

## EXECUTIVE BOARD MEETING MINUTES

*Local Governments and Citizens Working Together*

### EXECUTIVE BOARD

#### Regular Meeting

Thursday, January 26, 2023  
1:30 P.M.

The Meeting was held In-Person and using  
GoToMeeting by Video and/or Teleconference from  
the Main Conference Room at the YMPO Offices at  
230 West Morrison Street, Yuma, Arizona 85364

1. Call to Order and the Pledge of Allegiance

The Yuma Metropolitan Planning Organization (YMPO) Vice Chair, Councilmember Gary Knight, called the YMPO Executive Board (the Board) meeting to order at 1:33 p.m. and asked the Board to join him in reciting the Pledge of Allegiance.

2. Roll Call Attendance and Declaration of Votes

The YMPO Executive Assistant/Accountant II, Blenda Dale, called the roll as follows:

#### YMPO EXECUTIVE BOARD

Chair	Martin Porchas, Board of Supervisors, Yuma County ^
Vice-Chair	Gary Knight, Councilmember, City of Yuma^
Secretary/Treasurer	Cecilia McCollough, Mayor Pro Tem, Town of Wellton^
Member	Gerardo Anaya, Mayor, City of Somerton~
Member	Maria Cruz for Matias Rosales, Councilmember, City of San Luis^
Member	Lynne Pancrazi, Board of Supervisors, Yuma County^
Member	Wynnie Ortega, Councilmember, Cocopah Indian Tribe^
Member	Art Morales, Councilmember, City of Yuma^
Member	Michael Shelton, Councilmember, City of Yuma^

^ Attended in person.

~ Participated in teleconference.

As six of the seven constituent member agencies were present, the quorum requirement was met.

#### YMPO Executive Board Members Absent

Member	Matias Rosales, Councilmember, City of San Luis #
Member	Bruce Fenske, Southwest District Administrator, ADOT*

# Not present but was represented by proxy by another member.

\* Not present, and not represented by proxy by another member.

#### YMPO Staff Present:

Crystal Figueroa	Executive Director
Charles Gutierrez	Senior Planning Manager

Blenda Dale	Executive Assistant/Accountant II
Jesus Aguilar, Jr.	Regional Mobility Manager
Norma Chavez	Administrative Assistant/Bookkeeper

Additional Attendees:

Chris Joannes	Kimley Horn and Associates~
Kevin Adams	RTAC Liaison ~
Mark Hoffman	ADOT Senior Planner ~
Jay Parke	Partner Walker and Armstrong^
Jenny Torres	City of San Luis~

Declaration of Votes:

Councilmember Maria Cruz declared that she would exercise the proxy vote for Councilmember Rosales. Written proxy authorization was received by YMPO Executive Director Figueroa prior to the meeting.

3. Title VI Declaration and Call to the Public

Mr. Aguilar read the YMPO Title VI obligations followed by RTAC Liaison Kevin Adams, who addressed the Board regarding the Rural Transportation Summit.

Mr. Adams suggested showcasing Border Infrastructure and Trade as a topic of discussion for this year's conference. He suggested Ken Salazar, the U.S. Ambassador to Mexico, as the keynote speaker. He also suggested the Director of NADBank, as a potential speaker. NADBank is a financial institution that has provided around \$200 million in financing to U.S. and Mexican infrastructure projects.

He said YMPO should consider sending a formal invite to both of these individuals to secure them as speakers for the conference as soon as possible. In addition, he suggested a breakout session for border stakeholders on this topic before the conference starts. He was confident that if the Ambassador attended, the Arizona Governor and the two Senators representing those areas would be more inclined to participate in the conference. In addition, ADOT and its international team would be interested in supporting this effort. He added that although Border Infrastructure and Trade is a great subject matter, other topics will also be covered during the conference. Supervisor Pancrazi directed YMPO to initiate the invitation letters to the U.S. Ambassador to Mexico and the Director of NADBank. Executive Director Figueroa advised the dates for the conference.

