

EXECUTIVE BOARD REGULAR MEETING AGENDA

Local Governments and Citizens Working Together

**EXECUTIVE BOARD
Regular Meeting
Thursday, March 25, 2021
1:30 P.M.**

**The Meeting will be held using GoToMeeting
by Video and/or Teleconference from the
Main Conference Room at the NEW YMPO Office at
230 West Morrison Street, Yuma, Arizona 85364.**

YMPO EXECUTIVE BOARD

Chairman	Matias Rosales, Vice-Mayor, City of San Luis.
Vice-Chairman	Martin Porchas, Board of Supervisors, Yuma County.
Secretary/Treasurer	Gary Knight, Councilmember, City of Yuma.
Member	Martha Garcia, Vice-Mayor, City of Somerton
Member	Cecilia McCollough, Mayor, Town of Wellton.
Member	Paul Patane, Southwest District Engineer, ADOT.
Member	Lynne Pancrazi, Board of Supervisors, Yuma County.
Member	Karen Watts, Councilmember, City of Yuma.
Member	Leslie McClendon, Deputy Mayor, City of Yuma.
Member	Kermit Palmer, Councilmember, Cocopah Indian Tribe.

A regular electronic meeting of the Executive Board (the Board) of the Yuma Metropolitan Planning Organization (YMPO) will be held on **Thursday, March 25, 2021**, starting at **1:30 p.m. using GoToMeeting Video/Teleconferencing from the NEW YMPO Office at 230 West Morrison Street, Yuma, Arizona, 85364**, to discuss, consider, and/or take action with respect to the items listed below. Members MAY attend in person, with the appropriate social distancing, if they wish, but may also choose to participate by teleconference, if they so desire.

1. Call to Order and the Pledge of Allegiance.
The meeting will be called to order and members will be asked to recite the Pledge of Allegiance.
2. Roll Call Attendance and Declaration of Votes.
Crystal Figueroa, YMPO Accountant II and Executive Assistant, will call the attendance roll, and if any members of the City of Yuma are not in attendance, those members that are in attendance will have the opportunity to declare which members will carry their respective number of proxy votes.
3. Title VI Declaration and Call to the Public.
De'Laurien McKenzie, YMPO Associate Planner, will read a brief message reminding member of our Title VI obligations. In addition, this item provides an

opportunity for comments by the public on subjects **not** on the agenda. Individuals wishing to address the Board need not request permission in advance but are limited to three (3) minutes. Due to the revised nature of the meeting (by teleconference), members of the Public are requested to contact YMPO staff with any questions they may have.

4. Consent Agenda.

A. Approval of the February 25, 2021, Board Meeting Minutes.

B. YMPO Income/Expenditure Report for February 2021.

A copy of the draft minutes of the Regular Board meeting from February 25, 2021, and the Income and Expenditure Report for February 2021, are being sent out with the agenda packet. Members will have the opportunity to review, report any changes, and/or approve the minutes of the February 25, 2021, regular Board meeting, and/or to review, discuss, and acknowledge receipt of the February 2021 financial report.

This item is on the agenda for information, discussion, and possible action to approve the Consent Agenda. Copies of the draft minutes are attached for review as Item 4A and the Expenditure Report as Item 4B.

5. FY 2019-2020 YMPO Audit.

The Audit of FY 2020 (July 1, 2019 through June 30, 2020) YMPO Accounts is complete. The Audit company, Walker and Armstrong, will make a brief presentation on the audit results and findings. The Audit Committee will be available to provide their comments to the Board, and members will have the opportunity to ask questions of the Audit Committee, the representative of the audit company, and YMPO staff.

This item is on the agenda for information, discussion, and possible action to approve the Audit for FY 2020. Ms. Figueroa will present this item and further details are in an Information Summary that is included as Item 5.

6. New YMPO Office - Status.

YMPO staff have now fully moved into the new office at 230 West Morrison Street, Yuma. Partially based on the action taken during the last Executive Board meeting to authorize additional funds for improvements during the current budget, YMPO Executive Director, Paul Ward, will present a status report on the most recent efforts to improve the office. The previous landlords have accepted the old building and have reimbursed YMPO with our security deposit!

This item is on the agenda for information and discussion only at this stage, and Mr. Ward will present this item. A roaming video presentation will be provided for members attending by videoconference.

7. FY 2020-2024 YMPO Transportation Improvement Program, Amendment #4

At the request of the Arizona Department of Transportation (ADOT), the project on US-95; from Avenue 9E to the Fortuna Wash Bridge is being extended from the Fortuna Wash Bridge (Southside) to Rifle Range Road and the funding is also being updated. The design phase of the next phase of the project, from Rifle Range Road to the Wellton-Mohawk, is also being added as a separate line item. A TIP Amendment is needed to allow ADOT to move forward with these projects.

This item is on the agenda for information, discussion, and possible action to approve Amendment #4 to the FY 2020-2024 YMPO TIP to include the changes to the US-95 project in question. YMPO Senior Planning/Mobility Manager, Mr. Charles Gutierrez, will present this item and further information is provided in an Information Summary that is included as Item 7.

8. FY 2022-23 YMPO Unified Planning Work Program (UPWP).

The FY 2022-23 UPWP is under development and the Federal Highway Administration, the Federal Transit Administration and ADOT will visit YMPO staff on March 31 to review the draft UPWP. Currently, there are two studies that will likely start during the current UPWP that will continue into the new program and YMPO staff have developed outlines for some possible studies that may be of interest. Based on input from the TAC, the Board, the Federal partners, and the State, YMPO staff will finalize the UPWP and will present the draft final version to the Board at the April meeting for possible approval.

This item is on the agenda for information, discussion, and comment only, at this stage. A combination of YMPO staff will present this item and additional background is included as part of an Information Summary that is being sent to members with this agenda packet as Item 8.

9. FY 2022-2045 YMPO Long-Range Transportation Plan (LRTP) Update.

The consultants for the LRTP Update, Kittelson and Associates, are continuing their efforts. Out of eight major tasks, they have substantially completed four of them and have started on the next phase of the Public Involvement Process. YMPO staff, in conjunction with the project consultant, will brief the Board on the status of the study, to date.

This item is on the agenda for information, discussion, and comments only at this stage. Mr. Ward will initially present this item. The consultant project manager, Vamshi Yellisetty, AICP, will continue.

