessibility, and ensuring continuous compliance with Title VI requirements to foster an inclusive decision-making environment

Please take note of the following changes made to the current Title VI Plan:

- Languages Spoken at Home Chart
- Surface Transportation Block Grant apportionments for EJ
- ADOT review recommendations for finalizing the Title VI Plan

ACTION NEEDED:

The following item is on the agenda for discussion, information, and possible action to approve the 2025 YMPO Title VI Plan. This approval is contingent on no significant comments or objections received.

CONTACT PERSON:

Jesus “JR” Aguilar, Mobility Manager, 928-783-8911



YUMA METROPOLITAN PLANNING ORGANIZATION

FY2025 ANNUAL TITLE VI REPORT

2025 TITLE VI NON-DISCRIMINATION IN FEDERALLY ASSISTED PROGRAMS

YMPO Executive Director
Crystal Figueroa

This report was produced with financial assistance from the Arizona Department of Transportation (ADOT), the Federal Highway Administration (FHWA), and the Federal Transit Administration (FTA).

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Title VI Report

Introduction

This report covers Title VI Nondiscrimination in the Federally Assisted Programs Implementation and Review program of the Yuma Metropolitan Planning Organization (YMPO). The report includes a description of the YMPO planning area, a statistical breakdown of the communities in the planning area, the YMPO organizational chart and composition of advisory boards and committees, the public involvement process, a summary of project effects and benefits, a summary of lawsuits alleging discrimination, a listing of federal assistance programs, and assurances.

Title VI/ADA Nondiscrimination Policy Statement

The YMPO, as policy, ensures non-discrimination compliance on the grounds of race, color, national origin, age, sex, disability, limited English proficiency, or low-income status as provided by Title VI of the Civil Rights Act of 1964. The Civil Rights Restoration Act of 1987, Section 504 of the Rehabilitation Act of 1973, Americans with Disabilities Act of 1990 (ADA), Executive Order 12898 (Environmental Justice), Executive Order 13166 (Limited English Proficiency), 49 Code of Federal Regulations (CFR) Part 21, 23 CFR Part 200, and 49 CFR Part 303.

No person will be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any YMPO program or activity. Every effort will be made to ensure nondiscrimination in all of its programs and activities, whether those programs and activities are federally funded or not. YMPO's sub-recipients, grant recipients, and contractors must all comply with this policy.

The YMPO works closely with the Arizona Department of Transportation Civil Rights Office and consultants who work on program responsibilities. Therefore, each program area will be responsible for preventing discrimination and ensuring nondiscrimination compliance in all of YMPO's programs and activities.

The Chair signs assurances and delegates full authority to the Title VI Non-discrimination Program Coordinator to oversee and implement Title VI regulations.

Signed By:

Cecilia McCollough, Vice Mayor, Town of Wellton
YMPO Executive Board, Chair

Date

YMPO Assurances

General Assurance

The Yuma Metropolitan Planning Organization HEREBY AGREES THAT, as a condition to receiving any Federal financial assistance from the ADOT, it will comply with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, Title 42, United States Code (42 USC) 2000d to 2000d-4 (hereinafter referred to as the Act), and all requirements imposed by or pursuant to 49 CFR, the Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally-Assisted Programs of the Department of Transportation - Effectuation of Title VI of the Civil Rights Act of 1964 (hereinafter referred to as the Regulations) and other pertinent directives, that no person in the United States shall, on the grounds of race, color, national origin, gender, age, or disability be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity, and HEREBY GIVES ASSURANCE THAT it will promptly take any measures necessary to effectuate this agreement. This assurance is required by subsection 21.7(a)(1) of the Regulations.

Specific Assurances

More specifically, and without limiting the above general assurance, the YMPO hereby gives the following specific assurances with its Federal Aid Highway Program.

Certification

THIS ASSURANCE is given in consideration of and for the purpose of obtaining any and all Federal grants, loans, contracts, property, discounts or other Federal financial assistance extended after the date hereof to the YMPO by the Department of Transportation under the Federal Aid Highway Program and Federal Transit Program and is binding on it, other recipients, sub grantees, contractors, subcontractors, transferees, successors in the interest and other participants in the Federal Aid Highway Programs.

YMPO - Title VI Assurances

The YMPO (herein referred to as the "Recipient"), HEREBY AGREES THAT, as a condition to receiving any Federal financial assistance from the U.S. Department of Transportation (USDOT), through Federal Highway Administration (FHWA) and ADOT, is subject to and will comply with the following:

Statutory/Regulatory Authorities

Title VI of the Civil Rights Act of 1964 (42 USC §2000d et seq., 78 stat. 252), (prohibits discrimination on the basis of race, color, national origin)

49 CFR, Part 21 (entitled Non-discrimination in Federally Assisted Programs of The Department of Transportation - Effectuation of Title VI of the Civil Rights Act of 1964)

28 CFR Section 50.3 (U.S. Department of Justice Guidelines for Enforcement of Title VI of the Civil Rights Act of 1964)
23 C.F.R. Part 200 Subchapter C-Civil Rights (Title VI Program Implementation and related status)

The preceding statutory and regulatory cites hereinafter are referred to as the "Acts" and "Regulations," respectively.

General Assurances

In accordance with the Acts, the Regulations, and other pertinent directives, circulars, policy, memoranda and/or guidance, the Recipient hereby gives assurances that it will promptly take any measures necessary to ensure that:

"No person in the United States shall, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity," for which the Recipient receives Federal financial assistance from DOT, including the FHWA.

The Civil Rights Restoration Act of 1987 clarified the original intent of Congress, with respect to Title VI and other Non-discrimination requirements (The Age Discrimination Act of 1975, and Section 504 of the Rehabilitation Act of 1973), by restoring the broad, institutional-wide scope and coverage of these non-discrimination statutes and requirements to include all programs and activities of the Recipient, so long as any portion of the program is Federally assisted.

Specific Assurances

More specifically, and without limiting the above general Assurance, the Recipient agrees with and gives the following Assurances with respect to its Federal Aid Highway Program.

The Recipient agrees that each "activity," "facility," or "program," as defined in §§ 21.23 (b) and 21.23 (e) of 49 CFR § 21 will be (with regard to an "activity") facilitated, or will be (with regard to a "facility") operated, or will be (with regard to a "program") conducted in compliance with all requirements imposed by, or pursuant to the Acts and the Regulations.

The Recipient will insert the following notification in all solicitations for bids, Requests for Proposals for work, or material subject to the Acts and the Regulations made in connection with all Federal-Aid Highway Program and, in adapted form, in all proposals for negotiated agreements regardless of funding source:

"The YMPO, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252.42 USC. §§2000d to 2000d-4) and the Regulations, hereby notifies all bidders that it will affirmatively ensure that any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award."

The Recipient will insert the clauses of Appendix A and E of this Assurance in every contract or agreement subject to the Acts and the Regulations.

The Recipient will insert the clauses of Appendix B of this Assurance as a covenant running with the land in any deed from the United States effecting or recording a transfer of real property, structures, use, or improvements thereon or interest therein to a Recipient.

Where the Recipient receives Federal financial assistance to construct a facility or part of a facility, the Assurance will extend to the entire facility and facilities operated in connection therewith.

Where the Recipient receives Federal financial assistance in the form or for the acquisition of real property or an interest in real property, the Assurance will extend to rights to space on, over, or under such property.

That the Recipient will include the clauses set forth in Appendices C and D of this Assurance as a covenant running with the land in any future deeds, leases, licenses, permits, or similar instruments entered into by the Recipient with other parties:

for the subsequent transfer of real property acquired or improved under the applicable activity, project, or program; and

for the construction or use of, or access to, space on, over, or under real property acquired or improved under the applicable activity, project, or program.

That this Assurance obligates the Recipient for the period during which Federal financial assistance is extended to the program, except where the Federal financial assistance is to provide, or is in the form of, personal property, or real property, or interest therein, or structures or improvements thereon, in which case the Assurance obligates the Recipient, or any transference for the longer of the following periods:

The period during which the property is used for a purpose for which the Federal financial assistance is extended, for another purpose involving the provision of similar services or benefits, and the period during which the Recipient retains ownership or possession of the property.

The Recipient will provide for such methods of administration for the program as are found by the Secretary of Transportation or the official whom he/she delegates specific authority to give reasonable guarantee that it, other recipients, sub-recipients, sub-grantees, contractors, subcontractors, consultants, transferees, successors in interest, and other participants of Federal financial assistance under such program will comply with all requirements imposed or pursuant to the Acts, the Regulations, and this Assurance.

The Recipient agrees that the United States has a right to seek judicial enforcement with regard to any matter arising under the Acts, the Regulations, and this Assurance.

By signing this ASSURANCE, YMPO also agrees to comply (and require any sub-recipients, sub-grantees, contractors, successors, transferees, and/or assignees to comply) with all applicable provisions governing FHWA or ADOT access to records, accounts, documents, information, facilities, and staff. You also recognize that you must comply with any program or compliance reviews and/or complaint investigations conducted by the FHWA or ADOT. You must keep records and reports and submit the material for review upon request to FHWA, ADOT, or its designee in a timely, complete, and accurate way. Additionally, you must comply with all other reporting, data collection, and evaluation requirements as prescribed by law or detailed in program guidance.

YMPO gives this ASSURANCE in consideration of and for obtaining any Federal grants, loans, contracts, agreements, property, and/or discounts, or other federal aid and Federal financial assistance extended after the date hereof to the recipients by the USDOT under the FHWA and ADOT. This ASSURANCE is binding on Arizona, other recipients, sub-recipients, sub-grantees, contractors, subcontractors and their subcontractors, transferees, successors in interest, and any other participants in the Federal Aid Highway Program the person(s) signing below is authorized to sign this ASSURANCE on behalf of the Recipient.

Appendices A through E that are referred to as part of this assurance are listed on pages 7 through 11.

Signed by:

Crystal Figueroa, YMPO Executive Director

Date

Notes:

A Copy of the (July 25, 2024) YMPO Executive Board Agenda will be sent to the ADOT Civil Rights Office.

A Copy of the Official YMPO Executive Board approval will be provided as soon as the Executive Board approves the (July 25, 2024) minutes at the (August 22, 2024) meeting.

APPENDIX A

During the performance of this contract, the contractor, for itself, its assignees, and successors in interest (hereinafter referred to as the "Contractor") agrees as follows:

Compliance with Regulations: The Contractor (hereinafter includes consultants) will comply with the Acts and the Regulations relative to Non-discrimination in Federally assisted programs of the USDOT, FHWA or the ADOT, as they may be amended from time to time, which are herein incorporated by reference and made a part of this contract.

Non-discrimination: The Contractor, with regard to the work performance by it during the contract, will not discriminate on the grounds of race, color, or national origin in the selection and retention of subcontractors, including procurements of materials and leases of equipment. The Contractor will not participate directly or indirectly in the discrimination prohibited by the Acts and the Regulations, including employment practices when the contract covers any activity, project, or program set forth in Appendix B of 49 CFR Part 21.

Solicitations for Subcontracts, Including Procurements of Materials and Equipment: In all solicitations, either by competitive bidding or negotiation made by the Contractor for work to be performed under a subcontract, including procurements of materials or leases of equipment, each potential subcontractor or supplier will be notified by the Contractor of the Contractor's obligations under this contract and the Acts and Regulations relative to Non-discrimination on the grounds of race, color, or national origin.

Information and Reports: The Contractor will provide all information and reports required by the Acts, the Regulations, and directives issued pursuant thereto and will permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by the Recipient, the FHWA or ADOT to be pertinent to ascertain compliance with such Acts, Regulations, and instructions. Where any information required of a Contractor is in the exclusive possession of another who fails or refuses to furnish the information, the Contractor will so certify to the Recipient, the FHWA, or ADOT, as appropriate, and will set forth what efforts it has made to obtain the information.

Sanctions for Noncompliance: In the event of a Contractor's noncompliance with the Non-discrimination provisions of this contract, the Recipient will impose such contract sanctions as it or the FHWA or ADOT may determine to be appropriate, including, but not limited to:
withholding payments to the Contractor under the contract until the Contractor complies and/or
canceling, terminating, or suspending a contract, in whole or in part.

Incorporation of Provisions: The Contractor will include the provisions of paragraphs one through six in every subcontract, including procurements of materials and leases of equipment, unless exempt by the Acts, the Regulations, and directives issued pursuant thereto. The Contractor will take action with a request to any subcontract or procurement as the Recipient, the FHWA, or ADOT may direct as a means of enforcing such provisions, including sanctions for noncompliance. Provided that if the Contractor becomes involved in or is threatened with litigation by a subcontractor or supplier because of such direction, the Contractor may request the Recipient to enter into any litigation to protect the interests of the Recipient. In addition, the Contractor may request the United States to enter into litigation to protect the interests of the United States

APPENDIX B

CLAUSES FOR DEEDS TRANSFERRING UNITED STATES PROPERTY

The following clauses will be included in deeds effecting or recording the transfer of real property, structures, or improvements thereon or granting interest therein from the United States pursuant to the provisions of Assurance 4:

NOW, THEREFORE, the USDOT, as authorized by law and upon the condition that YMPO will accept title to the lands and maintain the project constructed thereon in accordance with Title 23 USC, the Regulations for the Administration of Federal Aid for Highways, and the policies and procedures prescribed by the ADOT, FHWA and the in accordance and in compliance with all requirements imposed by 49 CFR, USDOT, Subtitle A, Office of the Secretary, Part 21, Non-discrimination in Federally-assisted programs of the USDOT pertaining to and effectuating the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252;42 USC § 2000d to 2000d-4), does hereby remise, release, quitclaim and convey unto the YMPO all the right, title and interest of the USDOT in and to said lands described in Exhibit A attached hereto and made a part hereof.

(HABENDUM CLAUSE)

TO HAVE AND TO HOLD said lands and interests therein unto YMPO and its successors forever, subject, however, to the covenants, conditions, restrictions, and reservations herein contained as follows, which will remain in effect for the period during which the real property or structures are used for a purpose for which Federal financial assistance is extended or for another purpose involving the provision of similar services or benefits and will be binding on the YMPO, its successors, and assigns.

The YMPO, in consideration of the conveyance of said lands and interests in lands, does hereby covenant and agree as a covenant running with the land for itself, its successors, and assigns that:

1. No person will, on the grounds of race, color, or national origin, be excluded from participation in, or be denied the benefits of, or be otherwise subjected to discrimination with regard to any facility located wholly or in part on, over, or under such lands hereby conveyed [.] [and]*.
2. That the YMPO will use the lands and interests in lands and interests in lands so conveyed, in compliance with all requirements imposed by or pursuant to Title 49 CFR, USDOT, Subtitle A, Office of the Secretary, Part 21, Non-discrimination in Federally-assisted programs of the USDOT, Effectuation of Title VI of the Civil Rights Act of 1964, and as said Regulations and Acts may be amended, and
3. That in the event of a breach of any of the above-mentioned non-discrimination conditions, the USDOT will have a right to enter or re-enter said lands and facilities on said land, and that the above-described land and facilities will thereon revert to and vest in and become the absolute property of the USDOT and its assigns as such interest existed prior to this instruction].*

* Reverter clause and related language are to be used only when it is determined that such a clause is necessary in order to make clear the purpose of Title VI.

APPENDIX C

CLAUSES FOR TRANSFER OF REAL PROPERTY ACQUIRED OR IMPROVED UNDER THE ACTIVITY, FACILITY, OR PROGRAM

The following clauses will be included in deeds, licenses, leases, permits, or similar instruments entered into by the YMPO pursuant to the provisions of Assurance 7(a):

The (grantee, lessee, permittee, etc., as appropriate) for himself/herself, his/her heirs, personal representatives, successors in interest, and assigns, as a part of the consideration hereof, does hereby covenant and agree [in the case of deeds and leases add "as a covenant running with the land"] that:

In the event facilities are constructed, maintained, or otherwise operated on the property described in this (deed, license, lease, permit, etc.) for a purpose for which a USDOT activity, facility, or program is extended or for another purpose involving the provision of similar services or benefits, the (grantee, licensee, lessee, permittee, etc.) will maintain and operate such facilities and services in compliance with all requirements imposed by the Acts and Regulations (as may be amended) such that no person on the grounds of race, color, or national origin, will be excluded from participation in, denied the benefits of, or be otherwise subjected to discrimination in the use of said facilities,

With respect to licenses, leases, permits, etc., in the event of a breach of any of the above Non-discrimination covenants, YMPO will have the right to terminate the (lease, license, permit, etc.) and to enter, re-enter, and repossess said lands and facilities thereon, and hold the same as if the (lease, license, permit, etc.) had never been made or issued.*

With respect to licenses, leases, permits, etc., in the event of a breach of any of the above Non-discrimination covenants, YMPO will have the right to enter or re-enter the lands and facilities thereon. The above-described lands and facilities will thereupon revert to and vest in and become the absolute property of the YMPO and its assigns. *

*Reverter clause and related language are to be used only when it is determined that such a clause is necessary to make clear the purpose of Title VI.

APPENDIX D

CLAUSES FOR CONSTRUCTION/USE/ACCESS TO REAL PROPERTY ACQUIRED UNDER THE ACTIVITY, FACILITY OR PROGRAM

The following clauses will be included in deeds, licenses, permits, or similar instruments/agreements entered into by YMPO pursuant to the provisions of Assurance 7(b):

The (grantee, licensee, permittee, etc., as appropriate) for himself/herself, his/her heirs, personal representatives, successors in interest, and assigns, as a part of the consideration hereof, does hereby covenant and agree (in the case of deeds and leases add, "as a covenant running with the land") that:

No person on the grounds of race, color, or national origin will be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination in the use of said facilities

that in the construction of any improvements on, over, or under such land, and the furnishing of services thereon, no person on the ground of race, color, or national origin will be excluded from participation in, denied the benefits of, or otherwise be subjected to discrimination

that the (grantee, licensee, lessee, permittee, etc.) will use the premises in compliance with all other requirements imposed by or pursuant to the Acts and Regulations, as amended, set forth in this Assurance

With respect to (licenses, leases, permits, etc.), in the event of a breach of any of the above Non-discrimination covenants, YMPO will have the right to terminate the (license, permit, etc., as appropriate) and to enter or re-enter or re-enter and repossess said land and the facilities thereon, and hold the same as if said (license, permit, etc., as appropriate) had never been made or issued.*

With respect to deeds, in the event of a breach of any of the above Non-discrimination covenants, YMPO will thereupon revert to and vest in and become the absolute property of YMPO and its assigns. *

* Reverter clause and related language are to be used only when it is determined that such a clause is necessary to make clear the purpose of Title VI.

APPENDIX E

During the performance of this contract, the Contractor, for itself, its assignees, and successors in interest (hereinafter referred to as the "Contractor") agrees to comply with the following non-discrimination statutes and authorities, including but not limited to:

Pertinent Non-Discrimination Authorities:

Title VI of the Civil Rights Act of 1964 (42 USC § 2000d et seq., 78 stat. 252), (prohibits discrimination on the basis of race, color, and national origin) and 49 CFR Part 21.

The Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (42 USC § 4601), (prohibits unfair treatment of persons displaced or whose property has been acquired because of Federal or Federal-aid programs and projects)

The Federal-Aid Highway Act of 1973 (23 USC § 324 et seq.), (prohibits discrimination on the basis of sex)

Section 504 of the Rehabilitation Act of 1973 (29 USC § 794 et seq.), as amended, (prohibits discrimination on the basis of disability); and 49 CFR Part 27

The Age Discrimination Act of 1975, as amended (42 USC § 6101 et seq.), (prohibits discrimination on the basis of age)

Airport and Airway Improvement Act of 1982 (Title 49 USC § 471, Section 47123), as amended, (prohibits discrimination based on race, creed, color, national origin, or sex)

The Civil Rights Restoration Act of 1987 (PL 100-209), (Broadened the scope, coverage, and applicability of Title VI of the Civil Rights Act of 1964, The Age Discrimination Act of 1975, and Section 504 of the Rehabilitation Act of 1973, by expanding the definition of the terms "programs or activities" to include all of the programs or activities of the Federal-aid recipients, sub-recipients and contractors, whether such programs or activities are Federally funded or not)

Titles II and III of the Americans with Disabilities Act prohibit discrimination on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing entities (42 USC §§ 12131-12189) as implemented by Department of Transportation regulations at 49 C.F.R. parts 37 and 38

The Federal Aviation Administration's Non-discrimination statute (49 USC § 47123) (prohibits discrimination on the basis of race, color, national origin, and sex)

Executive Order 12898, Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations, ensures discrimination against minority populations by discouraging programs, policies, and activities with disproportionately high and adverse human health or environmental effects on minority and low-income populations

Executive Order 13166, Improving Access to Services for Persons with Limited English Proficiency, and resulting agency guidance, states that national origin discrimination includes discrimination because of limited English proficiency (LEP). To ensure compliance with Title VI, you must take reasonable steps to ensure that LEP persons have meaningful access to your programs (70 Fed. Reg. at 74087 to 74100)

Title IX of the Education Amendments of 1972, as amended, which prohibits you from discriminating because of sex in education programs or activities (20 USC 1687 et seq)

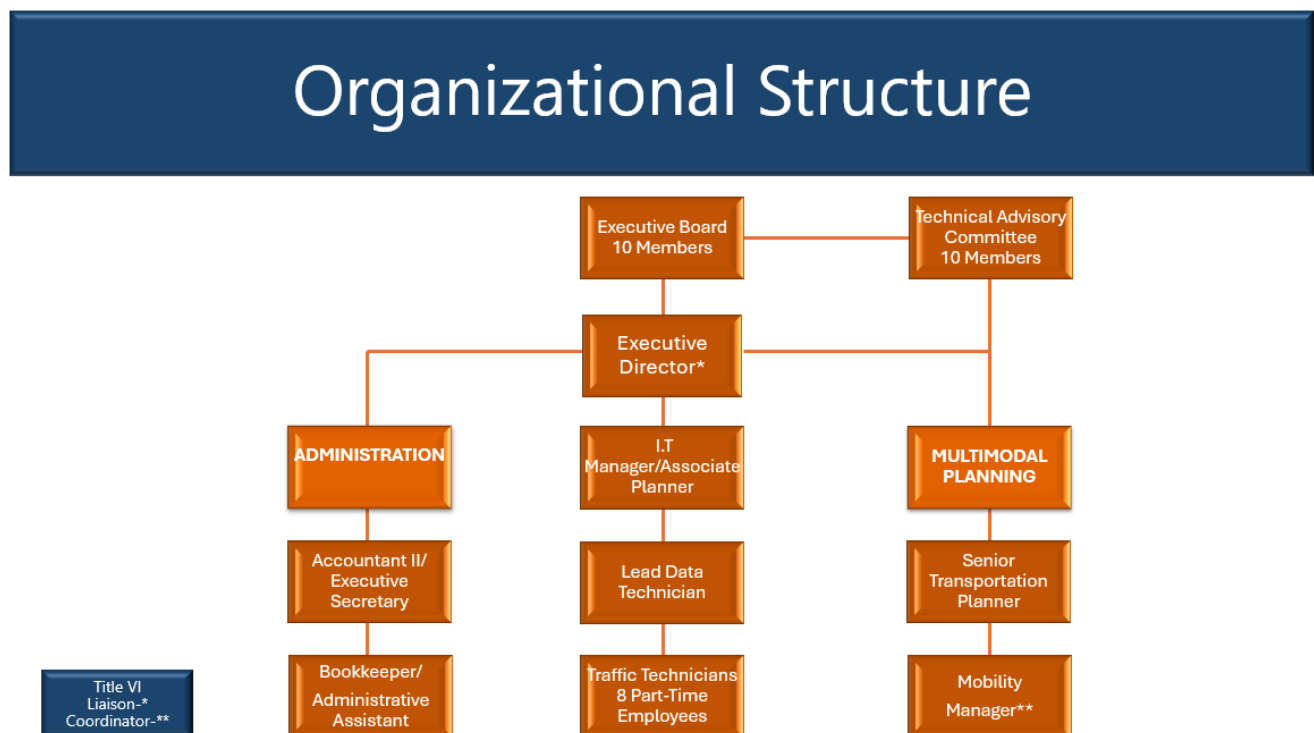
YMPO Organizational Staffing and Program Administration

General Organization and Staffing

The Yuma Metropolitan Planning Organization is responsible for transportation planning in the Yuma County, Arizona, area and in the Winterhaven, California, area, making the YMPO a bi-state Metropolitan Planning Organization.

