



## YMPO EXECUTIVE BOARD REGULAR MEETING AGENDA

---

### EXECUTIVE BOARD

#### Regular Meeting

Thursday, July 30, 2026

3:30 P.M.

The Meeting will be held In-Person and/or using GoToMeeting by Video and/or Teleconference from the Main Conference Room at the YMPO Offices at 230 West Morrison Street, Yuma, Arizona 85364

---

### YMPO EXECUTIVE BOARD

|                     |                                                            |
|---------------------|------------------------------------------------------------|
| Chairwoman          | Wynnie Ortega, Councilmember, Cocopah Indian Tribe         |
| Vice-Chair          | Juan Castillo, Vice Mayor, City of Somerton                |
| Secretary/Treasurer | Lynne Pancrazi, Board of Supervisors, Yuma County          |
| Member              | Cecilia McCollough, Councilmember, Town of Wellton         |
| Member              | Martin Porchas, Board of Supervisors, Yuma County          |
| Member              | Maria Cecilia Cruz, Councilmember, City of San Luis        |
| Member              | Carol Smith, Councilmember, City of Yuma                   |
| Member              | Karen Watts, Councilmember, City of Yuma                   |
| Member              | Mark Martinez, Councilmember, City of Yuma                 |
| Member              | Sam Elters, Arizona State Transportation Board, AZSTB/ADOT |

Please join the GoTo meeting from your computer, tablet or smartphone.

<https://meet.goto.com/675888245>. You can also dial in using your phone. United States (Toll Free): 1 877 309 2073 Access Code: 675-888-245.

**1. Call to Order and the Pledge of Allegiance.**

The meeting will be called to order and members will be asked to recite the Pledge of Allegiance.

**2. Roll Call Attendance and Declaration of Votes.**

Lourdes (Lulu) Lopez, YMPO Accountant II/Executive Assistant, will call the attendance roll and if any members of the City of Yuma are not in attendance, those members that are in attendance will have the opportunity to declare the number of votes that each member will exercise, including any proxy votes.

**3. Title VI Declaration and Call to the Public.**

Jesus Aguilar, Jr., YMPO Title VI Coordinator, will read a brief Title VI nondiscrimination statement. Additional information regarding Title VI accommodations and YMPO's voluntary public participation self-identification survey is provided at the end of this agenda.

In addition, this item also provides an opportunity for members of the public to address the YMPO Executive Board on matters within YMPO's jurisdiction that are not otherwise listed on the agenda. Individuals wishing to speak need not request permission in advance and will be limited to three (3) minutes.

**4. Consent Agenda.**

- A. Approval of the June 25, 2026, Board Meeting Minutes.
- B. YMPO Income/Expenditure Reports for June 2026.

A copy of the draft minutes of the Regular Board meeting from June 25, 2026, will accompany this agenda. Members will have the opportunity to review, report any changes, and/or approve the minutes. The June 2026 financial reports will accompany this agenda and will be available for comment, and possible approval, at this meeting.

**This item is on the agenda for information, discussion, and possible action to approve the Consent Agenda. Copies of the draft minutes for June 25, 2026, and the financial report for June 2026 are attached as Items 4A and 4B, respectively.**

**5. Comprehensive Safety Action Plan (CSAP) Kick-Off**

A Notice to Proceed was issued to Greenlight Traffic Engineering on June 22, 2026, to begin the CSAP and Demonstration Activity, funded through the Safe Streets and Roads for All (SS4A) Grant Program. The project has a 15-month completion schedule, and kickoff activities are underway in coordination with YMPO staff and member agencies. The consultant will provide a brief project overview and discuss the upcoming project's purpose and activities.

**This item is on the agenda for information and discussion only. Josh Barger from Greenlight Traffic Engineering will present this item.**

**6. YMPO FY 2027 Title VI/Nondiscrimination Implementation Plan and Annual Accomplishment & Goals Report**

Federal Guidance requires YMPO to submit a yearly Title VI Plan and Accomplishments, and Goals Report. Staff will provide the latest update to the plan and briefly highlight components of the Accomplishments and Goals report.

**This item is on the agenda for information, discussion, and possible action to approve the 2027 YMPO Title VI Plan and Accomplishment and Goals Report, contingent on ADOT review comments. YMPO Mobility Manager/Title VI Coordinator JR Aguilar will present this item; further details are contained in the Information Summary Item 6.**

**7. RTAC Regional Transportation Priority Projects for 2027**

The Arizona Rural Transportation Advocacy Council (RTAC) continues to play a key role in advancing rural transportation priorities at both the state and federal levels, advocating for increased investment in rural infrastructure.

This year, the RTAC Committee and Board discussed supporting another round of the Regional Priority Projects for the 2027 legislation. TAC members had the opportunity to review the project list at the June 11, 2026, TAC meeting. TAC members are in the process of updating project fact-sheets; an updated list will be presented at a future meeting for consideration following additional coordination with member agencies.

**This item is on the agenda for information and discussion only. YMPO Executive Director Crystal Figueroa will present this item; further information is available in the Information Summary in Item 7.**

**8. Transportation Alternatives (TA) Program**

The TA Program set-aside provides funding to support smaller-scale alternative transportation projects for Greater Arizona and represents the programs third funding cycle. The TA TAC finished reviewing and scoring Greater Arizona TA applications on June 26, 2026. The TA TAC, together with ADOT, has reviewed scoring results and completed project selection on June 30, 2026. Staff will report on TA awards to the YMPO region.

**This item is on the agenda for information and discussion only. Ms. Figueroa will present this item, and further information is provided in Information Summary 8.**

**9. Roof Replacement Project Completion Update**

The roof repair project for the YMPO office building has been completed. The project addressed the rain-related damage and deterioration identified in the existing roof system and was completed within the Board-approved amended project budget. This item is presented to inform the Board that the project has been successfully completed.

**This item is on the agenda for information and discussion only. YMPO Accountant Lourdes Lopez will present this item; further details are in Information Summary 9.**

**10. Staff Hiring Update**

The Executive Director will provide an update on recent staffing changes, including the vacancy of the Senior Transportation Planner position and the recent retirement of the IT Manager/Associate Planner. The report will include the status of recruitment efforts and interim measures being implemented to maintain continuity of operations.

**This item is on the agenda for information and discussion only. Ms. Figueroa will present this item; further details are in Information Summary 10.**

**11. FY 2026-27 Unified Planning Work Program (UPWP) Amendment #5**

The FY 2026-27 YMPO UPWP and Annual Budget (UPWP/B) was approved by the Board on May 29, 2025, and since then, it has been amended four times, most recently on May 28, 2026.

Amendment #5 incorporates updated funding amounts, including FY 2026 carry-forward balances and new FY 2027 federal funding allocations. It also reflects administrative revisions resulting from recent staffing and organizational changes.

**This item is on the agenda for information and discussion, and possible action to approve Amendment #5 to the FY 2026-27 UPWP, changes pertain only to FY 2027. Ms. Figueroa will present this item, and further information is provided in Information Summary 11.**

**12. Authorization to Contract for Information Technology Services**

Following the retirement of YMPO's IT Manager/Associate Planner, there is an urgent need to establish contracted IT management and support services to maintain system security, operational continuity, and timely technical assistance.

In accordance with YMPO's Small-Purchase/Three-Quote Method, staff will obtain and evaluate assessments and quotations from at least three qualified IT service providers. Staff is requesting authorization for the Executive Director to select the provider that best meets YMPO's technical, security, operational, and cost requirements and to negotiate and execute a contract within the approved FY 2026–27 UPWP and Annual Budget recently presented.

**This item is on the agenda for information and discussion, and possible action to authorize the Executive Director to select the most qualified and advantageous IT service provider. Ms. Figueroa will present this item, and further information is provided in Information Summary 12.**

**13. Personnel: Executive Director's Evaluation**

During the February 26, 2026, Board meeting, the Executive Director's Performance Evaluation Subcommittee was established and agreed that YMPO staff evaluations would align best if conducted in June of 2026 to implement any raises effective at the start of the new fiscal year, July 1, 2026. On July 10, 2026, Chairwoman Ortega met with Councilmember Martinez, Supervisor Pancrazi (in lieu of Councilmember McCollough), and YMPO Executive Director Ms. Figueroa, and the group completed its evaluation of her performance. A copy of the updated evaluation will be distributed to all members of the Board for their review and comment during the Executive Session.

**This item is on the agenda for information, discussion, and possible action for evaluating the Director's performance. Ms. Figueroa will present this**

**agenda item, and further information is included in an Information Summary that is being sent to members with this agenda packet as Item 13.**

### **EXECUTIVE SESSION**

The Executive Board may vote to go into Executive Session during the noticed meeting concerning agenda item mentioned above. If authorized by the requisite vote of the Board, the Executive Session will be held immediately after the vote and will NOT be open to the public. The Executive Session, if held, will be at the same meeting location set forth above. The discussion may relate to personnel, public records, confidential legal advice or counsel, litigation, real estate, or other matters permitted pursuant to A.R.S. §§ 38-431.03(A)(1)-(7). The Chair or other presiding officer shall instruct the persons present at the Executive Session regarding the confidentiality requirements of the Open Meeting Laws.

**This item is on the agenda for information, discussion, and/or action. The Chairwoman will call for a motion to convene the YMPO Executive Session for the Evaluation of the Executive Director.**

**14. Reconvene to Public Meeting**

**This item is on the agenda for action to convene back to the YMPO Regular Meeting.**

**15. Executive Director's Evaluation – Open Discussion**

This item is a follow up to the previous two agenda items. The Board will have the opportunity to discuss or comment on the Executive Director's evaluation in open session.

**This item is on the agenda for information, discussion, and possible action regarding the Executive Director's evaluation, pay scale, and pay for performance adjustments. No further information is provided on this subject in addition to agenda item 13.**

**16. Summary of Current Events/Board Member Reports/Executive Director's Report & Comments by Other Participants.**

This agenda item is an opportunity for members and staff to update the Board regarding recent occurrences, as shown below. If written information is available, it will be included in an attached Information Summary.

- A. Staff Reports - Future Meetings.
- B. TAC Minutes.
- C. Conference Updates (AzTA, AZRTS, and Roads and Streets).
- D. MPO/COG Director/Planner Meetings.
- E. Rural Transportation Advocacy Council activities.
- F. Projects - Economic Development and Transportation.

G. Status Report on AZ Smart Fund.

**This item is on the agenda for information, discussion, and for Board members and other staff reports and comments.**

**17. Possible Future Agenda Items**

The following items will likely be heard at a future meeting. Members are encouraged to suggest topics for discussion at a future Board meeting:

- A. YMPO Accounting Manual, Employee Manual, and Procurement Updates.
- B. AZ Transportation Policy Summit
- C. Transportation Improvement Program (TIP) Amendment #8
- D. AZ SMART Fund
- E. Arizona Sun Cloud

**18. Progress Reports**

Members and staff will update the Board on the progress of ongoing projects and other recent events:

- A. Jun 25 – ADOT Transit & Regional Mobility Managers Team Building (CF, JR)
- B. Jun 25 – YMPO Executive Board Meeting (CF, JH, FV, LL)
- C. Jun 26 – YMPO Personnel Policies and Procedures Update (CF)
- D. Jun 29 – Saguaro - 5310 Program Review (JR)
- E. Jun 29 – Recruitment Planning Meeting (CF, LL)
- F. Jun 30 – YMPO/ ADOT 5310 Quarter Report (JR)
- G. Jun 30 – Crossroads - 5310 Program Review (JR)
- H. Jun 30 – 5310 Webinars (JR)
- I. Jun 30 – TAC Review of Scoring Results & Recommendation of Projects to Award for FY 27 - FY 29 (CF, JH)
- J. Jul 01 – Project Delivery Academy - Module 1 - Project Planning and Programming (CF, JR, JH, FV)
- K. Jul 01 – Internal YMPO Ledger Review (CF, FV, LL)
- L. Jul 02 – Records Retention Schedules Explained Webinar (LL, LZ)
- M. Jul 02 – YMPO Personnel Policies and Procedures Update (CF)
- N. Jul 07 – YMPO SAP: Staff Kickoff Meeting (CF, JR, JH, FV)
- O. Jul 08 – Staff Meeting (CF, JH, JR, FV, LZ)
- P. Jul 08 – Future TIP Amendments (CF, FV)
- Q. Jul 08 – Crossroads - 5310 Program Review (JR)
- R. Jul 09 – YMPO TAC Meeting (CF, JR, JH, FV, LZ)
- S. Jul 09 – Coalition Cyber Insurance Submission (CF, LL)
- T. Jul 10 – YMPO Director Evaluation (CF)
- U. Jul 13 – Metro Count Data Entry Training (JH, JR)
- V. Jul 13 – Prepaid AP Spreadsheet Review (LL, LZ)
- W. Jul 13 – Regional Mobility Committee (JR)
- X. Jul 13 – ADOT/YMPO Monthly Coordination Meeting (CF, JH)
- Y. Jul 13 – YCIPTA - David Garcia Consultation (CF, LL)
- Z. Jul 13 – Internal HR Meeting (CF, LL)
- AA. Jul 14 – Metro Count Training (JH, JR)
- BB. Jul 14 – Cross Training - FY27 Budget Input QB (LL, LZ)

- CC. Jul 14 – RISE Services YMPO (JR)
- DD. Jul 14 – Cross Training - Payroll Journal Entries (LL, LZ)
- EE. Jul 15 – Jamar and Metro Count Training (JH, JR)
- FF. Jul 15 – IT Responsibilities Outline work (JH)
- GG. Jul 15 – Update MTExec Automation Code (JH)
- HH. Jul 15 – WordPress Website Overview w/IT Manager (JH, LL, LZ)
- II. Jul 16 – Metro Count and Traffic Data Training (JH, JR)
- JJ. Jul 16 – Arizona Incoming Planner Information Exchange (JH)
- KK. Jul 17 – YMPO Personnel Policies and Procedures Update (CF)
- LL. Jul 17 – State Transportation Board – Chandler (CF)
- MM. Jul 20 – Metro Count Training (JH, JR)
- NN. Jul 20 – HR Meeting w/Executive Director (CF, LL)
- OO. Jul 20 – Fruth Group YMPO IT Support Assessment Meeting (CF, JH, LL)
- PP. Jul 20 – RTAC Advisory Committee (CF, LL)
- QQ. Jul 21 – Metro Count Training (JH, JR)
- RR. Jul 21 – Hiring process for Traffic Counters (JR, LL)
- SS. Jul 21 – YC/YMPO IT Infrastructure Assessment (CF, JH)
- TT. Jul 21 – Yuma PM10 SIP Update Meeting (CF)
- UU. Jul 27 – RTAC Board Meeting (CF, LL)
- VV. Jul 27 – YCIPTA Board Meeting (JR)
- WW. Jul 28 – Union Pacific with YMPO RE: Proposed Norfolk Southern merger (CF)
- XX. Jul 30 – YMPO Executive Board Meeting (CF, JR, JH, LL)

**19. Adjournment.**

**Title VI and ADA Notice**

*Pursuant to Title VI of the Civil Rights Act of 1964, the Americans with Disabilities Act (ADA), and other applicable nondiscrimination laws and authorities, the Yuma Metropolitan Planning Organization does not discriminate on the basis of race, color, national origin, sex, age, disability, or income status in the administration of its programs or activities. Persons requiring a reasonable accommodation based on language or disability should contact Jesus Aguilar, Jr., YMPO Title VI Coordinator, at Title\_VI\_Coordinator@ympo.org or 928-783-8911. Requests should be made at least forty-eight (48) hours in advance or as soon as possible so that accommodation may be arranged.*

**Aviso de Título VI y ADA**

*De conformidad con el Título VI de la Ley de Derechos Civiles de 1964, la Ley para Estadounidenses con Discapacidades (ADA, por sus siglas en inglés), y otras leyes y autoridades aplicables contra la discriminación, la Yuma Metropolitan Planning Organization no discrimina por motivos de raza, color, origen nacional, sexo, edad, discapacidad o nivel de ingresos en la administración de sus programas o actividades. Las personas que requieran asistencia lingüística o una adaptación razonable deben comunicarse con Jesus Aguilar, Jr., Coordinador del Título VI de YMPO, al Title\_VI\_Coordinator@ympo.org o 928-783-8911. Las solicitudes deben presentarse al menos cuarenta y ocho (48) horas antes de la reunión para permitir realizar los arreglos necesarios.*

## **Voluntary Public Participation Survey / Encuesta Voluntaria de Participación Pública**

*In an effort to improve participation in the transportation planning process and better understand meeting attendance, YMPO encourages attendees to complete a voluntary demographic survey.*

### [English Survey](#)

*En un esfuerzo por determinar quien asiste a nuestras reuniones y a fin de mejorar la participación en el proceso de planificación, la organización YMPO le pide que por favor llene la siguiente encuesta voluntaria:*

### [Encuesta en Español](#)

#### Anticipated Future 2026 Meetings and Locations.

Future meetings will continue at the YMPO office at 230 West Morrison Street, Yuma, Arizona 85364. Members may participate in person, OR they may participate electronically by computer and/or telephone (or both), using the GoToMeeting portal. In general, meetings will be the last Thursday of each month, and the next two meetings are tentatively scheduled for August 27, 2026 and September 24, 2026



## YMPO EXECUTIVE BOARD REGULAR MEETING MINUTES

EXECUTIVE BOARD  
Regular Meeting  
Thursday, June 25, 2026  
3:30 P.M.

The Meeting will be held In-Person and/or using  
GoToMeeting by Video and/or Teleconference from  
the Main Conference Room at the YMPO Offices at  
230 West Morrison Street, Yuma, Arizona 85364

1. Call to Order and the Pledge of Allegiance.  
The Yuma Metropolitan Planning (YMPO) Chairwoman, Cocopah Indian Tribe Councilmember, Wynn timer Ortega, called the YMPO Executive Board (the Board) meeting to order at 3:30 p.m. and asked the Board to join her in reciting the Pledge of Allegiance.
2. Roll Call Attendance and Declaration of Votes.  
YMPO Accountant II/Executive Assistant, Lourdes Lopez, called the roll as follows:

**YMPO Executive Board Members Present:**

|            |                                                          |
|------------|----------------------------------------------------------|
| Chairwoman | Wynn timer Ortega, Councilmember, Cocopah Indian Tribe ^ |
| Vice-Chair | Juan Castillo, Vice Mayor, City of Somerton ^            |
| Member     | Lynne Pancrazi, Board of Supervisors, Yuma County ^      |
| Member     | Cecilia McCollough, Councilmember, Town of Wellton ~     |
| Member     | Maria Cecilia Cruz, Councilmember, City of San Luis ^    |
| Member     | Carol Smith, Councilmember, City of Yuma ^               |
| Member     | Karen Watts, Councilmember, City of Yuma ^               |
| Member     | Mark Martinez, Councilmember, City of Yuma ^             |
| Member     | Sam Elters, State Transportation Board, AZ STB/ADOT ~    |

^ Attended in person.

~ Participated by teleconference.

As all seven constituent member agencies were present, the quorum requirement was met.

**YMPO Board Members Absent:**

Member Martin Porchas, Board of Supervisors, Yuma County #

# Not present, but was represented by proxy by another member, or attendee.

\* Not present, and not represented by proxy by another member, or attendee

**Other Attendees Present:**

Paul Patane, ADOT

YMPO Staff Present:

|                   |                                   |
|-------------------|-----------------------------------|
| Crystal Figueroa  | Executive Director                |
| Fernando Villegas | Senior Transportation Planner     |
| Jeff Heinrichs    | IT Manager/Associate Planner      |
| Lourdes Lopez     | Accountant II/Executive Assistant |

Declaration of Votes:

Councilmember Martinez declared five (5) votes on behalf of the City of Yuma.

Following the arrival of Councilmember Karen Watts at 3:42 p.m., the City of Yuma's vote declaration was revised. Councilmember Watts declared two (2) votes and Councilmember Martinez declared three (3) votes, for a total of five (5) votes on behalf of the City of Yuma.

3. Title VI Declaration and Call to the Public.

The Chairwoman called on Ms. Lopez, who read the YMPO Title VI obligations.

No members of the public were present to address the Board.

4. Consent Agenda.

- A. Approval of the May 28, 2026, Board Meeting Minutes.
- B. YMPO Income/Expenditure Reports for May 2028.

MOTION: Mark Martinez, Councilmember, City of Yuma, moved to approve both Items A and B on the consent agenda for May 2026. Carol Smith, Councilmember, City of Yuma, seconded, and the motion was unanimously approved.

5. FY 2026-2030 YMPO TIP Amendment #7

Fernando Villegas, Senior Transportation Planner, YMPO, presented the Board with the first change in the Fiscal Year 2026–2030 Transportation Improvement Program (TIP) Amendment #7, which proposed increasing the local match for the bus pullout project located at Avenue A and 16th Street in the City of Yuma. He explained that the local match would increase from \$11,514 to \$136,582 due to higher construction costs identified following completion of the project's design phase.

Mr. Villegas added that, in accordance with the project agreement, the City of Yuma will provide the additional local funding necessary to complete the project.

He clarified that while the total project cost and local match are increasing, the project scope and schedule remain unchanged, and construction is still anticipated to occur during FY 2026.

Ms. Smith asked what caused the large discrepancy in pricing and Mr. Villegas explained that the original cost estimate anticipates design assumptions and inflation projections. He continued that once the design phase is complete, changes to the

project design and applicable federal standards result in higher construction costs than originally estimated.

Maria Cecilia Cruz, Councilmember, City of San Luis, asked what percentages were used to predict the inflation rate for the projects. Mr. Villegas responded the average rate was 10% but it could be as low as 3% - 4%.

Mr. Martinez noted he had expressed his concern over the discrepancy in the previous meeting and asked whether contractor project bids were intentionally low with an expectation of charging materials at a higher rate once the design process is finalized.

Mr. Villegas clarified this change was a request from ADOT and the project had not been put out to bid. He added once ADOT reviewed the design it was likely the project amount could be lowered.

Paul Patane, ADOT, clarified the initial estimate did not include low-line items nor the additional requirements of a federal project.

Councilmember Cruz added the projects shown on the TIP do not reflect the amount of time it may take to begin the project. She noted that some projects can be pushed back for more than 10 years at a time.

Juan Castillo, Vice Mayor, City of Somerton, suggested there be a more detailed initial estimate to show any changes or discrepancies.

Mr. Villegas continued the presentation and explained that the amendment would increase federal funding for the three pedestrian hybrid beacon projects in the City of Yuma and advance the project from FY 2029 to FY 2028. He noted that the project is funded entirely through the Highway Safety Improvement Program (HSIP), so no local match is required. He added that the amendment includes a project name change while the project scope remains unchanged.

Mr. Villegas then presented two new bridge replacement projects to be added to the TIP. The first project, located at Avenue 1E and County 14½ Street in Yuma County, includes design funding programmed in FY 2027 with federal and local funding. The second project, located at Avenue 4E and the B Canal in the City of Yuma, also includes design funding programmed in FY 2027. He explained that construction funding for the Avenue 4E and B Canal bridge replacement project would be programmed in FY 2029, while construction funding for the Avenue 1E and County 14½ Street bridge replacement project would be programmed in FY 2030. He added that the Yuma County bridge construction project is fully federally funded and does not require a local match.

Mr. Villegas also informed the Committee that Amendment # 7 included eight project name changes for previously awarded City of Yuma HSIP projects programmed in FY 2027 - 2029. Staff clarified that the revisions are administrative in nature and that no changes are proposed to project funding, local match requirements, or project scope.

Sam Elters, State Transportation Board, ADOT, further explained that project cost estimates initially begin as programming level estimates, which are typically developed during the early planning or concept phase when limited project information is available. He added that as projects advance through design, additional details regarding project scope, utility conflicts, right-of-way acquisition, and site conditions become known, resulting in updated cost estimates. He noted that inflation can also contribute to increased costs during the design process.

Mr. Elters stated that, while the increase in the local match appears significant, such adjustments are not uncommon and are generally attributed to evolving project conditions and refined cost estimates.

Crystal Figueroa, Executive Director, YMPO, added that local agencies often face limited application timeframes and, as a result, not all project information may be available at the time of application. She noted that the off-system bridge program application schedules can be as short as a month.

MOTION: Supervisor Pancrazi moved to approve FY 2026 - 2030 YMPO TIP Amendment #7. Councilmember Cruz seconded, and the motion was unanimously approved.

6. Adoption of IT Security and Change Management Policy

Ms. Figueroa presented the draft IT Security Change Management Policy in response to recommendations from the FY 2024–2025 audit, which identified the need for documented IT policies addressing security risk management, user access reviews, change management, and disaster recovery. She explained that the policy is intended to strengthen internal controls, formalize system change and user access procedures, and enhance YMPO's overall IT security and governance. She noted that the policy was presented to the Board on May 28, 2026, and reviewed by the YMPO Bylaws Policy and Procedures Subcommittee on June 8, 2026.

She informed the Board that during this review, YMPO staff and the Subcommittee members discussed the auditor's recommendations, policy objectives, roles and responsibilities, provisions addressing risk management, user access, management, and IT business continuity funds. Ms. Figueroa also discussed with the Board the potential for a revised Memorandum of Understanding (MOU) with Yuma County to provide emergency IT support and reported that a cybersecurity insurance assessment identified cost-effective coverage options.

Jeff Heinrichs, IT Manager/Associate Planner, YMPO, added that the policy's business continuity provisions are intended to prepare for events such as power outages, excessive heat, or server disruptions by establishing mitigation measures and ensuring a response plan is in place before such incidents occur.

MOTION: Councilmember Pancrazi motioned to adopt the IT Security and Change Management Policy. Karen Watts seconded, and the motion was unanimously approved.

7. Personnel Policies and Procedures Update

Ms. Figueroa informed the Board that a comprehensive review of the Personnel Policy and Procedures Manual was underway to ensure it remains current, compliant with federal and state laws, and aligned with YMPO's organizational practices. She noted the update will include review of personnel administration, compensation and benefits administration, leave provisions, workplace conduct, performance management, employee development, grievance procedures, and other personnel policies.

She notified the Board that professional human resources expertise was utilized during the review and that revisions may be presented in phases.

She explained that the procedure will begin by providing employees with a 10-day review period before being considered by the Bylaws and Policy Procedures Committee and forwarded to the Executive Board for adoption.

She also noted that applicable state law changes, including PTO requirements for part-time employees, have already been incorporated.

8. FY 2026 Audit Schedule

Ms. Lopez informed the Board that preparations have begun for the FY 2026 audit covering July 1, 2025 - June 30, 2026. She added that YMPO is working with The PUN Group to prepare the financial statements and with Heinfeld, Meech & Co., P.C. to coordinate the audit process.

Ms. Lopez also noted preliminary meetings have been completed and presented the Board with the proposed audit schedule.

Ms. Figueroa informed the Board that the anticipated presentation of the Financial Statement would be December 10, 2026, to accommodate the Christmas meeting schedule.

Councilmember Cruz notified the Board she would not be attending this meeting, as her last day of serving on the City of San Luis Council would be Wednesday, December 9, 2026.

9. Summary of Current Events/Board Member Reports/Executive Director's Report & Comments by Other Participants.

This agenda item is an opportunity for members and staff to update the Board regarding recent occurrences, as shown below. If written information is available, it will be included in an attached information summary.

A. Staff Reports - Future Meetings.

- B. TAC Minutes.
- C. Conference Updates (AzTA, AZRTS, and Roads and Streets).
- D. MPO/COG Director/Planner Meetings.
- E. Rural Transportation Advocacy Council activities.
- F. Projects - Economic Development and Transportation.
- G. Status Report on AZ Smart Fund.

Ms. Figueroa notified the Board that ADOT was the lead applicant for the Defense Community Infrastructure Program (DCIP) grant. Mr. Patane informed members that the grant does not require a local match, and ADOT applied for a \$3 million US 95 Widening project for a culvert box replacement.

Mr. Villegas also notified the Board that he had accepted the position of Community Development Director for the City of Somerton after serving local agencies through YMPO for three years, and that his last day with YMPO would be July 09, 2026.

Chairwoman Ortega announced that the Cocopah Indian Tribe will open its event center on July 11, 2026, encouraging everyone to visit and participate in upcoming events.

