

EXECUTIVE BOARD REGULAR MEETING AGENDA

Local Governments and Citizens Working Together

EXECUTIVE BOARD
Regular Meeting
Thursday, May 30, 2019
1:30 P.M.

Cocopah Resort and Conference Center
15268 South Avenue B
Somerton, Arizona 85364
The Shell Room

YMPO EXECUTIVE BOARD

Chairman	J. Deal Begay, Jr., Vice Chairman, Cocopah Indian Tribe
Vice Chair	Miguel Villalpando, Councilmember, City of Somerton
Sec./Treasurer	Maria Ramos, Vice-Mayor, City of San Luis
Member	Cecilia McCollough, Mayor, Town of Wellton
Member	Gary Knight, Deputy Mayor, City of Yuma
Member	Paul Patane, Southwest District Engineer, ADOT
Member	Jacob Miller, Councilmember, City of Yuma
Member	Lynne Pancrazi, Board of Supervisors, Yuma County
Member	Martin Porchas, Board of Supervisors, Yuma County
Member	Edward Thomas, Councilmember, City of Yuma

A regular meeting of the Executive Board of the Yuma Metropolitan Planning Organization (YMPO) will be held starting at **1:30 P.M., on Thursday, May 30, 2019, at the Cocopah Indian Tribe Resort and Conference Center, The Shell Room, 15268 South Avenue B, Somerton, Arizona 85364**, to discuss, consider, and/or take action with respect to the items listed below:

1. Call to Order and the Pledge of Allegiance.
The meeting will be called to order and members will be asked to recite the Pledge of Allegiance.
2. Roll Call Attendance and Declaration of Votes.
Crystal Figueroa, the YMPO Accountant II and Executive Assistant, will call the attendance roll, and if any members of the City of Yuma and/or Yuma County are not in attendance, those members that are in attendance will have the opportunity to declare which members will carry their respective number of proxy votes.
3. Title VI Declaration and Call to the Public.
A brief message will be read out reminding members of our Title VI obligations. In addition, this item provides an opportunity for comments by the public on subjects not on the agenda. Individuals wishing to address the Board need not request permission in advance and are limited to three (3) minutes.

4. Consent Agenda.

- A. Approval of the April 25, 2019, Board Meeting Minutes.
- B. Approval of the May 16, 2019, Special Board Meeting Minutes.
- C. YMPO Income/Expenditure Report for April 2019.

A copy of the draft minutes of last month's Board meeting from April 25, 2019, a copy of the draft minutes of the Special Board meeting from May 16, 2019, and the Income and Expenditure Report for April 2019, are being sent out with the agenda packet. Members will have the opportunity to review, report any changes, and/or approve, the minutes of the March 28, 2019, Board meeting and May 16, 2019, Special Board meeting and to review, discuss, and acknowledge receipt of the April income/expenditure report.

This item is on the agenda for information, discussion, and possible action to approve the Consent Agenda. Copies of the draft minutes are attached for review as Item 4A and 4B and the Expenditure Report as Item 4C.

5. Public Participation During YMPO Agenda Items

Members of the public are offered the opportunity to address the YMPO Executive Board at the beginning of every meeting on items that are NOT on the agenda. However, the YMPO Public Participation Program does not directly address how members may give input as part of agenda items that ARE on the agenda. Members will have the opportunity to discuss various methods of increasing public involvement during YMPO meetings.

This item is on the agenda for information and discussion only at this stage. Based on input from members of the Board the Technical Advisory Committee and members of the public, YMPO staff may bring this item back to members at a future meetings for a change to the YMPO Public Participation Process.

6. ADOT Projects in the YMPO Region

The ADOT Southwest District Engineer, Paul Patane, will provide a status report of the ADOT projects recently completed, underway and/or scheduled for construction within the YMPO region in the next few years.

This item is on the agenda for information, discussion, and possible questions only, at this stage. Mr. Patane will present this item and further details are in an Information Summary that is included as Item 6.

7. FY 2018-2022 YMPO Transportation Improvement Program (TIP) Amendment #6.
The FY 2018-2022 YMPO TIP was originally approved on June 29, 2017 and has been amended five times since approval. The most recent Amendment #5 occurred during the August 2018 meeting and involved Transit projects only. Yuma County and the Town of Wellton have requested changes to their federally funded projects that will require Board action and these changes are shown in the attached information summary.

This item is on the agenda for information, discussion, and approval of the FY 2018-2022 YMPO TIP Amendment #6, for submittal to ADOT. Mr. Gutierrez will present this item and further details are included in an Information Summary that is attached as Item 7.

8. FY 2020-2024 YMPO Transportation Improvement Program
The FY 2020-2024 YMPO Transportation Improvement Program (TIP) has been developed and is ready for the review and approval phase. This phase includes releasing the document for 30 days for public comment. At the end of that time, changes may be made and will be reported back to the Board for their further consideration and review for final approval.

This item is on the agenda for information, discussion, and action to approve the FY 2020-2024 YMPO TIP, for public review and comment only. Mr. Gutierrez will present this item and additional background is included in an Information Summary as Item 8.

9. Resolution in Support of a BUILD Grant Application for the City of Yuma and YCIPTA.
During the May 2018 Executive Board meeting, the Board adopted a Resolution in support of a Better Utilizing Investments to Leverage Development (BUILD) Grant for the development of the YMPO region's first Multi-Modal Transportation Center, located at the Hotel Del Sol in downtown Yuma. Unfortunately, the application was not successful, but the BUILD Grant program has turned full circle and the City of Yuma and the Yuma County Intergovernmental Public Transportation Authority (YCIPTA) have requested additional support for a similar application for a BUILD Grant for the same project.

This item is on the agenda for information, discussion, and possible action to either approve the sending of a letter of support and/or adopting a Resolution supporting the request. A draft Letter of Support and a draft resolution are in an Information Summary which is attached as Item 9.

10. The 2019 Arizona-Mexico Commission 60th Anniversary Summit (AMC) at the Desert Ridge Resort in Phoenix from June 26-28, 2019.

The next Arizona-Mexico Commission meeting, which is the 60th Anniversary Summit, is scheduled for June 26-28, 2019, at the Desert Ridge Resort in north Phoenix. As members from all YMPO member agencies attended the last meeting in Tucson, and as the meeting conflicts with the scheduled June meeting of the Executive Board, members will be requested on deferring or cancelling the next Board meeting.