10. Regional Request to Support Re-Opening the Border.

Chairman Rosales has forwarded to YMPO staff a letter written by the Arizona District Export Council (Working for America's Exporters) regarding the Land

Border Port Reopening and this letter is included as part of an information summary. This letter became known as part of a discussion by the Arizona Greater Yuma Port Authority, which is one of the signatory agencies listed in the letter. Members will have the opportunity to discuss the attached letter and decide whether, and/or how, YMPO should provide support for this subject.

This item is on the agenda for information, discussion, and possible action to send a letter of support. Mr. Ward will present this item and additional background is included as part of an Information Summary that is being sent to members with this agenda packet as Item 10.

11. Status on Recent Federal, State, & Local Legislation on Funding Transportation.
There has been a huge amount of activity regarding possible additional funds that MIGHT be available for transportation projects. This agenda item will provide the opportunity to discuss recent actions regarding recent (and possible future) legislation on possible funding of transportation at the Federal, State, and Local levels.

This item is on the agenda for information, discussion, and comment only, at this stage. Mr. Ward will present this item and further information will be provided prior to the meeting as it becomes available.

12. Summary of Current Events/Board Member Reports/Executive Director's Report & Comments by Other Participants.
This agenda item is an opportunity for members and staff to update the Board regarding recent occurrences, as shown below. If written information is available, it will be included in an attached Information Summary.
- A. Staff Reports - Future Meetings
 - B. TAC Minutes
 - C. Conference Updates (AZTA, RTS, and Roads and Streets)
 - D. MPO/COG Director/Planner Meetings
 - E. Rural Transportation Advocacy Council activities
 - F. Projects - Economic Development and Transportation

This item is on the agenda for information, discussion, and for Board member and staff reports and comments.

13. Possible Future Agenda Items.
The following items will be heard at a future meeting. Members are encouraged to suggest topics for discussion at a future Board meeting:
- A. Future Regional Transportation Funds update.
 - B. Possible Ribbon-Cutting on New Office.
 - C. Pending visits by YMPO Team to member agencies.

- D. Group/Individual photograph(s) of current Executive Board members.

This item is on the agenda for information, discussion, and possible suggestions by members for future agenda items.

14. Progress Reports.

Members and staff will update the Board on the progress of ongoing projects and other recent events.

- A. Mar 1 - Presentation to Yuma County BOS (PW).
- B. Mar 1 - (Brief) staff meeting in new office (All).
- C. Mar 2 - STSP Lane Departure telemeeting (CG).
- D. Mar 3 - STSP Intersections telemeeting (CG).
- E. Mar 3 - Pat Walker walk-through new office (PW).
- F. Mar 3 - YCIPTA/YMPO SRTP telemeeting (PW).
- G. Mar 4 - YMPO LRTP biweekly telemeeting (PW, CG).
- H. Mar 5 - Yuma County Bicycle Task Force telemeeting (PW).
- I. Mar 8 - San Luis Parks telemeeting (CG).
- J. Mar 8 - RTAC Advisory Committee meeting (PW).
- K. Mar 8 - ADOT/YMPO Coordination telemeeting (PW, CG).
- L. Mar 9 - Internal PMSS status meeting (PW, CG, DM).
- M. Mar 10 - TAC internal preview meeting (PW, CG).
- N. Mar 11 - TAC telemeeting (PW, CG, DM, MR).
- O. Mar 15 - Arizona STEP Committee meeting (PW).
- P. Mar 16 - YMPO LRTP biweekly telemeeting (PW, CG).
- Q. Mar 19 - AZSTB telemeeting (PW).
- R. Mar 22 - RTAC Board meeting (PW).
- S. Mar 23 - Statewide Mobility Manager's telemeeting (CG, MR).
- T. Mar 24 - Yuma County Bicycle Task Force telemeeting (PW, CG).
- U. Mar 25 - EB telemeeting (PW, CG, CF, DM).
- V. Mar 30 - YMPO LRTP biweekly telemeeting (PW, CG).
- W. Mar 31 - Federal, State UPWP review telemeeting (All).

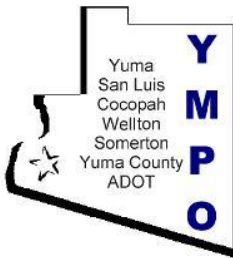
15. Adjournment

Notice: In accordance with the Americans with Disabilities Act (ADA) and section 504 of the Rehabilitation Act of 1973, YMPO does not discriminate on the basis of disability, in the admission of, or access to, or treatment or employment in, its programs, activities, or services. If you have any questions regarding YMPO programs, activities, or services, please contact Paul Ward or Charles Gutierrez at 928-783-8911.

Anticipated Future 2021 Meeting Locations

All future meetings will continue to be held at the new YMPO office at 230 West Morrison Street, Yuma, Arizona 85364. However, although they **MAY** participate in person,

members may also participate electronically, by computer and/or telephone (or both), using the GoToMeeting portal. The next two meetings will occur on Thursday, April 29, 2021, and Thursday, May 27, 2021.



EXECUTIVE BOARD REGULAR MEETING MINUTES

Local Governments & Citizens Working Together

**Executive Board
Regular Meeting
Thursday, February 25, 2021
1:30 P.M.**

**The Meeting was held using GoToMeeting
By Video and/or Teleconference from the
Main Conference Room at the YMPO Offices at
502 South Orange Avenue, Yuma, Arizona 85364**

1. Call to Order and the Pledge of Allegiance.
The Yuma Metropolitan Planning Organization (YMPO) Chair, Martha Garcia, called the YMPO Executive Board (the Board) meeting to order at 1:30 p.m. She asked members to join her in reciting the Pledge of Allegiance.

2. Roll Call Attendance.
The YMPO Executive Assistant/Accountant II, Crystal Figueroa, called the roll as follows:

YMPO Executive Board Members Present:

Chair	Martha Garcia, Vice-Mayor, City of Somerton *
Vice-Chair	Matias Rosales, Vice-Mayor, City of San Luis ^
Secretary/Treasurer	Martin Porchas, Board of Supervisors, Yuma County *
Member	Cecilia McCollough, Mayor, Town of Wellton *
Member	Gary Knight, Councilmember, City of Yuma ^
Member	Paul Patane, ADOT Southwest District Engineer *
Member	Lynne Pancrazi, Board of Supervisors, Yuma County *
Member	Karen Watts, Councilmember, City of Yuma *
Member	Leslie McClendon, Deputy Mayor, City of Yuma *
Member	Kermit Palmer, Councilmember, Cocopah Indian Tribe *

^ Attended in person.

