

EXECUTIVE BOARD MEETING MINUTES

Local Governments and Citizens Working Together

EXECUTIVE BOARD

Regular Meeting

Thursday, December 14, 2023
1:30 P.M.

The Meeting was held In-Person and/or using GoToMeeting by Video and/or Teleconference from the Main Conference Room at the YMPO Offices at 230 West Morrison Street, Yuma, Arizona 85364

1. Call to Order and the Pledge of Allegiance

The Yuma Metropolitan Planning Organization (YMPO) Chair, Councilmember Gary Knight, called the YMPO Executive Board (the Board) meeting to order at 1:32 p.m. and asked the Board to join him in reciting the Pledge of Allegiance.

2. Roll Call Attendance and Declaration of Votes

The YMPO Accountant II/Executive Assistant, Blenda Dale, called the roll as follows:

YMPO Executive Board Members Present:

Chair	Gary Knight, Councilmember, City of Yuma ^
Vice-Chair	Cecilia McCollough, Vice Mayor, Town of Wellton ~
Secretary/Treasurer	Maria Cruz, Councilmember, City of San Luis ^
Member	Lynne Pancrazi, Board of Supervisors, Yuma County ~
Member	Art Morales, Councilmember, City of Yuma ^
Member	Wynnie Ortega, Councilmember, Cocopah Indian Tribe ^
Member	Bruce Fenske, Southwest District Administrator, ADOT ^
Member	Miguel Villalpando, Councilmember, City of Somerton ~

^ Attended in person.

~ Participated by teleconference.

As six of the seven constituent member agencies were present, the quorum requirement was met.

YMPO Executive Board Members Absent

Member	Martin Porchas, Board of Supervisors, Yuma County #
Member	Michael Shelton, Councilmember, City of Yuma #

Not present but was represented by proxy by another member.

* Not present, and not represented by proxy by another member.

Councilmember Knight declared he would have three votes and Councilmember Morales two votes for the City of Yuma. Supervisor Pancrazi declared two votes for Yuma County.

YMPO Staff Present:

Crystal Figueroa	Executive Director
Blenda Dale	Accountant II/ Executive Assistant
Lourdes Lopez	Bookkeeper/ Administrative Assistant
Jesus R Aguilar, Jr.	Mobility Manager
Jeff Heinrichs	IT Manager/ Associate Planner
Fernando Villegas	Senior Transportation Planner

3. Title VI Declaration and Call to the Public

YMPO Mobility Manager, Jesus R Aguilar, Jr., read a brief message reminding members of our Title VI obligations. In addition, this item provided an opportunity for comments by the public on subjects *not* on the agenda. Individuals wishing to address the Board need not request permission in advance and were limited to three (3) minutes. Any members of the Public attending by teleconference were requested to contact YMPO staff with any questions they may have prior to the meeting. No individuals wishing to address the Board were in attendance.

4. Consent Agenda

- A. Approval of the October 26, 2023, Board Meeting Minutes
- B. YMPO Income/Expenditure Report for October 2023

MOTION: Councilmember Morales moved to approve the consent agenda for both items A and B. Councilmember Cruz seconded, and the motion was unanimously approved.

YMPO Executive Director Crystal Figueroa introduced YMPO's newest staff member, Bookkeeper/Administrative Assistant Lourdes Lopez, to the Executive Board.

Chairman Knight then asked visitor and Councilmember Nancy Campbell to introduce herself to the rest of the Executive Board members.

5. FY 2022-2045 YMPO Long-Range Transportation Plan (LRTP) Amendment #1 and Air Quality Conformity Update

YMPO Senior Transportation Planner Fernando Villegas said the consultant Kittleson and Associates continues to work on the FY 2022-2045 YMPO LRTP Amendment #1 and Air Quality Conformity Update for the Yuma County, City of Yuma, and ADOT projects after receiving comments from the Interagency Council (IAC). YMPO was informed by the Environmental Protection Agency (EPA) that

the 2007 motor vehicle emission budgets were withdrawn on June 16, 2022, and cannot be used. As a result, EPA recommended conducting a build/no-build budget interim test for each analysis year for conformity purposes. Ms. Figueroa stated that the analysis required a larger effort by the consultant and therefore an amendment to the contract was needed. Mr. Villegas reported that a revised draft with such an analysis was sent to the Interagency Consultation (IAC) for review of the conformity determination on December 11th and the process also requires a 30-day public review period.

