

**TECHNICAL ADVISORY  
COMMITTEE  
REGULAR MEETING AGENDA**

*Local Governments and Citizens Working Together*

**TECHNICAL ADVISORY COMMITTEE (TAC)  
Regular Meeting  
Thursday, March 14, 2019, 9:00 AM**

**Yuma County – Aldrich Auditorium  
2351 West 26th Street  
Yuma, Arizona 85364**

**YMPO TAC MEMBERS**

Chair	Maggie Castro, Planning & Zoning Director, Yuma County
Vice-Chair	Eulogio Vera, Public Works Director City of San Luis
Member	Samuel Palacios, Public Works Director, City of Somerton
Member	Omar Heredia, Planner, Cocopah Indian Tribe
Member	Mark Hoffman, Senior Planner, ADOT
Member	Susan Cowey, CIP Administrator, City of Yuma
Member	Joseph Grant, Public Works Director, Town of Wellton
Member	Frank Sanchez, Interim County Engineer, Yuma County
Member	Jennifer Albers, Principal Planner, City of Yuma
Member	Jeff Kramer, City Engineer, City of Yuma

**YMPO TAC EX-OFFICIOS**

YCIPTA	Shelly Kreger
CALTRANS	Jacob Armstrong
FHWA	Romare Truly
FTA	Amy Corathers
EPA	Jerry Wamsley

**1. Call to Order and Declaration of Votes**

The meeting will be called to order and the City of Yuma will declare the number, and the distribution, of their votes.

**2. Title VI of the Civil Rights ACT of 1964..... **Discussion and Information only****

Reminder to sign in at the meeting entrance and fill out the survey cards from the YMPO.

**3. Call to the Public**

This item is to provide an opportunity for comments by the public. Individuals wishing to address the committee need not request permission in advance and are limited to three (3) minutes.

4. **Approval of Minutes** ..... **Discussion and Possible Action**  
The draft minutes of February 14, 2019 TAC meeting are provided for information, discussion, and possible approval.
5. **Regional and Member Project Priorities** ..... **Information, Discussion, and/or Action**  
YMPO is collecting regional, member, and/ or other roadway funding projects.
6. **YMPO 2018-2019 YMPO Bicycle and Pedestrian Study and Design Standards Update**..... **Information, Discussion, and/or Action**  
Greenlight Traffic Engineering will provide an update for the Bike/Ped Study and Design Standards
7. **YMPO Safety Plan Update**..... **Information, Discussion, and/or Action**  
Greenlight TE will provide an update for the Safety Plan.
8. **YMPO Traffic Count Study Update** ..... **Information, Discussion, and/or Action**  
Kimley-Horn will update the Traffic Count Study
9. **YMPO New TIP** ..... **Information and Discussion**  
YMPO members will have the opportunity to submit projects for consideration for the TIP
11. **Project Updates** ..... **Information and Discussion**  
YMPO staff and ADOT will provide any updates on the status of the current PARA program and any ongoing YMPO studies and projects that have not already been reported on.
12. **In-kind Match Forms** ..... **Information and Discussion**  
YMPO uses In-Kind Match for the projects, studies, and all work that YMPO does that includes some type of matching funds.
13. **TAC Status Reports** ..... **Information and Discussion**  
Member agencies will have the opportunity to report the status of their projects (Local or Federal). A list of ongoing projects is shown in the information below.

Town of Wellton:  
Coyote Wash Bridge.

Yuma County:  
County 14th Street overlay, Avenue A to Avenue D.

City of San Luis:  
Juan Sanchez Boulevard.

City of Yuma:

1<sup>st</sup> Avenue, 16<sup>th</sup> Street to Orange.

16<sup>th</sup> Street, Avenue B to Avenue C.

Avenue 9E Bike Lanes, North Frontage Road to 24<sup>th</sup> Street.

4<sup>th</sup> Avenue, 32<sup>nd</sup> Street to 40<sup>th</sup> Street.

City of Somerton:

Cesar Chavez Main Street to Jefferson.

ADOT:

Araby Road Roundabout (South).

Cocopah Indian Tribe:

**14. Future Agenda Items .....Discussion**

Members will have the opportunity to suggest future items for the TAC agenda.