* Participated by teleconference.

All seven constituent member agencies were present, the quorum requirement was met.

YMPO Staff Present:

Paul Ward	Executive Director
Charles Gutierrez	Senior Planning/Mobility Manager
Crystal Figueroa	Executive Assistant/Accountant II

Additional Attendees:

Kevin Adams	RTAC Liaison *
Jenny Torres	City of San Luis, Economic Development Manager *

Susan Thorpe Yuma County Administrator *

Declaration of Votes:

All members of the City of Yuma attended the meeting and retained their allocated votes.

3. Title VI Declaration, Training and Call to the Public.
YMPO Senior Planning/Mobility Manager, Charles Gutierrez, provided the first of two annual training presentations, under Title VI of the 1964 Civil Rights Act, for all YMPO Boards, Committees, and Meetings. No members of the public addressed the Board.
4. Welcome New Members
YMPO Executive Director Paul Ward, introduced the newest member of the Board, Councilmember Kermit Palmer of the Cocopah Indian Tribe. Councilmember Palmer addressed the Board and stated that he was grateful to have the opportunity to serve on the YMPO Board and collaborate with all members. The Chair lead members in welcoming him to the Board.
5. Consent Agenda
 - A. Approval of the January 28, 2021, Board Meeting Minutes.
 - B. YMPO Income/Expenditure for January 2021.

MOTION: Supervisor Lynne Pancrazi moved to approve the consent agenda, as presented. Councilmember Gary Knight seconded, and the motion was unanimously approved.

6. New YMPO Office – Additional Costs.
Mr. Ward gladly reported having moved all the belonging out of the old YMPO premises and into the new building. He stated that it will take a few weeks to be completely set-up as tile is still being laid. Mr. Ward reported that the original estimates for the remodeling by contractors were far higher than initially expected. The initial remodeling bids were in the region of \$98,000 with options for ceramic tile, telecommunications re-wiring, LED lighting and an additional irrigation water supply valve that could increase that amount to \$142,000.

Mr. Ward mentioned that he had renegotiated the contract with a lowered scope and had accepted a revised bid of \$48,000, to include only specific improvements. The intent was to sub-contract other remodeling components, such as re-wiring with new CAT-6 computer cables and installing the ceramic tile. He included using YMPO staff resources to complete a substantial portion of the work, such as demolition and painting, to reduce costs. Mr. Ward reported that there is still a need for funds to complete all the improvements necessary and the original intent had been to wait until the new fiscal year for this. However, based on off-line discussions with some Board members, Mr. Ward requested \$40,000 in additional funds for moving forward and completing the laying of

floor tile in the remainder of the building and potentially buying some additional furniture and equipment for the conference room and offices.

Councilmember Knight asked what account the funds were being requested from. Mr. Ward responded from Local funds and reported the balance of the Local account remains over a million dollars. Mr. Ward also requested an amendment to the Unified Planning Work Program and annual budget to increase the budget, to take additional money from Local funds and use the funds for added expenses in the next few months.

MOTION: Councilmember Knight moved to approve Amendment #5A to the FY 2020-21 UPWP and the Annual Budget to increase the Local funds available for making improvements to the building by \$40,000. Supervisor Pancrazi seconded, and the motion was unanimously approved.

7. Election of Executive Board Officers - Calendar Year 2021

Mr. Ward started by thanking the outgoing Chair, Martha Garcia, for her service as Chairwoman of the YMPO during the past year. He confirmed that she would remain the representative Board member for the City of Somerton. Mr. Ward mentioned that the City of Yuma was, based on prior year rotations, 'next' to fill the position of Secretary/Treasurer. He also reported that Councilmember Knight had submitted his nomination for possible consideration for the position of YMPO Secretary/Treasurer.

MOTION: Supervisor Pancrazi moved to approve Councilmember Knight for the YMPO Secretary/Treasurer position. Supervisor Martin Porchas seconded, and the motion was unanimously approved.

Mr. Ward mentioned the usual rotation of elected officers outlined in the YMPO By-Laws, whereby the YMPO Vice-Chair becomes the Chair and the YMPO Secretary/Treasurer rises to YMPO Vice-Chair. Vice-Mayor Matias Rosales from the City of San Luis becomes the new Chair and Supervisor Porchas becomes the Vice-Chair. Both Vice-Mayor Rosales and Supervisor Porchas accepted their respective positions and took over as the Chairman and Vice-Chairman of the YMPO Board. Chair Garcia (metaphorically) handed over the gavel to Chairman Rosales.

8. Calendar Year 2021 Election of YMPO Subcommittee Members and Identification of Officials for Attending AZSTB and RTAC meetings.

The Chairman called on Board members for nomination of YMPO representatives to Attend future State Transportation Board (AZSTB), Rural Transportation Advisory Council (RTAC), and YMPO subcommittees.

A. Election of Audit Committee members

The YMPO Secretary/Treasurer automatically becomes the Chairperson of the YMPO Audit Committee, in this case, the newly elected Councilmember Knight.

Supervisor Pancrazi and Mayor Cecilia McCollough self-nominated themselves to remain members of the Audit Committee.

MOTION: Self nominations were accepted as stated, Supervisor Porchas seconded, and the motion was unanimously approved.

B. Election of By-Laws Subcommittee Members

Mr. Ward stated prior Board agreement that this item can be skipped unless, and until, action on the YMPO By-Laws is needed.

C. Election of Director's Performance Evaluation Subcommittee

Mr. Ward mentioned the new Board Chairman was automatically the Chair of the Evaluation Subcommittee. Councilmember Karen Watts and Mayor McCollough expressed interest to serve on the Director Performance Evaluation Subcommittee for a second time.

MOTION: Self nominations were accepted as stated, seconded the nominations and the motion was unanimously approved.

D. YMPO State Transportation Board Representative

MOTION: Supervisor Pancrazi moved to nominate Mayor McCollough as the STB Representative and Supervisor Porchas seconded. Mayor McCollough accepted the nomination, and the motion was unanimously approved. No Alternate was named, primarily because Councilmember Knight is the actual State Transportation Board Member for District 6, which Includes Yuma County.

E. RTAC Representative and Alternate

Mayor McCollough expressed her interest to remain the RTAC Representative and Councilmember Palmer indicated interest to serve as an Alternate.

MOTION: Self nominations were accepted as stated, Supervisor Porchas seconded, and the motion was unanimously approved.