Mr. Villegas said he anticipated the submittal of the final LRTP Amendment #1 and Air Quality Conformity update to the Board for approval at the February meeting, unless additional comments were received from the IAC. Mr. Villegas provided a schedule of the remaining steps to be taken for the YMPO 2022-2045 YMPO LRTP Amendment #1 and Air Quality Conformity Update to be completed.

6. FY 2022-26 YMPO Transportation Improvement Program (TIP) Amendment #11

Mr. Villegas explained that during the review of the LRTP Amendment #1, Federal Highway Administration (FHWA) informed YMPO that an Air Quality Conformity Analysis was not done for the most recent adopted FY 2024-2028 TIP approved by the YMPO Executive Board on June 29, 2023; therefore, could not be used until a conformity determination was done and approved by FHWA. As a result, the FY 2022-26 TIP remains the current federally approved TIP.

Mr. Villegas said that FHWA recommended moving all of the projects from the FY 2024-28 TIP to the previously adopted FY 2022-26 TIP as it contained an air quality conformity determination and was approved by FHWA. Only the three projects that are included as part of the FY 2022-45 LRTP Amendment #1 will require conformity in order for projects to move forward. Mr. Villegas explained that some of the existing projects were already part of the FY2022-26 TIP, but have either moved to a different fiscal year, replaced with another type of funding and local contributions had changed. Mr. Villegas provided a detailed report of proposed projects to be removed from the TIP table, modified, or new projects added.

In addition, some transit projects needed to be revised. In FY24, one project was added and one removed. In FY25 one project was replaced, and in FY26, five projects were added. He provided tables with all the details.

Some rework was required to get the federally approved FY 2022-26 TIP updated. The Technical Advisory Committee (TAC) was informed, and as a result, have recommended action by the Board to rescind the FY 2024-28 TIP, Resolution #155, and any subsequent amendments made thereafter (#1 and #2), and recommended the approval of the FY 2022-26 YMPO TIP Amendment #11, which contained the transfer of projects as explained.

MOTION #1: Councilmember Cruz moved to Rescind the motion approved on June 29, 2023, of the YMPO FY 2024-28 TIP, Resolution #155, and subsequent amendments thereafter (#1 and #2) of the FY 2024-28 TIP adoption. Councilmember Morales seconded and the motion was unanimously approved.

MOTION#2: Councilmember Morales moved to approve the YMPO FY 2022-26 TIP Amendment #11. Councilmember Ortega seconded, and the motion was unanimously approved.

7. FY 2026-2050 YMPO Long-Range Transportation Plan (LRTP) – RFP Status

Ms. Figueroa said that MPOs are required to update their LRTP at least every four years in non-attainment areas for a minimum of twenty-year planning horizon and forecast period. YMPO does fall into the non-attainment for PM10 Air Quality. As a result, this year the YMPO advertised a request for proposal to update the LRTP to over 30 different engineering consulting companies, mainly in Arizona, with some in the Yuma region. The deadline for submitting proposals was December 7, 2023. She reported that one proposal was received from Kittleson and Associates Inc.

Mr. Figueroa said the YMPO Technical Advisory Committee (TAC) reviewed the proposal and scored it. The TAC stated the proposal did meet the requirements stipulated in the scope of work and recommended the contract award to the qualified consultant by the Board contingent upon negotiation to reduce the proposal cost.

YMPO identified areas within the Scope of Work that could possibly reduce the man hours on the analysis of the YMPO region becoming a Transportation Management Area (TMA) considering that a TMA is identified as an urbanized area with a population of at least 200,000. Currently, the population for Yuma in the urbanized area is closer to 153,890, and this sort of analysis would effectively be more useful during the next LRTP update. Another possible cost reduction could be the identification of projects and funding sources associated with a TMA status. Lastly, the scope could reduce the number of HSIP applications processed from 8 to 7.