YMPO Senior Planner Gutierrez asked if the Border infrastructure and Trade session would be open to the public or by invitation only to ensure we secured the proper meeting space size for the session. Mr. Adams said it would depend upon the availability of the Ambassador as to what activities and size of the audience expected to determine the meeting space. This could provide logistical challenges, so he suggested this endeavor be taken one step at a time. Councilmember Michael Shelton asked where the conference will be held and agreed that we should find out the availability of these potential speakers first. Supervisor Pancrazi advised the venue will be the Hilton Garden Inn Pivot Point Conference Center in Yuma.

4. Annual Declaration of Votes for Calendar Year 2023

As required by YMPO By-Laws, Councilmember Knight declared the annual votes for the City of Yuma for calendar year 2023 as follows: two votes for himself, two votes for Councilmember Morales and one vote for Councilmember Shelton, for a total of five votes.

5. Welcome to New Members

Chairman Porchas welcomed the newest board members: Councilmembers Wynnie Ortega, Art Morales and Michael Shelton.

6. Consent Agenda

A. Approval of the December 8, 2022, Board Meeting Minutes

B. YMPO Income/Expenditure Report for November – December 2022

MOTION: Supervisor Pancrazi moved to approve item A: December 8, 2022 Board Meeting Minutes with the correction to change the wording from Rural Transportation Advisory Council to Rural Transportation Advocacy Council and item B: YMPO Income/Expenditure for November and December 2022 as presented. Councilmember Knight seconded and the motion was unanimously approved.

7. FY 2021 GFOA ACFR Results and FY 2022 YMPO Audit

YMPO Accountant II Blenda Dale announced that the YMPO Annual Comprehensive Financial Report (ACFR) for the fiscal year ended June 30, 2021, met the requirements to be awarded the Government Finance Officers Association's (GFOA) Certificate of Achievement (COA) for Excellence in Financial Reporting. She advised YMPO will apply for this same Certificate of Achievement for the YMPO Audit of FY 2022 (July 1, 2021, through June 30, 2022). She explained that the YMPO Audit for FY 2022 was completed and introduced Mr. Jay Parke, Partner from Walker and Armstrong, who conducted the audit, to present the audit results and findings to the Board.

Mr. Parke advised the Board that he had met with the Audit Committee earlier that day and presented the audit results in more detail. He summarized three documents: the Annual Comprehensive Financial Report, Single Audit Reporting Package, and Communication to the Board. Mr. Parke presented the Audit results and reported an unmodified "clean" opinion on the financial statements. In addition, he mentioned that they did not identify any deficiencies in internal control that would be considered material weaknesses; however, it was suggested that the Secretary/Treasurer of the Executive Board be sent the Executive Director's monthly credit card statement to ensure transparency.

MOTION: Supervisor Pancrazi confirmed that the audit committee had reviewed the report during a prior meeting and recommended approval of the FY 2021-2022 YMPO Audit. Councilmember Maria Cruz seconded, and the motion was unanimously approved.

8. YMPO Rail/Heavy Freight Alignment Study - Final

Mr. Gutierrez stated that the study was finalized, and the TAC committee has recommended approval of the final report by the Executive Board. He then introduced Mr. Chris Joannes from Kimley Horn.

Mr. Joannes presented the final report and advised there were no further comments from the public or TAC committee since their final presentation last month to the Executive Board. He mentioned the focused topics of the study to include the project introduction,



background, current and future conditions analysis, alternative analysis, economic impact analysis, review of the public and stakeholder engagement performed, and recommendation of future project phases. Mr. Joannes reiterated the findings of the study had concluded without a preferred alignment alternative. He stated the recommendation was that candidate alignment D-C hybrid appears to work the best; however, major hurdles were identified that prevented the study from moving forward in a meaningful way at the time. Including the easement that would be required through the Barry M. Goldwater Air Force Range, he reported that the current leadership at the range is steadfast against allowing an additional easement alongside SR 195 for the rail, which would need to change for alignment to be feasible. In addition, the increased public opposition to the rail project, in general, would need to change to make the project possible concerning public participation. Finally, the alignment continuation into Mexico through Sonora. While Mexican partners were engaged in the study, increased interest support from south of the Border would need to occur. Due to significant caveats, Mr. Joannes reported that a preferred alignment was not identified. He mentioned a video was posted to the YMPO website that gave a complete overview summary of the study. The public had the opportunity to provide feedback during December and January. The recommendation was to request approval of the finalized study with no recommended alignment due to the major hurdles identified. Mr. Gutierrez thanked all who took part in the study.

