

## EXECUTIVE BOARD **REVISED** MEETING AGENDA

*Local Governments and Citizens Working Together*

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**EXECUTIVE BOARD**  
**Regular Meeting**  
**Thursday, April 29, 2021**  
**1:30 P.M.**

**The Meeting will be held using GoToMeeting  
by Video and/or Teleconference from the  
Main Conference Room at the NEW YMPO Office at  
230 West Morrison Street, Yuma, Arizona 85364.**

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### **YMPO EXECUTIVE BOARD**

Chairman	Matias Rosales, Councilmember, City of San Luis.
Vice-Chairman	Martin Porchas, Board of Supervisors, Yuma County.
Secretary/Treasurer	Gary Knight, Councilmember, City of Yuma.
Member	Martha Garcia, Councilmember, City of Somerton
Member	Cecilia McCollough, Mayor, Town of Wellton.
Member	Paul Patane, Southwest District Engineer, ADOT.
Member	Lynne Pancrazi, Board of Supervisors, Yuma County.
Member	Karen Watts, Councilmember, City of Yuma.
Member	Leslie McClendon, Deputy Mayor, City of Yuma.
Member	Kermit Palmer, Councilmember, Cocopah Indian Tribe.

A regular electronic meeting of the Executive Board (the Board) of the Yuma Metropolitan Planning Organization (YMPO) will be held on **Thursday, April 29, 2021**, starting at **1:30 p.m. using GoToMeeting Video/Teleconferencing from the NEW YMPO Office at 230 West Morrison Street, Yuma, Arizona, 85364**, to discuss, consider, and/or take action with respect to the items listed below. Members MAY attend in person, with the appropriate social distancing, if they wish, but may also choose to participate by teleconference, if they so desire.

1. Call to Order and the Pledge of Allegiance.  
The meeting will be called to order and members will be asked to recite the Pledge of Allegiance.
2. Roll Call Attendance and Declaration of Votes.  
Crystal Figueroa, YMPO Accountant II and Executive Assistant, will call the attendance roll, and if any members of the City of Yuma are not in attendance, those members that are in attendance will have the opportunity to declare which members will carry their respective number of proxy votes.

3. Title VI Declaration and Call to the Public.

Charles Gutierrez, YMPO Senior Planning Manager, will read a brief message reminding member of our Title VI obligations. In addition, this item provides an opportunity for comments by the public on subjects **not** on the agenda. Individuals wishing to address the Board need not request permission in advance but are limited to three (3) minutes. Due to the revised nature of the meeting (by teleconference), members of the Public are requested to contact YMPO staff with any questions they may have.

4. Consent Agenda.

A. Approval of the March 25, 2021, Board Meeting Minutes.

B. YMPO Income/Expenditure Report for March 2021.

A copy of the draft minutes of the Regular Board meeting from March 25, 2021, and the Income and Expenditure Report for March 2021, are being sent out with the agenda packet. Members will have the opportunity to review, report any changes, and/or approve the minutes of the March 25, 2021, regular Board meeting, and/or to review, discuss, and acknowledge receipt of the March 2021 financial report.

**This item is on the agenda for information, discussion, and possible action to approve the Consent Agenda. Copies of the draft minutes are attached for review as Item 4A and the Expenditure Report as Item 4B.**

5. FY 2022-2045 YMPO Long-Range Transportation Plan (LRTP).

The LRTP is, consistently, the largest of the studies, plans and/or programs that YMPO is required to develop. Federal guidelines describe, in detail, what the LRTP must cover, its duration and how often it needs to be carried out. The deadline for the current FY 2022-2045 LRTP is July 1, 2021, but the approving authorities, FHWA, FTA and ADOT need time to review, so adoption of the LRTP Update is scheduled for the May 27, 2021, Executive Board meeting. Currently, the Public Participation phase of the LRTP Update is underway and details are shown on the LRTP website, with a link from the YMPO website at [ympo.org](http://ympo.org).

**This item is on the agenda for information, discussion, and possible comment. Mr. Ward will present this item and further information is provided in an Information Summary that is attached as Item 5.**

6. FY 2022-2026 YMPO Transportation Improvement Program (TIP).

Whenever the LRTP is updated, the first few years, effectively, become the new TIP, although additional information is usually required for a project to be included in the TIP, compared with the LRTP. Following approval of the TIP and the adoption of a Resolution by the YMPO Board, the TIP is sent to the Governor for approval and inclusion into the State TIP (STIP). YMPO has selected a five-year

time horizon for the TIP, even though only the first four years are recognized as immediately federal-aid eligible. The current TIP includes approximately \$27 million in Federal, State and Locally funded projects. It is anticipated that approval of the TIP will occur during the May 2021 meeting of the TAC and the Executive Board.

**This item is on the agenda for information, discussion, and possible comment only at this stage. Mr. Gutierrez will present this item and further information is provided in an Information Summary, including a spreadsheet showing the projects involved that is attached as Item 6.**

7. FY 2022-24 YMPO Unified Planning Work Program (UPWP).

As previously discussed with members, the FY 2021-23 UPWP is a two-year program that indicates the anticipated expenditures YMPO staff expect to need to complete the next two years' regional transportation planning efforts. This program includes salaries, operating expenses, and the cost of consultants to complete the scheduled studies, plans and programs. Staff from the Federal Highway Administration, the Federal Transit Administration, and ADOT participated in a teleconference with YMPO staff on March 31, 2021, during which YMPO presented the Initial Draft UPWP to them for their comment. We have received some comments from the reviewers and have included the majority of those comments in the Final Draft UPWP which is being presented to the Executive Board for possible approval.

The UPWP includes draft budgets for the next two years, but the approval includes only the budget for the first year, for FY 2021-22.

**This item is on the agenda for information, discussion, and possible action to approve the FY 2021-23 YMPO UPWP and Annual Budget for FY 2021-22. A combination of YMPO staff will present this item and additional background is included as part of an Information Summary that is being sent to members with this agenda packet as Item 7.**

8. Status on Recent Federal, State, & Local Legislation on Funding Transportation.

Activity regarding possible additional funds that MIGHT be available for transportation projects has continued. For example, on April 13, 2021, we were notified of a Notice of Funding Opportunity for a new program known as the Rebuilding American Infrastructure with Sustainability and Equity (RAISE) Grant. The RAISE Grant appears to be a straight replacement for the BUILD Grant (aka TIGER Grant). This agenda item will provide the opportunity to discuss recent actions regarding recent (and possible future) legislation on possible funding of transportation at the Federal, State, and Local levels.

