

**TECHNICAL ADVISORY  
COMMITTEE  
REGULAR MEETING AGENDA**

*Local Governments and Citizens Working Together*

**TECHNICAL ADVISORY COMMITTEE (TAC)  
Regular Meeting  
Thursday, September 13, 2018, 9:00 AM**

**Yuma County – Aldrich Auditorium  
2351 West 26th Street  
Yuma, Arizona 85364**

**YMPO TAC MEMBERS**

- Chairwoman     Jennifer Albers, Principal Planner, City of Yuma
- Vice-Chair     Maggie Castro, Planning & Zoning Director, Yuma County
- Member         Samuel Palacios, Public Works Director, City of Somerton
- Member         Omar Heredia, Planner, Cocopah Indian Tribe
- Member         Mark Hoffman, Senior Planner, ADOT
- Member         Susan Cowey, CIP Administrator, City of Yuma
- Member         Joseph Grant, Public Works Director, Town of Wellton
- Member         Roger Patterson, Yuma County Engineer
- Member         Eulogio Vera, Public Works Director City of San Luis
- Member         Jeff Kramer, City Engineer, City of Yuma

**YMPO TAC EX-OFFICIOS**

- YCIPTA         Shelly Kreger
- CALTRANS     Jacob Armstrong
- FHWA           Romare Truly
- FTA             Alex Smith
- EPA             Jerry Wamsley

**1. Call to Order and Declaration of Votes**

The meeting will be called to order and the City of Yuma will declare the number, and the distribution, of their votes.

**2. Call to the Public**

This item is to provide an opportunity for comments by the public. Individuals wishing to address the committee need not request permission in advance and are limited to three (3) minutes.

**3. Approval of Minutes ..... **Discussion and Possible Action****

The draft minutes of July 12 and August 9 & 23, 2018 TAC meeting are provided for information, discussion, and possible approval.

4. **YMPO Safety Plan Update.....Information and Discussion**  
Greenlight Traffic Engineering will provide a status report on the schedule and any revisions to the scope of work.
5. **STBG Call for Projects .....Information and Discussion**  
YMPO Staff will provide further information regarding the programming of Federal Surface Transportation Block Grant STBG Funds in the FY 2019-23 Draft YMPO TIP.
6. **FY 2019-23 Draft YMPO TIP..... Discussion and Possible Action**  
The FY 2019-2023 Draft YMPO Transportation Improvement Program (TIP) is under development. The TIP includes a mix of Highway and Transit Projects that are either federally funded or which affect air quality. The draft TIP is presented for information, discussion and possible action to approve the TIP to undergo an air quality conformity analysis.
7. **2018 Rural Transportation Summit (RTS).....Information and Discussion**  
The 2018 Annual Rural Transportation Summit (RTS) is being held in Lake Havasu City this year from October 24-26, 2018. YMPO Staff will provide a report on the anticipated agenda and expected attendance by YMPO staff and member agency representatives.
8. **Project Updates .....Information and Discussion**  
YMPO staff and ADOT will provide any updates on the status of the current PARA program and any ongoing YMPO studies and projects that have not already been reported on.
9. **In-kind Match Forms .....Information and Discussion**  
YMPO uses In-Kind Match for the projects, studies, and all work that YMPO does that includes some type of matching funds.
10. **TAC Status Reports .....Information and Discussion**  
Member agencies will have the opportunity to report the status of their projects (Local or Federal). A list of ongoing projects is shown in the information below.

Town of Wellton:

Coyote Wash Bridge.

Yuma County:

County 12th Street and Avenue D Bridge replacement.

North Frontage Road, Avenues 11E to 13E.

County 14th Street overlay, Avenue A to Avenue D.

City of San Luis:

Juan Sanchez Boulevard.

City of Yuma:

City of Somerton:

ADOT:

Araby Road Roundabout (South).

Cocopah Indian Tribe:

**11. Future Agenda Items .....Discussion**

Members will have the opportunity to suggest future items for the TAC agenda.

- A. Functional Classification.

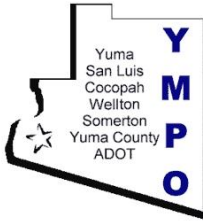
**12. Progress Reports .....Discussion**

YMPO staff will provide a summary of recent activities.

- A. August 2 – 5310 Application Questions and Review, Charles Gutierrez attended, and Melissa Ramos called in.
- B. August 3 – COG/MPO Planner’s Meeting, Charles Gutierrez attended.
- C. August 7 – ADA for Fixed Route Services Workshop, Robert Aguilar, De’Laurien McKenzie and Melissa Ramos attended.
- D. August 7 – Statewide Emissions Inventory Meeting, Paul Ward and Charles Gutierrez participated.
- E. August 7 – Paul Ward Met with Chris Einmo from the City of Yuma.
- F. August 9 – TAC Meeting, Paul Ward, Charles Gutierrez, De’Laurien McKenzie and Melissa Ramos attended.
- G. August 14 – ADOT/YMPO Coordination Meeting, Paul Ward attended.
- H. August 14 – Paul Ward Meet with Greenlight, Melissa Ramos participated.
- I. August 14 – Functional Classification Meetings, Charles Gutierrez and De’Laurien McKenzie participated.
- J. August 20-23 – League of Cities, Paul Ward attended.
- K. August 22 – Yuma County GIS Visit, De’Laurien McKenzie participated.
- L. August 23 – MPO/COG Director’s Meeting, Paul Ward attended.
- M. August 23 – Special TAC Meeting, Charles Gutierrez and Melissa Ramos attended.
- N. August 29 – Community Organizations Active in Disaster (COAD) Meeting, Paul Ward participated.
- O. August 30 – Executive Board Meeting, all of YMPO Staff participated.
- P. September 5-6 – Joint Working Committee Meeting, Paul Ward participated.
- Q. September 5 – 5310 Reimbursement and Contract Training, Charles Gutierrez, Crystal Figueroa, and Melissa Ramos attended.
- R. September 12 - RTS Drone Flight Meeting with USMC-ATC, Charles Gutierrez and De’Laurien McKenzie attended