10. Possible Future Agenda Items

The following items will likely be heard at a future meeting. Members are encouraged to suggest topics for discussion at a future Board meeting:

- A. YMPO Accounting Manual, Employee Manual, and Procurement Updates.
- B. FY 2027 Title VI Plan
- C. AZ SMART Fund
- D. Transportation Alternatives Program
- E. Arizona Sun Cloud

11. Progress Reports

Members and staff will update the Board on the progress of ongoing projects and other recent events:

- A. May 06 – ICAP ICRP Analysis (LL)
- B. May 06 – IT Policy and Procedures - IT Security (CF, JH)
- C. May 07 – Stay Cool This Summer: Transportation, Energy Savings & Community Resources (JR)
- D. May 07 – ADOT CPS Interstate Corridors - TAC Meeting #2 (FV)
- E. May 08 – 14 – Community Transportation EXPO 2026 (JR)
- F. May 11 – Yearly Preliminary Audit Procedures with Auditing Firm (LL)
- G. May 11 – ADOT/YMPO Monthly Coordination Meeting (CF, JH)
- H. May 11 – YMPO Work Status Policy Review (CF, LL)
- I. May 11 – RTAC Advisory Committee (CF)
- J. May 11 – NHI - Air Quality Planning: Clean Air Act Overview – 2025 (LL)
- K. May 12 – TA TAC Brief Summary (CF, JH)
- L. May 13 – NACOG Federal Transportation Reauthorization Panel Discussion (CF, FV)

- M. May 13 – City of Yuma FY27 TA Projects (CF, JH, FV)
- N. May 14 – YMPO TAC Meeting (CF, JH, FV, LZ)
- O. May 14 – CSAP Interview Meeting (JH, FV)
- P. May 15 – State Transportation Board Meeting (CF)
- Q. May 18 – PASS Training Q&R w/ADOT Transit (LL)
- R. May 18 – RTAC Board Meeting (LL, FV)
- S. May 18 – Yuma CoPt Monthly Meeting (JR)
- T. May 18 – Yuma Road Safety Audit Team (CF, JH, FV)
- U. May 19 – Yuma PM10 SIP Update Meeting (CF, FV)
- V. May 19 – The MPO Institute TIP Course (FV)
  
- W. May 20 – FY 2027 Insurance Renewal Meeting (CF, LL)
- X. May 20 – City of Yuma Walk-Through (FV)
- Y. May 20 – YMPO Audit Entrance Meeting (CF, LL)
- Z. May 21 – Arizona Incoming Planner Information Exchange (JH)
- AA. May 21 – WACOG-Networking for Community Resources (JR)
- BB. May 21 – TIP Training Module 3 (FV)
- CC. May 26 – Internal Meeting (CF, LL, JH)
- DD. May 27 – FY27 Budget Work (LL)
- EE. May 27 – CSAP Interviews (CF, JH, FV)
- FF. May 27 – Special TAC Meeting (CF, JR, JH, FV)

12. Adjournment.

Having no further business to discuss, Chairwoman Ortega adjourned the meeting at 4:19 p.m.

Title VI and ADA Notice

*Pursuant to Title VI of the Civil Rights Act of 1964, the Americans with Disabilities Act (ADA), and other applicable nondiscrimination laws and authorities, the Yuma Metropolitan Planning Organization does not discriminate on the basis of race, color, national origin, sex, age, disability, or income status in the administration of its programs or activities. Persons requiring a reasonable accommodation based on language or disability should contact Jesus Aguilar, Jr., YMPO Title VI Coordinator, at Title\_VI\_Coordinator@ympo.org or 928-783-8911. Requests should be made at least forty-eight (48) hours in advance or as soon as possible so that accommodation may be arranged.*

Aviso de Título VI y ADA

*De conformidad con el Título VI de la Ley de Derechos Civiles de 1964, la Ley para Estadounidenses con Discapacidades (ADA, por sus siglas en inglés), y otras leyes y autoridades aplicables contra la discriminación, la Yuma Metropolitan Planning Organization no discrimina por motivos de raza, color, origen nacional, sexo, edad, discapacidad o nivel de ingresos en la administración de sus programas o actividades. Las personas que requieran asistencia lingüística o una adaptación razonable deben comunicarse con Jesus Aguilar, Jr., Coordinador del Título VI de YMPO, al Title\_VI\_Coordinator@ympo.org o 928-783-8911. Las solicitudes deben presentarse al menos cuarenta y ocho (48) horas antes de la*

*reunión para permitir realizar los arreglos necesarios.*

Voluntary Public Participation Survey / Encuesta Voluntaria de Participación Pública

*In an effort to improve participation in the transportation planning process and better understand meeting attendance, YMPO encourages attendees to complete a voluntary demographic survey.*

[English Survey](#)

*En un esfuerzo por determinar quien asiste a nuestras reuniones y a fin de mejorar la participación en el proceso de planificación, la organización YMPO le pide que por favor llene la siguiente encuesta voluntaria:*

[Encuesta en Español](#)

Anticipated Future 2026 Meetings and Locations.

Future meetings will continue at the YMPO office at 230 West Morrison Street, Yuma, Arizona 85364. Members may participate in person, OR they may participate electronically by computer and/or telephone (or both), using the GoToMeeting portal. In general, meetings will be the last Thursday of each month, and the next two meetings are tentatively scheduled July 30, 2026, and August 27, 2026

**YMPO INFORMATION SUMMARY AGENDA ITEM 6**  
**YMPO FY 2027 Title VI Non-Discrimination Plan and Accomplishments & Goals Report**

**DATE:** July 30, 2026

**SUBJECT:** YMPO FY 2027 Title VI Plan and Accomplishments & Goals Report

**SUMMARY:**

Federal regulations mandate YMPO to submit an annual Title VI Plan, Accomplishments and Goals Report. This report includes elements like the Public Participation Plan (PPP) and Limited English Proficiency (LEP).

The Title VI Plan is further made to protect all classes of people in that ***“No person in the United States shall, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance.”***

The YMPO’s Public Participation Plan, part of the Title VI Package, guarantees public involvement throughout all stages of YMPO decision-making, with special attention to PPP and LEP communities. This plan employs diverse methods to engage the public in creating transportation plans and programs, ensuring fair participation and consideration for all community members.

The Accomplishments and Goals report for the Title VI program at YMPO highlights achievements in promoting nondiscrimination and equal access to transportation services over the past year. It documents successful public outreach efforts and applies the four-factor analysis to Limited English Proficiency (LEP) communities, as well as improvements in public participation processes. The report also outlines future goals, such as enhancing outreach strategies, increasing accessibility, and ensuring ongoing compliance with Title VI requirements to foster an inclusive decision-making environment.

**ACTION NEEDED:**

This item is on the agenda for information, discussion, and potential action to approve the 2027 YMPO Title VI Plan, Accomplishment and Goals Report, contingent upon no major findings requiring correction.

**CONTACT PERSON:**

Jesus “JR” Aguilar, Mobility Manager/Title VI Coordinator, 928-783-8911

An aerial photograph of a city, likely Yuma, Arizona, showing a mix of urban development and solar infrastructure. In the foreground, a large parking lot is filled with rows of solar panels. To the right, there are several multi-story commercial buildings with flat roofs. The background shows a desert landscape with mountains in the distance. The image is partially obscured by a white diagonal shape that serves as a background for the title text.

# YUMA METROPOLITAN PLANNING ORGANIZATION

FY2027 ANNUAL TITLE VI REPORT

## 2027 TITLE VI NON-DISCRIMINATION IN FEDERALLY ASSISTED PROGRAMS

YMPO Executive Director  
Crystal Figueroa

*This report was produced with financial assistance from the Arizona Department of Transportation (ADOT), the Federal Highway Administration (FHWA), and the Federal Transit Administration (FTA).*

|                                                                                            |    |
|--------------------------------------------------------------------------------------------|----|
| Introduction .....                                                                         | 3  |
| Title VI/ADA Nondiscrimination Policy Statement .....                                      | 3  |
| YMPO Assurances.....                                                                       | 4  |
| APPENDIX A .....                                                                           | 7  |
| APPENDIX B.....                                                                            | 8  |
| APPENDIX C.....                                                                            | 9  |
| APPENDIX D .....                                                                           | 10 |
| APPENDIX E.....                                                                            | 11 |
| YMPO’s Notice To The Public .....                                                          | 12 |
| General Organization and Staffing.....                                                     | 12 |
| Figure 1: YMPO Organization Chart.....                                                     | 12 |
| MPO Planning Area .....                                                                    | 12 |
| MAP 1: YMPO Area Map .....                                                                 | 13 |
| Staffing.....                                                                              | 14 |
| YMPO MEMBERS.....                                                                          | 15 |
| List of Member Communities .....                                                           | 15 |
| Statistical Makeup of Yuma County and Data Collection .....                                | 15 |
| Table 1: YMPO Member Agency Populations.....                                               | 15 |
| Table 2: 2019-2023, American Community Survey 5-Year Estimates Data Profiles.....          | 16 |
| Demographic Map .....                                                                      | 26 |
| Enhancing Mobility for Older Adults and Individuals with Disabilities .....                | 27 |
| Listing of Transportation Committees and Committee Composition .....                       | 28 |
| Complaint Process .....                                                                    | 28 |
| Language Access Plan (LAP) .....                                                           | 32 |
| Table 3: Yuma MPO Language Assisted Populations that Meet the *Safe Harbor Thresholds..... | 34 |
| Training.....                                                                              | 36 |
| Program Areas.....                                                                         | 36 |
| Regional Transportation Planning .....                                                     | 36 |
| Other Activities/Programs .....                                                            | 37 |
| Dissemination to the Public .....                                                          | 38 |
| Contracts and Solicitations .....                                                          | 39 |
| Informing Consultants of Title VI Processes.....                                           | 39 |
| Request for Proposal .....                                                                 | 39 |
| Contracts.....                                                                             | 39 |
| Compliance and Enforcement Procedures.....                                                 | 40 |
| Project Effects and Benefits .....                                                         | 40 |
| Lawsuits Alleging Discrimination.....                                                      | 40 |
| Federal Assistance Programs.....                                                           | 40 |
| Compliance and Enforcement Procedures.....                                                 | 40 |
| Program Statement.....                                                                     | 41 |
| Public Participation Plan .....                                                            | 41 |
| Title VI Complaint Form .....                                                              | 47 |
| Title VI Formulario de Queja.....                                                          | 49 |
| Logs of Investigations, Complaints, and Lawsuits .....                                     | 51 |
| Title VI Program Statement Displayed.....                                                  | 52 |

# Title VI Report

## 1. Introduction

This report covers Title VI Nondiscrimination in the Federally Assisted Programs Implementation and Review program of the Yuma Metropolitan Planning Organization (YMPO). The report includes a description of the YMPO planning area, a statistical breakdown of the communities in the planning area, the YMPO organizational chart and composition of advisory boards and committees, the public involvement process, a summary of project effects and benefits, a summary of lawsuits alleging discrimination, a listing of federal assistance programs, and assurances.

## Title VI/ADA Nondiscrimination Policy Statement

The YMPO, as a matter of policy, ensures compliance with non-discrimination requirements on the grounds of race, color, national origin, age, sex, disability, language access needs, or low-income status, as provided by Title VI of the Civil Rights Act of 1964. The Civil Rights Restoration Act of 1987, Section 504 of the Rehabilitation Act of 1973, Americans with Disabilities Act of 1990 (ADA), Executive Order 12898 (Environmental Justice), Title VI of the Civil Rights Act of 1964, 49 CFR Part 21, 23 CFR Part 200, applicable U.S. Department of Transportation civil rights guidance regarding language access, and other applicable federal nondiscrimination requirements.

No person will be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any YMPO program or activity. Every effort will be made to ensure nondiscrimination in all of its programs and activities, whether or not they are federally funded. YMPO's sub-recipients, grant recipients, and contractors must all comply with this policy.

The YMPO works closely with the Arizona Department of Transportation, External Civil Rights, and consultants who work on program responsibilities. Therefore, each program area will be responsible for preventing discrimination and ensuring compliance with nondiscrimination requirements in all of YMPO's programs and activities.

The Chair signs assurances and delegates full authority to the Title VI Non-discrimination Program Coordinator to oversee and implement Title VI regulations.

Signed By: Wynnie Ortega, Councilwoman, Cocopah Indian Tribe  
YMPO Executive Board, Madam Chair

---

Signature of Authorized Official

---

Date

# Yuma Metropolitan Planning Organization

## Title VI/Non-Discrimination Assurances

### DOT Order No. 1050.2A

The Yuma Metropolitan Planning Organization (YMPO) (herein referred to as the "Recipient"), HEREBY AGREES THAT, as a condition to receiving any Federal financial assistance from the U.S. Department of Transportation (DOT), through Federal Highway Administration and Arizona Department of Transportation, is subject to and will comply with the following:

#### **Statutory/Regulatory Authorities**

Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d et seq., 78 stat. 252), (prohibits discrimination on the basis of race, color, and national origin); 49 C.F.R. Part 21 (entitled *Non-discrimination In Federally-Assisted Programs Of The Department Of Transportation—Effectuation Of Title VI Of The Civil Rights Act Of 1964*);

28 C.F.R. section 50.3 (U.S. Department of Justice Guidelines for Enforcement of Title VI of the Civil Rights Act of 1964)

The preceding statutory and regulatory cites hereinafter are referred to as the "Acts" and "Regulations," respectively.

#### **General Assurances**

In accordance with the Acts, the Regulations, and other pertinent directives, circulars, policy, memoranda, and/or guidance, the Recipient hereby gives assurance that it will promptly take any measures necessary to ensure that:

*"No person in the United States shall, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity," for which the Recipient receives Federal financial assistance from DOT, including the Federal Highway Administration.*

The Civil Rights Restoration Act of 1987 clarified the original intent of Congress, with respect to Title VI and other Non-discrimination requirements (The Age Discrimination Act of 1975, and Section 504 of the Rehabilitation Act of 1973), by restoring the broad, institutional-wide scope and coverage of these non-discrimination statutes and requirements to include all programs and activities of the Recipient, so long as any portion of the program is Federally assisted.

#### **Specific Assurances**

More specifically, and without limiting the above general Assurance, the Recipient agrees with and gives the following Assurances with respect to its Federal Aid Highway Program.

1. The Recipient agrees that each "activity," "facility," or "program," as defined in §§ 21.23 (b) and 21.23 (e) of 49 C.F.R. § 21 will be (with regard to an "activity") facilitated, or will be (with regard to a "facility") operated, or will be (with regard to a "program") conducted in compliance with all requirements imposed by, or pursuant to the Acts and the Regulations.
2. The Recipient will insert the following notification in all solicitations for bids, Requests For Proposals for work, or material subject to the Acts and the Regulations made in connection with all Federal Aid Highway Program and, in adapted form, in all proposals for negotiated agreements regardless of funding source:

*"The Yuma Metropolitan Planning Organization, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252, 42 U.S.C. §§ 2000d to 2000d-4) and the Regulations, hereby notifies all bidders that it will affirmatively ensure that any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award."*

3. The Recipient will insert the clauses of Appendix A and E of this Assurance in every contract or agreement subject to the Acts and the Regulations.
4. The Recipient will insert the clauses of Appendix B of this Assurance, as a covenant running with the land, in any deed from the United States affecting or recording a transfer of real property, structures, use, or improvements thereon or interest therein to a Recipient.
5. That where the Recipient receives Federal financial assistance to construct a facility, or part of a facility, the Assurance will extend to the entire facility and facilities operated in connection therewith.
6. That where the Recipient receives Federal financial assistance in the form, or for the acquisition of real property or an interest in real property, the Assurance will extend to rights to space on, over, or under such property.
7. That the Recipient will include the clauses set forth in Appendix C and Appendix D of this Assurance, as a covenant running with the land, in any future deeds, leases, licenses, permits, or similar instruments entered into by the Recipient with other parties:
  - a. for the subsequent transfer of real property acquired or improved under the applicable activity, project, or program; and
  - b. for the construction or use of, or access to, space on, over, or under real property acquired or improved under the applicable activity, project, or program.
8. That this Assurance obligates the Recipient for the period during which Federal financial assistance is extended to the program, except where the Federal financial assistance is to provide, or is in the form of, personal property, or real property, or interest therein, or structures or improvements thereon, in which case the Assurance obligates the Recipient, or any transferee, for the longer of the following periods:
  - a. The period during which the property is used for a purpose for which the Federal financial assistance is extended, or for another purpose involving the provision of similar services or benefits; or
  - b. the period during which the Recipient retains ownership or possession of the property.
9. The Recipient will provide for such methods of administration for the program as are found by the Secretary of Transportation or the official to whom he/she delegates specific authority to give reasonable guarantee that it, other recipients, sub-recipients, sub-grantees, contractors, subcontractors, consultants, transferees, successors in interest, and other participants of Federal financial assistance under such program will comply with all requirements imposed or pursuant to the Acts, the Regulations, and this Assurance.
10. The Recipient agrees that the United States has a right to seek judicial enforcement with regard to any matter arising under the Acts, the Regulations, and this Assurance.

By signing this ASSURANCE, the Yuma Metropolitan Planning Organization also agrees to comply (and require any sub-recipients, sub-grantees, contractors, successors, transferees, and/or assignees to comply) with all applicable provisions governing Federal Highway Administration or Arizona Department of Transportation access to records, accounts, documents, information, facilities, and staff. You also recognize that you must comply with any program or compliance reviews, and/or complaint investigations conducted by the Federal Highway Administration or the Arizona Department of Transportation. You must keep records, reports, and submit the material for review upon request to the Federal Highway Administration, the Arizona Department of Transportation, or its designee in a timely, complete, and accurate way. Additionally, you must comply with all other reporting, data collection, and evaluation requirements, as prescribed by law or detailed in program guidance.

The Yuma Metropolitan Planning Organization gives this ASSURANCE in consideration of and for obtaining any Federal grants, loans, contracts, agreements, property, and/or discounts, or other Federal-aid and Federal financial assistance extended after the date hereof to the recipients by the U.S. Department of Transportation under the Federal Highway Administration and Arizona Department of Transportation. This ASSURANCE is binding on Arizona, other recipients, sub-recipients, sub-grantees, contractors, subcontractors, and their subcontractors', transferees, successors in interest, and any other participants in the Federal Aid Highway Program. The person(s) signing below are authorized to sign this ASSURANCE on behalf of the Recipient.

The appendices A through E that are referred to as part of this Assurance are listed in the appendices at the end of this report.

Signed by: Crystal Figueroa, Executive Director

---

Signature of Authorized Official

---

Date

## APPENDIX A

During the performance of this contract, the contractor, for itself, its assignees, and successors in interest (hereinafter referred to as the "Contractor") agrees as follows:

1. **Compliance with Regulations:** The contractor (hereinafter includes consultants) will comply with the Acts and the Regulations relative to Non-discrimination in Federally-assisted programs of the U.S. Department of Transportation, *Federal Highway Administration*, or the *Arizona Department of Transportation*, as they may be amended from time to time, which are herein incorporated by reference and made a part of this contract.
2. **Non-discrimination:** The Contractor, with regard to the work performance by it during the contract, will not discriminate on the grounds of race, color, or national origin in the selection and retention of subcontractors, including procurements of materials and leases of equipment. The Contractor will not participate directly or indirectly in the discrimination prohibited by the Acts and the Regulations, including employment practices when the contract covers any activity, project, or program set forth in Appendix B of 49 CFR Part 21.
3. **Solicitations for Subcontracts, Including Procurements of Materials and Equipment:** In all solicitations, either by competitive bidding or negotiation made by the Contractor for work to be performed under a subcontract, including procurements of materials or leases of equipment, each potential subcontractor or supplier will be notified by the Contractor of the Contractor's obligations under this contract and the Acts and Regulations relative to Non- discrimination on the grounds of race, color, or national origin.
4. **Information and Reports:** The Contractor will provide all information and reports required by the Acts, the Regulations, and directives issued pursuant thereto and will permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by the Recipient, the FHWA or ADOT to be pertinent to ascertain compliance with such Acts, Regulations, and instructions. Where any information required of a Contractor is in the exclusive possession of another who fails or refuses to furnish the information, the Contractor will so certify to the Recipient, the FHWA, or ADOT, as appropriate, and will set forth what efforts it has made to obtain the information.
5. **Sanctions for Noncompliance:** In the event of a Contractor's noncompliance with the Non-discrimination provisions of this contract, the Recipient will impose such contract sanctions as it or the FHWA or ADOT may determine to be appropriate, including, but not limited to:
  - a. withholding payments to the Contractor under the contract until the Contractor complies and/or
  - b. canceling, terminating, or suspending a contract, in whole or in part.
6. **Incorporation of Provisions:** The Contractor will include the provisions of paragraphs one through six in every subcontract, including procurements of materials and leases of equipment, unless exempt by the Acts, the Regulations, and directives issued pursuant thereto. The Contractor will take action with a request to any subcontract or procurement as the Recipient, the FHWA, or ADOT may direct as a means of enforcing such provisions, including sanctions for noncompliance. Provided that if the Contractor becomes involved in or is threatened with litigation by a subcontractor or supplier because of such direction, the Contractor may request the Recipient to enter into any litigation to protect the interests of the Recipient. In addition, the Contractor may request the United States to enter into litigation to protect the interests of the United States

## APPENDIX B

### CLAUSES FOR DEEDS TRANSFERRING UNITED STATES PROPERTY

The following clauses will be included in deeds affecting or recording the transfer of real property, structures, or improvements thereon or granting interest therein from the United States pursuant to the provisions of Assurance 4:

**NOW, THEREFORE**, the USDOT, as authorized by law and upon the condition that the Yuma Metropolitan Planning Organization (YMPO), will accept title to the lands and maintain the project constructed thereon in accordance with Title 23 USC, the Regulations for the Administration of Federal Aid for Highways, and the policies and procedures prescribed by the ADOT, FHWA and the in accordance and in compliance with all requirements imposed by 49 CFR, USDOT, Subtitle A, Office of the Secretary, Part 21, Non-discrimination in Federally-assisted programs of the USDOT pertaining to and effectuating the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252;42 USC § 2000d to 2000d-4), does hereby remise, release, quitclaim and convey unto the YMPO, all the right, title and interest of the USDOT in and to said lands described in Exhibit A attached hereto and made a part hereof.

#### (HABENDUM CLAUSE)

**TO HAVE AND TO HOLD** said lands and interests therein unto the YMPO, and its successors forever, subject, however, to the covenants, conditions, restrictions, and reservations herein contained as follows, which will remain in effect for the period during which the real property or structures are used for a purpose for which Federal financial assistance is extended or for another purpose involving the provision of similar services or benefits and will be binding on the YMPO, its successors, and assigns.

The YMPO, in consideration of the conveyance of said lands and interests in lands, does hereby covenant and agree as a covenant running with the land for itself, its successors, and assigns that:

1. No person will, on the grounds of race, color, or national origin, be excluded from participation in, or be denied the benefits of, or be otherwise subjected to discrimination with regard to any facility located wholly or in part on, over, or under such lands hereby conveyed [...] [and]\*.
2. That the YMPO will use the lands and interests in lands and interests in lands so conveyed, in compliance with all requirements imposed by or pursuant to Title 49 CFR, USDOT, Subtitle A, Office of the Secretary, Part 21, Non-discrimination in Federally-assisted programs of the USDOT, Effectuation of Title VI of the Civil Rights Act of 1964, and as said Regulations and Acts may be amended, and
3. That in the event of a breach of any of the above-mentioned non-discrimination conditions, the USDOT will have a right to enter or re-enter said lands and facilities on said land, and that the above-described land and facilities will thereon revert to and vest in and become the absolute property of the USDOT and its assigns as such interest existed prior to this instruction.\*

\* Reverter clause and related language are to be used only when it is determined that such a clause is necessary in order to make clear the purpose of Title VI.

## APPENDIX C

### CLAUSES FOR TRANSFER OF REAL PROPERTY ACQUIRED OR IMPROVED UNDER THE ACTIVITY, FACILITY, OR PROGRAM

The following clauses will be included in deeds, licenses, leases, permits, or similar instruments entered into by the YMPO pursuant to the provisions of Assurance 7(a):

- A. The (grantee, lessee, permittee, etc., as appropriate) for himself/herself, his/her heirs, personal representatives, successors in interest, and assigns, as a part of the consideration hereof, does hereby covenant and agree [in the case of deeds and leases add "as a covenant running with the land"] that:
  - 1. In the event facilities are constructed, maintained, or otherwise operated on the property described in this (deed, license, lease, permit, etc.) for a purpose for which a USDOT activity, facility, or program is extended or for another purpose involving the provision of similar services or benefits, the (grantee, licensee, lessee, permittee, etc.) will maintain and operate such facilities and services in compliance with all requirements imposed by the Acts and Regulations (as may be amended) such that no person on the grounds of race, color, or national origin, will be excluded from participation in, denied the benefits of, or be otherwise subjected to discrimination in the use of said facilities,
- B. With respect to licenses, leases, permits, etc., in the event of a breach of any of the above Non-discrimination covenants, the YMPO will have the right to terminate the (lease, license, permit, etc.) and to enter, re-enter, and repossess said lands and facilities thereon, and hold the same as if the (lease, license, permit, etc.) had never been made or issued.\*
- C. With respect to licenses, leases, permits, etc., in the event of a breach of any of the above Non-discrimination covenants, the YMPO will have the right to enter or re-enter the lands and facilities thereon. The above-described lands and facilities will thereupon revert to and vest in and become the absolute property of the YMPO and its assigns. \*

\*Reverter clause and related language are to be used only when it is determined that such a clause is necessary to make clear the purpose of Title VI.

## APPENDIX D

### CLAUSES FOR CONSTRUCTION/USE/ACCESS TO REAL PROPERTY ACQUIRED UNDER THE ACTIVITY, FACILITY, OR PROGRAM

The following clauses will be included in deeds, licenses, permits, or similar instruments/agreements entered into by the YMPO pursuant to the provisions of Assurance 7(b):

- A. The (grantee, licensee, permittee, etc., as appropriate) for himself/herself, his/her heirs, personal representatives, successors in interest, and assigns, as a part of the consideration hereof, does hereby covenant and agree (in the case of deeds and leases add, "as a covenant running with the land") that:
  - 1. No person on the grounds of race, color, or national origin will be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination in the use of said facilities,
  - 2. that in the construction of any improvements on, over, or under such land, and the furnishing of services thereon, no person on the ground of race, color, or national origin will be excluded from participation in, denied the benefits of, or otherwise be subjected to discrimination
  - 3. that the (grantee, licensee, lessee, permittee, etc.) will use the premises in compliance with all other requirements imposed by or pursuant to the Acts and Regulations, as amended, set forth in this Assurance
- B. With respect to (licenses, leases, permits, etc.), in the event of a breach of any of the above Non-discrimination covenants, the YMPO will have the right to terminate the (license, permit, etc., as appropriate) and to enter or re-enter or re-enter and repossess said land and the facilities thereon, and hold the same as if said (license, permit, etc., as appropriate) had never been made or issued.\*
- C. With respect to deeds, in the event of a breach of any of the above Non-discrimination covenants, the YMPO will thereupon revert to and vest in and become the absolute property of the YMPO and its assigns. \*

\* Reverter clause and related language are to be used only when it is determined that such a clause is necessary to make clear the purpose of Title VI.

## APPENDIX E

During the performance of this contract, the Contractor, for itself, its assignees, and successors in interest (hereinafter referred to as the "Contractor") agrees to comply with the following nondiscrimination statutes and authorities, including but not limited to:

### **Pertinent Non-Discrimination Authorities:**

- Title VI of the Civil Rights Act of 1964 (42 USC § 2000d et seq., 78 stat. 252), (prohibits discrimination on the basis of race, color, and national origin) and 49 CFR Part 21.
- The Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (42 USC § 4601), (prohibits unfair treatment of persons displaced or whose property has been acquired because of Federal or Federal-aid programs and projects)
- The Federal-Aid Highway Act of 1973 (23 USC § 324 et seq.), (prohibits discrimination on the basis of sex)
- Section 504 of the Rehabilitation Act of 1973 (29 USC § 794 et seq.), as amended, (prohibits discrimination on the basis of disability); and 49 CFR Part 27
- The Age Discrimination Act of 1975, as amended (42 USC § 6101 et seq.), (prohibits discrimination on the basis of age)
- Airport and Airway Improvement Act of 1982 (Title 49 USC § 471, Section 47123), as amended, (prohibits discrimination based on race, creed, color, national origin, or sex)
- The Civil Rights Restoration Act of 1987 (PL 100-209), (Broadened the scope, coverage, and applicability of Title VI of the Civil Rights Act of 1964, The Age Discrimination Act of 1975, and Section 504 of the Rehabilitation Act of 1973, by expanding the definition of the terms "programs or activities" to include all of the programs or activities of the Federal-aid recipients, sub- recipients and contractors, whether such programs or activities are Federally funded or not)
- Titles II and III of the Americans with Disabilities Act prohibit discrimination on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing entities (42 USC §§ 12131-12189) as implemented by Department of Transportation regulations at 49 C.F.R. parts 37 and 38
- The Federal Aviation Administration's Non-discrimination statute (49 USC § 47123) prohibits discrimination on the basis of race, color, national origin, and sex)
- Executive Order 13166, Improving Access to Services for Persons with Limited English Proficiency, and resulting agency guidance, states that national origin discrimination includes discrimination because of limited English proficiency (LAP). To ensure compliance with Title VI, you must take reasonable steps to ensure that LAP persons have meaningful access to your programs (70 Fed. Reg. at 74087 to 74100)
- Title IX of the Education Amendments of 1972, as amended, which prohibits you from discriminating because of sex in education programs or activities (20 USC 1687 et seq)

## NOTICE TO THE PUBLIC

The Yuma Metropolitan Planning Organization (YMPO) hereby gives public notice that it is the agency's policy to assure full compliance with Title VI of the Civil Rights Act of 1964, Title II of the Americans with Disabilities Act of 1990 (ADA), and other related authorities in all of its programs and activities.

YMPO's Title VI and ADA Programs require that no person shall, on the grounds of race, color, national origin, or disability, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity.

Any person who believes their Title VI or ADA rights have been violated may file a complaint. Any such complaint must be in writing and filed with Yuma MPO's Title VI Coordinator, within one hundred eighty (180) days following the date of the alleged discriminatory occurrence. Title VI Discrimination Complaint Forms may be obtained from the Yuma MPO Office or website.