MOTION: Supervisor Pancrazi moved to approve the award of a contract to Kittleson and Associates, Inc contingent on negotiation to reduce cost of proposal for the FY 2026-2050 LRTP. Councilmember Cruz seconded and the motion was unanimously approved.

8. Transportation Alternatives (TA) Program - Status

YMPO IT Manager and Associate Planner, Jeff Heinrichs advised that the first phase of the Transportation Alternatives (TA) Program application process has been completed. Three applications within the YMPO region were submitted for consideration. He reported that out of the 30 state-wide TA applications submitted, all were approved by the State Transportation Board (STB) on November 17th.

Mr. Heinrichs identified the next steps for the awarded projects to include: Project initiation packets to ADOT LPA by December 31, 2023, TA Projects funding amounts programmed into the Transportation Improvement Program (TIP) by January 21, 2024, attain IGA or JPA with the government agency who is managing the project development by February 29, 2024, submit local match funds to ADOT by March 31, 2024, and ADOT to secure TA program funds by April 19th.

Mr. Villegas confirmed that the three TA projects from the region were programmed in the TIP had occurred during the previous TIP item.

9. YMPO Legal Counsel Services

Ms. Figueroa explained that during the September 2023 Board meeting, YMPO staff were authorized to the advertisement for legal services for the next three-year period. On November 6, 2023, YMPO staff advertised a request for proposal for legal services through direct emails to local and out-of-the-area legal firms, the YMPO website, and an advertisement in the Yuma Sun. YMPO received one proposal. This proposal was from YMPO's current legal service provider: Benesch, Shadle & White, PLC.

YMPO staff reviewed the proposal and determined the legal firm had proven its ability to do the job and had the personnel available to continue to do so. Ms. Figueroa asked the Board to authorize her to enter into a new contract with this legal firm. She confirmed that the firm has counseled YMPO for over 30 years and can certainly carry out the job effectively in the past.

MOTION: Councilmember Morales moved to approve the Executive Director to contract with Benesch, Shadle and White, P.L.C. Councilmember Ortega seconded, and the motion was unanimously approved.

10. FY 2024-25 YMPO Unified Planning Work Program (UPWP) Amendment #2

Ms. Figueroa explained that every two years, the YMPO develops the UPWP and Annual Budget. The FY 2024-25 YMPO UPWP and Annual Budget (UPWP/B) was approved by the Board on May 25, 2023, and since then, Administrative Amendment #1 was approved on October 26, 2023.

She reported that the close-out of the State fiscal year and the start of the Federal fiscal year, FY 23 carried forward funds, and new FY 24 funds have been confirmed and included in the Amendment #2 staff report included in packet.

She explained that the reason for the decrease in PL and 5310 funds were attributed to the origination of the new Bullhead City MPO in the state. Ms. Figueroa mentioned that other changes included staff and fringe benefit changes and benefits to include promoting YMPO IT Manager from part-time to full-time status, and the addition of employee-dependent health insurance.

Some study budgets were revised. The LRTP budget increased from \$360K to \$412k so that it may include HSIP Application efforts for member agencies. The Safety Study budget was increased from \$92,400 to \$118,650 to incorporate regional safety efforts.

The amount of the total (Federal & State funds) budgeted for FY 2024 of the FY 2024-2025 UPWP increased from \$1,570,745 to \$1,683,018, which represented a total increase of \$112,273.

MOTION: Councilmember Morales moved to approve the FY 2024-25 UPWP Amendment #2 to the current FY 2023-24 UPWP Budget. Councilmember Ortega seconded, and the motion passed unanimously.

11. In-Kind Match for FY 2024-25

YMPO Accountant II, Blenda Dale said that during the last few Executive Board meetings, we discussed the changes in "In-Kind" matching funds received from Yuma County and its effects on In-Kind match revenue to match federal grants.

