

**TECHNICAL ADVISORY  
COMMITTEE  
REGULAR MEETING AGENDA**

*Local Governments and Citizens Working Together*

**TECHNICAL ADVISORY COMMITTEE (TAC)  
Regular Meeting  
Thursday, June 13, 2019, 9:00 AM**

**Yuma County – Aldrich Auditorium  
2351 West 26th Street  
Yuma, Arizona 85364**

**YMPO TAC MEMBERS**

- Chair Maggie Castro, Planning & Zoning Director, Yuma County
- Vice-Chair Eulogio Vera, Public Works Director City of San Luis
- Member Samuel Palacios, Public Works Director, City of Somerton
- Member Omar Heredia, Planner, Cocopah Indian Tribe
- Member Mark Hoffman, Senior Planner, ADOT
- Member Susan Cowey, CIP Administrator, City of Yuma
- Member Joseph Grant, Public Works Director, Town of Wellton
- Member Frank Sanchez, Interim County Engineer, Yuma County
- Member Jennifer Albers, Principal Planner, City of Yuma
- Member Jeff Kramer, City Engineer, City of Yuma

**YMPO TAC EX-OFFICIOS**

- YCIPTA Shelly Kreger
- CALTRANS Jacob Armstrong
- FHWA Romare Truly
- FTA Amy Corathers
- EPA Jerry Wamsley

1. **Call to Order and Declaration of Votes**  
The meeting will be called to order and the City of Yuma will declare the number, and the distribution, of their votes.
2. **Title VI of the Civil Rights ACT of 1964..... Discussion and Information only**  
Reminder to sign in at the meeting entrance and fill out the survey cards from the YMPO.
3. **Call to the Public**  
This item is to provide an opportunity for comments by the public. Individuals wishing to address the committee need not request permission in advance and are limited to three (3) minutes.
4. **Public Participation during YMPO Agenda Items .Discussion and Information Only**  
Members of the public are offered the opportunity to address the YMPO Executive Board and Technical Advisory Committee (TAC) at the beginning of every meeting on items that are NOT on the agenda; however, the YMPO Public Participation Program does not address how members and the public may participate as part of an agenda item that are on the agenda. Members will have the opportunity to discuss various methods of increasing public involvement during YMPO meetings.

5. **Approval of Minutes** ..... **Discussion and Action**  
The draft minutes of April 14, 2019 and May 9, 2019 TAC meeting are provided for information, discussion, and approval.
6. **YMPO 2018-2019 YMPO Bicycle and Pedestrian Study and Design Standards Update**..... **Information, Discussion, and/or Action**  
Greenlight Traffic Engineering will provide an update for the Bike/Ped Study and Design Standards
7. **YMPO Safety Plan Update**..... **Information, Discussion, and/or Action**  
Greenlight TE will provide an update for the Safety Plan.
8. **YMPO Traffic Count Study Update** ..... **Information, Discussion, and/or Action**  
Kimley-Horn will update the Traffic Count Study
9. **YMPO 2020 – 2024 TIP Requirements** ..... **Information and Discussion**  
YMPO members will have the opportunity to submit projects for consideration for the TIP
10. **Pavement Management Study** ..... **Discussion and Action**  
YMPO will present the Draft Pavement Management Study Scope of Work for the YMPO Region for review by the TAC.
11. **Project Updates** ..... **Information and Discussion**  
YMPO staff and ADOT will provide any updates on the status of the current programming and/or any ongoing YMPO studies and projects that have not already been reported.
12. **In-kind Match Forms** ..... **Information and Discussion**  
YMPO uses In-Kind Match for the projects, studies, and all work that YMPO does that includes some type of matching funds.
13. **TAC Status Reports** ..... **Information and Discussion**  
Member agencies will have the opportunity to report the status of their projects (Local or Federal). A list of ongoing projects is shown in the information below.

Town of Wellton:  
Coyote Wash Bridge.

Yuma County:  
County 14th Street overlay, Avenue A to Avenue D.  
Bridge 7751: Wellton/Mohawk – 37E & County 6<sup>th</sup> Street  
Bridge 8865: Mohawk Canal Bridge – 46E & County 1 ½ Street

City of San Luis:  
Juan Sanchez Boulevard.

City of Yuma:  
1<sup>st</sup> Avenue, 16<sup>th</sup> Street to Orange.  
16<sup>th</sup> Street, Avenue B to Avenue C.

Avenue 9E Bike Lanes, North Frontage Road to 24<sup>th</sup> Street.  
4<sup>th</sup> Avenue, 32<sup>nd</sup> Street to 40<sup>th</sup> Street.

City of Somerton:  
Cesar Chavez Main Street to Jefferson.

ADOT:  
Araby Road Roundabout (South).