**This item is on the agenda for information, discussion, and comment only, at this stage. Mr. Ward will present this item and further information will be provided prior to the meeting as it becomes available.**

9. YMPO Pavement Management System Study (PMSS).

The Final PMSS report has been provided by the YMPO consultant, has been reviewed and recommended for approval by the YMPO Technical Advisory Committee and is being presented to members for possible acceptance

**This item is on the agenda for information, discussion, and possible action to approve the FY 2020-21 YMPO Pavement Management System Study Final Report. Mr. Ward will present this item and additional background is included as part of an Information Summary that is being sent to members with this agenda packet as Item 9.**

10. Short-Term Loan of Federal Funds and Obligation Authority to ADOT

YMPO receives approximately \$1 million in Federal Surface Transportation Block Grant (STBG) funds each year, through ADOT, and is expected to spend these funds in a timely manner. These funds are usually programmed for construction projects submitted for consideration by YMPO member agencies. Monthly, ADOT publishes a ledger balance to alert MPOs regarding the funds available and makes adjustments to the balances as various steps in a project's development occur, such as when Project Agreements and Modified Project Agreements are made and, especially, when projects are 'Final Vouchered'.

YMPO is required to utilize all the Federal funds provided, each year and ADOT has set up a series of deadlines to guide agencies. Currently, the YMPO Ledger shows an unused balance of \$1,289,291.73 in FY 2021 funds. Due to the steps needed to develop and authorize federally funded projects, it is not possible for member agencies to utilize the funds in the current fiscal year, given the time frame available and the present deadlines that we need to meet. ADOT has offered YMPO the option of 'loaning' the funds to them and have committed to returning the funds to us at the beginning of the next fiscal year, in July 2021, or at a later date, as requested.

**This item is on the agenda for information, discussion, and/or possible action to authorize the loan of \$1,289,291.73 in Federal STBG funds and Obligation Authority to ADOT. Charles Gutierrez, YMPO Senior Planning/Mobility Manager, will present this subject and further information is available in an Information Summary that is included as Item 10.**

11. Summary of Current Events/Board Member Reports/Executive Director's Report & Comments by Other Participants.

This agenda item is an opportunity for members and staff to update the Board regarding recent occurrences, as shown below. If written information is available, it will be included in an attached Information Summary.

- A. Staff Reports - Future Meetings
- B. TAC Minutes
- C. Conference Updates (AZTA, RTS, and Roads and Streets)
- D. MPO/COG Director/Planner Meetings
- E. Rural Transportation Advocacy Council activities
- F. Projects - Economic Development and Transportation

**This item is on the agenda for information, discussion, and for Board member and staff reports and comments.**

12. Possible Future Agenda Items.

The following items will be heard at a future meeting. Members are encouraged to suggest topics for discussion at a future Board meeting:

- A. Approval of FY 2022-45 LRTP and FY 2022-26 TIP and AQCA.
- B. Group/Individual photograph(s) of current Executive Board members.

**This item is on the agenda for information, discussion, and possible suggestions by members for future agenda items.**

13. Progress Reports.

Members and staff will update the Board on the progress of ongoing projects and other recent events.

- A. Apr 1 - MS Access Training (CG).
- B. Apr 1 - YMPO LRTP biweekly telemeeting (PW, CG).
- C. Apr 5 - Staff meeting (All).
- D. Apr 5 - COGs/MPOs Director's meeting (PW).
- E. Apr 6 - Meeting with YCIPTA (PW).
- F. Apr 7 - Yuma TOC telemeeting (PW).
- G. Apr 8 - TAC telemeeting (PW, CG, DM, MR).
- H. Apr 9 - COGs/MPOs Planners' meeting (CG).
- I. Apr 12 - ADOT/YMPO Coordination telemeeting (PW, CG).
- J. Apr 12 - Meeting with Yuma County HR Director, (PW, CF).
- K. Apr 13 - YMPO LRTP biweekly telemeeting (PW, CG).
- L. Apr 16 - AZSTB telemeeting (PW).
- M. Apr 19 - Arizona STEP Committee telemeeting (CG, DM).
- N. Apr 19 - RTAC Advisory Committee meeting (PW).
- O. Apr 20 - Presentation to Somerton City Council (PW).
- P. Apr 21 - Presentation to Yuma City Council (PW).

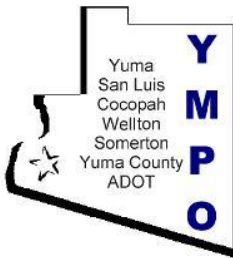
- Q. Apr 22 - Yuma Chamber of Commerce Transportation meeting (PW, CG).
- R. Apr 26 - RTAC Board meeting (PW).
- S. Apr 21 - Presentation to Cocopah Tribal Council (PW).
- T. Apr 27 - YMPO LRTP biweekly telemeeting (PW, CG).
- U. Apr 29 - LPA Training (PW, CG).
- V. Apr 29 - EB meeting (PW, CG, CF).

14. Adjournment

*Notice: In accordance with the Americans with Disabilities Act (ADA) and section 504 of the Rehabilitation Act of 1973, YMPO does not discriminate on the basis of disability, in the admission of, or access to, or treatment or employment in, its programs, activities, or services. If you have any questions regarding YMPO programs, activities, or services, please contact Paul Ward or Charles Gutierrez at 928-783-8911.*

Anticipated Future 2021 Meeting Locations

All future meetings will continue to be held at the YMPO office at 230 West Morrison Street, Yuma, Arizona 85364. However, members **MAY** participate in person, **OR** they may also participate electronically, by computer and/or telephone (or both), using the GoToMeeting portal. The next two meetings will occur on Thursday, May 27, and June 24, 2021.