This item is on the agenda for information, discussion, and possible action to postpone or cancel the scheduled June 27, 2019, YMPO Executive Board meeting. Mr. Ward will present this item and a copy of the proposed agenda for the Summit is attached as item 10.

11. Summary of Current Events/Board Member Reports/Executive Director's Report & Comments by Other Participants.

This agenda item is an opportunity for members and staff to update the Board regarding recent occurrences, as shown below. If written information is available, it will be included in an attached Information Summary.

- A. Staff Reports.
- B. TAC Minutes.
- C. Conference Updates.
- D. MPO/COG Director/Planner Meetings.
- E. Rural Transportation Advocacy Council activities.
- F. Projects - Economic Development and Transportation.

This item is on the agenda for information, discussion, and for Board member and staff reports and comments.

12. Possible Future Agenda Items.

The following items will be heard at a future meeting. Members are encouraged to suggest topics for discussion at a future Board meeting.

- A. FY 2022-2045 YMPO Long-Range Transportation Plan Update.
- B. Possible new Offices for YMPO.

13. Progress Reports.

Members and staff will update the Board on the progress of ongoing projects and other recent events.

- A. April 25 - YMPO Executive Board Meeting - All YMPO Staff attended.
- B. April 26 - AMTRAK/Rail meeting - Deputy Mayor Knight, Supervisor Pancrazi and Paul Ward attended.
- C. April 29 - Traffic Count Network Study - Travel Demand Model - Paul Ward, De'Laurien McKenzie, & Charles Gutierrez participated.

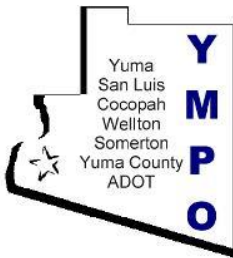
- D. April 29 - YPG Defense Access Roads Program - Paul Ward attended
- E. April 29-May 1 - ADOT 5310 Scoring Lake Havasu - Melissa Ramos and Charles Gutierrez attended.
- F. May 2 - Phone call with FMPO Director Jeff Meilbeck -Paul Ward and Crystal Figueroa participated.
- G. May 6 - YMPO staff meeting, all YMPO staff members attended.
- H. May 9 - YMPO TAC meeting.
- I. May 13 - RTAC meeting, Vice Mayor Ramos and Paul Ward participated
- J. May 13 - ADOT/YMPO Coordination meeting - Deputy Mayor Knight, Paul Patane and Charles Gutierrez attended.
- K. May 14 -
- L. May 15 - TCN meeting - Paul Ward, Charles Gutierrez, De'Laurien McKenzie and Jesus Aguilar attended.
- M. May 17 - AZSTB meeting (Phoenix), Paul Ward attended.
- N. May 29 - Fred Pryor Human Resources training, Crystal Figueroa will attend.
- O. May 30 - EB meeting (Cocopah Casino and Resort).

14. Adjournment.

Notice: In accordance with the Americans with Disabilities Act (ADA) and section 504 of the Rehabilitation Act of 1973, YMPO does not discriminate on the basis of disability, in the admission of, or access to, or treatment or employment in, its programs, activities, or services. If you have any questions regarding YMPO programs, activities, or services, please contact Paul Ward or Charles Gutierrez at 928-783-8911.

Anticipated Future 2019 Meeting Locations

June 27, 2019	City of Yuma, City One Plaza, Yuma, Arizona 85364, Room 190.
July 25, 2019	Town of Wellton, location to be confirmed



EXECUTIVE BOARD REGULAR MEETING MINUTES

Local Governments & Citizens Working Together

**Executive Board
Regular Meeting
Thursday, April 25, 2019
1:30 p.m.**

**City of Yuma
City One Plaza
Yuma, Arizona 85364
Room 190**

1. Call to Order and the Pledge of Allegiance.

The YMPO Chairman, J. Deal Begay, Jr, called the Executive Board (the Board) meeting of the Yuma Metropolitan Planning Organization (YMPO) to order at 1:30 p.m. He called on Yuma County Supervisor Lynne Pancrazi to lead the Pledge of Allegiance.

2. Roll Call Attendance.

The YMPO Executive Assistant/Accountant II, Crystal Figueroa, called the roll as follows:

YMPO Executive Board Members Present:

Chairman	J. Deal Begay, Jr, Vice-Chairman, Cocopah Indian Tribe
Vice-Chair	Miguel Villalpando, Councilmember, City of Somerton **
Member	Cecilia McCollough, Mayor, Town of Wellton
Member	Gary Knight, Deputy Mayor, City of Yuma
Member	Mike Jones for Paul Patane, ADOT SW District Engineer
Member	Lynne Pancrazi, Board of Supervisors, Yuma County
Member	Edward Thomas, Councilmember, City of Yuma

** Councilmember Villalpando arrived at 2:23 p.m.

YMPO Executive Board Members Absent:

Secretary/Treasurer	Maria Ramos, Vice-Mayor, City of San Luis
Member	Jacob Miller, Councilmember, City of Yuma
Member	Martin Porchas, Board of Supervisors, Yuma County

As members from five out of seven constituent member agencies were present, the quorum requirement was met.

YMPO Staff Present:

Paul D. Ward	Executive Director
Charles A. Gutierrez	Senior Planning/Mobility Manager
Crystal Figueroa	Executive Assistant/Accountant II

Additional Attendees:

Jay Parke

Walker & Armstrong LLP

Declaration of Votes.

Gary Knight, Deputy Mayor, City of Yuma, submitted to Paul Ward, YMPO Executive Director, proxy letters from City of Yuma Councilmember Jacob Miller and declared one proxy vote, for a total of three votes for the City of Yuma.

Mr. Ward declared to have received a proxy letter from Paul Patane for Michael Jones, for a total of one vote.

3. Title VI Declaration and Call to the Public.

Mr. Charles Gutierrez, YMPO Senior Planning/Mobility Manager, read out loud the YMPO Title VI obligations.

There were no members of the public present to address the Board.

4. Consent Agenda

A. Approval of the March 28, 2019, Meeting Minutes.

B. YMPO Income and Expenditure Report for March 2019.

MOTION: Supervisor Pancrazi moved to approve the consent agenda with a recommended change to remove some erroneous sheets (with duplicate information) from the expenditure report. Councilmember Thomas seconded, and the consent agenda was unanimously approved.