MOTION: Councilmember Knight motioned to approve the YMPO Rail/Heavy Freight Alignment Final Paper. Supervisor Pancrazi seconded and the motion was unanimously approved.

9. City of San Luis POE Impact Study

Figueroa said that in collaboration with the City of San Luis and through and Memorandum of Understanding, YMPO, and ADOT assisted the study by providing pass-through funds to target the Origin-Destination and Circulation elements as part of the expanded Redevelopment Plan in preparation for the expected Port of Entry (POE) improvements. She then introduced Mr. Joannes to present the study.

Mr. Joannes explained that the six steps taken in the study included: Traffic Data Collection, Origin/Destination analysis, vehicle and pedestrian surveys, circulation analysis, parking analysis, and compiling the final report. The origin and destination analysis looked at where vehicles using the San Luis Port of Entry were traveling using Wi-Fi Bluetooth collection services to determine their movements throughout the Yuma region. They averaged both weekday and weekend usage. During the week, they determined fifty percent were traveling and staying within San Luis for some time. Twenty-eight percent were leaving San Luis and staying somewhere within the Yuma region. Nineteen percent were leaving the Yuma region, of which most were headed East towards central Arizona, six percent were going West towards California, and one percent were continuing North out of the area. On the weekend, the proportions stayed the same, with a four to five percent increase in passengers traveling out of the Yuma region only.

Supervisor Porchas asked if the study included data from various times throughout the year and how they could determine where people traveled. Mr. Joannes said they focused only during peak agricultural harvest times of the year as this was determined to be the most heavily traveled time. He explained that the way they were able to decide where

people were traveling was that they placed receivers, which picked up cell phone Bluetooth signals, at the port of entry and were given a certain amount of time to be picked up by other receivers at key travel points such as US 95, just North of San Luis, Avenue B, just North of 195, and Interstate-8. If one of the other receivers did not pick up the signal again during the allotted time, it was determined that the traveler had stayed in San Luis. If the signal was picked up by one of the other receivers within the allotted time, they were determined to be traveling within the region; however, if the signal was picked up by any of the receivers heading out of the region, it was determined the traveler was leaving the area.

Councilmember Mr. Knight asked if the data included both car and pedestrian traffic. Mr. Joannes said it did since it was based on a mobile Bluetooth signal. Councilman Shelton asked for further explanation about tracking a person's cell phone and how the numbers differed from the last time a similar study was performed for the San Luis area. Mr. Joannes explained that the signals they were capturing did not provide any identifiable information, rather just the presence of that phone signal in the receiver area. Ms. Jenny Torres, City of San Luis, provided the statistics and methodology from the previous study performed and found the findings were very similar.

Mr. Joannes then spoke about the circulation analysis. He explained how they created a traffic simulation to evaluate the impacts of an expanding POE by using a model to observe conditions, identify existing and future bottlenecks, and develop improvement scenarios. The improvement scenarios were then tested with the model. In this way, the preferred alternatives were established. The simulated model data were collected during January and February 2022 and focused on peak morning and evening travel. The model also identified key intersections and approaches that would most likely be affected by an expanding POE.

Councilmember Morales asked how often a circulation study was done and questioned whether or not the early morning and pedestrian traffic might skew the results. Mr. Gutierrez explained this type of study is only done on a request basis.

Councilmember Knight explained the importance of conducting such a study and why including early morning and pedestrian traffic was an important factor in the revitalization of downtown San Luis and the expansion of POE I.

Councilmember Morales departed the meeting, at 2:38 p.m., for another appointment.

Mr. Gutierrez stated the road network would fail if this POE was expanded today and that they are trying to plan to prevent road network failures in the future.