9. YMPO Origin-Destination Study

Mr. Ward briefed members that the General Services Administration (GSA) of the Federal Government had programmed over \$150 million for increasing the number of vehicle lanes within Port of Entry I at the City of San Luis' international border with Mexico. This was anticipated to have a significant effect on the number of border crossings. He reported that, as a supplement to the Federally funded Border improvements and the locally funded General Plan Update that was completed last year, the City of San Luis recently released a Request for Proposals (RFP) for a Downtown Redevelopment Plan.

He mentioned that one of YMPO's current UPWP studies is to carry out an Origin-Destination Study (O-D Study) to find out where people crossing the border are coming from and where they are going to. The City, in addition to completing their Downtown Redevelopment Plan, plans to do a circulation study and downtown circulation plan.

Mr. Ward suggested that a more efficient approach to combine the efforts of the GSA, the MPO, and the City, would be to allocate the funds to the City to carry out the O-D Study in conjunction with the Redevelopment plan and circulation study, all under one contract. Mr. Ward reported that he had discussed the idea with the City, and they had indicated their willingness to combine efforts.

Mr. Ward reported that YMPO currently has included \$35,000 in a mixture of Federal Highway and Transit Planning and Research funds to conduct the Origin-Destination Study at the border in FY 2021 in the Unified Planning Work Program (UPWP). He reported that those funds cannot be given to the City as they are Federal Planning funds, which may only be used by MPOs. However, Mr. Ward suggested that, if the Board approves an amendment to the UPWP to take \$35,000 out of cash to replace the federal funds for the City and program the federal funds on the Rail Study, we could achieve the aim. Effectively, that action would authorize him to enter into an intergovernmental agreement with the City of San Luis to provide \$35,000 in Local funds to complete the O-D Study in conjunction with the City's Downtown Redevelopment Plan.

The Chairman briefed the Board on the expansion of the border, and the City's Downtown Redevelopment Plan efforts and introduced Jenny Torres, City of San Luis, Economic Development Manager. Ms. Torres reported that the funding for the City's Plan would be spread over two fiscal years and that the RFP had already been released. She anticipated awarding the contract the following week and concluded that they anticipate to contract with an engineer to do the circulation study during the current fiscal year but also considering extending the Plan to include the Origin-Destination Study. She also mentioned as a possibility, combining efforts with the 4FrontEd organization to use universities in Mexico to collect information while border-crossers are waiting in their cars to go across to the US.

MOTION: Councilmember Knight moved to authorize the Executive Director to enter into an Intergovernmental Agreement with the City of San Luis to allocate up to \$35,000 in Local funds for the completion of an Origin-Destination Study of similar scope and value as the YMPO Study as part of an expanded City of San Luis Downtown Redevelopment Plan. Councilmember Watts seconded, and the motion was unanimously approved.

Mr. Ward introduced the staff report to Amendment #5 of the YMPO Unified Planning Program to replace the existing mixture of PL and Federal Highway Research funds (SPR with \$35,000 local funds for the Origin-Destination Study as part of a Memorandum of Understanding with the City of San Luis and increase Rail/Heavy Freight Study by

\$33,656. He anticipated additional funds to be programmed for the Rail Study as part of the forthcoming FY 2022-23 UPWP.

MOTION: Councilmember Knight moved to amend his prior motion to include Amendment #5 to the UPWP to reflect mentioned changes. Councilmember Watts agreed to the amendment, and the motion was unanimously approved.

10. Support for Arizona Legislation on Funding Transportation.

Mr. Ward informed the Board that it is now legislation season at the Arizona legislature. He added that Senator Livingston and Representative Carroll have sponsored Bills in the Senate and House which, predominantly, aim to increase gasoline and use-fuel (diesel) taxes by one cent per year from 2022 through 2045. Also included is a mechanism to annually link the fuel taxes to inflation, to place a new tax on electric and alternative fuels vehicles and to increase the Maricopa County half-cent sales tax with a three-quarter-cent sales tax. He further reported that one of the individual spending bills (possibly HB2479) had been amended by Representative Dunn to include \$10 million for widening the next section of US-95. Unfortunately, most of the Bills had NOT proceeded through the process, although several of the 'earmarks' had continued forward.

11. Summary of Current Events/Board Member Reports/Executive Director's Report & Comments by Other Participants.

- A. Staff Reports - Future Meetings
- B. TAC Minutes
- C. Conference Updates (AZTA, RTS, and Roads and Streets)
- D. MPO/COG Director/Planner Meetings
- E. Rural Transportation Advocacy Council activities
- F. Projects - Economic Development and Transportation

12. Possible Future Agenda Items.

The following items will be heard at a future meeting. Members were encouraged to suggest topics for discussion at a future Board meeting:

- A. Future Regional Transportation Funds update.
- B. Possible Ribbon-Cutting on New Office.
- C. Future visits by YMPO Team to member agencies

13. Progress Reports.

Members and staff will update the Board on the progress of ongoing projects and other recent events.

- A. Feb 1 - Staff meeting (All).
- B. Feb 3 - YCIPTA/YMPO SRTP telemeeting (PW).
- C. Feb 3 - YMPO LRTP biweekly telemeeting (PW, CG).
- D. Feb 8 - ADOT/YMPO Coordination telemeeting (PW, CG).
- E. Feb 10 - Yuma County Bicycle Task Force telemeeting (PW).

- F. Feb 11 - TAC telemeeting (PW, CG, DM, MR).
- G. Feb 16 - YMPO LRTP biweekly telemeeting (PW, CG).
- H. Feb 16 - RTAC Advisory Committee (PW).
- I. Feb 17 - YCIPTA/YMPO SRTP telemeeting (PW).
- J. Feb 17 - STSP Safety Emphasis Area telemeeting (CG, DM).
- K. Feb 19 - AZSTB telemeeting (PW).
- L. Feb 22 - RTAC Board meeting (PW).
- M. Feb 24 - Yuma County Bicycle Task Force telemeeting (PW, CG).
- N. Feb 25 - EB telemeeting (PW, CG, CF, DM).

14. Pay Raises for YMPO Staff.

Mr. Ward reported that there had not been a pay raise policy for YMPO staff since he arrived. He reported that he had researched similar agencies - and some member agency's adopted processes - and that most included inflation adjustments and also recognized, and rewarded, employee merit.

He outlined a possible three phase process. Phase One includes the annual Cost-of Living-Adjustment (COLA) and is based on Consumer Price Index (CPI) statistics obtained from the Federal Bureau of Labor Statistics. He reported that the prior year's CPI Index is currently used to decipher the COLA for the following year.