## AVISO DE NO DISCRIMINACIÓN AL PÚBLICO DE YMPO

La Organización de Planificación Metropolitana de Yuma (YMPO) por la presente da aviso público de que es la política de la agencia para asegurar el pleno cumplimiento del Título VI de la Ley de Derechos Civiles de 1964, el Título II de la Ley de Estadounidenses con Discapacidades de 1990 (ADA), y otras autoridades relacionadas en todos sus programas y actividades.

Los programas del Título VI y ADA de YMPO requieren que a ninguna persona se le excluya de participar, se le nieguen beneficios o de ninguna otra manera sea sujeta a discriminación en ningún programa o actividad de YMPO por motivo de raza, color, país de origen, o discapacidad.

Cualquier persona que crea que sus derechos bajo el Título VI o ADA han sido violados, puede presentar una queja. Cualquier queja debe ser por escrito y presentada ante el Coordinador del Título VI de Yuma MPO, dentro de los ciento ochenta (180) días siguientes a la fecha de la supuesta ocurrencia discriminatoria. Los Formularios de Queja de Discriminación del Título VI pueden obtenerse en la Oficina de la MPO de Yuma o en el sitio web.

Jesus "JR" Aguilar  
Regional Mobility Manager /Title VI Coordinator  
Title\_VI\_Coordinator@ympo.org

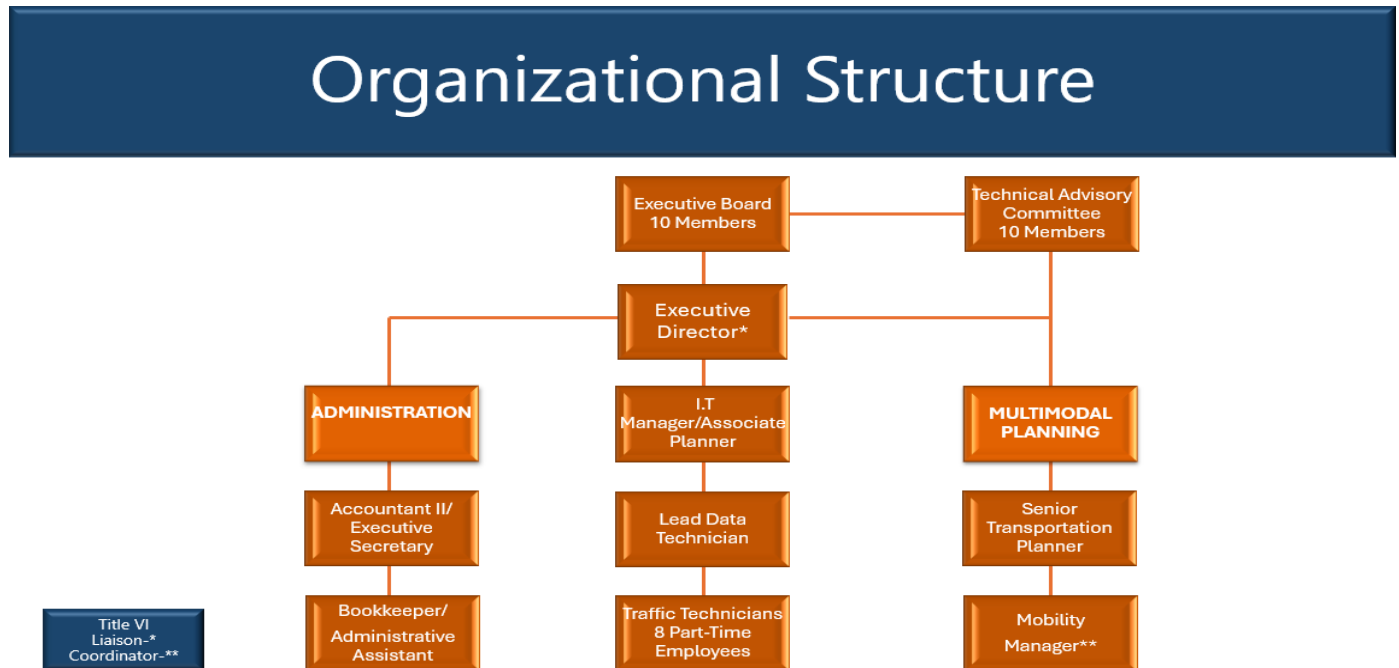
230 West Morrison Street  
Yuma, Arizona 85364  
928-783-8911

# YMPO Organizational Staffing and Program Administration

The Yuma Metropolitan Planning Organization is responsible for transportation planning in the Yuma County, Arizona, area and in the Winterhaven, California, area, making the YMPO a bi-state Metropolitan Planning Organization.

Crystal Figueroa, Executive Director of the Yuma Metropolitan Planning Organization, is responsible for ensuring the implementation of the YMPO Title VI program and serves as the YMPO “Liaison.” JR Aguilar, Mobility Manager, is responsible for the day-to-day activities of the Title VI program and serves as the “Coordinator.” The Executive Board, Madam Chair of the YMPO, on behalf of the Executive Board, is responsible for the overall management of the Title VI program and serves as the Title VI “Officer,” as depicted in Figure 1.

Figure 1: YMPO Organization Chart

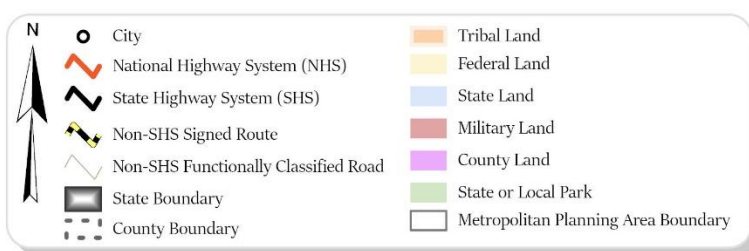
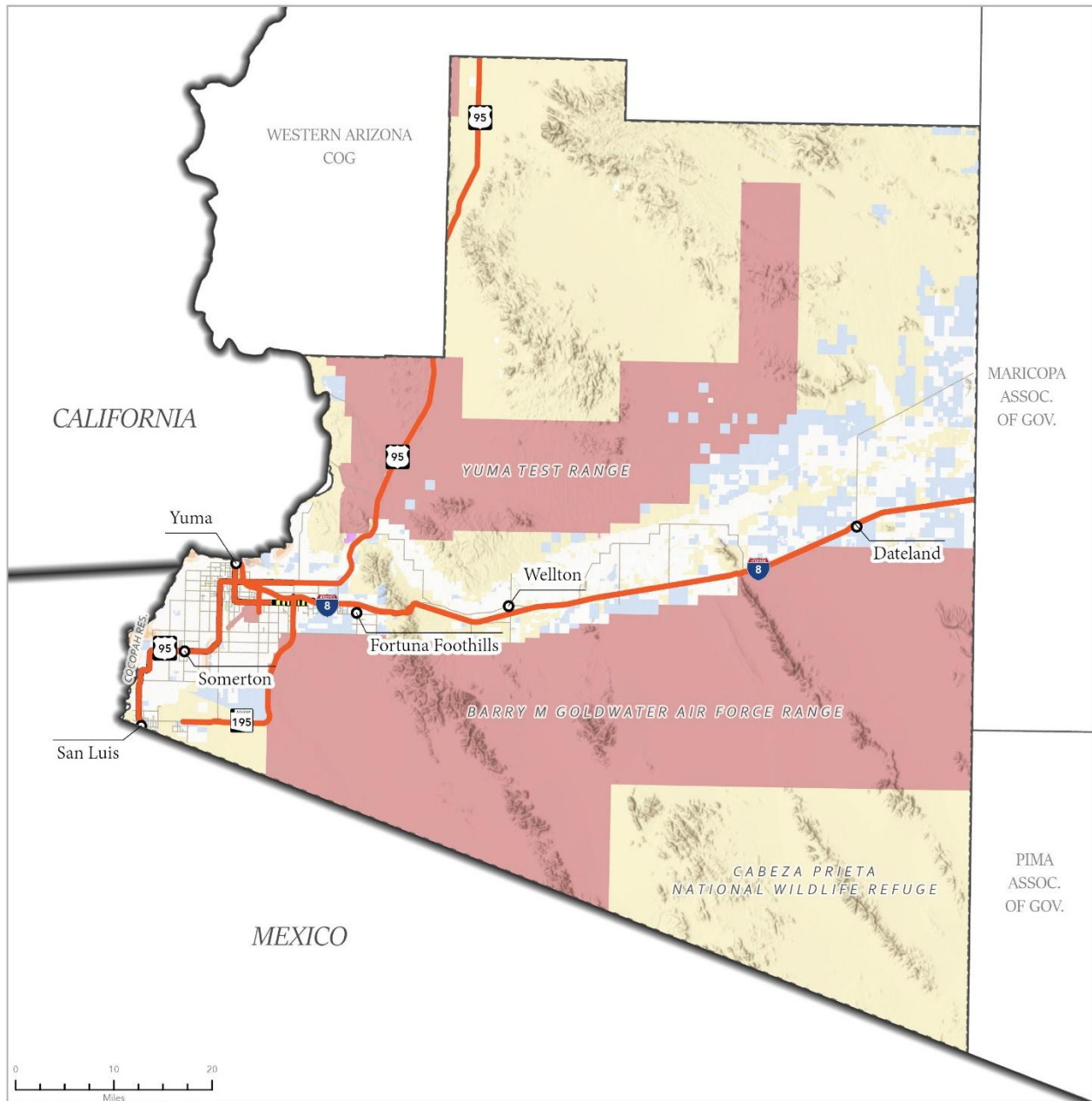


## MPO Planning Area

The planning area for the YMPO encompasses all of Yuma County and a portion of California (Figure 2). The boundary of the YMPO covers 5,522 square miles, which includes all of Yuma County. The small area of Winterhaven, California, covers less than 1% of the total MPO boundary area. This region is approximately 180 miles southwest of the City of Phoenix and 170 miles east of the City of San Diego. The land ownership percentages for Yuma County are 84% Federal, 10.5% Private, 5.3% State of Arizona, and .2% Tribal lands.

# MAP 1: YMPO Area Map

## Y u m a Metropolitan Planning Organization



Prepared by:  
Arizona Department of Transportation  
Multimodal Planning Division  
Data Analytics Section  
MPDGIS@azdot.gov  
11/19/2024  
Project ID: 2024025



Note: The State of Arizona makes no claims concerning the accuracy of this map nor assumes any liability resulting from the use of the information herein.

# Staffing

## **Chief Officer**

Wynnie Ortega  
Council Member,  
14515 S. Veterans Dr.,  
Somerton, AZ. 85350  
[ortegaw@cocopah.com](mailto:ortegaw@cocopah.com)  
(928) 627-4973

## **Liaison**

Crystal Figueroa,  
Executive Director,  
230 West Morrison St.,  
Yuma, AZ. 85364  
[cfigueroa@ympo.org](mailto:cfigueroa@ympo.org)  
(928) 783-8911

## **Coordinator**

JR Aguilar,  
Regional Mobility Manager,  
230 West Morrison St.,  
Yuma, AZ. 85364  
[jraguilar@ympo.org](mailto:jraguilar@ympo.org) (928)  
783-8911

### **Title VI Chief Officer**

The Madam Chair of the YMPO Executive Board, Wynnie Ortega, a Council Woman from the Cocopah Indian Tribe, is the Title VI Chief Officer responsible for leading, supervising, and managing the activities of the YMPO. The Madam Chair signs the Policy Statement, assuring YMPO's commitment to Title VI and leads the organization in its efforts to ensure nondiscrimination in its programs and activities. The Title VI Chief Officer also delegates Title VI duties, as necessary and appropriate, to the Title VI Liaison.

### **Title VI Liaison**

The Title VI Liaison, Crystal Figueroa, Executive Director, has direct access to the Title VI Chief Officer and is charged with the responsibility for implementing, monitoring, and ensuring YMPO compliance with Title VI regulations, including but not limited to the following activities:

- Coordinate with legal and human resources departments to resolve discrimination complaints and implement corrective actions.
- Engage with community groups and stakeholders to gather input and feedback on programs and services.
- Assist in developing and reviewing organizational policies and procedures for Title VI compliance.
- Oversee the provision of language assistance services to ensure meaningful access for individuals with language access needs.

The liaison and coordinator will manage and investigate complaints of discrimination based on race, color, or national origin as required by the FHWA, FTA, Arizona DOT, or a member of the YMPO.

### **Coordinator Responsibilities**

The Title VI Coordinator, JR Aguilar, Mobility Manager, has direct access to the YMPO Title VI Liaison and, when necessary, the Title VI Officer. The coordinator will be under the liaison's direct supervision and will ensure that the Title VI Program is in compliance. Implementation methods will be used to create an equitable program, including, but not limited to, the following activities:

- Use data to identify and eliminate discrimination and create equitable opportunities.
- Provide Title VI Training to staff on a regular basis or as necessary.
- Staff will include all members of boards, committees, and other activities of the YMPO
- Training will be at a minimum of two times per year.
- Prepare a yearly Title VI Accomplishment and Goals Report as required per ADOT directives, as per Federal/Arizona DOT Guidelines
- Conduct Title VI reviews of contractors, consultants, suppliers, and other recipients of Federal Aid Highway and Transit fund contracts administered through the YMPO.
- ensure contracts, contractors, vendors, and/or any other recipient of Federal funds that the YMPO administers
- Collect statistical data (race, color, sex, age, disability, national origin, income, and language access needs), as appropriate and consistent with federal guidance, for participants in and beneficiaries of transportation-related programs.
- Utilize data from the ACS, US Census, Surveys, and/or other material collected at business conducted by YMPO.
- Process the disposition of Title VI complaints received by the YMPO.
- Develop Title VI and other information for dissemination to the public and, where appropriate, in languages other than English.
- The YMPO will advertise utilizing the public participation plan that the YMPO Executive Board adopted.

# YMPO MEMBERS

## List of Member Communities

The YMPO comprises of an Executive Board, a Technical Advisory Committee, an Audit Committee, a Regional Mobility Committee, and a small staff. Member agencies of the YMPO include Yuma County, the Cities of Yuma, San Luis, and Somerton, the Town of Wellton, the Cocopah Indian Tribe, the Fort Yuma Indian Tribe, and a representative of the State Transportation Board.

## Statistical Makeup of Yuma County and Data Collection

Yuma County has a population of 203,881 and 5,522 square miles of land. It is situated on the Colorado River and in the southwestern corner of Arizona, bordering Mexico. Tables 1 and 2 show the county's overall population and the specific population characteristics of the member agencies.

| Table 1: YMPO Member Agency Populations |             |             |             |
|-----------------------------------------|-------------|-------------|-------------|
| Member Agency                           | Census 2000 | Census 2010 | Census 2020 |
| City of Yuma                            | 77,515      | 93,064      | 95,548      |
| Yuma County                             | 58,094      | 60,013      | 203,881     |
| City of San Luis                        | 15,322      | 25,505      | 35,257      |
| City of Somerton                        | 7,464       | 14,287      | 14,197      |
| Town of Wellton                         | 1,829       | 2,882       | 2,375       |
| Cocopah Indian Tribe                    | 1,025       | 817         | 1,251       |
| Fort Yuma Indian Tribe                  | --          | 2,189       | 1,898       |

Source: 2020 Decennial Census: <https://data.census.gov/>

Table 2: 2020-2024, American Community Survey 5-Year Estimates Data Profiles

| Percentage of Total Community |              |             |                  |                  |                 |                      |                        |
|-------------------------------|--------------|-------------|------------------|------------------|-----------------|----------------------|------------------------|
| General Characteristic        | City of Yuma | Yuma County | City of San Luis | City of Somerton | Town of Wellton | Cocopah Indian Tribe | Fort Yuma Indian Tribe |
| Male                          | 51.6%        | 51.6%       | 54.9%            | 50.6 %           | 48.5%           | 43.9%                | 45.3%                  |
| Female                        | 48.4%        | 48.4%       | 45.1%            | 49.4 %           | 51.5%           | 56.1%                | 54.7%                  |
| Hispanic/Latino (any race)    | 60.8%        | 64.9%       | 92.4%            | 95.8%            | 16.9%           | 15.5%                | 20.3%                  |
| White                         | 42.8%        | 37.5%       | 8.8%             | 13.3 %           | 82.2%           | 27.1%                | 7.7%                   |
| Black/African American        | 2.2%         | 1.7%        | 2%               | 0.3 %            | 0.3%            | 1.2%                 | 0%                     |
| Am. Indian/ Alaskan Native    | 1.2%         | 1.4%        | 1.4%             | 0.4 %            | 0%              | 59.8%                | 70.1%                  |
| Asian                         | 1.8%         | 1.1%        | 0.1%             | 0%               | 0%              | 1.3%                 | 0.2%                   |
| Pacific Islander              | 0%           | 0%          | 0%               | 0%               | 0%              | 0%                   | 0%                     |
| Two or more Races             | 32.5%        | 41.8%       | 77.5%            | 74.8 %           | 11%             | 7.6%                 | 17.6%                  |
| Some Other Race               | 48.1%        | 55.7%       | 0 %              | 11.3 %           | 6.6%            | 5.5%                 | 15.7%                  |
| Poverty (18-64 years)         | 13.9%        | 14.3%       | 16.1 %           | 12.8 %           | 13%             | 33.8%                | 27.4%                  |

Source: 2020 -2024 American Community Survey, <https://data.census.gov>

#### Data Collection and Analysis

Federal regulations require the Yuma MPO to collect statistical data on the race, color, and national origin of participants in its programs. Data collected from the Census Bureau, public meetings, planning study surveys, procurement contracts, and other sources are analyzed and used to ensure that minority, low-income, and disabled populations are considered in the planning process.

In alignment with ADOT's recommendations, YMPO has updated its data collection processes to strengthen outreach and participation in self-identification efforts. These enhancements include more proactive survey promotion in both virtual and in-person settings, along with improved messaging about anonymity, purpose, and ease of completion.

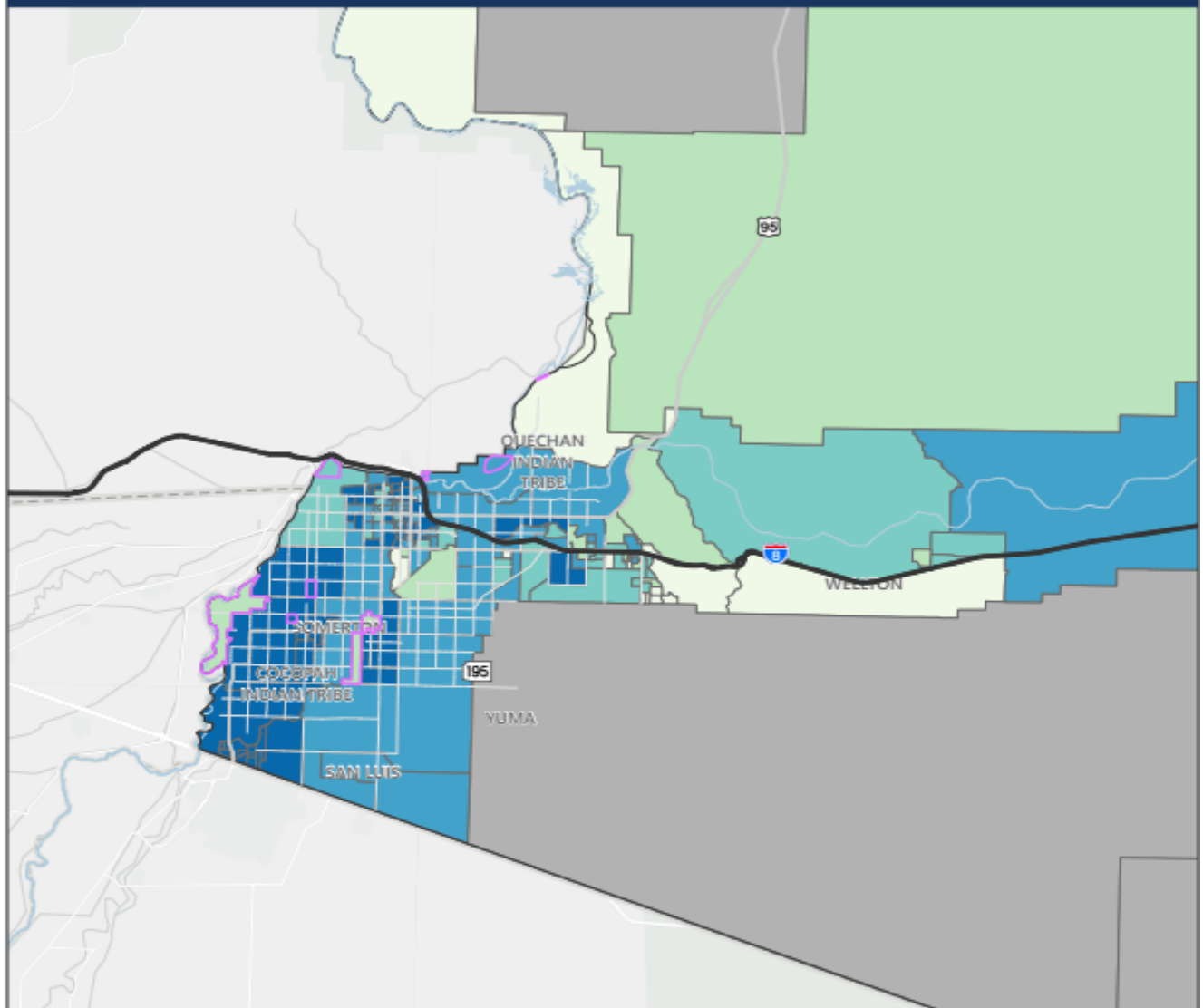
YMPO will begin tracking self-identification (race) using Title VI Survey Cards. (Color, sex, and National Origin are not collected currently, but may be in the future.) The data will be maintained to better plan projects and programs.

Demographic Maps can be viewed on pages 17-25 of this document.

YMPO will start tracking Program Areas (Functional Classification, Special Project and Regional Planning, Public Participation, Public Transportation Planning, and Administration) by using a survey card process at all meetings. The data collected from the surveys will be analyzed to determine whether Title VI neighborhoods receive equal benefits and are not subject to a disproportionate burden. During the RFP process, YMPO will implement a process to track all submissions for studies, reports, and plans, including those of auditors and external accounting firms. The data collected from these surveys will be used to analyze whether Title VI neighborhoods receive equal benefits and are not subject to a disproportionate burden. A Language Access Four-Factor Analysis will be conducted within the planning study area to determine whether vital documents, outreach materials, and public information should be translated or interpreted to meet identified language needs.

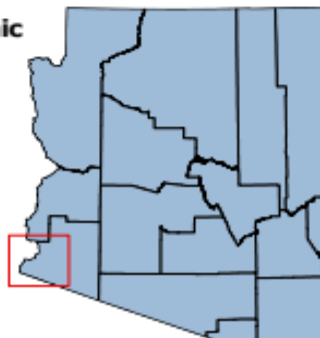
## Map 2: Hispanic Population in the YMPO Region

### Race and Ethnicity - Percent Hispanic



#### Race and Ethnicity - Percent Hispanic

- 71.4% - 100%
- 47.2% - 71.3%
- 28.3% - 47.1%
- 12.9% - 28.2%
- 0% - 12.8%
- No Data
- American Indian Areas



0 2.5 5 10 Miles



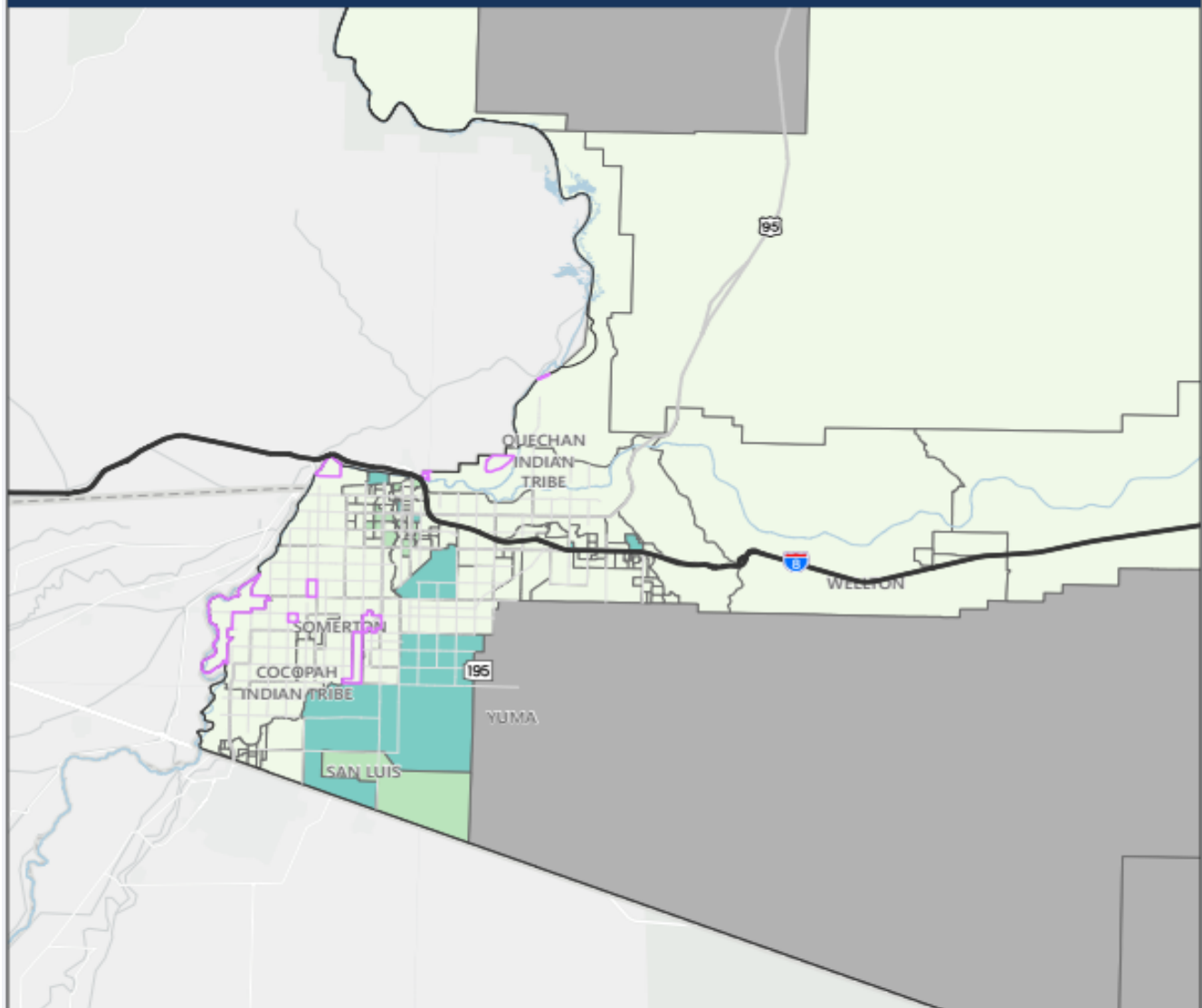
Source: U.S. Census Bureau, ACS 2020-2024 5 yr estimates

Date: April 2026

While every effort has been made to ensure the accuracy of this information, the Maricopa Association of Governments makes no warranty, expressed or implied, as to its accuracy and expressly disclaims liability for the accuracy thereof.