5. FY 2018 YMPO Audit

Mr. Ward informed the Board about a detailed audit presentation given to the Audit Committee earlier that day. Mr. Jay Parke, the auditor from Walker and Armstrong LLP, gave a brief presentation and explained the 2018 YMPO Audit results and findings. Mr. Parke mentioned an unmodified “clean” opinion of the 2018 YMPO Financial Statements. He included that, compared to prior years, a net pension liability was recorded in the FY 2018 financial statements as YMPO is now a member of the Arizona State Retirement System, and therefore the liability increased. He discussed internal controls and commented that there were no significant deficiencies; however, he provided recommendations on support documentation for credit card purchases and new employee wage support. Lastly, Mr. Parke recommended to have a server cloud back-up for better security of YMPO files.

After further discussion amongst Board members on future pension obligations, Mr. Parke recommended the Board should consider assigning a fund balance to cover pension obligation in the future, with the current net pension liability being \$345,451. He suggested to submit for a larger amount to compensate a possible amount change. Mr. Ward

mentioned that a recommendation on pension liability obligation for future years will be presented to the Board at a future meeting.

MOTION: Mayor McCollough moved to approve the FY 2018 YMPO Audit, as presented. Deputy Mayor Knight seconded, and the item was unanimously approved

6. FY 2019-20 and FY 2020-21 YMPO Unified Planning Work Program (UPWP)

Mr. Ward presented and stated that, although approval of the UPWP was anticipated to occur at the April meeting, a final draft copy of the document would be available at a future special meeting next month. He mentioned that the initial draft UPWP was reviewed by a panel of Federal transportation agencies and the Arizona Department of Transportation (ADOT) during a meeting at the YMPO offices on April 3, 2019.

Mr. Ward reported that although the panel liked the presentation of the work program, substantial changes were recommended; therefore, YMPO needed additional time to complete the changes as requested. Consequently, he requested the Board agree to a Special Board meeting, which would be arranged prior to the ADOT timeline for submittal of May 22, 2019.

8. Support Letter for Improvements to the City of San Luis Port of Entry 1 Improvements.

Mr. Ward read out loud to the Board a support letter for proposed improvements to the City of San Luis Port of Entry 1 and mentioned that the letter would be mailed to both Senators Martha McSally and Kyrsten Sinema. He reported that similar support letters were sent by the Rural Transportation Advocacy Council members, encouraging the Federal elected representatives to support the budget expenditure

MOTION: Deputy Mayor Knight moved to authorize the Chairman and Executive Director to sign a letter supporting the inclusion of funding for the City of San Luis's Port of Entry 1 Improvements in the President's FFY 2020 budget. Supervisor Pancrazi seconded, and the item was unanimously approved with one abstention, from the ADOT Southwest District Engineer alternate, Michael Jones.

7. The FY 2018-2022 YMPO Transportation Improvement Program

Mr. Gutierrez informed the board of recently received Surface Transportation Block Grant funds credited from projects closeouts. He reported that, as a result, YMPO needs to find a way to utilize the funds or they could be lost. He stated that, one of the possibilities is loaning the funds to ADOT and receiving it back the next year. Secondly, loaning to another MPO or COG and return in a year specific, or thirdly, program the funds to the YMPO UPWP for the upcoming Long-Range Transportation Plan (LRTP) Update. Another possibility is allocating funds to either a Yuma County or the Town of Wellton project. He mentioned that approximately \$135,000 will be brought back to the Board for a decision in a future meeting.

Councilmember Villalpando joined the meeting at 2:23 p.m., increasing the quorum present to six member agencies.

9. Loan to the Central Arizona Governments (CAG)

Mr. Ward updated the Board on the Loan to CAG and reported that all the paperwork has been completed and was waiting to receive it via U.S mail for YMPO's Attorney's signature. He stated that once complete, the loan would be executed for \$150,000 at a 2% interest rate. In the event of a federal shutdown the repayment deadline could be extended, otherwise an 18% interest rate would apply after April 20, 2020.

10. 2019 Rural Transportation Summit (RTS) at the Casino Del Sol Resort in Tucson from October 16-18, 2019.

Melissa Ramos, YMPO Administrative and Associate Planner informed the Board of the 2019 Rural Transportation Summit (RTS) scheduled for October 16-18, 2019, at the Casino Del Sol Resort in Tucson. She informed the board that all YMPO staff members will be attending, and that all Executive Board members are invited to attend. Ms. Ramos mentioned that had she already booked a few rooms, in advance, for those interested. Supervisor Pancrazi anticipated her attendance and informed the Board members about what a great opportunity, and how beneficial to the region, it is to make connections with State legislators and become informed on transportation issues.

11. Support Letter for Passenger Rail Service in Arizona

Mr. Ward informed the Board about a letter received that was written to Mr. Richard Anderson, the President of Amtrak, and signed by eleven US Senators (including Arizona Senator Sinema). Mr. Ward mentioned that the Rail Passengers of America requested the region to submit a Letter in Support of continuation of Amtrak long distance routes, including the Sunset Route, which goes through Yuma.

MOTION: Deputy Mayor Knight moved to authorize the Chairman and Executive Director and other YMPO Board members present, to sign a letter supporting Amtrak's National Rail Network, including the long-distance and State supported routes such as the Sunset Limited route. Councilmember Thomas seconded, and the item was unanimously approved with one abstention from ADOT Southwest District Engineer Alternate Michael Jones.

12. Summary of Current Events/Board Member Reports/Executive Director's Report & Comments by Other Participants.

- a. Staff Reports: All YMPO Staff attended the Roads and Streets conference and reported on their attendance to the Board.
- b. TAC Minutes.
- c. Conference Updates.
- d. MPO/COG Director/Planner Meetings.

- e. Rural Transportation Advocacy Council activities.
- f. Projects - Economic Development and Transportation.

12. Possible Future Agenda Items.

The following items will be heard at a future meeting:

- A. Possible Ten-Year TIP List of “Regional” projects.

14. Progress Reports.

Members and staff will update the Board on the progress of ongoing projects and other events.