Mr. Ward continued, Phase Two consists of a STEP increase procedure, primarily based on merit. He added that the increase is based on the individual who does better in the job once they get to learn it. As the individual learns the job, the step percent decreases and for the remaining years they remain, the same step percent slightly decreases. Mr. Ward explained that the effect is that, if the individual does the same job for 30 years, they will receive up to a 40% increase in step increases. He presented a sample step increase table for an employee that works six years with a starting salary of \$30,000 and over six years earn could receive pay raises that increase their salary to a total of \$35,577.

Mr. Ward then introduced Phase Three, a possible merit increases for truly outstanding effort. He mentioned that this would reward the employee who suggests a change to how YMPO does business that saves us money, and/or an employee whose efforts greatly increase the amount of money that YMPO, or member agencies, receive. Mr. Ward explained that he does not expect this third phase to occur very often and if it does, it would probably be in the form of a one-time bonus for a job well done.

Mr. Ward mentioned that the pay raise policy included for consideration includes the COLA and potential step increase as shown as part of Table Two of the information summary. He mentioned the policy on employee pay raises was presented for discussion and possible action for approval.

Councilmember Knight commented that he understands the COLA increase and asked if the merit increase is contingent on performance or if it is an automated increase. Mr. Ward clarified by stating the pay raises will only be awarded based on the receipt of a successful, minimum performance evaluation score of three out of five score, or higher. He added that if anyone does not make an average of three which meets standards, then they do not get the step increase. Mr. Ward mentioned that if an employee is not meeting a score of three, that person basically should not be working for YMPO. Mr. Ward mentioned that the CPI would be automatically given, and the step increase would arise from a satisfactory performance.

ADOT SW District Engineer Paul Patane agreed with the COLA increase and commented that in his view step increases should be given to the high performers, those that are going above and beyond the normal job expectations. He added that the State does a similar approach by issuing a bonus at the end of the year to those performing above expectations and does not get added to their base salaries. Supervisor Pancrazi agreed with a salary table that includes a step and COLA increase depending on the budget available and employee performance. She finalized by stating that if the employee is not performing accordingly, they should be fired.

After much discussion among members, the Board decided to leave the task of staff raises decisions to the discretion of the Executive Director. Mr. Ward mentioned his intent that staff pay raises for calendar year 2020 will be backdated to the beginning of the year accordingly based on the information received.

15. Executive Director's Evaluation

The Chair requested a motion to go into Executive Session.

Motion: Councilmember Knight moved to recess into Executive Session. Vice-Mayor Garcia seconded, and the item was unanimously approved.

16. Executive Session

The Board met in Executive Session on the Executive Director's evaluation. There are no minutes available for this period.

17. Reconvene to Public Meeting

The Chair reconvened to public meeting.

18. Executive Director's Evaluation – Open Discussion

MOTION: Councilmember Knight moved to approve the Executive Director's pay raise as agreed to in Executive Session. Deputy-Mayor Leslie McClendon seconded, and the item was unanimously approved.

19. Adjournment.

There being no further business to discuss, the meeting was adjourned at 2:50 p.m.

Notice: In accordance with the Americans with Disabilities Act (ADA) and Section 504 of the Rehabilitation Act of 1973, YMPO does not discriminate on the basis of disability, in the admission of, or access to, or treatment or employment in, its programs, activities, or services. For information regarding rights and provisions of the ADA or Section 504, or to request reasonable accommodations for participation in YMPO programs, activities, or services, contact Paul Ward at 928-783-8911.

Anticipated Future 2021 Meeting Locations

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Preparation and Approval of Minutes:

Minutes prepared by:

Crystal Figueroa, Executive Assistant
and Accountant II, YMPO

Minutes reviewed to form by:

Minutes approved in regular session on
March 25, 2021

Paul D. Ward, P.E., Executive Director
Yuma Metropolitan Planning Organization

Vice-Mayor Matias Rosales, Chair
YMPO Executive Board

**Yuma Metropolitan Planning Organization
Revenue & Expense Budget Performance
February 2021**

	Feb 21	Jul '20 - Feb 21	YTD Budget	% of Budget
Income				
4000 - ADOT Grant				
4001 - PL	20,864.34	140,560.78	484,677.00	29.0%
4002 - SPR	10,323.51	74,141.24	281,838.00	26.31%
4003 - HSIP	0.00	0.00	0.00	0.0%
4004 - STBG	19,640.06	44,766.38	265,000.00	16.89%
Total 4000 - ADOT Grant	50,827.91	259,468.40	1,031,515.00	25.15%
4010 - FTA Grant				
4020 - 5303/5305	5,800.11	28,274.30	151,730.00	18.64%
4021 - 5304	4,540.95	42,990.31	65,373.00	65.76%
Total 4010 - FTA Grant	10,341.06	71,264.61	217,103.00	32.83%
4050 - ADEQ Grant	0.00	10,000.00	10,000.00	100.0%
4055 - 5310 Funds				
4053 - CARES Act MM	10,959.46	10,959.46	72,902.00	15.03%
4055 - 5310 Funds - Other	11,419.59	32,071.44	62,652.00	51.19%
Total 4055 - 5310 Funds	22,379.05	43,030.90	135,554.00	31.74%
4200 - YMPO UPWP Dues	0.00	46,923.52	80,623.69	58.2%
4400 - Interest Income	482.17	7,811.12	31,000.00	25.2%
4600 - Charges for Services				
4904 - Traffic Count Revenue	0.00	12,402.02	12,402.00	100.0%
Total 4600 - Charges for Services	0.00	12,402.02	12,402.00	100.0%
Total Income	84,030.19	450,900.57	1,518,197.69	29.7%
Gross Profit	84,030.19	450,900.57	1,518,197.69	29.7%
Expense				
5110 - Payroll Expenses				
5111 - Fringe Benefits	2,203.50	17,120.71	29,802.00	57.45%
5112 - Part Time Staff-Salaries				
5133 - Part Time Staff-Salaries- Local	4,614.35	9,403.79	18,342.00	51.27%
5112 - Part Time Staff-Salaries - Other	1,516.26	23,622.78	67,750.00	34.87%
Total 5112 - Part Time Staff-Salaries	6,130.61	33,026.57	86,092.00	38.36%
5113 - Full Time Staff-Salaries	22,747.37	191,363.73	295,676.00	64.72%
5115 - Health Insurance-ER Portion	4,470.00	35,760.00	53,640.00	66.67%
5116 - ASRS	2,955.00	24,431.24	38,542.00	63.39%
5117 - Workman's Comp Insurance	0.00	1,210.00	1,089.00	111.11%
5118 - FUTA Payroll Expense	98.23	348.57	546.00	63.84%
5120 - Life Insurance	121.43	1,092.87	1,560.00	70.06%
Total 5110 - Payroll Expenses	38,726.14	304,353.69	506,947.00	60.04%
5123 - Consulting Services				
5134 - Contractual-Local	9,287.15	14,581.97	135,824.53	10.74%
5123 - Consulting Services - Other	23,502.00	226,548.03	715,383.00	31.67%
Total 5123 - Consulting Services	32,789.15	241,130.00	851,207.53	28.33%
5124 - Staff Training/Education				
5137 - Staff Training/Edu Reimb-Local	0.00	1,920.00	6,000.00	32.0%
5124 - Staff Training/Education - Other	0.00	1,194.00	4,000.00	29.85%
Total 5124 - Staff Training/Education	0.00	3,114.00	10,000.00	31.14%
5125 - Audit Services	15,000.00	15,000.00	22,000.00	68.18%
5126 - Payroll Processing Fees	441.92	2,579.76	4,500.00	57.33%
5128 - Accounting Services	0.00	0.00	25,000.00	0.0%
5129 - Public Participation	0.00	0.00	1,000.00	0.0%
5130 - Reimbursement of Expenses	0.00	0.00	0.00	0.0%
5131 - Data Process, Software, Hardware	0.00	5,136.36	8,000.00	64.21%
5132 - Furniture and Equipment	0.00	1,644.11	6,000.00	27.4%
5140 - Legal	560.50	7,093.75	7,500.00	94.58%
5150 - IT Support	469.63	469.63	1,000.00	46.96%
5151 - Building, Contents Insurance	217.41	5,938.59	6,000.00	98.98%
5152 - Equipment Maintenance	0.00	338.89	1,300.00	26.07%

