



EXECUTIVE BOARD SPECIAL MEETING MINUTES

Local Governments & Citizens Working Together

**Executive Board
Special Meeting
Wednesday, June 15, 2022
1:30 P.M.**

**The Meeting was held using GoToMeeting
By Video and/or Teleconference from the
Main Conference Room at the YMPO Offices at
230 West Morrison Street, Yuma, Arizona 85364**

1. Call to Order and the Pledge of Allegiance.

Yuma Metropolitan Planning Organization (YMPO) Chairman, Supervisor Martin Porchas, called the YMPO Executive Board (the Board) meeting to order at 1:30 p.m. and asked Councilmember Gary Knight to lead in reciting the Pledge of Allegiance.

2. Roll Call Attendance.

The YMPO Accountant/Executive Assistant, Blenda Dale, called the roll as follows:

YMPO Executive Board Members Present:

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|---------------|--|
| Chairman | Martin Porchas, Board of Supervisors, Yuma County ~ |
| Vice-Chairman | Gary Knight, Councilmember, City of Yuma ^ |
| Member | Matias Rosales, Councilmember, City of San Luis ~ |
| Member | Bruce Fenske, Southwest District Administrator, ADOT ^ |
| Member | Karen Watts, Councilmember, City of Yuma ^ |
| Member | Leslie McClendon, Deputy Mayor, City of Yuma ^ |

^ Attended in person.

~ Participated by teleconference.

As four of the seven constituent member agencies were present, the quorum requirement was met.

YMPO Executive Board Members Absent:

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|---------------------|---|
| Member | Martha Garcia, Councilmember, City of Somerton * |
| Secretary/Treasurer | Cecilia McCollough, Mayor, Town of Wellton * |
| Member | Lynne Pancrazi, Board of Supervisors, Yuma County + |
| Member | Cocopah Indian Tribe - not currently identified * |

+ Not present but represented by proxy by another member.

* Not present, and not represented by proxy by another member.

YMPO Staff Present:

| | |
|-----------------------|--------------------------------------|
| Crystal Figueroa | Executive Director. |
| Charles Gutierrez | Senior Planning Manager. |
| Paul Ward | Principal Engineer. |
| Jesus R. Aguilar, Jr. | Mobility Manager. |
| Blenda Dale | Accountant/Executive Assistant. |
| Norma Chavez | Administrative Assistant/Bookkeeper. |

Declaration of Votes: As Supervisor Pancrazi was not present, the Chairman confirmed that he would exercise two votes for Yuma County. As all three members of the City of Yuma were present, prior written precedent established that Councilmember Knight would exercise two votes, Councilmember Watts would exercise two votes and Deputy Mayor McClendon would exercise one vote, for a total of five votes.

3. Title VI Declaration and Call to the Public.

The YMPO Mobility Manager, Jesus (J.R.) Aguilar, Jr., read the YMPO Title VI obligations. No members of the public addressed the Board.

4. FY 2021-22 and FY 2022-23 YMPO Unified Planning Work Program (UPWP) Amendment #2.

The Chairman called on the YMPO Executive Director, Crystal Figueroa, to present this item. Ms. Figueroa thanked members for participating in this Special meeting, at short notice, which addresses a request to approve Amendment #2 to the current UPWP. She reminded members that the UPWP was originally approved by the Board during their April 29, 2021, meeting. Since that time, the Board had approved Amendment #1 and an adjustment to that Amendment as recently as last month.

However, in late May 2022, YMPO staff was alerted to an opportunity to apply for a Defense Community Infrastructure Pilot (DCIP) Program Grant that might provide funds for US-95 widening improvements. YMPO staff immediately reviewed the Grant details and, with the consent of ADOT staff, approached the leadership at the Yuma Proving Grounds (YPG). Consequently, following a meeting with the YPG Commander, Colonel Patrick McFall, US Army, and several of his staff, the Commander consented to YMPO pursuing the Grant, in conjunction with ADOT, and agreed to provide a letter of support for such an effort. Further, she reported that the ADOT Executive Grant Team has approved YMPO's pursuing of the DCIP Grant.

The Grant is for approximately \$13 million in DCIP funds to widen the segment of US-95, from Rifle Range Road to just north of the Wellton-Mohawk Canal. This segment is currently already funded for construction in the ADOT Transportation Facilities Construction program and is expected to go to bid by the end of the calendar month. However, based on the details of the Grant mechanism, it is still

possible to get funded from this Defense Grant and then to move the released funds to another portion of the roadway.

As a result, YMPO staff had originally intended to request Board approval to spend up to \$10,000 in new Local funds to hire a consultant to accomplish this task. However, upon further review, staff has identified funds that were targeted for applying for regional Highway Safety Improvement Program (HSIP) funds for FYs 2025 and 2026, that are no longer needed and could be transferred to the DCIP Grant application effort.

Councilmember Karen Watts enquired about the match and Ms. Figueroa asked Mr. Gutierrez to answer. Mr. Gutierrez reported that a local match is not needed, in this case, but there are additional funds available through ADOT with the appropriate amount of match for those funds as the total cost of the project is higher than the DCIP funds being applied for. Councilmember Knight asked whether this was supposed to be UPWP Amendment #2 or #3? Ms. Figueroa stated that the Amendment is #2, and not #3, and that the staff report that was being shown on the screen is correctly displayed.

MOTION: Vice-Chairman Knight moved to approve Amendment #2 to the FY 2022-23 YMPO UPWP and Annual Budget for FY 2022 only to transfer and program \$10,000 of unspent Regional Safety Applications Local Funds from T-560 to T-500 for the Defense Infrastructure Pilot Program (DCIP) Grant effort for improvements to US-95 widening. Councilmember Karen Watts seconded, and the motion was unanimously approved.

5. Adjournment

There being no further business to discuss, the meeting was adjourned at 1:39 p.m.

Notice: In accordance with the Americans with Disabilities Act (ADA) and section 504 of the Rehabilitation Act of 1973, YMPO does not discriminate on the basis of disability, in the admission of, or access to, or treatment or employment in, its programs, activities, or services. If you have any questions regarding YMPO programs, activities, or services, please contact Crystal Figueroa or Charles Gutierrez at 928-783-8911.

Preparation and Approval of Minutes:

Minutes prepared by:



Paul D. Ward, P.E., Principal Engineer

Minutes reviewed to form by:

Minutes approved in regular session on
June 30, 2022



Crystal Figueroa, Executive Director,
Yuma Metropolitan Planning Organization



Supervisor Martin Porchas,
Chairman, YMPO Executive Board