The indirect cost rate, which is the report used by Yuma County to determine its In-Kind donation of Yuma County donated services, had significantly decreased and as such, YMPO would need to rely upon other In-Kind sources. At present, YMPO does not have enough In-Kind revenue to match expenditures and has utilized the second source of local match in the form of cash from member entity dues to make up the difference.

YMPO staff identified other possible sources to bridge the gap including; Executive Board meetings, Passenger Assistance Safety and Sensitivity (PASS) training led by YMPO Mobility Manager, Jesus R Aguilar, Jr. and possibly offering meeting space for local member agencies to conduct Yuma transportation-related regional efforts.

Ms. Figueroa added that other MPOs are using the time spend by members during Executive Board meetings for In-Kind match. She reminded Executive Board

members to consider any work done for the YMPO was eligible for In-Kind. She advised the YMPO In-Kind match form is located on the YMPO website.

Councilmember Knight suggested utilizing Docu-Sign to complete In-Kind match forms.

Mr. Heinrichs then showed the Executive Board members how to go onto the YMPO website to download the form and submit the form.

12. FY 2023 YMPO Audit Update

Ms. Dale advised that the FY 2022 audit was presented to the Board in January 2023 and since then, the Government Finance Officers Association (GFOA) has completed its Annual Comprehensive Financial Report (ACFR) review, which resulted in the YMPO being awarded the Certificate of Achievement for Excellence in Financial Reporting for the 3rd consecutive year.

The FY 2023 Audit is currently underway and on schedule. During December, the audit firm Walker and Armstrong completed their on-site fieldwork. Due to more online work, the auditors were able to complete this site visit in two days as opposed to the normal four-day visit. YMPO staff has been working with our accounting firm, The Pun Group, to produce the necessary annual financial statement, that will be submitted as part of the annual audit process. YMPO staff plan to present the Annual Comprehensive Financial Report and Audit to the Executive Board's Audit Committee on January 26, 2024, and if approved, present it to the Executive Board during its monthly meeting that same afternoon.

13. FY 2024 Defense Community Infrastructure Pilot (DCIP) Program Opportunity

Mr. Heinrichs stated that the DCIP Program is a competitive grant program administered by the Office of Local Defense Community Cooperation (OLDCC). The program is a competitive grant program to enable State and Local projects to address deficiencies in community infrastructure in support of Local military installations.

YMPO first participated in the program in FY2022 and submitted a successful grant application that was awarded \$13M by ADOT at the end of September 2022 for US-95. Although YMPO didn't participate in the DCIP program in FY2023, DCIP grants awarded that grant cycle totaled \$100M.

Mr. Heinrichs informed the Board that next 2024 DCIP application cycle is nearing for consideration to pursue partial funding towards the construction of US-95 from Imperial Dam Road to Aberdeen Road, the segment that provides entry to the Yuma Proving Grounds. He explained that further information is anticipated in January followed by a Notice of Funding Opportunity (NOFO) in March of 2024.

Councilmember Knight added that in addition to this effort, the State Transportation Board awarded AZ SMART funds towards the US-95 project that is currently being used to design the remaining three segments.

Ms. Figueroa commented that on May 2023, the Board approved the FY 24-25 Unified Planning Work Program (UPWP) which outlines local funds to carry out discretionary grant opportunities, such as the DCIP grant for the benefit of the regional project, such as the DCIP Grant for US 95 advancement. She asked the Executive Board for their consideration and authorize the collaboration with stakeholders to prepare the 2024 DCIP Grant application for the US-95 project.

MOTION: Councilmember Morales moved to authorize the Executive Director to collaborate with stakeholders for a potential 2024 DCIP Grant. Councilmember Cruz seconded and the motion was unanimously approved.

14. Arizona 2024 Safety Performance Projections (Targets)

Mr. Villegas explained that this past August, the Arizona Department of Transportation (ADOT) established safety projections for the state of Arizona for 2024. He presented the differences of the 2024 Arizona Safety Projections (SP) established by ADOT, compared to the 2023 SP's, which resulted in minor changes.