### **13. Adjournment**

*Notice: In accordance with the Americans with Disabilities Act (ADA) and Section 504 of the Rehabilitation Act of 1973, YMPO does not discriminate on the basis of disability in the admission of or access to, or treatment or employment in, its programs, activities, or services. For information regarding rights and provisions of the ADA or Section 504, or to request reasonable accommodations for participation in YMPO programs, activities, or services, contact Paul Ward or Charles Gutierrez at 928-783-8911.*



# TECHNICAL ADVISORY COMMITTEE REGULAR MEETING MINUTES

*Local Governments and Citizens Working Together*

**TECHNICAL ADVISORY COMMITTEE (TAC)**  
**Regular Meeting**  
**Thursday, July 12, 2018, 9:00 AM**

**Yuma County – Aldrich Auditorium**  
**2351 West 26th Street**  
**Yuma, Arizona 85364**

## **YMPO TAC MEMBERS**

Chairwoman Jennifer Albers, Principal Planner, City of Yuma  
Vice-Chair Maggie Castro, Planning and Zoning Director, Yuma County  
Member Vidal Ochoa for Samuel Palacios, Public Works Director, City of Somerton  
Member Mark Hoffman, Senior Planner, ADOT  
Member Susan Cowey, CIP Administrator, City of Yuma  
Member Joseph Grant, Public Works Director, Town of Wellton  
Member Roger Patterson, Yuma County Engineer  
Member Jeff Kramer, City Engineer, City of Yuma

## **YMPO TAC MEMBERS ABSENT**

Member Omar Heredia, Planner, Cocopah Indian Tribe  
Member Eulogio Vera, Public Works Director City of San Luis

## **YMPO STAFF PRESENT**

Executive Director	Paul Ward
Senior Planning/Mobility Manager	Charles Gutierrez
Administrative Assistant	Melissa Ramos
Associate Planner	De' Laurien McKenzie

### **1. Call to Order and Declaration of Votes**

YMPO TAC Chairwoman, Jennifer Albers, called the meeting to order at 9:00am. The City of Yuma declaration of votes: Jeff Kramer, 2 votes; Jennifer Albers, 2 votes; and Susan Cowey, 1 vote.

### **2. Call to the Public**

No comments were made by the public.

### **3. YMPO Regional Strategic Transportation Safety Plan Update Kick-Off**

YMPO has given Greenlight Traffic Engineering the notice to proceed for the safety update and the official kick-off date is July 12, 2018. Mike Blankenship shared that the Safety Plan Update will update the 2016 Safety Plan. This update will include the 2017 crash data and three to four years of additional crash data. Mike Blankenship mentioned

a goal for this plan was to finalize the two HSIP applications, from the prior safety plan. Mike Blankenship pointed out that the RFQ, for the Safety Plan Update, does not require a public involvement portion. Greenlight has suggested using Social Pinpoint for public involvement purposes primarily due to its effectiveness. Based on prior knowledge of using the technique during the recently update Regional Transportation Plan, members were in general agreement.

4. **Approval of Minutes**

The TAC reviewed the June 14, 2018 minutes, as presented by YMPO staff. Mark Hoffman moved to approve the June 14, 2018 YMPO TAC meeting minutes, Joseph Grant seconded, and the motion was unanimously carried.

5. **Planning To Programming (P2P)—ADOT's Project Process**

Mark Hoffman reported that the new five-year construction program was just approved during the recent June STB meeting in Globe and the process to develop the next program is just about to start over again. He then launched into a presentation of the ADOT Planning to Programming (P2P) process.

He started with the State Long Range Transportation Plan (AZLRTP) which is a policy document that does not identify projects but identifies recommended investment choices, split into three different categories such as preservation, modernization and expansion. Geographically, the plan is divided into the MAG region, the PAG region and then Greater Arizona and the latter area is where ADOT uses the P2P process. The final result is a State TIP (STIP), with the ADOT projects, regional MPO and COG projects all combined into a STIP.

Mark reported that the [current AZLRTP](#) only [recommends the](#) investment choice [of Preservation and Modernization for Greater Arizona](#) ~~categories currently recommended for Greater Arizona are Preservation and Modernization~~ -- no Expansion projects. As the AZLRTP does not include projects, the P2P process starts that by sending out a call for projects in all categories. The ADOT technical groups submit a list of prioritized projects: Bridge, Pavement, Safety, ITS, Rest Areas, GeoHazard, and also pull in projects from all the plans and studies that are done throughout the year. ADOT Districts also submit projects. ADOT ~~then adds then applies a technical, safety, District and policy score with~~ a weighting factor to [prioritize the pool projects. The technical score accounts for 35% of the total score followed by the District score at 30%, safety at 25% and Policy at 10%.](#) ~~the already prioritized lists and that results in a pool of projects that is then put through the scoring process.~~

As part of the cycle, in July, ADOT has just asked the tech groups to submit their prioritized lists of projects, project prioritization occurs in August, each District provide their projects and provides their prioritization; District workshops in October prior to a final list, provided ~~by to~~ the programming staff. ~~The P~~projects [not selected for](#)

~~programming that don't make the list~~ get returned to the pool for consideration as part of brand new lists the following year.