- A. Functional Classification.
- B. TIP Amendments
- C. Roads and Streets-April 17, 18, & 19, 2019

**15. Progress Reports .....Discussion**

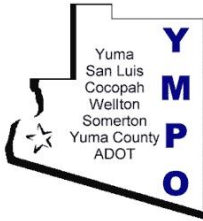
YMPO staff will provide a summary of recent activities.

- A. February 14- YMPO TAC Meeting, YMPO Staff attended.
- B. February 14- STBG Meeting with City of San Luis, Eulogio Vera and Charles Gutierrez attended.
- C. February 15- State Transportation Board Meeting, Paul Ward attended.
- D. February 15- State Transportation Board Meeting, Paul Ward attended.
- E. February 20- FTA Title VI Template Webinar, Charles Gutierrez attended.
- F. February 23- Wellton Pioneer Days, Charles Gutierrez and Robert Aguilar attended.
- G. February 25- MCAS Air Show Briefing, Charles Gutierrez attended.
- H. February 26- COG.MPO's Director's meeting, Paul Ward attend.
- I. February 27- Toward Zero Deaths National Highway Strategy on Highway Safety, Charles Gutierrez participated.
- J. February 27- FTA title VI Implementation Plan Template Webinar, Various YMPO Staff attended.
- K. February 28- YMPO Executive Board Meeting.
- L. March 6 – Travel Demand Model-KHA – Paul ward and Charles Gutierrez participated
- M. March 9 – USMC-YUMA Airshow – Charles Gutierrez, Paul Ward, and Marco Navarro participated

- N. March 11 – ADOT/MPO Coordination – Paul Ward and Charles Gutierrez participated
- O. March 12 – AZ Strategic Safety Plan Pedestrians – Charles Gutierrez participated
- P. March 13 – Towards Zero Death Webinar – Charles Gutierrez participated
- Q. March 13 – Defense Access Roads – YPG -Paul Ward attended

## 16. **Adjournment**

*Notice: In accordance with the Americans with Disabilities Act (ADA) and Section 504 of the Rehabilitation Act of 1973, YMPO does not discriminate on the basis of disability in the admission of or access to, or treatment or employment in, its programs, activities, or services. For information regarding rights and provisions of the ADA or Section 504, or to request reasonable accommodations for participation in YMPO programs, activities, or services, contact Paul Ward or Charles Gutierrez at 928-783-8911.*



**TECHNICAL ADVISORY  
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REGULAR MEETING MINUTES**

*Local Governments and Citizens Working Together*

**TECHNICAL ADVISORY COMMITTEE (TAC)  
Regular Meeting  
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**Yuma County – Aldrich Auditorium  
2351 West 26th Street  
Yuma, Arizona 85364**

**YMPO TAC MEMBERS PRESENT**

Chair	Maggie Castro, Planning & Zoning Director, Yuma County
Vice-Chair	Eulogio Vera, Public Works Director City of San Luis
Member	Mark Hoffman, Senior Planner, ADOT- Called In
Member	Susan Cowey, CIP Administrator, City of Yuma*
Member	Joseph Grant, Public Works Director, Town of Wellton
Member	Frank Sanchez, Interim County Engineer, Yuma County
Member	Jennifer Albers, Principal Planner, City of Yuma*
Member	Jeff Kramer, City Engineer, City of Yuma*

\*Proxy- Jerry Anaya, City of Yuma, Engineering Manager

**YMPO TAC MEMBERS ABSENT**

Member	Samuel Palacios, Public Works Director, City of Somerton
Member	Omar Heredia, Planner, Cocopah Indian Tribe

**YMPO STAFF PRESENT**

Executive Director	Paul Ward
Administrative Assistant	Melissa Ramos
Associate Planner	De' Laurien McKenzie

**1. Call to Order and Declaration of Votes**

YMPO TAC Chairwoman, Maggie Castro, called the meeting to order at 9:16am.  
City of Yuma declaration of votes: Jerry Anaya 5 votes.

