



YMPO EXECUTIVE BOARD REGULAR MEETING MINUTES

EXECUTIVE BOARD
Regular Meeting
Thursday, October 31, 2024
3:30 P.M.

The Meeting will be held In-Person and/or using
GoToMeeting by Video and/or Teleconference from
the Main Conference Room at the YMPO Offices at
230 West Morrison Street, Yuma, Arizona 85364

1. Call to Order and the Pledge of Allegiance.

The Yuma Metropolitan Planning Organization (YMPO) Chairwoman, Town of Wellton Vice-Mayor, Cecilia McCollough, called the YMPO Executive Board (the Board) meeting to order at 3:30 p.m., and asked the Board to join her in reciting the Pledge of Allegiance.

2. Roll Call Attendance and Declaration of Votes.

The YMPO Bookkeeper/Administrative Assistant, Nancy Curotto, called the roll as follows:

YMPO Executive Board Members Present:

Chairwoman	Cecilia McCollough, Vice-Mayor, Town of Wellton ^
Vice-Chair	Maria Cecilia Cruz, Councilmember, City of San Luis ^
Secretary/Treasurer	Wynnie Ortega, Councilmember, Cocopah Indian Tribe ^
Member	Art Morales, Councilmember, City of Yuma ^
Member	Sam Elters, State Transportation Board, ADOT ~

^ Attended in person.

~ Participated by teleconference.

YMPO Executive Board Members Absent

Member	Martin Porchas, Board of Supervisors, Yuma County *
Member	Lynne Pancrazi, Board of Supervisors, Yuma County *
Member	Michael Shelton, Councilmember, City of Yuma #
Member	Luis Galindo, Vice-Mayor, City of Somerton *

* Not present, and not represented by proxy by another member.

Not present, but was represented by proxy by another member.

Others Present:

Proxy Member	Paul Patane, Southwest District Administrator, ADOT ^
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YMPO Staff Present:

Paul Ward	Acting Executive Director ^
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Fernando Villegas	Senior Transportation Planner ^
Jeff Heinrichs	IT Manager/ Associate Planner ^
Jesus Aguilar, Jr	Mobility Manager ^
Nancy Curotto	Administrative Assistant/Bookkeeper ^

Declaration of Votes:

Councilmember Arturo Morales declared he would exercise all five votes for the City of Yuma.

3. Title VI Declaration and Call to the Public.

Jesus Aguilar, Jr., YMPO Mobility Manager, read the YMPO Title VI obligations. No members of the public were present to address the Board.

4. Consent Agenda.

- A. Approval of the October 3, 2024, Board Meeting Minutes
- B. YMPO Income/Expenditure Report for September 2024

MOTION: Councilmember Arturo Morales moved to approve the consent agenda. Vice-Chair Maria Cruz seconded, and the motion was unanimously approved.

5. Arizona Rural Transportation Summit (AZRTS) Debrief.

YMPO Acting Executive Director, Paul Ward, requested feedback from the Executive Board regarding the recent 2024 Rural Transportation Summit, to include good points, bad points and what can be done to support the membership in attending the event in Sierra Vista next year.

Sam Elters, State Transportation Board, ADOT, observed the MPO members were fully engaged and participation was proper and appropriate. Chairwoman Cecilia McCollough, Vice-Mayor, Town of Wellton, stated the level of participation of the statewide elected officials appears to have increased over the last nine years. Vice-Chair Maria Cecilia Cruz, Councilmember, City of San Luis, expressed appreciation for the RTS organizer and having the Governor of Arizona attend and speak for the first time at RTS. Secretary/Treasurer Wynnne Ortega, Council member, Cocopah Indian Tribe, appreciated the tribal coverage and the presentation of the open tribal meetings.

Art Morales, Councilmember, City of Yuma suggested having a unified strategy for YMPO to have prepared prior to the next RTS. Mr. Ward would like to see more of our regional elected officials (two Senators, four Representatives) represent the Yuma area with participation in the RTS.

6. ADOT Southwest District Yuma Region Presentation.

Paul Patane, ADOT Southwest District Administrator, presented the ADOT Southwest District Project Update to include an overview of the District, Five-Year

Statewide Highway Construction Program, Statewide Long-Range Transportation Plan, Project Life Cycle and Upcoming Projects.

7. Complete Streets Concept System (CSCS) Study.

Chris Joannes, Consultant Project Manager with Kimley-Horn and Associates, presented an overview and update on the YMPO CSCS Study. Mr. Joannes presented the Project Objectives, Scope of Work, Goals and Strategies, Planning Process, and Engagement Elements for the CSCS. The schedule for the study was presented. It began in August 2024, with a best practice review and the establishment of goals and strategies. The final report is scheduled for May/June 2025.