- A. March 28 - YMPO Executive Board meeting, Paul Ward, Charles Gutierrez, Crystal Figueroa, and De'Laurien McKenzie attended.
- B. March 28 - YCIPTA Regional Short-Range Transit Plan meeting, Paul Ward and Melissa Ramos attended.
- C. April 1 - Yuma County Board of Supervisors, Paul Ward attended.
- D. April 2 - Meeting with Ricky Rinehart, City of Yuma, on Autonomous Vehicles, Paul Ward attended.
- E. April 3 - FHWA/FTA/ADOT UPWP/B meeting, YMPO Staff participated
- F. April 4 - AZ Statewide Third Party (INRIX) Training Webinar, Paul Ward and Charles Gutierrez participated
- G. April 7-10 - AzTA/ADOT Conference, Charles Gutierrez and Melissa Ramos attended.
- H. April 8 - Arizona Mobility Manager's meeting, Charles Gutierrez and Melissa Ramos attended.
- I. April 8 - COG/MPO Planner's meeting, Charles Gutierrez attended.
- J. April 8 - RTAC Meeting, Vice Mayor Ramos and Gary Knight participated and Paul Ward attended.
- K. April 8 - COG/MPO Director's meeting, Paul Ward attended.
- L. April 11 - YMPO TAC meeting, Charles Gutierrez, Melissa Ramos and De'Laurien McKenzie attended.
- M. April 12 - Nonmotorized User's Group meeting.
- N. April 12 - State Transportation Board meeting (Flagstaff), Deputy Mayor Knight attended.
- O. April 15 - ADOT/YMPO Coordination meeting, Deputy Mayor Knight, Paul Patane, Paul Ward and Charles Gutierrez attended.
- P. April 15 - Meeting with Mayor Nicholls, Paul Ward attended
- Q. April 17-19 - ACEC Roads and Streets Conference, All YMPO Full-time staff attended.
- R. April 24 - 5310 Project review meeting, Charles Gutierrez and Melissa Ramos will attend.

10. Adjournment.

There being no further business to discuss, the meeting was adjourned at 3:04 p.m.

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Preparation and Approval of Minutes:

Minutes prepared by:

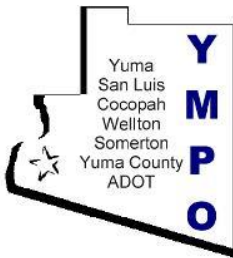
Minutes reviewed to form by:

Crystal Figueroa, Accountant II and
Executive Assistant, YMPO

Minutes approved in regular session on
May 30, 2019

Paul D. Ward, Executive Director
Yuma Metropolitan Planning Organization

Vice-President J. Deal Begay Jr,
Chairman YMPO Executive Board



EXECUTIVE BOARD SPECIAL MEETING MINUTES

Local Governments & Citizens Working Together

**Executive Board
Regular Meeting
Thursday, May 16, 2019
1:30 p.m.**

**Yuma Metropolitan Planning Organization
502 South Orange Avenue
Yuma, Arizona 85364
YMPO Conference Room**

1. Call to Order and the Pledge of Allegiance.

The YMPO Chairman, J. Deal Begay, Jr, called the Executive Board (the Board) meeting of the Yuma Metropolitan Planning Organization (YMPO) to order at 10:06 a.m. He called on City of Yuma Councilmember Edward Thomas to lead the Pledge of Allegiance.

2. Roll Call Attendance.

The YMPO Executive Assistant/Accountant II, Crystal Figueroa, called the roll as follows:

YMPO Executive Board Members Present:

Chairman	J. Deal Begay, Jr, Vice-Chairman, Cocopah Indian Tribe
Secretary/Treasurer	Maria Ramos, Vice-Mayor, City of San Luis
Member	Cecilia McCollough, Mayor, Town of Wellton **
Member	Lynne Pancrazi, Board of Supervisors, Yuma County
Member	Edward Thomas, Councilmember, City of Yuma

** Designates member attended the meeting via telephone.

YMPO Executive Board Members Absent:

Vice-Chair	Miguel Villalpando, Councilmember, City of Somerton
Member	Gary Knight, Deputy Mayor, City of Yuma
Member	Paul Patane, ADOT SW District Engineer
Member	Jacob Miller, Councilmember, City of Yuma
Member	Martin Porchas, Board of Supervisors, Yuma County

As members from five out seven constituent member agencies were present, the quorum requirement was met.

YMPO Staff Present:

Paul D. Ward	Executive Director
Charles A. Gutierrez	Senior Planning/Mobility Manager
Crystal Figueroa	Executive Assistant/Accountant II

Declaration of Votes.

Edward Thomas, Councilmember, City of Yuma, submitted to Paul Ward, YMPO Executive Director, proxy letters from City of Yuma Councilmember Jacob Miller and Deputy Mayor Gary Knight and declared three proxy votes, for a total of five votes for the City of Yuma.

Mr. Ward declared to have received a proxy letter for from Paul Patane for Michael Jones for a total of one vote.

3. Title VI Declaration and Call to the Public.

Mr. Charles Gutierrez, YMPO Senior Planning/Mobility Manager, read out loud the YMPO Title VI obligations.

There were no members of the public present to address the Board.

4. FY 2019-20 and FY 2020-21 YMPO Unified Planning Work Program (UPWP)

Paul Ward, YMPO Executive Director informed the Board that, during the March Board meeting, he presented to members a draft copy of the anticipated UPWP which was reviewed by a panel of Federal Highway Administration, Federal Transit Administration and Arizona Department of Transportation (ADOT) staff on April 3, 2019. Mr. Ward mentioned that that, during the panel, review there were several recommended changes. Those changes have now been made and a finalized program is now being presented.

He reported that the new program includes two years and is shown with separate tables. The program also includes the support for members of the YMPO Executive Board and Technical Advisory Committee to attend specific conferences. Mr. Ward also did a brief overview of the studies including their anticipated start timeframes. Within the work program, he referred to the yearly lump sum tables and mentioned that during the first year there is approximately \$1.6 million programmed and \$1.2 million in the second year. He explained that the difference in funding from one year to the next is due to the anticipated completion of several studies by the end of the first year.

MOTION: Supervisor Pancrazi moved to approve the FY 2019-20 and FY 2020-21 Final Draft YMPO UPWP and Annual Budget for FY 2019-20 for forwarding to ADOT and the Federal Transportation authorities for approval. Vice-Mayor Ramos seconded, and the agenda item was unanimously approved.