**2. Title VI of the Civil Rights ACT of 1964 ..... Discussion and Information only**

The hereby gives public notice that it is the Agency’s policy to assure full compliance with Title VI of the Civil Rights Act of 1964, Title II of the Americans with Disabilities Act of 1990 (ADA), and other related authorities in all of its programs and activities.

YMPO’s Title VI and ADA Programs require that no person shall, on the grounds of race, color, national origin, or disability be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity.

Any person, who believes his/her Title VI or ADA rights have been violated, may file a complaint. Any such complaint must be in writing and filed with the YMPO’s Civil Rights Office within one hundred eighty (180) days following the date of the alleged discriminatory occurrence. For additional information about YMPO’s Civil Rights program and the procedures to file a complaint contact YMPO Civil Rights Office via the information listed below.

This notice will be posted at every YMPO meeting.

**3. Call to the Public**

This item is to provide an opportunity for comments by the public. Individuals wishing to address the committee need not request permission in advance and are limited to three (3) minutes.

Gene Dalbey greeted everyone present.

**4. Approval of Minutes ..... Discussion and Possible Action**

The draft minutes of November 8, 2018 TAC meeting were approved as presented.

Eulogio Vera motioned.

Joe Grant seconded.

Motioned carried unanimously

**5. Possible Air Quality Policy for Paving of Unpaved Roads ..... Information, Discussion, and Possible Action**

Yuma County is asking for support for the Arizona Emissions Bank concerning Unpaved Roads. Paul Melcher gave a presentation on the Emissions Bank and the possible use locally for the members.

6. **Regional and Member Project Priorities ..... Information, Discussion, and/or Action**  
YMPO staff suggested that the TAC submit regional, member, and/ or other roadway funding projects by next month's TAC meeting. These projects, in the future, will be presented to the Rural Transportation Advocacy Council (RTAC) in support of the proposed Transportation/Tax Increase.

7. **YMPO 2018-2019 YMPO Bicycle and Pedestrian Study and Design Standards Update..... Information, Discussion, and/or Action**  
Mike Blankenship gave an update for the Bike/Ped Study and Design Standards. Gunn Communications is working on hard copies of the surveys, in English and Spanish. Gunn Communications is also developing an online survey through Social Pinpoint. This material will be used for the 2019 Yuma Air Show on March 9, 2019. On February 23, 2019 YMPO staff are attending Pioneer Day, in Wellton. YMPO staff and Gene Dalbey will distribute surveys on February 23, 2019 during a bike ride taking place at Gateway Park to promote the Bicycle and Pedestrian Study.

8. **YMPO Safety Plan Update..... Information, Discussion, and/or Action**  
Mike Blankenship, Greenlight TE, provided an update for the Safety Plan Update. Greenlight is working on HSIP locations for the HSIP applications. The HSIP applications are due to ADOT in May 2019. Mike Blankenship met with Frank Sanchez and Roman Vega to discuss Yuma County potential HSIP locations. Those potential locations are as follows; the intersection of County 14<sup>th</sup> Street and Ave 4E with possibilities of lighting or traffic signal, Avenue G and County 11<sup>th</sup> Street with possibilities of paving and/or curb project, center line rumble strips for County 19<sup>th</sup>, Avenue G and Avenue 3E. Yuma County is interested in upgrading the pavement makings to wider pavement makings (4 inch to 6 inch). Greenlight will be reviewing the 2018 ADOT crash data. Mike Blankenship briefly talked about the Tracs reporting system and how ADOT is encouraging the use of Tracs. Funding is available for this reporting system through the Arizona Governor's Office of Highway Safety and eligible for HSIP funds.

Brent Crowther, Kimley-Horn, gave brief details on the Tracs system. Kimley-Horn is updating the ADOT Strategic Highway Safety Plan. The ADOT Strategic Highway Safety Plan is updated every four years. This update will focus on five emphasis areas, a few are intersections and behavioral related, along with data safety driven analysis (Tracs). Utilizing Tracs law enforcement could input crash data, in real time.

9. **YMPO Traffic Count Study Update ..... Information, Discussion, and/or Action**  
Brent Crowther had a presentation for the TAC to view and comment on the Tech Memo #1

10. **YMPO New TIP .....Information and Discussion**

Charles Gutierrez informed the TAC of the FY 23 and 24 TIP call for projects due date, March 4, 2019. Currently Yuma County has submitted for HSIP funds and off system bridge funds. The City of Yuma also submitted for HSIP funds.