The consultant team conducted a Best Practice Review for similar-sized 'peer' agencies to YMPO on how they have approached the subject. The steps are to define goals and strategies for the study; define the planning process; develop an outline for public involvement; identify street typologies and implementation plans that might work for YMPO member agencies. He then displayed the intended schedule for the study and suggested that the final draft report should be completed June 2025.

8. YMPO Rebranding: Logo, Vision, and Values Statements.

Jeff Heinrichs, YMPO IT Manager and Associate Planner, presented the final Mission, Vision and Values statements, the new Logo design, as well as options and plans for updating the YMPO website. He noted that the Executive Board had formally approved all of these items during a prior meeting, and these are being displayed to reinforce the YMPO brand.

9. Surface Transportation Block Grant (STBG) and Carbon Reduction Program (CRP) Available Funding and Programmed Projects.

Fernando Villegas, Senior Transportation Planner, presented an update on the STBG and CRP Program Funding. As members are aware, each year YMPO receives an amount of both STBG and CRP funds for programming on YMPO and member agency projects. YMPO staff provided details of these two funding sources, the latest fund and associated obligation authority balances, and provided further information on the projects currently programmed as part of the YMPO Metropolitan Transportation Improvement Program (TIP). YMPO Staff also outlined the timing for member agency to apply for the funds available.

10. FY 2026-2050 YMPO Long-Range Transportation Plan (LRTP) Update.

Vamshi Yellisetty, Senior Principal Planner, Kittelson & Associates, presented this item. Mr. Yellisetty gave an update on the status of the following LRTP topics:

Project Update:

Task 3: The Travel Demand Model update is complete, with the documentation in progress.

Task 4: The draft of the Existing Conditions Report is ready for review.

Task 5: The Public Involvement Phase 1 is complete; Phase 2 began in mid-October and will run through January 2025.

Task 6: Roadway System Alternatives: The Universe of Projects for each mode (roadway, safety, public transportation, pedestrian/bicycle) were presented. Focus groups survey results were presented.

Mr. Yellisetty also briefly provided an introduction to future conditions related to the LRTP.

11. FY 2022-26 Transportation Improvement Program (TIP) Amendment #17.

Mr. Villegas presented Amendment #17 to the TIP changing the name of a project to match the name on record with FHWA.

Mr. Morales moved approval of Amendment #17 to the YMPO TIP, to change the name of the project from Thirteen Roadway Segments to Yuma County Roadway Segments. The motion was seconded by Ms. Cruz and was unanimously approved.

12. Possible Future Studies for YMPO.

Mr. Ward presented summaries of Possible Future Studies for possible eventual inclusion in the next two-year FY 2026-2028 Unified Planning Work Program (UPWP). These possible studies include: A comprehensive Safety Action Plan and demonstration; a Roads of Regional Significance Study; a Short-Range Transit Plan update; a Study of Daily Border-Crossers; a Regional Map for alternative transportation modes; a Yuma region attaining Transportation Management Area (TMA) status and ramifications; and a Study on the need for a regional Sales Tax.

He mentioned that the first three studies are either already funded or are regarded as 'regional best practices' and therefore likely to be strong candidates for inclusion. The remaining four studies are more prospective.

He provided members with a brief explanation of each study, the expected cost, a possible timeline and tentative scope of work. He reported that the YMPO TAC would be presented with the same outlines at their November meetings and then the Board would have the opportunity to possibly approve one or more of the studies to move forward into the forthcoming UPWP.

13. November/December 2024 YMPO Executive Board meeting.

Mr. Ward stated the TAC and Executive Board meetings for November/December are held as one meeting in December. There was discussion regarding the format for the December meetings.

14. Summary of Current Events/Board Member Reports/Executive Director's Report & Comments by Other Participants.

Mr. Ward presented this update to the Board regarding recent occurrences, as shown below.

- A. Staff Reports - Future Meetings.
- B. TAC Minutes.
- C. Conference Updates (AZRTS, and Roads and Streets).
- D. MPO/COG Director/Planner Meetings.
- E. Rural Transportation Advocacy Council activities.
- F. Projects - Economic Development and Transportation.
- G. Status Report on AZ Smart Fund.

15. Possible Future Agenda Items

Mr. Ward presented the following items to be heard at a future meeting.

- A. Transportation Alternatives Program (TAP).
- B. YMPO Accounting Manual, Employee Manual, and Procurement Updates.
- C. Roads of Regional Significance Study.
- D. FY 24-25 YMPO Unified Planning Work Program (UPWP) Amendment # 7.