Cocopah Indian Tribe:

**14. Future Agenda Items .....Discussion**

Members will have the opportunity to suggest future items for the TAC agenda.

- A. Functional Classification.
- B. TIP Amendments
- C. Roads and Streets-April 17, 18, & 19, 2019

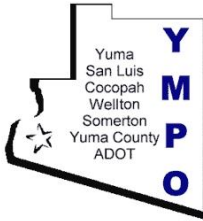
**15. Progress Reports .....Discussion**

YMPO staff will provide a summary of recent activities.

- A. April 30- HWY 95 widening & DAR Program Meeting with YPG, Paul Ward attended
- B. May 2- Phone call with Jeff Meilbeck - Paul Ward attended
- C. May 9- TAC Meeting, YMPO Staff
- D. May 13- RTAC Meeting, Paul Ward attended
- E. May 13- ADOT/YMPO Coordination Meeting, Paul Ward and Charles Gutierrez attended
- F. May 15- Traffic Count Network Meeting, Paul Ward, Charles Gutierrez, De'Laurien McKenzie and Robert Aguilar participated
- G. May 17- State Board Meeting, Paul Ward attended
- H. May 30- YMPO Executive Board Meeting, YMPO Staff participated

**16. Adjournment**

*Notice: In accordance with the Americans with Disabilities Act (ADA) and Section 504 of the Rehabilitation Act of 1973, YMPO does not discriminate on the basis of disability in the admission of or access to, or treatment or employment in, its programs, activities, or services. For information regarding rights and provisions of the ADA or Section 504, or to request reasonable accommodations for participation in YMPO programs, activities, or services, contact Paul Ward or Charles Gutierrez at 928-783-8911.*



**TECHNICAL ADVISORY  
COMMITTEE  
REGULAR MEETING MINUTES**

*Local Governments and Citizens Working Together*

**TECHNICAL ADVISORY COMMITTEE (TAC)  
Regular Meeting  
Thursday, April 11, 2019, 9:00 AM**

**Yuma County – Aldrich Auditorium  
2351 West 26th Street  
Yuma, Arizona 85364**

**YMPO TAC MEMBERS PRESENT**

- Chair Maggie Castro, Planning & Zoning Director, Yuma County
- Vice-Chair Eulogio Vera, Public Works Director City of San Luis
- Member Samuel Palacios, Public Works Director, City of Somerton
- Member Mark Hoffman, Senior Planner, ADOT
- Member Susan Cowey, CIP Administrator, City of Yuma
- Member Joseph Grant, Public Works Director, Town of Wellton
- Member Frank Sanchez, Interim County Engineer, Yuma County
- Member Jennifer Albers, Principal Planner, City of Yuma
- Member Jeff Kramer, City Engineer, City of Yuma
- Roman Vega, Yuma County

**YMPO TAC MEMBERS ABSENT**

- Member Omar Heredia, Planner, Cocopah Indian Tribe

**YMPO STAFF PRESENT**

- Senior Planning/Mobility Manager Charles Gutierrez
- Administrative Assistant Melissa Ramos
- Associate Planner De'Laurien McKenzie

**1. Call to Order and Declaration of Votes**

YMPO TAC Chairwoman, Maggie Castro, called the meeting to order at 9:00 am. The City of Yuma declaration of votes: Jennifer Albers, 3 votes and Susan Cowey, 2 votes.

**2. Title VI of the Civil Rights ACT of 1964..... **Discussion and Information only****

The hereby gives public notice that it is the Agency’s policy to assure full compliance with Title VI of the Civil Rights Act of 1964, Title II of the Americans with Disabilities Act of 1990 (ADA), and other related authorities in all of its programs and activities.

YMPO’s Title VI and ADA Programs require that no person shall, on the grounds of race, color, national origin, or disability be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity.

Any person, who believes his/her Title VI or ADA rights have been violated, may file a complaint. Any such complaint must be in writing and filed with the YMPO’s Civil Rights Office within one hundred eighty (180) days following the date of the alleged

discriminatory occurrence. For additional information about YMPO's Civil Rights program and the procedures to file a complaint contact YMPO Civil Rights Office via the information listed below.

This notice will be posted at every YMPO meeting.

**3. Call to the Public**

This item is to provide an opportunity for comments by the public. Individuals wishing to address the committee need not request permission in advance and are limited to three (3) minutes.

No public comments presented.

**4. Approval of Minutes ..... Discussion and Possible Action**

Jeff Kramer made a correction to the minutes. Signal Backup Battery needs to be corrected to **Traffic Signal Upgrade**. Jeff Kramer asked for this correction to be made in the TIP also.

Jennifer Albers motioned to approve the minutes with corrections noted.