5. Adjournment.

There being no further business to discuss, The Chairman adjourned the meeting at 10:31 p.m.

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Preparation and Approval of Minutes:

Minutes prepared by:

Minutes reviewed to form by:

Crystal Figueroa, Accountant II and
Executive Assistant, YMPO

Minutes approved in regular session on
May 30, 2019

Paul D. Ward, Executive Director
Yuma Metropolitan Planning Organization

Vice-President J. Deal Begay Jr,
Chairman YMPO Executive Board

Yuma Metropolitan Planning Organization
Revenue & Expense Budget Performance
April 2019

	Apr 19	Jul '18 - Apr 19	YTD Budget	% of Budget	Annual Budget
Income					
4000 · ADOT Grant					
4001 · PL	0.00	197,122.44	500,889.00	39.36%	500,889.00
4002 · SPR	0.00	68,737.17	285,293.00	24.09%	285,293.00
4003 · HSIP	3,186.00	28,649.40	87,000.00	32.93%	87,000.00
Total 4000 · ADOT Grant	3,186.00	294,509.01	873,182.00	33.73%	873,182.00
4010 · FTA Grant					
4020 · 5303/5305	0.00	48,972.65	211,162.00	23.19%	211,162.00
4021 · 5304	0.00	0.00	95,000.00	0.0%	95,000.00
Total 4010 · FTA Grant	0.00	48,972.65	306,162.00	16.0%	306,162.00
4050 · ADEQ Grant	0.00	0.00	10,000.00	0.0%	10,000.00
4055 · 5310 Funds					
4051 · 5310 -Saguaro Foundation	0.00	5,000.00	20,000.00	25.0%	20,000.00
4055 · 5310 Funds - Other	0.00	78,324.56	70,000.00	111.89%	70,000.00
Total 4055 · 5310 Funds	0.00	83,324.56	90,000.00	92.58%	90,000.00
4200 · YMPO UPWP Dues	0.00	85,342.87			
4400 · Interest Income	4,056.70	18,725.21			
4600 · Charges for Services					
4904 · Traffic Count Revenue	0.00	28,948.17			
Total 4600 · Charges for Services	0.00	28,948.17			
Total Income	7,242.70	559,822.47	1,279,344.00	43.76%	1,279,344.00
Expense					
5110 · Payroll Expenses					
5111 · Fringe Benefits	1,935.05	19,472.55	25,565.00	76.17%	25,565.00
5112 · Part Time Staff-Salaries	3,004.50	29,944.66	86,555.00	34.6%	86,555.00
5113 · Full Time Staff-Salaries	22,364.38	225,680.23	247,624.00	91.14%	247,624.00
5115 · Health Insurance-ER Portion	3,940.00	39,400.00	47,280.00	83.33%	47,280.00
5116 · ASRS	2,671.97	27,760.54	31,781.00	87.35%	31,781.00
5117 · Workman's Comp Insurance	0.00	1,268.00	1,437.00	88.24%	1,437.00
5118 · FUTA Payroll Expense	24.37	375.42	2,020.00	18.59%	2,020.00
5120 · Life Insurance	130.00	1,300.00	1,560.00	83.33%	1,560.00
Total 5110 · Payroll Expenses	34,070.27	345,201.40	443,822.00	77.78%	443,822.00
5123 · Consulting Services	15,354.71	110,232.93	550,768.00	20.01%	550,768.00
5124 · Staff Training/Education	0.00	4,682.00	6,914.00	67.72%	6,914.00
5125 · Audit Services	0.00	11,820.00	22,000.00	53.73%	22,000.00
5126 · Payroll Processing Fees	344.56	3,668.55	4,500.00	81.52%	4,500.00
5128 · Accounting Services	0.00	0.00	23,500.00	0.0%	23,500.00
5131 · Data Process, Software, Hardware	0.00	2,062.84	15,000.00	13.75%	15,000.00
5132 · Furniture and Equipment	3,065.62	6,768.25	7,000.00	96.69%	7,000.00
5140 · Legal	0.00	7,461.00	9,776.00	76.32%	9,776.00
5150 · IT Support	0.00	268.02	900.00	29.78%	900.00
5151 · Building, Contents Insurance	0.00	3,964.94	4,550.00	87.14%	4,550.00
5152 · Equipment Maintenance	0.00	815.01	1,150.00	70.87%	1,150.00
5153 · Office Supplies	59.61	2,250.71	5,000.00	45.01%	5,000.00
5154 · Postage	0.00	152.33	800.00	19.04%	800.00
5155 · Printing	0.00	277.93	500.00	55.59%	500.00
5157 · Publications, Subscriptions	0.00	334.17	1,500.00	22.28%	1,500.00
5158 · Registration Fees	0.00	7,900.00	9,000.00	87.78%	9,000.00
5159 · Special Meetings	0.00	0.00	4,000.00	0.0%	4,000.00
5160 · Telecommunications	446.14	10,217.00	11,000.00	92.88%	11,000.00
5161 · Vehicle Purchase	0.00	0.00	30,000.00	0.0%	30,000.00
5162 · Vehicle Insurance	0.00	4,435.63	6,000.00	73.93%	6,000.00
5163 · Vehicle Maint., Repairs, Parts	215.28	2,321.70	3,000.00	77.39%	3,000.00
5164 · YMPO Memberships & Dues	225.00	2,506.60	3,500.00	71.62%	3,500.00
5165 · Finance Charges and Interest	3.50	36.15	500.00	7.23%	500.00
5166 · Website Maintenance	68.00	272.00	2,000.00	13.6%	2,000.00
5167 · Miscellaneous Consumables	78.04	234.47			
5169 · Miscellaneous-Expense	870.70	8,093.34			
5171 · Alarm System	93.00	372.00	497.00	74.85%	497.00