Crystal Figueroa, Executive Director of the Yuma Metropolitan Planning Organization, is responsible for ensuring the implementation of the YMPO Title VI program and serves as the YMPO “Liaison.” JR Aguilar, Mobility Manager, is responsible for the day-to-day activities of the Title VI program and serves as the “Coordinator.” The Executive Board Madam Chair of the YMPO, on behalf of the Executive Board, is responsible for the overall management of the Title VI program and serves as the Title VI “Officer,” as depicted in Figure 1.

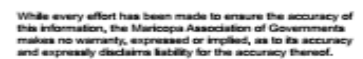
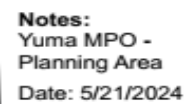
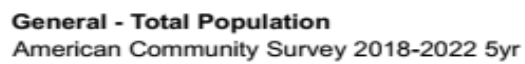
Figure 1: YMPO Organization Chart



MPO Planning Area

The planning area for the YMPO encompasses all of Yuma County and a portion of California (Figure 2). The boundary of the YMPO covers 5,522 square miles, which includes all of Yuma County. The small area of Winterhaven, California, covers less than 1% of the total MPO boundary area. This region is approximately 180 miles southwest of the City of Phoenix and 170 miles east of the City of San Diego. The land ownership percentages for Yuma County are 84% Federal, 10.5% Private, 5.3% State of Arizona, and .2% Tribal lands.

Yuma MPO Area Map



Staffing

Chief Officer

Cecilia C. McCollough
Town Council
28634 Oakland Avenue
PO Box 67
Wellton, AZ 85356
cmccollough@town.wellton.az.us
(928) 785-3348

Liaison

Crystal Figueroa
230 West Morrison Street
Yuma, AZ 85364
cfigueroa@ympo.org
(928) 783-8911

Coordinator

JR Aguilar
230 West Morrison Street
Yuma, AZ 85364
jraguilar@ympo.org
(928) 783-8911

Title VI Chief Officer

The Madam Chair of the YMPO Executive Board, Cecilia C. McCollough, is the Title VI Chief Officer with the overall responsibility of leading, supervising, and administering the activities of the YMPO. The Madam Chair signs the Policy Statement assuring YMPO's commitment to Title VI and leads the organization in its efforts to ensure nondiscrimination in its programs and activities. The Title VI Chief Officer also delegates Title VI duties, as necessary and appropriate, to the Title VI Liaison.

Title VI Liaison

The Title VI Liaison, Crystal Figueroa, Executive Director, has direct access to the Title VI Chief Officer and is charged with the responsibility for implementing, monitoring, and ensuring YMPO compliance with Title VI regulations, including but not limited to the following activities:

- Coordinate with legal and human resources departments to resolve discrimination complaints and implement corrective actions.
 - Engage with community groups and stakeholders to gather input and feedback on programs and services.
 - Assist in developing and reviewing organizational policies and procedures for Title VI compliance.
 - Oversee the provision of language assistance services to ensure meaningful access for individuals with limited English proficiency.
- The liaison and coordinator will manage and investigate complaints of discrimination based on race, color, or national origin as required by the FHWA, FTA, Arizona DOT, or a member of the YMPO.

Coordinator Responsibilities

The Title VI Coordinator, JR Aguilar, Mobility Manager, has direct access to the YMPO Title VI Liaison and, when necessary, the Title VI Officer. The coordinator will be under the liaison's direct supervision and will ensure that the Title VI Program is in compliance. Implementation methods will be used to create an equitable program, including, but not limited to, the following activities:

- Use data to identify and eliminate discrimination and create equitable opportunities.
- Provide Title VI Training to staff on a regular basis or as necessary.
- Staff will include all members of boards, committees, and other activities of the YMPO
- Training will be at a minimum of two times per year.
- Prepare a yearly Title VI Accomplishment and Goals Report as required per ADOT directives, as per Federal/Arizona DOT Guidelines
- Conduct Title VI reviews of contractors, consultants, suppliers, and other recipients of Federal Aid Highway and Transit fund contracts administered through the YMPO.
- ensure contracts, contractors, vendors, and/or any other recipient of Federal funds that the YMPO administers
- Collect statistical data (race, color, sex, age, disability, national origin, income, or limited English proficiency (LEP)) of participants in and beneficiaries of transportation-related programs under its jurisdiction.
- utilize data from the ACS, US Census, Surveys, and/or other material collected at business conducted by YMPO.
- Process the disposition of Title VI complaints received by the YMPO.
- Develop Title VI and other information for dissemination to the public and, where appropriate, in languages other than English.
- The YMPO will advertise utilizing the public participation plan that the YMPO Executive Board adopted.

YMPO MEMBERS

List of Member Communities

The YMPO comprises of an Executive Board, a Technical Advisory Committee, an Audit Committee, a Regional Mobility Committee, and a small staff. Member agencies of the YMPO include Yuma County, the Cities of Yuma, San Luis, and Somerton, the Town of Wellton, the Cocopah Indian Tribe, the Fort Yuma Indian Tribe, and a representative of the State Transportation Board.

Statistical Makeup of Yuma County and Data Collection

Yuma County has a population of 203,881 and 5,522 square miles of land. It is situated on the Colorado River and in the southwestern corner of Arizona, bordering Mexico. Tables 1 and 2 show the county's overall population and the specific population characteristics of the member agencies.

Table 1: YMPO Member Agency Populations			
Member Agency	Census 2000	Census 2010	Census 2020
Yuma	77,515	93,064	95,548
Yuma County	58,094	60,013	203,881
San Luis	15,322	25,505	35,257
Somerton	7,464	14,287	14,197
Wellton	1,829	2,882	2,375
Cocopah Indian Tribe	1,025	817	1,251
Fort Yuma Indian Tribe	--	--	1,898

Source: 2020 Decennial Census: <https://data.census.gov/>

Table 2: 2018-2022, American Community Survey 5-Year Estimates Data Profiles

Percentage of Total Community							
General Characteristic	Yuma	Yuma County	San Luis	Somerton	Town of Wellton	Cocopah Tribe	Fort Yuma Indian Tribe
Male	51.8%	51.5%	53.4%	51.0%	49.3%	43.7%	50.1%
Female	48.2%	48.5%	46.6%	49.0%	50.7%	56.3%	49.9%
Hispanic/Latino (any race)	62.2%	65.3%	94.2%	96.2%	22.5%	16.5%	23.5%
White	57.9%	58.1%	49.8%	48.2%	79.0%	33.0%	9.3%
Black/African American	2.2%	1.9%	1.3%	3.4%	0.0%	0.3%	0.5%
Am. Indian/ Alaskan Native	1.1%	1.3%	1.1%	0.1%	0.2%	58.2%	69.9%
Asian	2.0%	1.1%	0.1%	0.0%	0.6%	0.8%	0.1%
Pacific Islander	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
Two or more Races	21.9%	25.8%	44.4%	39.8%	14.1%	4.8%	10.4%
Other	14.8%	35.3%	3.3%	8.5%	6.0%	4.0%	10.1%
Poverty (18-64 years)	14.3%	15.2%	19.2%	12.7%	20.4%	41.2%	31.4%

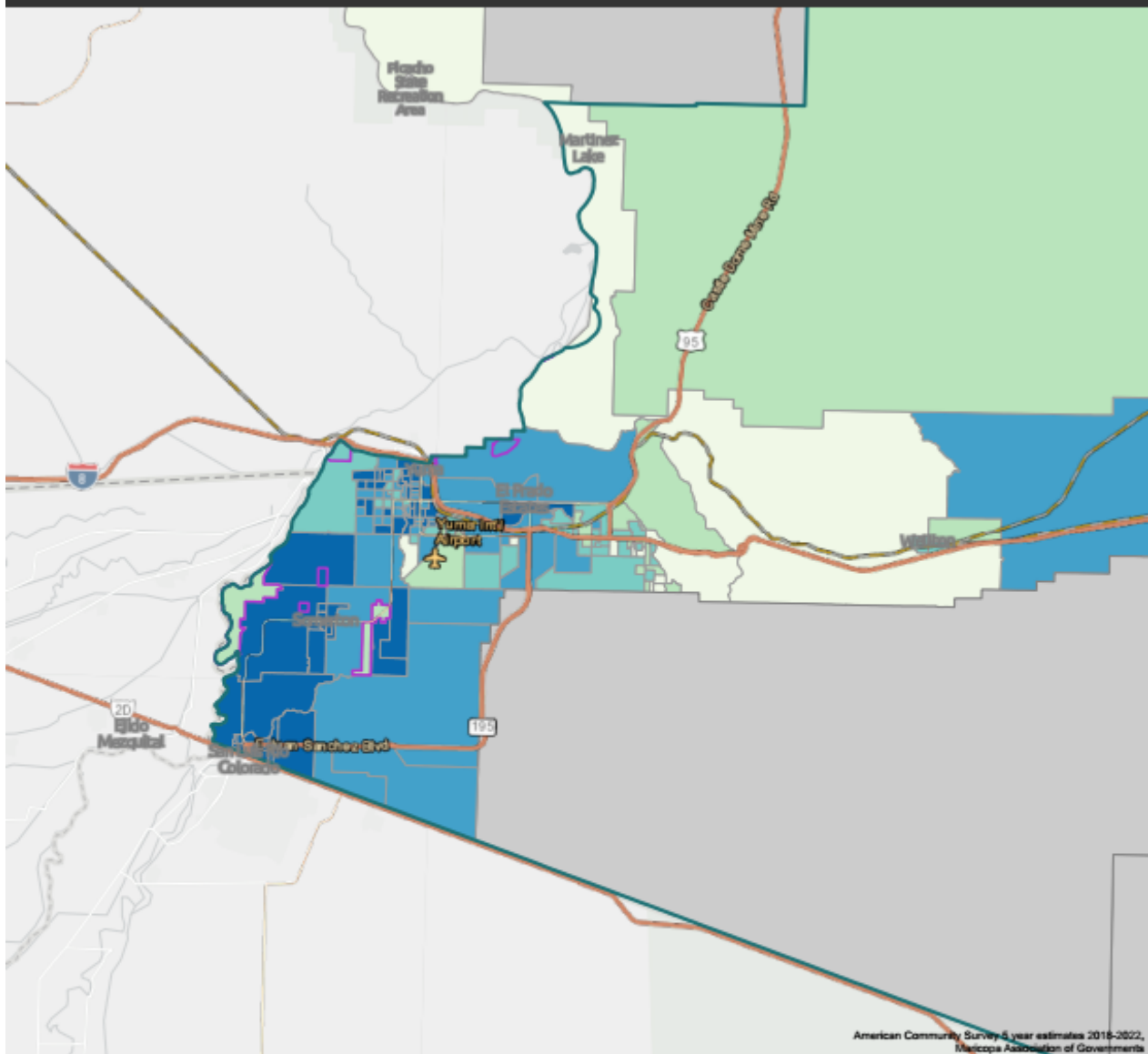
Source: 2022 American Community Survey, <https://data.census.gov>

Data Collection and Analysis

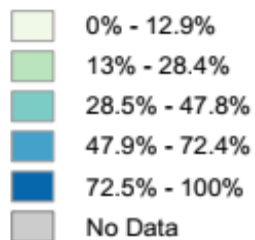
Data collected from the Census Bureau and other sources are analyzed and used to ensure that minority, low-income, and disabled populations are considered in the planning process. YMPO will begin to track with Title VI Survey Cards for Self-Identification Race (Sex and National Origin are not collected currently, maybe in the future).

YMPO will begin to track Program Areas (Functional Classification, Special Project and Regional Planning, Public Participation, Public Transportation Planning, and Administration) by using the survey card process at all meetings. During the RFP process, YMPO will implement a process to track all submittals for studies, reports, and plans, including those of auditors and external accounting firms.

Race and Ethnicity - Percent Hispanic



Race and Ethnicity - Percent Hispanic American Community Survey 2018-2022 5yr



American Indian Areas



Notes:
Yuma MPO - Title VI

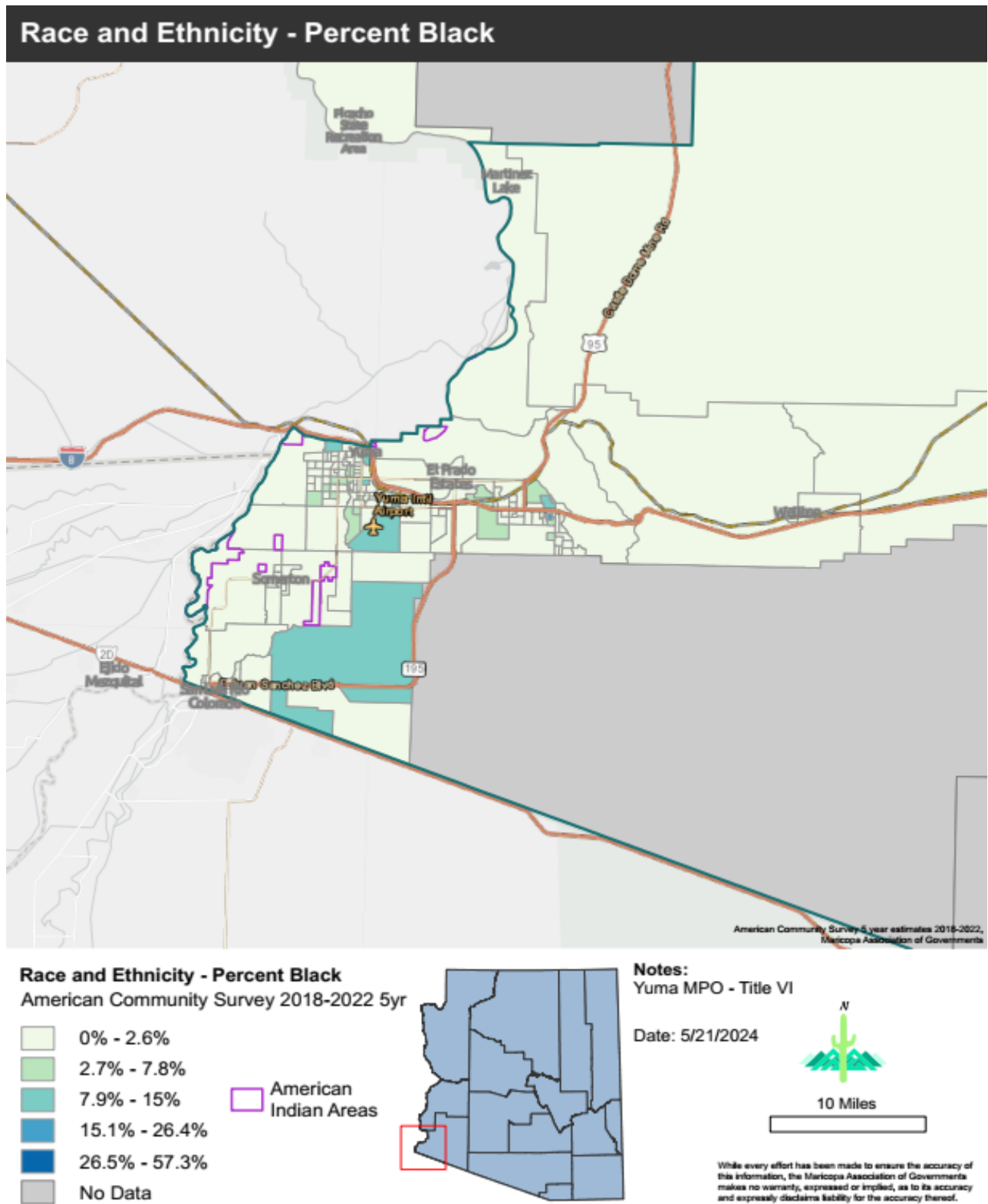
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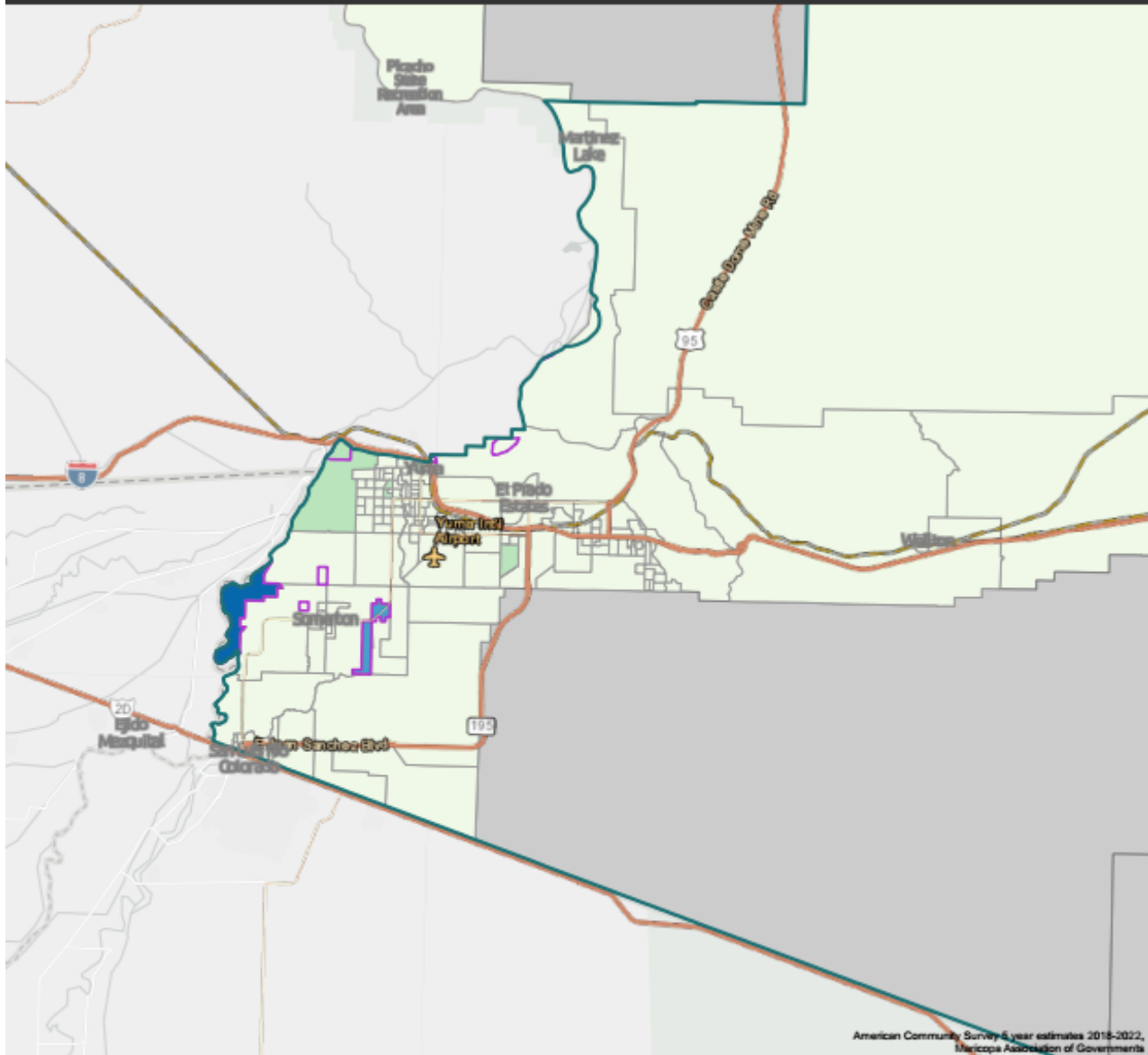
10 Miles



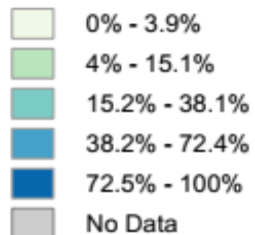
While every effort has been made to ensure the accuracy of this information, the Maricopa Association of Governments makes no warranty, expressed or implied, as to its accuracy and expressly disclaims liability for the accuracy thereof.