Yuma Metropolitan Planning Organization
Revenue & Expense Budget Performance
February 2021

	Feb 21	Jul '20 - Feb 21	YTD Budget	% of Budget
5153 · Office Supplies	142.70	992.74	3,000.00	33.09%
5154 · Postage	0.00	0.00	500.00	0.0%
5155 · Printing	222.75	654.64	800.00	81.83%
5157 · Publications, Subscriptions	0.00	310.88	600.00	51.81%
5158 · Registration Fees	0.00	0.00	6,000.00	0.0%
5159 · Special Meetings	0.00	0.00	4,000.00	0.0%
5160 · Telecommunications	1,301.97	10,607.96	12,000.00	88.4%
5162 · Vehicle Insurance	0.00	4,693.40	5,000.00	93.87%
5163 · Vehicle Maint., Repairs, Parts	0.00	148.57	2,500.00	5.94%
5164 · YMPO Memberships & Dues	750.00	2,911.02	3,500.00	83.17%
5165 · Finance Charges and Interest	3.50	28.00	250.00	11.2%
5166 · Website Maintenance	0.00	392.20	1,500.00	26.15%
5167 · Miscelleneous Consumables	0.00	116.80	2,000.00	5.84%
5168 · Recruitment Employee	0.00	0.00	0.00	0.0%
5169 · Miscellaneous-Expense	3,125.55	8,964.70	12,549.04	71.44%
5171 · Alarm System	0.00	279.00	1,000.00	27.9%
5172 · Lease	0.00	14,644.80	24,000.00	61.02%
5173 · Electric Bill	534.33	3,588.05	7,500.00	47.84%
5174 · Grounds Maintence	212.24	1,280.24	2,700.00	47.42%
5175 · Janitorial	0.00	750.00	4,500.00	16.67%
5179 · Office Building Repairs				
5181 · Pest Control	96.00	288.00	500.00	57.6%
5179 · Office Building Repairs - Other	0.00	89.14	500.00	17.83%
Total 5179 · Office Building Repairs	96.00	377.14	1,000.00	37.71%
5182 · Sewer & Water	310.18	1,538.00	1,300.00	118.31%
5190 · Travel - Local & Outside County	0.00	118.57	20,000.00	0.59%
5191 · T530- Traffic Count Fuel	0.00	2,957.35	4,635.00	63.81%
5630 · T530 Traffic Count Equipment				
5631 · T530-Local COY Materials	0.00	0.00	1,244.00	0.0%
5630 · T530 Traffic Count Equipment - Other	409.50	3,491.21	4,575.00	76.31%
Total 5630 · T530 Traffic Count Equipment	409.50	3,491.21	5,819.00	60.0%
Total Expense	95,313.47	645,644.05	1,577,107.57	40.94%
Net Ordinary Income	-11,283.28	-194,743.48	-58,909.88	330.58%
Other Income/Expense				
Other Income				
4900 · In-Kind Match Revenue	6,607.68	57,769.32	185,713.00	31.11%
Total Other Income	6,607.68	57,769.32	185,713.00	31.11%
Other Expense				
9200 · In-Kind Match Expenses	6,607.68	57,769.32	185,713.00	31.11%
Total Other Expense	6,607.68	57,769.32	185,713.00	31.11%
Net Other Income	0.00	0.00	0.00	0.0%
Net Income	-11,283.28	-194,743.48	-58,909.88	330.58%

10000 - Wells Fargo - YMPO General Account	\$117,566.53
10009 - Wells Fargo - YMPO Payroll Account	\$47,054.50
10100 - Yuma County Treasurer - YMPO Account	\$1,076,028.92
	\$1,240,649.95

YMPO INFORMATION SUMMARY for Agenda Item #5

YMPO Audit for FY 2020

DATE: March 22, 2021

SUBJECT: YMPO Audit for FY 2020.

SUMMARY:

The audit of YMPO's Accounts for FY 2020 (July 1, 2019, through June 30, 2020) started in October 2020. YMPO utilizes the services of two companies to provide accounting support: the Pun Group, who prepare the MPO's annual financial reports at the end of the fiscal year and Walker and Armstrong, who carry out the actual audit. This year, YMPO staff took it a step further, and choose to seek the Certificate of Achievement in Financial Reporting Program issued by the Government Finance Officers Association. Consequently, YMPO has decided to issue a Comprehensive Annual Financial Report (CAFR), that evidences the spirit of transparency and full disclosure and intends to help understanding of the basic financial statements. The auditors have prepared and submitted a formal letter to staff and will present the audit to members of the Audit Committee at a morning meeting on March 25, 2020. A copy of the YMPO FY 2020 CAFR and required communications will be emailed to all members as a separate packet and a physical copy of the CAFR will be mailed as well.

