



**TECHNICAL ADVISORY
COMMITTEE
REGULAR MEETING AGENDA**

Local Governments and Citizens Working Together

**TECHNICAL ADVISORY COMMITTEE (TAC)
Regular Meeting
Thursday, May 9, 2019, 9:00 AM**

**YMPO – Conference Room
502 South Orange Ave
Yuma, Arizona 85364**

YMPO TAC MEMBERS

- Chair Maggie Castro, Planning & Zoning Director, Yuma County
- Vice-Chair Eulogio Vera, Public Works Director City of San Luis
- Member Samuel Palacios, Public Works Director, City of Somerton
- Member Omar Heredia, Planner, Cocopah Indian Tribe
- Member Mark Hoffman, Senior Planner, ADOT
- Member Susan Cowey, CIP Administrator, City of Yuma
- Member Joseph Grant, Public Works Director, Town of Wellton
- Member Frank Sanchez, Interim County Engineer, Yuma County
- Member Jennifer Albers, Principal Planner, City of Yuma
- Member Jeff Kramer, City Engineer, City of Yuma

YMPO TAC EX-OFFICIOS

- YCIPTA Shelly Kreger
- CALTRANS Jacob Armstrong
- FHWA Romare Truly
- FTA Amy Corathers
- EPA Jerry Wamsley

1. Call to Order and Declaration of Votes

The meeting will be called to order and the City of Yuma will declare the number, and the distribution, of their votes.

2. Title VI of the Civil Rights ACT of 1964..... **Discussion and Information only**

Reminder to sign in at the meeting entrance and fill out the survey cards from the YMPO.

3. Call to the Public

This item is to provide an opportunity for comments by the public. Individuals wishing to address the committee need not request permission in advance and are limited to three (3) minutes.

4. **Approval of Minutes** **Discussion and Possible Action**
The draft minutes of April 11, 2019 TAC meeting are provided for discussion and possible approval.
5. **YMPO 2018-2019 YMPO Bicycle and Pedestrian Study and Design Standards Update**..... **Information, Discussion, and/or Action**
Greenlight Traffic Engineering will provide an update for the Bike/Ped Study and Design Standards
6. **YMPO Safety Plan Update**..... **Information, Discussion, and/or Action**
Greenlight TE will provide an update for the Safety Plan.
7. **Surface Transportation Block Grant Funds (STBG)** **Discussion and Action**
The Wellton Coyote Wash Bridge bid opening was over budgeted and so were the Yuma County 2 Off-System Bridges.
8. **YMPO New TIP** **Information, Discussion, and Action**
The TAC will recommend approval of the Draft YMPO TIP for FY 23/24 years
9. **Project Updates** **Information and Discussion**
YMPO staff and ADOT will provide any updates on the status of the current programming and/or any ongoing YMPO studies and projects that have not already been reported.
10. **In-kind Match Forms** **Information and Discussion**
YMPO uses In-Kind Match for the projects, studies, and all work that YMPO does that includes some type of matching funds.
11. **TAC Status Reports** **Information and Discussion**
Member agencies will have the opportunity to report the status of their projects (Local or Federal). A list of ongoing projects is shown in the information below.

Town of Wellton:
Coyote Wash Bridge.

Yuma County:
County 14th Street overlay, Avenue A to Avenue D.
Bridge 7751: Wellton/Mohawk – 37E & County 6th Street
Bridge 8865: Mohawk Canal Bridge – 46E & County 1 ½ Street

City of San Luis:
Juan Sanchez Boulevard.

City of Yuma:

1st Avenue, 16th Street to Orange.

16th Street, Avenue B to Avenue C.

Avenue 9E Bike Lanes, North Frontage Road to 24th Street.

4th Avenue, 32nd Street to 40th Street.

City of Somerton:

Cesar Chavez Main Street to Jefferson.

ADOT:

Araby Road Roundabout (South).

Cocopah Indian Tribe:

12. Future Agenda ItemsDiscussion

Members will have the opportunity to suggest future items for the TAC agenda.

- A. Functional Classification.
- B. TIP Amendments

13. Progress ReportsDiscussion

YMPO staff will provide a summary of recent activities.