Race and Ethnicity - Percent Native American



Race and Ethnicity - Percent Native American American Community Survey 2018-2022 5yr



American Indian Areas

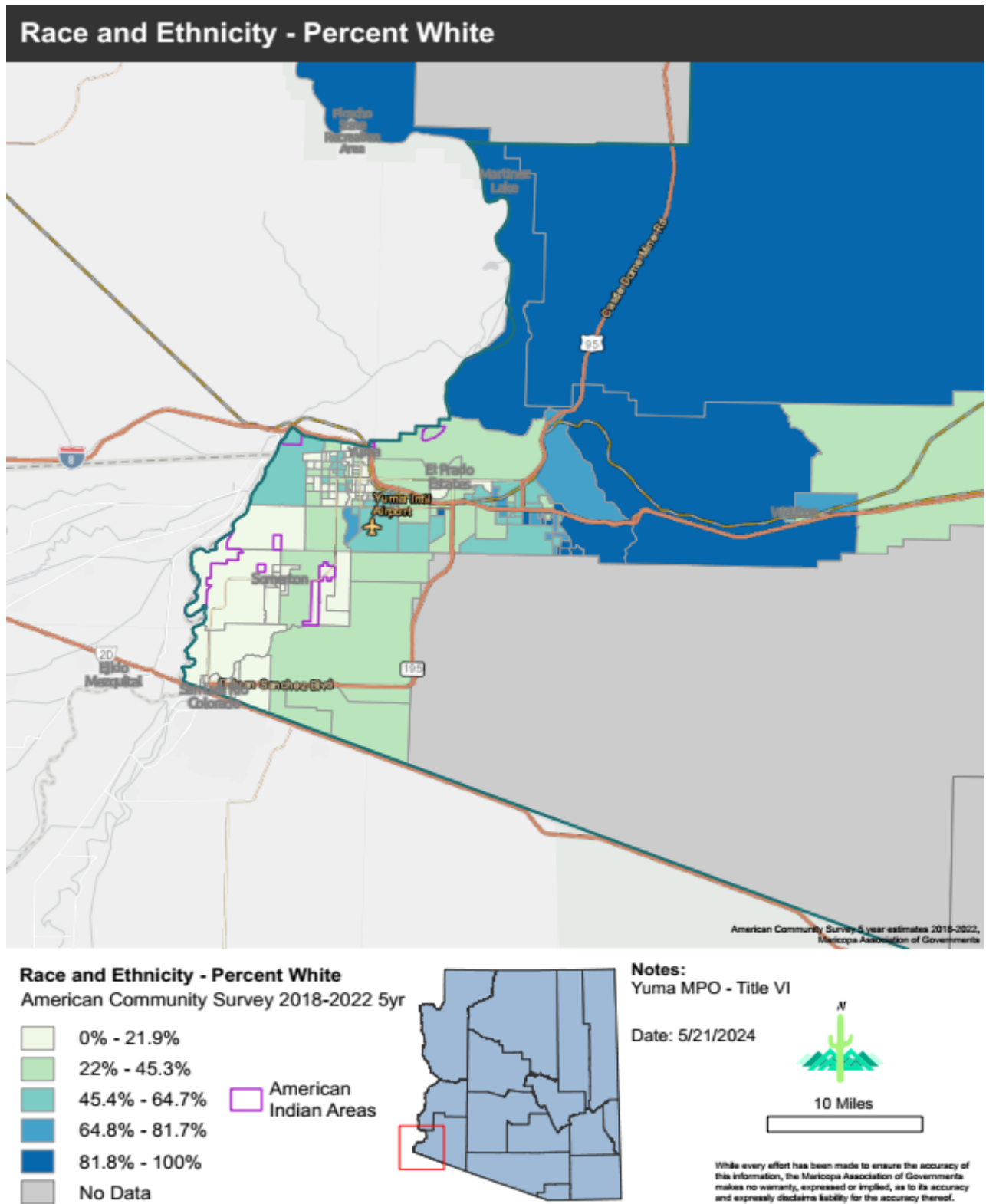


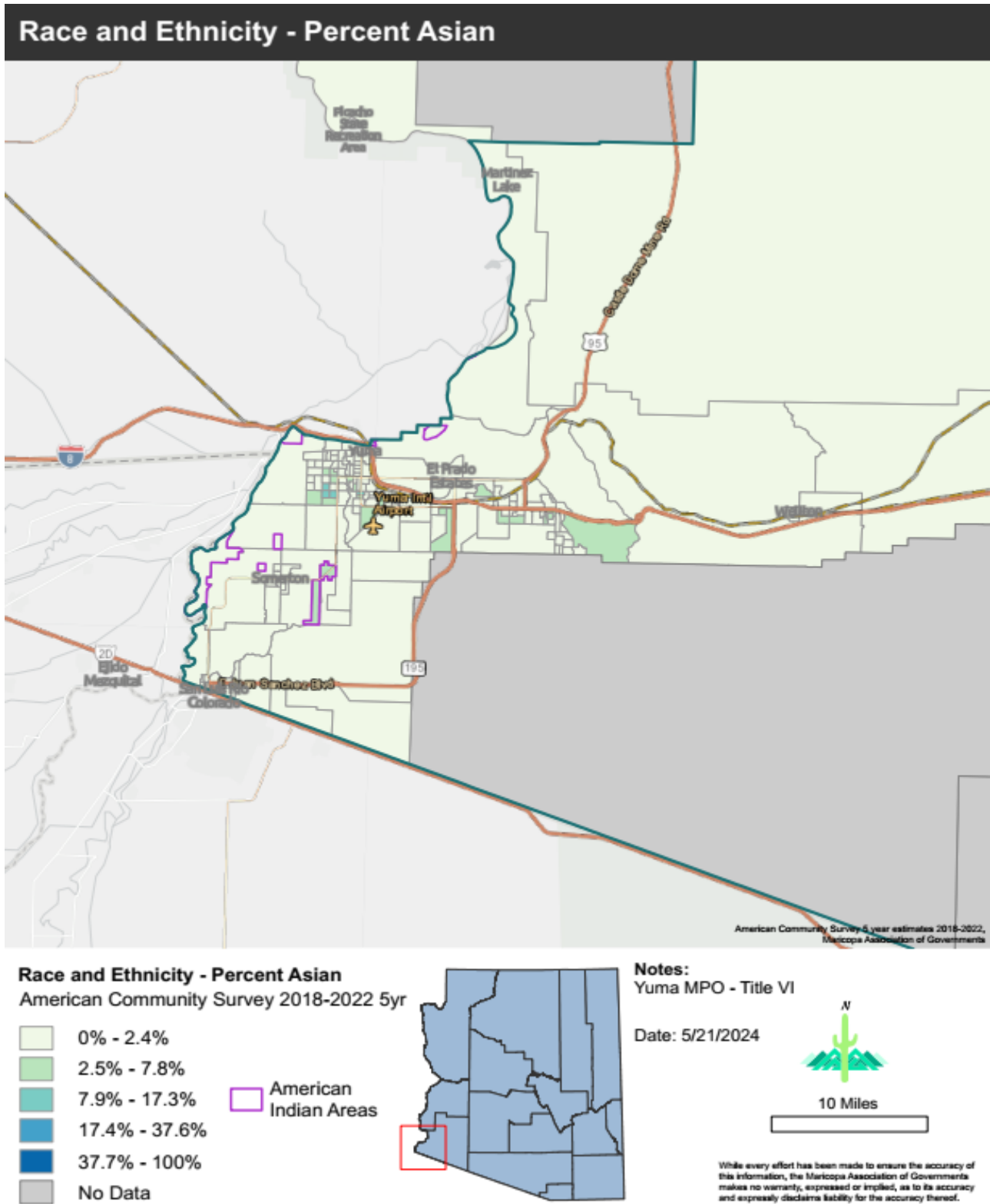
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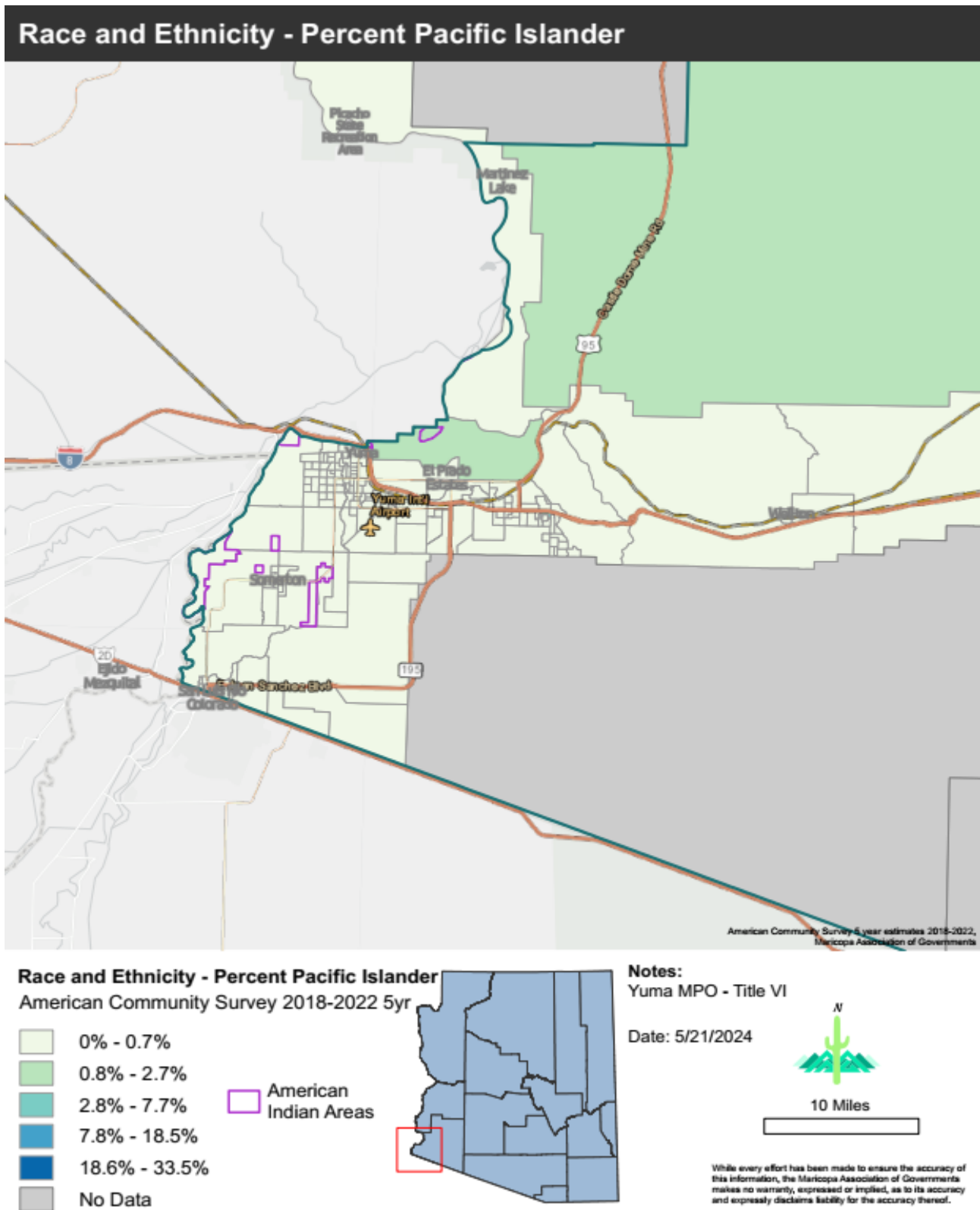
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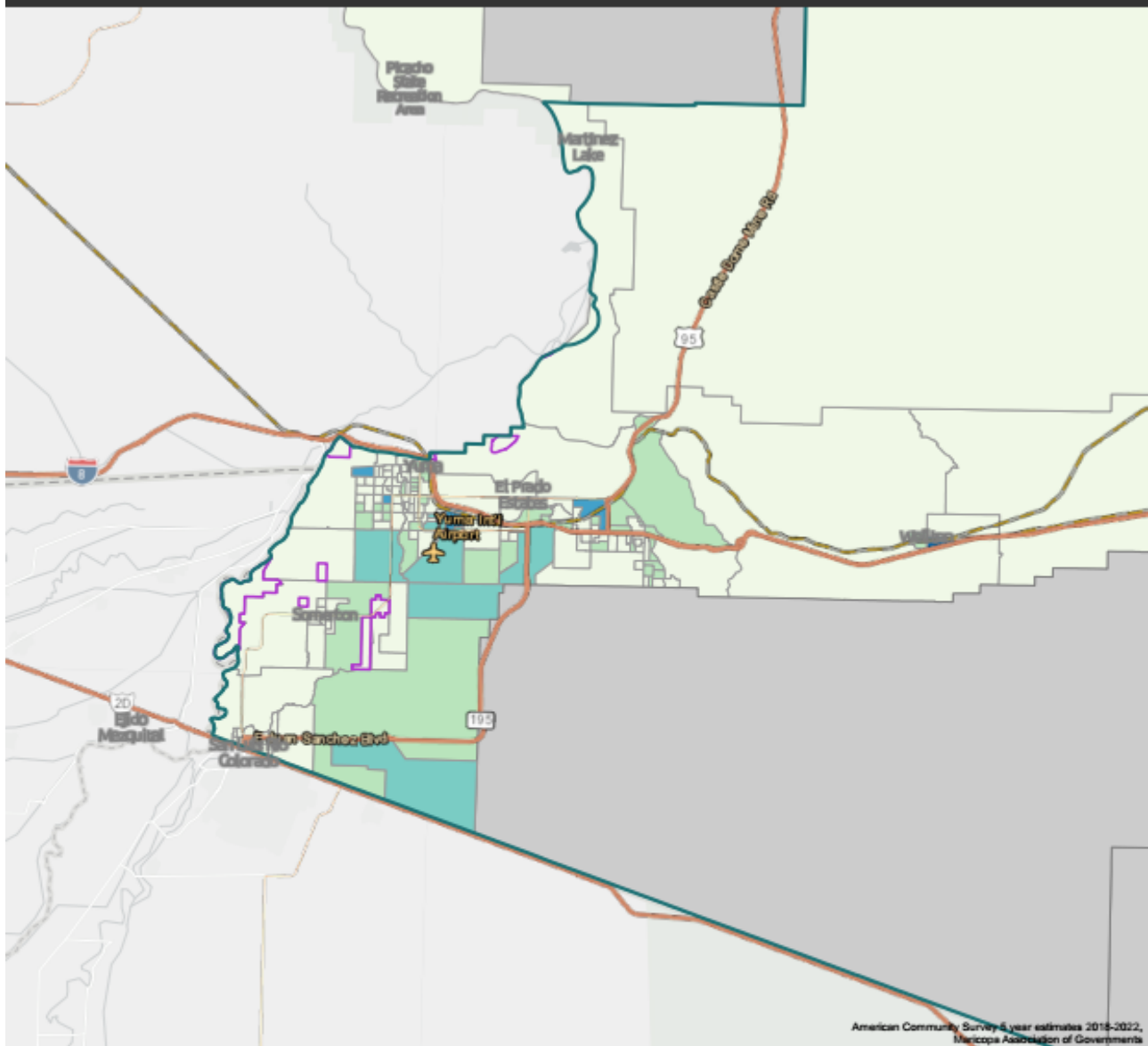
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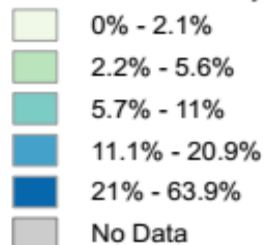
Race and Ethnicity - Percent Two Or More Races



American Community Survey 5 year estimates 2018-2022, Maricopa Association of Governments

Race and Ethnicity - Percent Two Or More Races

American Community Survey 2018-2022 5yr



American Indian Areas



Notes:

Yuma MPO - Title VI

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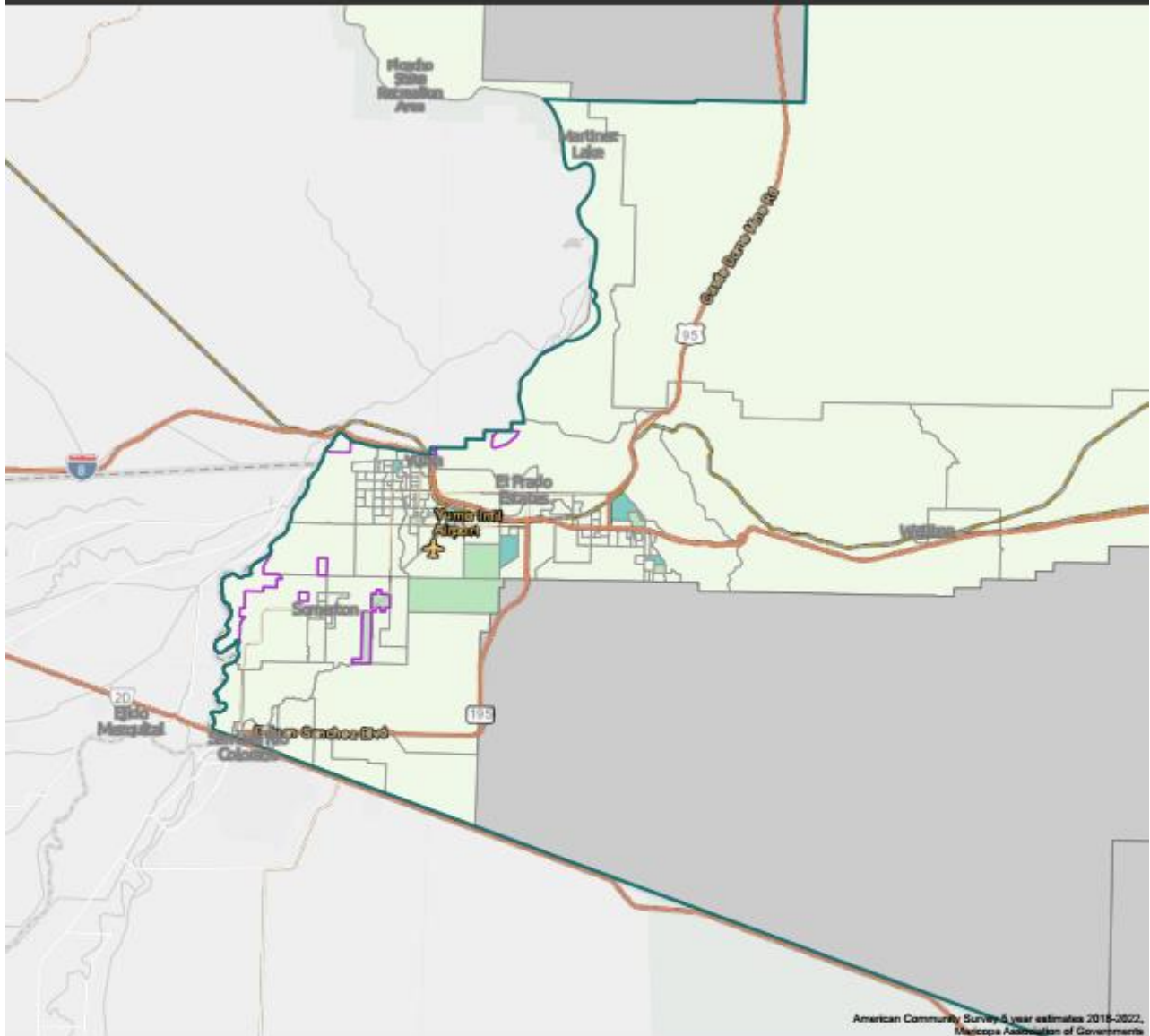


10 Miles



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Race and Ethnicity - Percent Other Race

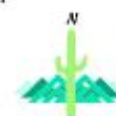


Race and Ethnicity - Percent Other Race American Community Survey 2018-2022 5yr



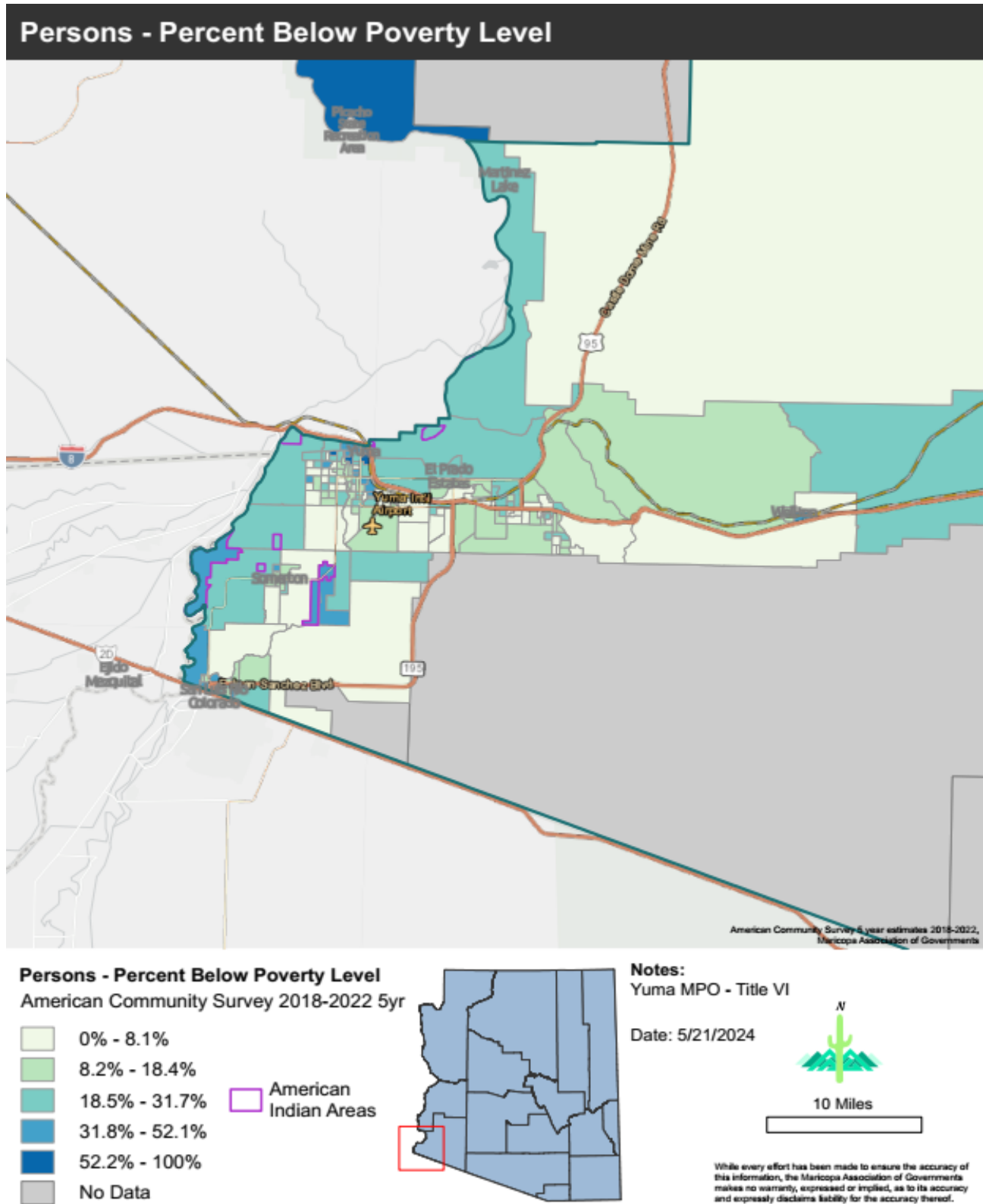
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Yuma MPO - Title VI