Eulogio Vera, Public Works Director with the City of San Luis presented the County 24<sup>th</sup> Street Avenue F to Avenue H mini DCR. This project will create a roadway along County 24<sup>th</sup> alignment between Avenue F1/4 to Avenue H and tie into existing roadways at each end, creating a second east/west route in San Luis. The estimated cost for this project is \$1,026,720.

Jerry Anaya, Engineering Manager with the City of Yuma presented the 8<sup>th</sup> Street mini DCR. This project will widen and reconstruct South Pacific Avenue (E. 12<sup>th</sup> Street to East 8<sup>th</sup> Street), widen East 8<sup>th</sup> Street (South Castle Dome Avenue to South Pacific Avenue) and widen and reconstruct Giss Parkway (South Castle Dome Avenue to East 6<sup>th</sup> Street). The estimated cost is \$4.5 million including, ROW acquisition and construction.

11. **Project Updates .....Information and Discussion**

**YMPO-** YMPO staff reminded TAC members that want to attended Roads and Streets to please notify YMPO. YMPO staff will be handling all travel accommodations for the TAC. Upcoming studies that YMPO staff will be working on the Pavement Management Plan, ITS Plan, and the Short-Range Transit Plan. A future study is the Origin and Destination Study that the City of Yuma requested.

**ADOT-** 5-year construction program 2020-2024 is going for approval on February 15, 2019 in Douglas. Once the plan is approved public hearings will begin. The schedule for public hearings is as follows; Tucson March 15, Flagstaff April 12 and in Phoenix on May 17, 2019.

12. **In-kind Match Forms .....Information and Discussion**

YMPO staff reminded TAC members to complete and send, to YMPO staff, In-Kind Match Form when working on YMPO material. Blank In- Kind Match Forms can be found on the YMPO website, ympo.org under the TAC Agendas & Minutes tab.

13. **TAC Status Reports .....Information and Discussion**

Member agencies had the opportunity to report the status of their projects (Local or Federal).

Town of Wellton:

**Coyote Wash Bridge-** No update available.

Yuma County:

**County 14th Street overlay, Avenue A to Avenue D.-** waiting for contractor to patch the chip seal in March.

Second bridge rehabilitation (in Tacna) project is going for bid by ADOT.



City of San Luis:

**Juan Sanchez Boulevard-** Working on environmental.

The City of San Luis is working on getting right of way acquisition from state land that will take time some time to obtain. The City of San Luis is considering applying for an Infra Grant, once the ROW is acquired.

City of Yuma:

**1<sup>st</sup> Avenue, 16<sup>th</sup> Street to Orange-** Notice to proceed in March, with an 8 month construction schedule.

**16<sup>th</sup> Street, Avenue B to Avenue C.**

**Avenue 9E Bike Lanes, North Frontage Road to 24<sup>th</sup> Street-** design is complete, working on a proposal for a contractor.

**4<sup>th</sup> Avenue, 32<sup>nd</sup> Street to 40<sup>th</sup> Street-** Under construction and with completion in March.

**Avenue 6E Multi-use Path, 42<sup>nd</sup> Street to 46<sup>th</sup> Street-** completing plans and expect construction in early April.

City of Somerton:

**Cesar Chavez Main Street to Jefferson-** No update available.

ADOT:

Charles Gutierrez will send out the ADOT project updates.

Cocopah Indian Tribe:

No update available.

**14. Future Agenda Items .....Discussion**

Members had the opportunity to suggest future items for the TAC agenda.

- A. Functional Classification- Charles Gutierrez plans to meet with the Town of Wellton, the City of San Luis, and the City of Somerton to discuss Functional Classifications.
- B. TIP Amendments
- C. Roads and Streets-April 17, 18, & 19, 2019

**15. Progress Reports .....Discussion**

YMPO staff supplied a summary of recent activities.