- A. April 11 – YMPO TAC Meeting – Charles Gutierrez, Melissa Ramos, De’Laurien McKenzie attended
- B. April 17 – YMPO Sponsored Dinner at ACEC Roads and Streets – YMPO Staff and YMPO TAC Members
- C. April 17-19 – ACEC Roads & Streets Conference – All YMPO Staff
- D. April 19 – ACEC R&S City Caucus – YMPO Staff
- E. April 23 – AWC-NAFTA 2.0 The Impact of the USMCA on the Megaregion – Paul Ward, De’Laurien McKenzie, and Charles Gutierrez attended
- F. April 23 – AZ State Board on Geographic & Historic Names – Paul Ward participated
- G. April 25 – YMPO Audit Committee – Paul Ward, Crystal Figueroa, and Charles Gutierrez attended
- H. April 25 – YMPO Executive Board Meeting – All YMPO Staff attended
- I. April 29 – Traffic Count Network Study – Travel Demand Model – Paul Ward, De’Laurien McKenzie, & Charles Gutierrez
- J. April 29 – YPG Defense Access Roads Program – Paul Ward Attended
- K. April 29-May 1 – ADOT 5310 Scoring Lake Havasu – Melissa Ramos and Charles Gutierrez attended

14. **Adjournment**

Notice: In accordance with the Americans with Disabilities Act (ADA) and Section 504 of the Rehabilitation Act of 1973, YMPO does not discriminate on the basis of disability in the admission of or access to, or treatment or employment in, its programs, activities, or services. For information regarding rights and provisions of the ADA or Section 504, or to request reasonable accommodations for participation in YMPO programs, activities, or services, contact Paul Ward or Charles Gutierrez at 928-783-8911.

YMPO INFORMATION SUMMARY for Agenda Item #5

YMPO BICYCLE AND PEDESTRIAN STUDY AND DESIGN STANDARDS

DATE: May 2, 2019

SUBJECT: YMPO Bicycle and Pedestrian Study and Design Standards Update

SUMMARY:

The YMPO has asked Greenlight Traffic Engineering to update the TAC on work that has been completed to this point for the Bike/Ped Study and update on the Public Outreach plan.

PUBLIC INPUT:

There have been no public comments on this process to date.

TECHNICAL & POLICY IMPLICATIONS:

TECHNICAL: None

ACTION NEEDED:

This item is on the agenda for information, discussion, and possible action.

PRIOR BOARD/COMMITTEE ACTIONS:

N/A

CONTACT PERSON:

Charles A. Gutierrez, Senior Planning/Mobility Manager, 928-783-8911

YMPO INFORMATION SUMMARY for Agenda Item #6

YMPO Safety Plan Update

DATE: May 2, 2019

SUBJECT: YMPO Safety Plan Update

SUMMARY:

The YMPO has asked Greenlight Traffic Engineering to update the TAC on work that has been completed to this point for the Safety Plan Update.

Highway Safety Improvement Projects (HSIP) submitted to ADOT TSS for Eligibility Review:

1. City of Yuma Wider Markings HSIP Package
2. County 11st Street Avenue G Curve HSIP Package
3. County 14th Street Ave E Signal HSIP Package
4. County 19th Street Ave G Rumble Strip HSIP Package
5. Giss Parkway Roundabout HSIP Package
6. San Luis 10th Ave HSIP Package
7. Wider Markings Yuma County HSIP Package
8. Yuma Flashing Arrow HSIP Package
9. Yuma PHB HSIP Package

Comments are being sent back to the cognizant agencies and YMPO. YMPO is forwarding these to Greenlight TE for updating the applications.

PUBLIC INPUT:

There have been no public comments on this process to date.

TECHNICAL & POLICY IMPLICATIONS:

TECHNICAL: ADOT is sending comments at this time of writing and when a application is sent back to the YMPO from Greenlight, we will send it to ADOT TSS.

ACTION NEEDED:

This item is on the agenda for information and discussion

PRIOR BOARD/COMMITTEE ACTIONS:

N/A

CONTACT PERSON:

Charles A. Gutierrez, Senior Planning/Mobility Manager, 928-783-8911

YMPO INFORMATION SUMMARY for Agenda Item #7

Surface Transportation Block Grant Funds (STBG)

DATE: May 2, 2019

SUBJECT: Surface Transportation Block Grant Funds (STBG)

SUMMARY:

In the YMPO 2018-2022, two projects are programmed for the FY 2019 that are in need of additional funding.

Name	TIP/with match Amount	Bid Amount	Difference
WEL-14-01C- Coyote Wash MUP	1,031,191	\$1,049,988.48	\$18,797 Approx
			Difference
YC-BR-05C	\$795,334	\$1,539,912	\$87,781 - ADOT
YC-BR-06C	\$420,000		
ADOT Amount	\$1,644,405	Less Match- \$61,171	
	\$1,793,357 Update	148,952-61,171	
	\$148,952 Diff.	\$87,781	

YMPO has currently \$135,000 to program if the TAC so desires. YMPO is doing all that we can do to seek for additional funding.