Mr. Joannes further explained how the model helped them determine how the POE expansion would affect the road network. Kimley Horn added the already planned changes to the road network. For Northbound traffic, the primary exit would be moved from Main Street to William Brooks Street, and the addition of the secondary exit at Second Street. For Southbound traffic, the Main Street entrance would be removed, and the entrance at Archibald Street would be expanded. This would allow pedestrian traffic

to flow on Main Street and reduce congestion. In addition, the Cesar Chavez Boulevard widening would be completed. With these changes, Kimley Horn placed the data into the model to simulate how the road network would be affected by the new volume of traffic from the widening of POE I. This identified several intersections failing. In addition to year one of the POE expansion modeling, they simulated how the road network would work twenty years after the expansion. They calculated a two percent volume increase per year into the model. The issues identified from year one continually increased.

From this modeling, they identified five key intersections that were the root causes of congestion. These were William Brooks Avenue and Urtuzuastegui Street, Main Street and B Street, Cesar Chavez Boulevard and Main Street, Cesar Chavez Boulevard and Fourth Avenue, and Cesar Chavez Boulevard and Mesa Street. From this data, it was determined that if the root issue of congestion at William Brooks Avenue was addressed, this could clear up all of the other road issues.

The next step was to provide concepts to resolve congestion issues at the five identified intersections, along with the pros and cons of each solution.

Once these solutions were identified, Kimley Horn and San Luis recommended the best solution for each intersection. For the William Brooks Avenue and Urtuzuastegui Street and Main Street and B Street intersections, they suggested signalizing the intersection. At the Cesar Chavez and Main Street intersection, they recommended putting in dual Westbound left turning lanes and through lanes as well as Northbound and Southbound right turning lanes. The Cesar Chavez Boulevard and Fourth Avenue intersection congestion recommendation was to create exclusive left, through, and right turning lanes. And lastly, the Cesar Chavez Boulevard and Mesa Street intersection recommendation was to add a connector road over to Mesa Street. Ms. Figueroa asked if there was a priority on the recommended streets. Mr. Joannes stated they were all needed, and none were prioritized over another. This concluded Mr. Joannes' presentation.

Mr. Knight thanked Mr. Joannes for his report and reiterated the importance of the study. Mr. Porchas asked why the Port Director doesn't utilize all the existing entry lanes to relieve the congestion at the POE. Ms. Torres explained that the federal government runs the port, and the federal government has said they do not intend to change this practice. Ms. Figueroa explained the City of San Luis contracted the study. Although approval of the Board is not required, if the Board so desired, they could approve the study's origin-destination, and circulation portions.

MOTION: Councilmember Knight motioned to approve the Origin-Destination and Circulation portions of the study. Supervisor Pancrazi seconded, and the motion was passed.

Supervisor Porchas departed the meeting at 3:30 p.m.

10. Election of Executive Board Officers - Calendar Year 2023



Figueroa stated the election of officers would occur in the next Board meeting in February. Customarily, the Vice-Chairman assumes the position of Chairman, the Secretary/Treasurer assumes the role of Vice-Chairman, and the Board elects a new officer to fill the Secretary/Treasurer position.

It is understood that Supervisor Porchas will remain the Yuma County representative, Councilmember Knight will take over as Chair, and Mayor Pro Tem McCollough will take over as Vice-Chair. As a result, the only decision to make is to elect a new Secretary/Treasurer.

The By-Laws also require that, at any one time, three (3) elected officers on the Executive Board must be from three (3) different jurisdictions, and the City of Somerton, the City of San Luis, the Town of Wellton, or the Cocopah Indian Tribe shall hold at least one office. In addition, if the board wished to maintain the historical precedence of agency rotation, the representative from the Cocopah Indian Tribe, currently Councilmember Wynnie Ortega, would be expected to be nominated as Secretary/Treasurer.

Councilmember Knight asked Councilmember Ortega if she would mind being nominated as Secretary/Treasurer. Councilmember Ortega was still determining, and Ms. Figueroa suggested that she meet with Ms. Ortega to inform her of the possible role of Secretary/Treasurer.