PUBLIC INPUT: No input has been provided by members of the public on this subject.

TECHNICAL & POLICY IMPLICATIONS:

TECHNICAL: The audit documents show that the management of YMPO Local, State, and Federal funds and other resources is being carried out in conformance with generally accepted accounting standards. The CAFR is not required but reflects well on YMPO staff accounting efforts.

POLICY: YMPO By-Laws require an audit of YMPO accounts and the establishment of the Audit Committee. The By-Laws do not describe how the Audit Committee should carry out the audit. As YMPO is predominantly funded with Federal transportation funds, the audit follows federal guidelines. In the recently completed fiscal year, as YMPO did not expend over \$750,000 in Federal funds, a 'Single Audit' is not required. However, Federal and State guidelines for audits of publicly funded agencies have been followed.

ACTION NEEDED:

Members are requested to review and discuss, and will have the opportunity to approve, the YMPO Audit for FY 2020.

PRIOR BOARD/COMMITTEE ACTIONS:

At their meeting on May 28, 2020, the YMPO Executive Board unanimously approved the FY 2019 YMPO Audit.

CONTACT PERSON:

Crystal Figueroa, Accountant II and Executive Assistant, 928-783-8911.

YMPO SUMMARY AGENDA ITEM #7

FY 2020-2024 YMPO TIP Amendment #4

DATE: March 22, 2021.

SUBJECT: FY 2020 - 2024 YMPO TIP Amendment #4.

SUMMARY:

The FY 2020-2024 YMPO Transportation Improvement Program (TIP) was approved by the Executive Board at their meeting on June 27, 2019, and it was submitted to the Governor for his approval and inclusion in the State TIP. Subsequent TIP Amendments occurred in March 2020, September 2020, and January 2021.

At the request of ADOT, the project on US-95, from Avenue 9E to the Fortuna Wash bridge is having the limits changed, as follows:

Table 1-A: Project Limit Change to ADOT Project #101439					
Agency	Project Description	Fund Type	Federal \$	Local \$	Total \$
Change the limits on the following FY 2021 project from:					
ADOT	US-95: Ave 9E to Fortuna Wash; Roadway widening	State	\$22,000,00	\$0	\$22,000,000
To:					
ADOT	US-95: Ave 9E to Rifle Range Rd; Roadway widening	State	\$18,955,000	\$0	\$18,955,000

In addition, ADOT is requesting to add a new, additional design project for the next phase of the US-95 project as follows:

Table 1-B: New, Design Phase Project Added to the TIP					
Agency	Project Description	Fund Type	Federal \$	Local \$	Total \$
Add the following NEW project to the TIP to FY 2021:					
ADOT	US-95: Rifle Range Rd to Wellton-Mohawk; Design of roadway widening	STBG	\$660,100	\$1,789,900	\$2,450,000

PUBLIC INPUT:

No input has been provided by members of the public on this subject.

TECHNICAL & POLICY IMPLICATIONS:

TECHNICAL: Once a project is included in the TIP, it is reported to the Governor's designee (at ADOT) for approval and to be included in the State TIP.

POLICY: Development of the YMPO TIP is one of YMPO's six major responsibilities, as outlined in the YMPO By-Laws.

ACTION NEEDED:

This item is on the agenda for information, discussion, and/or possible action to approve Amendment #4 to the FY 2020-2024 YMPO TIP to make the project change and addition, as shown in the Tables above.

CONTACT PERSON:

Charles A. Gutierrez, Senior Planning/Mobility Manager, 928-783-8911.

YMPO INFORMATION SUMMARY for Agenda Item 8

FY 2021-23 YMPO Draft UPWP and Annual Budget

DATE: March 22, 2021.

SUBJECT: FY 2021-23 YMPO Draft Unified Planning Work Program (UPWP) and Annual Budget.

SUMMARY:

As previously discussed with members, the FY 2021-23 YMPO Draft Unified Planning Work Program and Annual Budget (UPWP/B) is a two-year version of the program, but the budget is only for the first year. This draft UPWP is scheduled for review and feedback by Federal agencies and the Arizona Department of Transportation (ADOT) during a meeting at the YMPO Offices on March 31, 2021, and it is being presented for member review and public comment only at this time.

The new Long-Range Transportation Plan Update and the Pavement Management Study will be complete by the end of the current fiscal year, although some of the funding may need to be carried forward. Two studies, the Rail/Heavy Freight and the Regional Coordination Plan will start this year and will be completed in the next fiscal year. Indeed, the Rail Study will be partially funded with new funds from FY 2022.

Some new, proposed, studies for FY 2021-23 are included, and some balances will be carried forward from this fiscal year to next, but these will not be fully confirmed until all of the bills are received. However, we have developed estimates of the likely funding levels for Metropolitan Planning (PL) and State Planning and Research (SPR) funds for FY 2019, but no confirmation on the requested additional funds for SPR and 5304/5305 (Federal Transit Administration Planning funds) is yet available.

A final copy of the document is expected to be available at the April 2021 Board meeting and will incorporate comments from the Board, the Technical Advisory Committee, member agencies, the public and from the Federal and State review panel.

PUBLIC INPUT:

No members of the public have addressed either YMPO staff members, the Technical Advisory Committee or the Executive Board on these subjects.

TECHNICAL & POLICY IMPLICATIONS:

TECHNICAL: The two-year time frame for the UPWP is a relatively new step. Funding limitations tend to limit the types of projects that can be submitted for consideration within the program, but additional funding sources are being reviewed.

POLICY: YMPO is required by Federal regulations to provide a simplified Work Program but, in cooperation with ADOT and the Federal Authorities, we choose to produce a more

detailed UPWP. There are no other policy implications at this stage, except that the final version of the UPWP needs to be fiscally constrained to reasonably available funding sources.

ACTION NEEDED:

The draft UPWP is being presented for review and comment only and no action is anticipated at this stage.

PRIOR BOARD/COMMITTEE ACTIONS:

None.

CONTACT PERSON:

Paul Ward, Executive Director, 928-783-8911

YMPO INFORMATION SUMMARY for Agenda Item 10

Regional Request to Re-open the Border

DATE: March 18, 2021

SUBJECT: Regional Request to Re-open the Border.