- A. January 3 – Yuma Crossing Rotary Club, Paul Ward and Charles Gutierrez attended.
- B. January 9 – YMPO Regional Mobility Committee Meeting, Charles Gutierrez and Melissa Ramos attended.

- C. January 10 – YMPO TAC Meeting YMPO staff attended.
- D. January 11- Arizona Chamber Transportation Forum, Paul Ward attended.
- E. January 14 – ADOT/YMPO Coordination Meeting, Paul Ward attended.
- F. January 15- YMPO Pavement Management Study Follow-up, Paul Ward attended.
- G. January 16- YPG Traffic Count Survey, Charles Gutierrez attended.
- H. January 17- State Transportation Board Meeting, Paul Ward attended.
- I. January 22- ADOT MPD- COG/MPO Workshop, Paul Ward and Charles Gutierrez attended.
- J. January 28 – RTAC Meeting, Paul Ward attended.
- K. January 29 - YMPO Programming and Funding Overview, Paul Ward attended.
- L. January 30 - ADOT Funding Discussion, Paul Ward attended.
- M. January 31 – YMPO Executive Board Meeting, YMPO staff attended.

**16. Adjournment**

Chairwomen Maggie Castro adjourned the TAC Meeting.

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Minutes Prepared By:

Minutes Submitted by:

Minutes approved by:

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Melissa Ramos, YMPO  
Administrative Assistant

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Charles Gutierrez, YMPO  
Senior Planning Manager

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Maggie Castro, YMPO  
TAC Chairwoman

# **YMPO INFORMATION SUMMARY for Agenda Item #6**

## **Regional & Member Project Priorities**

### **“Accelerate Arizona” Proposal for a Transportation/Tax Increase.**

**DATE:** March 7, 2019

**SUBJECT:** Regional & Member Project Priorities  
” Accelerate Arizona” Transportation Tax Increases

**SUMMARY:** On January 11, 2019, as part of the briefing sessions held in support of the forthcoming 2019 Arizona State Legislature session, the Arizona Chamber of Commerce sponsored an “Accelerate Arizona” Transportation Forum at the Biltmore Hotel and Conference Center. During this forum, several transportation speakers, including more than seven current and legislator-elects, gave their opinions of what is need in the State with regard to supporting transportation. The Chairman of the State House Transportation Committee, Representative Noel Campbell, released some proposed legislation for consideration during the coming legislative session. A copy of the proposed bill is included.

This bill would substantially increase transportation funding by means of increasing gasoline and use fuel (diesel) taxes and by increasing registration fees for electric and alternative fueled vehicles. As an agency that supports and, wherever appropriate, directs the use of transportation funds, the YMPO should support this proposed increase.

On Monday, January 28, 2019, Chairwoman McCollough, Vice Mayor Ramos, Supervisor Pancrazi, Deputy Mayor Knight and Mr. Ward will attend the Rural Transportation Advisory Council (RTAC) meeting in Phoenix. This particular meeting includes the annual Lunch with Legislators. It is anticipated that more information will be gathered during this meeting and an additional Summary, including the proposed Resolution, will be distributed to member by the middle of next week.

The Rural Transportation Advocacy Council (RTAC) has asked each region, what would you do with the extra HURF funds? YMPO has created a DRAFT Potential Regional and Member Agency Projects in the Next Five Years. YMPO is asking that your agency review the project list and add or take away your agencies potential Priority List.

#### **PUBLIC INPUT:**

No public comments have been made on this subject to date.

#### **TECHNICAL & POLICY IMPLICATIONS:**

**TECHNICAL:** Passage of this legislation would have a huge effect on transportation, especially the ability to maintain existing facilities as well as to construct new facilities. The funding would be gathered through the current Highway User Revenue Funds

(HURF) process. This means that approximately half is distributed to Counties, Cities and Towns and half goes to ADOT for the State Highway Fund. As a result, YMPO member agencies will see a substantial increase directly in the form of HURF funds. How much of an increase in the share of the State Highway Funds, remains to be seen?

**POLICY:** YMPO does not have any policies regarding the establishment of a regional pot of funds. As a result, the major decisions are not made at the regional level, but directly by the member agencies. The only priority that YMPO has for the possible use of regional funds, is to widen US-95 (aka State Route 95) between Araby Road and Aberdeen Road to four lanes; and to upgrade the remainder of US-95 within Yuma County to an, initially, an all-weather surface but, ultimately, to four lanes from Yuma to Quartzsite.