ADOT is now requesting a letter from YMPO within 180 days of the effective date, August 31, 2023, advising whether YMPO will use ADOT's Safety Performance Targets or identify its own. During the December Technical Advisory Committee (TAC) meeting, the TAC recommended that YMPO adopt the 2024 Arizona Safety Performance Projections. He presented a draft of the proposed letter to the Executive Board for approval.

Councilmember Morales asked how these projections affect state funding for the region.

Mr. Villegas said he did not know the answer but would find out and relay this information to the Board. He went on to explain that the TAC had recommended the adoption of the state measures, as they have consistently done in past years.

Ms. Figueroa stated that she is unaware of any MPO in the state that had provided its own projections. The Maricopa Association of Governments (MAG) and Pima Association of Governments (PAG), which are well-established TMA MPOs, had adopted the state's projections. She explained that creating our own projections would require a large amount of effort and time.

MOTION: Councilmember Morales moved for YMPO to adopt the State 2024 Safety Performance Projections (Targets) for the year 2024. Councilmember Morales seconded and the motion was unanimously approved.

15. Safety Action Plan Collaboration

Ms. Figueroa said the Bipartisan Infrastructure Law established the Safe Streets and Roads for All (SS4A) discretionary program with \$5 billion in appropriated funds over 5 years, 2022-2026. The SS4A program funds regional, local, and Tribal initiatives through grants to prevent deaths and serious injuries.

The City of Yuma applied for and was awarded an FY 23 SS4A Planning and Demonstration Grant to develop a comprehensive Safety Action Plan. YMPO last conducted a Strategic Transportation Safety Plan Update for the region in 2019. The plan was developed using crash data from 2014-2018. YMPO currently has funding programmed to carry out a safety update for the region; however, to avoid duplication of efforts and considering the SS4A grant awarded to the city and the development objectives of the plan, the idea of collaboration to include the rest of the region in the Safety Action Plan at a cost to YMPO via an intergovernmental agreement is viable per communication with City Engineer; Dave Wostenberg.

The plan would identify the most significant roadway safety concerns in a community and the implementation of projects and strategies to address roadway safety issues. There are two phases to the grant. Phase one identifies the safety concerns and Phase Two implements projects to address the safety concern. She explained this item was presented for consideration by the Executive Board and that the TAC will review this possible collaboration at its January meeting, with hopes of recommending approval by the Executive Board at its next meeting.

She said City Engineer, Dave Wostenberg did speak with the Federal Highway Administration (FHWA) about a collaboration with YMPO for the region and FHWA encouraged it. This collaboration would include the rest of the region at a cost to YMPO.

16. Tentative Schedules for Calendar Year 2024 Executive Board and Technical Advisory Committee Meetings.

YMPO Bookkeeper and Administrative Assistant, Lourdes Lopez presented the tentative schedules for the YMPO Executive Board and Technical Advisory Committee (TAC) meetings for the calendar year 2024. She explained that the normal criteria were followed for determining meeting dates and times. The TAC meetings were scheduled for the second Thursday of each month at YMPO, starting at 9:00 a.m. and Board meetings were scheduled for the last Thursday of each month, starting at 1:30 p.m.

Councilmember Morales suggested the Executive Board meeting time be changed to later in the day.

MOTION: Councilmember Morales moved to approve the tentative schedule for calendar year 2024 meetings of the YMPO Executive Board and the TAC as presented except for the YMPO Executive Board meeting time to be changed from 1:30 p.m. to 3:30 p.m. Councilmember Ortega seconded, and the motion was unanimously approved.

17. Summary of Current Events/Board Member Reports/Executive Director's Report & Comments by Other Participants

This agenda item is an opportunity for members and staff to update the Board regarding recent occurrences, as shown below. If written information is available, it will be included in an attached Information Summary.

- A. Staff Reports - Future Meetings
- B. TAC Minutes
- C. Conference Updates (AZTA, AZRTS, and Roads and Streets)
- D. MPO/COG Director/Planner Meetings
- E. Rural Transportation Advocacy Council activities
- F. Projects - Economic Development and Transportation
- G. Status Report on AZ Smart Fund

Ms. Figueroa said as stated.