SUMMARY:

Chairman Rosales has forwarded to YMPO staff a letter written by the Arizona District Export Council (Working for America's Exporters) regarding the Land Border Port Reopening and this letter is included as part of an information summary. This letter came to light as part of a discussion by the Arizona Greater Yuma Port Authority, which is one of the signatory agencies listed in the letter. Members will have the opportunity to discuss the attached letter and decide whether, and/or how, YMPO should provide support for this subject.

Levels of Support:

1. No Support. The Executive Board (the Board) might decide that YMPO is not the venue where such a subject should be discussed and might, therefore, decide to take no further action in support of this policy. They might take the opinion that this sort of political support should come from individual member agencies, such as City and/or Town Councils and/or the Board of Supervisors.
2. Limited Support. The Board might decide to provide a limited level of support, maybe by requesting the Director (and/or the Chairman) to sign a letter of support addressed to some of the addressees (maybe those dealing with transportation).
3. Stronger Support. The Board might decide to provide a stronger level of support, maybe by requesting the Director to provide a Resolution for the Chairman (and/or the Director) to sign, to be addressed to most (and/or all) of the addressees.
4. Strongest Support. Probably the strongest level of support would be for the Board adopt a Resolution supporting the letter and to have ALL members sign the Resolution and send it to ALL (or specific) addressees.

PUBLIC INPUT:

No members of the public have addressed either YMPO staff members, the Technical Advisory Committee or the Executive Board on these subjects.

TECHNICAL & POLICY IMPLICATIONS:

TECHNICAL: There are no known technical implications regarding this subject.

POLICY: There are no policies available to guide members regarding this subject. YMPO is, predominantly, a transportation planning agency and this type of subject does appear to have a transportation nexus. However, it is not the sort of subject that an MPO normally handles. Regardless, if the Board wishes to get involved, YMPO staff are ready to take whatever action the Board feels is appropriate.

ACTION NEEDED:

This item is on the agenda for information, discussion, and possible action to send a letter or a Resolution of support.

PRIOR BOARD/COMMITTEE ACTIONS:

None.

CONTACT PERSON:

Paul Ward, Executive Director, 928-783-8911



March __, 2021

[Letter sent to: Az. Congressional Delegation Members; Sec. US Dept Transportation; Sec. US Dept of Homeland Security; Sec. US Dept. of Health & Human Services; Sec. US State Dept; Mr. Jeff Zients, COVID-19 Coordinator, The White House; Director of the Center for Disease Control]

Via Electronic Mail

Land Border Port Reopening

Dear _____,

Restrictions on non-essential travel due to the COVID-19 pandemic have had a devastating effect on business and tourism in the U.S.-Mexico-Canada border states.

While North America works to vaccinate its populations and reduce the risk associated with COVID-19, we must start planning how to safely ease border travel restrictions and facilitate economic recovery. In furtherance of this goal, President Joe Biden on January 21, 2021, issued an executive order on Promoting COVID-19 Safety in Domestic and International Travel. With respect to travel across land border ports of entry, Section 5(c) of the executive order requires the secretary of State in consultation with the secretaries of Health and Human Services, Transportation, and Homeland Security, as well as the director of the Centers for Disease Control and Prevention to immediately commence diplomatic outreach to the governments of Canada and Mexico regarding public health protocols for land ports of entry, and to submit to the president within 14 days a plan to implement appropriate public health measures at land ports of entry. Under terms of the executive order, the plan should have been provided to the White House on February 4, 2021. Yet, as of today's date, we still have no indication that a plan has in fact been provided to the president, and if so, what the plan might include.

The travel restrictions have had severe impacts on Arizona and our border communities. At the six Arizona ports of entry, 2020 brought a 32% drop in total cars and 43% in total people compared with 2019. The impacts on our retail, tourism, service and merchant sectors cannot be overestimated. Our border communities report that 50% to 70% of their collected retail

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sales taxes are directly attributable to Mexican visitors. Under the travel restrictions, those sales tax revenues have been decimated. We are hopeful that border crossing restrictions will be lifted as soon as it is deemed safe and with proper attention to the health and safety of the traveling public and the officers who staff these critical installations.

We must move towards easing border restrictions and allowing business and leisure travel to resume within North America. To accomplish this objective effectively, it's imperative that the U.S. government, in coordination with its counterparts, take the following steps: (i) clearly articulate a plan for reopening, (ii) confirm that the resources required to implement land port of entry reopenings have been allocated to the appropriate authorities, and (iii) communicate the border reopening plan with interested constituencies in the border states, including the signatories of this letter, so that steps can be taken to educate travelers regarding issues such as testing and screening standards, and required documentation. This will ensure travelers arrive at the land ports with the appropriate documentation and that they understand the required procedures, which will reduce border processing wait times and confusion. [Should we also say something about allowing businesses that service these populations to plan and staff accordingly?]

Coordination and communication at the federal, state and local levels are critical to implementation of a safe and effective reopening plan. Together, we urge you to prioritize this issue, and immediately implement a communication strategy that ensures all interested or affected agencies and organization have the information required to support a safe and effective reopening of the border ports of entry.

If you would like any additional information or there is an opportunity for the leadership of our organizations to meet with you and your staff to further this important conversation, please let us know.

Sincerely,

Melissa Sanderson
Chair
Arizona District Export Council

President and CEO
Arizona Chamber of Commerce & Industry

Carol Colombo
Chair, Trade Policy & Legislative Affairs
Arizona District Export Council

Steven G. Zylstra
President and CEO
Arizona Technology Council

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Felipe Garcia
[Title]
Visit Tucson

Kim Sabow
[Title]
Az Lodging and Tourism Association

Lance Jungmeyer, President
Fresh Produce Association of the Americas

Guillermo Valencia, Chair
Greater Nogales Santa Cruz Port Authority

Oscar Vildosola, Vice Chair
Douglas International Port Authority

Stefanie Smallhouse, President
Arizona Farm Bureau Federation

Chris Camacho, President & CEO
Greater Phoenix Economic Council

Doug Bruhnke, CEO & Founder
Global Chamber

Matias Rosales, Chair
Greater Yuma Port Authority

Todd Sanders, President & CEO
Greater Phoenix Chamber of Commerce

Joe Snell, President & CEO
Sun Corridor, Inc.

Allison Gilbreath, Executive Director
Arizona Manufacturers Council



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