~~Although not considered for programming, Greater Arizona expansion projects are identified and prioritized through the P2P process in the event a funding source or funding partner is identified.~~

~~In general, the technical groups account for about 35% of the score, safety accounts for about 25%, the Districts account for 30%, and policy accounts for 10%. Although technically not one of the recognized choices, expansion projects are still scored, but usually require some form of local match.~~

## 6. **ADOT Application for the Surface Transportation Project Delivery Program**

Charles Gutierrez encouraged the TAC to review ADOT's draft Application for Assumption of Federal Highway Administration (FHWA) National Environmental Policy Act (NEPA) Responsibilities pursuant to the Surface Transportation Project Delivery Program, 23 U.S.C. § 327. The application purpose is for ADOT to assume FHWA's environmental review responsibility under NEPA for Categorical Exclusions, Environmental Assessments and Environmental Impact Statements for federal-aid highway projects in Arizona.

The draft application is available for review and comments, comment period runs through July 30, 2018, on the ADOT Environmental Planning website:

[www.azdot.gov/business/environmental-planning/ce-assignment-and-nepa-assignment](http://www.azdot.gov/business/environmental-planning/ce-assignment-and-nepa-assignment)

The YMPO Executive Director, Paul Ward, suggested that this step by ADOT was likely to streamline the environmental review and approval process, thereby making it quicker.

## 7. **5310 Transit Program Update**

Charles Gutierrez updated the TAC on the 2018 5310 Grant Preliminary Awards. The awards are as followed:

- Saguaro Foundation- 2 Minivans with a ramp, 1 Cutaway with a lift (14 passenger) and beyond ADA paratransit services operating funds (Federal Award \$100,000 with a Local Share of \$100,000 totaling \$200,000)
- WestCare Arizona- 1 van
- YCIPTA- Travel Training for seniors and persons with disabilities
- YMPO- Receives funds for Mobility Management (Federal Award \$90,000 with a Local Share of \$22,500 totaling \$112,500)

In late July 2018 the Transit Staff from ADOT and the Arizona Mobility Managers will be meeting to discuss improvements to E-Grants. E-Grants is the website used to submitted 5310 Grant Applications. The meeting will also have discussion on the 5310 Grant Application ranking process.

## 11. **TAC Status Reports**

Member agencies had the opportunity to report the status of their projects (Local or Federal). A list of ongoing projects is shown in the information below.

### Town of Wellton:

Coyote Wash Bridge- Construction will begin this fiscal year.

### Yuma County:

County 12th Street and Avenue D Bridge Replacement- Project was awarded to Pulice Construction, Inc. Contractor is working on the reinforced concrete box culvert walls and wing wall.

North Frontage Road, Avenues 11E to 13E- Pavement Preservation Project. This project has been awarded to Cemex. The Contractor is working on excavation and dirt work for widening areas. This project is near completion. Currently working on raising utilities, catch basin aprons and placement of thermo striping.

County 14th Street overlay, Avenue A to Avenue D- HURF Swap Project, the bid opening was June 6, 2018.

South Frontage Road- The bid opening was on June 6, 2018. Local project.

City of San Luis: - No updates available.

### City of Yuma:

3rd Avenue Paving- This project is in the final stages and should be paved out by July 13, 2018.

Gil, Maiden, 2nd and 3rd Streets - Giss to 1st Street is completed and reopened. Work has begun on 2nd and Maiden sewer this phase lasting until Labor Day. Final phase is the water line on 3rd Street will occur in September.

Avenue A: 32nd to 36th Street - Pavement replacement and communications infrastructure installation. West side is milled out. Work began on July 5, 2018 and anticipated completion in mid-October.

1st Avenue, 16th Street to Orange - Scope is roadway reconstruction, water and sewer improvements and communications infrastructure installation. Final plan updates been completed. Anticipated release for bids in early August with work lasting from late October through May.

4th Avenue: 32nd to 40th Street- Scope is roadway reconstruction and widening to add a continuous center left turn lane. Design is complete. Anticipate construction starting late October and lasting into April.

16th Street: Avenue B to Avenue C - Scope is pavement replacement and communications infrastructure installation. Design at 60%. Anticipate construction in Spring 2019.

27th Street Paving: 4th to 8th Avenue- This project is completed.



Hotel Del Sol Multi-Modal Transportation Center- BUILD Grant begin submitted this month. RFQ for architect selection is ready to issue once YCIPTA confirms obligation of grant funds.

City of Somerton:

TE Project: Cesar Chavez Pathway- This project is completed.

ADOT:

Araby Road Roundabout- The contractor, J. Banicki Construction, has completed phase I, north roundabout. The contractor is working on the second phase. Placing electrical conduit, pull boxes, curb and gutter, pipes, catch basins and manholes.

Texas Hill Bridges- Bridge rehabilitation. The contractor, Pulice Construction, is installing deck joints and working on the bridge approaches.

8th Street at 21st Avenue Pedestrian Hybrid Beacon - The contractor, AJP Electric, is waiting on APS to finish their work and then will finish up the electrical connections.

Juan Sanchez Boulevard: 10th Street to Avenue E - Project consists of rumble strip and new pavement markings. Project is advertised and will bid open on 7/13/2018.

US 95 at Avenue 8E Intersection - Project is starting scoping stages. The project consists of constructing a traffic signal at the intersection of US 95 and Avenue 8E. This project will advertise by June 29, 2018.

Cocopah Indian Tribe: No updates available.

**13. Future Agenda Items**

Members had the opportunity to suggest future items for the TAC agenda.