PUBLIC INPUT:

There have been no public comments on this process to date.

TECHNICAL & POLICY IMPLICATIONS:

TECHNICAL: If either project is not funded then it could potentially not be funded. If the agency agrees to pay full difference, then the project continues. If the regional STBG funds are available, then those funds could be used. The agency could reduce the Scope of Work to reduce overall amount. Finally, the project could be re-bid to seek a lower amount based off a reduced or equivalent Scope.

ACTION NEEDED:

This item is on the agenda for discussion and/or approval

PRIOR BOARD/COMMITTEE ACTIONS:

N/A

CONTACT PERSON:

Charles A. Gutierrez, Senior Planning/Mobility Manager, 928-783-8911

YMPO INFORMATION SUMMARY for Agenda Item #8

YMPO 2019-2024 TIP

DATE: May 2, 2019

SUBJECT: The YMPO 2018-2024 Transportation Improvement Program (TIP)

SUMMARY:

STATUTORY CITATION

FAST Act § 1109; 23 U.S.C. 133

The YMPO is evolving to be doing a Transportation Improvement Program with a 2-year cycle year and will be going out to the TAC and finally approval to the Executive Board. Each year the YMPO receives approximately \$1,080,229 of Apportionment and with Obligation Authority (OA) Rate at 94.9% in the amount of \$1,025,137 or a HURF Exchange rate of 90/10% Split which equates to \$922,656.

YMPO currently has programmed out to FY 2022 in the YMPO 2018-2022 TIP. YMPO would like to begin the process of programming out for 2023 and 2024. We currently have to program **\$1,025,137** (OA Rate) for FY 2023 and FY 2024. At the January 2019 YMPOTAC meeting a call projects was made. Projects that are currently in the Regional Transportation Plan (RTP) and have the Air Quality (AQ) Conformity Analysis completed will be considered viable projects. The Project can also not be included in the RTP and AQ portion but will need to be included in the RTP and AQ process to accept any Federal funds if it is a capacity project for the roadway.

Projects to be considered: Highways, Infrastructure-based ITS capital projects, planning, design, construction of roadways, these are a small portion of the related fields that could be STBG funded. Please see the below links to see more options

SPECIAL FEDERAL-AID FUNDING

Surface Transportation Block Grant Program (STBG)

<https://www.fhwa.dot.gov/specialfunding/stp/>

Surface Transportation Block Grant Program FACT SHEET

<https://www.fhwa.dot.gov/fastact/factsheets/stbgfs.cfm>

Surface Transportation Block Grant (STBG) Implementation Guidance

<https://www.fhwa.dot.gov/specialfunding/stp/160307.cfm>

Eligibility of Construction and Highway Safety Equipment Acquisition Costs as a Direct Charge

<https://www.fhwa.dot.gov/construction/contracts/170908.cfm>

Tentative Schedule:

- January 2019: Call for Projects
- February 4, 2019: Re-Balancing of Current TIP & Submission of New TIP Projects to YMPO – Mini DCR, other pertinent data
- February 14, 2019: TAC Meeting to recommend Project(s) for TIP Project Presentations if needed
- March 2019: TIP Approval and 30-day Start of Public Comment
- April/May 2019: Submission to YMPO Executive Board for Approval
- May/June 2019: Submission of TIP to ADOT

We have programmed years on the current TIP

- FY 2019
- FY 2020
- FY 2021
- FY 2022

YMPO and ADOT have collaboratively come up with a couple scenarios for the programming of the City of San Luis and the City of Yuma's submission for 23/24 years

Either way it will require YMPO to secure loans in future years and paybacks in future years.

We are including spreadsheets from YMPO and ADOT.

PUBLIC INPUT:

There have been no public comments on this process, to date.

TECHNICAL & POLICY IMPLICATIONS:

TECHNICAL: N/A at this time until further technical issues are explored, and the process agreed upon by all members.

ACTION NEEDED:

YMPO is asking the members for a motion to recommend approval of new projects currently at this time for inclusion in the YMPO FY 2021-2024 Transportation Improvement Program (TIP).

Note: YMPO Staff will bring the entire FY 21-24 TIP to the TAC for recommended approval at for the Start of the 30-day Public Comment period prior to recommendation to the YMPO Executive Board.

PRIOR BOARD/COMMITTEE ACTIONS:

CONTACT PERSON:

Charles A. Gutierrez, Senior Planning/Mobility Manager, 928-783-8911