## EXECUTIVE BOARD REGULAR MEETING MINUTES

*Local Governments & Citizens Working Together*

**Executive Board  
Regular Meeting  
Thursday, March 25, 2021  
1:30 P.M.**

**The Meeting was held using GoToMeeting  
By Video and/or Teleconference from the  
Main Conference Room at the YMPO Offices at  
502 South Orange Avenue, Yuma, Arizona 85364**

1. Call to Order and the Pledge of Allegiance.  
The Yuma Metropolitan Planning Organization (YMPO) Chairman, Councilmember Matias Rosales, called the YMPO Executive Board (the Board) meeting to order at 1:30 p.m. He asked members to join him in reciting the Pledge of Allegiance.

2. Roll Call Attendance.  
The YMPO Executive Assistant/Accountant II, Crystal Figueroa, called the roll as follows:

YMPO Executive Board Members Present:

Chairman	Matias Rosales, Councilmember, City of San Luis ^
Secretary/Treasurer	Gary Knight, Councilmember, City of Yuma ^
Member	Cecilia McCollough, Mayor, Town of Wellton *
Member	Paul Patane, ADOT Southwest District Engineer *
Member	Lynne Pancrazi, Board of Supervisors, Yuma County ^
Member	Karen Watts, Councilmember, City of Yuma *
Member	Leslie McClendon, Deputy Mayor, City of Yuma *
Member	Kermit Palmer, Councilmember, Cocopah Indian Tribe *

^ Attended in person.

\* Participated by teleconference.

As six of the seven constituent member agencies were present, the quorum requirement was met.

YMPO Executive Board Members Absent:

Member	Martha Garcia, Councilmember, City of Somerton
Vice-Chairman	Martin Porchas, Board of Supervisors, Yuma County #

# Was not present but was represented by proxy by another member.

YMPO Staff Present:

Paul Ward	Executive Director
Charles Gutierrez	Senior Planning/Mobility Manager

Crystal Figueroa Executive Assistant/Accountant II

Additional Attendees:

Kevin Adams RTAC Liaison \*  
Jay Parke Walker & Armstrong  
Susan Thorpe Yuma County Administrator \*

Declaration of Votes:

All members of the City of Yuma attended the meeting and retained their allocated votes. Supervisor Pancrazi announced that she held a proxy for Supervisor Martin Porchas.

3. Title VI Declaration and Call to the Public.

YMPO Associate Planner, DeLaurien McKenzie, read the YMPO Title VI obligations. No members of the public addressed the Board.

4. Consent Agenda

- A. Approval of the February 25, 2021, Board Meeting Minutes.
- B. YMPO Income/Expenditure for February 2021.

MOTION: Councilmember Gary Knight moved to approve the consent agenda, as presented. Supervisor Lynne Pancrazi seconded, and the motion was unanimously approved.

5. FY2019-2020 YMPO Audit

YMPO Executive Director, Paul Ward, introduced Jay Parke from the Audit firm Walker and Armstrong. Mr. Parke reported meeting with the Audit Committee earlier that day and presenting the results of the fiscal year end (June 30, 2020) audit in more detail to the committee. He summarized required communications to the Board, which included a recommendation to strengthen YMPO's internal controls to add oversight on financial spreadsheets. Mr. Parke mentioned that they issued their independent auditors' report on a Comprehensive Annual Financial Reporting format that is specified by the Government Finance Officers Association (GFOA). He explained that it has more detail than the prior basic Financial Statements.

He congratulated the YMPO staff as it requires additional layers of reporting. He reported that the document will go to the GFOA for their review and hopefully receive a prestigious award which informs the organization with conformity of their standards and recommendations, if any. Mr. Parke mentioned he was pleased to report an unmodified "clean" opinion for the 2020 Audit, with no significant deficiencies, material weaknesses or non-compliance instances being reported. He added that they did not perform a Single Audit, as this is only required when an organization expenses over \$750,000 in federal awards and the threshold was not met.



MOTION: The Chairman of the Audit Committee, Gary Knight, confirmed that the audit committee had reviewed the report during a prior meeting and recommended approval of the FY 2019-2020 YMPO Audit. Supervisor Pancrazi (also a member of the Audit Committee) seconded, and the motion was unanimously approved.

6. New YMPO Office – Status

Mr. Ward was pleased to report that YMPO staff had completely moved into the new building, although some further contractor work was still in progress. He mentioned that he anticipates the first Board meeting to happen next month in the new conference room, pending COVID-19 restrictions being lifted. YMPO staff showed a video to show members the progress made on the building to date. Board members expressed excitement about holding their first meeting in the new location and, possibly, in-person.

7. FY 2020-2024 YMPO Transportation Improvement Program, Amendment #4

YMPO Senior Planning/Mobility Manager Charles Gutierrez, reported that, at the request of ADOT, the project on US-95, from Avenue 9E to the Fortuna Wash bridge was having the limits changed and presented the changes to the Board. In addition, ADOT requested to add a new, additional design project for the next phase of the US-95 project and reviewed the details as such. Mr. Gutierrez confirmed that a TIP amendment was needed to allow the changed project(s) to proceed.

MOTION: Supervisor Pancrazi moved to approve Amendment #4 to the FY 2020-2024 YMPO TIP. Councilmember Knight seconded, and the motion was unanimously approved.

8. FY 2022-23 YMPO Unified Planning Work Program (UPWP).

Mr. Ward presented the draft FY 2022-23 UPWP to the Board for review and public comment. He mentioned the draft was scheduled for review and feedback by Federal agencies and ADOT on March 31, 2021. Mr. Ward informed the Board regarding the upcoming advertising for the Rail and Heavy Freight Study next week and also mentioned future advertisement of the Regional Coordination Plan. He anticipated both studies to start this year and completed in the next fiscal year.

In addition, he mentioned some new, proposed, studies for FY 2021-23 were also included. Mr. Ward mentioned that, as usual, the carried forward balances will not be fully confirmed until all of the bills are received. The projected estimates were developed on likely, anticipated funding levels of Metropolitan Planning (PL) and State Planning and Research (SPR) funds for FYs 2021-22 and 2022-23. Mr. Ward finalized by stating that a final copy of the document is expected to be available at the April 2021 Board meeting for possible approval and will incorporate comments from the Board, the Technical Advisory Committee, member agencies, the public and from the Federal and State review panel.