- Functional Classification.
- Project list for the needs and wants effort of the Regional Transportation Conference.
- STBG call for projects.
- YMPO region fly over (2018 Rural Transportation Summit video)

**14. Progress Reports**

YMPO staff will provide a summary of recent activities. Please see the attached information.

- A. May 31 – YMPO Executive Board Meeting, Paul Ward, Crystal Figueroa and Robert Aguilar attended.
- B. May 31 – San Luis POE I & II meeting, Charles Gutierrez and De'Laurien McKenzie attended.
- C. June 5 – State Transportation Board Study Session, Paul Ward participated.
- D. June 5 – Federal Grant Opportunities Meeting, Charles Gutierrez attended.
- E. June 8 – MPO/COG Planner's Meeting, Charles Gutierrez attended.
- F. June 11 – ADOT/YMPO Coordination Meeting, Paul Ward and Charles Gutierrez attended.

- G. June 12 – Air Quality webinar, Paul Ward and Charles Gutierrez participated.
- H. June 13 – CMAQ Meeting, Paul Ward attended.
- I. June 13-14 – Arizona Mexico Commission, Paul Ward attended.
- J. June 13 – YMPO TAC meeting, Charles Gutierrez, De'Laurien McKenzie and Melissa Ramos attended.
- K. June 18 – Ag Supply Chain meeting, Paul Ward, Charles Gutierrez and De'Laurien McKenzie attended.
- L. June 20 – Planning to Programming meeting, Paul Ward attended.
- M. June 21 – Ag Stakeholders meeting, Paul Ward attended.
- N. June 26 – YMPO/ESRI meeting, Paul Ward, Charles Gutierrez and De'Laurien McKenzie participated.
- O. June 27 - Train the Manager workshop, Melissa Ramos participated.
- P. June 27 – YMPO/Saguaro meeting, Paul Ward and Charles Gutierrez participated.
- Q. June 28 - Employer Database Update, De'Laurien McKenzie.

**15. Adjournment**

The TAC Meeting was adjourned at 10:29 am by Maggie Castro. Susan Cowey seconded, and the motion was unanimously carried.

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Minutes Prepared By:

Minutes Submitted by:

Minutes approved by:

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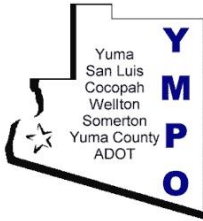
Melissa Ramos, YMPO  
Administrative Assistant

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Charles Gutierrez, YMPO  
Senior Planning Manager

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Jennifer Albers, YMPO  
TAC Chairwoman



# TECHNICAL ADVISORY COMMITTEE REGULAR MEETING MINUTES

*Local Governments and Citizens Working Together*

**TECHNICAL ADVISORY COMMITTEE (TAC)  
Regular Meeting  
Thursday, August 9, 2018, 9:00 AM**

**Yuma County – Aldrich Auditorium  
2351 West 26th Street  
Yuma, Arizona 85364**

## **YMPO TAC MEMBERS**

Vice-Chair Maggie Castro, Planning & Zoning Director, Yuma County  
Member Samuel Palacios, Public Works Director, City of Somerton  
Member Mark Hoffman, Senior Planner, ADOT  
Member Susan Cowey, CIP Administrator, City of Yuma  
Member Roger Patterson, Yuma County Engineer  
Member Eulogia Vera, Public Works Director City of San Luis

## **YMPO TAC MEMBERS ABSENT**

Chairwoman Jennifer Albers, Principal Planner, City of Yuma  
Member Omar Heredia, Planner, Cocopah Indian Tribe  
Member Joseph Grant, Public Works Director, Town of Wellton  
Member Jeff Kramer, City Engineer, City of Yuma

## **YMPO STAFF PRESENT**

Executive Director	Paul Ward
Senior Planning/Mobility Manager	Charles Gutierrez
Administrative Assistant	Melissa Ramos
Associate Planner	De' Laurien McKenzie

### **1. Call to Order and Declaration of Votes**

YMPO TAC Vice-Chair, Maggie Castro, called the meeting to order at 9:04am. The City of Yuma declaration of votes: Susan Cowey, 5 votes.

### **2. Call to the Public**

This item is to provide an opportunity for comments by the public. Individuals wishing to address the committee need not request permission in advance and are limited to three (3) minutes.

Gene Dalbey greeted everyone present.

3. **Approval of Minutes ..... Discussion and Possible Action**

The approval of the TAC minutes for July 12, 2018 will be deferred to the September 2018 TAC meeting.

Susan Cowey motioned

Sam Palacios seconded

Motioned carried unanimously

4. **Federal Functional Classification Rebalancing.....Information and Discussion**

During the June 2018, TAC meeting, ADOT staff presented information on the status of the Federal Functional Classification (FFC) of Highways within the State, including some information on the anticipated “rebalancing” of the process. This month, ADOT staff will present how this process might affect the Yuma region and have a discussion on the recently provided spreadsheet with the possible changes and, potentially review the roads that need discussion. Charles Gutierrez asked James Meyers at ADOT about the NHS system pertaining to the downgrading of some segments of the NHS. James Meyer states that some segments will still need to remain on the NHS system because of the road functioning as a specific purpose of the state classifications. There are no associated funds with the NHS system. How does this affect the Pavement Management system according to the FFC system? ADOT says they will follow up on the Pavement Management questions from the TAC. James Meyers request again is to complete the exercise to submit to the MPO. These changes will be submitted to ADOT.

5. **STBG Call for Projects .....Information and Discussion**

YMPO staff asked for this item to be deferred to the September 2018 TAC Meeting.