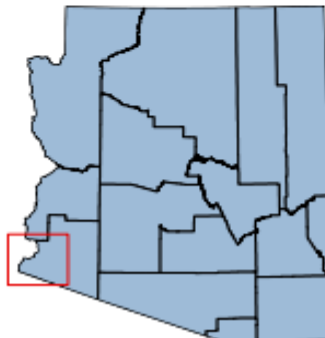
### Map 3: Black/African American Population in the YMPO Region

#### Race and Ethnicity - Percent Black



#### Race and Ethnicity - Percent Black

- 30% - 71.8%
- 16.5% - 29.9%
- 8.1% - 16.4%
- 2.7% - 8%
- 0% - 2.6%
- No Data
- American Indian Areas



0 2.5 5 10 Miles



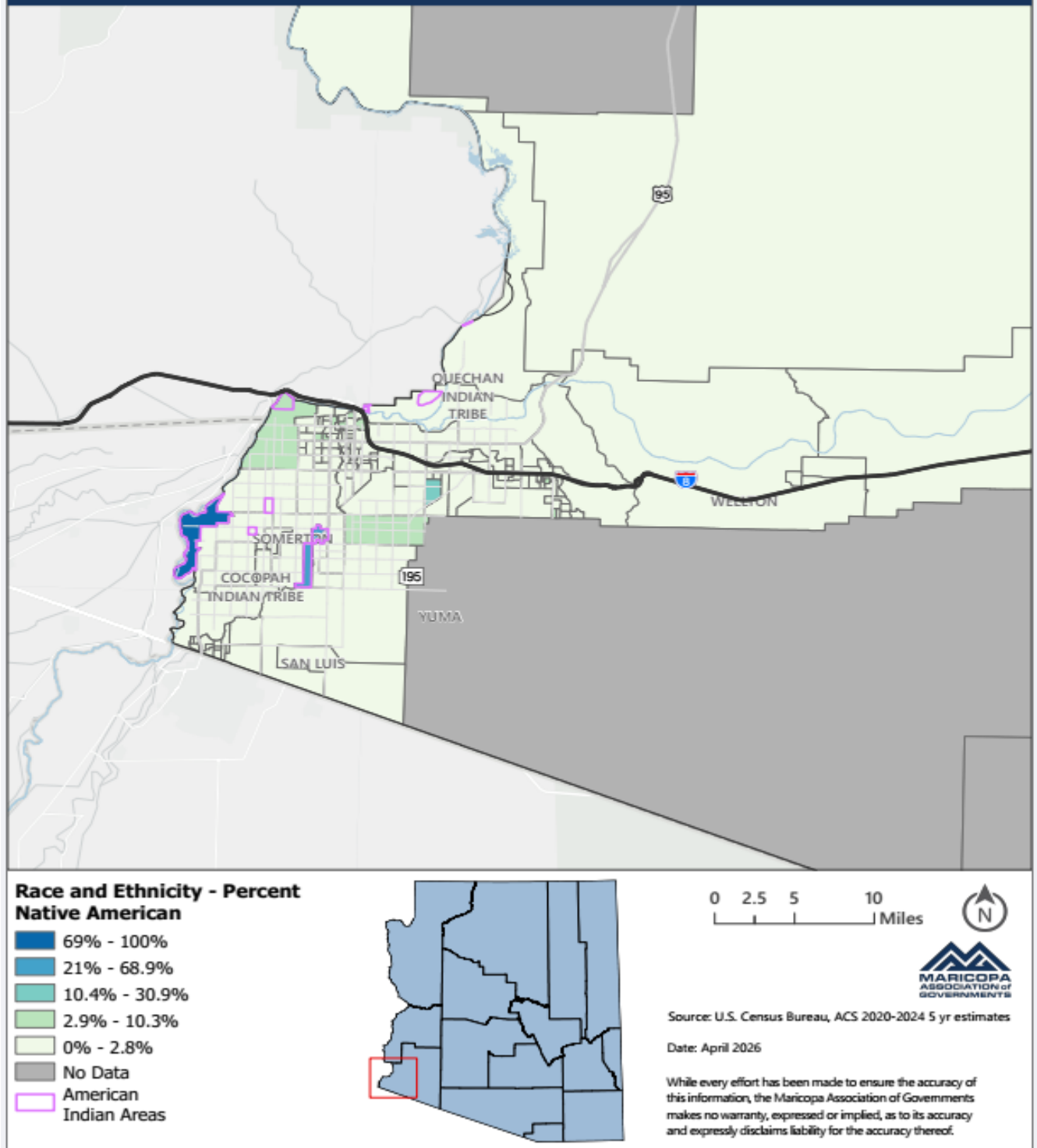
Source: U.S. Census Bureau, ACS 2020-2024 5 yr estimates

Date: April 2026

While every effort has been made to ensure the accuracy of this information, the Maricopa Association of Governments makes no warranty, expressed or implied, as to its accuracy and expressly disclaims liability for the accuracy thereof.

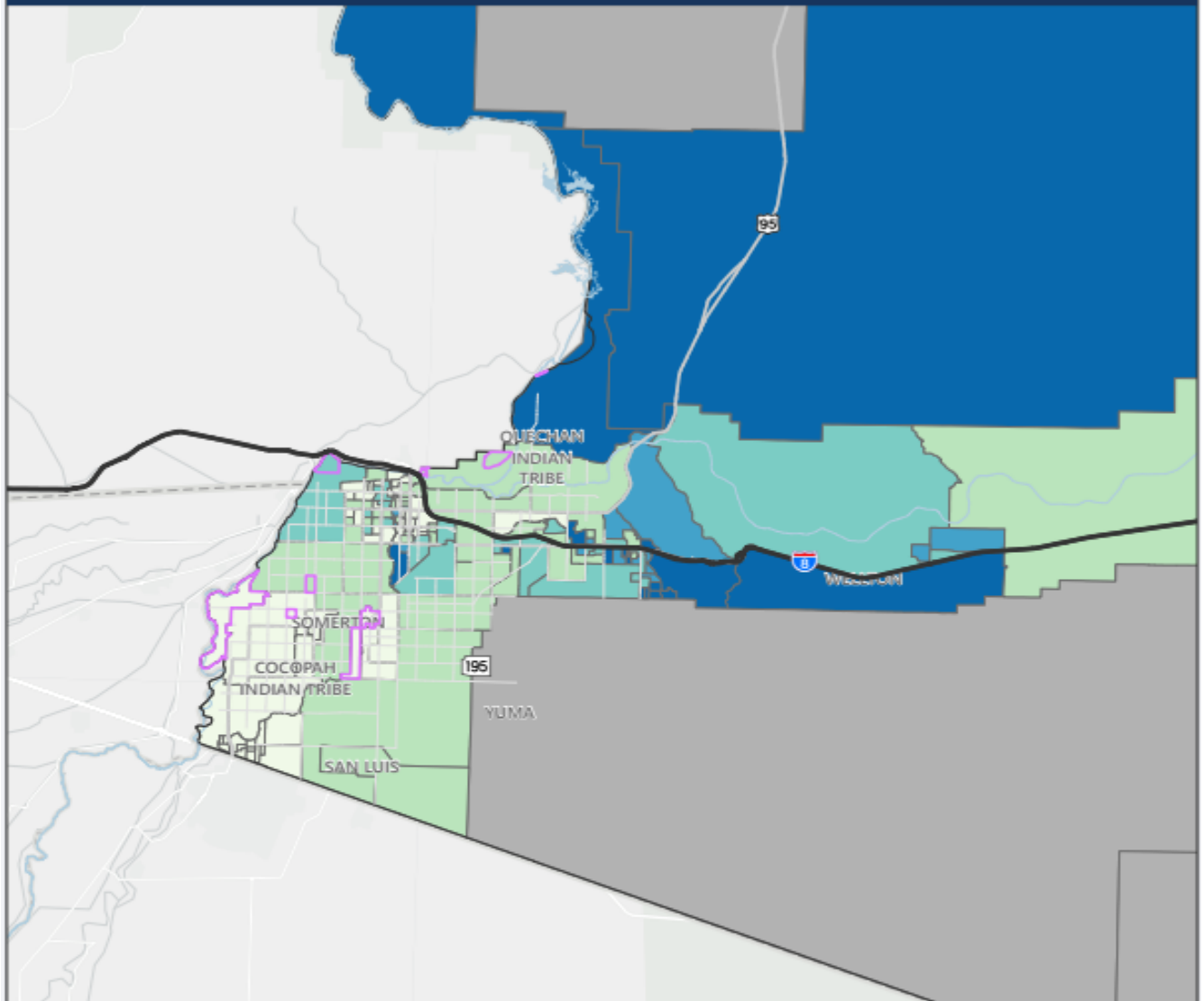
## Map 4: Native American Population in the YMPO Region

### Race and Ethnicity - Percent Native American



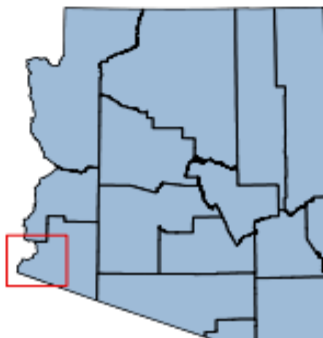
Map 5: White Population in the YMPO Region

## Race and Ethnicity - Percent White



### Race and Ethnicity - Percent White

- 79.4% - 100%
- 61.4% - 79.3%
- 41.9% - 61.3%
- 19.8% - 41.8%
- 0% - 19.7%
- No Data
- American Indian Areas



0 2.5 5 10 Miles

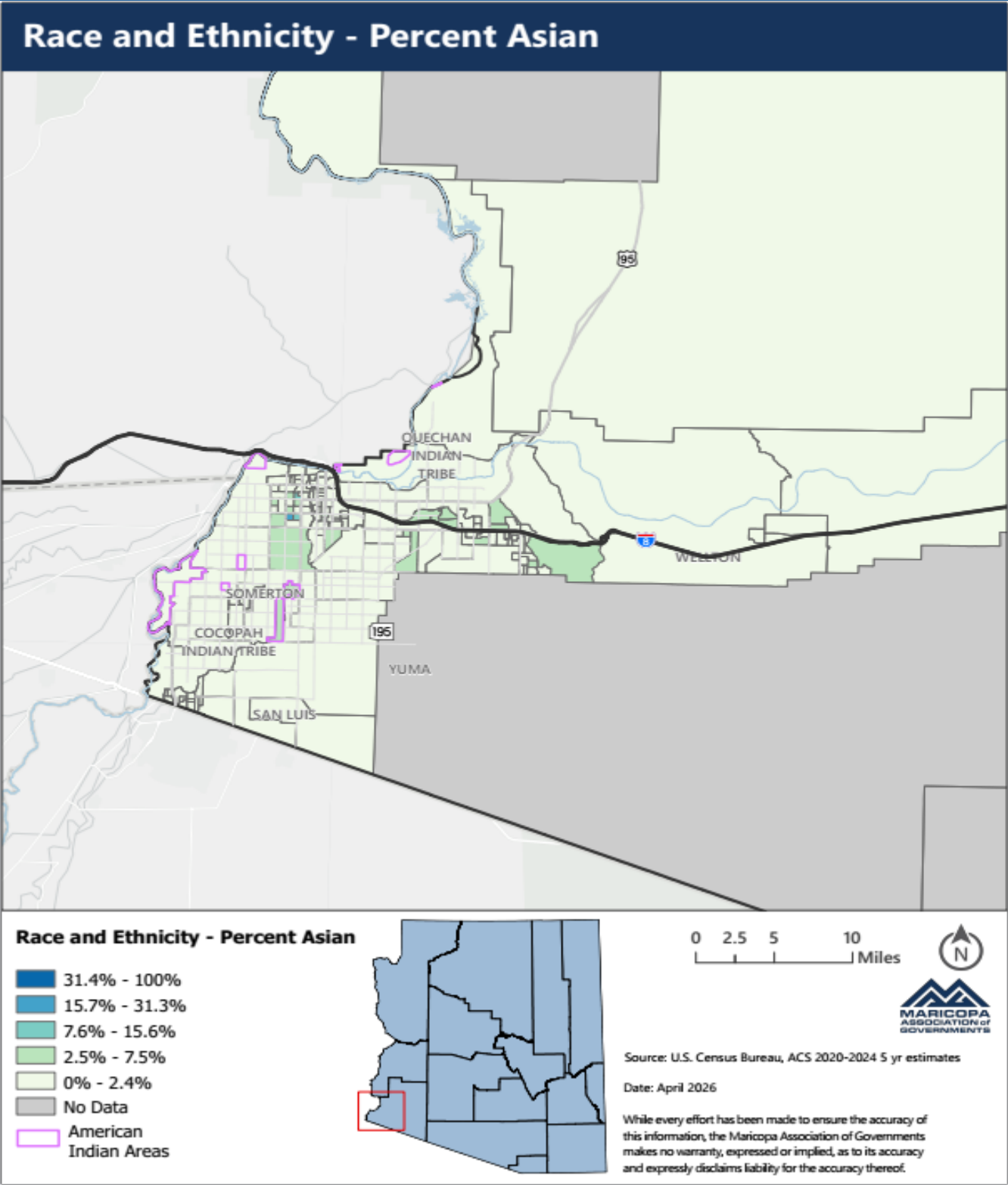


Source: U.S. Census Bureau, ACS 2020-2024 5 yr estimates

Date: April 2026

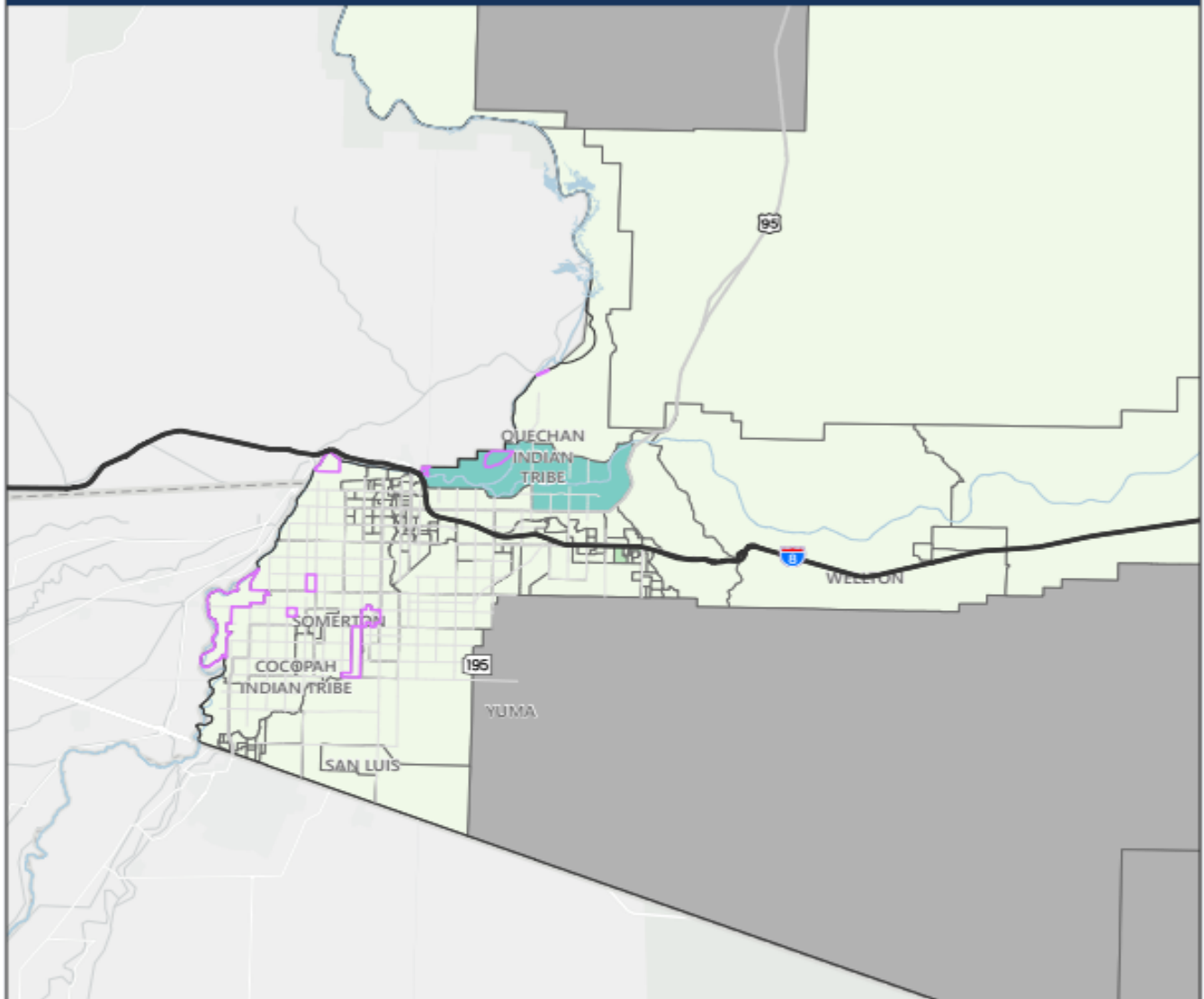
While every effort has been made to ensure the accuracy of this information, the Maricopa Association of Governments makes no warranty, expressed or implied, as to its accuracy and expressly disclaims liability for the accuracy thereof.

Map 6: Asian Population in the YMPO Region



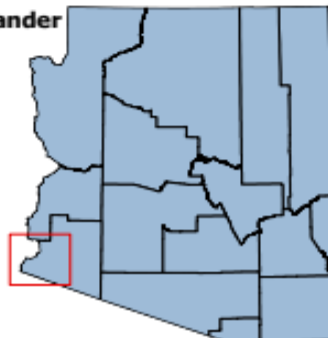
## Map 7: Pacific Islander population in the YMPO Region

### Race and Ethnicity - Percent Pacific Islander



#### Race and Ethnicity - Percent Pacific Islander

- 11% - 28.9%
- 6.1% - 10.9%
- 2.8% - 6%
- 0.9% - 2.7%
- 0% - 0.8%
- No Data
- American Indian Areas



0 2.5 5 10 Miles



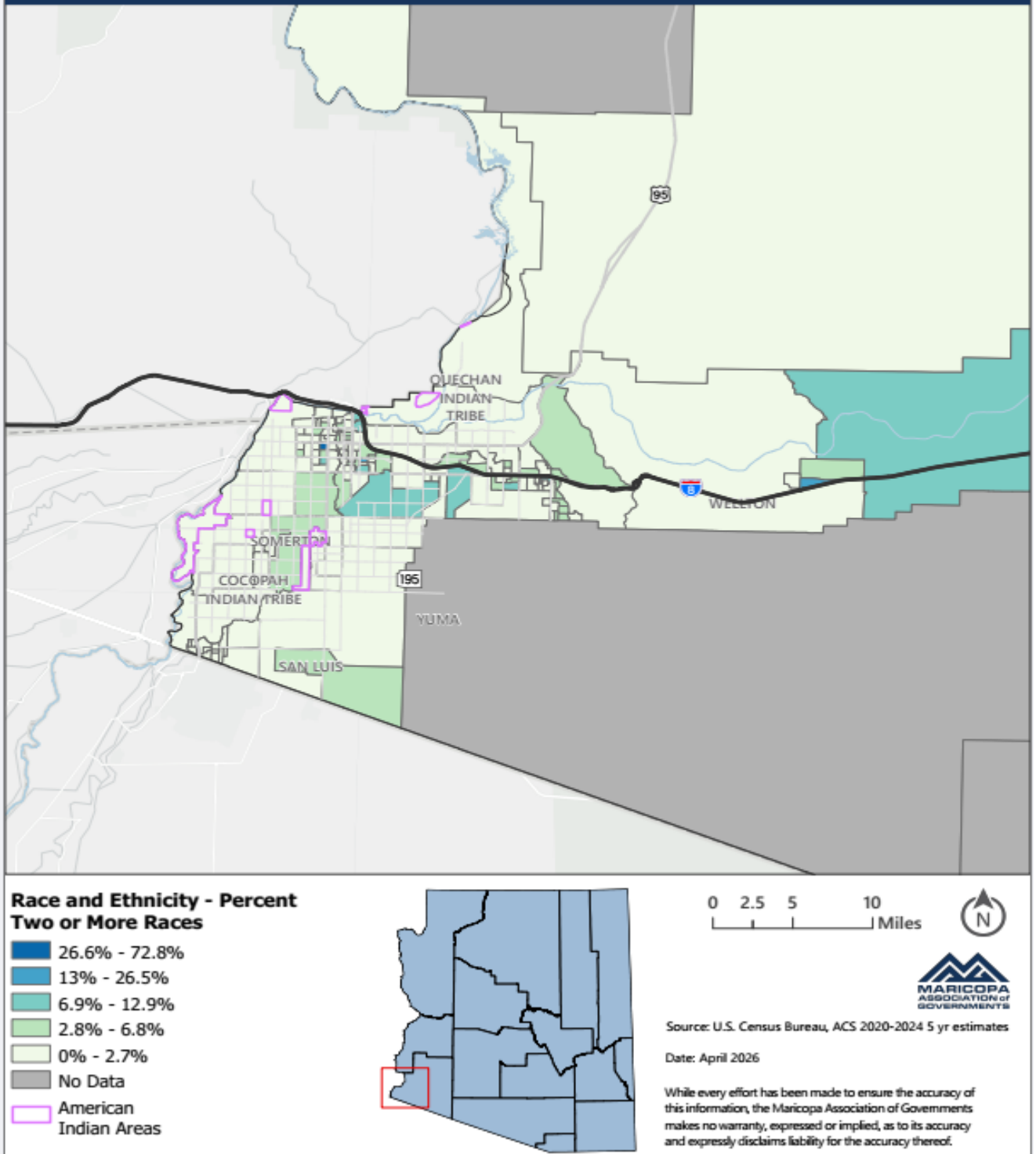
Source: U.S. Census Bureau, ACS 2020-2024 5 yr estimates

Date: April 2026

While every effort has been made to ensure the accuracy of this information, the Maricopa Association of Governments makes no warranty, expressed or implied, as to its accuracy and expressly disclaims liability for the accuracy thereof.

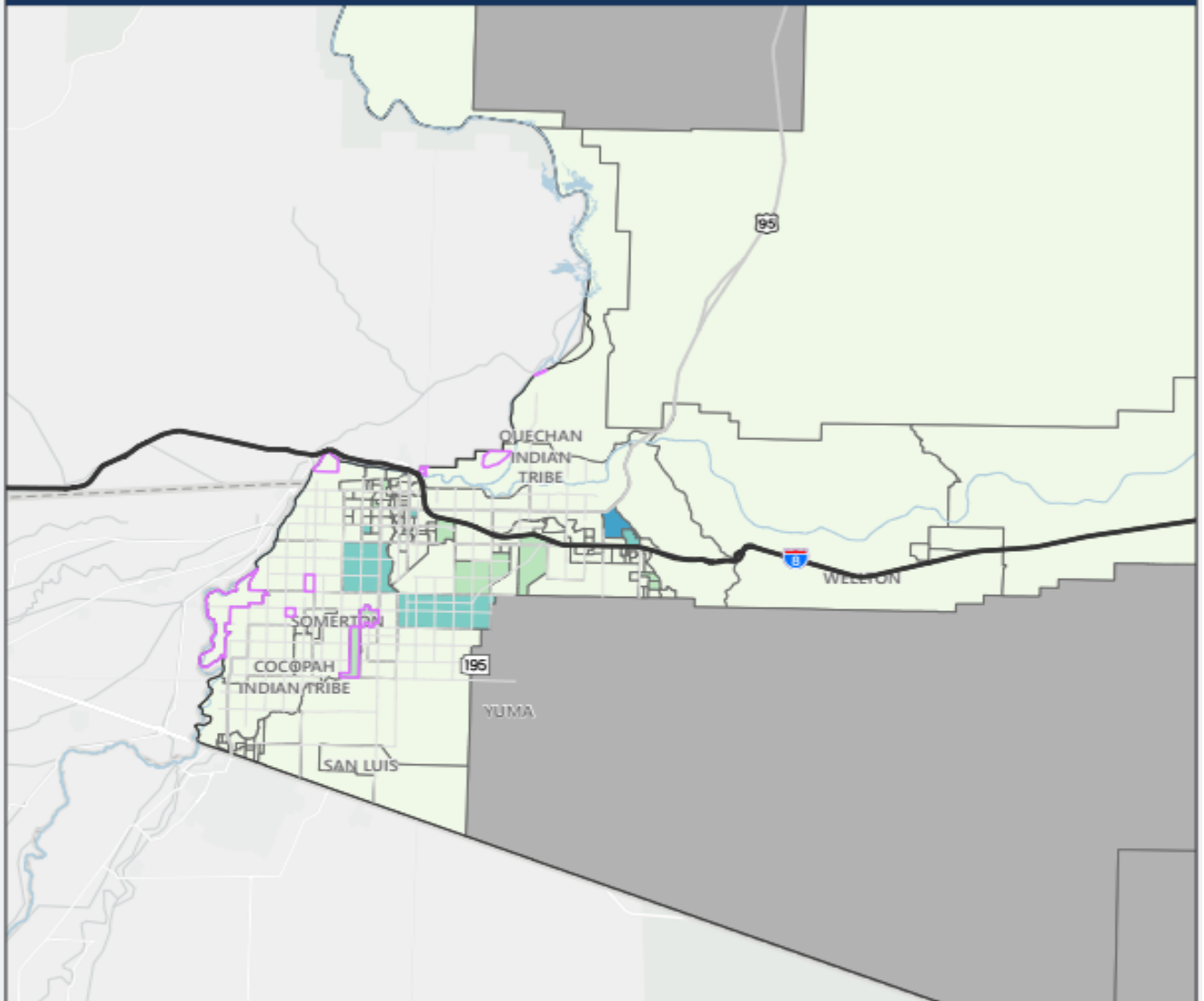
Map 8: Two or More Races population in the YMPO Region

## Race and Ethnicity - Percent Two or More Races



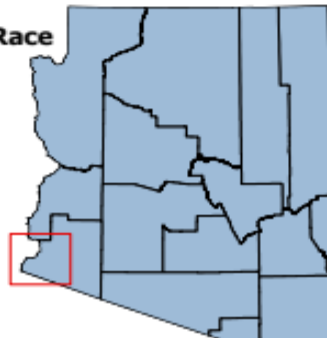
## Map 9: Other population in the YMPO Region

### Race and Ethnicity - Percent Other Race



#### Race and Ethnicity - Percent Other Race

- 0% - 0.9%
- 1% - 2.9%
- 3% - 6.6%
- 6.7% - 14.9%
- 15% - 36.8%
- No Data
- American Indian Areas



0 2.5 5 10  
Miles



Source: U.S. Census Bureau, ACS 2020-2024 5 yr estimates

Date: April 2026

While every effort has been made to ensure the accuracy of this information, the Maricopa Association of Governments makes no warranty, expressed or implied, as to its accuracy and expressly disclaims liability for the accuracy thereof.

## DEMOGRAPHIC MAPS

FTA-funded public transportation projects in FY 2025/FY 2026 consist solely of FTA Section 5310 awards for specialized transportation services for older adults and individuals with disabilities (see page 27). These are demand-response/paratransit services with no fixed project locations or capital facilities; all projects provide county-wide or small-urban/rural service coverage across the entire YMPO planning area (see MAP 1 on page 13).

Race/ethnicity demographic maps (percent minority populations) are provided on pages 17–25. Because the 5310 projects serve the entire metropolitan planning area, no location-specific project map is required.

There are no fixed-route transit, bus stop, or other capital FTA-funded public transportation projects in the current or upcoming TIP year.

### Enhancing Mobility for Older Adults and Individuals with Disabilities

#### 5310-Preliminary Award List 2025

| Subrecipient                                           | Fund Type        | Project Title                                             | Federal Match Ratio | Local Match   | Total Award   | Federal Award | COG/MPO Region | Service Area |
|--------------------------------------------------------|------------------|-----------------------------------------------------------|---------------------|---------------|---------------|---------------|----------------|--------------|
| Achieve Human Services, Inc.                           | Capital          | Preventive Maintenance Year 1                             | 80%                 | \$ 10,625.00  | \$ 53,125.00  | \$ 42,500.00  | YMPO           | Rural        |
| Arizona Board of Regents / Northern Arizona University | Operating        | Senior Companion Door Through Door & More (YMPO - Year 1) | 50%                 | \$ 22,983.00  | \$ 45,966.00  | \$ 22,983.00  | YMPO           | Small-Urban  |
| Crossroads Mission, Inc.                               | Vehicle Capital  | Van with Passenger Lift to Enhance Mobility               | 80%                 | \$ 26,132.62  | \$ 118,784.62 | \$ 92,652.00  | YMPO           | Small-Urban  |
| Helping Ourselves Pursue Enrichment Incorporated       | Capital          | YMPO Preventive Maintenance Year 1                        | 80%                 | \$ 1,500.00   | \$ 7,500.00   | \$ 6,000.00   | YMPO           | Small-Urban  |
| Helping Ourselves Pursue Enrichment Incorporated       | Operating        | YMPO Operating Funds Year 1                               | 50%                 | \$ 60,000.00  | \$ 120,000.00 | \$ 60,000.00  | YMPO           | Small-Urban  |
| Rise Services Inc                                      | Capital          | Capital preventative Maintenance- YMPO year 1             | 80%                 | \$ 3,500.00   | \$ 17,500.00  | \$ 14,000.00  | YMPO           | Small-Urban  |
| Saguaro Foundation Community Living Programs           | Capital          | PREVENTATIVE MAINTENANCE - 1st YEAR                       | 80%                 | \$ 17,500.00  | \$ 87,500.00  | \$ 70,000.00  | YMPO           | Small-Urban  |
| Saguaro Foundation Community Living Programs           | Operating        | BEYOND ADA PARATRANSIT OPERATING FUNDS - 1st YEAR         | 50%                 | \$ 120,000.00 | \$ 240,000.00 | \$ 120,000.00 | YMPO           | Small-Urban  |
| Saguaro Foundation Community Living Programs           | Vehicle Capital  | 14 PASSENGER CUTAWAY BUS 1st YEAR                         | 80%                 | \$ 38,747.92  | \$ 176,126.92 | \$ 137,379.00 | YMPO           | Small-Urban  |
| Yuma Metropolitan Planning Organization                | COG/MPO Mobility | YMPO Regional Mobility Manager Year 2                     | 80%                 | \$ 25,000.00  | \$ 125,000.00 | \$100,000.00  | YMPO           | Small-Urban  |

## Listing of Transportation Committees and Committee Composition

The YMPO is responsible for transportation planning in the Yuma County, Arizona, area and in the Winterhaven, California, area, making the YMPO a bi-state Metropolitan Planning Organization. The YMPO comprises an Executive Board, a Technical Advisory Committee, and a small staff.

### **Executive Board**

The YMPO Executive Board is responsible for all actions, agreements, and functions carried out by the YMPO. The Executive Board hires an Executive Director to administer day-to-day operations and direct YMPO staff. The Executive Board consists of elected officials from the YMPO member agencies: Yuma County, the cities of Yuma, San Luis, and Somerton, the Town of Wellton, the Cocopah Indian Tribe, and one member from the State Transportation Board appointed by the Governor.