**ACTION NEEDED:**

Possible action to adopt a Resolution supporting the proposed tax and registration increases as proposed by Chairman (Representative) Campbell.

**PRIOR BOARD/COMMITTEE ACTIONS:**

No prior committee actions regarding this proposed increase in transportation funds has occurred.

**CONTACT PERSON:**

Paul Ward, Executive Director, 928-783-8911

# **YMPO INFORMATION SUMMARY for Agenda Item #9**

## **YMPO 2019-2024 TIP**

**DATE:** March 7, 2019

**SUBJECT:** The YMPO 2018-2024 Transportation Improvement Program (TIP)

**SUMMARY:**

### **STATUTORY CITATION**

FAST Act § 1109; 23 U.S.C. 133

The YMPO is evolving to be doing a Transportation Improvement Program with a 2-year cycle year and will be going out to the TAC and finally approval to the Executive Board. Each year the YMPO receives approximately \$1,080,229 of Apportionment and with Obligation Authority (OA) Rate at 94.9% in the amount of \$1,025,137 or a HURF Exchange rate of 90/10% Split which equates to \$922,656.

YMPO currently has programmed out to FY 2022 in the YMPO 2018-2022 TIP. YMPO would like to begin the process of programming out for 2023 and 2024. We currently have to program **\$1,025,137** (OA Rate) for FY 2023 and FY 2024. At the January 2019 YMPOTAC meeting a call projects was made. Projects that are currently in the Regional Transportation Plan (RTP) and have the Air Quality (AQ) Conformity Analysis completed will be considered viable projects. The Project can also not be included in the RTP and AQ portion but will need to be included in the RTP and AQ process to accept any Federal funds if it is a capacity project for the roadway.

Projects to be considered: Highways, Infrastructure-based ITS capital projects, planning, design, construction of roadways, these are a small portion of the related fields that could be STBG funded. Please see the below links to see more options

### **SPECIAL FEDERAL-AID FUNDING**

**Surface Transportation Block Grant Program (STBG)**

<https://www.fhwa.dot.gov/specialfunding/stp/>

**Surface Transportation Block Grant Program FACT SHEET**

<https://www.fhwa.dot.gov/fastact/factsheets/stbgfs.cfm>

**Surface Transportation Block Grant (STBG) Implementation Guidance**

<https://www.fhwa.dot.gov/specialfunding/stp/160307.cfm>

**Eligibility of Construction and Highway Safety Equipment Acquisition Costs as a Direct Charge**

<https://www.fhwa.dot.gov/construction/contracts/170908.cfm>

### Tentative Schedule:

- January 2019: Call for Projects
- February 4, 2019: Re-Balancing of Current TIP & Submission of New TIP Projects to YMPO – Mini DCR, other pertinent data
- February 14, 2019: TAC Meeting to recommend Project(s) for TIP Project Presentations if needed
- March 2019: TIP Approval and 30-day Start of Public Comment
- April/May 2019: Submission to YMPO Executive Board for Approval
- May/June 2019: Submission of TIP to ADOT

We have programmed years on the current TIP

- FY 2019
- FY 2020
- FY 2021
- FY 2022

### **PUBLIC INPUT:**

There have been no public comments on this process, to date.

### **TECHNICAL & POLICY IMPLICATIONS:**

TECHNICAL: N/A at this time until further technical issues are explored, and the process agreed upon by all members.

### **ACTION NEEDED:**

YMPO is asking the members for a motion to recommend approval of new projects currently at this time for inclusion in the YMPO FY 2021-2024 Transportation Improvement Program (TIP).

Note: YMPO Staff will bring the entire FY 21-24 TIP to the TAC for recommended approval at for the Start of the 30-day Public Comment period prior to recommendation to the YMPO Executive Board.

### **PRIOR BOARD/COMMITTEE ACTIONS:**

### **CONTACT PERSON:**

Charles A. Gutierrez, Senior Planning/Mobility Manager, 928-783-8911