Mark Hoffman seconded

Motioned carried unanimously.

**5. YMPO 2018-2019 YMPO Bicycle and Pedestrian Study and Design Standards Update..... Information, Discussion, and/or Action**

Mike Blankenship called into the TAC meeting and gave an update. Greenlight TE will be reviewing missing sidewalks, bike lanes, and HAWKS near and around elementary schools in the Yuma region. Greenlight TE will be setting up a public participation meeting soon.

**6. YMPO Safety Plan Update..... Information, Discussion, and/or Action**

Mike Blankenship, Greenlight TE, provided an update for the Safety Plan.

1. **City of Yuma Wider Markings HSIP Package**- 1.4 million dollars, no local match and 17.9 B/C Ratio
2. **County 11st Street Avenue G Curve HSIP Package**- 1.8 million dollars, \$104,551 local match and 8.8 B/C Ratio
3. **County 14th Street Ave 4E Signal HSIP Package**- 1.2 million dollars, \$45,486 local match and 11.2 B/C Ratio
4. **County 19th Street Ave G Rumble Strip HSIP Package**- \$443,625 with no match required and a 28.5 B/C Ratio
5. **Giss Parkway Roundabout HSIP Package**- 3 million dollars, no local match and 9.0 B/C Ratio
6. **San Luis 10th Ave HSIP Package**- 1.7 million dollars, \$94,031 local match and 9.9 B/C Ratio
7. **Wider Markings Yuma County HSIP Package**- 2.6 million dollars, no local match and 12.0 B/C Ratio
8. **Yuma Flashing Arrow HSIP Package (9 intersections)**- 1.2 million dollars and 5.4 B/C Ratio

Mike asked Jeff Kramer if he would like to adjust the projects because if 4 projects that were non-fatal were dropped it would change the B/C Ratio to 7.2 instead of the 5.4 and it would be a better project. Still might be on the low side but it might gain a little more traction.

Projects removed would be:

- Ave B & 12<sup>th</sup> St
- Ave C & 24<sup>th</sup> St
- 3 1/2 E and SR 8B
- 24<sup>th</sup> St & 18<sup>th</sup> Ave

Projects that will remain on the list:

- 32<sup>nd</sup> St & Pacific Ave
- 32<sup>nd</sup> St & 7E
- 8<sup>th</sup> St & Ave A
- 20<sup>th</sup> St & Ave B
- 24<sup>th</sup> St & Ave A

Jeff Kramer said to try to keep the 24th St & Ave C project and run the numbers.

Mike will add the project back in and only remove the three projects and email Jeff the new application with updated data.

9. **Yuma PHB HSIP Package-** 2.5 million dollars, no local match and 15.2 B/C

Mark Hoffman asked Mike about the local match for the county 14<sup>th</sup> St Project. Mike exclaimed that the N/S will have to add turn lanes and that is why the match is there. Mike will ask Larry at ADOT if we can include it in the no match required but usually it is match required for the extra but never know.

Charles Gutierrez asked if any comments came back and Mike said that as of last week the count was at 60 apps and a at least five more have been submitted and ADOT TSS is swamped. Once these are submitted and the comments are sent back the adjustments will be made and resubmitted.

YMPO is submitting approximately 17 Million dollars' worth of projects and that might be the biggest amount. Last year in the MAG region they had 12 million.

Roman Vega, Yuma County asked Mike Blankenship if he was aware of a death that occurred at the Number 2 project County 11<sup>th</sup> and Ave G Curve. Roman will send crash report to Mike to check it out to make sure that it is correctly inputted. Mike also said that he will check in the ADOT ACIS data system to see if the crash has already been inserted to database.

7. **YMPO Traffic Count Study Update ..... Information, Discussion, and/or Action**

Chris Johannes, Kimley-Horn (KHA) began presentation of the traffic count study by saying that two Tech Memos were sent out to the last week, the Travel Demand Model and the Traffic Count Prioritization.

The purpose of this task is to review the travel demand model and evaluate the needs from the MPO and purpose some desired travel demand model structure and criteria. Zhiyong Guo, KHA, talked about the methodology of the travel demand model. The existing model is a Trans CAD 4.8 version and that there are three trip purposes in the model, HBW, HBO, and NHB with no truck or transit component. KHA will arrange a meeting with the YMPO to discuss further evaluation and selection of Model Network /software issues. The purposed software package could be the Trans CAD 8.0 and five trip purposes HBW, HBSchool, HBSchooling, HBSR, HBO, NHB. The recommended version will allow enhanced capacity calculation methodology.

The Prioritization of classified roadways segments are 822 segments that are counted bi-annually. This will be a three-step process. Step 1 is to identify count locations required for modeling, step 2 is to prioritize I-8 segments, and to prioritize remaining segments using a point scale to define prioritization.