10. Regional Request to Support Re-Opening the Border.

YMPO Chairman Matias Rosales mentioned that he had forwarded to YMPO staff a letter written by the Arizona District Export Council (Working for America's Exporters) regarding a letter of support for the full re-opening of the border. He stated the agenda item is included for consideration by other Board members. Mr. Ward reported that, in the agenda information summary, he had suggested four different levels of support from no support through the strongest possible support, which would be a Resolution to be signed by all Board members. He stated that he was willing to develop either a letter of support or a Resolution but reported that, although several different companies and regional organizations has signed off on the original Export Council letter, he was uncertain whether any member agencies, or any other Councils of Government or Metropolitan Planning Organizations had directly supported such a letter.

Supervisor Pancrazi stated that the border's closure continues to affect Yuma County in areas including retail sales and finances and therefore has no objection to providing her signature on a letter of support. Councilmember Knight concurred with her and felt that the strongest support was best since it is affecting the whole of the Yuma region. Further discussion centered on whether to approve a letter and/or a resolution and to whom should it be addressed. The result was a letter to be signed by the Chairman and the Director to be targeted to the Federal and State legislative representatives and the Secretary of Transportation. Mr. Ward asked whether each member of the Board would want to individually sign the letter.

MOTION: Supervisor Pancrazi moved to authorize Mr. Ward to develop a letter of support for the re-opening of the Border, to be signed by the Chairman and Mr. Ward. Councilmember Knight seconded, and the motion was unanimously approved with one abstention from ADOT Southwest District Engineer.

9. FY 2022-2045 YMPO Long-Range Transportation Plan (LRTP) Update.

Mr. Ward reported the LRTP Update is approaching its completion and is anticipated to be finished by the end of May. He mentioned that out of the eight major tasks, four have been substantially completed and the formal Public Involvement Process was starting. He introduced the consultant for the LRTP from Kittelson and Associates, Mr. Vamshi Yellisetty, AICP. Mr. Yellisetty reported that they have spent the last few months meeting with every member agency and some of the key stakeholders in the region including the Greater Yuma Economic Development Corporation to obtain a good perspective on what the Yuma Metropolitan region is today and what it might look like in the future. He explained that all the information is fed into the modeling process and in preparing the transportation plan. Mr. Yellisetty mentioned that, as his team are wrapping the transportation model development, they are getting into the Public Outreach Plan and will be reaching out to all the communities in the region. He reported good progress overall and under a tight schedule to complete the timeline.

11. Status of Recent Federal, State, & Local Legislation on Funding Transportation.

Mr. Ward presented on possible funds that might be available for transportation projects and legislation action for possible funding of transportation at the Federal, State, and local levels. He mentioned recent discussion going on a possible infrastructure bill of between two and four trillion dollars. Mr. Ward mentioned it is worth thinking where that money wants to be spent or what projects are needed. Mr. Ward introduced the Rural Transportation Advocacy Council's Kevin Adams for a legislative Federal and State update. Mr. Adams confirmed that there is a tremendous amount of opportunity of revenues to the infrastructure but was not sure how that will be directed but asked members to be prepared on ways to spend that money. Mr. Ward summarized that members of the TAC will be requested to start identifying possible projects that could be submitted for consideration for funding.

12. Summary of Current Events/Board Member Reports/Executive Director's Report & Comments by Other Participants.

- A. Staff Reports - Future Meetings.
- B. TAC Minutes.
- C. Conference Updates (AZTA, RTS, and Roads and Streets).
- D. MPO/COG Director/Planner Meetings.
- E. Rural Transportation Advocacy Council activities.
- F. Projects - Economic Development and Transportation.

13. Possible Future Agenda Items.

The following items will be heard at a future meeting. Members were encouraged to suggest topics for discussion at a future Board meeting:

- A. Future Regional Transportation Funds update.
- B. Possible Ribbon-Cutting on New Office.
- C. Visits by YMPO staff to member agencies.

13. Progress Reports.

Members and staff will update the Board on the progress of ongoing projects and other recent events.

- A. Mar 1 - Presentation to Yuma County BOS (PW).
- B. Mar 1 - (Brief) staff meeting in new office (All).
- C. Mar 2 - STSP Lane Departure telemeeting (CG).
- D. Mar 3 - STSP Intersections telemeeting (CG).
- E. Mar 3 - Pat Walker walk-through new office (PW).
- F. Mar 3 - YCIPTA/YMPO SRTP telemeeting (PW).
- G. Mar 4 - YMPO LRTP biweekly telemeeting (PW, CG).
- H. Mar 5 - Yuma County Bicycle Task Force telemeeting (PW).
- I. Mar 8 - San Luis Parks telemeeting (CG).
- J. Mar 8 - RTAC Advisory Committee meeting (PW).
- K. Mar 8 - ADOT/YMPO Coordination telemeeting (PW, CG).

- L. Mar 9 - Internal PMSS status meeting (PW, CG, DM).
- M. Mar 10 - TAC internal preview meeting (PW, CG).
- N. Mar 11 - TAC telemeeting (PW, CG, DM, MR).
- O. Mar 15 - Arizona STEP Committee meeting (PW).
- P. Mar 16 - YMPO LRTP biweekly telemeeting (PW, CG).
- Q. Mar 19 - AZSTB telemeeting (PW).
- R. Mar 22 - RTAC Board meeting (PW).
- S. Mar 23 - Statewide Mobility Manager's telemeeting (CG, MR).
- T. Mar 24 - Yuma County Bicycle Task Force telemeeting (PW, CG).
- U. Mar 25 - EB telemeeting (PW, CG, CF, DM).
- V. Mar 30 - YMPO LRTP biweekly telemeeting (PW, CG).
- W. Mar 31 - Federal, State UPWP review telemeeting (All).

19. Adjournment.

There being no further business to discuss, the meeting was adjourned at 2:50 p.m.