The Executive Board is also responsible for reviewing and approving the YMPO Title VI Program Plan. A copy of the minutes indicating approval is included as an Attachment to this report.

The YMPO Bylaws State, under Section III: Organization, A. Executive Board, 1. Membership (a), that to be an eligible member of the Executive Board, that person must be a duly elected member of a governing body of a unit of local government located in the YMPO area, excepting the member of the Arizona State Transportation Board (who is appointed by the Governor of the State of Arizona). Each unit of local government and the State Transportation Board shall designate the person or persons among its duly elected governing body or appointed to the State Transportation Board by the Governor that shall serve as primary member(s) of the YMPO Executive Board. (see Table 3 for Executive Board Characteristics)

### **Technical Advisory Committee**

The YMPO Technical Advisory Committee (TAC) has the authority and primary responsibility to conduct technical reviews and analyses regarding all Unified Planning and Work Program and Budget work activities and advise the Executive Board on appropriate actions to be taken. The TAC is composed of technical and/or managerial staff representatives from each of the member agencies. In addition, there are one or more ex-officio, non-voting representatives.

### **Audit Committee**

The YMPO Audit Committee is a three-member committee selected by the Executive Board to oversee Federal audit compliance

Note: All members of the Executive Board, Technical Advisory Committee, and Audit Committee are appointed in accordance with the YMPO's bylaws. Currently, the Yuma Metropolitan Planning Organization has no committees with non-elected, MPO-selected members.

## Complaint Process

The YMPO is committed to ensuring that no person is excluded from participating in or denied the benefits of its services or programs on the basis of race, color, or national origin, as afforded under Title VI of the Civil Rights Act of 1964. As a federal grant recipient, the YMPO is required to conform to Title VI of the Civil Rights Act of 1964 and related authorities.

The YMPO is committed to enforcing nondiscrimination in its programs and activities and protecting the rights and opportunities of the public within the service area of the YMPO.

This section outlines the Title VI complaint procedures related to providing programs, services, and benefits. However, it does not deny the complainant the right to file formal complaints with the ADOT, the Secretary of the USDOT, the Equal Employment Opportunity Commission (EEOC), FHWA, and/or FTA or to seek private counsel for complaints alleging discrimination, intimidation, or retaliation of any kind that is prohibited by law.

Any person who believes that he or she, either individually, as a member of any specific class of persons, or in connection with any minority contractor, has been subjected to discrimination prohibited by Title VI of the Civil Rights Act of 1964 and related authorities including the Civil Rights Restoration Act of 1987, may file a complaint. The basis of the complaint must be (a) unequal treatment because of race, color, national origin, or disability.

### **FTA Title VI Complaint Procedures**

These procedures apply to all complaints filed under Title VI of the Civil Rights Act of 1964 and the Civil Rights Restoration Act of 1987 relating to any Federal Transit Administration-funded program or activity administered by YMPO, its sub-recipients, consultants, and contractors. In addition to these procedures, complainants reserve the right to file formal complaints with other state or federal agencies or take legal action for complaints alleging discrimination.

Required Procedures for FTA Title VI/ADA Non-discrimination Complaints filed against YMPO:

For FTA-funded programs or activities, the complainant may file a discrimination-related complaint directly with the Federal Transit Administration, ADOT, or YMPO at the contacts below:

**FTA Office of Civil Rights**  
1200 New Jersey Avenue SE  
Washington, D.C. 20590  
[Federal Transit Administration](#)

**ADOT External Civil Rights (ECR)**  
1801 West Jefferson Street, Suite 101,  
Phoenix, Arizona 85007  
Phone: 602-712-8946  
Email: [civilrightsoffice@azdot.gov](mailto:civilrightsoffice@azdot.gov)  
[azdot.gov/business/civil-rights](https://azdot.gov/business/civil-rights)

**Yuma Metropolitan Planning Organization**  
230 West Morrison Street,  
Yuma, Arizona 85364  
Phone: 928-783-8911; Fax: 928-329-1674  
Email: [Title\\_VI\\_Coordinator@ympo.org](mailto:Title_VI_Coordinator@ympo.org)

Required Procedures for FTA Title VI/ADA Non-discrimination Complaints filed against YMPO sub-recipients, contractors, or consultants:

1. Any person, specific class of persons, or entity that believes they have been subjected to discrimination on an FTA-related activity or program as prohibited by the legal provisions of Title VI on the basis of race, color, or national origin can file a formal complaint. A copy of the Complaint Form may be accessed electronically at <https://ympo.org/studies-reports/title-vi-report/>
2. Complaints must be filed within 180 days of the alleged discrimination and include the date the alleged discrimination became known to the complainant or the last date of the incident.
3. Complaints should be in writing and signed. They may be filed by mail, fax, in person, or email. However, the complainant may call the YMPO to provide allegations by phone for transcription. The YMPO will transcribe the allegations of the complaint as provided over the phone and send a written complaint to the complainant for acknowledgment and signature.
4. A complaint should contain at least the following information:
  - A written explanation of what has happened
  - A way to contact the complainant
  - The basis of complaint (e.g., race, color, national origin)
  - The identification of a specific person/people and the respondent (e.g., Yuma MPO/ organization) alleged to have discriminated
  - Sufficient information to understand the facts that led to the complaint to believe that discrimination occurred in a program or activity that receives Federal Transit Administration financial assistance and is a consultant, contractor, or sub-recipient of the YMPO.
  - The date(s) of the alleged discriminatory act(s).
5. Upon receipt of a completed complaint, the YMPO will determine whether the jurisdiction is acceptable or whether additional information is needed.
6. Once the determination has been made to accept the complaint for investigation, ADOT ECR will be notified within 72 hours of its receipt.
7. YMPO will investigate all Title VI complaints against YMPO sub-recipients, contractors, or consultants in FTA-funded

8. The complainant will receive a letter of finding stating the final decision

YMPO will maintain a confidential log of all accepted Title VI Complaints for four (4) years; the log will include:

- Name of complainant(s)
- Date the complaint was received
- Date of allegation
- Description of the alleged discrimination
- Other relevant information, as needed
- Report date
- Recommendations
- Outcome/disposition

Timeframes for investigating Title VI complaints directly by the YMPO must be completed within 60 days of receipt.

YMPO will forward a copy of the FTA Title VI complaints and preliminary findings report to ADOT ECR within 60 days. Once ADOT ECR issues concurrence on the preliminary report, YMPO will notify all parties involved.

#### **FHWA Title VI Complaint Procedures**

These procedures apply to all complaints filed under Title VI of the Civil Rights Act of 1964 and the Civil Rights Restoration Act of 1987 as they relate to any FHWA-funded program or activity administered by Yuma MPO (YMPO), its sub-recipients, consultants, or contractors. In addition to these procedures, complaints reserve the right to file formal complaints with other state or federal agencies or take legal action for complaints alleging discrimination.

Required procedures for FHWA Title VI Complaints filed against Yuma MPO, YMPO's sub-recipients, contractors, or consultants:

1. Any person, specific class of persons, or entity that believes they have been subjected to discrimination on an FHWA-related activity or program as prohibited by the legal provisions of Title VI on the basis of race, color, or national origin can file a formal complaint with YMPO. A copy of the Complaint Form may be accessed electronically at <https://ympo.org/studies-reports/title-vi-report/>.
2. The complaint must be filed within 180 days of the alleged discrimination and include the date the alleged discrimination became known to the complainant or the last date of the incident.
3. Complaints should be in writing and signed and may be filed by mail, fax, in person, or email; in addition, the complainant may call YMPO and provide the allegations by telephone for transcription. Once transcribed, YMPO will send the written complaint to the complainant for correction and signature.
4. A complaint should contain at least the following information:
  - A written explanation of what has happened
  - A way to contact the complainant
  - The basis of complaint (e.g., race, color, national origin)
  - The identification of a specific person/people and the respondent (e.g., Yuma MPO/ organization) alleged to have discriminated
  - Sufficient information to understand the facts that led to the complaint to believe that discrimination occurred in a program or activity that receives Federal Highway Administration financial assistance; a consultant, contractor, or sub-recipient of the YMPO
  - The date(s) of the alleged discriminatory act(s)
5. Upon receipt of a completed complaint, YMPO will forward all FHWA Title VI complaints to the ADOT External Civil Rights (ECR) within 72 hours.
6. ADOT ECR will forward all FHWA Title VI complaints to the FHWA Division Office.

7. All Title VI complaints received by the FHWA Division Office will be forwarded to the FHWA Office of Civil Rights for Processing and potential investigation.
8. If the FHWA Office of Civil Rights determines that a Title VI complaint against a sub-recipient can be investigated by the ADOT ECR, the FHWA Office of Civil Rights may delegate the task of investigating the complaint to the ADOT ECR. The ADOT ECR will conduct the investigation and forward the investigation report to the FHWA Office of Civil Rights for review and final disposition.
9. The FHWA Office of Civil Rights will undertake the disposition of all Title VI complaints through either (1) informal resolution or (2) Issuance of a Letter of Finding of compliance or noncompliance with Title VI. A copy of the Letter of Finding will be sent to the FHWA Division Office.
10. The complainant may also file a discrimination-related complaint on an FHWA program or activity directly with FHWA, ADOT, or YMPO at the contacts below:

**Federal Highway Administration**

USDOT, Office of Civil Rights  
1200 New Jersey Avenue, SE  
8th Floor E81-105  
Washington, D.C. 20590  
Phone: 202-366-0693  
Fax: 202-366-1599  
Email: [civilrights.fhwa@dot.gov](mailto:civilrights.fhwa@dot.gov)

**ADOT External Civil Rights  
(ECR)**

1801 West Jefferson Street,  
Suite 101,  
Phoenix, Arizona 85007  
Phone: 602-712-8946  
Email: [civilrightsoffice@azdot.gov](mailto:civilrightsoffice@azdot.gov)

**Yuma Metropolitan Planning Organization**

230 West Morrison Street,  
Yuma, Arizona 85364  
Phone: 928-783-8911  
Fax: 928-329-1674  
Email: [Title\\_VI\\_Coordinator@ympo.org](mailto:Title_VI_Coordinator@ympo.org)

**YMPO Complaint Forms:**

[Title VI Complaint Form - English](#)

[Title VI Complaint Form - Spanish](#)

YMPO will acknowledge receipt of the complaint within five (5) calendar days of receipt.

YMPO will begin an investigation within fifteen (15) working days of receipt of a complaint.

YMPO will contact the complainant in writing no later than thirty (30) working days after receipt of the complaint for additional information if needed. If the complainant fails to provide the requested information on a timely basis, YMPO may administratively close the complaint.

YMPO will complete the investigation within ninety (90) working days of receipt of the complaint. If additional time for investigation is needed, the Complainant will be contacted. The investigator will prepare a written investigation report. This report shall include a summary description of the incident, findings, and recommended corrective action.

A closing letter will be provided to the complainant. The respondent or respondent department will also receive a copy of the closing letter. Each will have five (5) working days from the receipt of the report to appeal. If neither party appeals, the complaint will be closed.

If required, the investigation report with recommendations and corrective actions taken will be forwarded to ADOT or the appropriate USDOT agency, the complainant.

*What happens to my complaint after it has been submitted to YMPO?*

All complaints alleging discrimination based on race, color, national origin, language access, or disability in a transportation-related service or benefit provided by YMPO will be recorded in the Title VI database on a Complaint Log and assigned an identification number by the Title VI Liaison.

The YMPO Title VI Liaison reviews all customer feedback and complaints alleging discrimination based on race, color, national origin, language access, or disability in a transportation-related activity or benefit. Upon request, YMPO will provide appropriate assistance to complainants, including individuals with disabilities and those who require language assistance services, to ensure meaningful access to the complaint process.

If additional information is needed to assess or investigate the complaint, the YMPO Title VI Liaison will contact the complainant in writing within 15 working days. Failure to provide the requested information by a specific date may result in the administrative closure of the complaint.

YMPO Title VI Liaison will investigate the complaint and prepare a draft written response subject to review by the YMPO Executive Director and YMPO Legal Counsel.

*How will I be notified of the outcome of my complaint?*

YMPO will send a final written response to the complainant and advise the complainant of his or her right to file a complaint externally. YMPO will use its best efforts to respond to Title VI complaints within 60 working days of receiving such complaints.

## Language Access Plan (LAP)

### 1. Introduction

As a recipient of Federal Highway Administration (FHWA) and Federal Transit Administration (FTA) financial assistance, the Yuma Metropolitan Planning Organization (YMPO) is required to ensure meaningful access to its programs, services, and activities for individuals who have language access needs. As a recipient of Federal Highway Administration (FHWA) and Federal Transit Administration (FTA) financial assistance, the Yuma Metropolitan Planning Organization (YMPO) is committed to providing meaningful access to its programs, services, and activities for individuals with language access needs in accordance with Title VI of the Civil Rights Act of 1964 and applicable U.S. Department of Transportation civil rights requirements.

YMPO's Language Access Plan (LAP) establishes the policies, procedures, and standards used to identify language needs, provide language assistance services, notify the public of available assistance, and ensure compliance with federal civil rights requirements.

### 2. Federal Requirements and Guidance

The LAP is based on the following authorities:

- Title VI of the Civil Rights Act of 1964, 42 U.S.C. §2000d–2000d et seq.
- 49 CFR Part 21 – Nondiscrimination in Federally Assisted Programs
- 23 CFR Part 200 – FHWA Title VI Program Requirements
- FTA Circular 4702.1B, Title VI Requirements and Guidelines for FTA Recipients
- FHWA/FTA Joint Certification Review Expectations for MPOs
- U.S. Department of Transportation Guidance on Language Access, 70 Fed. Reg. 74087 (Dec. 14, 2005)

These authorities require YMPO to provide language assistance at no cost to the public and ensure meaningful access based on the federal Four-Factor Analysis.

### 3. Definition of Individuals with Language Access Needs

Individuals with language access needs include:

- Persons who speak a primary language other than English.
- Persons who speak English less than “very well,” as identified in Census or ACS data.
- Persons who communicate using American Sign Language (ASL).
- Individuals requiring translated digital content or alternate formats (e.g., captioning, large print).
- Persons who require oral interpretation to participate meaningfully in YMPO activities

- This definition aligns with modern civil rights standards and inclusivity practices.

#### **4. Four-Factor Analysis (LAP Standard)**

YMPO uses the federal Four-Factor framework to determine the level and type of language services to be provided. This analysis is updated as new American Community Survey data becomes available and is revisited during certification reviews or major planning efforts.

##### **Factor 1 — Number and Proportion of Individuals with Language Access Needs in the YMPO Region**

Analysis of ACS 2020-2024 data shows:

- Spanish is the predominant non-English language in the region.
- Several jurisdictions (e.g., San Luis at 41%, Somerton at 30%) meet or exceed thresholds for enhanced language services.
- Other language groups (American Sign Language, Cocopah, Quechan) appear in smaller but notable proportions.
- This population distribution indicates a substantial need for Spanish-language services and ongoing monitoring of other language groups.

##### **Factor 2 — Frequency of Contact with Individuals Requiring Language Access Services**

YMPO regularly interacts with the public through:

- Executive Board and Technical Advisory Committee meetings
- Public participation events
- Transportation plan updates
- Surveys, comment periods, and public notices
- YMPO has not received requests for Spanish translations or interpreter services, even though we can accommodate

##### **Factor 3 — Importance of the Program, Service, or Activity**

YMPO manages federally funded regional transportation planning activities that affect:

- Mobility
- Safety
- Equity
- Environmental impacts
- Long-range transportation investment decisions
- Although YMPO does not provide direct emergency or social services, the ability of all residents to access and participate in transportation planning is essential to nondiscrimination requirements and equitable outcomes.

##### **Factor 4 — Resources Available and Costs**

YMPO will provide reasonable and appropriate language services based on:

- Partnerships with local jurisdictions
- Identification of vital documents
- Scope and importance of the program activity
- Public participation expectations
- Where resources are limited, YMPO will prioritize translation of vital documents and provision of competent interpreters at public meetings, with Spanish-language access provided as a baseline service across the region.

#### **5. Safe Harbor for Written Translation of Vital Documents**

YMPO follows the federal Safe Harbor provision:

- Written translation is required when a language group constitutes **5 percent or 1,000 persons**, whichever is less, of the population served or affected.
- Spanish meets this threshold in multiple jurisdictions, requiring written translation of vital documents.

Vital documents include, but are not limited to:

- Title VI notices and brochures
- Complaint forms and instructions

- Public meeting notices
- Executive summaries of major transportation plans
- Key public participation materials
- Notices of rights and services
- Vital documents will be translated into Spanish and additional languages as identified through the Four-Factor Analysis.

## **6. Language Assistance Services**

YMPO will provide the following services **free of charge**:

### **a. Interpretation**

- Requests for additional language interpreters will be accommodated *upon request and with reasonable notice*.
- Interpretation using in-person, telephone, or virtual interpreting services.
- ASL interpretation is available *upon request with reasonable notice*.
- YMPO will make every effort to secure interpreters for other languages *with reasonable notification from the public*.

### **b. Translation**

- Written translation of vital documents into Spanish.
- Project-specific translations as identified through the Four-Factor Analysis.
- Translation of surveys, comment forms, and outreach materials.

### **c. Multilingual Outreach**

- Notices in local Spanish-language media.
- Outreach through culturally relevant community organizations.
- Public notices posted in English and Spanish on the YMPO website and at physical locations.
- YMPO encourages individuals needing specific language services to contact the agency *with reasonable advance notice* so appropriate arrangements can be made.

## **7. Notification to the Public**

YMPO will provide notice of the availability of language assistance through:

- Bilingual signage at public meeting locations
- Bilingual notices in outreach materials and digital platforms
- Spanish-language announcements via radio, newspaper, and community partners
- Information on the YMPO website regarding free language services
- Bilingual meeting notices for Executive Board and TAC meetings
- Notification will be clear, visible, and accessible.
- Members of the public may request language assistance with reasonable notice, and YMPO will make every effort to fulfill such requests.

## **8. Staff Training**

All YMPO staff, including new hires, will receive formal training on:

- Title VI and related authorities
- The Language Access Plan (LAP)
- How to access interpreter and translation services
- How to identify individuals with language access needs
- Proper use of language assistance resources
- Procedures for assisting individuals with other communication needs
- Executive Board and TAC members will receive LAP orientation materials and the Title VI Program.
- Staff will be trained to respond promptly to interpreter or translation requests and to document requests received *with reasonable notice*.

## **9. Monitoring, Evaluation, and Updates**

YMPO will monitor implementation annually and evaluate:

- Effectiveness of language services
- Adequacy of translated materials
- Frequency and type of language assistance requested
- Updated demographic data (ACS releases)
- Compliance with Safe Harbor thresholds
- Customer feedback and Title VI complaint data
- Project-specific language access needs

Revisions to the LAP will occur:

- Annually with the Title VI Report
- During federal certification reviews
- When significant demographic changes occur
- When new program areas or major planning efforts begin

#### 10. Integration with Other YMPO Processes

The LAP applies to and will be referenced within:

- Public Participation Plan (PPP)
- Complaint procedures
- Executive Board and TAC processes
- TIP and LRTP outreach
- Survey and demographic collection
- Consultant procurement and contract language
- All public communications

Any reference previously made to “LEP Plan,” “LEP services,” or “LEP individuals” shall now be interpreted under this LAP.

**Table 3: LAP language group Populations that meet the \*Safe Harbor Thresholds**

| Languages Spoken at Home |          |         |                                     |                  |
|--------------------------|----------|---------|-------------------------------------|------------------|
| Yuma MPO region          | Language | Percent | Speak English less than “very well” | Total Population |
| San Luis                 | Spanish  | 41.3%   | 14,423                              | 37,337           |
| Somerton                 | Spanish  | 30.8%   | 4,183                               | 14,574           |
| Wellton                  | Spanish  | 6.5%    | 160                                 | 2,527            |
| Cocopah                  | Spanish  | 5.9%    | 51                                  | 912              |
| Fort Yuma                | Spanish  | 2.9%    | 30                                  | 1,070            |
| City of Yuma             | Spanish  | 15.1%   | 14,043                              | 100,139          |
| Yuma County              | Spanish  | 20.8%   | 41,031                              | 211,741          |

Source: U.S. Census Bureau, (n.d.) "Language Spoken at Home for the Population 5 Years and Over." American Community Survey, ACS 5-Year Estimates, 2020-2024. Detailed Tables, Table C16001, Accessed on March 16<sup>th</sup>, 2026.

\*Safe Harbor Threshold: LAP language group that constitutes 5% or 1,000, whichever is less, of the population of persons eligible to be served or likely to be affected or encountered.

## Training

YMPO's Executive Director/Liaison and Mobility Manager/Coordinator receive Title VI Training from ADOT. The Title VI Liaison/Coordinator will train YMPO staff to ensure they understand the requirements of Title VI and related authorities,

including the complaint process and the LAP Plan, so they can assist LAP individuals in person and/or by telephone. YMPO Executive Board members will receive a copy of the LAP Plan and the Public Participation Plan and have access to training to ensure they are fully aware of Title VI requirements, the LAP Plan, and the importance of public outreach.

New staff members, Executive Board members, and Technical Advisory Committee (TAC) members receive an initial formal briefing on Title VI compliance during their first few days. After the initial session, further training is an integral part of the continuous implementation phase. This allows our staff, Executive Board, TAC members, and members of the public to be informed of any changes in policy and/or emphasis that might be forthcoming from time to time from Federal Authorities and ADOT. The implementation phase also includes opportunities to remind members, at the beginning of any Board or TAC meetings or at the kick-off meetings for any new studies or plans that YMPO might commence, of the need for continual awareness of the importance of non-discrimination.

## Program Areas

### Regional Transportation Planning

The YMPO's Regional Transportation Planning aims to ensure that transportation and air quality planning, related issues, and project implementation are effectively identified and coordinated by local, state, and federal agencies and the general public. The YMPO Executive Board, through the Executive Director, directs the planning process. The Executive Board is a policy body coordinating transportation planning, traffic engineering, air quality conformity, and related implementation activities within the regional comprehensive planning process. The YMPO Technical Advisory Committee (TAC) provides review and input, as appropriate, and works closely with the YMPO's staff provides guidance for the development of all work activities.

The primary products of the Regional Transportation Planning are:

- Long Range Transportation Plan
- Transportation Improvement Program (TIP)
- Air Quality Conformity
- Planning Studies (e.g., Transit, Safety, etc.)
- Public Participation Plan (PPP)
- Human Services Transportation Coordination Plan (RCP)

#### General Description

Regional Transportation Planning addresses the mobility needs of people of all ages, incomes, and abilities. It identifies the desired vision for the region's transportation system with unconstrained funding. The fiscally constrained RTP addresses federal requirements for the process of developing and the content to be included within an LRTP. Specifically, it defines transportation elements and services to be provided over the next 24 years based on reasonably expected revenues. The Transportation Improvement Program (TIP) identifies all federally funded transportation projects to be completed in the Yuma MPO region over a five-year period. Under the Clean Air Act, YMPO is responsible for ensuring that its transportation plans and programs support air quality goals and help meet air quality standards.

#### Program Review Procedures

In accordance with 23 CFR 200.9(b)(5), (6), & (13) and 23 CFR 200.9(a)(4), the Yuma Metropolitan Planning Organization (YMPO) has established procedures to review the effectiveness of its FHWA/FTA Title VI program across all program areas. These reviews ensure that no person is excluded from participation in, denied the benefits of, or subjected to discrimination under any YMPO program or activity based on race, color, national origin, or other protected characteristics, including age, sex, disability, income status, or language access needs. The review process assesses equitable access, benefits, and impacts, with a focus on the Transportation Improvement Program (TIP), Public Participation Plan (PIP), and other transportation plans such as the Long Range Transportation Plan (LRTP), Air Quality Conformity Analysis (AQCA), and

Regional Coordination Plan (RCP).

Each program area is reviewed annually, with additional reviews triggered by complaints, significant program changes, or federal/state audits (e.g., FHWA/FTA certification reviews). The Title VI Coordinator (JR Aguilar, Mobility Manager) conducts the reviews under the supervision of the Title VI Liaison (Crystal Figueroa, Executive Director) and the Title VI Chief Officer (Councilwoman Winnie Ortega, Executive Board Chair). Reviews utilize data from self-identification survey cards, U.S. Census/American Community Survey (ACS), public comments, complaint logs, and program-specific outputs (e.g., project maps, ridership data). A Language Access Four-Factor Analysis is conducted, as appropriate, to evaluate community language needs and determine the appropriate level of language assistance necessary to ensure meaningful access to YMPO programs and activities. Findings are reported in the annual Title VI Accomplishment and Goals Report submitted to ADOT External Civil Rights (ECR). Corrective actions, such as enhanced outreach or program adjustments, are implemented if disparities are identified.

## Other Activities/Programs

### **Public Participation Plan**

The Public Participation Plan (PPP) ensures a proactive public involvement process that provides complete information, timely public notice, opportunities for comments, full access to key decisions, and early and continuing involvement in developing transportation plans and programs, such as the TIP, LRTP, and RCP. It aims to engage all community members, particularly Title VI-protected groups based on race, color, national origin, age, sex, disability, income status, and LAP.

### **Program Review Procedures**

To ensure Title VI compliance, the Yuma Metropolitan Planning Organization (YMPO) reviews the Public Participation Plan (PPP) for effectiveness by collecting and analyzing demographic data from self-identification survey cards at Executive Board, Technical Advisory Committee, and public meetings to compare participant diversity against regional demographics (e.g., 64.4% Hispanic/Latino, 90.6% Spanish speakers in San Luis per 2024 ACS); evaluating ADA compliance at meeting venues, provision of Spanish interpreters (as soon as possible), virtual platforms (e.g., GoTo Meeting), and delivery of information to those unable to attend; assessing bilingual public notices in The Yuma Sun and Bajo Del Sol, website postings, and survey distribution to confirm outreach to Title VI-protected groups; analyzing how comments from minority, low-income, or LAP groups influence outcomes (e.g., TIP, LRTP); and implementing corrective actions like increased bilingual advertising, free transit to meetings, or accommodations for hearing/visually impaired individuals if gaps are identified. The PPP is reviewed every three years, with public comment periods for the PPP (45 days), TIP (annually, 30 days), and LRTP (every five years, 30 days) assessed for equitable input, using metrics such as participation rates reflecting demographics, number of LAP accommodations, diverse meeting attendance, comment-driven plan adjustments, and absence of complaints. Bi-annual reviews align with PPP updates and major plan comment periods, with additional reviews after major meetings or complaints, led by the Title VI Coordinator (JR Aguilar) and supervised by the Title VI Liaison (Crystal Figueroa) and the Executive Board Chair, with findings reported to ADOT ECR.

### **Regional Coordination Plan**

The Regional Coordination Plan (RCP) identifies the transportation needs of individuals with disabilities, older adults, and people with low incomes, provides strategies for meeting these needs, and prioritizes transportation services for funding and implementation. It supports FTA-funded programs (e.g., Sections 5310, 5311) and informs the TIP.

### **Program Review Procedures**

To ensure Title VI compliance in the Regional Coordination Plan (RCP), the Yuma Metropolitan Planning Organization (YMPO) conducts annual reviews, with additional assessments post-implementation or in response to complaints, to evaluate its effectiveness in serving Title VI-protected groups (e.g., minority, low-income, disabled, and LAP populations). The Title VI Coordinator (JR Aguilar, Regional Mobility Manager), under the supervision of the Title VI Liaison (Crystal Figueroa, Executive Director) and Title VI Chief Officer (Councilwoman Winnie Ortega, Executive Board Chair), leads the process, which includes: analyzing U.S. Census/ACS data to map demographics (e.g., 64.4% Hispanic/Latino, 90.6%

Spanish speakers in San Luis per 2023 ACS) against transit service areas to assess coverage; evaluating on-board surveys from transit agencies (e.g., Yuma County Intergovernmental Public Transportation Authority) to identify ridership demographics and service gaps; reviewing 5310/5311 grant awards (e.g., 5310 Preliminary Award List 2025) for equitable distribution to projects like accessible vehicles for seniors/disabled; conducting LAP Four-Factor Analysis to ensure RCP documents and outreach (e.g., bilingual materials, interpreters) are accessible; and implementing corrective actions like adjusting routes, increasing service frequency, offering free rides for disabled/LAP individuals, or enhancing outreach if disparities are found. The RCP is reviewed every three to five years, and the Transportation Improvement Program (TIP) is assessed annually to confirm RCP-informed transit projects equitably benefit protected groups, with a minimum 30-day public comment period. Effectiveness is measured by metrics such as the percentage of transit stops/routes serving Title VI neighborhoods (target: proportional to population), ridership diversity, equitable distribution of 5310/5311 funds, on-time performance in underserved areas, and the absence of complaints. Findings are reported to the Arizona Department of Transportation (ADOT) External Civil Rights (ECR) office, with the Executive Board approving RCP/TIP changes.

## Dissemination to the Public

Through its Public Participation Plan, YMPO makes every effort to reach and include the public in the planning process.