- 8. **YMPO New TIP .....Information and Discussion**  
YMPO will have to arrange a meeting with the two cities, Yuma and San Luis, to discuss the project timelines and funding structure of the FY 23 & 24 budgets and the TIP will be brought back to the TAC for approval.
  
- 11. **Project Updates .....Information and Discussion**  
ADOT- The 5-year program is currently in the comment phase. There is only one project in the 5-year program and other agencies are going to the State Transportation Board meetings to request more be done on the US 95 segment from 9E to Aberdeen Ave.
  
- 12. **In-kind Match Forms .....Information and Discussion**  
YMPO staff reminded TAC members to complete and send, to YMPO staff, In-Kind Match Form when working on YMPO material. Blank In- Kind Match Forms can be found on the YMPO website, ympos.org under the TAC Agendas & Minutes tab.
  
- 13. **TAC Status Reports .....Information and Discussion**  
Member agencies had the opportunity to report the status of their projects (Local or Federal).

Town of Wellton:

**Coyote Wash Bridge-** advertised on March 26, 2019

Yuma County:

**County 14th Street overlay, Avenue A to Avenue D-** finishing project

**Bridge 7751: Wellton/Mohawk- 37E & County 6<sup>th</sup> Street-** This project is out for bid and ADOT will be administrating the project.

**Bridge 8865: Mohawk Canal Bridge- 46E & County 1 ½ Street-** This project is out for bid and ADOT will be administrating the project.

City of San Luis:

**Juan Sanchez Boulevard-** Working on environmental, YMPO and San Luis continue to work on different funding sources.

City of Yuma:

**1<sup>st</sup> Avenue, 16<sup>th</sup> Street to Orange-** kicking off April 15

**16<sup>th</sup> Street, Avenue B to Avenue C-**

**Avenue 9E Bike Lanes, North Frontage Road to 24<sup>th</sup> Street-** issued a JOC

**4<sup>th</sup> Avenue, 32<sup>nd</sup> Street to 40<sup>th</sup> Street-** substantially completed

City of Somerton:

**Cesar Chavez Main Street to Jefferson-** 60% design plans

ADOT:

No update available.

Cocopah Indian Tribe:

No update available.

**14. Future Agenda Items .....Discussion**

Members will have the opportunity to suggest future items for the TAC agenda.

- A. Functional Classification.
- B. TIP Amendments
- C. Roads and Streets-April 17, 18, & 19, 2019

**15. Progress Reports .....Discussion**

YMPO staff will provide a summary of recent activities.

- A. March 14 – YMPO TAC Meeting, Paul Ward, Charles Gutierrez, Melissa Ramos, De'Laurien McKenzie attended
- B. March 15 - STB meeting (Tucson) - Paul Ward attended
- C. March 18 - MCAS with traffic counts, De'Laurien McKenzie and Robert Aguilar conducted
- D. March 21 - ADOT, US-95/Avenue 8E meeting, Paul Ward and Charles Gutierrez attended
- E. March 21 - WACOG Aging and Disability meeting, De'Laurien McKenzie and Melissa Ramos attended
- F. March 25 - Discussion on Pavement Management, Paul Ward and De'Laurien McKenzie participated
- G. March 26 - Arizona Town Hall, Paul Ward attended.
- H. March 27 - Intersection of Aging and Transportation conference, Melissa Ramos attended
- I. March 27 – Yuma County Manager on ADOT Funding, Paul Ward participated
- J. March 27 - CAG Regional Council meeting, Paul Ward participated
- K. March 28 – YMPO Executive Board Meeting, Paul Ward, Charles Gutierrez, Crystal Figueroa, and De'Laurien McKenzie participated
- L. March 28 – YCIPTA Regional Short-Range Transit Plan
- M. April 1 – Yuma County Board of Supervisors, Paul Ward participated
- N. April 2 – City of Yuma Ricky Rinehart Autonomous Vehicles, Paul Ward attended
- O. April 3 – FHWA/FTA/ADOT UPWP/B Meeting, YMPO Staff participated
- P. April 4 – AZ Statewide Third Party (INRIX) Training Webinar, Paul Ward and Charles Gutierrez participated
- Q. April 7-10 – AzTA/ADOT Conference, Charles Gutierrez and Melissa Ramos attended
- R. April 8 – COG/MPO Planner's Meeting, Charles Gutierrez and Paul Ward attended
- S. April 8 – COG/MPO Director's Meeting, Paul Ward and Charles Gutierrez attended
- T. April 8 – RTAC Meeting, Paul Ward attended
- U. April 8 – AZ Mobility Manager's Meeting, Charles Gutierrez and Melissa Ramos attended
- V. April 9 – ASCE Yuma Branch Luncheon, Paul Ward participated



**16. Adjournment**

Chairwomen Maggie Castro adjourned the TAC Meeting at 11:00 am.