*Notice: In accordance with the Americans with Disabilities Act (ADA) and Section 504 of the Rehabilitation Act of 1973, YMPO does not discriminate on the basis of disability, in the admission of, or access to, or treatment or employment in, its programs, activities, or services. For information regarding rights and provisions of the ADA or Section 504, or to request reasonable accommodations for participation in YMPO programs, activities, or services, contact Paul Ward at 928-783-8911.*

Anticipated Future 2021 Meeting Locations

All future meetings will continue to be held at the new YMPO office at 230 West Morrison Street, Yuma, Arizona 85364. However, although they **MAY** participate in person, members may also participate electronically, by computer and/or telephone (or both), using the GoToMeeting portal. The next two meetings will occur on Thursday, April 29, 2021, and Thursday, May 27, 2021.

Preparation and Approval of Minutes:

Minutes prepared by:

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Crystal Figueroa, Executive Assistant  
and Accountant II, YMPO

Minutes reviewed to form by:

Minutes approved in regular session  
on April 29, 2021

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Paul D. Ward, P.E., Executive Director  
Yuma Metropolitan Planning Organization

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Councilmember Matias Rosales, Chairman  
YMPO Executive Board

**Yuma Metropolitan Planning Organization  
Revenue & Expense Budget Performance  
March 2021**

	Mar 21	Jul '20 - Mar 21	YTD Budget	% of Budget
<b>Income</b>				
4000 · ADOT Grant				
4001 · PL	0.00	140,560.78	484,677.00	29.0%
4002 · SPR	0.00	74,141.24	281,838.00	26.31%
4004 · STBG	0.00	44,766.38	265,000.00	16.89%
<b>Total 4000 · ADOT Grant</b>	<b>0.00</b>	<b>259,468.40</b>	<b>1,031,515.00</b>	<b>25.15%</b>
4010 · FTA Grant				
4020 · 5303/5305	0.00	28,274.30	151,730.00	18.64%
4021 · 5304	0.00	42,990.31	65,373.00	65.76%
<b>Total 4010 · FTA Grant</b>	<b>0.00</b>	<b>71,264.61</b>	<b>217,103.00</b>	<b>32.83%</b>
4050 · ADEQ Grant	0.00	10,000.00	10,000.00	100.0%
4055 · 5310 Funds				
4053 · CARES Act MM	0.00	10,959.46	72,902.00	15.03%
4055 · 5310 Funds - Other	0.00	32,071.44	62,652.00	51.19%
<b>Total 4055 · 5310 Funds</b>	<b>0.00</b>	<b>43,030.90</b>	<b>135,554.00</b>	<b>31.74%</b>
4200 · YMPO UPWP Dues	0.00	46,923.52	80,623.69	58.2%
4400 · Interest Income	339.95	8,151.07	31,000.00	26.29%
4600 · Charges for Services				
4904 · Traffic Count Revenue	0.00	12,402.02	12,402.00	100.0%
<b>Total 4600 · Charges for Services</b>	<b>0.00</b>	<b>12,402.02</b>	<b>12,402.00</b>	<b>100.0%</b>
<b>Total Income</b>	<b>339.95</b>	<b>451,240.52</b>	<b>1,518,197.69</b>	<b>29.72%</b>
<b>Gross Profit</b>	<b>339.95</b>	<b>451,240.52</b>	<b>1,518,197.69</b>	<b>29.72%</b>
<b>Expense</b>				
5110 · Payroll Expenses				
5111 · Fringe Benefits	2,411.65	19,532.36	29,802.00	65.54%
5112 · Part Time Staff-Salaries				
5133 · Part Time Staff-Salaries- Local	3,160.61	12,564.40	18,342.00	68.5%
5112 · Part Time Staff-Salaries - Other	3,180.97	26,803.75	67,750.00	39.56%
<b>Total 5112 · Part Time Staff-Salaries</b>	<b>6,341.58</b>	<b>39,368.15</b>	<b>86,092.00</b>	<b>45.73%</b>
5113 · Full Time Staff-Salaries	25,257.55	216,621.28	295,676.00	73.26%
5115 · Health Insurance-ER Portion	8,940.00	44,700.00	53,640.00	83.33%
5116 · ASRS	3,322.63	27,753.87	38,542.00	72.01%
5117 · Workman's Comp Insurance	0.00	1,210.00	1,089.00	111.11%
5118 · FUTA Payroll Expense	51.44	400.01	546.00	73.26%
5120 · Life Insurance	0.00	1,092.87	1,560.00	70.06%
<b>Total 5110 · Payroll Expenses</b>	<b>46,324.85</b>	<b>350,678.54</b>	<b>506,947.00</b>	<b>69.18%</b>
5123 · Consulting Services				
5134 · Contractual-Local	70,401.89	87,584.56	135,824.53	64.48%
5123 · Consulting Services - Other	14,120.83	240,668.86	715,383.00	33.64%
<b>Total 5123 · Consulting Services</b>	<b>84,522.72</b>	<b>328,253.42</b>	<b>851,207.53</b>	<b>38.56%</b>
5124 · Staff Training/Education				
5137 · Staff Training/Edu Reimb-Local	0.00	1,920.00	6,000.00	32.0%
5124 · Staff Training/Education - Other	0.00	1,194.00	4,000.00	29.85%
<b>Total 5124 · Staff Training/Education</b>	<b>0.00</b>	<b>3,114.00</b>	<b>10,000.00</b>	<b>31.14%</b>
5125 · Audit Services	0.00	15,000.00	22,000.00	68.18%
5126 · Payroll Processing Fees	341.02	2,920.78	4,500.00	64.91%
5128 · Accounting Services	0.00	0.00	25,000.00	0.0%
5129 · Public Participation	0.00	0.00	1,000.00	0.0%
5131 · Data Process, Software, Hardware	0.00	5,136.36	8,000.00	64.21%
5132 · Furniture and Equipment	208.05	2,084.09	6,000.00	34.74%
5140 · Legal	383.50	7,477.25	7,500.00	99.7%
5150 · IT Support	285.00	754.63	1,000.00	75.46%
5151 · Building, Contents Insurance	217.41	6,156.00	6,000.00	102.6%
5152 · Equipment Maintenance	78.38	432.44	1,300.00	33.27%
5153 · Office Supplies	197.83	1,217.66	3,000.00	40.59%
5154 · Postage	0.00	0.00	500.00	0.0%
5155 · Printing	24.50	679.14	800.00	84.89%
5157 · Publications, Subscriptions	63.96	374.84	600.00	62.47%
5158 · Registration Fees	0.00	0.00	6,000.00	0.0%
5159 · Special Meetings	0.00	0.00	4,000.00	0.0%