### Public Notice

A copy of the Public Notice is included as an Attachment. YMPO's Notice to the Public is posted in its conference room, breakroom, and main lobby by the front desk and on its website. Individuals needing additional information on YMPO's Title VI Nondiscrimination Program or ways to file a complaint or obtain additional information may contact:

#### **Yuma Metropolitan Planning Organization**

Attn: Title VI Liaison  
230 West Morrison Street,  
Yuma, Arizona, 85364  
[cfigueroa@ympo.org](mailto:cfigueroa@ympo.org) - Title VI LIAISON  
[jraguilar@ympo.org](mailto:jraguilar@ympo.org) – Title VI COORDINATOR  
928-783-8911

### Process

The MPO's axiom is "Local Governments and Citizens Working Together." The public input process used by the YMPO has many components. First, the elected representatives on the Executive Board receive citizen input from their communities in many ways. All have Calls to the Public on their agency agendas and get direct input at that time. Several hold regular neighborhood or lunch meetings to be available to their citizens and receive input. In turn, the agency representatives carry this information to the YMPO Executive Board and Technical Advisory Committee meetings for discussion. The YMPO Executive Board meetings are open to the public, with agendas posted 24 hours in advance, and an item titled "Call to the Public" is on the agenda of each meeting, providing a specific forum for citizen input. The YMPO will provide complimentary Spanish interpreter services at YMPO Executive Board meetings, workshops, public meetings, or events. These services will be announced on the YMPO website as far in advance of the meetings as possible. It is preferred to provide notice at least 7 days in advance.

Additionally, YMPO conducts official public meetings that are advertised and held on specific agenda items, including but not limited to the 5-Year Transportation Improvement Program (TIP), the 24-Year Long-Range Transportation Plan (LRTP), and the Unified Planning Work Program and Budget (UPWPB). At times, the public meetings have been held twice on the same day--once in the afternoon and again in the evening--and at as many as six separate locations. YMPO conducts these public meetings in this manner to give citizens ample opportunity to offer input. YMPO staff will post an announcement in The Yuma Sun and the Bajo Del Sol local newspapers in both English and Spanish before the last public meeting regarding the Regional Transportation Plan. The announcement will highlight the plan's key components and invite public comment. At public meetings, YMPO staff solicits and accepts written comments. This solicitation is designed to target minority groups

that typically do not respond to newspaper postings.

Moreover, YMPO will conduct an additional round of public meetings to seek input on technical analyses or alternatives identified during the initial public input phase. For the LRTP, YMPO will conduct a second series of public meetings

At the same sites, consultants performing transportation studies on behalf of YMPO will conduct similar public meetings. Finally, YMPO will send out letters of invitation for both sets of public meetings for the RTP. The process is described in further detail in the Public Participation Plan.

## Contracts and Solicitations

YMPO contracts for some planning activities and professional services. The YMPO obtains consultant support through a Request for Proposal (RFP) or Request for Qualifications (RFQ) process. Prior to advertising the RFP or RFQ, the YMPO will submit project information to ADOT and will determine a Disadvantaged Business Enterprise (DBE) and/or race-neutral goal(s). The requests are advertised with the DBE goal(s), and a compact list of qualified applicants is compiled from the submitted proposals. A selection committee is formed, interviews with the short-listed consultants are held, and a consultant is chosen. The Executive Board must approve a contract before the Executive Director is authorized to sign it. Purchases less than \$2,500 may be made at the discretion of the Executive Director. Three verbal quotes are required for purchases between \$2,500 and \$50,000. For purchases between \$50,000 and \$100,000, three written quotes are required. The Executive Board must authorize purchases exceeding \$100,000 and use sealed bids.

The consultants are required to comply with all Title VI provisions and with those specifically included in the Request for Proposals and the Contract for Services.

## Informing Consultants of Title VI Processes

In accordance with 23 CFR 200.9(b)(9), which requires recipients to develop procedures for advising contractors and sub-recipients of Title VI program requirements, YMPO ensures that consultants are fully informed of the agency's Title VI process through a multi-step approach. First, all RFPs and RFQs include explicit language outlining Title VI obligations, including nondiscrimination on the basis of race, color, national origin, and related authorities. This language references YMPO's Title VI Nondiscrimination Policy Statement and requires consultants to acknowledge compliance in their proposal submissions. Second, during the consultant selection and onboarding process, selected firms receive a complete copy of YMPO's Title VI Implementation Plan and are required to attend an orientation session led by the Title VI Coordinator or Liaison. This session covers key elements such as complaint procedures, data collection for demographic analysis, public involvement strategies to reach protected populations, and monitoring for equitable project impacts. Third, all consultant contracts include appendices (e.g., Appendices A and E in this report) detailing nondiscrimination clauses, reporting requirements, and sanctions for noncompliance. YMPO's Title VI Coordinator conducts periodic reviews of consultant activities to verify adherence, and consultants are required to submit annual certifications of Title VI compliance. This process ensures consultants are not only informed but also equipped to integrate Title VI principles into their work, promoting equitable outcomes in transportation planning.

## Request for Proposal

### **Solicitation**

Respondents are notified that Disadvantaged Business Enterprises are encouraged to submit proposals to this request. The YMPO will ensure that, during the consultant selection and award processes, respondents to this request will not be discriminated against based on sex, race, age, color, disability, creed, or national origin.

### **Qualifications and Selection Process**

The applicants' technical merits will determine the choice of a consultant/firm and will be based on a combination of factors, including but not limited to the following: (1) Education of the staff assigned to the project, experience of the firm, the assigned

project manager, and the assigned staff relative to the desired work; (2) References of bilateral processes or agreements from past clients to gauge competence, technical understanding of the issues, procedures, and tasks accomplished in reaching the objective; (3) Direct experience; (4) Project understanding and approach; and (5) the YMPO has adopted ADOT's current race neutral Disadvantaged Business Enterprise program. Based on the above technical factors, the YMPO's selection committee will rank the submitted proposals. The consultant/firm ranked highest will be chosen to negotiate a final cost, at which time the Review Committee may review the attached cost estimates.

## Contracts

### **Other Responsibilities of Consultant**

The CONSULTANT shall comply with, at its own expense, the provisions of all local, state, and federal laws, regulations, ordinances, requirements, and codes that are applicable to the CONSULTANT as an employer of labor or otherwise. The CONSULTANT shall further comply with all laws, rules, regulations, and licensing requirements pertaining to its professional status and that of its employees and shall require the same compliance of partners, associates, subcontractors, sub-consultants, and others employed or retained by it, rendering any services hereunder. The Title VI Coordinator will review all documents for any and all CONSULTANT contracts, Memorandums of Understanding (MOUs), and Intergovernmental Agreements (IGAs) to ensure that the Title VI language and Appendix A are contained in the document.

## Compliance and Enforcement Procedures

### **Sub-recipient Review Procedures**

The YMPO will review sub-recipient contracts, collect data, analyze efforts, and interview staff to ensure compliance with Title VI and subsequent authorities. Currently, the YMPO has no sub-recipients.

## Project Effects and Benefits

The effects and benefits of YMPO projects are improved transportation within the planning area and coordination among all agencies, ensuring the development of a complete, dependable, efficient, safe, aesthetically pleasing, and economical transportation system. It is a system that will provide safer and smoother traffic flow, reduce fuel consumption, optimize the use of citizens' personal and tax money, and increase the efficiency of the existing transportation system. All citizens of the YMPO Planning Area benefit from these improvements.

## Lawsuits Alleging Discrimination

YMPO has had no lawsuits, investigations, or complaints during the past three years. All the member agencies have been contacted, and none reported any lawsuits, claims, or complaints against them for transportation and/or public transit discrimination. A copy of the complaint log, which is attached, will be maintained should any of these occur.

## Federal Assistance Programs

The YMPO presently receives yearly grants from the Federal Transit Administration Planning Section 5303, in addition to MAP21 Surface Transportation Block Grant Program (STBG), SPR, and PL funds. Eligible entities within the YMPO planning area receive Section 5310, 5311, 5316, and 5317, which have been combined into a single funding source for competing for the grant statewide.

# Compliance and Enforcement Procedures

YMPO is committed to nondiscrimination in its programs and activities, and YMPO will enforce Title VI and related authorities and make every effort to identify and eliminate discrimination when it is found to occur. In the event that a complaint is made, the Title VI Coordinator will determine which program area is identified, FTA or FHWA, as the subject of the complaint. The Coordinator will then contact the necessary Federal and State agencies, depending on the program area of the complaint. The Title VI Coordinator will be responsible for the FTA program area components. Upon receipt of a completed complaint, YMPO will determine the acceptability of jurisdiction or the need for additional information. Once the decision to accept the complaint for investigation has been made, ADOT ECR will be notified within 72 hours. Title VI complaints against YMPO sub-recipients, contractors, or consultants in FTA-funded programs will be investigated by YMPO.

If, during the investigation, additional training is recommended for any YMPO Staff member, sub-recipient, contractor, or consultant, the YMPO will administer training to address the potential complaint. In the event the YMPO Coordinator/Liaison determines that the ADOT ECR needs to intervene for higher-level training, then the ADOT ECR will be notified of the next phase of the training as recommended.

## Program Statement

### **Title VI of the Civil Rights Act of 1964 and Related Authorities**

The YMPO is committed to ensuring that no person is excluded from participating in, or denied the benefits of, its services or programs on the basis of race, color, or national origin as afforded under Title VI of the Civil Rights Act of 1964. YMPO, as a federal grant recipient, is required by the Federal Transit Administration (FTA) to conform to Title VI of the Civil Rights Act of 1964 and its amendments. Title VI of the Civil Rights Act of 1964 requires that no person in the United States, on the grounds of race, color, or national origin, be excluded from, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance. YMPO is further committed to related nondiscrimination authorities that provide protections on the basis of age, sex, disability, income status, and language access needs.

If you believe you have been subjected to discrimination under Title VI, you may file a written complaint with YMPO, Attention: Title VI Coordinator, 230 West Morrison Street, Yuma, Arizona 85364. Call 928-783-8911, or email [Title\\_VI\\_Coordinator@ympo.org](mailto:Title_VI_Coordinator@ympo.org), placing in the subject line Title VI Complaint.

### **Título VI de la Ley de Derechos Civiles de 1964 y Autoridades Relacionadas**

La Organización de Planificación Metropolitana de Yuma (YMPO) se ha comprometido a garantizar que ninguna persona sea excluida de participar en, o negado los beneficios de, sus servicios o programas sobre la base de raza, color u origen nacional garantizada en virtud del Título VI de los Derechos Civiles Acta de 1964. la Organización de Planificación Metropolitana de Yuma (YMPO) como beneficiario de subvención federal es requerido por la Administración Federal de tránsito (FTA) para cumplir con el Título VI de la Ley de Derechos Civiles de 1964 y sus modificaciones. Título VI de la Ley de Derechos Civiles de 1964 requiere que ninguna persona en los Estados Unidos, por motivos de raza, color u origen nacional, ser excluida de, ser negado los beneficios de, o ser objeto de discriminación, bajo cualquier programa o actividad que reciba asistencia financiera federal. YMPO es aún más comprometida con dichas autoridades no discriminación relacionados que proporcionan protecciones sobre la base de la edad, sexo, discapacidad, estado de ingresos y as necesidades de acceso al idioma.

Si usted cree que ha sido objeto de discriminación bajo el Título VI, puede presentar una queja por escrito con YMPO, A la atención de: Coordinador del Título VI, 230 Calle West Morrison , Yuma, Arizona 85364, llame al 928-783-8911, o envíe un correo electrónico a [Title\\_VI\\_Coordinator@ympo.org](mailto:Title_VI_Coordinator@ympo.org), coloque en la línea de asunto: Queja Título VI.

# Public Participation Plan

## **Purpose**

The purpose of a public participation plan is to ensure a proactive public involvement process that assures the opportunity for the public to be involved in all phases of the planning process by providing complete information, timely public notice, opportunities for making comments, full access to key decisions, and early and continuing involvement in developing transportation plans and programs.

Within these programs, the following components are defined for the purpose of establishing the proper participation protocols:

#### **Transportation Improvement Program (TIP)**

The TIP represents the project selection document for federally funded projects. Project priorities are indicated by the year the project is programmed. For federally funded projects, the year program, as indicated in the TIP, refers to the Federal fiscal year ending September 30. Under federal guidelines, the TIP is a sequential, multi-year (3-5 years) program of transportation projects that is consistent with and implements the goals and objectives as described in the approved Regional Transportation Plan.

#### **Long Range Transportation Plan (RTP)**

This long-range plan (covering a span of 23 years), developed under Federal Transportation Planning Guidelines, is designed to provide for the continual development of a complete, dependable, efficient, safe, aesthetic, and economical regional transportation system.

#### **Air Quality Conformity Analysis (AQCA)**

The YMPO is responsible for ensuring that the transportation plans and programs within the YMPO planning boundaries conform to state and national air quality plans and standards. Specifically, the emissions generated from proposed projects in the YMPO's five-year Transportation Improvement Program and the twenty-three-year Regional Transportation Plan must be consistent with and conform to air quality standards. The YMPO is required to undertake an air quality conformity analysis for two specific reasons: (1) to ensure that transportation investments (projects), strategies, and programs, taken as a whole, have air quality impacts consistent with and conforming to state and national air quality plans and standards; and (2) to ensure that neither the transportation system as a whole nor individual transportation projects cause new air quality violations or worsen existing conditions.

#### **Environmental Documents (ED)**

Those documents developed by the YMPO relate directly to environmental policy.

#### **Regional Transportation Coordination Plan (RCP)**

The plan is intended to establish goals, criteria, and strategies for delivering efficient, coordinated services to elderly, underemployed, or otherwise financially disadvantaged persons, as well as persons with disabilities.

#### **Public Participation**

To participate is to express oneself at the proper time and in the proper forum. Public participation means participation in planning by the public (people outside the YMPO and its member entities), by planning and engineering professionals, and by those who are not professional planners or government officials. It is a process of participating in transportation planning and decision-making that affects the community.

The YMPO's efforts to secure participation will be targeted to stakeholders, who are individuals or entities that could be significantly affected by the transportation plan recommendations or could significantly influence implementation. Stakeholders include but are not limited to the general public: low-income, minority, and disabled communities; neighborhood representatives; chambers of commerce; special transportation interests such as freight shippers, transit users, and bicycle organizations; local officials; military installations; and federal and state transportation agencies.

#### **Why the YMPO needs the public involved in Transportation Planning**

The public has the right to have a strong voice in all matters of public policy, including planning. Only the public can provide the information needed to develop, maintain, and carry out an effective transportation plan. Planning staff, consultants, and

local officials need comments from those who know the community best: those who live and work there. Involvement informs and educates the public about transportation planning, creating an informed community and leading to better planning. Participation gives the public a sense of ownership of the plan and fosters cooperation between them and the YMPO. The Public Participation Plan contains the following elements:

- Involvement Opportunities.
- Provide the opportunity for the public to be involved in all phases of the planning process.
- Communications.
- Establish mechanisms for maintaining communications between the public and local officials, such as through mailings, legal ads, displays, and newsletters. See Section IV for details.
- Information.
- Assure that technical information is available and in a simplified, understandable form.
- Response to Public Input. A description of the methods used to respond to comments from the public.
- Advisory Committees.
- The use of committees and the means of providing a cross-section of affected citizens on the advisory committees.

### **Public Participation Process**

To promote active public involvement, the YMPO will offer a 30-day public comment period regarding the proposed public participation procedure for transportation planning. The procedures will outline how, when, and where the public can participate.

### **Public Notice**

Official notification of meetings, hearings, or other significant events will be provided in the following manner:

Publication will be at least thirty (30) days before public hearings and an adequate period for public meetings. An explanation of the content, along with the date, time, and place of the meeting, will be published in English and Spanish as early as possible, at least once in a newspaper of general circulation in the Yuma area.

The official notice (Special) will be published as a display advertisement in the newspaper's non-legal section.

The YMPO will also utilize the following techniques to disseminate the information to a larger audience:

- Information regarding meetings and events will be posted on the YMPO website: [www.ympo.org](http://www.ympo.org).
- Public Service Announcements and interviews on radio, government cable, and television to explain the subject matter and promote participation.
- Articles and Press Releases for the newspaper or other widely circulated publications.
- Mass mailings through utility bills or other documents periodically issued to the community.
- Use of advisory committees for community involvement.
- Informal presentations at regional sites, open houses, round tables, or other community forums.
- Formal presentations to various service clubs and civic and professional groups.
- Mailings to select individuals, groups, or interests that have expressed interest or commented at meetings.

Public Notification Methods:

| √ = Planned or * = Encouraged |     |          |     |          |     |
|-------------------------------|-----|----------|-----|----------|-----|
| Notification Techniques       | RTP | Air Qual | TIP | ED/ AQCA | RCP |
| Printed Notification          | √   | √        | √   |          |     |
| Newspaper Advertisements      | √   | √        | √   | √        | √   |
| YMPO Web Site                 | √   | √        | √   | √        | √   |
| Articles                      | √   | √        | *   | *        | *   |

|                              |   |   |   |   |   |
|------------------------------|---|---|---|---|---|
| Press Release                | √ | √ | * | * | √ |
| Mass Mailing                 | √ | √ | √ |   |   |
| Flyers                       | √ |   |   |   |   |
| TV/Radio                     | √ | √ | √ |   | √ |
| Public Service Announcements | √ | * | * | √ |   |
| Interviews                   | √ | * | * |   |   |
| Public Cable Channels        | √ | * | * |   |   |
| Community Forums             |   |   |   |   |   |
| Public Information Meetings  | √ | √ | * |   | * |
| Public Meetings              | √ | √ | √ | √ | √ |
| Group Presentations          | √ | * | * |   | √ |
| Advisory Committee           | √ | √ | √ | √ | √ |

#### Access to Information

The YMPO will provide the public with reasonable and timely access to technical and policy information about the data or content used in developing transportation plans, programs, and projects. Standard documents will be available on the YMPO website at [www.ympo.org](http://www.ympo.org) and at the YMPO office, 230 W Morrison St, Yuma, AZ 85364, during normal working hours. Copies of the draft plans will also be available at the Yuma County Library District's main branch.

#### **Public Meetings**

Public information meetings will be held at various locations in the Yuma area to inform the public about the planning process and to solicit ideas, input, and feedback. Public hearings and public information meetings will be held at locations accessible to and at times convenient to minority and disabled residents. The intent of holding public informational meetings at diverse locations is to solicit broad public comments. General meeting locations will be in the City of Yuma, the Yuma County Foothills, the Cities of San Luis and Somerton, and the Town of Wellton.

As mentioned above, the public hearings and informational meetings will be announced in the Public Notice section. We will make reasonable efforts to notify organizations representing minority and disabled individuals and request that they share meeting notices and information with their members.

To ensure that everyone can participate, we will make special arrangements for individuals with disabilities, low-income individuals, and those who do not speak English. The YMPO may offer free public transit to the meetings for those without transportation and individuals with disabilities. If given advance notice, we will provide a Spanish interpreter. Ideally, please provide at least seven days' notice.

YMPO uses the Virtual Public Involvement GoTo Meeting platform to conduct all meetings open to the public, as well as various meetings. This platform enables the YMPO to conduct business in line with best practices, providing a means of public participation while maintaining social distancing. This will remain a practical public engagement platform for all YMPO meetings and a means for disseminating information to the public on a Virtual Reality Media Platform.

#### **Visualization**

To ensure the public can visualize the potential impact of any transportation or planning project, the YMPO will provide

visual aids at public meetings and/or at the YMPO office. The visual aids may include, but are not limited to, the following types:

- PowerPoint Presentations
- Story Boards
- Project Renderings
- Regional and Project Level Maps
- Satellite Photos
- Project Site Photos
- Charts and Graphs, and
- Before and After" Depictions

### **Opportunities for Participation**

The YMPO will take a proactive approach to providing opportunities for the public to be involved early and to continue their involvement in all phases of the planning process. As previously mentioned, extensive public notice will be undertaken of public information meetings and hearings. Before the public participation process begins, a list of names and addresses of citizens and organizations will be compiled, and they will be contacted on an ongoing basis to serve as a base of interested citizens for input and comment. This list will be expanded as additional citizens attend the public informational meetings and offer comments.

### **Consultation with Regional Partners**

YMPO will coordinate meetings with local, state, regional, and tribal entities affected by its planning projects. For example, the YMPO may host meeting(s) to review and receive comments on transportation-related projects, in addition to mass mailings and all other official comment periods. Below is a general list of regional partners to be invited to participate, and it should be updated to reflect changes in federal and state transportation planning regulations.

- U.S. Fish and Wildlife Services (FWS)
- U.S. Environmental Protection Agency (EPA)
- U.S. Army Yuma Proving Grounds (US ARMY YPG)
- U.S. Army Corps of Engineers
- U.S. Marine Corps Air Station Yuma (US MCAS YUMA)
- U.S. Department of the Interior (Bureaus of Reclamation and Land Management)
- U.S. Forest Service
- U.S. National Park Service
- U.S. Federal Highway Administration (FHWA)
- U.S. Bureau of Indian Affairs
- Arizona Department of Transportation (ADOT)
- ADOT, Office of Environmental Services
- Arizona Department of Environmental Quality (AZDEQ)
- Arizona Game and Fish Department (AZGFD)
- Arizona State Historic Preservation Office (AZSHPO)
- Arizona Department of Water Resources
- Arizona State Land Department
- Cocopah Indian Tribe
- Quechan Indian Tribe

This list assumes that the local government agencies comprising the YMPO TAC and Executive Board are automatically included in the Regional Partners list.

### **Response to Public Input**

Responses to questions and comments from the public concerning the public participation process, draft transportation plans, programs, or public agency consultation process will be made directly to the individual by letter, telephone call, or through a

periodic newsletter. A summary analysis and report on the disposition of comments will be included in the final plan. The rationale for policy decisions will be made available to the public in writing upon request.

### **Advisory Committees**

Advisory committees will be formed to advise the YMPO Executive Board and staff in preparing and reviewing public participation plans, transportation plans, programs, and other related matters. There are two types of committees:

The Technical Advisory Committee (TAC) is a permanent committee composed of technical, planning, and/or managerial staff representatives from the participating agencies of the YMPO. The membership of ten is as designated by the member agencies, and the number of members is fixed. In addition, there are ex-officio non-voting members from the Marine Corps Air Station, Bureau of Indian Affairs, Yuma County Intergovernmental Public Transportation Authority, and the Yuma Airport Authority. The TAC has an area-based representation. Subcommittees of the TAC will be utilized to study issue areas that do not require full TAC participation.

Specific citizen advisory committees will be formed ad hoc; members will be selected based on their expertise, interests, or as affected stakeholders. Examples include representatives of interest groups, transportation agencies, minorities, the disabled, and geographical areas, such as neighborhood associations. The number of committee members will vary depending on the committee's purpose. All committee members will have an equal voice in deliberations. Examples of ad hoc advisory committees include the Transit Committee, Yuma County Transportation Consortium, Greater Yuma Port Authority Formation Committee, Yuma County Pedestrian Safety Task Force, and the Regional Transportation Plan Committee.

### **Title VI**

As part of the transportation planning process to meet Title VI requirements and better serve the community, the YMPO will reach out to disadvantaged communities to ensure their participation. A Four-Factor Analysis will need to be conducted on a project-by-project basis. Members of the Executive Board of the YMPO will continue to hold local meetings in their respective areas to discuss transportation issues. Advertising for major public meetings will be advertised in English and Spanish, and a Spanish interpreter will be provided if notified as early as possible. Ideally, a notice should be provided as soon as possible. Citizens who express interest or comment at a public meeting will be put on a mailing list to be notified of other conferences and any proposed actions. For those without transportation and those with disabilities, the YMPO will provide free public transit to the meetings. A reasonable attempt will be made to notify organizations representing minority and disabled people, and a request will be made that they provide their members with meeting notices and information. Efforts will be made to ensure representation of minority and disabled citizens on advisory committees. Native American representation in the planning process is assured because the Cocopah Tribe is a full member of the YMPO and has direct involvement in all decisions.

### **Amendments**

Substantial changes or amendments to the transportation plan will be made only after the public has been notified of an intent to modify the plan and has had 30 days to review and comment on the proposed substantial changes. The YMPO Executive Board will hold the final public hearing on the transportation plans. Following the notification requirements previously mentioned, notice of the time and place of the Public Hearing will be provided. Following the Public Hearing, the Executive Board will adopt transportation and related plans by Resolution.

### **Follow Up**

This is the initial effort of the YMPO to formalize the public participation process for transportation and related plans. This document establishes the basic techniques for disseminating the information to the public and engaging the citizens in interactive discussions about the transportation planning process. The YMPO will continue to identify and pursue other ways to increase public knowledge and participation. A review of the effectiveness of the public involvement process will be made on a tri-annual basis.

# Title VI Complaint Form

|                                                                                                                                                                                                                                                                                                                                                                   |             |                   |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------|-------------------|
| <b>Section I:</b>                                                                                                                                                                                                                                                                                                                                                 |             |                   |
| Name:                                                                                                                                                                                                                                                                                                                                                             |             |                   |
| Address:                                                                                                                                                                                                                                                                                                                                                          |             |                   |
| TelAPhone (Home):                                                                                                                                                                                                                                                                                                                                                 |             | TelAPhone (Work): |
| Electronic Mail Address:                                                                                                                                                                                                                                                                                                                                          |             |                   |
| Accessible Format Requirements?                                                                                                                                                                                                                                                                                                                                   | Large Print | Audio Tape        |
|                                                                                                                                                                                                                                                                                                                                                                   | TDD         | Other             |
| <b>Section II:</b>                                                                                                                                                                                                                                                                                                                                                |             |                   |
| Are you filing this complaint on your own behalf?                                                                                                                                                                                                                                                                                                                 |             | Yes*      No      |
| *If you answered "yes" to this question, go to Section III.                                                                                                                                                                                                                                                                                                       |             |                   |
| If not, please supply the name and relationship of the person for whom you are complaining.                                                                                                                                                                                                                                                                       |             |                   |
| Please explain why you have filed for a third party:                                                                                                                                                                                                                                                                                                              |             |                   |
| Please confirm that you have obtained the permission of the aggrieved party if you are filing on behalf of a third party.                                                                                                                                                                                                                                         |             | Yes      No       |
| <b>Section III:</b>                                                                                                                                                                                                                                                                                                                                               |             |                   |
| I believe the discrimination I experienced was based on (check all that apply):                                                                                                                                                                                                                                                                                   |             |                   |
| Race <input type="checkbox"/> Color <input type="checkbox"/> National Origin <input type="checkbox"/> Disability Date of Alleged Discrimination (Month, Day, Year):                                                                                                                                                                                               |             |                   |
| Explain as clearly as possible what happened and why you believe you were discriminated against. Describe all persons who were involved. Include the name and contact information of the person(s) who discriminated against you (if known) as well as names and contact information of any witnesses. If more space is needed, please use the back of this form. |             |                   |
| <hr/> <hr/> <hr/> <hr/>                                                                                                                                                                                                                                                                                                                                           |             |                   |
| <b>Section VI:</b>                                                                                                                                                                                                                                                                                                                                                |             |                   |
| Have you previously filed a Title VI complaint with this agency?                                                                                                                                                                                                                                                                                                  |             | Yes      No       |

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p>If yes, please provide any reference information regarding your previous complaint.</p> <p>_____</p> <p>_____</p>                                                                                                                                                                                                                                                                                                                                                                                                                   |
| <p><b>Section V:</b></p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| <p>Have you filed this complaint with any other Federal, State, or local agency, or with any Federal or State court?</p> <p><input type="checkbox"/> Yes                      <input type="checkbox"/> No</p> <p>If yes, check all that apply:</p> <p><input type="checkbox"/> Federal Agency: _____</p> <p><input type="checkbox"/> Federal Court: _____</p> <p><input type="checkbox"/> State Court: _____</p> <p><input type="checkbox"/> State Agency: _____                      <input type="checkbox"/> Local Agency: _____</p> |
| <p>Please provide information about a contact person at the agency/court where the complaint was filed.</p>                                                                                                                                                                                                                                                                                                                                                                                                                            |
| <p>Name: _____</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| <p>Title: _____</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| <p>Agency: _____</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| <p>Address: _____</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| <p>TeLaPhone: _____</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| <p><b>Section VI:</b></p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| <p>Name of agency the complaint is against: _____</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| <p>Name of person the complaint is against: _____</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| <p>Title: _____</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| <p>Location: _____</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| <p>TeLaPhone Number (if available): _____</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |

You may attach any written materials or other information that you think is relevant to your complaint. Your signature and date are required below.

Signature \_\_\_\_\_ Date \_\_\_\_\_

Please submit the form to the address below, or mail it to [Title\\_VI\\_Coordinator@ympo.org](mailto:Title_VI_Coordinator@ympo.org).