6. **FY 2018-2022 TIP Amendment 5..... Discussion and Action**

Yuma County requested an amendment to the FY 19 TIP for project number YC-BR-05C (Ave 37E and County 6<sup>th</sup> Street). The amendment is to include \$250,000 of Off-System Bridge funds, increasing the project cost to \$795,334 and increasing the local match to \$45,334.

Roger Patterson motioned to approve TIP Amendment 5 as presented.

Eulogio Vera seconded

Motioned carried unanimously

7. **2018 Rural Transportation Summit (RTS).....Information and Discussion**

Paul Ward informed the TAC that YMPO is covering registration fees and travel expenses for the YMPO Executive Board, TAC Chairwoman and Vice-Chair of the TAC to attend the RTS. The 2018 RTS is being held in Lake Havasu City from October 24-26, 2018. Please visit [www.azrts.org](http://www.azrts.org) for additional information regarding the 2018 RTS.

8. **ADOT and Federal Funding in the ADOT Highway Program.....Discussion**

The YMPO Executive Director will provide a presentation on his analysis of the amount of funds programmed within the Yuma region during the ADOT Five-Year Transportation Facilities Construction Program for the past fifteen programs (since the FY 2005-09 Program). Based on the analysis, the TAC will discuss options for trying to maximize the ADOT contribution to the region’s transportation system.

Mr. Ward presented on his analysis of the amount of funds programmed within the Yuma region during the ADOT Five-Year Transportation Facilities Construction Program for the past fifteen programs (since FY 2005-09). He handed out a packet of his compiled analysis and focused first on the Arizona Population Estimates. He made a comparison of the population estimates for Mohave, Yavapai and Yuma Counties in which Yuma showed a 13.12% of the Greater Arizona population percentage (the State, excluding Maricopa and Pima Counties). This compares closely to Mohave and Yavapai counties. Next, he reported on the millions of gallons of gasoline and use fuel (diesel) sold between 1998-17 (twenty years) in the Greater Arizona region only. He drew a similar comparable use of fuels between Yavapai 13.81%, Mohave 13.29%, and Yuma 11.85% counties, close to the population percentages. He concluded that the amount of money being put into the ADOT Highway User Revenue Funds (HURF) program in fuel taxes closely matches population numbers.

Mr. Ward also reported on the funds programmed in ADOT Highway Programs from FY 2005-2019 through FY 2019-2023 to show the percentage of money programmed for the past 15 years in total. YMPO has been receiving 3.03% but putting into the system around 11-12%. He outlined the problem of getting a fair share from the system and discussed why this is not happening. He further reported on the number of through-lane miles on the State Highway System per County and highlighted Mohave with 10.94%, Yavapai 10.55%, and Yuma 5.17%. In summary, Mr. Ward suggested that if Yuma only has half the number of lanes compared with Mohave and Yavapai, we should only get half the funds that they do. However, as we are paying in to the system almost identical amounts of funds that the other counties pay, we should be getting more than a quarter of the money back. Mr. Ward concluded that the current programming process the State currently has in place does not try to accomplish a fair share distribution for the Yuma region. Mr. Ward reported that these statistics do not tell the whole story, but he wanted to share his analysis with the Board and the YMPO Technical Advisory Committee (TAC). He also intends to share the same analysis with senior ADOT staff and provide a chance for them to provide correcting and/or mitigating information.

9. **TAC Status Reports .....Information and Discussion**

Member agencies had the opportunity to report the status of their projects (Local or Federal).

**Town of Wellton:**

Coyote Wash Bridge - No updates available.

**Yuma County:**

**County 12th Street and Avenue D Bridge Replacement** – This project will use Federal funds to reconstruct a timber bridge in the Yuma Valley area. A box culvert, parallel to

the bridge will first be constructed and then the irrigation canal will be relocated. ADOT awarded the project to Pulice Construction. Work is to start mid May 2018 and completed by September 2018. Project is 60% completed.

**North Frontage Road, Avenues 11E to 13E** – Upon completion of the Flood Control District's Drainage Project, a 2" AC overlay project was initiated. YMPO's STP federal funds (\$956,000) were used to fund this phase. ADOT awarded the project to Cemex. The project is 99% complete, the contractor is working on punch list items.

**County 14th Street overlay, Avenue A to Avenue D** – Overlay project, improvements include a 2" asphaltic overlay with chip seal. The project was awarded to Cactus Asphalt in the amount of \$999,562.21

**South Frontage Road** – Project will provide a 2" overlay and chip seal, with intersection improvements. Project was awarded on August 6, 2018 to Cemex in the amount of \$907,797.70.

**Texas Hill Bridges (2) Rehabilitation-** This project is to reconstruct the bridge abutments. ADOT awarded the project to Pulice Construction in the amount of \$ 780,000. Upon removing the asphalt on the bridge girders at Avenue 55E, the prestressed concrete box beams have excessive concrete spalling and rust. A change order (\$350,000) to replace all 12 beams has been approved. Avenue 49E bridge is complete except for the asphalt approaches. A subsequent project to rehabilitate 2 additional bridges is scheduled to be bid on November/December 2018.

#### **City of San Luis:**

**Juan Sanchez Boulevard** – The City of San Luis and ADOT are working on the environmental clearance for the Juan Sanchez Boulevard widening. The City of San Luis has a rumble strip project going out to bid, soon. This project will be using HSIP funds to install 4 miles of rumble strips.

#### **City of Yuma:**

**3rd Avenue Paving, 14<sup>th</sup> Street to 8<sup>th</sup> Place** - Project is substantially complete. Only punch list items remain.

**Gil, Maiden, 2nd and 3rd Streets** - Giss to 1st Street is completed and reopened. Sewer work in 2<sup>nd</sup> Street and Maiden Lane complete, with paving complete by August 17<sup>th</sup>. Final phase, water line on 3<sup>rd</sup> Street, starting after paving is complete.