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Minutes Prepared By:

Minutes Submitted by:

Minutes approved by:

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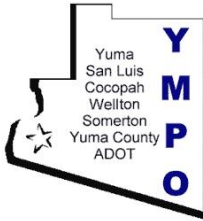
Melissa Ramos, YMPO  
Administrative Assistant

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Charles Gutierrez, YMPO  
Senior Planning Manager

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Maggie Castro, YMPO  
TAC Chairwoman



**TECHNICAL ADVISORY  
COMMITTEE  
REGULAR MEETING MINUTES**

*Local Governments and Citizens Working Together*

**TECHNICAL ADVISORY COMMITTEE (TAC)  
Regular Meeting  
Thursday, May 9, 2019, 9:00 AM**

**YMPO – Conference Room  
502 South Orange Ave  
Yuma, Arizona 85364**

**YMPO TAC MEMBERS PRESENT**

- Chair Maggie Castro, Planning & Zoning Director, Yuma County
- Vice-Chair Eulogio Vera, Public Works Director City of San Luis
- Member Samuel Palacios, Public Works Director, City of Somerton
- Member Mark Hoffman, Senior Planner, ADOT
- Member Larry Killman for Joseph Grant, Public Works Director, Town of Wellton
- Member Frank Sanchez, Interim County Engineer, Yuma County
- Member Jennifer Albers, Principal Planner, City of Yuma
- Member Jeff Kramer, City Engineer, City of Yuma

**YMPO TAC ABSENT**

- Member Omar Heredia, Planner, Cocopah Indian Tribe
- Member Susan Cowey, CIP Administrator, City of Yuma

**YMPO STAFF PRESENT**

- Executive Director Paul Ward
- Senior Planning/Mobility Manager Charles Gutierrez
- Administrative Assistant Melissa Ramos
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**1. Call to Order and Declaration of Votes**

YMPO TAC Chairwoman, Maggie Castro, called the meeting to order at 9:00 am. The City of Yuma declaration of votes: Jennifer Albers, 3 votes and Jeff Kramer, 2 votes.

**2. Title VI of the Civil Rights ACT of 1964 ..... **Discussion and Information only****

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**3. Call to the Public**

This item is to provide an opportunity for comments by the public. Individuals wishing to address the committee need not request permission in advance and are limited to three (3) minutes.

No public comments presented.

**4. Approval of Minutes ..... Discussion and Possible Action**

The draft minutes of April 11, 2019 will be presented at the June 2019 TAC meeting.

During this item discussion Jeff Kramer asked to reconsider item 1 Declaration of Votes. Jeff Kramer redeclare the City of Yuma votes to Jeff Kramer 3 votes and Jennifer Albers 2 votes.

**5. YMPO 2018-2019 YMPO Bicycle and Pedestrian Study and Design Standards Update..... Information, Discussion, and/or Action**

Greenlight Traffic Engineering updated the TAC on Task 3A School Sites Assessments. Mike Blankenship informed the TAC that these School Sites Assessments, below, are in the preliminary phase.

**Alice Byrne Elementary School recommended improvement:** High Visibility Actuated Pedestrian Crossing on 16<sup>th</sup> Street between 8<sup>th</sup> Avenue and 9<sup>th</sup> Avenue

**C W McGraw Elementary School recommended improvements:** High Visibility Actuated Pedestrian Crossing on Arizona Avenue, south of 23<sup>rd</sup> Street and Sidewalk along west side of Arizona Avenue from 21<sup>st</sup> Street to 22<sup>nd</sup> Street, & along north side of 22<sup>nd</sup> Street from Arizona Avenue to Serenity Yoga

**Desert Mesa Elementary School recommended improvement:** High Visibility Actuated Pedestrian Crossing on 24<sup>th</sup> Street at College Avenue

**George Washington Carver Elementary School recommended improvement:** High Visibility Actuated Pedestrian Crossing on 5<sup>th</sup> Street at 13<sup>th</sup> Avenue (upgrading the existing crossing)

**James B Rolle School recommended improvement:** High Visibility Actuated Pedestrian Crossing on Engler Avenue at 27<sup>th</sup> Way and San Marco Drive

**James D Price School** no improvements noted

**Mary A Otondo Elementary School recommended improvement:** Sidewalk along east side of Otondo Drive from the school north driveway to 560 feet west of Ridge Drive (2,300 feet)

**O C Johnson School recommended improvement:** High Visibility Actuated Pedestrian Crossings on 14<sup>th</sup> Avenue at 12<sup>th</sup> Street and on Avenue A at 13<sup>th</sup> Street

**Palmcroft Elementary School recommended improvements:** High Visibility Actuated Pedestrian Crossing on Palmcroft Drive in front of the school and at 8<sup>th</sup> Avenue intersection and on Elm Street near Holly Drive. A sidewalk along Avenue A, Holly Drive, Elm Street, Fern Drive and Solana Drive.