**Yuma Metropolitan Planning Organization
Revenue & Expense Budget Performance
April 2019**

	Apr 19	Jul '18 - Apr 19	YTD Budget	% of Budget	Annual Budget
5172 · Lease	1,830.60	20,136.60	23,000.00	87.55%	23,000.00
5173 · Electric Bill	621.00	7,056.00	9,000.00	78.4%	9,000.00
5174 · Grounds Maintenance	340.00	1,980.00	2,700.00	73.33%	2,700.00
5175 · Janitorial	375.00	3,300.00	4,500.00	73.33%	4,500.00
5179 · Office Building Repairs					
5181 · Pest Control	0.00	288.00	500.00	57.6%	500.00
5179 · Office Building Repairs - Other	0.00	154.45	1,000.00	15.45%	1,000.00
Total 5179 · Office Building Repairs	0.00	442.45	1,500.00	29.5%	1,500.00
5182 · Sewer & Water	0.00	1,208.54	1,300.00	92.97%	1,300.00
5190 · Travel - Local & Outside County	4,355.18	19,443.52	20,000.00	97.22%	20,000.00
5191 · Travel- Local Fuel Charges	554.51	2,493.26	4,000.00	62.33%	4,000.00
5630 · T530 Traffic Count Equipment	1,772.00	3,586.05	3,575.00	100.31%	3,575.00
Total Expense	64,742.72	595,995.39	1,236,752.00	48.19%	1,236,752.00
Net Ordinary Income	-57,500.02	-36,172.92	42,592.00	-84.93%	42,592.00
Other Income/Expense					
Other Income					
4900 · In-Kind Match Revenue	16,098.96	79,258.90	200,899.00	39.45%	200,899.00
Total Other Income	16,098.96	79,258.90	200,899.00	39.45%	200,899.00
Other Expense					
9000 · Local Match / Internal Transfer	0.00	0.00	6,053.00	0.0%	6,053.00
9200 · In-Kind Match Expenses	16,098.96	79,258.90	200,899.00	39.45%	200,899.00
Total Other Expense	16,098.96	79,258.90	206,952.00	38.3%	206,952.00
Net Other Income	0.00	0.00	-6,053.00	0.0%	-6,053.00
Net Income	-57,500.02	-36,172.92	36,539.00	-99.0%	36,539.00

10000 - Wells Fargo - YMPO General Account	\$229,838.56
10009 - Wells Fargo - YMPO Payroll Account	\$34,781.19
10100 - Yuma County Treasurer - YMPO Account	\$1,377,672.79
	\$1,642,292.54

YMPO INFORMATION SUMMARY for Agenda Item #5

Public Participation During YMPO Agenda Items

DATE: May 23, 2019

SUBJECT: Public Participation During YMPO Agenda Items

SUMMARY:

Federal regulations do not specifically define how to perform public involvement. Project teams develop and implement public involvement plans that are relative to the needs of the project and public. This flexibility allows adoption of the following guidance, which seeks to ensure public participation by a comprehensive range of stakeholders. As an agency, project team members will be familiar with the guidance, practices, and documentation required as stated in this document and especially with the federal requirements for Title VI, Environmental Justice (EJ), American Disability Act (ADA) and Limited English Proficiency (LEP) outreach and for National Environmental Policy Act (NEPA), if applicable. All project team members will be familiar with YMPO's Public Participation Plan (PPP) and use the tactics required for federal compliance for public participation.

ADOT: The ADOT Public Involvement Plan February 2017 does not provide any guidance as to how it gives each agenda item on a State Transportation Board (STB) or any subcommittee of the STB. It holds a public comment period at the meeting as "CALL TO THE AUDIENCE" with a 3-minute limit but no reference to items not on the agenda. *An opportunity for citizens to discuss items of interest with the Board. Please fill out a Request for Public Input Form and turn in to the Board secretary if you wish to address the Board. A three-minute time limit will be imposed.*

Flagstaff MPO: Has the provision for discussion not on the agenda *At this time, any member of the public may address the Board on any subject within their jurisdiction that is not scheduled before the Board on that day. Due to Open Meeting Laws, the Board cannot discuss or act on items presented during this portion of the agenda. To address the Board on an item that is on the agenda, please wait for the Chair to call for Public Comment at the time the item is heard.*

Central Yavapai MPO: Has a provision for discussion not on the agenda *This item is to provide an opportunity for presentation of comments by the public on subjects not on the agenda. Individuals wishing to address the Board need not request permission in advance and are limited to three (3) minutes.*

Pima Association of Governments: Has the provision that council will not discuss or take action but may ask staff to review and possible agenda item in the future. *Speakers are limited to a three-minute oral presentation and may submit written comments of any length for the Council's files. Call to the Audience is limited to 30 minutes. Those wishing to address the Council should complete a Citizen Information Card prior to the meeting being called to order to specify the topic to be addressed. Individual Council Members may respond to criticism made by those individuals who have addressed the Council and may ask staff to review a matter and place it on a future*

agenda. However, the Council will not discuss or take action on a matter raised during a Call to the Audience that is not already on the agenda.

Yuma MPO: has a provision for discussion on the agenda

In addition, this item provides an opportunity for comments by the public on subjects not on the agenda. Individuals wishing to address the Board need not request permission in advance and are limited to three (3) minutes.

YMPO staff is asking if it is necessary or suggested to open the comment phase to each agenda as each is presented for the public to comment at the time. Does this give the public an opportunity to be more engaged in the process or should we leave it the as is?

STATUTORY CITATION

Public involvement has long been an integral part of federal transportation legislation. The initial [Federal Highway Act \(Federal Aid Road Act of 1916\)](#) focused on expanding the highway system, but subsequent bills incorporated multimodal and public involvement elements. The [Intermodal Surface Transportation Efficiency Act \(ISTEA\) of 1991](#) represented a transformation, with an intermodal approach to funding and great emphasis on public involvement and collaborative planning. ISTEA's successor in 1998, the [Transportation Equity Act for the 21st Century \(TEA-21\)](#), expanded public involvement to include transit and freight. The [Safe, Accountable, Flexible, Efficient Transportation Equity Act: A Legacy for Users \(SAFETEA-LU\)](#) was enacted in 2005 and broadened public involvement requirements. [Moving Ahead for Progress in the 21st Century \(MAP-21\)](#) was enacted in 2012 and public involvement remains a hallmark of the transportation planning process, along with 2016's [Fixing America's Surface Transportation \(FAST\) Act](#). In addition to the transportation bills, following are other federal regulations that affect how public involvement activities are planned and executed, which will be adopted and documented within ADOT's public involvement procedures.

PUBLIC INPUT:

No public comments at this time

TECHNICAL & POLICY IMPLICATIONS:

TECHNICAL: N/A at this time until further technical issues are explored.

ACTION NEEDED:

No action at this time is required.