**Avenue A, 32nd to 36th Street** - Communications infrastructure installation. West side paving week of August 13<sup>th</sup>. Anticipated completion in Mid-October.

**1st Avenue, 16th Street to Orange** - Scope is roadway reconstruction, water and sewer improvements and communications infrastructure installation. Final plan updates been completed. Anticipated release for bids in mid-August with work lasting from late October through late May.

**4th Avenue, 32nd to 40th Street** - Scope is roadway reconstruction and widening to add a continuous center left turn lane. The project is out for bids. Anticipate construction starting late October and lasting into April.

**16th Street, Avenue B to Avenue C-** Scope is pavement replacement and communications infrastructure installation. Design at 60%. Anticipate construction in Spring 2019.

**Hotel Del Sol Multi-Modal Transportation Center-** BUILD Grant begin submitted this month. RFQ for architect selection is ready to issue once YCIPTA confirms obligation of grant funds.

**Avenue 6E Bike Lanes, N Frtg Road to 24<sup>th</sup> Street** – Project design has begun. Project constructs a 10' wide pathway on the east side of Avenue 6E with a pedestrian hybrid beacon for a crossing at 44<sup>th</sup> Place.

**Arizona Avenue, 32<sup>nd</sup> Street to 40<sup>th</sup> Street** – Project design has begun. Project reconstructs existing pavement, may add turn lanes. Anticipate construction in fall 2020.

City of Somerton:

**Cesar Chavez Main Street to Jefferson** - HURF Exchange project, the consultant is on board and started the design.

ADOT:

**Araby Road Roundabout** - The contractor, J. Banicki Construction, has completed phase I, north roundabout. The contractor is working on the second phase. Placing electrical conduit, pull boxes, curb & gutter, pipes, catch basins and manholes.

**Texas Hill Bridges** - Bridge rehabilitation. The contractor, Pulice Construction, is installing deck joints and working on the bridge approaches.

**8th Street and 21st Avenue Pedestrian Hybrid Beacon** - The contractor, AJP Electric, is waiting on APS to finish their work and then will finish up the electrical connections.

**Juan Sanchez Boulevard, 10th Street – Avenue E** - Project consist of rumble strip and new pavement markings. Project is advertised and will bid open on 7/13/2018.

**US-95 at Avenue 8E Intersection** - Project is starting scoping stages. The project consists of constructing a traffic signal at the intersection of US 95 and Avenue 8E. This project will advertise by June 29, 2018.

Cocopah Indian Tribe:

No updates available.

YMPO:

The RFP's for the YMPO Bicycle & Pedestrian Study and Design Standards and YMPO Traffic Count Network Study are due at the YMPO Office on August 16, 2018 no later than 3:00pm. YMPO staff will delivery, to all TAC members, all materials needed for ranking the RFP's. On August 23, 2018 there is a special TAC meeting scheduled to review the RFP rankings.

Roger Patterson announced that he will be retiring in November 2018 and Frank Sanchez will be taking Roger Patterson's place on the TAC.

**10. Future Agenda Items .....Discussion**

Members will have the opportunity to suggest future items for the TAC agenda.

- A. Regional Strategic Safety Study.
- B. Federal Function Classification
- C. Transit TIP
- D. Performance Measures

**11. Progress Reports .....Discussion**

YMPO staff will provide a summary of recent activities.

- A. July 9 – ADOT/YMPO Coord. Meeting, Paul Ward and Charles Gutierrez attended.
- B. July 10 – Yuma Region MOU/Charter and Short-Range Transit Plan meeting, Paul Ward participated.
- C. July 12 – YMPO TAC Meeting, Paul Ward, Charles Gutierrez, De’Laurien McKenzie, and Melissa Ramos attended.
- D. July 20 – STB Meeting, Paul Ward attended.
- E. July 25 – Mobility Manager Meeting, Melissa Ramos attended.
- F. July 26 – 5310 Application, E- Grants and Panel Review Discussion Meeting, Melissa Ramos attended.
- G. July 26 – YMPO Executive Board Meeting, Paul Ward, De’Laurien McKenzie, and Crystal Figueroa attended.
- H. July 27 – P.A.S.S. Training, Melissa Ramos participated.
- I. July 27 – Cocopah Swearing-In Ceremony, Paul Ward attended.
- J. July 31 - Meeting with Greg Wilkinson, Paul Ward attended.
- K. Aug 1 - Meeting with San Luis Vice-Mayor Maria Ramos, Paul Ward attended.
- L. Aug 2 - 5310 Applications Review Session, Charles Gutierrez attended, and Melissa Ramos participated.
- M. Aug 3 - COG/MPO Planner’s meeting - Charles Gutierrez attended.