**Yuma Metropolitan Planning Organization  
Revenue & Expense Budget Performance  
March 2021**

	Mar 21	Jul '20 - Mar 21	YTD Budget	% of Budget
5160 · Telecommunications	1,268.49	11,876.45	12,000.00	98.97%
5162 · Vehicle Insurance	0.00	4,693.40	5,000.00	93.87%
5163 · Vehicle Maint., Repairs, Parts	20.00	168.57	2,500.00	6.74%
5164 · YMPO Memberships & Dues	0.00	2,911.02	3,500.00	83.17%
5165 · Finance Charges and Interest	3.50	31.50	250.00	12.6%
5166 · Website Maintenance	0.00	392.20	1,500.00	26.15%
5167 · Miscellenous Consumables	82.03	251.21	2,000.00	12.56%
5168 · Recruitment Employee	0.00	0.00	0.00	0.0%
5169 · Miscellaneous-Expense	3,063.35	12,028.05	12,549.04	95.85%
5171 · Alarm System	0.00	279.00	1,000.00	27.9%
5172 · Lease	-1,800.00	12,844.80	24,000.00	53.52%
5173 · Electric Bill	437.78	4,025.83	7,500.00	53.68%
5174 · Grounds Maintenance	0.00	1,280.24	2,700.00	47.42%
5175 · Janitorial	0.00	750.00	4,500.00	16.67%
5179 · Office Building Repairs				
5181 · Pest Control	0.00	288.00	500.00	57.6%
5179 · Office Building Repairs - Other	63.00	152.14	500.00	30.43%
<b>Total 5179 · Office Building Repairs</b>	<b>63.00</b>	<b>440.14</b>	<b>1,000.00</b>	<b>44.01%</b>
5182 · Sewer & Water	295.38	1,833.38	1,300.00	141.03%
5190 · Travel - Local & Outside County	16.13	134.70	20,000.00	0.67%
5191 · T530- Traffic Count Fuel	276.52	3,233.87	4,635.00	69.77%
5630 · T530 Traffic Count Equipment				
5631 · T530-Local COY Materials	0.00	0.00	1,244.00	0.0%
5630 · T530 Traffic Count Equipment - Other	23.29	3,514.50	4,575.00	76.82%
<b>Total 5630 · T530 Traffic Count Equipment</b>	<b>23.29</b>	<b>3,514.50</b>	<b>5,819.00</b>	<b>60.4%</b>
<b>Total Expense</b>	<b>136,396.69</b>	<b>784,968.01</b>	<b>1,577,107.57</b>	<b>49.77%</b>
<b>Net Ordinary Income</b>	<b>-136,056.74</b>	<b>-333,727.49</b>	<b>-58,909.88</b>	<b>566.51%</b>
<b>Other Income/Expense</b>				
<b>Other Income</b>				
4900 · In-Kind Match Revenue	5,182.35	62,960.83	185,713.00	33.9%
<b>Total Other Income</b>	<b>5,182.35</b>	<b>62,960.83</b>	<b>185,713.00</b>	<b>33.9%</b>
<b>Other Expense</b>				
9200 · In-Kind Match Expenses	5,182.35	62,960.83	185,713.00	33.9%
<b>Total Other Expense</b>	<b>5,182.35</b>	<b>62,960.83</b>	<b>185,713.00</b>	<b>33.9%</b>
<b>Net Other Income</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>Net Income</b>	<b>-136,056.74</b>	<b>-333,727.49</b>	<b>-58,909.88</b>	<b>566.51%</b>

10000 - Wells Fargo - YMPO General Account	\$109,219.42
10009 - Wells Fargo - YMPO Payroll Account	\$38,626.99
10100 - Yuma County Treasurer - YMPO Account	\$932,952.82
	<hr/>
	\$1,080,799.23

# **YMPO INFORMATION SUMMARY for Agenda Item 5 FY 2022-2045 YMPO Long-Range Transportation Plan (LRTP)**

**DATE:** April 22, 2021.

**SUBJECT:** Schedule for the Approval of the FY 2022-2045 YMPO LRTP.

## **SUMMARY:**

YMPO is required, under federal regulations, to carry out a metropolitan transportation planning process that includes development of a transportation plan of no less than a 20-year planning horizon. The YMPO version of this transportation plan is known as the Long-Range Transportation Plan (LRTP). The LRTP includes both long-range and short-range strategies/actions that result in a multimodal transportation system for safe and efficient movement of people and goods, which addresses current and future needs of the region.

YMPO needs to review and update the LRTP at least every four years to confirm the transportation plan's validity and consistency with current/forecasted transportation and land use conditions and trends for the time horizon. The LRTP shall be approved by YMPO and submitted for information purposes to the Governor, with copies sent to the FHWA and the FTA.

YMPO is required to validate data utilized in preparing other existing modal plans for providing input to the LRTP and shall base the update on the latest available estimates and assumptions for population, land use, travel, employment, congestion, and economic activity.

The LRTP is required to include:

- (1) The projected transportation demand of persons and goods in the region;
- (2) Existing and proposed transportation facilities (including major roadways, transit, multi/intermodal facilities, pedestrian and bicycle facilities);
- (3) Operational/management strategies to improve performance on existing facilities to relieve congestion and maximize safety and mobility of people and goods;
- (4) Assessment of capital investment and other strategies to preserve existing and projected future metropolitan infrastructure and provide capacity increases;
- (5) Design concept and scope descriptions of existing and proposed facilities in sufficient detail for air quality conformity determinations;
- (6) Appropriate environmental mitigation activities;
- (7) Pedestrian walkway and bicycle transportation facilities;
- (8) Transportation and transit enhancement activities, as appropriate; and
- (9) A financial plan that demonstrates how the adopted RTP can be implemented.



**PUBLIC INPUT:**

No members of the public have, so far, provided any input on this subject.