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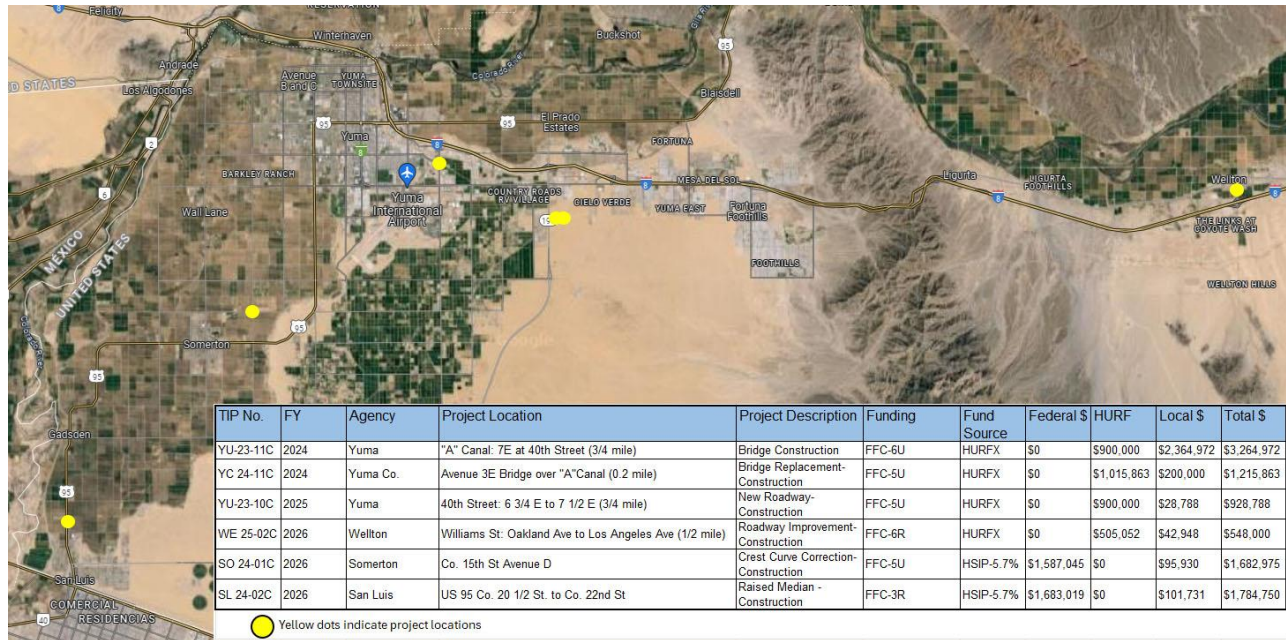


10 Miles

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MAP 11: FY 2023 to 2026 Surface Transportation Block Grant Federal Funds



Project List: Map 10 by FISCAL YEAR 2024 through 2026

MAP 10: FY 2024-2026 Surface Transportation Block Grant (STBG) Federal Funds Project List

FY 2024

- City of Yuma
- "A" Canal 7th Avenue and 40th Street
- Yuma County Avenue 3E Bridge over the "A" Canal

FY 2025

- City of Yuma 40th Street, Avenue 6 ¾ E- 7 ½ E

FY2026

- Town of Wellton William Street. Oakland to Los Angeles Avenue

FY2024 - HSIP Projects

FY 2024

Somerton

- Co. 15th St & Ave. D, Crest Curve Correction

San Luis

- US95; County 20 1/2 St to County 22nd Raised Median

City of Yuma

- Three Flashing Yellow Arrow Signal Locations
- Various Citywide Locations; Pedestrian Hybrid Beacons
- Upgrade Pavement Markings on Five Arterials 5-City Locs.
- Pedestrian Hybrid Beacons, Three Locations

Yuma County

- Co. 14th Street and Ave. G, Traffic Signal and Left Turn Lane
- Ave. G, Shoulder Widening and Rumble Strips
- Co. 14th Street & Ave. C, Traffic Signal, Install traffic signal, signing, curbing, thermoplastics
- US95 and Ave. C, Traffic Signal
- Co. 14th at Ave 4E, Traffic Signal-N/S Turn
- Co. 11th at Ave G, Curve Flattening
- Co. 19th and Ave G, Centerline Rumble Strips
- Ave B: Co. 18th St to SR-195, Widen Shoulder and Install Rumble Strips
- Ave G: Co. 11th to Co. 16th St, Shoulder Widening and Rumble Strips Installation

FY 2025**San Luis**

- 10th Avenue at Los Alamos, Curve Realignment-Construction
- Cesar Chavez Blvd. US95 to Ave. E, Widen Roadway (2 to 4 lanes)-Construction

5310- Enhancing Mobility for Older Adults and Individuals with Disabilities**5310 Award List 2024 by Region**

Subrecipient	Fund Type	Project Title	Federal Match Ratio	Federal Award	Total Award	Local Match	COG/MPO Region	Service Area
Achieve Human Services, Inc.	Capitol	Capital Preventive Maintenance	80%	\$ 40,000.00	\$ 50.00	\$ 10,000.00	YMPO	Small-Urban
Arizona Board of Regents for and on behalf of Northern Arizona University	Operating	Senior Companion Door Through Door & More (YMPO-Year 2)	80%	\$ 6,105.25	\$ 12,210.50	\$ 6,105.25	YMPO	Small-Urban, Rural
Helping Ourselves Pursue Enrichment Incorporated	Capital	YMPO Preventive Maintenance 2024-2025	80%	\$ 3,000.00	\$ 3,750.00	\$ 750.00	YMPO	Small-Urban, Rural
Rise Services, Inc	Capital	Yuma and Foothills Fleet Preventative Maintenance	80%	\$ 4,750.00	\$ 5,937.50	\$ 1,187.50	YMPO	Small-Urban, Rural
Saguaro Foundation Community Living Programs	Operating	Beyone ADA Paratransit operting fund - 2nd Year	80%	\$ 100,000.00	\$ 200,000.00	\$ 100,000.00	YMPO	Small-Urban, Rural
Saguaro Foundation Community Living Programs	Vehicle Capital	Cutaway With Life - 14 Passanger Replacement 3673	80%	\$ 134,862.00	\$ 168,577.50	\$ 33,715.50	YMPO	Small-Urban, Rural
Saguaro Foundation Community Living Programs	Capital	Preventative Maintenance - 2nd year	80%	\$ 60,000.00	\$ 75,000.00	\$ 15,000.00	YMPO	Small-Urban, Rural
Yuma Metropolitan Planning Organization	COG/MPO Mobility Man	YMPO Regional Mobility Manager Year	80%	\$ 90,000.00	\$ 112,500.00	\$ 22,500.00	YMPO	Small-Urban, Rural

Listing of Transportation Committees and Committee Composition

The YMPO is responsible for transportation planning in the Yuma County, Arizona, area and in the Winterhaven, California, area, making the YMPO a bi-state Metropolitan Planning Organization. The YMPO comprises an Executive Board, a Technical Advisory Committee, and a small staff.

Executive Board

The YMPO Executive Board is responsible for all actions, agreements, and functions carried out by the YMPO. The Executive Board hires an Executive Director to administer day-to-day operations and direct YMPO staff. The Executive Board consists of elected officials from the YMPO member agencies: Yuma County, the cities of Yuma, San Luis, and Somerton, the Town of Wellton, the Cocopah Indian Tribe, and one member from the State Transportation Board appointed by the Governor.

The Executive Board is also responsible for reviewing and approving the YMPO Title VI Program Plan. A copy of the minutes indicating approval is included as an Attachment to this report.

The YMPO Bylaws State, under Section III: Organization, A. Executive Board, 1. Membership (a), that to be an eligible member of the Executive Board, that person must be a duly elected member of a governing body of a unit of local government located in the YMPO area, excepting the member of the Arizona State Transportation Board (who is appointed by the Governor of the State of Arizona). Each unit of local government and the State Transportation Board shall designate the person or persons among its duly elected governing body or appointed to the State Transportation Board by the Governor that shall serve as primary member(s) of the YMPO Executive Board. (see Table 3 for Executive Board Characteristics)

Technical Advisory Committee

The YMPO Technical Advisory Committee (TAC) has the authority and primary responsibility to conduct technical reviews and analyses regarding all Unified Planning and Work Program and Budget work activities and advise the Executive Board on appropriate actions to be taken. The TAC is composed of technical and/or managerial staff representatives from each of the member agencies. In addition, there are one or more ex-officio, non-voting representatives.

Audit Committee

The YMPO Audit Committee is a three-member committee selected by the Executive Board to oversee Federal audit compliance

Note: All members of the Executive Board, Technical Advisory Committee, and Audit Committee are appointed as per the YMPO's bylaws. Currently, the Yuma Metropolitan Planning Organization has no committees where members are non-elected and selected by the MPO.

Complaint Process

The YMPO is committed to ensuring that no person is excluded from participating in or denied the benefits of its services or programs on the basis of race, color, or national origin, as afforded under Title VI of the Civil Rights Act of 1964. As a federal grant recipient, the YMPO is required to conform to Title VI of the Civil Rights Act of 1964 and related authorities.

The YMPO is committed to enforcing nondiscrimination in its programs and activities and protecting the rights and opportunities of the public within the service area of the YMPO.

This section outlines the Title VI complaint procedures related to providing programs, services, and benefits. However, it does not deny the complainant the right to file formal complaints with the ADOT, the Secretary of the USDOT, the Equal Employment Opportunity Commission (EEOC), FHWA, and/or FTA or to seek private counsel for complaints alleging discrimination, intimidation, or retaliation of any kind that is prohibited by law.

Any person who believes that he or she, either individually, as a member of any specific class of persons, or in connection with any minority contractor, has been subjected to discrimination prohibited by Title VI of the Civil Rights Act of 1964 and related authorities including the Civil Rights Restoration Act of 1987, may file a complaint. The basis of the complaint must be (a) unequal treatment because of race, color, national origin, or disability.

FTA Title VI Complaint Procedures

These procedures apply to all complaints filed under Title VI of the Civil Rights Act of 1964 and the Civil Rights Restoration Act of 1987 relating to any Federal Transit Administration-funded program or activity administered by YMPO, its sub-recipients, consultants, and contractors. In addition to these procedures, complainants reserve the right to file formal complaints with other state or federal agencies or take legal action for complaints alleging discrimination.

Required Procedures for FTA Title VI/ADA Non-discrimination Complaints filed against YMPO:

For FTA-funded programs or activities, the complainant may file a discrimination-related complaint directly with the Federal Transit Administration, ADOT, or YMPO at the contacts below:

FTA Office of Civil Rights
1200 New Jersey Avenue SE
Washington, D.C. 20590
[Federal Transit Administration](#)

ADOT Civil Rights Office
206 South 17th Avenue
Mail Drop 155A
Phoenix, Arizona 85007
Phone: 602-712-8946
Fax: 602-239-6257
Email: civilrightsoffice@azdot.gov
[Arizona Department of Transportati...](#)
(azdot.gov)

Yuma Metropolitan Planning Organization
230 West Morrison Street
Yuma, Arizona 85364
Phone: 928-783-8911; Fax: 928-329-1674
Email: Title_VI_Coordinator@ympo.org

Required Procedures for FTA Title VI/ADA Non-discrimination Complaints filed against YMPO sub-recipients, contractors, or consultants:

1. Any person, specific class of persons, or entity that believes they have been subjected to discrimination on an FTA-related activity or program as prohibited by the legal provisions of Title VI on the basis of race, color, or national origin can file a formal complaint. A copy of the Complaint Form may be accessed electronically at <https://ympo.org/studies-reports/title-vi-report/>
2. Complaints must be filed within 180 days of the alleged discrimination and include the date the alleged discrimination became known to the complainant or the last date of the incident.
3. Complaints should be in writing and signed. They may be filed by mail, fax, in person, or email. However, the complainant may call the YMPO to provide allegations by phone for transcription. The YMPO will transcribe the allegations of the complaint as provided over the phone and send a written complaint to the complainant for acknowledgment and signature.
4. A complaint should contain at least the following information:
 - A written explanation of what has happened
 - A way to contact complainant
 - The basis of complaint (e.g., race, color, national origin)
 - The identification of a specific person/people and the respondent (e.g., Yuma MPO/ organization) alleged to have discriminated
 - Sufficient information to understand the facts that led to the complaint to believe that discrimination occurred in a program or activity that receives Federal Transit Administration financial assistance and is a consultant, contractor, or sub-recipient of the YMPO.
 - The date(s) of the alleged discriminatory act(s).
5. Upon receipt of a completed complaint, the YMPO will determine whether the jurisdiction is acceptable or whether additional information is needed.
6. Once the determination has been made to accept the complaint for investigation, ADOT CRO will be notified within 72 hours of its receipt.
7. YMPO will investigate all Title VI complaints against YMPO sub-recipients, contractors, or consultants in FTA-funded programs.
8. The complainant will receive a letter of finding stating the final decision

YMPO will maintain a confidential log of all accepted Title VI Complaints for four (4) years; the log will include:

- Name of complainant(s)
- Date the complaint was received
- Date of allegation
- Description of the alleged discrimination
- Other relevant information, as needed
- Report date

- Recommendations
- Outcome/disposition

Timeframes for investigating Title VI complaints directly by the YMPO must be completed within 60 days of receipt.

YMPO will forward a copy of the FTA Title VI complaints and preliminary findings report to ADOT CRO within 60 days. Once ADOT CRO issues concurrence on the preliminary report, YMPO will notify all parties involved.

FHWA Title VI Complaint Procedures

These procedures apply to all complaints filed under Title VI of the Civil Rights Act of 1964 and the Civil Rights Restoration Act of 1987 as they relate to any FHWA-funded program or activity administered by Yuma MPO (YMPO), its sub-recipients, consultants, or contractors. In addition to these procedures, complaints reserve the right to file formal complaints with other state or federal agencies or take legal action for complaints alleging discrimination.

Required procedures for FHWA Title VI Complaints filed against Yuma MPO, YMPO's sub-recipients, contractors, or consultants:

1. Any person, specific class of persons, or entity that believes they have been subjected to discrimination on an FHWA-related activity or program as prohibited by the legal provisions of Title VI on the basis of race, color, or national origin can file a formal complaint with YMPO. A copy of the Complaint Form may be accessed electronically at <https://ympo.org/studies-reports/title-vi-report/>.
2. The complaint must be filed within 180 days of the alleged discrimination and include the date the alleged discrimination became known to the complainant or the last date of the incident.
3. Complaints should be in writing and signed and may be filed by mail, fax, in person, or email; in addition, the complainant may call YMPO and provide the allegations by telephone for transcription. Once transcribed, YMPO will send the written complaint to the complainant for correction and signature.
4. A complaint should contain at least the following information:
 - A written explanation of what has happened
 - A way to contact complainant
 - The basis of complaint (e.g., race, color, national origin)
 - The identification of a specific person/people and the respondent (e.g., Yuma MPO/ organization) alleged to have discriminated
 - Sufficient information to understand the facts that led to the complaint to believe that discrimination occurred in a program or activity that receives Federal Highway Administration financial assistance; a consultant, contractor, or sub-recipient of the YMPO
 - The date(s) of the alleged discriminatory act(s)
5. Upon receipt of a completed complaint, YMPO will forward all FHWA Title VI complaints to the ADOT Civil Rights Office (CRO) within 72 hours.
6. ADOT CRO will forward all FHWA Title VI complaints to the FHWA Division Office.
7. All Title VI complaints received by the FHWA Division Office will be forwarded to the FHWA Office of Civil Rights for Processing and potential investigation.
8. If the FHWA Office of Civil Rights determines a Title VI complaint against a sub-recipient can be investigated by the ADOT CRO, the FHWA Office of Civil Rights may delegate the task of investigating the complaint to the ADOT CRO. The ADOT CRO will conduct the investigation and forward the investigation report to the FHWA Office of Civil Rights for review and final disposition.

9. The FHWA Office of Civil Rights will undertake the disposition of all Title VI complaints through either (1) informal resolution or (2) Issuance of a Letter of Finding of compliance or noncompliance with Title VI. A copy of the Letter of Finding will be sent to the FHWA Division Office.
10. The complainant may also file a discrimination-related complaint on an FHWA program or activity directly with FHWA, ADOT, or YMPO at the contacts below:

Federal Highway Administration

USDOT, Office of Civil Rights
1200 New Jersey Avenue, SE
8th Floor E81-105
Washington, D.C. 20590
Phone: 202-366-0693
Fax: 202-366-1599
Email: civilrights.fhwa@dot.gov

ADOT Civil Rights Office

206 South 17th Avenue
Mail Drop 155A
Phoenix, Arizona 85007
Phone: 602-712-8946
Fax: 602-239-6257
Email: civilrightsoffice@azdot.gov

Yuma Metropolitan Planning Organization

230 West Morrison Street
Yuma, Arizona 85364
Phone: 928-783-8911; Fax: 928-329-1674
Email: Title_VI_Coordinator@ympo.org

YMPO Complaint Forms:

[Title VI Complaint Form - English](#)
[Title VI Complaint Form - Spanish](#)

YMPO will acknowledge receipt of the complaint within five (5) calendar days of receipt.

YMPO will begin an investigation within fifteen (15) working days of receipt of a complaint.

YMPO will contact the complainant in writing no later than thirty (30) working days after receipt of the complaint for additional information if needed. If the complainant fails to provide the requested information on a timely basis, YMPO may administratively close the complaint.

YMPO will complete the investigation within ninety (90) working days of receipt of the complaint. If additional time for investigation is needed, the Complainant will be contacted. The investigator will prepare a written investigation report. This report shall include a summary description of the incident, findings, and recommended corrective action.

A closing letter will be provided to the complainant. The respondent or respondent department will also receive a copy of the closing letter. Each will have five (5) working days from the receipt of the report to appeal. If neither party appeals, the complaint will be closed.

If required, the investigation report with recommendations and corrective actions taken will be forwarded to ADOT or the appropriate USDOT agency, the complainant.

What happens to my complaint after it has been submitted to YMPO?

All complaints alleging discrimination based on race, color or national origin, Limited English Proficiency, and disability in a transportation-related service or benefit provided by YMPO will be recorded on a Complaint Log in the Title VI Database and electronically assigned an ID number by the Title VI Liaison.

The YMPO Title VI Liaison reviews all customer feedback and research complaints alleging discrimination based on race, color or national origin, Limited English Proficiency, and disability in a transportation-related activity or benefit. Upon request, the YMPO Title VI Liaison will provide appropriate assistance to complainants, including people with disabilities or who are limited in the ability to communicate in English in accordance with YMPO's Limited English Proficiency Plan.

In instances where additional information is needed to assess or investigate the complaint, the YMPO Title VI Liaison will contact the complainant in writing within 15 working days. Failure to provide the requested information by a specific date may result in the administrative closure of the complaint.

YMPO Title VI Liaison will investigate the complaint and prepare a draft written response subject to review by the YMPO Executive Director and YMPO Legal Counsel.

How will I be notified of the outcome of my complaint?

YMPO will send a final written response to the complainant and advise the complainant of his or her right to file a complaint externally. YMPO will use its best efforts to respond to Title VI complaints within 60 working days of receiving such complaints.

Limited English Proficiency (LEP) Plan

The YMPO is responsible for conducting a continuous, cooperative, comprehensive transportation planning process in Yuma County. This planning process guides the use of federal and state dollars spent on existing and future transportation projects or programs, and the Limited English Proficiency (LEP) Plan plays an integral role in the process. This document will detail the LEP Plan, developed in conjunction with best practice standards for public involvement.

Introduction

On August 11, 2000, President Clinton signed an executive order, Executive Order 13166: Improving Access to Service for Persons with Limited English Proficiency, to clarify Title VI of the Civil Rights Act of 1964. Its purpose was to ensure accessibility to programs and services to eligible persons who are not proficient in the English language.

This executive order stated that individuals who do not speak English well and who have a limited ability to read, write, speak, or understand English are entitled to language assistance under Title VI of the Civil Rights Act of 1964 with respect to a particular type of service, benefit, or encounter. It reads in part:

Each Federal agency shall prepare a plan to improve access to its federally conducted programs and activities by eligible LEP persons. Each plan shall be consistent with the standards set forth in the LEP Guidance and shall include the steps the agency will take to ensure that eligible LEP persons can meaningfully access the agency's programs and activities.

Not only do all federal agencies have to develop LEP Plans, but as a condition of receiving federal financial assistance, recipients must also comply with Title VI and LEP guidelines of the federal agency from which funds are provided.

Federal financial assistance includes grants, training, and use of equipment, donations of surplus property, and other assistance. Recipients of federal funds range from state and local agencies to nonprofits and other organizations. Title VI covers a recipient's entire program or activity. This means all components of a recipient's operations are covered. Simply put, any organization that receives federal financial assistance is required to follow this Executive Order. The USDOT published Policy Guidance Concerning Recipient's Responsibilities to Limited English Proficient Person in the December 14, 2005, Federal Register. The guidance explicitly identifies MPOs as organizations that must follow this guidance:

The guidance applies to all DOT funding recipients, including state transportation departments, state motor vehicle administrations, airport operators, metropolitan planning organizations, and regional, state, and local transit operators, among many others. Coverage extends to a recipient's entire program or activity, i.e., to all parts of a recipient's operations. This is true even if only one part of the recipient receives the Federal assistance. For example, if the DOT assists a state department of transportation in rehabilitating a particular highway on the National Highway System, all of the operations of the entire state department of transportation – not just the specific highway program or project – are covered by the DOT guidance.

This Limited English Proficiency Plan intends to ensure access to the planning process and information published by the MPO, where it is determined that a substantial number of residents in Yuma County do not speak or read English proficiently. The production of multilingual publications and documents and/or interpretation at meetings or events will be provided to the degree that funding permits, based on current laws and regulations.