**12. Adjournment**

*Notice: In accordance with the Americans with Disabilities Act (ADA) and Section 504 of the Rehabilitation Act of 1973, YMPO does not discriminate on the basis of disability in the admission of or access to, or treatment or employment in, its programs, activities, or services. For information regarding rights and provisions of the ADA or Section 504, or to request reasonable accommodations for participation in YMPO programs, activities, or services, contact Paul Ward or Charles Gutierrez at 928-783-8911.*

Minutes prepared by:

Minutes Submitted by:

Minutes approved by:

\_\_\_\_\_  
Melissa Ramos

\_\_\_\_\_  
Charles Gutierrez

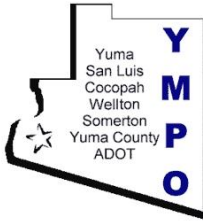
\_\_\_\_\_  
Maggie Castro

YMPO Administrative Assistant

YMPO Senior Planning Manager

YMPO TAC Vice-Chairwoman





# TECHNICAL ADVISORY COMMITTEE SPECIAL MEETING MINUTES

*Local Governments and Citizens Working Together*

**TECHNICAL ADVISORY COMMITTEE (TAC)  
SPECIAL Meeting  
Thursday, August 23, 2018, 9:00 AM**

**YMPO Conference Room & Telephonic  
502 S. Orange Ave  
Yuma, Arizona 85364**

## **YMPO TAC MEMBERS**

Chairwoman Jennifer Albers, Principal Planner, City of Yuma  
Vice-Chair Maggie Castro, Planning & Zoning Director, Yuma County- Called In  
Member Samuel Palacios, Public Works Director, City of Somerton  
Member Mark Hoffman, Senior Planner, ADOT- Called In  
Member Roger Patterson, Yuma County Engineer- Called In  
Member Eulogio Vera, Public Works Director City of San Luis- Called In  
Member Jeff Kramer, City Engineer, City of Yuma- Called In

## **YMPO TAC MEMBERS ABSENT**

Member Omar Heredia, Planner, Cocopah Indian Tribe  
Member Susan Cowey, CIP Administrator, City of Yuma  
Member Joseph Grant, Public Works Director, Town of Wellton

## **YMPO STAFF PRESENT**

Executive Director Paul Ward- Called In  
Senior Planning/Mobility Manager Charles Gutierrez  
Administrative Assistant Melissa Ramos

### **Call-In Number:**

**(877) 527-1662**

### **Conference Code:**

**9121073540**

#### **1. Call to Order and Declaration of Votes**

YMPO TAC Chairwoman, Jennifer Albers, called the meeting to order at 9:09am. The City of Yuma declaration of votes: Jeff Kramer 3 votes and Jennifer Albers 2 votes.

2. **Call to the Public**

This item is to provide an opportunity for comments by the public. Individuals wishing to address the committee need not request permission in advance and are limited to three (3) minutes.

No comments were made

3. **YMPO Bicycle & Pedestrian Study and Design Standards ... Discussion and Action**

The YMPO TAC received five (5) proposals for the study to evaluate and rank. The proposals that were submitted came from CivTech, Greenlight Traffic Engineering, Coffman Studio, Rick Engineering Company and Wilson & Company. The rankings for the YMPO Bicycle & Pedestrian Study and Design Standards are as followed: Greenlight Traffic Engineering 246.6, Kimley Horn 239.85, CivTech 206.325, Coffman Studios 203.775 and Wilson & Company 187.35. The TAC made a recommendation for the YMPO Executive Board to direct the YMPO Director to proceed with the consultant, Greenlight Traffic Engineering, that was ranked number one (1).

Roger Patterson motioned

Jeff Kramer seconded

Motioned carried unanimously

4. **YMPO Traffic Count Network Study ..... Discussion and Action**

The YMPO TAC received three (3) proposals, prior to the Special TAC Meeting, for the study to evaluate and rank. The three proposals came from Works Consulting, Rick Engineering and Kimley Horn. The rankings for the YMPO Traffic Count Network Study are as followed: Kimley Horn 258.15, Rick Engineering 244.65 and Works Consulting 232.45. The highest ranked proposal was Kimley Horn, with 258.15 points. The TAC made a recommendation for the YMPO Executive Board to direct the YMPO Director to proceed with the consultant, Kimley Horn, that was ranked number one (1).

Sam Palacios motioned

Maggie Castro seconded

Motioned carried unanimously

**5. Adjournment**

The TAC Meeting was adjourned at 9:18am by Jennifer Albers.

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Minutes Prepared By:

Minutes Submitted by:

Minutes approved by:

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Melissa Ramos, YMPO  
Administrative Assistant

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Charles Gutierrez, YMPO  
Senior Planning Manager

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Jennifer Albers, YMPO  
TAC Chairwoman

# **YMPO INFORMATION SUMMARY for Agenda Item #6**

## **The New FY 2019-2022/23 TIP**

**DATE:** September 6, 2018

**SUBJECT:** The New FY 2019-2022/23 TIP

**SUMMARY:**

The YMPO is continuing to evolve by adopting practices of a yearly Transportation Improvement Program (TIP). There are many facets to consider when doing the TIP Yearly.

First, other MPO/COGs are doing this as we speak. We are reaching out to other MPOs to get a bigger picture on the process for doing the yearly TIP.

Secondly, there are considerations to keep in mind for example Air Quality and is the project listed in the RTP. Is this project an Expansion or Maintenance Project?

Finally, the MPO might be able to do more Advance Design and Construction, CMAQ, and other types of programming at a much easier process without as many Amendments to the 4-Year TIP Process.

**PUBLIC INPUT:**

There have been no public comments on this process, to date.

**TECHNICAL & POLICY IMPLICATIONS:**

TECHNICAL: N/A at this time until further technical issues are explored, and the process agreed upon by all members.

**ACTION NEEDED:**

This item is on the agenda for information, discussion, and action to either to squash this or continue with this process

**PRIOR BOARD/COMMITTEE ACTIONS:**

**CONTACT PERSON:**

Charles A. Gutierrez, Senior Planning/Mobility Manager, 928-783-8911

# **YMPO INFORMATION SUMMARY for Agenda Item #5**

## **STBG Call for Projects**

**DATE:** September 6, 2018

**SUBJECT:** STBG Call for Projects

### **SUMMARY:**

The YMPO is evolving to be doing a Transportation Improvement Program every year and will be going out to the TAC and finally approval to the Executive Board. Each year the YMPO receives \$1,080,229 of Apportionment and with Obligation Authority (OA) Rate at 94.9% in the amount of \$1,025,137 or a HURF Exchange rate of 90/10% Split which equates to \$922,656.