Yuma Metropolitan Planning Organization  
 YMPO Title VI Coordinator  
 230 W Morrison Street Yuma, Arizona 85364  
 928-783-8911

A copy of this form can be found online at [www.ympo.org](http://www.ympo.org)

## Title VI Formulario de Queja

|                                                                                                                                                                                                                                                                                                                                                                                                     |                      |                |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------|----------------|
| <b>Sección I:</b>                                                                                                                                                                                                                                                                                                                                                                                   |                      |                |
| Nombre de la persona que presenta la queja:                                                                                                                                                                                                                                                                                                                                                         |                      |                |
| Domicilio del participante:                                                                                                                                                                                                                                                                                                                                                                         |                      |                |
| Telefono de la casa:                                                                                                                                                                                                                                                                                                                                                                                | Telefono de trabajo: |                |
| Direccion de correo electronico:                                                                                                                                                                                                                                                                                                                                                                    |                      |                |
| Requisitos formato accesible?                                                                                                                                                                                                                                                                                                                                                                       | Letra Grande         | cinta De Audio |
|                                                                                                                                                                                                                                                                                                                                                                                                     | TDD                  | otro           |
| <b>Sección II:</b>                                                                                                                                                                                                                                                                                                                                                                                  |                      |                |
| ¿Está presentando esta queja en su propio nombre?                                                                                                                                                                                                                                                                                                                                                   | sí*                  | no             |
| * Si usted contestó "sí" a esta pregunta, vaya a la Sección III.                                                                                                                                                                                                                                                                                                                                    |                      |                |
| Si no es así, por favor proporcione el nombre y la relación de la persona para la cual se está quejando.                                                                                                                                                                                                                                                                                            |                      |                |
| Por favor, explique por qué usted ha presentado para un tercero:                                                                                                                                                                                                                                                                                                                                    |                      |                |
| Por favor, confirma que ha obtenido el permiso de la parte perjudicada, si usted está presentando en nombre de un tercero.                                                                                                                                                                                                                                                                          | sí                   | no             |
| <b>Sección III:</b>                                                                                                                                                                                                                                                                                                                                                                                 |                      |                |
| Creo que la discriminación que experimenté fue basado en (marque todo lo que corresponda):                                                                                                                                                                                                                                                                                                          |                      |                |
| Raza <input type="checkbox"/> Color <input type="checkbox"/> Origen Nacional <input type="checkbox"/> Discapacidad <input type="checkbox"/> Fecha de la Discriminación Presunta (mes, día, año):                                                                                                                                                                                                    |                      |                |
| Explique lo más claramente posible lo que pasó y por qué cree que fue discriminado. Describir todas las personas que estuvieron involucradas. Incluya el nombre y la información de contacto de la persona (s) que lo discriminó (si se conoce), así como los nombres y la información de los testigos en contacto. Si se necesita más espacio, por favor use la parte de atrás de este formulario. |                      |                |
| <hr/> <hr/> <hr/>                                                                                                                                                                                                                                                                                                                                                                                   |                      |                |
| <b>Sección IV:</b>                                                                                                                                                                                                                                                                                                                                                                                  |                      |                |
| ¿Ha presentado previamente una queja del Título VI con esta agencia?                                                                                                                                                                                                                                                                                                                                | sí                   | no             |

En caso afirmativo, sírvase proporcionar cualquier información de referencia con respecto a su queja anterior.

\_\_\_\_\_

\_\_\_\_\_

**Sección V:**

¿Ha presentado esta queja ante cualquier otro, estatal o agencia local Federal, o con cualquier corte federal o estatal?  
sí ☐ no ☐

En caso afirmativo, marque todo lo que corresponda:

☐ Federal Agency: \_\_\_\_\_

☐ Federal Court: \_\_\_\_\_ ☐ State Agency : \_\_\_\_\_

☐ State Court: \_\_\_\_\_ ☐ Local Agency: \_\_\_\_\_

Sírvanse proporcionar información sobre una persona de contacto en la agencia / tribunal donde se presentó la denuncia.

nombre: \_\_\_\_\_

Título: \_\_\_\_\_

Agencia: \_\_\_\_\_

dirección: \_\_\_\_\_

Teléfono: \_\_\_\_\_

**Sección VI:**

Nombre de la agencia de queja es en contra: \_\_\_\_\_

Nombre de la persona queja es en contra: \_\_\_\_\_

Título: \_\_\_\_\_

Ubicación: \_\_\_\_\_

Número de teléfono (si está disponible): \_\_\_\_\_

Puede adjuntar cualquier material escrito o cualquier otra información que usted piensa que es relevante para su queja. Su firma y la fecha están obligados a continuación

Firma \_\_\_\_\_ fecha \_\_\_\_\_

Por favor envíe este formulario en persona en la dirección abajo, o envíe este formulario a:

[Title VI Coordinator@ympo.org](mailto:Title_VI_Coordinator@ympo.org)

Yuma Metropolitan Planning Organization  
YMPO Title VI Coordinator  
230 W Morrison Street  
Yuma, Arizona 85364  
928-783-8911

Una copia de este formulario se puede encontrar en línea en

[www.ympo.org](http://www.ympo.org)

## Logs of Investigations, Complaints, and Lawsuits

| 2025 FHWA Title VI Log Sheet |           |            |                  |            |       |             |          |
|------------------------------|-----------|------------|------------------|------------|-------|-------------|----------|
| Case #                       | Complaint | Respondent | Agency File With | Date Filed | Basis | Report Date | Decision |
|                              |           |            |                  |            |       |             |          |
|                              |           |            |                  |            |       |             |          |
|                              |           |            |                  |            |       |             |          |
|                              |           |            |                  |            |       |             |          |
|                              |           |            |                  |            |       |             |          |
|                              |           |            |                  |            |       |             |          |
|                              |           |            |                  |            |       |             |          |
|                              |           |            |                  |            |       |             |          |
|                              |           |            |                  |            |       |             |          |
|                              |           |            |                  |            |       |             |          |
|                              |           |            |                  |            |       |             |          |
|                              |           |            |                  |            |       |             |          |

## 2025 FTA Title VI Log Sheet

| Type of Action | Date | Summary (Race, Color, National Origin) | Status | Action Taken |
|----------------|------|----------------------------------------|--------|--------------|
| Investigations |      |                                        |        |              |
| 1              |      |                                        |        |              |
| 2              |      |                                        |        |              |
| Lawsuits       |      |                                        |        |              |
| 1              |      |                                        |        |              |
| 2              |      |                                        |        |              |
| Complaints     |      |                                        |        |              |
| 1              |      |                                        |        |              |
| 2              |      |                                        |        |              |

YMPO Executive Board Minutes will be provided once approved through the ADOT External Civil Rights (ECR)

# Title VI Program Statement Displayed:

YMPO has posted its Notice to the Public in the conference room, breakroom, and main lobby by the front desk. Additionally, the notice is available on its website.

## **YUMA METROPOLITAN PLANNING ORGANIZATION**

230 West Morrison Street  
Yuma, Arizona 85364

Phone: (928) 783-8911

[www.ympo.org](http://www.ympo.org)



### **NON-DISCRIMINATION NOTICE TO THE PUBLIC**

The Yuma Metropolitan Planning Organization (YMPO) hereby gives public notice that it is the agency's policy to assure full compliance with Title VI of the Civil Rights Act of 1964, Title II of the Americans with Disabilities Act of 1990 (ADA), and other related authorities in all of its programs and activities.

YMPO's Title VI and ADA Programs require that no person shall, on the grounds of race, color, national origin, or disability, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity.

Any person who believes their Title VI or ADA rights have been violated, may file a complaint. Any such complaint must be in writing and filed with Yuma MPO's Title VI Coordinator, within one hundred eighty (180) days following the date of the alleged discriminatory occurrence. Title VI Discrimination Complaint Forms may be obtained from the Yuma MPO Office or website.

---

### **AVISO DE NO DISCRIMINACIÓN AL PÚBLICO DE YMPO**

YMPO asegura cumplir con el Título VI de la Ley de Derechos Civiles de 1964, el Título II de la Ley de Estadounidenses con Discapacidades de 1990 (ADA), y otras autoridades relacionadas en todos sus programas y actividades.

Los programas del Título VI y ADA de YMPO requieren que a ninguna persona se le excluya de participar, se le nieguen beneficios o de ninguna otra manera sea sujeta a discriminación en ningún programa o actividad de YMPO por motivo de raza, color, país de origen, o discapacidad.

Cualquier persona que crea que sus derechos bajo el Título VI o ADA han sido violados, puede presentar una queja. Cualquier queja debe ser por escrito y presentada ante el Coordinador del Título VI de YMPO, dentro de los ciento ochenta (180) días siguientes a la fecha de la supuesta ocurrencia discriminatoria. Los Formularios de Queja de Discriminación del Título VI pueden obtenerse en la Oficina de YMPO o en el sitio web.

**JR Aguilar**, Regional Mobility Manager

**Title VI Coordinator**

[Title\\_VI\\_Coordinator@ympo.org](mailto:Title_VI_Coordinator@ympo.org)



# YUMA METROPOLITAN PLANNING ORGANIZATION

*FY2027 ANNUAL TITLE VI REPORT*

## FISCAL YEAR 2026 ACCOMPLISHMENTS AND FISCAL YEAR 2027 GOALS

*This report was produced with financial assistance from the Arizona Department of Transportation (ADOT), the Federal Highway Administration (FHWA), and the Federal Transit Administration (FTA).*

---

# CONTENTS

|                                                                               |    |
|-------------------------------------------------------------------------------|----|
| ACCOMPLISHMENTS.....                                                          | 3  |
| Program Areas:.....                                                           | 3  |
| Executive Board Meetings .....                                                | 3  |
| Technical Advisory Committee Meetings: .....                                  | 5  |
| .....                                                                         | 6  |
| Subrecipient Reviews: .....                                                   | 7  |
| Review of Consultant Contracts: .....                                         | 7  |
| Outreach: .....                                                               | 7  |
| Websites .....                                                                | 8  |
| Press Releases .....                                                          | 8  |
| Title VI Trainings .....                                                      | 8  |
| Public Participation Plan .....                                               | 9  |
| <a href="http://ympo.org/wp/title-vi/">http://ympo.org/wp/title-vi/</a> ..... | 9  |
| Limited English Proficiency (LEP) .....                                       | 9  |
| Brochures, Complaint Forms, Self-Identification Survey .....                  | 10 |
| FISCAL YEAR 2027 GOALS.....                                                   | 15 |
| Implement Updated Procedures Following the ADOT ECR Review.....               | 15 |
| Ongoing Efforts According to Current Federal Guidance .....                   | 16 |
| Continue Language Access Plan Implementation .....                            | 16 |
| Strengthen Self-Identification and Data Collection.....                       | 17 |

# ACCOMPLISHMENTS

*July 1<sup>st</sup>, 2026 – June 30<sup>th</sup>, 2027*

## Introduction

The Yuma Metropolitan Planning Organization (YMPO) is committed to ensuring that no person is excluded from participating in, or denied the benefits of, its services and programs based on race, color, or national origin, as provided by Title VI of the Civil Rights Act of 1964.

The YMPO strives to ensure nondiscrimination in all its programs and activities, whether or not they are federally funded. As a sub-recipient of federal funding, YMPO is responsible for initiating and monitoring Title VI activities, preparing required reports, and providing technical assistance and training. YMPO's contractors/consultants must also comply with this policy as outlined in their contracts.

This report addresses YMPO accomplishments for FY2026, the goals set for FY2027, and the actions taken by YMPO to demonstrate our commitment to Title VI of the Civil Rights Act of 1964.

## Program Areas:

The Title VI Coordinator oversees YMPO's program areas. Every year, the Title VI Coordinator compiles all gathered data and outlines the actions each program area must take to comply with the Title VI Program. Below is the overview of each program area:

- ❖ Executive Board Meetings
- ❖ Technical Advisory Meetings
- ❖ YMPO Regional Mobility Committee

### Executive Board Meetings

It is the function of the Executive Board to act as a policy body, coordinating and directing transportation planning, its implementation (as authorized by the Executive Board), and related activities within the overall regional comprehensive planning process.

The YMPO Executive Board Meetings are held on the last Thursday of the month at 3:30 PM unless otherwise noted. These meetings are held at the YMPO Office in the conference room. No special accommodation was requested this fiscal year, but we offer language and disability accommodations with prior notice. Included in every YMPO Executive Board Agenda, which is posted five days before the meeting on the YMPO website and emailed to each Board Member and past attendee whose email address we've collected, is the **Title VI Declaration and Call to the Public Notice**. The item is read to the Executive Board and to anyone else present, whether in person or virtually (the public). It is also visibly displayed in English and Spanish in the YMPO conference room. (see **Exhibit A** and **B** below):

Exhibit A: Title VI of the Civil Rights Act in YMPO Conference Room

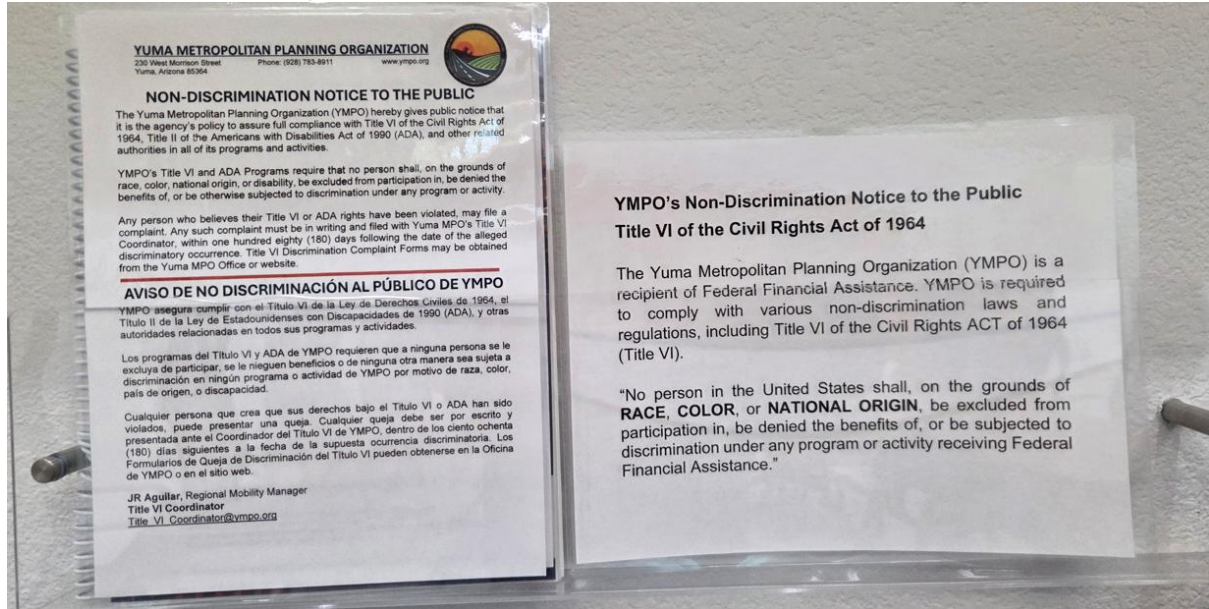


Exhibit B: Executive Board Agenda Required Reminder of Title VI obligations

### **Title VI Declaration and Call to the Public.**

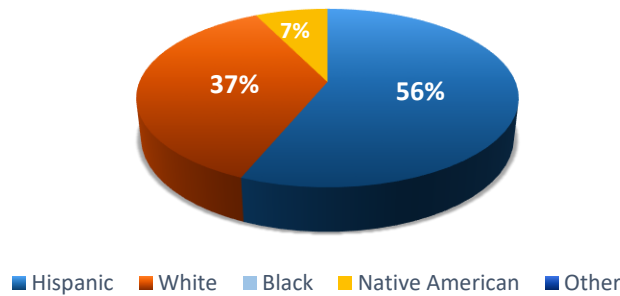
JR Aguilar, YMPO Regional Mobility Manager, will read a brief message, reminding members of our Title VI obligations. In addition, this item provides an opportunity for public comments on subjects not on the agenda. Individuals wishing to address the YMPO Executive Board (the Board) need not request permission in advance and are limited to three (3) minutes. Any members of the public attending via teleconference are requested to contact YMPO staff with any questions before the meeting.

Since the start of Fiscal Year 2026, the YMPO Executive Board has held 11 meetings. Below is the attendee data and analysis (Exhibit C), which we collected using our YMPO Attendance Log.

Exhibit C: YMPO Executive Board FY2026 Meeting Attendee Data

| YMPO Executive Board Meeting |           |           |          |                 |          |           |
|------------------------------|-----------|-----------|----------|-----------------|----------|-----------|
| Date                         | Hispanic  | White     | Black    | Native American | Other    | Total     |
| 7/31/2025                    | 9         | 5         |          | 1               |          | 15        |
| 8/28/2025                    | 8         | 4         |          | 1               |          | 13        |
| 9/18/2025                    | 9         | 3         |          |                 |          | 12        |
| 10/30/2025                   | 7         | 5         |          | 1               |          | 13        |
| 12/12/2025                   | 6         | 4         |          | 1               |          | 11        |
| 1/29/2026                    | 3         | 7         |          | 1               |          | 11        |
| 2/26/2026                    | 5         | 4         |          | 1               |          | 10        |
| 3/26/2026                    | 7         | 3         |          | 1               |          | 11        |
| 4/30/2026                    |           |           |          |                 |          | 12        |
| 5/28/2026                    |           |           |          |                 |          | 14        |
| 6/25/2026                    |           |           |          |                 |          | 13        |
| <b>Total</b>                 | <b>54</b> | <b>35</b> | <b>0</b> | <b>7</b>        | <b>0</b> | <b>96</b> |

## Self - Identification Analysis of YMPO Board Members and Other Attendees



### Technical Advisory Committee Meetings:

The YMPO Technical Advisory Committee Meetings are held regularly on the second Thursday of each month at 9:00 AM in the YMPO Office conference room. As stated in the YMPO By-Laws, "The TAC has authority and primary responsibility to conduct technical review and analyses regarding all work activities of the Unified Planning Work Program and any related issues as specified by the YMPO's Executive Board, and to so advise the Executive Board on appropriate actions to be taken."

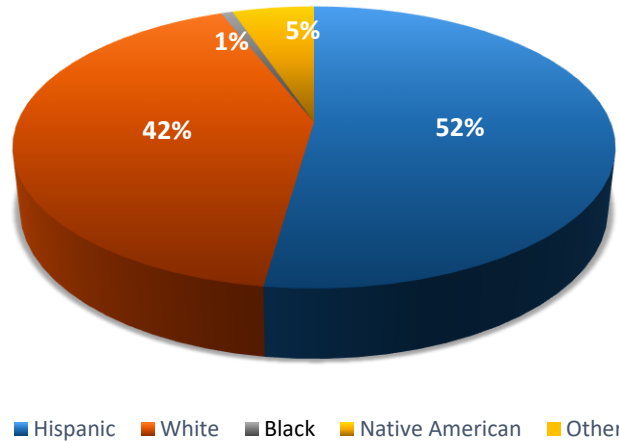
Included in every YMPO TAC Agenda is the **Title VI Declaration and Call to the Public Notice**. The item is read to the TAC Committee Members and to anyone else present, whether virtually or in person (the public), and is also displayed in English and Spanish (see the above-mentioned Exhibits A and B).

Since the start of our Fiscal Year 2026, the YMPO Technical Advisory Committee has held twelve meetings, and below is the attendee data (**Exhibit D**) we collected using the Attendance Log.

*Exhibit D: YMPO Technical Advisory Committee FY2026 Meeting Attendee Data*

| YMPO Technical Advisory Committee Meeting |          |       |       |                 |       |            |
|-------------------------------------------|----------|-------|-------|-----------------|-------|------------|
| Date                                      | Hispanic | White | Black | Native American | Other | Total      |
| 7/10/2025                                 | 6        | 5     |       |                 |       | 11         |
| 8/14/2025                                 | 8        | 5     |       | 1               |       | 14         |
| 8/21/2025                                 | 7        | 6     |       |                 |       | 13         |
| 9/11/2025                                 | 6        | 6     |       | 1               |       | 13         |
| 10/9/2025                                 | 8        | 6     | 1     | 1               |       | 16         |
| 11/13/2025                                | 7        | 6     |       | 1               |       | 14         |
| 12/12/2025                                | 8        | 4     |       | 1               |       | 13         |
| 1/8/2026                                  | 8        | 5     |       |                 |       | 13         |
| 2/12/2026                                 | 6        | 7     |       | 1               |       | 14         |
| 3/12/2026                                 | 6        | 6     |       | 1               |       | 13         |
| 4/9/2026                                  |          |       |       |                 |       | 13         |
| 5/14/2026                                 |          |       |       |                 |       | 13         |
| 6/11/2026                                 |          |       |       |                 |       | 11         |
| <b>Total</b>                              | 70       | 56    | 1     | 7               | 0     | <b>120</b> |

## Self - Identification Analysis of YMPO TAC Members and Other Attendees



### YMPO Regional Mobility Committee

The YMPO Mobility Manager is responsible for holding the YMPO's Regional Mobility Committee meetings on a bi-monthly basis. These meetings coordinate goals and strategies to enhance regional mobility and address unmet transit needs of residents, particularly senior adults, people with disabilities, and people with low incomes. This committee comprises transit providers and stakeholders from Yuma County. The Mobility Manager brings together the 5310 providers below:

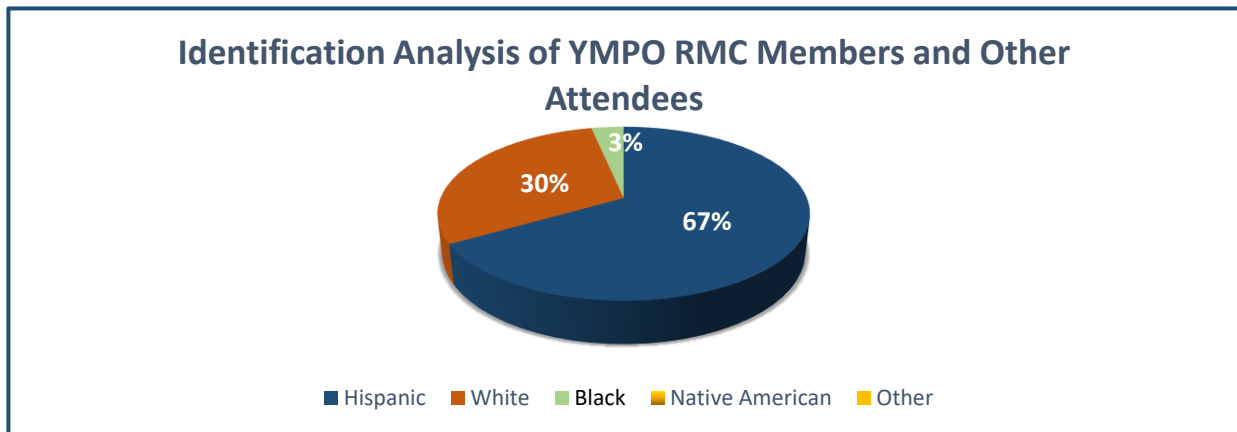
1. Achieve Human Services
2. Horizon Health and Wellness
3. Saguaro Foundation
4. Crossroads Mission
5. RISE Services, INC.
6. HOPE Inc.
7. Northern Arizona University
8. Onvida Health
9. Services Maximizing Independent Living and Empowerment.
10. Town of Wellton
11. ADOT

Every meeting is centered around provider updates to gather best practices, offer insights, and identify areas where the active group in the region may improve coordinated efforts.

The Title VI Notice to the Public is read and provided at all Regional Mobility Committee meetings. The RMC Meetings take place at the YMPO's conference room, and the Title VI Notice To The Public is posted and readily available to read. No special accommodations were requested, and below is the attendee data (**Exhibit E**) we collected using the Attendance Log.

Exhibit E: YMPO Regional Mobility Committee Attendee Data

| YMPO Regional Mobility Committee |          |       |       |                 |       |                 |
|----------------------------------|----------|-------|-------|-----------------|-------|-----------------|
| Date                             | Hispanic | White | Black | Native American | Other | Total Attendees |
| 07/14/2025                       | 10       | 7     | 1     | 0               | 0     | 18              |
| 09/08/2025                       | 10       | 5     | 1     | 0               | 0     | 16              |
| 11/12/2025                       | 9        | 3     | 1     | 0               | 0     | 13              |
| 01/12/2026                       | 12       | 3     | 0     | 0               | 0     | 15              |
| 03/03/2026                       | 12       | 5     | 0     | 0               | 0     | 17              |
| 05/18/2026                       | 7        | 4     | 0     | 0               | 0     | 11              |
| Totals                           | 60       | 27    | 3     | 0               | 0     | 90              |



## Subrecipient Reviews:

Using the FHWA's Nondiscrimination/Title VI Guidelines, the YMPO makes every effort to regulate, monitor, assess, and report on federal programs to guarantee compliance. To verify compliance with Title VI standards, our Title VI Coordinator collaborates with program personnel (Title VI liaison) to conduct recurring pre- and post-grant reviews of specific subrecipients of FHWA funds or other federal funds; reviews combine in-person and desk audits.

### Review of Consultant Contracts:

The Request For Proposal (RFP) for all YMPO planning projects contained Title VI Assurances, statements of nondiscrimination, and provisions regarding the inclusion of all Title VI requirements in each subcontract. Below are the RFP categories we adhere to:

- ❖ Legal RFPs
- ❖ Account RFP
- ❖ Payroll RFPs
- ❖ Janitorial RFPs

## Outreach:

- ❖ Websites
- ❖ Press Releases
- ❖ Title VI Trainings
- ❖ Public Participation Plan
- ❖ Brochures, Complaint Forms, Self-Identification Survey (Data Collection)

### Websites

The YMPO's website is regularly updated with approved documents and notices to ensure accuracy, relevance, and ease of access for the public. Our website also includes accessibility features for staff and contact information for each staff member. Spanish. Our website can be accessed using the link below:

[www.ympo.org](http://www.ympo.org)

In addition, a couple of other entities also provide information about the YMPO and provide links to our website:

- ❖ Yuma Chamber of Commerce  
[Yuma Metropolitan Planning Organization \(YMPO\) | Non-Profit | Transportation - Yuma County Chamber of Commerce - Yuma Arizona \(yumachamber.org\)](http://Yuma Metropolitan Planning Organization (YMPO) | Non-Profit | Transportation - Yuma County Chamber of Commerce - Yuma Arizona (yumachamber.org))
- ❖ Yuma County Intergovernmental Public Transportation Authority (YCIPTA)  
[About YCIPTA - YCAT - Yuma County Intergovernmental Public Transportation Authority](http://About YCIPTA - YCAT - Yuma County Intergovernmental Public Transportation Authority)

### Press Releases

Press releases are periodically distributed to various local media channels, including daily and weekly newspapers, TV and radio stations, and the local Spanish-language newspaper. The YMPO published legal notices this fiscal year with the Yuma Sun:

- ❖ Yuma Sun – YMPO Request For Proposals For Auditing Services and Professional Accounting Services: Published 03/06/2026
- ❖ Yuma Sun – YMPO Public Notice For CSAP: Published 04/01/2026

### Title VI Trainings

When new Title VI training opportunities arise, YMPO staff members are informed by ADOT Title VI Liaisons. The employees of the member jurisdictions, as well as the public, are informed about these opportunities, as appropriate. Below are some conferences and workshops that the YMPO Executive Director and staff attended, where Title VI requirements and issues were addressed:

1. ADOT 5310 / 5311 Implementation Workshop, 11/04 – 11/05/2025
2. Arizona's 38th Annual Statewide Transit Conference 04/16 – 04/8/2026
3. ADOT's Annual FHWA/FTA Title VI Training for MPOs and COGs 02/11/2026
4. CTAA Expo 2025, 05/11 – 05/13/2026

In addition to these conferences and workshops, the YMPO Title VI Coordinator provided education and training presentations to the YMPO Executive Board Meeting on March 26th, 2026 (**Exhibit F**) and the YMPO Technical Advisory Committee at the April 9th, 2026, meeting (**Exhibit G** shown below).

*Exhibit F: YMPO Title VI Training for Executive Board*

**This item is on the agenda for information, discussion, and possible action. Crystal Figueroa, Executive Director, will present this item, and further details are included in Information Summary 11.**

**12. FY 2026 Title VI Update, Training and Guidance**

YMPO Title VI Coordinator will provide a training session to address significant updates and compliance with Title VI of the Civil Rights Act of 1964.

**This item is on the agenda for information and discussion only. YMPO Title VI Coordinator, Mr. Aguilar, will provide training; further details are contained in the attached Information Summary 12.**

*Exhibit G: YMPO Title VI Training for TAC Members*

**9. YMPO FY 2025 Title VI Update, Training and Guidance**

The YMPO Title VI Coordinator will update the Technical Advisory Committee (TAC) with the latest update regarding Title VI of the Civil Rights Act of 1964, Limited English Proficiency (LEP), and the Public Participation Plan.

**Mr. Aguilar, Mobility Manager, will present on the Title VI Package; this item is on the agenda for training, discussion, and comment. Further details are contained in an information summary included with this agenda packet, as Item 9.**

**10. YMPO and ADOT**

YMPO and ADOT staff will have the opportunity to update any other business not fully covered in previous agenda items.

- a. YMPO
- b. ADOT MPD Update

### Public Participation Plan

The purpose of a public participation plan is to ensure a proactive public involvement process that assures the opportunity for the public to be involved in all phases of the planning process by providing complete information, timely public notice, opportunities for making comments, full access to key decisions, and early and continuing involvement in developing transportation plans and programs. The plan can be viewed online on our website using the link below.

<http://ympo.org/wp/title-vi/>

### Limited English Proficiency (LEP)

The YMPO is committed to enforcing Title VI and protecting the rights and opportunities of all persons associated with the YMPO or affected by its programs. Limited English Language refers to a person who is not fluent in English, often because it is not their native language. The LEP Executive Order states that people who are LEP should have meaningful access to federally conducted and federally funded programs and activities.