PRIOR BOARD/COMMITTEE ACTIONS:

CONTACT PERSON:

Charles A. Gutierrez, Senior Planning/Mobility Manager, 928-783-8911

YMPO INFORMATION SUMMARY for Agenda Item #7

FY 2018-2022 YMPO Transportation Improvement

Program (TIP) Amendment #6

DATE: May 23, 2019

**SUBJECT: FY 2018-2022 YMPO Transportation Improvement
Program (TIP) Amendment #6**

SUMMARY:

In the YMPO 2018-2022, three projects are programmed for the FY 2019 & FY 2022 that need additional funding or transfer.

The Town of Wellton has requested the WEL-14-01C - Coyote Wash Multiuse Pathway project add additional Surface Transportation Block Grant (STBG) Program funds to this project. At bid opening on April 26, 2019 it was determined that this project was under-funded by \$187,867. The low bid was \$1,049,988.48 and after the ADOT associated costs the total amount for construction is \$1,219,058. YMPO has on the Federal/ADOT Ledger additional STBG Program funds and were able to with TAC recommendation use \$82,859 (STBG) and the Town of Wellton agreed with the 5.7% Local Match of \$5,008. ADOT Program Manager found Design funds that could be released. That amount was \$100,000 that Wellton has already paid the match on those funds. TAC recommendation is to approve the additional STBG funds to complete this project.

Yuma County has two bridges and one roadway project that is in need of an amendment. FY 19 YC-BR-05C - Bridge #7751(37E & Co. 6th St) & FY 19 YC-BR-06C - Bridge #8865(46E & Co. 1 ½ St) and FY 20 YC-20-01D & FY 22 YC-20-01C: Ave B: 24th Str to 32nd St. ADOT combined the tow Bridges #7751 & #8865. On April 26, 2019, the bid opening was determined to be under-funded by \$148,952. The low bid was \$1,539,912 and after associated ADOT cost the total amount for construction is \$1,793,358. YMPO has on the Federal/ADOT Ledger additional STBG funds and were able to with TAC recommendation use \$82,778 (STBG) and Yuma County agreed with the 5.7% Local Match of \$5,004. Yuma County had previously paid to ADOT \$61,171 of Local Match and that was applied to the amount. TAC recommendation is to approve the additional STBG funds to complete this project.

Yuma County, FY 20 – YC-20-01D & FY 22 YC-20-01C, has requested to add additional STBG (HURF Exchange) to the construction phase. Yuma County requests that the Design Phase be completed In-House and add the FY 20 – \$135,000 (HURF Exchange) to the FY 22 – Construction Phase. This will bring the Construction Phase to \$810,000 (HURF Exchange). The TAC recommendation was to approve the transfer of STBG from FY 20 Design to FY 22 Construction.

Name	TIP/with match Amount	Bid Amount	Difference
TOWN OF WELLTON FY 2019			
WEL-14-01C-Coyote Wash MUP	1,031,191	\$1,049,988.48	\$18,797 Approx.
Total Project Cost	\$1,219,058	Short \$187,867	

YMPO STBG	\$82,859		
Wellton Match (5.7%)	\$5,008		
Design Credit	\$100,000		
TIP Current Program	\$1,031,191		
Total with Amendment	\$1,219,058		
YUMA COUNTY FY 2019 The two bridge projects are now combined			
Off System Bridge Fund – OSBF -BR	TIP/with match amount	Bid Amount	Difference
YC-BR-05C – 7751	\$795,334	\$1,539,912	
YC-BR-06C - 8865	\$420,000		
Total	\$1,215,334		
Total Project Cost	\$1,793,357		
ADOT Available OSBF	\$1,644,405		\$148,952
YMPO STBG	\$82,778		
Yuma County Match (5.7%)	\$5,004		
Yuma County Paid	\$61,171		
ADOT OSBF	\$1,644,405		
Total Project Cost	\$1,793,358		
YC-20-02D – Ave B Mill and Fill: 24th Street to 32nd Street			
Current TIP Program			
FY 2019 - Design			
FUND	Fed	Local	Total
HURF (90/10 Match)	\$135,000		\$135,000
FY 2022 – Construction HURF	\$675,000		\$675,000
w/ Amendment as requested by Yuma County			
FY 2019	Fed	Local	Total
Design Yuma County IN-HOUSE		\$135,000	\$135,000
FY 2022			
Construction HURF	\$810,000		\$810,000

PUBLIC INPUT:

There have been no public comments on this process to date.

TECHNICAL & POLICY IMPLICATIONS:

TECHNICAL: If any of the projects are not funded then it could potentially not be completed or potentially lose the funding. If the agency agrees to pay additional match, then the project continues. If the regional STBG funds are available, then those funds could be used. The agency could reduce the Scope of Work to reduce overall amount. The agency could request to move the project to another year. Finally, the project could be re-bid to seek a lower amount based off a reduced or equivalent Scope.

ACTION NEEDED:

This item is on the agenda for discussion and/or approval

Motion: To approve the TAC recommendation of the WEL-14-01C Coyote Wash Multiuse Pathway to receive additional \$82,859 (STBG), YC-BR-05C and YC-BR-06C Bridge projects to receive \$82,778 (STBG), and YC-20-01C Ave B project to transfer FY 20 \$168,750 (STBG – HURF/\$135,000) with a loan to ADOT and receive it back in FY 22 for the construction phase.

PRIOR BOARD/COMMITTEE ACTIONS:

N/A

CONTACT PERSON:

Charles A. Gutierrez, Senior Planning/Mobility Manager, 928-783-8911

YMPO INFORMATION SUMMARY for Agenda Item #8

YMPO 2020-2024 TIP

DATE: May 23, 2019

SUBJECT: The YMPO 2020-2024 Transportation Improvement Program (TIP)

SUMMARY:

Two projects came forward to the TAC for the FY 2023 and FY 2024 Transportation Improvement Program (TIP) Funding of the Surface Transportation Block Grant (STBG) funds.

- The City of San Luis FY 2020 - SAN-20-01D: County 24th St: Ave F to Ave H Design and FY 2022 Construction
- The City of Yuma FY 2023 – COY-23-01D (Design) & COY-23-01RW (Right of Way) and FY 2024 Construction.
- See TIP Spreadsheet attached to Summary

Currently, the YMPO 2020 – 2024 TIP will go out to the Public Comment Phase and at the next June 2019 Executive Board Meeting will be recommended for approval and submitted to ADOT.