11. Election of YMPO Subcommittee Members and Identification of Officials for Attending AZSTB and RTAC meetings - Calendar Year 2023

Ms. Figueroa said there are three possible subcommittees: one to oversee the annual Audit process, a second to oversee any changes to YMPO By-Laws, and a third to evaluate the Executive Director. The YMPO Secretary/Treasurer automatically becomes the Chair of the Audit Committee, but the other two members would need to be identified for 2023. Members of the By-Laws Subcommittee are usually only selected *if* there are any proposed changes to the By-Laws. Lastly, members of the Evaluation Subcommittee are selected solely by the Board Chair.

Ms. Figueroa explained that in addition to these committees, there are two Statewide Boards/Councils: the Arizona State Transportation Board (AZSTB); and the Rural Transportation Advocacy Council (RTAC). In addition, YMPO generally appoints members (and alternates) to attend and represent the region.

The YMPO Chair usually appoints AZSTB and RTAC representatives. Elections are only held if more than one member volunteers their services. If members are interested in taking on any of the abovementioned responsibilities, they were encouraged to contact the Board Chairman or Executive Director. Ms. Figueroa said Board members were welcome to have someone nominate them or self-nominate when this item is heard during the next Board meeting on February 23, 2023. Mr. Knight asked for volunteers to serve as members or alternates for the State Transportation Board and RTAC alternate.

12. Submitting a 2023 RAISE (Planning) Grant for US-95

Ms. Figueroa explained that the Department of Transportation (DOT) issued the Notice of Funding Opportunity for the RAISE Grant Program in December 2022. YMPO Staff collaborated with ADOT, and it was agreed that YMPO would be the primary applicant of the RAISE grant for US Highway 95 from Wellton-Mohawk Canal to Aberdeen Road. The planning grant request is intended to facilitate design funding to make the corridor "shovel-ready" in anticipation of future grant applications for construction funds.

Local funds to pursue this effort were established in the Unified Planning Work Program as a single line item for Grant Application for Transportation Equity in July 2022. At that time, the Executive Director was authorized to enter into contracts up to \$15,000 as they become available, with prior notification to the Board, before utilizing funds and going into contract. As such, YMPO hired Wilson and Company to pursue a RAISE Planning Grant for the final design of the following three segments.

Gutierrez explained that Wilson & Company helped YMPO in their last RAISE grant application and the previous Department Community Infrastructure Pilot Grant, which yielded 13.3 million. It was determined they would be the best contractor to write the new RAISE Grant, and Mr. Doug Eberhart from Wilson and Company will be the project manager.

Mr. Gutierrez mentioned all the stakeholder teams participating in the RAISE Grant effort as well as the progress of the grant thus far. He further explained the grant would be for approximately 8.5 million to carry out the final design of the next three segments of US 95, including ADOT State funds of 4.5 million programmed for the project. The submission deadline is February 28 at 3 p.m.; however, the grant should be ready as soon as February 24 or 25, 2022.

13. Possible Letters of Support for RAISE Grant for YMPO and Member Agency's

Ms. Figueroa explained three 2023 USDOT RAISE Grants are being submitted from the YMPO region this year. One was for a planning grant to fund the design and environmental clearance of US Highway 95 improvements from Wellton Mohawk Canal to Aberdeen Road to make the corridor "shovel ready" in anticipation of future grant applications for construction funds.

The second project was for the City of San Luis, Cesar Chavez Boulevard widening project. She reported that the City's RAISE grant for construction intends to fund the increase in the updated engineering cost estimate to be able to complete the project. The third project is the Yuma County Avenue E/D Corridor project to fund the construction of a more direct north-south roadway connecting the Cities of Somerton and San Luis.

Ms. Figueroa asked the Board to authorize the Executive Board Chairman and YMPO Executive Director to provide letters of support. Ms. Figueroa informed the Board that in the past, letters of support for all projects had been approved without any prioritization.

MOTION: Supervisor Pancrazi moved to authorize RAISE grant letters of support for all three projects mentioned. Councilmember Maria Cruz seconded, and the motion was approved.



14. FY 2023-2026 YMPO Transportation Improvement Program (TIP) Amendment #6

Mr. Gutierrez explained that the FY 2023-2026 YMPO TIP was approved by the Executive Board in July 2021 and has been amended five times. In addition, at the request of the City of Yuma and Arizona Department of Transportation (ADOT) Traffic Safety Section (TSS), updates were needed to the construction year from FY 24 to FY 25 for the Highway Safety Improvement Program (HSIP) project with 5 City Locations – to Upgrade Pavement Markings on 5 Arterial Streets.