**Pecan Grove Elementary School recommended improvement:** High Visibility Actuated Pedestrian Crossing at 21<sup>st</sup> Avenue/ 7<sup>th</sup> Street; 8<sup>th</sup> Street/21<sup>st</sup> Avenue; 24<sup>th</sup> Avenue/ 8<sup>th</sup> Street; 6<sup>th</sup> Street/ 24<sup>th</sup> Avenue; 5<sup>th</sup> Place/ 24<sup>th</sup> Avenue; and 5<sup>th</sup> Street/ 24<sup>th</sup> Avenue

**Roosevelt Elementary School recommended improvements:** High Visibility Actuated Pedestrian Crossings on 5<sup>th</sup> Street/10<sup>th</sup> Avenue; 5<sup>th</sup> Street/6<sup>th</sup> Avenue; 5<sup>th</sup> Street/4<sup>th</sup> Avenue; 3<sup>rd</sup> Avenue/Orange Avenue; 6<sup>th</sup> Avenue/3<sup>rd</sup> Street; 4<sup>th</sup> Street/5<sup>th</sup> Avenue; on 6<sup>th</sup> Avenue between Yuma High School and Roosevelt School; 6<sup>th</sup> Street/6<sup>th</sup> Avenue; and 7<sup>th</sup> Street/6<sup>th</sup> Avenue

**Sunrise Elementary School recommended improvements:** High Visibility Actuated Pedestrian Crossings on Avenue 10 E, and County 10 ½ Street and a sidewalk along both sides of Avenue 10 E and County 10 ½ Street

**6. YMPO Safety Plan Update..... Information, Discussion, and/or Action**

Greenlight Traffic Engineering presented the FY 23 & 24 YMPO HSIP Applications Summary.

**City of Yuma**

Roundabout at Giss Parkway/ 8<sup>th</sup> Street/ Castle Dome Road- cost estimate \$3,570,000 no local match BC Ratio 7.7

Wider Markings (28 miles) 16<sup>th</sup> Street, 32<sup>nd</sup> Street, Avenue A, Avenue B, Giss Parkway- cost estimate \$667,590 no local match BC Ratio 7.4

Flashing Yellow Arrows: 32<sup>nd</sup> Street/ Avenue 7E, 32<sup>nd</sup> Street/ Pacific Avenue, 24<sup>th</sup> Street/ Avenue A, 20<sup>th</sup> Street/ Avenue B- cost estimate \$682,500 no local match BC Ratio 13.1

Pedestrian Hybrid Beacons: 4<sup>th</sup> Avenue/ Court Street, 4<sup>th</sup> Avenue/ 4<sup>th</sup> Street and 5<sup>th</sup> Street, 4<sup>th</sup> Avenue/ 12<sup>th</sup> Street and 13<sup>th</sup> Street, 24<sup>th</sup> Street/ 6<sup>th</sup> Avenue, Giss Parkway/ 1<sup>st</sup> Avenue and Madison Street- cost estimate \$2,015,344 no local match BC Ratio 18.4

**Yuma County**

Wider Markings (98 miles) 13 arterials- cost estimate \$1,836,949 no local match BC Ratio 8.0

County 11<sup>th</sup> Street/ Avenue G Curve- cost estimate \$1,809,124 local match \$108,615 BC Ratio 10.0

County 14<sup>th</sup> Street/ Avenue 4E Signal- cost estimate \$1,638,000 local match \$70,922 BC Ratio 8.6

County 19<sup>th</sup> Street and Avenue G Centerline Rumble Strips- cost estimate \$456,750 no local match BC Ratio 27.7

**City of San Luis**

10<sup>th</sup> Avenue Curve- cost estimate \$1,870,838 local match \$106,488 BC Ratio 8.7

**7. Surface Transportation Block Grant Funds (STBG) ..... Discussion and Action**

The Wellton Coyote Wash Bridge bid opening was over budgeted and as well as the 2 Off-System Bridges for Yuma County. Wellton was \$187,867 short on the project recap sheet provided by ADOT and the two bridges were short \$148,952.

The Coyote Wash MUP received \$82,859 of STBG and will pay \$5,008 in local match and the ADOT project manager said that \$100,000 of Design funds will move over to make the project with amendment \$1,219,058.