RTAC Liaison Kevin Adams advised the state budget outlook was downgraded from operating in the black to operating in the red at a deficit of \$400M for SFY 2024 and \$450M the next. He felt the reason for the downgrade was due to federal COVID relief funding, which has been fully exhausted now. The individual income tax cuts that were enacted last year are affecting revenue losses more than expected. State sales tax is holding steady with corporate income taxes increasing. He does not expect any further slip in these taxes moving forward. Lawmakers are going into the next session anticipating the deficit impacting what appears on the session's agenda and pursuits. He expects continued visibility of under investment that has occurred in transportation and does all it can to correct it.

The priority project legislation efforts include \$49M in projects from the YMPO region to include US-95 and a series of pavement rehab from the City of Yuma down to San Luis. Even if the revenue outlook remains unchanged, he felt it was important to move the transportation bill through and make it highly visible to ensure legislators were aware of the unfunded transportation projects needed and their impact on the region. In doing so, he hopes that when the legislature attempts to balance the budget, they veer away from considering removing funds from the

transportation budget. RTAC is currently working with ADOT on some reforms to the Arizona SMART fund to benefit rural Arizona.

Supervisor Pancrazi mentioned the state had reduced the state income tax from 2.75% to 2%, which has impacted the state budget.

18. Possible Future Agenda Items

The following items will be heard at a future meeting. Members are encouraged to suggest topics for discussion at a future Board meeting:

- A. 2022-2045 LRTP Amendment #1, Conformity update
- B. YMPO FY TIP 2022-26 Amendment #12
- C. YMPO FY 2026-45 LRTP RFP Award
- D. DCIP Grant

Ms. Figueroa said as stated.

19. Progress Reports

Members are encouraged to suggest topics for discussion at a future Board meeting:

- a. Oct 23 - CTS Meeting (FV)
- b. Oct 25 - Yuma Workshop 1 - Roads (CF)
- c. Oct 25 - Transportation Alternatives TAC Meeting (CF)
- d. Oct 25 - LRTP Scope of Work Review (CF)
- e. Oct 26 - LRTP Planning Meeting (CF, FV, JH)
- f. Oct 26 - 2023 Urban Boundary Smoothing Review (CF)
- g. Oct 26 - Southwest Arizona Women Leading Government Social (CF)
- h. Oct 26 - Executive Board Meeting (CF, BD, JH, NC, JR, FV)
- i. Oct 30 - RTS Wrap Party (CF, FV, JH, JR, NC, BD)
- j. Oct 30 - In-Person Meeting with RISE for Training on 5310 Reports (JR)
- k. Oct 31 - Roads & Streets Conference Meeting (NC, JR, JH, FV, BD)
- l. Oct 30 - RTS Wrap-Up (CF, JH, JR, NC, BD)
- m. Oct 30 - In-Person Meeting with RISE for Training on 5310 Reports (JR)
- n. Oct 31 - Roads & Streets Conference Meeting (NC, JR, JH, FV, BD)
- o. Nov 1-3 - Roads & Streets Conference (CF, BD, FV, JH, JR)
- p. Nov 1 - CYMPO/YMPO Summit Debrief (CF, FV, JH, NC, JR, BD)
- q. Nov 4 - YMPO PASS Training Class (JR)
- r. Nov 7 - Staff Meeting (CF, BD, JH, JR, FV, NC)
- s. Nov 6 - Urban Boundary YMPO Comments Clarification (CF, FV)
- t. Nov 6 - Release of Legal Services RFP (CF, BD, JH)
- u. Nov 7 - Yuma MPO/UPN Fiber Discussion (CF)
- v. Nov 7 - Staff Meeting (CF, BD, JR, JH, FV, RA, NC)
- w. Nov 9 - TAC Meeting (CF, BD, JR, JR, FV, NC)
- x. Nov 9 - Release LRTP RFP (CF, FV, JH)