STATUTORY CITATION

FAST Act § 1109; 23 U.S.C. 133

The YMPO is evolving to be doing a Transportation Improvement Program with a 2-year cycle year and will be going out to the TAC and finally approval to the Executive Board. Each year the YMPO receives approximately \$1,080,229 of Apportionment and with Obligation Authority (OA) Rate at 94.9% in the amount of \$1,025,137 or a HURF Exchange rate of 90/10% Split which equates to \$922,656.

YMPO currently has programmed out to FY 2022 in the YMPO 2018-2022 TIP. YMPO would like to begin the process of programming out for 2023 and 2024. We currently have to program \$1,025,137 (OA Rate) for FY 2023 and FY 2024. At the January 2019 YMPOTAC meeting a call projects were made. Projects that are currently in the Regional Transportation Plan (RTP) and have the Air Quality (AQ) Conformity Analysis completed will be considered viable projects. The Project can also not be included in the RTP and AQ portion but will need to be included in the RTP and AQ process to accept any Federal funds if it is a capacity project for the roadway.

Projects to be considered: Highways, Infrastructure-based ITS capital projects, planning, design, construction of roadways, these are a small portion of the related fields that could be STBG funded. Please see the below links to see more options

PUBLIC INPUT:

The YMPO 2020 – 2024 TIP will go out for the 30-day Public Comment Phase

TECHNICAL & POLICY IMPLICATIONS:

TECHNICAL: N/A at this time until further technical issues are explored, and the process agreed upon by all members.

ACTION NEEDED:

The YMPO TAC has recommended the TIP go to the Public Comment Phase and no Motion is required at this time.

PRIOR BOARD/COMMITTEE ACTIONS:

CONTACT PERSON:

Charles A. Gutierrez, Senior Planning/Mobility Manager, 928-783-8911

FY 2020-2024 Yuma Metropolitan Planning Organization
Transportation Improvement Program

TIP Number	Fiscal Year	Agency	Project Location	Project Description	Length	Functional Classification	Lanes Before	Lanes After	Fed Aid	Federal \$	HURF	Local \$	Total \$
SOM-18-01C	2020	Somerton	Cesar Chavez Ave (Ave F): Cano St to Fulton St	Construction	0.5	Urban Major Collector	2	3	HURF	\$777,778	\$700,000		\$777,778
YC-20-01D	2020	Yuma Co.	Ave B: 24th St to 32nd St	Mill and Overlay	1	Principal Arterial	4	4	Local			\$135,000	\$135,000
COY-20-02D	2020	Yuma	Various Signalized Intersections	Signal Light Rehab	0	Principal Arterials			Local			\$71,330	\$71,330
	2020	ADOT	I-8: Ave 36E - MP 46	Pavement Rehabilitation	9				NHPP	\$16,502,500		\$997,500	\$17,500,000
SAN-20-01D	2020	San Luis	Co. 24th St: Ave F to Ave H	Design of New/extend existing road	1.7	Local Dirt	0	2	STBG			\$225,000	\$225,000
YMPO-20-1	2020	YMPO	LTAP	Training					LOCAL			\$5,000	\$5,000
Fed Total	2020	Totals								\$17,285,278	\$700,000	\$1,433,830	\$782,778
total Program	2020	Proposed											\$18,489,108
	2020	Remainder											
COY-20-02C	2021	Yuma	Various Signalized Intersections	Signal Light Rehab	0	Principal Arterials			Local			\$260,089	\$260,089
YMPO-21-1	2021	YMPO	LTAP	Training					Local			\$5,000	\$5,000
Fed Total	2021	Totals								-\$565,800	\$0	\$265,089	\$1,005,000
YC-20-01D	2022	Yuma Co.	Ave B: 24th St to 32nd St		1	Principal Arterial	4	4	HURF	\$900,000	\$810,000		\$900,000
	2022	ADOT	MP .1 - MP 31 Various Bridges	Construct Bridge Deck Rehabilitation	31				NHPP	\$4,243,500		\$256,500	\$4,500,000
SAN-20-01C	2022	San Luis	Co. 24th St: Ave F to Ave H	Construct New/extend existing road	1.7	Local Dirt	0	2	STBG	\$1,392,633		\$684,052	\$2,076,685
YMPO-22-1	2022	YMPO	LTAP	Training					Local	\$5,000			\$5,000
Fed Total	2022	Totals								\$5,148,500	\$810,000	\$940,552	\$5,630,000
	2022	Proposed								\$6,541,133		\$764,820	\$5,630,000
	2022	Remainder											\$5,148,500
COY-23-01D	2023	Yuma	8th St Corridor: 6th St to 12th St	Reconstruct/widen corridor segments	1.25	Minor Arterial	2	4	STBG	\$565,800		\$34,200	\$600,000
COY-23-01RW	2023	Yuma	8th St Corridor: 6th St to 12th St	Reconstruct/widen corridor segments	1.25	Minor Arterial	2	4	STBG	\$377,200		\$22,800	\$400,000
YMPO-23-1	2023	YMPO	LTAP	Training					STBG	\$5,000			\$5,000
Fed Total	2023	Totals								\$948,000		\$57,000	\$1,005,000
COY-23-01C	2024	Yuma	8th St Corridor: 6th St to 12th St	Reconstruct/widen corridor segments	1.25	Minor Arterial	2	4	STBG	\$2,000,000		\$1,500,000	\$3,500,000
SAN-12-07C	2024	San Luis	Juan Sanchez Blvd: US-95 to Ave E 1/2	Widen from 2 lanes to 4 lanes	4	Urban Minor Arterial	2	4					\$0
YMPO-24-1	2024	YMPO	LTAP	Training					Local	\$5,000			\$5,000
	2024	Totals								\$2,005,000		\$1,500,000	\$3,505,000
													\$3,505,000



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DRAFT AGENDA

Wednesday

June 26th 2019

12:00 PM - 5:00 PM

Arizona and Sonora Registration

1:00 PM - 4:00 PM

Wednesday Committee Meetings



4:30 PM - 6:00 PM

Wednesday Panel Sessions

6:30 PM - 8:00 PM

Wednesday Evening Reception

Thursday

June 27th 2019

Friday

June 28th 2019



42 DAYS	01 HOURS	25 MINUTES	29 SECONDS
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