The two Yuma County bridges were short \$148,952. The County has already paid \$61,171 of this amount and it reduced the amount needed to \$82,778 in STBG and the County will pay \$5,004 in local match. This amendment will let the project continue with Off-System Bridge and STBG funds for a total amount of \$1,793,358.

Yuma County requested that the FY 20 YC-20-02D: Ave B – 24th Street to 32nd Design phase of \$135,000 in HURF to the FY 2022 Construction phase to maximize construction efforts. The amount in FY 22 will increase to \$900,000 in STBG or \$810,000 of HURF. This will require a loan to AOT and bring the funds back in FY 22. Yuma County has agreed to keep the design phase at the \$135,000 and be shown in the FY 20 for design.

Eulogio Vera motioned to move amendment

Sam Palacios seconded the motion

Motion carried unanimously

**8. YMPO New TIP ..... Information, Discussion, and Action**

There were two projects that were brought forward to the TAC for submission into the FY 23 & 24 of the FY 2020 – 2024 Transportation Improvement Program. The city of San Luis and the City of Yuma were the jurisdictions that requested.

The City of San Luis SAN-20-01D: County 24th Street – Ave F to Ave H Design phase will be an in-house phase and construction will take place in FY 22 using STBG and local funds. Design Phase will be Local - \$225,000 and Construction will be Federal (STBG) - \$1,392,633 with the city contributing \$84,178 match and adding \$599,874 for a total of \$2,076,685.

The City of Yuma FY 23 COY-23-01D (Design) and COY-23-01RW (Right of Way): 8th Street Corridor – 6<sup>th</sup> Street to 12<sup>th</sup> Street and FY 24 construction will occur. The Design phase will be using Federal (STBG) - \$565,800, Local Match - \$34,200, Total - \$600,000

and Right of Way will be using Federal (STBG) - \$377,200, Local Match - \$22,800, total - \$400,000. In FY 24 the construction phase will be using Federal (STBG) - \$2,000,000, Local Match (5.7%) - \$120,891, Other funds - \$1,379,109, Total - \$3,500,000.

Jeff Kramer asked if the HSIP Roundabout at Castle Dome does not get funded can the project be used as HURF and further wanted to know if the city is locked into the STBG. Mr. Gutierrez stated that if we approve this today and next month was July 1, we could essentially do a TIP Amendment for this project and change it all to HURF. YMPO can change the TIP amounts to HURF if and only if we have the capacity.

Both projects could possibly be requesting a TIP Amendment to change the funds to Highway Users Revenue Fund (HURF) if the capacity at the time can handle the amount.

Jeff Kramer motioned with corrections to san luis funding portion and remove the LTAP funding source to Local funds.

Jennifer seconded the motion

Motion carried unanimously

- 9. **Project Updates.....Information and Discussion**  
YMPO staff and TAC members had the opportunity to share their thoughts on the 2019 Roads and Streets conference.
- 10. **In-kind Match Forms .....Information and Discussion**  
YMPO staff reminded TAC to complete and turn in In-Kind Match forms.
- 11. **TAC Status Reports.....Information and Discussion**  
Member agencies had the opportunity to report the status of their projects (Local or Federal).

Town of Wellton:

**Coyote Wash Bridge**- this project is moving forward

Yuma County:

**County 14th Street overlay, Avenue A to Avenue D.**- working with contractor on chip seal issue

**Bridge 7751: Wellton/Mohawk – 37E & County 6<sup>th</sup> Street**

**Bridge 8865: Mohawk Canal Bridge – 46E & County 1 ½ Street**

City of San Luis:

**Juan Sanchez Boulevard.** - working with ADOT on environmental

City of Yuma:

**1<sup>st</sup> Avenue, 16<sup>th</sup> Street to Orange- closed** due to water and sewer work  
**16<sup>th</sup> Street, Avenue B to Avenue C-** work will begin in the winter for hot in place recycling  
**Avenue 9E Bike Lanes, North Frontage Road to 24<sup>th</sup> Street-** under construction and should be completed at the end of June 2019  
**4<sup>th</sup> Avenue, 32<sup>nd</sup> Street to 40<sup>th</sup> Street- completed**

City of Somerton:

**Cesar Chavez Main Street to Jefferson-** the design is completed 100% and Somerton Said that there might be a cost savings in design and might possibly ask to see if the savings could potentially be put into the construction phase.

ADOT:

**I-8, MP 46 SW of Dateland Pavement Preservation-** project consists of milling and paving mainline and crossroads on I-8 for 20 miles. Construction funding programmed in fiscal year 2019. All comments have been addressed. Project scheduled to advertise by May 10<sup>th</sup>, 2019.