**TECHNICAL & POLICY IMPLICATIONS:**

TECHNICAL: Approval of the LRTP is one of six major priorities for YMPO to carry out. The planning assumptions that underlie the LRTP process are reviewed, especially the transportation demand model and the associated Air Quality Conformity Analysis (AQCA). The LRTP is developed and, effectively, the first five years become the Transportation Improvement Program (TIP). The AQCA is conducted on the LRTP and the TIP and all three are generally approved as a package. The other three priorities comprise a Title VI report, the Work Program and the annual Audit and these are conducted separately.

POLICY: This request meets all federal, state and regional requirements regarding the regional transportation planning process and satisfies three of the six responsibilities outlined in the YMPO By-Laws.

**ACTION NEEDED:**

Information, discussion, and possible comment only at this stage. The LRTP, TIP and AQCA are beginning the Public Involvement Process phase.

**PRIOR BOARD/COMMITTEE ACTIONS:**

The LRTP process was started over two years ago and the major steps in the process are as follows:

- (1) May 2019; FYs 2019-2021 YMPO UPWP approved (with \$ for the LRTP);
- (2) March 2020; FY 2020-2021 YMPO Budget amended (confirmed \$ for the LRTP);
- (3) August 2020; Approval of consultant contract for LRTP with Kittelson;
- (4) April 2021; Consultant presents Initial Draft LRTP and Public Involvement Plan to Board for Public Review;
- (5) May 2021; Consultant presents Final Draft LRTP to Board for approval;
- (6) May 2021; YMPO sends approved LRTP, TIP and AQCA to Federal and State authorities for appropriate actions.

**CONTACT PERSON:**

Paul Ward, Executive Director, 928-783-8911

# **YMPO INFORMATION SUMMARY for Agenda Item #6**

## **FY 2022-2026 YMPO TIP**

**DATE:** April 22, 2021

**SUBJECT:** The FY 2022-2026 YMPO Transportation Improvement Program (TIP)

### **SUMMARY:**

Whenever the LRTP is updated, the first five years, effectively, become the new TIP, although additional information is usually required for a project to be included in the TIP. Following approval of the TIP and the adoption of a Resolution by the YMPO Board, the TIP is sent to the Governor (or his designee) for approval and for inclusion into the State TIP (STIP). A minimum four-year horizon is required, but YMPO has selected a five-year time horizon for the TIP.

Officially, the TIP is required to be updated every four years (consistent with the LRTP) but, due to regular changes in project selection and funding, a two-year cycle is currently being used. Federal guidelines describe, in detail, what the TIP must include, and the time frame in which it needs to be finalized, which is consistent with the LRTP development and approval. Currently, the Public Participation phase of the TIP is underway, and details are shown on the LRTP website, with a link from the YMPO website at [www.ympo.org](http://www.ympo.org).

Currently, the FY 2022-2026 YMPO TIP is available for public comment and approval is expected to occur at the May 2020 Executive Board Meeting.

### **PUBLIC INPUT:**

The FY 2022-2026 TIP will be available for a 30-day Public Comment Phase.

### **TECHNICAL & POLICY IMPLICATIONS:**

TECHNICAL: N/A at this time until further technical issues are explored, and the process agreed upon by all members.

### **ACTION NEEDED:**

This item is on the agenda for information, discussion and possible comment only.

### **PRIOR BOARD/COMMITTEE ACTIONS:**

The Board approved the FY 2020-2024 YMPO TIP in June 2019 and was approved by the Governor's designee on November 1, 2019 and by the FHWA for inclusion into the State TIP on March 16, 2020. Since that time, YMPO has amended the TIP four times, in March and September 2020, and in January and March 2021.

### **CONTACT PERSON:**

Charles A. Gutierrez, Senior Planning/Mobility Manager, 928-783-8911.

Fiscal Year	Agency	Project Name	Project Location/Description	Fed Aid	Federal \$	HURF	Local \$	Total \$
2022	Yuma Co.	Ave B Mill and Fill	Ave B: 24th St to 32nd St	HURF	\$0	\$810,000	\$170,000	\$980,000
2022	San Luis	County 24th Extension	Ave F to Ave H - Construction	STBG	\$1,392,633	\$0	\$684,052	\$2,076,685
2022	Yuma County	Ave 28 E @ County 9th Street (Salinity Canal Bridge)	Bridge Replacement Structure #7639	OSB	\$717,100	\$0	\$143,900	\$861,000
2022	San Luis	Juan Sanchez Blvd: US-95 to Ave E 1/2	6th Ave and JSB Intersection Improvement	Local	\$0	\$0	\$400,000	\$400,000
2022	ADOT	MP .1 - MP 31 Various Bridges	I-8 MP 0-31; Construct Bridge Deck Rehabilitation	NHPP	\$4,245,300	\$0	\$254,700	\$4,500,000
2022	YMPO	LTAP	Training	STBG	\$0	\$0	\$5,000	\$5,000
2022	Totals				\$6,355,033	\$810,000	\$1,657,652	\$8,822,685
2023	YMPO	Co. 19th and Ave G Centerline Rumble Strips	County 19th and Ave G	HSIP	\$189,000	\$0	\$0	\$189,000
2023	Yuma County	Co. 19th and Ave G Centerline Rumble Strips	County 19th and Ave G	HSIP	\$267,500	\$0	\$0	\$267,500
2023	Yuma County	Upgrade Stripping on Roadway Segments	19 Roadway Segments Upgrade Stripping	HSIP	\$136,500	\$0	\$0	\$136,500
2023	Yuma Co.	Upgrade Stripping on Roadway Segments	19 Roadway Segments Upgrade Stripping	HSIP	\$1,700,449	\$0	\$0	\$1,700,449
2023	Yuma Co.	Flatten Curve at 10th Ave and Los Alamos	10th Ave at Los Alamos	HSIP	\$306,947	\$0	\$18,554	\$325,501
2023	San Luis	Pedestrian Hybrid Beacons	Various Locations - 5 Pedestrian Hybrid Beacons	HSIP	\$273,000	\$0	\$0	\$273,000
2023	Yuma	Pedestrian Hybrid Beacons	Various Locations - 5 Pedestrian Hybrid Beacons	HSIP	\$1,742,344	\$0	\$0	\$1,742,344
2023	Yuma	Flashing Yellow Arrow Signals	Flashing Yellow Arrow at 3 locations	HSIP	\$162,750	\$0	\$0	\$162,750
2023	Yuma	Upgrade Striping to 6"	Upgrade Striping to 6" on 5 streets	HSIP	\$136,500	\$0	\$0	\$136,500
2023	Yuma	Ave E Extension	County 23rd to County 19th	CBI	\$0	\$0	\$275,000	\$275,000
2023	Yuma County	County 14th and Ave 4E Traffic Signal - N/S Turn Lane	Traffic Signal - N/S Turn lane	HSIP	\$207,931	\$0	\$12,569	\$220,500
2023	Yuma County	Curve Flattening County 11th St	Coutny 11th and Ave G	HSIP	\$306,947	\$0	\$18,553	\$325,500
2023	Yuma County	16th Street Corridor	Maple Ave to 3rd Avenue	STBG	\$943,000	\$0	\$1,357,000	\$2,300,000
2023	Yuma	LTAP	Training	Local	\$0	\$0	\$5,000	\$5,000
2023	Totals				\$6,372,868		\$1,686,676	\$8,059,544
2024	Yuma County	Curve Flattening County 11th St	Coutny 11th and Ave G	HSIP	\$1,492,578	\$0	\$90,061	\$1,582,639
2024	Yuma County	County 14th and Ave 4E Traffic Signal - N/S Turn Lane	Traffic Signal - N/S Turn lane	HSIP	\$1,359,146	\$0	\$58,354	\$1,417,500
2024	San Luis	Flatten Curve at 10th Ave and Los Alamos	10th Ave at Los Alamos	HSIP	\$1,313,113	\$0	\$79,372	\$1,392,485
2024	Yuma	Flashing Yellow Arrow Signals	3 Flashing Yellow Arrow	HSIP	\$330,750	\$0	\$0	\$330,750