- y. Nov 14 - ADOT/YMPO Monthly Coordination Meeting (CF, FV, JH)
- z. Nov 14 - YMPO Regional Mobility Committee (JR)
- aa. Nov 14 - Traffic Counting Meeting (CF, JH)
- bb. Nov 15 – Bookkeeper interview (CF, BD, JH)
- cc. Nov 15 - YMPO Air Quality Follow Up (CF, FV)
- dd. Nov 15 - State Transportation Board Dinner, December 14, 2023 (CF, BD)
- ee. Nov 15 - ADOT/YMPO Monthly Coordination Meeting (CF, FV, JH)
- ff. Nov 15 - YMPO Recognition of Achievement for Excellence Award from GFOA- Presented by City of Yuma (CF, BD)
- gg. Nov 16 – YMPO TAC Meeting (CF, FV, JR, JH)
- hh. Nov 16 – Bookkeeper Interview (CF, BD, JH)
- ii. Nov 17 - Arizona State Transportation Board Meeting in Wickenburg (CF)
- jj. Nov 20 - RTAC Advisory Committee Meeting (CF)
- kk. Nov 20 - City of Yuma CRP Projects (FV)
- ll. Nov 21 - Yuma PM SIP Update Meeting (CF, FV)
- mm. Nov 21 - RFQ Evaluation Mtg - Integrated Multimodal Transportation Master Plan (CF)
- nn. Nov 27 - RTAC Board Meeting (CF, FV)
- oo. Nov 28 – Meeting with Francisco Sanchez – Project Review (FV)
- pp. Nov 29 – AZSTB Attendee List for December 14th (CF)
- qq. Nov 30 - Yuma Workshop 2 - Roads (CF, FV)
- rr. Nov 30 - CAV Meeting (CF)
- ss. Nov 30 - UPWP Amendment #2 rough draft (CF, BD)
- tt. Nov 30 - YMPO LRTP Amendment #1 Regroup (CF, FV)
- uu. Dec 4-5 – Audit - Walker & Armstrong on-site visit
- vv. Dec 5 – UPWP Amendment #2 review (CF, BD)
- ww. Dec 5 – Yuma Workshop #3 Roads (CF)
- xx. Dec 5 – USDOT Navigator December Webinar (FV)
- yy. Dec 7 – Mobility Managers Meeting (JR)
- zz. Dec 4 – Staff meeting (CF, BD, JR, JH, FV, RA)
- aaa. Dec 11 – RTAC Advisory Committee Meeting (CF)
- bbb. Dec 11 – ADOT/YMPO Monthly Coordination Meeting (CF, FV, JH)
- ccc. Dec 12 – Yuma Workshop #2 Construction (CF, FV)
- ddd. Dec 14 – TAC Meeting (CF, JH, JR, LL)
- eee. Dec 14 – Executive Board Meeting (CF, JR, JH, BD, FV, LL)

Ms. Figueroa said as presented.

20. Adjournment

Having no further items to discuss, Chairman Knight adjourned the meeting at 3:11 p.m.

Notice: In accordance with the Americans with Disabilities Act (ADA) and section 504 of the Rehabilitation Act of 1973, YMPO does not discriminate on the basis of disability, in the admission of, or access to, or treatment or employment in, its programs, activities, or services. If you have any questions regarding YMPO programs, activities, or services, please contact Crystal Figueroa at 928-783-8911.

Anticipated Future 2024 Meeting Locations.

All future meetings will continue to be held at the YMPO office at 230 West Morrison Street, Yuma, Arizona 85364. Members may participate in person, OR they may participate electronically by computer, and/or telephone (or both), using the GoToMeeting portal. The next two meetings will occur on Thursday, January 25, 2024, and February 29, 2024.

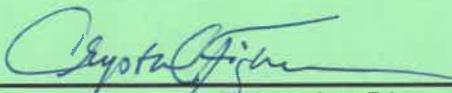
Preparation and Approval of Minutes: Minutes prepared by:



Blenda Dale, Accountant II/
Executive Assistant

Minutes reviewed to form by:

Minutes approved in regular session on
January 25, 2024



Crystal Figueroa, Executive Director,
Yuma Metropolitan Planning Organization



Councilmember Gary Knight,
Chairman, YMPO Executive Board