16. Progress Reports.

Members and staff provided the update to the Board on the progress of ongoing projects and other recent events:

- A. Oct 3 - Executive Board Meeting (PW, JH, FV, LL, NC);
- B. Oct 7 - YMPO Staff Meeting (PW, FV, JH, LL, NC);
- C. Oct 7 - ADOT/YMPO Coordination Meeting (PW, FV, JH);
- D. Oct 7 - RTAC Advisory Committee Meeting (PW, FV);
- E. Oct 7 - AZ SMART Public Comment Review (PW, FV, JH);
- F. Oct 8 - YMPO CSCS-Monthly Check-In Meeting (PW, FV, JH);
- G. Oct 9 - YMPO Trial Balance Meeting (Walker & Armstrong) - (LL);
- H. Oct 9 - AZRTS Review (All);
- I. Oct 10 - YMPO TAC Meeting (FV, JH, LL, NC);
- J. Oct 10 - Meet with V-C Cruz to review RTS Presentation (PW, FV, JH);
- K. Oct 10 - YMPO Monthly Update (JR);
- L. Oct 10 - YMPO Audit Questionnaire - (PW, LL);
- M. Oct 10 - AZ Mobility Managers' Coordination Meeting (JR);
- N. Oct 11 - AZ Mobility Planners Meeting (JR);
- O. Oct 14 - Yuma MPO LRTP Update - PMT Meeting (PW, FV, JH);
- P. Oct 10 - YMPO Audit Questionnaire (Walker & Armstrong) - (LL);
- Q. Oct 15 - Yuma PM-10 SIP Update (FV);
- R. Oct 15 - MPO/COG Directors Meeting (PW);
- S. Oct 16 - Yuma TMP Bi-Weekly Check-In (PW, FV, JH);
- T. Oct 16 - Rural Transportation Summit (PW, FV, JH, JR, LL, NC);
- U. Oct 17 - Stupid Question Sharing Session (FV, JH, JR);

- V. Oct 17/18 - Rural Transportation Summit (6 EB members, All staff);
- W. Oct 18 - AZ State Transportation Board Meeting (Chair, V-C, PW, NC);
- X. Oct 21 - DCIP Debrief Meeting (PW, FV, JH);
- Y. Oct 21 - JLUP Joint Committee Meeting (PW);
- Z. Oct 21 - EB Agenda Review Meeting (PW, LL);
- AA. Oct 21 - AZRTS Debrief (All Staff);
- BB. Oct 23 - FT 2024 SS4A Yuma MPO Kick-Off Meeting (PW, FV, JH);
- CC. Oct 28/29 - 5310/5311 Implementation Workshop (JR, LL);
- DD. Oct 29 - Yuma MPO LRTP Update - PMT Meetings (PW, FV, JH);
- EE. Oct 31 - YMPO Executive Board Meeting (PW, JR, NC);
- FF. Oct 31 - Yuma TMP Bi-Weekly Check-In (FV, JH);
- GG. Oct 31 - Transportation Alternatives TAC Meeting (PW, JH).

17. Adjournment.

Having no further business to discuss, Chairwoman McCullogh adjourned the meeting at 5:37 p.m.

Notice: In accordance with the Americans with Disabilities Act (ADA) and section 504 of the Rehabilitation Act of 1973, YMPO does not discriminate on the basis of disability, in the admission of, or access to, or treatment or employment in, its programs, activities, or services. If you have any questions regarding YMPO programs, activities, or services, please contact Crystal Figueroa at 928-783-8911.

Anticipated Future 2024/2025 Meetings and Locations.

Future meetings will continue at the YMPO office at 230 West Morrison Street, Yuma, Arizona 85364. Members may participate in person, OR they may participate electronically by computer and/or telephone (or both), using the GoToMeeting portal. The next meeting will be the combined November/December meeting on Thursday, December 12, 2024. The following meeting will be back to the original schedule of the last Thursday of each month, on January 30, 2025.

Preparation and Approval of Minutes:

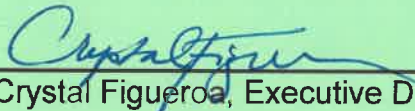
Minutes prepared by:



Lourdes Lopez, Accountant II/
Executive Assistant

Minutes reviewed to form by:

Minutes approved in regular session on
December 12, 2024



Crystal Figueroa, Executive Director,
Yuma Metropolitan Planning Organization



Councilmember Cecillia McCollough
Chairwoman, YMPO Executive Board