Link to <http://ympo.org/limited-english-proficiency-plan/>)

Laws and Policies Guiding Limited English Proficiency Plans

The LEP Plan will be assessed and evaluated as part of the Metropolitan Planning Organization certification by the Federal Highway Administration (FHWA) and the Federal Transit Administration (FTA). The following matrix illustrates these laws, policies, and considerations:

- | | |
|--|--|
| - Title VI of the Civil Rights Act of 1964 | - Limited English Proficiency Executive Order 13166 |
| - Federal Law | - Federal Policy |
| - Enacted in 1964 | - Enacted in August 2000 |
| - Considers all persons | - Considers eligible population |
| - Contains monitoring and oversight compliance review requirements | - Contains monitoring and oversight compliance review requirements |
| - Factor criteria is required; no numerical or percentage thresholds | - |
| - | - Factor criteria is required; no numerical or percentage thresholds |
| - Provides protection on the basis of race, color, national origin, income, or limited English proficiency | - Provides protection on the basis of national origin |
| - Focuses on eliminating discrimination in federally funded programs | - Focuses on providing LEP persons with meaningful access to services using four-factor criteria |
| - Annual Accomplishment and Upcoming Goals Report to FHWA | - Annual Accomplishment and Upcoming Goals Report to FHWA |

Who is an LEP individual?

As defined in the 2000 United States Census, it is any individual who speaks a language at home other than English as their primary language and who speaks or understands English “not well” or “not at all.”

Determining the Need

As a recipient of federal funding, the YMPO must take reasonable steps to ensure meaningful access to the information and services it provides. As noticed in the Federal Register/Volume 70, Number 239/Wednesday, December 14, 2005/Notice, there are four factors to consider in determining “reasonable steps”:

Factor 1:The number and proportion of LEP persons in the eligible service area

Factor 2: The frequency with which LEP persons encounter YMPO programs

Factor 3: The importance of the service provided by YMPO programs

Factor 4: The resources available and overall cost to the YMPO

The DOT Policy Guidelines give recipients of federal funds substantial flexibility in determining what language assistance is appropriate based on a local assessment of the four factors listed above. The following is an assessment of Yuma County's needs concerning the four factors and the transportation planning process.

LEP Assessment for YMPO

Factor 1:The Number and Proportion of LEP persons in the YMPO Service Area.

The first step towards understanding the profile of individuals who could participate in the transportation planning process is reviewing the 2018 - 2022 Census Data. For planning purposes, YMPO is considering individuals who speak English “not well” or “not at all,” and only the top three language groups are included in the analysis.

Table 3 is derived from the 2018 – 2022 American Community Survey and shows the percentage of persons who speak English, Spanish, or another language at home. The City of San Luis has the greatest concentration of LEP persons – just over 90.5%. The second highest is the City of Somerton, with 80.8%. (other language can be American Sign Language, Cocopah Indian Tribe, Quechan Indian Tribe)

Factor 2:The Frequency in which LEP Persons Encounter YMPO Programs.

The growing size of the LEP population in this region will likely increase the probability of future contact with the YMPO. There have been several requests in the past to provide publications in Spanish as well as an interpreter for public meetings.

Factor 3:The Importance of Services Provided by YMPO Programs.

The YMPO programs utilize federal funds to plan for future transportation projects and, therefore, do not include any direct service or program that requires vital, immediate, or emergency assistance such as medical treatment or services for basic needs (e.g., housing or food).

However, the YMPO must ensure that all segments of the population, including LEP persons, have been involved or have had the opportunity to be involved in the transportation planning process to be consistent with the goal of the Federal Environmental Justice program and policy.

Table 3: Limited English Proficiency (LEP)Persons in the YMPO Planning Area			
Languages Spoken at Home			
	English	Spanish	Other Languages
City of San Luis	8.7%	90.5%	0.6%
City of Somerton	19.2%	80.8%	0.0%
Town of Wellton	76.1%	19.9%	1.4%
Cocopah Indian Tribe	74.7%	6.7%	16.3%
Fort Yuma Indian Tribe	85.5%	5.8%	8.7%
City of Yuma	53.6%	44%	2.4%
Yuma County	44%	54%	.5%

Source: 2022 American Community Survey, 5-year estimates, <https://data.census.gov/>

The impact of proposed transportation investments on underserved and underrepresented population groups is part of the evaluation process in the use of federal funds in three (3) significant areas for the YMPO:

- The annual Unified Work Program and Budget
- The four-year Transportation Improvement Program
- The Regional Transportation Plan, covering 23 years

Inclusive public participation is also a priority consideration in other MPO plans, studies, and programs. The transportation improvements resulting from these planning activities affect all residents. Understanding and continued involvement are encouraged throughout the process. The YMPO is concerned with input from all stakeholders, and every effort is made to make the planning process as inclusive as possible.

As a result of the Transportation Improvement Program and Regional Transportation Plan, selected projects receive approval for federal funding and progress toward project planning and construction under the responsibility of local jurisdictions or state transportation agencies. These local and state organizations have their own policies to ensure LEP individuals can participate in the process that shapes where, how, and when a specific transportation project is implemented.

Factor 4: The resources available and overall cost to the YMPO

Due to current financial constraints, translation of the large plan documents and maps is not considered warranted at this time. However, because of the continued growth of the YMPO area and its LEP population, the YMPO will create an inventory of language assistance measures that are currently provided and determine what additional services are needed to provide meaningful access to the LEP population. The YMPO will continue its efforts to collaborate with state and local agencies to provide language translation and interpretation services when practical and in consideration of available funding.

Meeting the Requirements

Engaging the diverse population within the YMPO service area is important. The YMPO is committed to providing quality services to all entities and citizens, including those with limited English proficiency. Spanish is the most dominant language spoken by LEP individuals in the YMPO service area. All language access activities detailed below will be coordinated in collaboration with the YMPO Executive Board and staff.

Safe Harbor Stipulation

Federal law provides a “safe harbor” stipulation so recipients of federal funding can ensure compliance with their obligation to provide written translations in languages other than English with greater certainty. A “safe harbor” means that as long as YMPO has created a plan for the provision of written translations under a specific set of circumstances, such action will be considered strong evidence of compliance with written translation obligations under Title VI. However, failure to provide written translations under the circumstances does not mean there is noncompliance but rather provides recipients a guide for greater certainty of compliance in accordance with the four-factor analysis.

Evidence of compliance with the recipient's written translation obligations under “safe harbor” includes providing written translations of vital documents for each eligible LEP language group that constitutes 5% or 1,000 persons, whichever is less of eligible persons served or likely to be affected. Translation can also be provided orally.

The “safe harbor” provision applies to the translation of written documents only. It does not affect the requirement to provide meaningful access to LEP individuals through competent oral interpreters where oral language services are needed and reasonable to provide.

Providing Notice to LEP Persons

US DOT guidance indicates that once an agency has decided, based on the four factors, to provide language services, it is important that the recipient notify LEP persons of services available free of charge in a language the LEP persons would understand. Methods for notification may include:

- Signage that indicates when free language assistance is available with advance notice
- Stating in outreach documents that language services are available
- Working with community-based organizations and other stakeholders to inform LEP individuals of YMPO services and the availability of language assistance
- Using automated telephone voicemail or menu to provide information about available language assistance services
- Including notices in local newspapers in languages other than English
- Providing notices on non-English-language radio and television about YMPO services and the availability of language assistance
- Providing presentations and/or notices at schools and community-based organizations

The YMPO will provide complimentary Spanish interpreter services at YMPO Executive Board meetings, workshops, public meetings, or events. These services will be announced on the YMPO website as far in advance as possible before the meetings. It is preferred to provide notice at least 7 days in advance. The YMPO defines an interpreter as a person who translates spoken language orally, as opposed to a translator, who translates written language and transfers the meaning of written texts from one language into another.

The YMPO can advertise public meeting notices in the Bajo Del Sol newspaper that serves the Hispanic community throughout Yuma County.

Language Assistance

The YMPO will regularly review the language access needs of our population and update and monitor the implementation of this policy and these procedures as necessary. The goal of the YMPO Public Participation Plan is to provide user-friendly materials that are appealing and easy to understand.

Training

YMPO's Executive Director/Liaison and Mobility Manager/Coordinator receive Title VI Training from ADOT. The Title VI Liaison/Coordinator will provide training to the YMPO staff to ensure they understand the requirements of Title VI and related authorities, including the complaint process and the LEP Plan, so that staff can assist LEP individuals in person and/or by telephone. YMPO Executive Board members will receive a copy of the LEP Plan and the Public Participation Plan and have access to training to ensure that they are fully aware of Title VI requirements, the LEP Plan, and the importance of public outreach.

New members of staff, Executive Board, and Technical Advisory Committee (TAC) members are given an initial, formal briefing on Title VI issues during their first few days. After the initial session, further training is included as an integral part of a continuous implementation phase. This allows our staff, Executive Board and TAC members, and members of the public to be informed of any changes in policy and/or emphasis that might be forthcoming from time to time from Federal Authorities and ADOT. The implementation phase also includes opportunities to remind members, at the beginning of any Board or TAC meetings or at the kick-off meetings for any new studies or plans that YMPO might commence, of the need for continual awareness of the importance of non-discrimination.

Program Areas

Transportation Planning

The purpose of the YMPO's Transportation Planning Program is to assure that transportation and air quality planning, related issues, and project implementation are effectively identified and coordinated by local, state, and federal agencies and the general public.

The YMPO Executive Board, through the Executive Director, directs the management of the planning process. The Executive Board acts as a policy body coordinating transportation planning, traffic engineering, air quality conformity, and related implementation activities within the overall regional comprehensive planning process.

The YMPO Technical Advisory Committee (TAC) provides review and input, as appropriate, and works closely with the YMPO's staff, providing guidance for the development of all work activities.

The primary products of the Transportation Planning Process are preparing a 23-year Regional Transportation Plan, a 5-year Transportation Improvement Program, and the Air Quality Conformity Report.

Other Activities/Programs

- Administration.
- Highway Performance Monitoring System (HPMS) Data.
- Functional Classification.
- Special Project Planning.
- Regional Planning.
- Public Participation Plan (PPP).
- Public Transportation Planning.
- Environmental Overview.
- Capital Expenditures.

The YMPO Executive Director/Title VI Liaison and the Title VI Coordinator will review the transportation-related program areas to help ensure Title VI compliance in their programs and activities. The review will be an ongoing effort that will encourage the YMPO to consider which programs might need extra efforts to reach out to the public.

Dissemination to the Public

YMPO's Public Participation Plan Link:

<https://ympo.org/plans/ympo-public-participation-plan/>

Through its Public Participation Plan, YMPO makes every effort to reach the public and include them in the planning process. A copy of the Public Participation Plan is included in this document.

Public Notice

A copy of the Public Notice is included as an Attachment. YMPO's Notice to the Public is posted in its conference room, breakroom, and main lobby by the front desk and on its website. Individuals needing additional information on YMPO's Title VI Nondiscrimination Program or ways to file a complaint or obtain additional information may contact:

Yuma Metropolitan Planning Organization

Attn: Title VI Liaison

230 West Morrison Street

Yuma, ARIZONA 85364

cfigueroa@ympo.org - LIAISON

jraguilar@ympo.org - COORDINATOR

928-783-8911

Process

The MPO's axiom is "Local Governments and Citizens Working Together." The public input process used by the YMPO has many components. First, the elected representatives on the Executive Board receive citizen input from their communities in many ways. All have Calls to the Public on their agency agendas and get direct input at that time. Several hold regular neighborhood meetings or lunch meetings to be available to their citizens to answer questions and receive input. In turn, the agency representatives carry forward this information to the YMPO Executive Board meetings and the Technical Advisory Committee meetings for discussion. The YMPO Executive Board meetings are open to the public, with agendas posted 24 hours in advance, and an item identified as Call to the Public is on the agenda of each meeting, providing a specific forum for citizen input. The YMPO will provide complimentary Spanish interpreter services at YMPO Executive Board meetings, workshops, public meetings, or events. These services will be announced on the YMPO website as far in advance as possible before the meetings. It is preferred to provide notice at least 7 days in advance.

Additionally, YMPO conducts official public meetings that are advertised and held on specific agenda items, including but not limited to the 5-Year Transportation Improvement Program (TIP), the 23-Year Regional Transportation Plan (RTP), and the Unified Planning Work Program and Budget (UPWPB). At times, the public meetings have been held twice on the same day--once in the afternoon and again in the evening--and at as many as six separate locations. YMPO conducts these public meetings in this manner to provide citizens ample opportunity to provide input. YMPO staff will post an announcement in The Yuma Sun and the Bajo Del Sol local newspapers in both English and Spanish before the last public meeting regarding the Regional Transportation Plan. The announcement will highlight the key components of the plan and invite comments from the public. At public meetings, YMPO staff solicits and accepts written comments. This solicitation is designed to target minority groups that typically do not respond to newspaper postings.

Moreover, YMPO will conduct an additional round of public meetings to seek input on technical analyses or alternatives that are defined as a result of the initial public input phase. For the RTP, YMPO will conduct a second series of public meetings at the same sites, and consultants performing transportation studies on behalf of YMPO will conduct similar public meetings.

Finally, YMPO will send out letters of invitation for both sets of public meetings for the RTP. The process is described in further detail in the Public Participation Plan.

Environmental Justice (Executive Order 12898)

YMPO is committed to achieving Environmental Justice through its programs and activities. In accordance with the provisions of EO 12898, YMPO will consider minority and low-income populations in its planning process to minimize and mitigate any adverse health, safety, or economic effects on those populations.

The Yuma Metropolitan Planning Organization (YMPO) incorporates Environmental Justice (EJ) by ensuring that its transportation planning and project implementation processes equitably address the needs of all community members, particularly those historically underserved or marginalized. YMPO actively engages with diverse populations to understand their specific concerns and barriers. It aims to prevent disproportionate negative impacts on minority and low-income communities. The organization seeks to distribute the benefits of transportation investments fairly through comprehensive public involvement strategies, enhance accessibility, and improve overall quality of life. This commitment is reflected in YMPO's adherence to Title VI of the Civil Rights Act and the principles outlined in Executive Order 12898 on Environmental Justice.

The fundamental principles of Environmental Justice in USDOT can be found at <https://www.transportation.gov/transportation-policy/environmental-justice/environmental-justice-strategy>

Transportation Planning

The purpose of the YMPO's Transportation Planning Program is to assure that transportation and air quality planning, related issues, and project implementation are effectively identified and coordinated by local, state, and federal agencies and the general public.

The YMPO Executive Board, through the Executive Director, directs the management of the planning process. The Executive Board acts as a policy body coordinating transportation planning, traffic engineering, air quality conformity, and related implementation activities within the overall regional comprehensive planning process.

The YMPO Technical Advisory Committee (TAC) provides review and input, as appropriate, and works closely with the YMPO's staff, providing guidance for the development of all work activities.

The primary products of the Transportation Planning Process are preparing a 23-year Long Range Transportation Plan (aka the YMPO Regional Transportation Plan), a 5-year Transportation Improvement Program (TIP), and the Air Quality Conformity Report.

Other Activities/Programs:

- Administration.
- Highway Performance Monitoring System (HPMS) Data.
- Functional Classification.
- Special Project Planning.
- Regional Planning.
- Public Participation Plan (PPP).
- Public Transportation Planning.
- Environmental Overview.
- Capital Expenditures.

The YMPO Title VI Chief Officer and the Title VI Liaison will provide a review of the transportation-related program areas to help ensure Title VI compliance in their programs and activities. The review will be an ongoing effort that will encourage the YMPO to view which program might need extra efforts to reach out to the public.

Contracts and Solicitations

YMPO contracts for some planning activities and professional services. The YMPO obtains consultant support by using a Request for Proposal (RFP) or Request for Qualifications (RFQ) procedure. Prior to advertising the RFP or RFQ, the YMPO will submit project information to ADOT, and will determine a Disadvantage Business Enterprise (DBE) and/or race-neutral goal(s). The requests are advertised with the DBE goal(s), and a compact list of qualified applicants is determined from the proposals submitted. A selection committee is formed, interviews with the short-listed consultants are held, and a consultant is chosen. The Executive Board must approve a contract before the Executive Director is authorized to sign it. Purchases less than \$2,500 may be done at the discretion of the Executive Director. Three verbal quotes are required for purchases of more than \$2,500 and less than \$50,000. For purchases between \$50,000 and \$100,000, three written quotes are required. The Executive Board must authorize purchases greater than \$100,000 and must use sealed bids.

The consultants are required to conform to all Title VI provisions and those provisions specifically included in Request for Proposals and in the Contract for Services.

Request for Proposal

Solicitation

Respondents are notified that Disadvantaged Business Enterprises are encouraged to submit proposals to this request. The YMPO will ensure during the consultant selection process and award process, those respondents to this request will not be discriminated against based on sex, race, age, color, disability, creed, or national origin.

Qualifications and Selection Process

The choice of a consultant/firm will be determined by the applicants' technical merits and will be based on a combination of factors, including but not limited to the following: (1) Education of the staff assigned to the project, experience of the firm, the assigned project manager, and the assigned staff relative to the desired work; (2) References of bilateral processes or agreements from past clients to gauge competence, technical understanding of the issues, procedures, and tasks accomplished in reaching the objective; (3) Direct experience; (4) Project understanding and approach; and (5) the YMPO has adopted ADOT's current race neutral Disadvantaged Business Enterprise program. Based on the above technical factors, the YMPO's selection committee will rank the submitted proposals. The consultant/firm ranked highest will be chosen for negotiation of a final cost, at which time the Review Committee may review the attached cost estimates.

Contracts

Other Responsibilities of Consultant

The CONSULTANT shall comply with, at its own expense, the provisions of all local, state, and federal laws, regulations, ordinances, requirements, and codes that are applicable to the CONSULTANT as an employer of labor or otherwise. The CONSULTANT shall further comply with all laws, rules, regulations, and licensing requirements pertaining to its professional status and that of its employees and shall require the same compliance of partners, associates, subcontractors, sub-consultants, and others employed or retained by it, rendering any services hereunder. The Title VI Coordinator will review all documents for any and all CONSULTANT contracts, Memorandums of Understanding (MOUs), and Intergovernmental Agreements (IGAs) to ensure that the Title VI language and appendices A are contained in the document.

Compliance and Enforcement Procedures

Sub-recipient Review Procedures

The YMPO will review sub-recipient contracts, collect data, analyze efforts, and interview staff to ensure compliance with Title VI and subsequent authorities. Currently, the YMPO does not have any sub-recipients.

Project Effects and Benefits

The effects and benefits of YMPO projects, generally, are that transportation within the planning area is improved and that coordination has taken place among all agencies, assuring the development of a complete, dependable, efficient, safe, aesthetically pleasing, and economical transportation system. It is a system that will provide safer and smoother traffic flow, will reduce fuel consumption, will optimize the use of citizens' personal and tax money, and will increase the efficiency of the existing transportation system. All citizens of the YMPO Planning Area benefit from these improvements.

Lawsuits Alleging Discrimination

YMPO has had no lawsuits, investigations, or complaints during the past three years. All the member agencies have been contacted, and none reported any lawsuits, claims, or complaints filed against them for discrimination relating to transportation and/or public transit. A complaint log, a copy of which is attached, will be maintained should any of these occur.

Federal Assistance Programs

The YMPO presently receives yearly grants of Federal Transit Administration Planning Section 5303, in addition to MAP21 Surface Transportation Block Grant Program (STBG), SPR, and PL funds. Eligible entities within the YMPO planning area receive Section 5310, 5311, 5316, and 5317, which have been combined into one source of funds in competing for the grant statewide.

Compliance and Enforcement Procedures

YMPO is committed to nondiscrimination in its programs and activities, and YMPO will enforce Title VI and related authorities and make every effort to identify and eliminate discrimination when it is found to occur. In the event that a complaint is made, the Title VI Coordinator will determine which program area is identified, FTA or FHWA, as the complaint. The Coordinator will then proceed to contact the necessary Federal and State agencies depending on the program area of complaint. The Title VI Coordinator will for FTA program area components will Upon receipt of a completed complaint, YMPO will determine jurisdiction acceptability or need for additional information. Once the determination has been made to accept the complaint for investigation, ADOT CRO will be notified within 72 hours. Title VI complaints against YMPO sub-recipients, contractors, or consultants in FTA-funded programs will be investigated by YMPO.

If, during the investigation, additional training is recommended to any YMPO Staff member, sub-recipient, contractor, or consultant, the YMPO will administer training to correct the possible complaint. In the event the YMPO Coordinator/Liaison determines that the ADOT CRO needs to intervene for higher-level training, then the ADOT CRO will be notified of the next phase of the training as recommended.

Program Statement

Title VI of the Civil Rights Act of 1964 and Related Authorities

The YMPO is committed to ensuring that no person is excluded from participating in, or denied the benefits of, its services or programs on the basis of race, color or national origin as afforded under Title VI of the Civil Rights Act of 1964. YMPO, as a federal grant recipient, is required by the Federal Transit Administration (FTA) to conform to Title VI of the Civil Rights Act of 1964 and its amendments. Title VI of the Civil Rights Act of 1964 requires that no person in the United States, on the grounds of race, color, or national origin, be excluded from, be denied the benefits of, or be subjected to discrimination, under any program or activity receiving federal financial assistance. YMPO is further committed to those related nondiscrimination authorities that provide protections on the basis of age, gender, disability, income status, and limited English proficiency.

If you believe you have been subjected to discrimination under Title VI, you may file a written complaint with YMPO, Attention: Title VI Coordinator, 230 West Morrison Street, Yuma, Arizona 85364. Call 928-783-8911, fax to 928-329-1674, or email Title_VI_Coordinator@ympo.org, placing in the subject line Title VI Complaint.

Título VI de la Ley de Derechos Civiles de 1964 y Autoridades Relacionadas

La Organización de Planificación Metropolitana de Yuma (YMPO) se ha comprometido a garantizar que ninguna persona sea excluida de participar en, o negado los beneficios de, sus servicios o programas sobre la base de raza, color u origen nacional garantizada en virtud del Título VI de los Derechos Civiles Acta de 1964. La Organización de Planificación Metropolitana de Yuma (YMPO) como beneficiario de subvención federal es requerido por la Administración Federal de tránsito (FTA) para cumplir con el Título VI de la Ley de Derechos Civiles de 1964 y sus modificaciones. Título VI de la Ley de Derechos Civiles de 1964 requiere que ninguna persona en los Estados Unidos, por motivos de raza, color u origen nacional, ser excluida de, ser negado los beneficios de, o ser objeto de discriminación, bajo cualquier programa o actividad que reciba asistencia financiera federal. YMPO es aún más comprometida con dichas autoridades no discriminación relacionados que proporcionan protecciones sobre la base de la edad, sexo, discapacidad, estado de ingresos y un dominio limitado del inglés.

Si usted cree que ha sido objeto de discriminación bajo el Título VI, puede presentar una queja por escrito con YMPO, A la atención de: Coordinador del Título VI, 502 South Orange Avenue, Yuma, Arizona 85364, llame al 928-783-8911, fax al 928-329 -1674 o envíe un correo electrónico a Title_VI_Coordinator@ympo.org, coloque en la línea de asunto: Queja Título VI.