The change for the fiscal year 2023 would change the description from “Five Citywide Locations, Upgrade Striping to six inches wide” to “Five City of Yuma Locations, Upgrade Pavement Markings on Five Arterial Streets.” In addition, the construction phase will be moved from the fiscal year 2024 to the fiscal year 2025, with the exact description change mentioned earlier.

MOTION: Supervisor Pancrazi motioned to approve TIP Amendment # 6 to the YMPO FY 2023-2026. Councilmember Cruz seconded and the motion was unanimously passed.

15. Regional Coordination Plan (RCP) - Update

YMPO Regional Mobility Manager Jesus Aguilar, Jr. advised that the consultant completed Technical Memorandum One: Evaluating Existing Conditions and presented it to the Technical Advisory Committee (TAC). Two public engagement events were scheduled in February at two separate locations: the San Luis Public Library and Yuma Main Public Library. Fliers have been sent out to the community's public libraries and senior centers. Surveys were created to obtain more public feedback as well.

The final Regional Mobility Plan (RMP) workshop will be held on March 13, 2023. Once the data from the surveys and public engagement activities are compiled, they will have a better idea of what needs to be addressed in the RCP. Mr. Aguilar further explained that the 5310 program is funded by the Federal Transit Administration and is designed to assist seniors, individuals with disabilities, and lower-income people with their local transportation needs, such as traveling to doctor appointments, buying groceries, or attending social events. In addition, the plan will identify programs that need to be increased or decreased to ensure they meet the community's needs.

Councilmember Shelton asked how the program reaches its intended audience. Aguilar went on to say that the workshop has been advertised through local media such as print, radio, and visiting senior centers. Information was also disseminated through the Western Arizona Council of Governments (WACOG).

Councilmember Cruz suggested a local Campesino radio station in Somerton as a possible venue for this information as well.

16. AZ Smart Fund and Other Grants

Ms. Figueroa said there is a new funding opportunity available to our member agencies. The Arizona Legislature established the AZ SMART Fund of \$50,000 to assist eligible cities, towns, counties, and ADOT in competing for federally discretionary grants. This

grant can be used to develop a project, apply for Grants, or provide a local, non-federal match on a federal grant.

In addition to this grant, Ms. Figueroa provided a list of available transportation funding programs. She said several programs are available; however, limited resources are available to analyze these opportunities. She suggested that it may be beneficial to hire a consultant to analyze transportation projects in our region and target grant opportunity funding by utilizing grant applications with some of the Transportation Equity local funds programmed in the FY 2023 Unified Planning Work Program and budget.

Mr. Gutierrez further explained that Wilson and Company provided the list of transportation grant programs currently available, which will be provided to our entity members and the YMPO Technical Advisory Committee.

Ms. Figueroa suggested the Board consider hiring a consultant to do this research and revisit this idea in a future Board meeting and evaluate the benefit of such an effort.

17. Status of State Legislation on RTAC Priority Project

Ms. Figueroa informed the Board that during the August 25, 2022, Board meeting, a list of Regional Priority Projects list was approved and included in the prioritized projects for the Rural Transportation Advocacy Council (RTAC) effort to be presented to the State Legislature to receive funds for local projects for rural parts of the State out of the State budget process in early 2023. She mentioned that the legislative process at the State Capitol was in full swing. Representative Tim Dunn was the official sponsor of the RTAC bill for possible appropriations to Greater Arizona transportation projects.