2024	Yuma	Upgrade Striping to 6"	Upgrade Striping to 6" on 5 streets	HSIP	\$568,890	\$0	\$0	\$568,890
2024	Yuma	16th Street Corridor	Maple Ave to 3rd Avenue	STBG	\$2,000,000	\$0	\$1,100,000	\$3,100,000
2024	Yuma County	Ave 3E Bridge Replacement	Ave 3E "A" Canal	Local	\$0	\$0	\$150,000	\$150,000
2024	San Luis	Juan Sanchez Blvd: US-95 to Ave E 1/2	Widen from 2 lanes to 4 lanes		\$0	\$0.00	\$0	\$0
2024	YMPO	LTAP	Training	Local	\$0	\$0.00	\$5,000	\$5,000
2024	Totals				\$7,064,477		\$1,482,787	\$8,547,264
2025	Yuma County	Ave 3E Bridge Replacement	Ave 3E "A" Canal	HURF	\$0	\$922,623	\$181,254	\$1,103,877
2025	Wellton	Williams Street Improvement	Oakland Avenue to Los Angelas Avenue	LOCAL	\$0	\$0	\$84,916	\$84,916
2025	YMPO	LTAP	Training	Local	\$0	\$0	\$5,000	\$5,000
2025	Totals				\$0	\$922,623	\$271,170	\$1,193,793
2026	Wellton	Williams Street Improvement	Oakland Avenue to Los Angelas Avenue	HURF	\$0	\$505,052	\$42,948	\$548,000
2026	Totals				\$0	\$505,052	\$42,948	\$548,000

# **YMPO INFORMATION SUMMARY for Agenda Item 7**

## **FY 2021-22 and FY 2022-23 YMPO Final Draft UPWP**

### **and Annual Budget**

**DATE:** April 22, 2021

**SUBJECT:** FY 2021-22 and FY 2022-23 Final Draft YMPO Unified Planning Work Program and Annual Budget (UPWP/B).

#### **SUMMARY:**

As previously discussed with members, the FY 2021-23 YMPO UPWP/B is a two-year version of the program. The budget is only included in detail for the first year, although an outline budget is provided as a reference for the second year. The Initial Draft UPWP was presented to members at meetings earlier this year and has been reviewed by staff from the Federal transportation agencies and the Arizona Department of Transportation (ADOT) during a review teleconference with YMPO staff on March 31, 2021. The review session was very favorable, but some changes were suggested by the reviewers, and these have been made to the Interim document that is included as part of the Information Summary that is attached to this agenda.

The Rail Study and the Origin-Destination Study are expected to be started in the current fiscal year and will continue as part of the new FY 2021-23 UPWP. The previously discussed Intelligent Transportation Systems Study is expected to commence within the FY 2021-22 first fiscal year and a possible Roads of Regional Significance Study is being included as a placeholder, for FY 2022-23. The usual carry-forward balances from this fiscal year to the next have not yet been fully confirmed but are generally lower than in previous years. However, likely funding levels for Metropolitan Planning (PL) and State Planning and Research (SPR) funds for FY 2022 and for FY 2023 have been estimated, but no confirmation on these funds, or any other requested funds will be available until reauthorization of the current federal authorizing legislation (the FAST Act) takes place.

Finally, the annual budget for FY 2021-22 includes funds for salaries, benefits, other operating expenses and the studies expected to occur during the first year.

#### **PUBLIC INPUT:**

No members of the public have addressed either YMPO staff members, the Technical Advisory Committee or the Executive Board on these subjects.

#### **TECHNICAL & POLICY IMPLICATIONS:**

**TECHNICAL:** The two-year time frame for the UPWP is a relatively new step. Funding limitations tend to limit the types of projects that can be submitted for consideration within the program, but additional funding sources are being reviewed.

**POLICY:** There are no policy implications at this stage, except that the final version of the UPWP needs to be fiscally constrained to reasonably available funding sources.

**ACTION NEEDED:**

This item is on the agenda for information and discussion only at this stage. Action to approve the FY 2021-22 and FY 2022-23 Final Draft YMPO UPWP and Annual Budget for FY 2021-22 for forwarding to ADOT and the Federal Transportation authorities for approval will occur at a future meeting, possibly a special meeting, at which approval of the UPWP is the only agenda item.

**PRIOR BOARD/COMMITTEE ACTIONS:**

The draft UPWP was presented to the Board at the March 29, 2021 meeting, but no action was requested at that stage.

**CONTACT PERSON:**

Paul Ward, Executive Director, 928-783-8911