Public Participation Plan

Purpose

The purpose of a public participation plan is to ensure a proactive public involvement process that assures the opportunity for the public to be involved in all phases of the planning process by providing complete information, timely public notice, opportunities for making comments, full access to key decisions, and early and continuing involvement in developing transportation plans and programs.

Within these programs, the following components are defined for the purpose of establishing the proper participation protocols:

Transportation Improvement Program (TIP)

The TIP represents the project selection document for federally funded projects. Project priorities are indicated by the year the project is programmed. For federally funded projects, the year program, as indicated in the TIP, refers to the Federal fiscal year ending September 30. Under federal guidelines, the TIP is a sequential, multi-year (3-5 years) program of transportation projects that is consistent with and implements the goals and objectives as described in the approved Regional Transportation Plan.

Long Range Transportation Plan (RTP)

This long-range plan (covering a span of 23 years) developed under Federal Transportation Planning Guidelines is designed to provide the continual development of a complete, dependable, efficient, safe, aesthetic, and economical regional transportation system.

Air Quality Conformity Analysis (AQCA)

The YMPO is responsible for ensuring that the transportation plans and programs within the YMPO planning boundaries conform to state and national air quality plans and standards. Specifically, the emissions generated from proposed projects in the YMPO's five-year Transportation Improvement Program and the twenty-three-year Regional Transportation Plan must be consistent with and conform to air quality standards. The YMPO is required to undertake an air quality conformity analysis for two specific reasons: (1) to ensure that transportation investments (projects), strategies, and programs, taken as a whole, have air quality impacts consistent with and conforming to state and national air quality plans and standards; and (2) to ensure that neither the transportation system as a whole nor individual transportation projects cause new air quality violations or worsen existing conditions.

Environmental Documents (ED)

Those documents developed by the YMPO relate directly to environmental policy.

Regional Transportation Coordination Plan (RCP)

The plan is meant to establish goals, criteria, and strategies for delivering efficient, coordinated services to elderly, underemployed, or otherwise financially disadvantaged persons and persons with disabilities.

Public Participation

To participate is to express oneself at the proper time and in the proper forum. Public participation means participation in planning by people (public) outside the YMPO and its member entities, by planning and engineering professionals, and by those who are not professional planners or government officials. It is a process of taking part in transportation planning and decision-making that affects the community.

The YMPO efforts to secure participation will be targeted to stakeholders, who are individuals or entities that could be significantly affected by the transportation plan recommendations or could significantly influence implementation. Stakeholders include but are not limited to the general public: low-income, minority, and disabled communities; neighborhood representatives; chambers of commerce; special transportation interests such as freight shippers, transit users, and bicycle organizations; local officials; military installations; and federal and state transportation agencies.

Why the YMPO needs the public involved in Transportation Planning

The public has the right to have a strong voice in all matters of public policy, including planning.

Only the public can provide the information needed to develop, maintain, and carry out an effective transportation plan. Planning staff, consultants, and local officials need comments from those who know the community best: those who live and work there. Involvement informs and educates the public about transportation planning and creates an informed community, leading to better planning.

Participation gives the public a sense of ownership of the plan and fosters cooperation between them and the YMPO.

The Public Participation Plan contains the following elements:

- Involvement Opportunities.
- Provide the opportunity for the public to be involved in all phases of the planning process.
- Communications.
- Establish mechanisms for maintaining communications between the public and local officials, such as through mailings, legal ads, displays, and newsletters. See Section IV for details.
- Information.
- Assure that technical information is available and in a simplified, understandable form.
- Response to Public Input. A description of the methods used to respond to comments from the public.
- Advisory Committees.
- The use of the committees and the means of providing a cross-section of affected citizens on the advisory committees.

Public Participation Process

To promote active public involvement, the YMPO will offer a 30-day public comment period regarding the proposed public participation procedure for transportation planning. The procedures will outline how, when, and where the public can participate.

Public Notice

Official notification of meetings, hearings, or other significant events will be provided in the following manner:

Publication will be at least thirty (30) days before public hearings and an adequate period for public meetings. An explanation of the content, along with the date, time, and place of the meeting, will be published in English and Spanish as early as possible, at least once in a newspaper of general circulation in the Yuma area.

The official notice (Special) will be published as a display advertisement in the non-legal section of the newspaper.

The YMPO will also utilize the following techniques to disseminate the information to a larger audience:

- Information regarding meetings and events will be posted on the YMPO website: www.ympo.org.
- Public Service Announcements and interviews on radio, government cable, and television to explain the subject matter and promote participation.
- Articles and Press Releases for the newspaper or other widely circulated publications.
- Mass mailings through utility bills or other documents periodically issued to the community.
- Use of advisory committees for community involvement.
- Informal presentations at regional sites, open houses, round tables, or other community forums.
- Formal presentations to various service clubs and civic and professional groups.

- Mailings to select individuals, groups, or interests that have expressed interest or commented at meetings.

Public Notification Methods:

√ = Planned or * = Encouraged					
Notification Techniques	RTP	Air Qual	TIP	ED/ AQCA	RCP
Printed Notification	√	√	√		
Newspaper Advertisements	√	√	√	√	√
YMPO Web Site	√	√	√	√	√
Articles	√	√	*	*	*
Press Release	√	√	*	*	√
Mass Mailing	√	√	√		
Flyers	√				
TV/Radio	√	√	√		√
Public Service Announcements	√	*	*	√	
Interviews	√	*	*		
Public Cable Channels	√	*	*		
Community Forums					
Public Information Meetings	√	√	*		*
Public Meetings	√	√	√	√	√
Group Presentations	√	*	*		√
Advisory Committee	√	√	√	√	√

Access to Information

The YMPO will provide the public with reasonable and timely access to technical and policy information relating to the data or content used in the development of transportation plans, programs, and projects. Standard documents will be available on the YMPO website, www.ympo.org, and at the YMPO office, 230 W Morrison St, Yuma, AZ 85364, during normal working hours. Copies of draft plans will also be placed at the main branch location of the Yuma County Library District.

Public Meetings

Public information meetings will be held at various Yuma area locations to inform the public of the planning process and to solicit ideas, input, and feedback. Public hearings and public information meetings will be held at locations accessible to and at times convenient to minority and disabled residents. The intent of holding public informational meetings at diversified locations is to solicit broad public comments. General locations of meetings will be in the City of Yuma, Yuma County Foothills, the Cities of San Luis and Somerton, and the Town of Wellton.

The public hearings and informational meetings will be announced in the Public Notice section, as mentioned above. We will make reasonable efforts to notify organizations representing minority and disabled individuals and request that they share meeting notices and information with their members.

To ensure that everyone can participate, we will make special arrangements for individuals with disabilities, low-income individuals, and those who do not speak English. The YMPO may offer free public transit to the meetings for those who do

not have transportation and for individuals with disabilities. If given advance notice, we will provide a Spanish interpreter. Ideally, please provide at least seven days' notice.

YMPO uses the Virtual Public Involvement GoTo Meeting platform to conduct all meetings open to the public or any various meetings. This platform enables the YMPO to conduct business with best practices to provide a means of public participation while maintaining social distancing. This will remain a practical platform of public engagement for all YMPO meetings and a means for disseminating information to the public on a Virtual Reality Media Platform.

Visualization

In order to ensure that the public is able to visualize the potential impact of any transportation or planning project, the YMPO will provide visual aids at public meetings and/or at the YMPO office. The visual aids may include but are not limited to the following types:

- PowerPoint Presentations
- Story Boards
- Project Renderings
- Regional and Project Level Maps
- Satellite Photos
- Project Site Photos
- Charts and Graphs, and
- Before and After" Depictions

Opportunities for Participation

The YMPO will take a proactive approach to providing the opportunity for the public to be involved early and with continuing involvement in all phases of the planning process. As previously mentioned, extensive public notice will be undertaken of public information meetings and hearings. Before the public participation process begins, a list of names and addresses of citizens and organizations will be developed, and they will be contacted on a continued basis to serve as a base of interested citizens for input and comment. This list will be expanded as additional citizens attend the informational public meetings and make comments.

Consultation with Regional Partners

YMPO will coordinate meetings with local, state, regional, and tribal entities affected by its planning projects. For example, the YMPO may host a meeting(s) to review and receive comments concerning transportation-related projects in addition to mass mailings and all other official comment periods. Below is a general list of the regional partners that should be invited to participate, and the list should be updated to reflect changes in federal and state transportation planning regulations.

- U.S. Fish and Wildlife Services (FWS)
- U.S. Environmental Protection Agency (EPA)
- U.S. Army Yuma Proving Grounds (US ARMY YPG)
- U.S. Army Corps of Engineers
- U.S. Marine Corps Air Station Yuma (US MCAS YUMA)
- U.S. Department of the Interior (Bureaus of Reclamation and Land Management)
- U.S. Forest Service
- U.S. National Park Service
- U.S. Federal Highway Administration (FHWA)
- U.S. Bureau of Indian Affairs
- Arizona Department of Transportation (ADOT)
- ADOT, Office of Environmental Services
- Arizona Department of Environmental Quality (AZDEQ)
- Arizona Game and Fish Department (AZGFD)
- Arizona State Historic Preservation Office (AZSHPO)
- Arizona Department of Water Resources
- Arizona State Land Department
- Cocopah Indian Tribe
- Quechan Indian Tribe

This list assumes that the local government agencies that comprise the YMPO TAC and Executive Board membership are automatically included in a Regional Partners list.

Response to Public Input

Responses to questions and comments from the public concerning the public participation process, draft transportation plans, programs, or public agency consultation process will be made directly to the individual by letter or telephone call or through a periodic newsletter. A summary analysis and report on the disposition of comments will be made as part of the final plan. The rationale for policy decisions will be available to the public in writing if requested.

Advisory Committees

Advisory committees will be formed to advise the YMPO Executive Board and staff in preparing and reviewing public participation plans, transportation plans, programs, and other related matters. There are two types of committees:

The Technical Advisory Committee (TAC) is a permanent committee composed of technical, planning, and/or managerial staff representatives from the participating agencies of the YMPO. The membership of ten is as designated by the member agencies, and the number of members is fixed. In addition, there are ex-officio non-voting members from the Marine Corps Air Station, Bureau of Indian Affairs, Yuma County Intergovernmental Public Transportation Authority, and the Yuma Airport Authority. The TAC has an area representation makeup. Subcommittees of the TAC will be utilized to study issue areas that do not require full TAC participation.

Specific citizen advisory committees will be formed ad hoc; members will be selected based on their expertise, interests, or as affected stakeholders. Examples are representatives of interest groups, transportation agencies, minorities, disabled, or representatives of geographical areas, such as neighborhood associations. The number of committee members will vary depending on the purpose for which the committee is formed. All committee members will have an equal voice in deliberations. Examples of ad hoc advisory committees include the Transit Committee, Yuma County Transportation Consortium, Port Authority Formation Committee, Yuma County Pedestrian Safety Task Force, and the Regional Transportation Plan Committee.

Title VI

As part of the transportation planning process to meet Title VI requirements and better serve the community, the YMPO will reach out to the disadvantaged to ensure participation. Members of the Executive Board of the YMPO will continue to hold localized meetings in their respective areas where transportation issues are discussed. Advertising for major public meetings will be advertised in English and Spanish, and a Spanish interpreter will be provided if notified as early as possible. Ideally, a notice should be provided at least 7 days in advance. Citizens who express interest or comment at a public meeting will be put on a mailing list to be notified of other meetings and any proposed actions. For those without transportation and the disabled, the YMPO will provide free transportation via public transit to the meetings. A reasonable attempt will be made to notify organizations representing minority and disabled people, and a request will be made that they provide their members with meeting notices and information. Attempts will be made to have minority and disabled citizen representation on advisory committees. Native American representation in the planning process is assured because the Cocopah Tribe is a full member of the YMPO and has direct involvement in all decisions.

Amendments

Substantial changes or amendments to the transportation plan will be made only after the public has been notified of an intent to modify the plan and has had 30 days to review and comment on the proposed substantial changes. The YMPO Executive Board will hold the final public hearing on the transportation plans. Following the notification requirements previously mentioned, notice of the time and place of the Public Hearing will be provided. Following the Public Hearing, the Executive Board will adopt transportation and related plans by Resolution.

Follow Up

This is the initial effort of the YMPO to formalize the public participation process for transportation and related plans. This document establishes the basic techniques for disseminating the information to the public and engaging the citizens in interactive discussions about the transportation planning process. The YMPO will continue identifying and pursuing other ways to increase public knowledge and participation. A review of the effectiveness of the public involvement process will be made on a tri-annual basis.

Title VI Complaint Form

Section I:					
Name:					
Address:					
Telephone (Home):			Telephone (Work):		
Electronic Mail Address:					
Accessible Format Requirements?			Large Print		Audio Tape
			TDD		Other
Section II:					
Are you filing this complaint on your own behalf?				Yes*	No
*If you answered "yes" to this question, go to Section III.					
If not, please supply the name and relationship of the person for whom you are complaining.					
Please explain why you have filed for a third party:					
Please confirm that you have obtained the permission of the aggrieved party if you are filing on behalf of a third party.				Yes	No
Section III:					
I believe the discrimination I experienced was based on (check all that apply): Race <input type="checkbox"/> Color <input type="checkbox"/> National Origin <input type="checkbox"/> Disability Date of Alleged Discrimination (Month, Day, Year): Explain as clearly as possible what happened and why you believe you were discriminated against. Describe all persons who were involved. Include the name and contact information of the person(s) who discriminated against you (if known) as well as names and contact information of any witnesses. If more space is needed, please use the back of this form. 					
Section VI:					
Have you previously filed a Title VI complaint with this agency?				Yes	No

If yes, please provide any reference information regarding your previous complaint.

Section V:

Have you filed this complaint with any other Federal, State, or local agency, or with any Federal or State court?

Yes ☐ No

If yes, check all that apply:

Federal Agency:

Federal Court: ☐ State Agency:

State Court : ☐ Local Agency:

Please provide information about a contact person at the agency/court where the complaint was filed.

Name:

Title:

Agency:

Address:

Telephone:

Section VI:

Name of agency complaint is against:

Name of person complaint is against:

Title:

Location:

Telephone Number (if available):

You may attach any written materials or other information that you think is relevant to your complaint. Your signature and date are required below

Signature _____ Date _____

Please submit the form at the address below, or mail this form to: [Title VI Coordinator@ympo.org](mailto:Title_VI_Coordinator@ympo.org)

Yuma Metropolitan Planning Organization
YMPO Title VI Coordinator
230 W Morrison Street Yuma, Arizona 85364
928-783-8911

A copy of this form can be found online at www.ympo.org

Title VI Formulario de Queja

Sección I:		
Nombre de la persona que presenta la queja:		
Domicilio del participante:		
Telefono de la casa:	Telefono de trabajo:	
Direccion de correo electronico:		
Requisitos formato accesible?	Letra Grande	cinta De Audio
	TDD	otro
Sección II:		
¿Está presentando esta queja en su propio nombre?	sí*	no
* Si usted contestó "sí" a esta pregunta, vaya a la Sección III.		
Si no es así, por favor proporcione el nombre y la relación de la persona para la cual se está quejando.		
Por favor, explique por qué usted ha presentado para un tercero:		
Por favor, confirma que ha obtenido el permiso de la parte perjudicada, si usted está presentando en nombre de un tercero.	sí	no
Sección III:		
Creo que la discriminación que experimenté fue basado en (marque todo lo que corresponda): raza <input type="checkbox"/> color <input type="checkbox"/> origen Nacional <input type="checkbox"/> discapacidad Fecha de la Discriminación Presunta (mes, día, año):		
Explique lo más claramente posible lo que pasó y por qué cree que fue discriminado. Describir todas las personas que estuvieron involucradas. Incluya el nombre y la información de contacto de la persona (s) que lo discriminó (si se conoce), así como los nombres y la información de los testigos en contacto. Si se necesita más espacio, por favor use la parte de atrás de este formulario.		
<hr/> <hr/> <hr/>		
Sección IV:		
¿Ha presentado previamente una queja del Título VI con esta agencia?	sí	no

En caso afirmativo, sírvase proporcionar cualquier información de referencia con respecto a su queja anterior.

Sección V:

¿Ha presentado esta queja ante cualquier otro, estatal o agencia local Federal, o con cualquier corte federal o estatal?
sí ☐ no

En caso afirmativo, marque todo lo que corresponda:

Federal Agency:

Federal Court: ☐ State Agency:

State Court : ☐ Local Agency:

Sírvanse proporcionar información sobre una persona de contacto en la agencia / tribunal donde se presentó la denuncia.

nombre:

Título:

Agencia:

dirección:

Teléfono:

Sección VI:

Nombre de la agencia de queja es en contra:

Nombre de la persona queja es en contra:

Título:

Ubicación:

Número de teléfono (si está disponible):

Puede adjuntar cualquier material escrito o cualquier otra información que usted piensa que es relevante para su queja. Su firma y la fecha están obligados a continuación

Firma _____ fecha _____

Por favor envíe este formulario en persona en la dirección abajo, o envíe este formulario a:

Title_VI_Coordinator@ympo.org

Yuma Metropolitan Planning Organization YMPO Title VI Coordinator
230 W Morrison Street
Yuma, Arizona 85364
928-783-8911

Una copia de este formulario se puede encontrar en línea en www.ympo.org

Logs of Investigations, Complaints, and Lawsuits

2024 FHWA Title VI Log Sheet							
Case #	Complaint	Respondent	Agency File With	Date Filed	Basis	Report Date	Decision

2024 FTA Title VI Log Sheet

Type of Action	Date	Summary (Race, Color, National Origin)	Status	Action Taken
Investigations				
1				
2				
Lawsuits				
1				
2				
Complaints				
1				
2				

YMPO Executive Board Minutes will be provided once approved through the ADOT Civil Rights Office

Title VI Program Statement Displayed:

YMPO has posted its Notice to the Public in the conference room, breakroom, and main lobby by the front desk. Additionally, the notice is available on its website.

Yuma Metropolitan Planning Organization

YMPO's NONDISCRIMINATION NOTICE TO THE PUBLIC

The Yuma Metropolitan Planning Organization (YMPO) hereby gives public notice that it is the agency's policy to assure full compliance with Title VI of the Civil Rights Act of 1964, Title II of the Americans with Disabilities Act of 1990 (ADA), and other related authorities in all of its programs and activities.

YMPO's Title VI and ADA Programs require that no person shall, on the grounds of race, color, national origin, or disability, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity.

Any person who believes their Title VI or ADA rights have been violated, may file a complaint. Any such complaint must be in writing and filed with Yuma MPO's Title VI Coordinator, within one hundred eighty (180) days following the date of the alleged discriminatory occurrence. Title VI Discrimination Complaint Forms may be obtained from the Yuma MPO Office or website.

AVISO DE NO DISCRIMINACIÓN AL PÚBLICO DE YMPO

La Organización de Planificación Metropolitana de Yuma (YMPO) por la presente da aviso público de que es la política de la agencia para asegurar el pleno cumplimiento del Título VI de la Ley de Derechos Civiles de 1964, el Título II de la Ley de Estadounidenses con Discapacidades de 1990 (ADA), y otras autoridades relacionadas en todos sus programas y actividades.

Los programas del Título VI y ADA de YMPO requieren que a ninguna persona se le excluya de participar, se le nieguen beneficios o de ninguna otra manera sea sujeta a discriminación en ningún programa o actividad de YMPO por motivo de raza, color, país de origen, o discapacidad.

Cualquier persona que crea que sus derechos bajo el Título VI o ADA han sido violados, puede presentar una queja. Cualquier queja debe ser por escrito y presentada ante el Coordinador del Título VI de Yuma MPO, dentro de los ciento ochenta (180) días siguientes a la fecha de la supuesta ocurrencia discriminatoria. Los Formularios de Queja de Discriminación del Título VI pueden obtenerse en la Oficina de la MPO de Yuma o en el sitio web.

Jesus "JR" Aguilar
Title VI Coordinator/Mobility Manager
Title_VI_Coordinator@ympo.org

YMPO Title VI Coordinator
230 West Morrison Street
Yuma, Arizona 85364
928-783-8911
www.ympo.org



YUMA METROPOLITAN PLANNING ORGANIZATION

FY2025 ANNUAL TITLE VI REPORT

FISCAL YEAR 2024 ACCOMPLISHMENTS AND FISCAL YEAR 2025 GOALS

This report was produced with financial assistance from the Arizona Department of Transportation (ADOT), the Federal Highway Administration (FHWA), and the Federal Transit Administration (FTA).

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ACCOMPLISHMENTS

July 1st, 2023 – June 30th, 2024

Introduction

The Yuma Metropolitan Planning Organization (YMPO) is committed to ensuring that no person is excluded from participating in or denied the benefits of its services and programs based on race, color, or national origin as provided by Title VI of the Civil Rights Act of 1964.

The YMPO strives to ensure nondiscrimination in all its programs and activities, whether those programs and activities are federally funded or not. As a sub-recipient of federal funding, YMPO is responsible for initiating and monitoring Title VI activities, preparing required reports, technical assistance, and training. YMPO's contractors/consultants must also comply with this policy as outlined in their contracts.

This report addresses YMPO accomplishments for FY2024 and the goals set for FY2025, and those actions taken by YMPO to demonstrate our commitment to Title VI of the Civil Rights Act of 1964.

Program Areas:

YMPO's program areas are overseen by the Title VI Coordinator. Every year, the Title VI Coordinator compiles all data gathered and outlines the actions that each program area needs to take to comply with the Title VI Program. Below is the overview of each program area:

- ❖ Executive Board Meetings
- ❖ Technical Advisory Meetings
- ❖ YMPO Regional Mobility Committee

Executive Board Meetings

It is the function of the Executive Board to act as a policy body coordinating and directing transportation planning, implementation thereof (as authorized by the Executive Board) and related activities within the overall regional comprehensive planning process.