The Title VI Coordinator conducted an LEP Analysis in our region to assess language needs and determine reasonable steps to ensure meaningful access for LEP persons. This analysis showed that

Spanish is the dominant language spoken by LEP Individuals in the YMPO service area, as shown below (**Exhibit I1, I2, I3**):

*Exhibit I1: YMPO Service Area Most Spoken Language Data and Analysis 2026*

## LAP language group Populations that meet the \*Safe Harbor Thresholds

| Languages Spoken at Home |          |         |                                     |                  |
|--------------------------|----------|---------|-------------------------------------|------------------|
| Yuma MPO region          | Language | Percent | Speak English less than "very well" | Total Population |
| San Luis                 | Spanish  | 41.3%   | 14,423                              | 37,337           |
| Somerton                 | Spanish  | 30.8%   | 4,183                               | 14,574           |
| Wellton                  | Spanish  | 6.5%    | 160                                 | 2,527            |
| Cocopah                  | Spanish  | 5.9%    | 51                                  | 912              |
| Fort Yuma                | Spanish  | 2.9%    | 30                                  | 1,070            |
| City of Yuma             | Spanish  | 15.1%   | 14,043                              | 100,139          |
| Yuma County              | Spanish  | 20.8%   | 41,031                              | 211,741          |

**Source:** U.S. Census Bureau, (n.d.) "Language Spoken at Home for the Population 5 Years and Over." American Community Survey, ACS 5-Year Estimates, 2020-2024. Detailed Tables, Table C16001, Accessed on March 16<sup>th</sup>, 2026.

\*Safe Harbor Threshold: LAP language group that constitutes 5% or 1,000, whichever is less, of the population of persons eligible to be served or likely to be affected or encountered.

With this data, the YMPO provided public engagement materials in both Spanish and English to better engage our diverse community. We also implemented a Spanish option on our office Voicemail system. No special accommodation from LEP people was requested.

### Brochures, Complaint Forms, Self-Identification Survey

Below are some of our Title VI Brochures (**Exhibit J**), Title VI Complaint Form (**Exhibit K**), Title VI Complaint Procedures Form (**Exhibit L**), and the YMPO Self – Identification Survey Form (**Exhibit M**) that are easily accessible on our website and posted in our office in English and Spanish:

## Exhibit J: YMPO Title VI Brochure

*The Yuma MPO commitment to  
Title VI of the Civil Rights act of 1964:*

### WHAT IS TITLE VI?

The Title VI of the 1964 Civil Rights Act, as amended, 42 USC 2000d, and U.S. DOT regulations provide that "no person in the United States shall, on the grounds of race, color, national origin, or disability, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance." The Federal Highway Administration requires recipients of federal funds to comply with the provisions of Title VI and related authorities to prevent discrimination in its programs and activities. The Yuma MPO is a recipient of FHWA and FTA federal financial assistance.

### Yuma MPO's Title VI Policy

Pursuant to Title VI of the Civil Rights Act of 1964, the Civil Rights Restoration Act of 1987 and related authorities, it is the policy of the Yuma MPO that discrimination based on race, color, national origin, or disability, shall not occur in connection with any of its programs or activities. Yuma MPO will make every effort to prevent discrimination with regard to program benefits, participation, treatment, services, contracting and training opportunities, allocation of funds, prioritization of projects and the functions of planning, project development, design, right-of-way acquisition, construction and research.

### Authorities

The two main authorities enabling Title VI implementation, compliance and enforcement are the Civil Rights Act of 1964 and the Civil Rights Restoration Act of 1987. However, other statutes, laws, regulations, executive orders and the United States Constitution provide guidance for the effective execution of the objectives of Title VI. These include the Federal-Aid Highway Act of 1973; Title II of the Americans with Disabilities Act of 1990; Section 504 of the Rehabilitation Act of 1973; and Executive Order 12898 and 13166.



### Title VI Compliance

Compliance under Title VI means the Yuma MPO has effectively implemented the requirements of Title VI or can demonstrate that every good faith effort has been made toward achieving this end.

The Arizona Department of Transportation (ADOT) is a primary recipient of FHWA funds. As such, ADOT provides funding to the Yuma MPO. Pursuant to 23 USC 302, as a Subrecipient of federal financial funding, Yuma MPO is required to prevent dis-

crimination in all of its programs and activities, whether they are federally funded or not.

### COMPLAINT PROCESS

A Title VI complaint may be filed by any individual or individuals who allege they have been subjected to discrimination or adverse impact under any Yuma MPO program or activity based on race, color, national origin, or disability.

A signed, written Title VI complaint must be filed within 180 days of the date of the alleged act of discrimination. That complaint form can be located on the Yuma MPO website at [www.ymmpo.org](http://www.ymmpo.org) or by contacting the Yuma MPO office.

Upon receipt, the Yuma MPO will determine which agency has jurisdiction to handle the complaint. If the Yuma MPO does not have jurisdiction to handle the complaint, it will be forwarded to appropriate agency. The allegations will be investigated and an attempt will be made to resolve any violations, if found.

For further information  
please contact:

**Crystal Figueroa , EXECUTIVE  
DIRECTOR—TITLE VI LIASON**  
[cfigueroa@ymmpo.org](mailto:cfigueroa@ymmpo.org)

**JR Aguilar, REGIONAL MOBILITY  
MANAGER / TITLE VI COORDINATOR**  
[Title\\_VI\\_Coordinator@ymmpo.org](mailto:Title_VI_Coordinator@ymmpo.org)

## Title VI Complaint Form

|                                                                                                                                                                                                                                                                                                                                                                   |                                      |                                          |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------|------------------------------------------|
| <b>Section I:</b>                                                                                                                                                                                                                                                                                                                                                 |                                      |                                          |
| Name:                                                                                                                                                                                                                                                                                                                                                             |                                      |                                          |
| Address:                                                                                                                                                                                                                                                                                                                                                          |                                      |                                          |
| Telephone (Home):                                                                                                                                                                                                                                                                                                                                                 | Telephone (Work):                    |                                          |
| Electronic Mail Address:                                                                                                                                                                                                                                                                                                                                          |                                      |                                          |
| Accessible Format Requirements?                                                                                                                                                                                                                                                                                                                                   | <input type="checkbox"/> Large Print | <input type="checkbox"/> Audio Tape      |
|                                                                                                                                                                                                                                                                                                                                                                   | <input type="checkbox"/> TDD         | <input type="checkbox"/> Other           |
| <b>Section II:</b>                                                                                                                                                                                                                                                                                                                                                |                                      |                                          |
| Are you filing this complaint on your own behalf?                                                                                                                                                                                                                                                                                                                 | <input type="checkbox"/> Yes*        | <input type="checkbox"/> No              |
| <i>*If you answered "yes" to this question, go to Section III.</i>                                                                                                                                                                                                                                                                                                |                                      |                                          |
| If not, please supply the name and relationship of the person for whom you are complaining.                                                                                                                                                                                                                                                                       |                                      |                                          |
| Please explain why you have filed for a third party:                                                                                                                                                                                                                                                                                                              |                                      |                                          |
| Please confirm that you have obtained the permission of the aggrieved party if you are filing on behalf of a third party.                                                                                                                                                                                                                                         | <input type="checkbox"/> Yes         | <input type="checkbox"/> No              |
| <b>Section III:</b>                                                                                                                                                                                                                                                                                                                                               |                                      |                                          |
| I believe the discrimination I experienced was based on (check all that apply):                                                                                                                                                                                                                                                                                   |                                      |                                          |
| <input type="checkbox"/> Race                                                                                                                                                                                                                                                                                                                                     | <input type="checkbox"/> Color       | <input type="checkbox"/> National Origin |
| <input type="checkbox"/> Disability                                                                                                                                                                                                                                                                                                                               |                                      |                                          |
| Date of Alleged Discrimination (Month, Day, Year): _____                                                                                                                                                                                                                                                                                                          |                                      |                                          |
| Explain as clearly as possible what happened and why you believe you were discriminated against. Describe all persons who were involved. Include the name and contact information of the person(s) who discriminated against you (if known) as well as names and contact information of any witnesses. If more space is needed, please use the back of this form. |                                      |                                          |
| _____                                                                                                                                                                                                                                                                                                                                                             |                                      |                                          |
| _____                                                                                                                                                                                                                                                                                                                                                             |                                      |                                          |
| _____                                                                                                                                                                                                                                                                                                                                                             |                                      |                                          |
| <b>Section VI:</b>                                                                                                                                                                                                                                                                                                                                                |                                      |                                          |
| Have you previously filed a Title VI complaint with this agency?                                                                                                                                                                                                                                                                                                  | <input type="checkbox"/> Yes         | <input type="checkbox"/> No              |

## YUMA METROPOLITAN PLANNING ORGANIZATION

230 West Morrison Street  
Yuma, Arizona 85364

Phone: (928) 783-8911

[www.ympo.org](http://www.ympo.org)



### YUMA METROPOLITAN PLANNING ORGANIZATION TITLE VI COMPLAINT PROCEDURE

The Yuma Metropolitan Planning Organization (YMPO) is committed to ensuring that no person is excluded from participating in, or denied the benefits of, its services or programs on the basis of race, color or national origin as afforded under Title VI of the Civil Rights Act of 1964. The Yuma Metropolitan Planning Organization, as a federal grant recipient, is required by the Federal Transit Administration (FTA) to conform to Title VI of the Civil Rights Act of 1964 and its amendments. Title VI of the Civil Rights Act of 1964 requires that no person in the United States, on the grounds of **race, color, or national origin**, be excluded from, be denied the benefits of, or be subjected to discrimination, under any program or activity receiving federal financial assistance.

This document outlines the Title VI complaint procedures related to providing programs, services and benefits. It does not, however, deny the complainant the right to file formal complaints with the Arizona Department of Transportation, the Secretary of the U.S. Department of Transportation, Equal Employment Opportunity Commission (EEOC), Federal Highway Administration (FHWA), Federal Transit Administration (FTA), or to seek private counsel for complaints alleging discrimination, intimidation or retaliation of any kind that is prohibited by law.

Two Executive Orders extend Title VI protections to the **Complaint Procedure**. Presidential Executive Order 12898 addresses environmental justice in minority and low-income populations. Presidential Executive Order 13166 addresses services to those individuals with limited English proficiency (LEP). The YMPO is committed to enforcing the provisions of Title VI and protecting the rights and opportunities of all persons associated with the YMPO, or affected by its programs.

Any person who believes that they have been subjected to discrimination may file a written complaint with the Yuma County Area Transit management, or the Director of the Office of Civil Rights. Federal and state law requires complaints be filed within one hundred eighty (180) calendar days of the last alleged incident.

1. The complainant may download the complaint form from [www.ympo.org](http://www.ympo.org) or [www.ycat.org](http://www.ycat.org), or request the complaint form from the Office of Civil Rights (OCR). The complainant may also submit a written statement that contains all of the information identified in Section 3, a through g below.
2. The complaint will include the following information:
  - a. Name, address, and telephone number of the complainant.
  - b. The basis of the complaint (race, color, national origin).
  - c. The date or dates on which the alleged discriminatory event or events occurred.
  - d. The nature of the incident that led the complainant to feel discrimination was a factor.
  - e. Names, addresses and telephone numbers of persons who may have knowledge of the event.
  - f. Other agencies or courts where complaint may have been filed, along with a contact name.]
  - g. Complainant's signature and date.

If the complainant is unable to write a complaint, OCR staff will assist the complainant. If requested by complainant, OCR will provide a language or sign language interpreter.



## Yuma Metropolitan Planning Organization

Local Governments & Citizens  
Working Together

THE YUMA METROPOLITAN PLANNING ORGANIZATION'S (YMPO) GOAL IS TO ENSURE THAT EVERY EFFORT WILL BE MADE TO PREVENT DISCRIMINATION THROUGH THE IMPACT OF ITS PROGRAMS, POLICIES, AND ACTIVITIES.

YMPO WILL TAKE REASONABLE STEPS TO PROVIDE ACCOMMODATIONS BASED ON LANGUAGE OR DISABILITY. REQUESTS SHOULD BE MADE AS EARLY AS POSSIBLE TO ENSURE THE MPO HAS AN OPPORTUNITY TO ADDRESS THE ACCOMMODATION.

BY COMPLETING THIS VOLUNTARY SURVEY, YMPO WILL BE ABLE TO DETERMINE WHO ATTENDS ITS PUBLIC MEETINGS AND HOW THE YMPO CAN IMPROVE PARTICIPATION. THE SURVEY WILL ALSO HELP YMPO FULFILL FEDERAL REPORTING REQUIREMENTS.

### TITLE VI SURVEY CARD YMPO SELF-IDENTIFICATION SURVEY

Title VI of the 1964 Civil Rights Act, as amended, 42 USC2000d, and PAG regulations provide that "no person in the United States shall, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance."

Title VI authorities: Federal-Aid Highway Act of 1973, Section 504 of the Rehabilitation Act of 1973, Americans with Disabilities Act of 1990, Age Discrimination Act of 1975, Uniform Relocation Act of 1970, Executive orders 12898 and 13166

Completing this survey is voluntary. If you chose to respond, please mark all that apply:

- ☐ African American/Black American
- ☐ Native American/Alaskan Native
- ☐ Native Hawaiian/other Pacific Islander
- ☐ Asian
- ☐ Hispanic/Latino
- ☐ White

# FISCAL YEAR 2027 GOALS

- ❖ Implement Updated Procedures Following the ADOT ECR Review
- ❖ Continue and Evaluate the Travel Training Program
- ❖ Update the Title VI Plan to Reflect Current Federal Guidance
- ❖ Continue Language Access Plan Implementation
- ❖ Strengthen Self-Identification and Data Collection

## Implement Updated Procedures Following the ADOT ECR Review

During FY2027, YMPO will implement and document the updated Title VI procedures developed following the ADOT External Civil Rights (ECR) review.

YMPO will continue improving its procedures for:

- ❖ Public outreach and participation
- ❖ Demographic data collection
- ❖ Language assistance requests
- ❖ Title VI complaints
- ❖ Staff and consultant training
- ❖ Consultant compliance
- ❖ Program reviews and recordkeeping

The Title VI Coordinator will maintain documentation showing that the updated procedures are being used in YMPO's daily operations. The goal is to demonstrate continued compliance through clear and consistent records.

## Continue and Evaluate the Travel Training Program

YMPO has successfully implemented the Regional Travel Training Program. During FY2027, the focus will shift from program development to continued operation, outreach, and evaluation.

The program will continue to help older adults, individuals with disabilities, and others who need assistance in understanding and using available transportation services.

YMPO will work with transportation providers, human service agencies, and community partners to:

- ❖ Increase awareness of available transportation options
- ❖ Provide individual and group travel training
- ❖ Identify transportation barriers
- ❖ Gather participant feedback
- ❖ Evaluate opportunities to improve the program

The goal is to help individuals travel more independently while improving awareness of transportation resources throughout the YMPO region.



## Ongoing Efforts According to Current Federal Guidance

During FY2027, YMPO will continue to review and update its Title VI Nondiscrimination Plan to reflect current federal and ADOT guidance.

YMPO will review references to Environmental Justice and Executive Order 12898 and revise or remove outdated language, as applicable. Related policies, procedures, and documents will also be reviewed for consistency.

This update will not change YMPO's commitment to nondiscrimination, public participation, accessibility, or equal access to federally assisted programs and activities.

The goal is to ensure that YMPO's Title VI documents remain accurate, current, and consistent with applicable federal and state requirements.



## Continue Language Access Plan Implementation

YMPO will continue implementing its Language Access Plan (LAP) to ensure that individuals who need language assistance can meaningfully access YMPO programs, activities, meetings, and information.

Spanish remains the primary language other than English identified within the YMPO region.

During FY2027, YMPO will continue to:

- ❖ Review current demographic and language data
- ❖ Provide notice that language assistance is available
- ❖ Provide translation or interpretation services, as appropriate
- ❖ Maintain English and Spanish public information
- ❖ Document language assistance requests and services provided
- ❖ Review language needs during major planning activities

YMPO will periodically evaluate its language assistance practices and update them when demographic information, public needs, or federal requirements change.

## LANGUAGE ACCESS IN PRACTICE



## Strengthen Self-Identification and Data Collection

YMPO will continue using voluntary Self-Identification Surveys and other available data to better understand who participates in its programs, meetings, and planning activities.

During FY2027, YMPO will continue collecting and reviewing information from:

- ❖ Voluntary Self-Identification Surveys
- ❖ Meeting attendance records
- ❖ U.S. Census Bureau and American Community Survey data
- ❖ Public comments and surveys
- ❖ Language assistance requests
- ❖ Accommodation requests
- ❖ Title VI complaint records

The Title VI Coordinator will review available data to identify potential gaps in participation or access. When gaps are identified, YMPO will consider appropriate improvements to outreach, accessibility, language assistance, or public participation practices.

The goal is to use collected data to improve YMPO programs and document Title VI compliance—not simply to collect information for reporting purposes.

## TITLE VI DATA COLLECTION CYCLE



# YMPO TAC INFORMATION SUMMARY for Agenda Item #7

## RTAC 2027 Regional Priority Projects

**DATE:** July 30, 2026

**SUBJECT:** 2027 Regional Priority Projects

**SUMMARY:**

The Rural Transportation Advocacy Council (RTAC) continues to work to provide State funding for local transportation projects in rural Arizona. The RTAC Committee and Board initiated a discussion of supporting another round of the Regional Priority Projects for the 2027 legislation. The RTAC Board approved the same regional allocations for developing the 2027 RTAC priority project legislation.

| <b>COG/MPO</b> | <b>Population</b> | <b>Percentage</b> | <b>2026 Allocations</b> |
|----------------|-------------------|-------------------|-------------------------|
| BHCMPO         | 63,569            | 3.682%            | \$17,673,600            |
| CAG            | 84,659            | 4.904%            | \$23,539,200            |
| CYMPO          | 172,302           | 9.981%            | \$47,908,800            |
| LHMPO          | 61,379            | 3.556%            | \$17,068,800            |
| MAG (Pinal)    | 298,989           | 17.320%           | \$83,136,000            |
| METROPLAN      | 95,845            | 5.552%            | \$26,649,600            |
| NACOG          | 291,576           | 16.891%           | \$81,076,800            |
| SVMPO          | 68,576            | 3.973%            | \$19,070,400            |
| SEAGO          | 153,403           | 8.887%            | \$42,657,600            |
| SCMPO          | 119,181           | 6.904%            | \$33,139,200            |
| WACOG          | 109,077           | 6.319%            | \$30,331,200            |
| YMPO           | 207,685           | 12.031%           | \$57,748,800            |
| <b>TOTAL</b>   | <b>1,726,241</b>  | <b>100%</b>       | <b>\$480,000,000</b>    |

The population-based division of that amount estimated the possible allocation of funds to the YMPO region is \$57,748,800.

This item is on the agenda to consider the 2027 Regional Priority Projects for the 2027 cycle or reconsider other projects. Five projects were submitted for funding consideration last year; however, no funding was allocated to the Yuma region during the previous legislative process.

| <b>Agency</b> | <b>Project Name</b>                                                        | <b>Allocation</b>   |
|---------------|----------------------------------------------------------------------------|---------------------|
| ADOT          | US-95 Gila River Bridge Replacement and Expansion                          | \$38,756,016        |
| Yuma County   | US-95 Pavement Rehabilitation (Phase 2) between County 17th St to Avenue D | \$8,340,000         |
| Somerton      | Somerton Main Street Improvements                                          | \$1,652,784         |
| City of Yuma  | 40th Street SR 195 At-Grade Intersection                                   | \$6,000,000         |
| City of Yuma  | Traffic Signal Upgrades                                                    | \$3,000,000         |
| <b>Total</b>  |                                                                            | <b>\$57,748,800</b> |

During the June - August TAC meetings, TAC members discussed current priority projects and whether they should remain or be replaced with new projects for funding. A project list was also provided for their review.

The TAC has recommended retaining the same Regional Priority Projects, with updated project information and funding requests. The Executive Board must approve the 2027 Regional Priority Projects by the end of August, before the Rural Transportation Policy Summit in October. Please note that project fact sheets are currently being updated by member agencies to reflect the most recent project information. This item will be brought back to the Board for final approval.

**POSSIBLE ACTION NEEDED:**

This item is on the agenda for information, discussion, and possible action to recommend the 2027 Regional Priority Projects to the YMPO Executive Board.

**CONTACT PERSON:** Fernando Villegas, Senior Transportation Planner

# **YMPO INFORMATION SUMMARY for Agenda Item #8**

## **Transportation Alternatives (TA) Program Update**

**DATE:** July 30, 2026

**SUBJECT:** The TA Program Update

### **SUMMARY:**

The TA Program is a set-aside from the Surface Transportation Block Grant Program under the Bipartisan Infrastructure Law (BIL).

The ADOT FY27 TA call for projects ran from February through May 2026. During this FY27 TA funding cycle, there is \$29M in TA program funding available for the next three fiscal years, while there was over \$82M in TA project application requests during this cycle.

In previous cycles all submitted projects throughout Greater Arizona received TA funding. As a result of the popularity of the TA Program and the large increase in the number and dollar amount of the TA project submissions this cycle only 44% or 24 of the 54 TA projects received TA funding during this 3rd program cycle.

During the current 3rd TA funding cycle, the following local projects will be awarded funding:

- **Yuma County** – Shared Use Pathway, Ferguson Lateral: W. Main Canal to 5<sup>th</sup> Street – received \$594,090 dollars for construction in **FY28**.
- **City of Yuma** – Shared Use Pathway, E. Main Canal from Linear Park Connection to 12<sup>th</sup> St/14<sup>th</sup> Ave. – received \$1,364,674 dollars for construction in **FY29**.
- **City of Yuma/Crane Schools** – HAWK Pedestrian Beacon, 30<sup>th</sup> Street & 21<sup>st</sup> Drive – received \$694,488 dollars for construction in **FY29**.
- **City of Yuma** – East Main Canal Pedestrian and Bicycle Bridge – received \$56,580 dollars for scoping in **FY27**.

During the 2<sup>nd</sup> TA funding cycle, the following local projects were awarded funding:

- **City of Yuma** – Shared Use Pathway/HAWK Pedestrian Beacon, Avenue 6E – 32<sup>nd</sup> Street to 36<sup>th</sup> Street to the East Mesa Community Park - received \$424,350 dollars for design in **FY27** and \$1,200,722 dollars for construction in **FY29**.
- **Yuma County** – Shared Use Pathway, East Main Canal from Yuma Co. 12<sup>th</sup> St to Yuma Co. 14<sup>th</sup> Street – received \$183,885 dollars for scoping in **FY26**.

During the 1<sup>st</sup> TA funding cycle, the following local projects were awarded funding:

The TA TAC is reviewing the 54 TA application submissions and providing judgement-based scoring feedback until June 26th. Once the TA TAC finishes their scoring, ADOT together with the TA TAC we develop the award recommendations for FY 27/28/29.

- **City of Yuma** – Shared Use Pathway, 1<sup>st</sup> Street from 4<sup>th</sup> Avenue to Avenue B – received \$418,271 dollars for scoping and design in **FY24**.
- **City of Yuma** – Shared Use Pathway, 32<sup>nd</sup> Street from Avenue 3E to 5 ½ E – received \$314,879 dollars for scoping and design in **FY24**.

- **City of Yuma/Crane Schools** – HAWK Pedestrian Beach, 30<sup>th</sup> Street & 21<sup>st</sup> Drive – received \$144,281 for scoping and design in **FY24**.

**ACTION NEEDED:**

This item is on the agenda for information, discussion, and possible comment only, at this stage.

**CONTACT PERSON:**

Crystal Figueroa, Executive Director.

# **YMPO INFORMATION SUMMARY for Agenda Item 09**

## **Roof Replacement Project Completion Update**

**DATE:** July 30, 2026

**SUBJECT:** Roof Replacement Project Completed.

### **SUMMARY:**

The purpose of this item is to provide the Executive Board with an update on the completion of the YMPO office building roof replacement project. The project was completed on July 4, 2026, earlier than anticipated, minimizing disruption to agency operations.

The original construction contract was awarded in the amount of \$41,324.00. During construction, additional conditions were identified that required work beyond the original scope. To address these unforeseen conditions, the contractor submitted a change order in the amount of \$2,620.00, resulting in a final contract amount of \$43,944.00.

A down payment of \$20,662.00 was made at the start of the project, with the remaining balance of \$23,282.00 paid upon completion.

The Executive Board previously approved a project budget of \$50,000, which included contingency funding for unforeseen construction conditions. As a result, the final project cost of \$43,944.00 remained within the approved budget, and no additional budget appropriation was required.

This item is provided for informational purposes only to update the Executive Board on the successful completion of the project and the final project cost.

### **PUBLIC INPUT:**

No members of the public have commented on this request to date.

### **TECHNICAL & POLICY IMPLICATIONS:**

**TECHNICAL:** The roof replacement project has been completed, addressing the deterioration and weather-related deficiencies of the previous roof system. All additional work identified during construction was evaluated through the contractor's change order process.

**POLICY:** This item is presented for informational purposes only and is consistent with the Executive Board's previously approved FY 2026-27 UPWP Amendment #4 authorizing funding for the project.

### **ACTION NEEDED:**

This item is on the agenda for information only. No Board action required.

**CONTACT PERSON:** Crystal Figueroa, Executive Director and Lourdes Lopez, Accountant II/Executive Assistant, 928-783-8911.

# **YMPO INFORMATION SUMMARY for Agenda Item 10**

## **Staff Hiring Update**

**DATE:** July 30, 2026

**SUBJECT:** Staff Hiring Update

### **SUMMARY:**

YMPO is currently recruiting for the vacant Senior Transportation Planner position following the departure of Fernando Villegas. The position was posted on July 10, 2026, and will remain open until filled. The opportunity has been advertised through Yuma County's employment portal, social media platforms, and professional transportation-planning networks to broaden outreach. Applications will be reviewed as they are received, and qualified candidates will be invited to participate in the interview process.

Additionally, Jeff Heinrichs, IT Manager/Associate Planner, retired from YMPO effective July 21, 2026. Following an evaluation of YMPO's operational needs and available options, it has been determined that IT services will be secured through a qualified contracted provider rather than recruiting for another internal IT Manager. This approach will help ensure continuity of essential IT support, cybersecurity, system maintenance, and technical services.

Jeff's remaining planning-related responsibilities will be reassigned among existing staff, as appropriate, until the Senior Transportation Planner is hired. JR has begun transitioning into managing YMPO's Traffic Count Program and received initial training from Jeff before his departure. Given the program's complexity, additional time, training, and technical support may be necessary to ensure a successful transition and continued program operations.

In addition to providing specialized expertise and operational stability, contracted IT services are expected to be more cost-effective than maintaining an IT Manager/Associate Planner position and to offer a growth opportunity for current staff.

Proposed organizational or budgetary changes will be presented to the Executive Board during the next item.

### **ACTION NEEDED:**

This item is on the agenda for information only. No Board action required.

**CONTACT PERSON:** Crystal Figueroa, Executive Director and Lourdes Lopez, Accountant II/Executive Assistant, 928-783-8911.

# **YMPO INFORMATION SUMMARY for Agenda Item 13**

## **Executive Director's Evaluation**

**DATE:** July 30, 2026

**SUBJECT:** Executive Director's Evaluation

**SUMMARY:** The Director's annual performance evaluation process includes a review by a subcommittee composed of the Chairman and two other Board members from different jurisdictions. During the February 26, 2026, Board meeting, the Executive Director's Performance Evaluation Subcommittee was established and agreed that YMPO staff evaluations would align best if conducted in June of 2026 to implement any raises effective at the start of the new fiscal year, July 1, 2026.

Chairwoman Ortega met with Councilmember Martinez and Supervisor Pancrazi to evaluate the YMPO Executive Director on July 10, 2026. The subcommittee reviewed the Director's self-evaluation and gave their opinions, including evaluation scores and written notes.

The subcommittee members then present the updated evaluation during the Executive Board meeting (usually in Executive Session) during which members discuss their opinion of Ms. Figueroa's handling of YMPO operations. Subcommittee members are encouraged to provide their opinions of the Director's evaluation and to answer any questions from members. Members also have the opportunity to ask Ms. Figueroa direct questions, if they so desire. Ms. Figueroa has not requested that her evaluation be heard during Executive Session, but the actual review of Ms. Figueroa's performance and any questions usually occur during Executive Session, as members are freer to provide both positive and/or possibly critical comments during a closed session. Finally, members will also be requested to discuss any adjustments to the salary and/or benefits package as they see fit.

**PUBLIC INPUT:** No members of the public have provided any input on this item.

### **TECHNICAL & POLICY IMPLICATIONS:**

**TECHNICAL:** On February 26, 2026, The Board motioned to have the Executive Director's evaluation occur in June 2026. Similarly, depending on annual evaluation, some YMPO Staff were evaluated, and proper adjustments to their salary and benefits packages may be implemented at the start of the fiscal year, July 1, 2026. If an evaluation is delayed any change to salary is backdated to the beginning of the fiscal year period.

**POLICY:** Pay raises for YMPO staff are guided by the YMPO Personnel Policies and Procedures.

### **ACTION NEEDED:**

This item is on the agenda for information, discussion, and possible action regarding the Executive Director's evaluation, pay scale, and pay for performance adjustments.

**CONTACT PERSON:** Crystal Figueroa, Executive Director, 928-783-8911.