Ms. Figueroa mentioned that the region initially had more than \$400 million worth of projects, and potential project funding would be limited by the RTAC top list of \$300 million. Out of those \$300 million, she stated the projected distribution to the Yuma Region projects was approximately 30 million. Due to the funding limitations, the Board moved to approve only the priority project from each member agency as part of the YMPO region priority list of projects. Ms. Figueroa reported that the YMPO's allocation for the RTAC Bill was exactly \$29,210,429; therefore, the Board's number one priority project, US 95: Imperial Dam Rd to Aberdeen Road, for \$33,300,000 was included. Due to the financial constraints to accommodate the remaining available balance of \$5,910,429 was narrowed down to one regional project segment of US 95 for pavement rehabilitation in five jurisdictions. She stated the second local project submitted for appropriations is the segment of US 95 from County 22nd Street to County 11th Street, phase I of the total 16 million project to 32nd Street. Mr. Gutierrez reviewed the project fact sheets included in the RTAC Bill.

Ms. Figueroa expects this to be presented in the Legislature within the next few days.

18. Summary of Current Events/Board Member Reports/Executive Director's Report & Comments by Other Participants

This agenda item is an opportunity for members and staff to update the Board regarding recent occurrences, as shown below. If written information is available, it will be included in an attached Information Summary.

- A. Staff Reports - Future Meetings
- B. TAC Minutes
- C. Conference Updates (AZTA, AZRTS, and Roads and Streets)
- D. MPO/COG Director/Planner Meetings
- E. Rural Transportation Advocacy Council activities
- F. Projects - Economic Development and Transportation

Ms. Figueroa stated as presented.

19. Possible Future Agenda Items

The following items will be heard at a future meeting. Members are encouraged to suggest topics for discussion at a future Board meeting:

- A. HSIP Application Update
- B. Performance Evaluations
- C. AZ RTS Update
- D. UPWP Amendment #4
- E. RCP Update

Councilmember Shelton asked that acronyms be spelled out for newly appointed Executive Board member's benefit. Mr. Gutierrez offered to provide a list for the Board. Councilmember Knight asked new Board members to feel free to stop the presenter during the meeting to clarify.

20. Progress Reports

Members and staff will update the Board on the progress of ongoing projects and other recent events.

- a. Dec 9 - COG/MPO Planner's Meeting (CG)
- b. Dec 9 - YMPO HR Topics with Yuma County (CF, BD)
- c. Dec 12 - 5310 - Somerton Q&A (CG, JR)
- d. Dec 12 - RTAC Advisory Committee Meeting (CF, BD)
- e. Dec 12 - JR's Performance Evaluation (CF, JR)
- f. Dec 12-15 - Walker & Armstrong Auditors at YMPO Office (CF, BD, NC)
- g. Dec 13 - Corridor Profile Studies Update TAC Meeting 3 (CG)
- h. Dec 13 - YMPO Counter Meeting (CG, NC, RA)
- i. Dec 14 - Meeting Re: Training Needs for YMPO with YC HR (CF, BD)
- j. Dec 14 - Wilson & Co. / YMPO Grant Discussion (CF, CG)
- k. Dec 14 - YCAT Visit-PASS Testing Meet Up (JR)
- l. Dec 15 - RTS Planning Meeting (CF, BD, NC, CG, JR)
- m. Dec 15 - Meeting with City of Somerton Manager Louie Galaviz (CF)
- n. Dec 15 - Arizona STSP-Intersections EA Meeting (CG)
- o. Dec 16 - Arizona State Transportation Board in Chinle (Virtual) (CF)
- p. Dec 15-16 - PASS Training w/Hezequias Rocha (JR)
- q. Dec 19 - City of San Luis - GSA Funding Announcement (CF)
- r. Dec 19 - RTAC Board Meeting (CF)