YMPO has made the request at this time to all members and we are awaiting the final submissions to the MPO.

The Funding Years for the new TIP will be FY 19-23

First, other MPO/COGs are doing this as we speak. We are reaching out to other MPOs to get a bigger picture on the process for doing the yearly TIP.

Secondly, there are considerations to keep in mind for example Air Quality and is the project listed in the RTP. Is this project an Expansion or Maintenance Project?

Finally, the MPO might be able to do more Advance Design and Construction, CMAQ, and other types of programming at a much easier process without as many Amendments to the 4-Year TIP Process.

### **PUBLIC INPUT:**

There have been no public comments on this process, to date.

### **TECHNICAL & POLICY IMPLICATIONS:**

TECHNICAL: N/A at this time until further technical issues are explored, and the process agreed upon by all members.

### **ACTION NEEDED:**

This item is on the agenda for information, discussion, and action to either to squash this or continue with this process

### **PRIOR BOARD/COMMITTEE ACTIONS:**

### **CONTACT PERSON:**

Charles A. Gutierrez, Senior Planning/Mobility Manager, 928-783-8911

# **YMPO INFORMATION SUMMARY for Agenda Item #7**

## **2018 Rural Transportation Summit (RTS)**

**DATE:** September 6, 2018

**SUBJECT:** 2018 Rural Transportation Summit (RTS)

**SUMMARY:**

The AZ Rural Transportation Summit 20<sup>th</sup> Anniversary conference will be at London Bridge Resort from October 24, 2018 to October 26, 2018. The Summit is a signature event for Rural Arizona, in which elected and appointed officials, transportation planners, service providers, engineers, and other dignified guests meet.

The Arizona Rural Transportation Summit provides unprecedented opportunities to connect directly with Rural Arizona's transportation decision makers. This is a unique opportunity to network with those working to improve and enhance transportation needs in Arizona.

**PUBLIC INPUT:**

There have been no public comments on this process, to date.

**ACTION NEEDED:**

This item is on the agenda for information, discussion, and action for attendance and lodging

**CONTACT PERSON:**

Charles A. Gutierrez, Senior Planning/Mobility Manager, 928-783-8911

# **YMPO INFORMATION SUMMARY for Agenda Item #8**

## **Project Updates**

**DATE:** September 6, 2018

**SUBJECT:** Project Updates

**SUMMARY:**

YMPO and ADOT, at this time, will have the opportunity to discuss any project, study, plan, or business that may be of interest to the TAC that will not have any action taken at this time, but it could be an action for a future presentation or action.

**PUBLIC INPUT:**

There have been no public comments on this process, to date.

**TECHNICAL & POLICY IMPLICATIONS:**

TECHNICAL: N/A at this time until further technical issues are explored, and the process agreed upon by all members.

**ACTION NEEDED:**

This item is on the agenda for information, discussion, and action to either to squash this or continue with this process

**PRIOR BOARD/COMMITTEE ACTIONS:**

**CONTACT PERSON:**

Charles A. Gutierrez, Senior Planning/Mobility Manager, 928-783-8911

# **YMPO INFORMATION SUMMARY for Agenda Item #9**

## **In-Kind Match Forms**

**DATE:** September 6, 2018

**SUBJECT:** In-Kind Match Forms

### **SUMMARY:**

YMPO receives Federalized funds from 23 U.S. Code § 134 - Metropolitan Transportation Planning specifically 5304, 5305, 5310, State Planning & Research (SPR) & Federal Metropolitan Planning (PL) Funds. The YMPO Unified Planning Work Program is designed to carry out Transportation Planning, Air Quality Planning, and Implementation of certain Projects. All Federal awards require a shared cost or matching funds including cash. The state and or local government must allocate matching funds to a project and be shown in the YMPO Work Program. The local match fund percent contribution may vary, depending on the Federal fund type. The MPO receives a cash match provided by member agencies to leverage PL/SPR and transit planning funds to pay for MPO's overhead expenses, including staff salaries, benefits, and operating expenses.

The YMPO In-Kind match contributions come from the organizations such as the Technical Advisory Committee (TAC), Regional Mobility Committee, and any other group that provides comments or work based upon a meeting or Planning Exercise. In-Kind match is typically in the form of the value of personnel, goods, and services, including direct and indirect cost.

The TAC provides recommendations to the YMPO staff and the Executive Board. YMPO TAC Meetings are held at the Yuma County DDS, Aldrich Auditorium on the second Thursday of each month unless a decision to cancel the meeting is approved. During the year, the TAC holds approximately 10-12 meetings. The TAC is comprised of 10 technical staff representatives from each of the participating agencies.

We are also beginning to collect from the 5310 Service Providers as long as they are not using Federalized funds.

We are bringing this forward to all TAC Members to show the importance of all hours collected from members and others so that the cash to In-Kind Match for all funds at the YMPO are important to document. The consequences could potentially be more cash payout for Match.

### **PUBLIC INPUT:**

There have been no public comments on this process, to date.

### **TECHNICAL & POLICY IMPLICATIONS:**

TECHNICAL: N/A at this time until further technical issues are explored, and the process agreed upon by all members.

### **ACTION NEEDED:**

This item is on the agenda for information, discussion, and action to either to squash this or continue with this process



**PRIOR BOARD/COMMITTEE ACTIONS:**

**CONTACT PERSON:**

Charles A. Gutierrez, Senior Planning/Mobility Manager, 928-783-8911