The YMPO Executive Board Meetings are held on the last Thursday of the month at 3:30PM unless otherwise noted. These meetings are held at the YMPO Office in the conference room. No special accommodation was requested this fiscal year, but we offer language and disability conformity with prior notice. Included in every YMPO Executive Board Agenda, which is posted five days prior to meeting on the YMPO website and emailed to each Board Member and past attendee whose email address we've collected, is the **Title VI Declaration and Call to the Public Notice**. The item is read to the Executive Board and anyone else present whether in-person and virtual (the public) and is also visibly displayed in English and Spanish in the YMPO conference room. (see **Exhibit A** and **B** below):

Exhibit A: Title VI of the Civil Rights Act in YMPO Conference Room

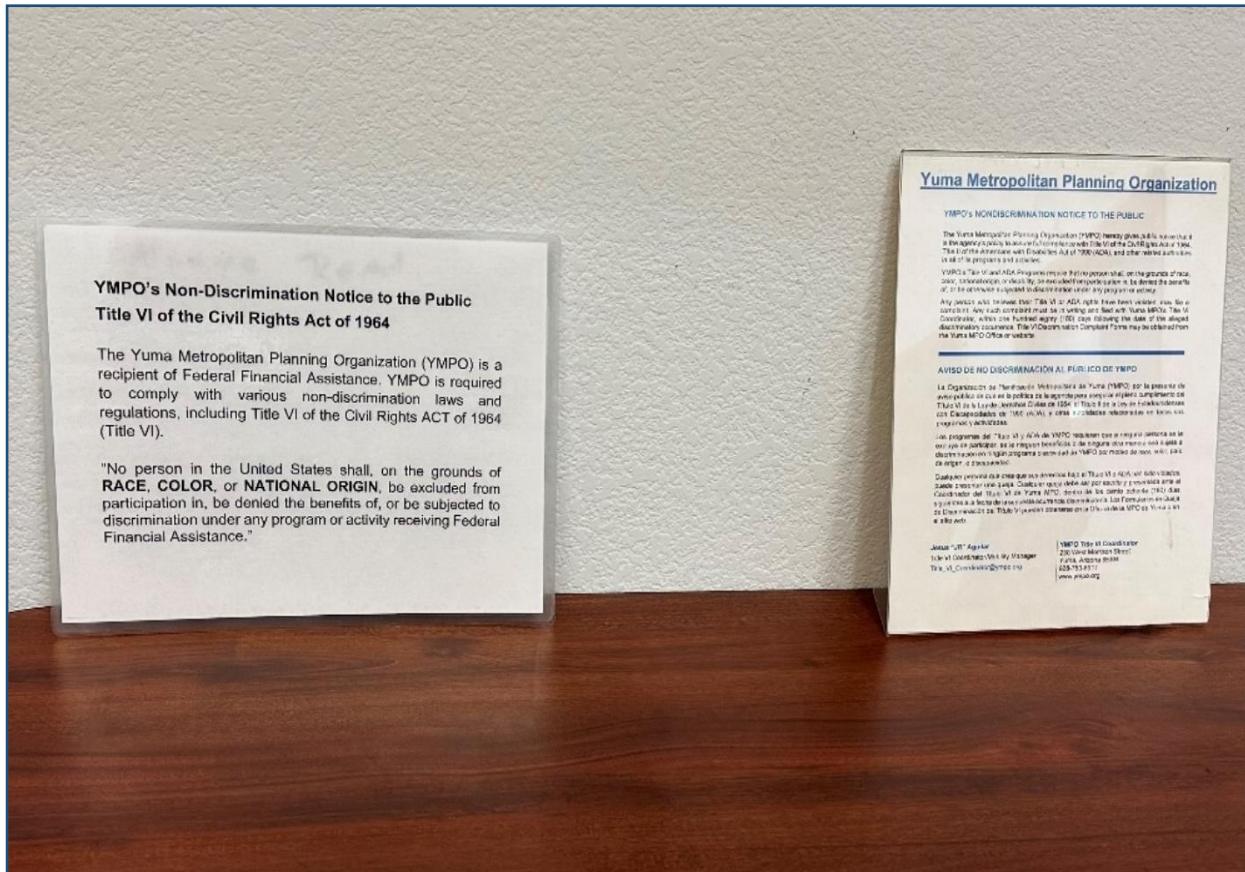


Exhibit B: Executive Board Agenda Required Reminder of Title VI obligations

3. Title VI Declaration and Call to the Public

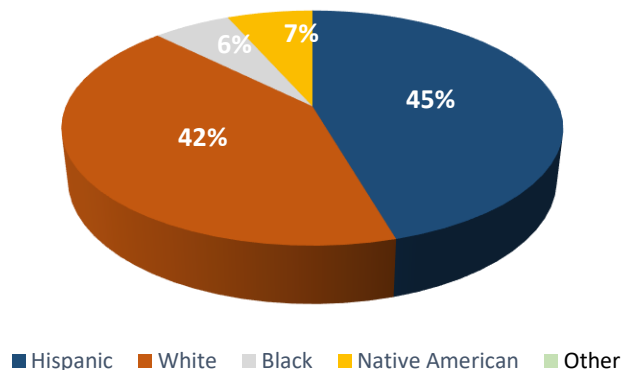
Jesus Aguilar, Jr., YMPO Mobility Manager, will read a brief message reminding members of our Title VI obligations. In addition, this item provides an opportunity for comments by the public on subjects *not* on the agenda. Individuals wishing to address the Board need not request permission in advance and are limited to three (3) minutes. Any members of the Public attending by teleconference are requested to contact YMPO staff with any questions they may have prior to the meeting.

Since the start of Fiscal Year 2024, the YMPO Executive Board has held eleven meetings and below is the attendee data and analysis (**Exhibit C**), we collected using our YMPO Attendance Log.

Exhibit C: YMPO Executive Board FY2024 Meeting Attendee Data

YMPO Executive Board Meeting						
Date	Hispanic	White	Black	Native American	Other	Total
07/27/2023	6	8	1	1	0	16
08/24/2023	9	6	1	1	0	17
09/28/2023	7	7	1	1	0	16
10/26/2023	4	7	1	1	0	13
12/14/2023	8	7	1	1	0	17
01/25/2024	7	7	1	1	0	16
02/29/2024	7	7	1	1	0	16
03/28/2024	7	6	0	1	0	14
04/25/2024	7	5	1	1	0	14
05/30/2024	7	5	1	1	0	14
06/27/2024	7	5	1	1	0	14
					Total	167

Identification Analysis of YMPO Board Members and Other Attendees



Technical Advisory Committee Meetings:

The YMPO Technical Advisory Committee Meetings are held regularly on the second Thursday of each month at 9:00AM at the YMPO Office in the conference room. As stated in the YMPO By-Laws “The TAC has authority and primary responsibility to conduct technical review and analyses regarding all work activities of the Unified Planning Work Program and any related issues as specified by the YMPO’s Executive Board, and to so advise the Executive Board on appropriate actions to be taken.”

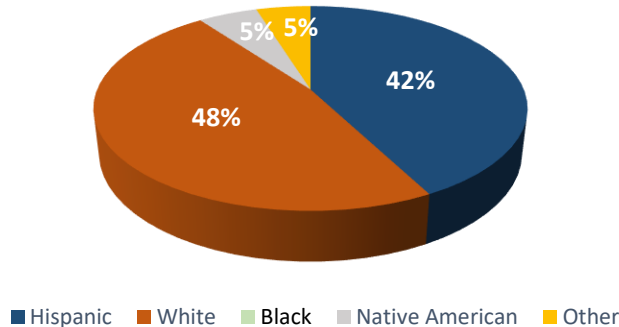
Included in every YMPO TAC Agenda, is the **Title VI Declaration and Call to the Public Notice**. The item is read to the TAC Committee Members and anyone else present virtually or in-person (the public) and is also visibly displayed in English and Spanish (see above mentioned **Exhibit A** and **B**).

Since the start of our Fiscal Year 2024, the YMPO Technical Advisory Committee has held twelve meetings and below is the attendee data (**Exhibit D**) we collected using the Attendance Log.

Exhibit D: YMPO Technical Advisory Committee FY2024 Meeting Attendee Data

YMPO Technical Advisory Meeting						
Date	Hispanic	White	Black	Native American	Other	Total
07/13/2023	10	8		1		19
08/10/2023	8	9		1		18
09/14/2023	9	8		1	2	20
10/12/2023	7	8		1	1	17
11/16/2023	5	7		1	1	14
12/14/2023	10	7		1	1	19
01/11/2024	10	7		1	1	19
02/08/2024	8	8		1	1	18
03/14/2024	7	11		1	1	20
04/11/2024	7	11		1	1	20
05/09/2024	7	12		1	1	21
06/13/2024	8	12		1	1	22
					Total	227

Identification Analysis of YMPO TAC Members and Other Attendees



YMPO Regional Mobility Committee

The YMPO Mobility Manager is responsible for holding the YMPO's Regional Mobility Committee meetings on a bi-monthly basis. These meetings coordinate goals and strategies that aim to enhance regional mobility and address the unmet transit needs of residents, specifically of senior adults, persons with disabilities and people with low incomes. This committee is comprised of transit providers and stakeholders from Yuma County. The Mobility Manager brings together the 5310 providers below:

1. Achieve Human Services
2. Horizon Health and Wellness

3. Saguaro Foundation
4. Crossroads Mission
5. RISE Services, INC.
6. HOPE Inc.
7. Northern Arizona University
8. City of Somerton
9. Services Maximizing Independent Living and Empowerment.
10. Town of Wellton

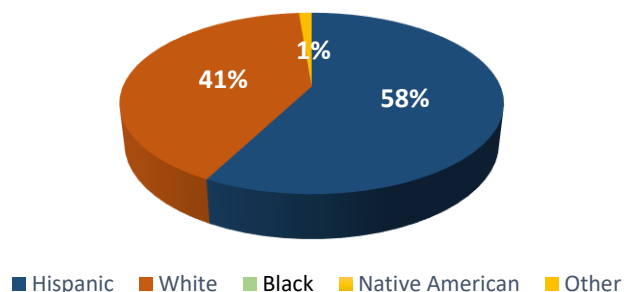
Every meeting is centered around provider updates to gather best practices, offer insights, and identify areas where the active group in the region may improve coordinated efforts.

The Title VI Notice To The Public is read and provided at all Regional Mobility Committee meetings. The RMC Meetings take place at the YMPO's conference room and the **Title VI Notice To The Public** is posted and readily available to read. No special accommodation was requested and below is the attendee data (**Exhibit E**) we collected using the Attendance Log.

Exhibit E: YMPO Regional Mobility Committee Attendee Data

YMPO Regional Mobility Committee						
Date	Hispanic	White	Black	Native American	Other	Total
07/10/2023	7	1	0	0	1	9
09/11/2023	8	5	0	0	0	13
11/14/2023	6	4	0	0	0	10
01/08/2024	8	6	0	0	0	14
03/11/2024	8	8	0	0	0	16
05/13/2024	8	8	0	0	0	16
					Total	78

Identification Analysis of YMPO TAC Members and Other Attendees



Subrecipient Reviews:

Using the FHWA's Nondiscrimination/Title VI Guidelines, the YMPO makes every effort to regulate, monitor, assess, and report on federal programs to guarantee compliance. In order to verify compliance with Title VI standards, our Title VI Coordinator collaborates with program personnel (Title VI liaison) to do recurring pre- and post-grant reviews of specific subrecipients of FHWA monies or other federal money; reviews combine in-person and desk audits.

Review of Consultant Contracts:

The Request For Proposal (RFP) for all YMPO planning projects contained Title VI Assurances, statements of nondiscrimination, and provisions regarding the inclusion of all Title VI requirements in each subcontract. Below are RFP categories we adhere to:

- ❖ Legal RFPs
- ❖ Account RFP
- ❖ Payroll RFPs
- ❖ Janitorial RFPs

Outreach:

- ❖ Websites
- ❖ Press Releases
- ❖ Title VI Trainings
- ❖ Public Participation Plan
- ❖ Brochures, Complaint Forms, Self-Identification Survey (Data Collection)

Websites

The YMPO's website is updated regularly with approved documents and notices to ensure accuracy and relevance and ease of access for the public. Our website also has staff accessibility with contact information for each member of staff. Spanish Our website can be accessed using the link below:

www.ympo.org

In addition, a couple other entities also provide information about the YMPO and also provide links to our website:

- ❖ Yuma Chamber of Commerce
[Yuma Metropolitan Planning Organization \(YMPO\) | Non-Profit | Transportation - Yuma County Chamber of Commerce - Yuma Arizona \(yumachamber.org\)](http://Yuma Metropolitan Planning Organization (YMPO) | Non-Profit | Transportation - Yuma County Chamber of Commerce - Yuma Arizona (yumachamber.org))
- ❖ Yuma County Intergovernmental Public Transportation Authority (YCIPTA)
About YCIPTA - YCAT - Yuma County Intergovernmental Public Transportation Authority

Press Releases

Press releases are periodically distributed to various local media channels, such as daily and weekly newspapers, TV stations, and radio stations, which also include the local Spanish-language newspaper. The YMPO published legal notices this fiscal year with the Yuma Sun:

- ❖ Yuma Sun – YMPO Request For Proposals Legal Services: Published 11/10/2023
- ❖ Yuma Sun – YMPO Request For Proposals LRTP: Published 11/10/2023 – 11/11/2023
- ❖ Yuma Sun – YMPO Notice of Public Comment Period LRTP: Published 02/18/2024

- ❖ Yuma Sun – YMPO Request for Proposals Complete Streets Concept Study: Published 06/10/2024

Title VI Trainings

When new Title VI training opportunities arise, YMPO staff members are informed by ADOT Title VI Liaisons. The employees of the member jurisdictions are informed about these opportunities, as is appropriate, as well as the public. Below are some conferences and workshops that the YMPO Executive Director and staff attended where Title VI requirements and issues were addressed:

1. Arizona's 37th Annual Statewide Transit Conference 04/08/2024
2. Grant Management USA Workshop 05/06/2024
3. Title VI Nondiscrimination Program Training for MPOs and COGs 5/21/2024
4. Title VI Audit Debriefing & Question Sharing Session 05/16/2024.
5. ADOT's Annual FHWA/FTA Title VI Training for MPOs and COGs 06/11/2024

In addition to these conferences and workshops, the YMPO Title VI Coordinator provided education and training presentations to the YMPO Technical Advisory Committee at the May 9th, 2024, meeting (**Exhibit F** shown below), the YMPO Staff Meeting on May 14th, 2024 (**Exhibit G**) and the YMPO Executive Board Meeting on May 30th, 2024 (**Exhibit H**).

Exhibit F: YMPO Title VI Training for TAC Members

May 9, 2024, YMPO Technical Advisory Committee Agenda	
8.	<p><u>YMPO FY 2025 Title VI Update, Training and Guidance</u></p> <p>YMPO Title VI Coordinator will update the Technical Advisory Committee (TAC) with the latest update in respect to the Title VI of the Civil Rights Act of 1964, Limited English Proficiency (LEP), and the Public Participation Plan.</p> <p>Mr. Aguilar, Mobility Manager, will make a presentation on the Title VI Package; this item is on the agenda for discussion, comment, and possible action to recommend detailed changes to the 2025 YMPO Title VI Report, contingent on no major comments or objections. Further details are contained in an information summary included with this agenda packet, as Item 8.</p>

Exhibit G: YMPO Title VI Training for Staff

<u>Staff Meeting Outline – May 14, 2024</u>	
5.	<p>Other work items:</p> <ol style="list-style-type: none"> a. Future quarterly look-ahead (Jun - Aug) by Senior Planner COG/MPO Planners Meeting Update b. Brief update from each employee (All Staff). <ol style="list-style-type: none"> i. Accounting – Accounting Manual update, monthly billing, Audit. ii. Traffic Count Update (regular/COY/Yuma County counts, truck repairs, truck replacement), Special Counts (JH). iii. Mobility Management Update - Update of 3rd Pass Training (Fri or Sat, April 30), Mobility Manager Meeting Update, YRBC happenings, 5310 on-site visits, Title VI training.

11. YMPO FY 2025 Title VI Update, Training and Guidance
 YMPO Title VI Coordinator will update the Executive Board with the latest update regarding Title VI of the Civil Rights Act of 1964, Limited English Proficiency (LEP), and the Public Participation Plan.
- This item is on the agenda for discussion, comment, and possible action to recommend detailed changes to the 2025 YMPO Title VI Report, contingent on no major comments or objections. YMPO Title VI Coordinator, Mr. Aguilar, will present the Title VI Package; further details are contained in an information summary included with this agenda packet, as Item 11.**

Public Participation Plan

The purpose of a public participation plan is to ensure a proactive public involvement process that assures the opportunity for the public to be involved in all phases of the planning process by providing complete information, timely public notice, opportunities for making comments, full access to key decisions, and early and continuing involvement in developing transportation plans and programs. The plan can be viewed online on our website using the link below.

<https://ympo.org/plans/ympo-public-participation-plan/>

Limited English Proficiency (LEP)

The YMPO is committed to enforcing the provisions of Title VI and protecting the rights and opportunities of all persons associated with the YMPO or affected by its programs. The Limited English Language refers to a person who is not fluent in the English language, often because it is not their native language. The LEP Executive Order states that people who are LEP should have meaningful access to federally conducted and federally funded programs and activities.

The Title VI Coordinator performed a LEP Analysis in our region to assess language needs and decide what reasonable steps to take to ensure meaningful access for LEP persons. This analysis showed that Spanish is the dominant language spoken by LEP Individuals in the YMPO service area as shown below (**Exhibit I1, I2, I3**):

Exhibit I1: YMPO Service Area Most Spoken Language Data and Analysis 2024

Languages Spoken at Home as of May 2024			
	English	Spanish	Other Languages
San Luis City	8.7%	90.5%	0.6%
Somerton City	19.2%	80.8%	0.0%
Town of Wellton	76.1%	19.9%	1.4%
Cocopah Indian Tribe	74.7%	6.7%	16.3%
Fort Yuma Indian Tribe	85.5%	5.8%	8.7%
Yuma City	53.6%	44%	2.4%
Yuma County	44%	54%	0.5%

Exhibit I2: YMPO Yuma County Most Spoken Language at Home Analysis 2024

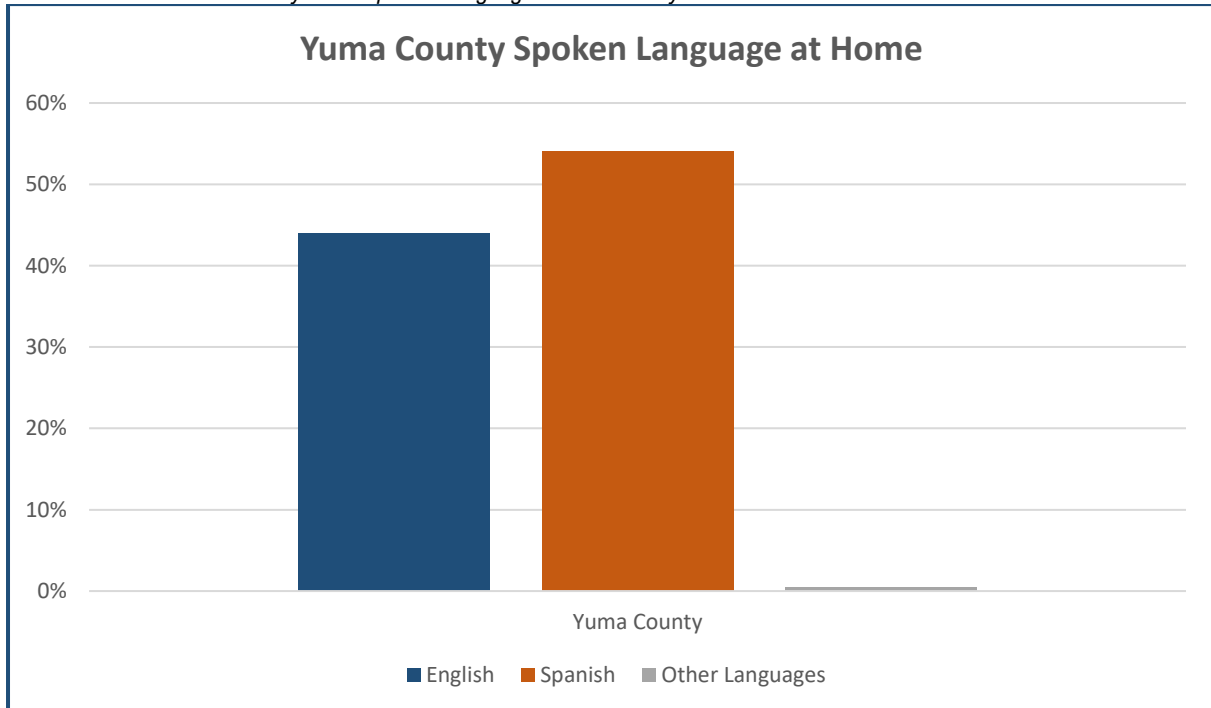
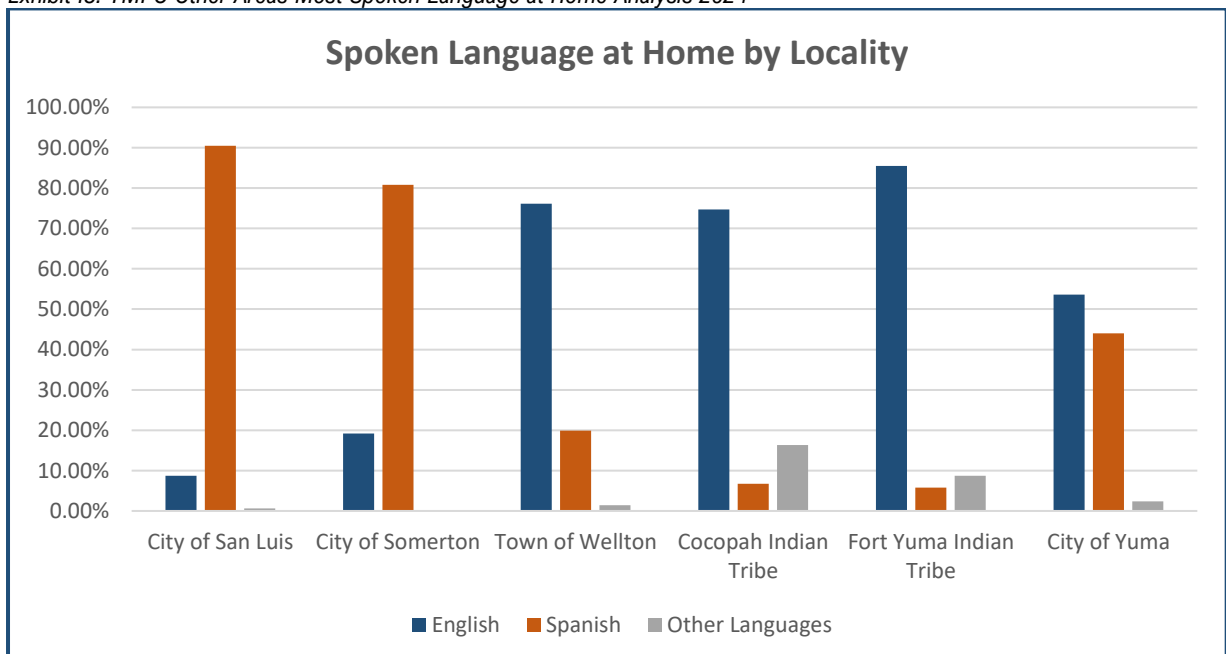


Exhibit I3: YMPO Other Areas Most Spoken Language at Home Analysis 2024

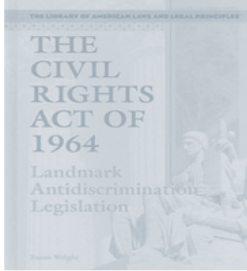


With this data, the YMPO provided public engagement materials in Spanish in addition to English to better engage with our diverse community. We also implemented a Spanish option on our office Voicemail system. No special accommodation from LEP people was requested.