- s. Dec 19 - HSIP Safety Review Committee Meeting (CG)
- t. Dec 20 - Yuma PM10 SIP Update Call (CG)
- u. Dec 20 - RAISE Grant - US 95 Design Discussion (CF, CG)
- v. Dec 20 - Review October Billing Expenditure Reimbursement Request (CF)
- w. Dec 21 - PASS 7.0 One-on-One (JR)
- x. Dec 21 - PASS Virtual Exam On-Line (JR)
- y. Dec 21 - YMPO ASBIMP Project Prioritization (CF, CG)
- z. Dec 21 - AZDEQ Traffic Study Project (CF, CG)
- aa. Dec 21 - Meeting with Cindy Binkley Re: RTS Administrative Role (NC)
- bb. Dec 21 - Preventing Workplace Harassment Training with Yuma County (CF, BD, NC, CG, JR, RA)
- cc. Dec 22 - Final Exam - PASS Certified Trainer (JR).
- dd. Dec 22 - Final ACFR to Walker Armstrong (CF, BD)
- ee. Dec 22 - PASS Exam Testing (JR).
- ff. Dec 25 - Christmas Day (Sunday)
- gg. Dec 26 - Christmas Day Observed (Monday)
- hh. Dec 27-29 - YMPOAZ.GOV Set Up Email and Website (CF, CG)
- ii. Jan 1 - New Year's Day (Sunday)
- jj. Jan 2 - New Year's Day Observed (Monday)
- kk. Jan 3 - Staff Meeting (CF, CG, BD, NC, JR, RA)
- ll. Jan 3-Feb 23 - ADEQ Traffic Counting Quick Check-In (CG, RA)
- mm. Jan 5 - Bridge Off System Program (CF, CG)
- nn. Jan 5 - Transportation Sales Tax Meeting (CF)
- oo. Jan 6 - 2023 Inauguration Ceremony for City of Yuma (CF)
- pp. Jan 9 - RMC 5310 Meeting (JR)
- qq. Jan 9 - Real Coors Training with Yuma County (CF, BD, CG, NC, JR, RA)
- rr. Jan 10 - Rescheduled ADOT/YMPO Monthly Coordination Meeting (CF, CG)
- ss. Jan 10 - Avenue E/D Industrial Corridor Project (CF, CG).
- tt. Jan 10 - ADOT TA Program Oversight Committee Meeting #2 (CF, CG)
- uu. Jan 11 - Meeting Re: Employee Relations/Compliance Procedures with Yuma County (CF)
- vv. Jan 12 - TAC Meeting (CG, CF, NC, JR)
- ww. Jan 12 - YRBC Meeting (JR)
- xx. Jan 16 - Martin Luther King Day Holiday (Monday)
- yy. Jan 17 - Yuma PM10 SIP Update Call (CF, CG)
- zz. Jan 17 - Town of Wellton Council Presentation on Rail Federal Grants (CG, CF)
- aaa. Jan 20 - Arizona State Transportation Meeting in Sierra Vista (CF)
- bbb. Jan 23 - Virtual RTAC Advisory Committee Meeting (CF)
- ccc. Jan 24 - ADOT LRTP Update - Tribes/COG/MPO Partners (CG)
- ddd. Jan 24 - COG/MPO Tribal Webinar 1-3 (CG)

Ms. Figueroa stated as presented. Mr. Knight advised when the next State Transportation Board meeting will be held 2/17/2023. He reiterated the Executive Board meetings will always be held on the last Thursday of the month. Having no further items to discuss, Councilmember Knight adjourned the meeting.

21. Adjournment

There being no further business to discuss, the meeting was adjourned at 3:58 p.m.

*Notice: In accordance with the Americans with Disabilities Act (ADA) and section 504 of the Rehabilitation Act of 1973, YMPO does not discriminate on the basis of disability, in the admission of, or access to, or treatment or employment in, its programs, activities, or services. If you have any questions regarding YMPO programs, activities, or services, please contact Crystal Figueroa or Charles Gutierrez at 928-783-8911.*

Anticipated Future 2023 Meeting Locations.

All future meetings will continue to be held at the YMPO office at 230 West Morrison Street, Yuma, Arizona 85364. Members MAY participate in person, OR they may participate electronically by computer, and/or telephone (or both), using the GoToMeeting portal. The next two meetings will occur on Thursday, February 23, 2023, and March 30, 2023.

Preparation and Approval of Minutes:

Minutes prepared by:



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Blenda Dale, Accountant II/  
Executive Admin Assistant

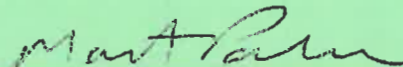
Minutes reviewed to form by:

Minutes approved in regular session on  
February 23, 2023



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Crystal Figueroa, Executive Director, Yuma  
Metropolitan Planning Organization



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Supervisor Martin Porchas,  
Chairman, YMPO Executive Board