Brochures, Complaint Forms, Self-Identification Survey

Below are some of our Title VI Brochures (**Exhibit J**), Title VI Complaint Form (**Exhibit K**) and Title VI Complaint Procedures Form (**Exhibit L**) and the YMPO Self – Identification Survey Form (**Exhibit M**) that are easily accessible on our website and posted in our office in English and Spanish:

Exhibit J: YMPO Title VI Brochure

<p>What type of discrimination is prohibited?</p> <p>Discrimination under our Title VI program is an action or inaction, intentional or not, through which any intended beneficiary, solely because of race, color, national origin, or disability has been otherwise subjected to unequal treatment or impact, under any Yuma MPO program or activity. Discrimination based on the grounds referenced above limit the opportunity for individuals and groups to gain equal access to services and programs. In administering federally assisted programs and activities, the Yuma MPO cannot discriminate either directly or through contractual or other means by:</p> <ul style="list-style-type: none"> ◊ Denying program services, financial aids or other benefits; ◊ Providing different program services, financial aids or other benefits, or providing them in a manner different from that provided to others; ◊ Segregating or separately treating individuals or groups in any manner related to the receipt of any program service or benefit; 	<ul style="list-style-type: none"> ◊ Restricting in any way the enjoyment of any advantage or privilege enjoyed by others receiving any program service or other benefits; ◊ Denying persons the opportunity to participate as a member of a planning, advisory or similar body; <div style="text-align: center;">  <p>The Yuma MPO welcomes any comments or discussion on how we can best serve our communities. Please feel free to contact us</p> <hr/> <p>Yuma Yuma Metropolitan Planning Organization 230 West Morrison Street Yuma, AZ 85364 Ph.928-783-8911 FAX 928-329-1674 www.ympo.org</p> </div>	<div style="text-align: center;"> <p>Yuma Metropolitan Planning Organization</p>  </div>
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Title VI Complaint Form

Section I:		
Name:		
Address:		
Telephone (Home):	Telephone (Work):	
Electronic Mail Address:		
Accessible Format Requirements?	<input type="checkbox"/> Large Print	<input type="checkbox"/> Audio Tape
	<input type="checkbox"/> TDD	<input type="checkbox"/> Other
Section II:		
Are you filing this complaint on your own behalf?	<input type="checkbox"/> Yes*	<input type="checkbox"/> No
<i>*If you answered "yes" to this question, go to Section III.</i>		
If not, please supply the name and relationship of the person for whom you are complaining.		
Please explain why you have filed for a third party:		
Please confirm that you have obtained the permission of the aggrieved party if you are filing on behalf of a third party.	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Section III:		
I believe the discrimination I experienced was based on (check all that apply):		
<input type="checkbox"/> Race	<input type="checkbox"/> Color	<input type="checkbox"/> National Origin
<input type="checkbox"/> Disability		
Date of Alleged Discrimination (Month, Day, Year): _____		
Explain as clearly as possible what happened and why you believe you were discriminated against. Describe all persons who were involved. Include the name and contact information of the person(s) who discriminated against you (if known) as well as names and contact information of any witnesses. If more space is needed, please use the back of this form.		

Section VI:		
Have you previously filed a Title VI complaint with this agency?	<input type="checkbox"/> Yes	<input type="checkbox"/> No

Yuma Metropolitan Planning Organization

230 W. Morrison St.
Yuma, Arizona 85364
www.ympo.org

Phone: (928) 783-8911
Fax: (928) 329-1674



*Local Governments and
Citizens Working Together*

YUMA METROPOLITAN PLANNING ORGANIZATION TITLE VI COMPLAINT PROCEDURE

The Yuma Metropolitan Planning Organization (YMPO) is committed to ensuring that no person is excluded from participating in or denied the benefits of its services or programs on the basis of race, color, or national origin, as afforded under Title VI of the Civil Rights Act of 1964. The Yuma Metropolitan Planning Organization, as a federal grant recipient, is required by the Federal Transit Administration (FTA) to conform to Title VI of the Civil Rights Act of 1964 and its amendments. Title VI of the Civil Rights Act requires that no person in the United States, on the grounds of **Race, Color, or National Origin**, be excluded from, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance.

This document outlines the Title VI complaint procedures related to providing programs, services, and benefits. However, it does not deny the complainant the right to file formal complaints with the Arizona Department of Transportation, the Secretary of the U.S. Department of Transportation, the Equal Employment Opportunity Commission (EEOC), the Federal Highway Administration (FHWA), or the Federal Transit Administration (FTA) or to seek private counsel for complaints alleging discrimination, intimidation, or retaliation of any kind that is prohibited by law.


Two Executive Orders extend Title VI protections to the Complaint Procedure. Presidential Executive Order 12898 addresses environmental justice in minority and low-income populations. Presidential Executive Order 13166 addresses services to those individuals with limited English proficiency (LEP). The YMPO is committed to enforcing the provisions of Title VI and protecting the rights and opportunities of all persons associated with the YMPO or affected by its programs.

Any person who believes that they have been subjected to discrimination may file a written complaint with the YMPO Title VI Coordinator or the Director of the Office of Civil Rights. Federal and state law requires complaints to be filed within one hundred eighty (180) calendar days of the last alleged incident.

The complainant may download the complaint form from ympo.org or request it from the Office of Civil Rights (OCR). The complainant can also submit a written statement containing all the information listed below.

1. The complaint will include the following information:
 - ✓ Name, address, and telephone number of the complainant.
 - ✓ The basis of the complaint (race, color, national origin).
 - ✓ The date or dates on which the alleged discriminatory event or events occurred.
 - ✓ The nature of the incident that made the complainant feel discrimination was a factor.
 - ✓ Names, addresses, and telephone numbers of people who may have knowledge of the event.
 - ✓ Other agencies or courts where a complaint may have been filed, along with a contact name.
 - ✓ Complainant's signature and date.

If the complainant is unable to write a complaint, OCR staff will assist the complainant. If the complainant requests it, OCR will provide a language or sign language interpreter.

	<h2>Yuma Metropolitan Planning Organization</h2> <p>Local Governments & Citizens Working Together</p>
<p>THE YUMA METROPOLITAN PLANNING ORGANIZATION'S (YMPO) GOAL IS TO ENSURE THAT EVERY EFFORT WILL BE MADE TO PREVENT DISCRIMINATION THROUGH THE IMPACT OF ITS PROGRAMS, POLICIES, AND ACTIVITIES.</p> <p>YMPO WILL TAKE REASONABLE STEPS TO PROVIDE ACCOMMODATIONS BASED ON LANGUAGE OR DISABILITY. REQUESTS SHOULD BE MADE AS EARLY AS POSSIBLE TO ENSURE THE MPO HAS AN OPPORTUNITY TO ADDRESS THE ACCOMMODATION.</p> <p>BY COMPLETING THIS VOLUNTARY SURVEY, YMPO WILL BE ABLE TO DETERMINE WHO ATTENDS ITS PUBLIC MEETINGS AND HOW THE YMPO CAN IMPROVE PARTICIPATION. THE SURVEY WILL ALSO HELP YMPO FULFILL FEDERAL REPORTING REQUIREMENTS.</p>	
<hr/> TITLE VI SURVEY CARD YMPO SELF-IDENTIFICATION SURVEY <hr/>	
<p>Title VI of the 1964 Civil Rights Act, as amended, 42 USC2000d, and PAG regulations provide that "no person in the United States shall, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance."</p> <p>Title VI authorities: Federal-Aid Highway Act of 1973, Section 504 of the Rehabilitation Act of 1973, Americans with Disabilities Act of 1990, Age Discrimination Act of 1975, Uniform Relocation Act of 1970, Executive orders 12898 and 13166</p>	
<p>Completing this survey is voluntary. If you chose to respond, please mark all that apply:</p> <ul style="list-style-type: none"><input type="checkbox"/> African American/Black American<input type="checkbox"/> Native American/Alaskan Native<input type="checkbox"/> Native Hawaiian/other Pacific Islander<input type="checkbox"/> Asian<input type="checkbox"/> Hispanic/Latino<input type="checkbox"/> White	

FISCAL YEAR 2025 GOALS

- ❖ Implement the Travel Training Program
- ❖ Environmental Justice continued efforts
- ❖ Use of Self-Identification Surveys
- ❖ Limited English Proficiency continued efforts
- ❖ Data Collection continued efforts

Implement the Travel Training Program

Scheduled for implementation and planning in the first year of the 5310 grants, the Travel Training Program is designed to empower individuals, specifically targeting older adults and those with disabilities, to confidently navigate public transportation systems independently. Through personalized instruction and support, the program will cater to the unique needs and abilities of each participant. By offering tailored guidance and assistance, the Travel Training Program aims to equip participants with the skills and confidence necessary to lead more independent and active lifestyles. Additionally, the program seeks to foster social inclusion and community engagement among its participants

Environmental Justice

YMPO plans Identify and address the disproportionately high and adverse human health or environmental effects of their actions on minority and low-income populations, to the greatest extent practicable and permitted by law.

To develop a strategy for implementing environmental justice.

To promote nondiscrimination in federal programs that affect human health and the environment, as well as provide minority and low-income communities access to public information and public participation.

To update 5-Year Data Profiles for our region.

General Characteristic	Percentage of Total Community						
	Yuma	Yuma County	San Luis	Somerton	Town of Wellton	Cocopah Tribe	Fort Yuma Indian Tribe
Male	50.9%	52.0%	54.6%	51.6%	47.5%	46.5%	43.8%
Female	49.1%	48.0%	45.4%	48.4%	52.5%	53.5%	56.2%
Hispanic/Latino (any race)	61.6%	65.5%	95.1%	97.2%	34.3%	14.6%	10.2%
White	29.9%	28.5%	64.4%	66.0%	94.3%	35.4%	9.3%
Black/African American	2.3%	2.1%	1.7%	3.0%	2.3%	0.2%	0.3%
Am. Indian/ Alaskan Native	2.8%	1.7%	1.3%	0.2%	0.1%	58.1%	69.9%
Asian	3.3%	1.2%	0.1%	0.0%	0.4%	0.6%	0.0%
Pacific Islander	0.4%	0.1%	0.0%	0.0%	0.0%	0.0%	0.0%
Two or more Races	40.2%	18.8%	28.4%	23.5%	2.4%	3.2%	10.4%
Other	54.4%	26.5%	32.9%	35.2%	1.8%	0.2%	10.1%
Poverty (18-64 years)	14.8%	15.8%	19.7%	15.2%	19.6%	41.9%	38.0%

Self-Identification Surveys

YMPO's goal is to continue its diversity and inclusion initiatives that are grounded on honest, fact-based approaches. Self-Identification surveys are a valuable tool that helps our organization measure progress towards this goal. The data collected from this survey will continue to ensure that everyone has equal access or benefit from our activities and to prevent any disproportionate effects from those activities. We will continue to provide these surveys in English and Spanish and make them readily accessible in every Program Area.

Limited English Proficiency

YMPO plans to continue to engage the diverse population within the YMPO service area. The YMPO is committed to providing quality services to all entities and citizens, including those with Limited English Proficiency. Spanish is the most dominant language spoken by LEP individuals in the YMPO service area, therefore, the language access activities detailed below will be coordinated and monitored for implementation in collaboration with the YMPO Executive Board and staff.



Data Collection Continued Efforts

YMPO will collect, analyze, and maintain statistical data on the racial and ethnic backgrounds, national origins, sexes, ages, disabilities, and LEPs of participants and beneficiaries of our program to assess the advantages and disadvantages of transportation investments for the public. This research effort will include minority and low-income population data as well.

The processes used to collect data will be periodically reviewed to make sure there is enough information to fulfill Title VI program administration requirements. Below is some data that will be collected during this process:

- ❖ The race, color, national origin, sex, age, disability, income and LEP of the population eligible Being served
- ❖ Socioeconomic Assessment to evaluate a project's potential impacts to the human environment
- ❖ Persons to include in the decision-making process
- ❖ Projected population increases
- ❖ Language needs assessment
- ❖ Transportation needs of all persons in region
- ❖ The percent or proposed membership, by race, color, national origin, sex, disability and age, in any planning or advisory body which is an integral part of the program
- ❖ Strategies to disseminate information

YMPO INFORMATION SUMMARY Item #8

2024 Arizona Rural Transportation Summit

DATE: July 25, 2024

SUBJECT: The Arizona Rural Transportation Summit (AZRTS)

SUMMARY:

The 25th Arizona Rural Transportation Summit (RTS) is scheduled for October 16 to 18, 2024, at the Prescott Resort and Conference Center. The Central Yavapai MPO will host the conference, and all members of the Executive Board are invited to attend.

The summit is an opportunity for Arizona legislators, elected officials, transportation professionals, and other guests to engage in conversation on how to improve Greater Arizona. This year's theme is "On the Road Again." The program will feature four concurrent session tracks on various topics related to transportation, including transportation funding, sessions with state and federal representatives, tribal, international trade, and leadership.

During last year's summit, the different regions also had the opportunity to showcase the Rural Transportation Advocacy Council's (RTAC) initiative of approximately \$400 million to Regional Priority Projects around the State for consideration in next year's legislative session. Due to the State Budget deficit this year, the RTAC Board approved the direction to support the preparation of the 2024 HB2412 again for next year with an inflation adjustment of 20%, totaling \$480 million. The Yuma region had three regional priority projects for consideration last year that can be resubmitted this year just in time for presentation during the summit.

To celebrate the 25th RTS anniversary, a recognition element has been incorporated into the summit. The nomination form attached provides the opportunity to recognize transportation champions in your region such as federal, state, and local champions. A suggested transportation champion is the late Councilmember Gary Knight; the host anticipates honoring his memory with an award to his wife, Bonnie Knight. Another suggested transportation champion is District 25 Legislative Representative Tim Dunn, he has secured millions of dollars for the region and sponsored Bills such as the RTAC Regional Priority Project Legislation and AZ SMART Fund. The deadline to submit award nominations is August 15th.

For more details on the conference, visit www.azrts.org

Below is a list of YMPO Executive Board members that have been registered for the RTS along with hotel reservations. Please contact Lulu Lopez at llopez@ympo.org 928-783-8911 if you would like to make any changes to attendance or accommodations.

Members are requested to review the table below and let YMPO staff know whether any changes are needed.

Table 1 - RTS Registration and Reservation Details					
Agency	Name	Title	Registration	Hotel	Nights
Cocopah	Ortega, Wynnie	Secretary/Treasurer	Yes	Yes	2
Yuma County	Morales, Arturo	Council Member	Yes	Yes	2
San Luis	Cruz, Maria	Vice Chair	Yes	Yes	2
Wellton	McCollough, Cecilia	Chairwoman	Yes	Yes	2
Yuma County	Pancrazi, Lynne	Council Member	Yes	Yes	2

Note 1: Registered by ADOT

ACTION NEEDED: This item is just for information and discussion.

CONTACT PERSON: Lourdes Lopez, Administrative Assistant/Bookkeeper, 928-783-8911

AWARDS NOMINATION FORM

As we celebrate the 25th year we are wanting to mark this occasion by celebrating Arizona's Transportation Champions. We realize these champions are federal, state, and local legislators. They are in our tribal communities, transportation staff, consultants, boards and committees. A transportation champion is an individual or organization that has given a voice to the needs of transportation around our state. They have dedicated time and energy to the improvement of transportation for all it serves. They stand out above the rest through passion, expertise, and dedication.

NOMINEE INFORMATION:

SELECT CATEGORY:

US or AZ Legislator (Senators and Representatives)

Local Legislator (Board of Supervisors, Mayors, and Councilmembers)

Transportation Staff, Board, or Committee Member

Consultant(s)

MPO / COG Board Member/ Committee Member

MPO / COG Committee Member

Tribal Leadership

Tribal Transportation Staff

Public Transit Champion

Transportation Project (This is a project that represents many transportation champions coming together to make a project happen)

Full Name:	
Title:	Organization:
Email:	Phone Number:
Describe Why You Feel This Person or Project is a Transportation Champion:	

NOMINATOR INFORMATION:

Full Name:	
Title:	Organization:
Email:	Phone Number:

Submit Nomination to: vincent.gallegos@yavapaiaz.gov
Deadline: Wednesday, July 31, 2024

YMPO INFORMATION SUMMARY for Agenda Item 9

YMPO Rebranding Update

DATE: July 25, 2024

SUBJECT: YMPO Rebranding Update

SUMMARY:

Last year, during the May 26, 2022, Board meeting, the Board approved a revised YMPO mission statement, which was the first step in a rebranding vision project. YMPO staff has recognized the need to update the YMPO logo and establish a vision and values statement that can be included in a future updated YMPO website, including other resource materials, such as brochures, to provide updated information and a fresh look.

YMPO staff have brainstormed inputs and ideas and worked on the provided two sample styles for a new logo: one is contemporary, and the other more traditional. Also included is the current YMPO logo for comparison and we want to share these options with the board. The idea was to create a logo that characterizes the region's features and transportation element, including the previously adopted slogan "Citizens and Governments Working Together." In this effort, YMPO staff is also incorporating a vision and values statement on what YMPO hopes to achieve or become in the future including the organization's suggested core principles and ethics.

In parallel, YMPO staff continues to review options for a website refresh. Our goal is to create a modern dynamic web presence that incorporates a visually appealing and easy to navigate user experience.

YMPO Board members will be asked to consider the options provided and provide any feedback to YMPO staff; this item will be brought back in August for possible approval to incorporate into an updated website. After the Executive Board accepts a new logo design, we will begin our efforts to review and update resource materials and brochures.

POSSIBLE ACTION NEEDED:

No action is anticipated for this agenda item.

CONTACT PERSON:

Crystal Figueroa or Jeff Heinrichs 928-783-8911.

An aerial photograph of a city, likely Yuma, Arizona, showing a mix of urban development, including residential areas, commercial buildings, and parking lots. In the background, there are mountains under a clear blue sky with some light clouds. The image is used as a background for a presentation slide.

MISSION STATEMENT

Our mission is to balance multimodal transportation related needs in the formally designated Yuma regional transportation planning area, while promoting a safe environment and enhancing the quality of life in our community. YMPO planning includes collecting data, coordinating and integrating sustainable solutions, and maintaining a continued Long-Range, multi-agency, comprehensive transportation plan, to incorporate all stakeholders and members of the public

OUR VISION

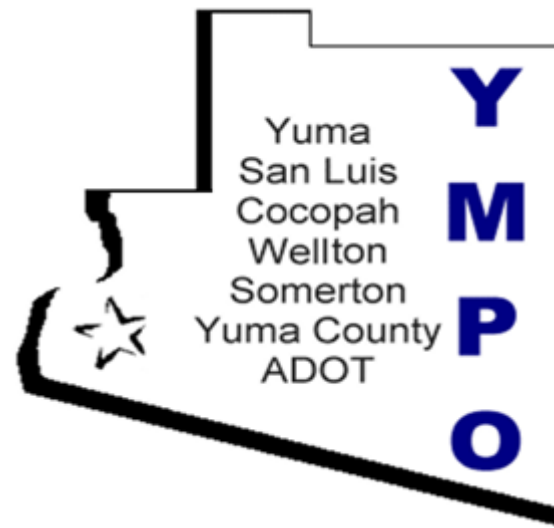
To support an inclusive, resilient, healthy, and economically vibrant Yuma region. We envision an equitable, pollution-free, and modern regional transportation system that gets people where they need to go quickly, safely, and reliably.

OUR VALUES

WE PLEDGE TO UPHOLD THE HIGHEST
STANDARDS OF MORAL INTEGRITY,
OPENNESS AND HONESTY IN ALL THAT
WE DO, AND COMMITMENT TO EQUITY
AND INCLUSIVITY



Current YMPO Logos



Proposed YMPO Logos



YMPO INFORMATION SUMMARY for Agenda Item 10

Propose Memorial Highway Naming - US 95 in Honor of the Late Gary Knight

DATE: July 25, 2024

SUBJECT: Proposed Memorial Highway Naming - US Highway 95 after Gary Knight

SUMMARY:

As a distinguished Yuma resident, the late City of Yuma Councilmember, and Arizona State Transportation Board member, Gary Knight was a tireless champion for transportation improvements in his region, particularly US Highway 95. Board members and staff believe the greater Yuma Community would be very interested in designating a portion of US 95 in his memory and honor for such a deserving tribute. This will require coordination with ADOT staff and consultation with the AZ State Board on Geographic and Historic Names.

The AZ State Board on Geographic and Historic Names is statutory responsible for reviewing application proposals and determining the most appropriate names for places in Arizona.

In statute, commemorative names are subject to a five-year waiting period; however, this only applies to geographic features such as mountains and streams. "Places of historical significance" like US 95 are exempt from this waiting period. Earlier this year there was the renaming of the I-10 Deck Park Tunnel in Phoenix for deceased ADOT engineer Dean Lindsey to the "Dean Lindsey Memorial Tunnel". Dean passed away in 2023, but the Board voted to approve the proposal the same year.

YMPO Staff anticipates coordination with ADOT Southwest District Administrator about State guidelines for the designation of Highway Names for this effort. This initiative is being presented to Board members for information and open discussion. Future action will likely include the possible adoption of a YMPO Resolution supporting the renaming of a portion of US Highway 95 in honor of Gary Knight.

PUBLIC INPUT:

No members of the public have provided any input on this item.

ACTION NEEDED:

This item is on the agenda for information and discussion and possible action to initiate the Memorial Highway Naming in honor of Gary Knight. Future action will likely include the possible adoption of a YMPO Resolution, similar to Resolution 128, supporting the renaming of State Route 195 in honor of Robert A. Vaughan.

CONTACT PERSON:

Crystal Figueroa, Executive Director, 928-783-8911