**US 95 @ Ave 8E Intersection-** Consists of constructing a traffic signal at the intersection of US 95 & Ave 8E. The project was awarded to Stormwater Plans LLC. dba SWP Contracting & Paving. Contractor is working on roadway excavation, placing concrete curb & gutter, and placing geo fabric.

**I-8, MP 141-147.6 Micro Seal Project-** The project funding has been moved to fiscal year 2020. Pre-scoping document complete.

**I-8, MP 0.1 – 31 Various Bridges Deck Rehab-** Bridge deck rehabilitation project. Final design has begun, and survey work is taking place. 30% plans expected to be submitted in May 2019.

**I-8, Avenue 36E to MP 46 Pave. Preservation-** Project consists of pavement rehabilitation from milepost 37 to 46 on I-8. Design will kick-off meeting was held. The 60% plans were submitted for review and comments were sent back. 95% plans are expected to be submitted in November for review. Construction is programmed for 4th quarter FY 20'.

**I-8, MP 82-96, E. of Yuma/Maricopa County Line-** Pavement preservation project for EB & WB roadways. Project scheduled to advertise in 2<sup>nd</sup> quarter FY 20'. 100% plans were re-submitted for the team's review. Project is scheduled to advertise September 2019.

**I-8, Aztec to County Line (MP 71-82) Pav. Pres.-** The pre-design scoping document is complete. The Pre-scoping document is being revised and has been completed.

**US 95, Ave 9E to Aberdeen Road-** Corridor is in the beginning design stage. 30% design of the corridor is complete. Project consists of widening US 95 to a 5-lane section for the southern portion and a divided roadway further north. Phase I was split into two projects. Fortuna Wash Bridge project has been completed. Additional funding will need to be established to move forward with r/w and utility work for the second half of phase I.

**Juan Sanchez Boulevard Corridor Study-** The study will look at widening Juan Sanchez Boulevard to a four-lane facility with concrete median separation. Design will look at drainage and evaluate intersections. Design Kick-off meeting was held 11/14/12. Draft 30% plans have been submitted for review and comments sent back.

Environmental is moving forward expected to be complete by July 2019. Once complete, geotechnical work can begin, and the 30% plans can be finalized.

**US 95 & Dome Valley Road Intersection Improvement-** project funding approved. JPA section is working on incorporating Yuma County comments into the draft and re-submitting for the team's concurrence before completing. Once the JPA is executed, design can move forward.

**Ave E, SR 195 to Co. 18<sup>th</sup> Street Corridor Study-** This is a Local Government project. The study will look at continuing Ave E from SR 195 intersection through to County 18<sup>th</sup> Street. Final Design Concept Report has been sent out. Working to get the environmental clearance finalized.

Cocopah Indian Tribe:

No updates

**12. Future Agenda Items .....Discussion**

Members will have the opportunity to suggest future items for the TAC agenda.

- A. Functional Classification.
- B. TIP Amendments

**13. Progress Reports .....Discussion**

YMPO staff supplied a summary of recent activities.

- A. April 11 – YMPO TAC Meeting – Charles Gutierrez, Melissa Ramos, De'Laurien McKenzie attended
- B. April 17 – YMPO Sponsored Dinner at ACEC Roads and Streets – YMPO Staff and YMPO TAC Members
- C. April 17-19 – ACEC Roads & Streets Conference – All YMPO Staff
- D. April 19 – ACEC R&S City Caucus – YMPO Staff
- E. April 23 – AWC-NAFTA 2.0 The Impact of the USMCA on the Megaregion – Paul Ward, De'Laurien McKenzie, and Charles Gutierrez attended
- F. April 23 – AZ State Board on Geographic & Historic Names – Paul Ward participated
- G. April 25 – YMPO Audit Committee – Paul Ward, Crystal Figueroa, and Charles Gutierrez attended
- H. April 25 – YMPO Executive Board Meeting – All YMPO Staff attended
- I. April 29 – Traffic Count Network Study – Travel Demand Model – Paul Ward, De'Laurien McKenzie, & Charles Gutierrez
- J. April 29 – YPG Defense Access Roads Program – Paul Ward Attended
- K. April 29-May 1 – ADOT 5310 Scoring Lake Havasu – Melissa Ramos and Charles Gutierrez attended



**14. Adjournment**

Chairwomen Maggie Castro adjourned the TAC Meeting at 10:40 am.

*Notice: In accordance with the Americans with Disabilities Act (ADA) and Section 504 of the Rehabilitation Act of 1973, YMPO does not discriminate on the basis of disability in the admission of or access to, or treatment or employment in, its programs, activities, or services. For information regarding rights and provisions of the ADA or Section 504, or to request reasonable accommodations for participation in YMPO programs, activities, or services, contact Paul Ward or Charles Gutierrez at 928-783-8911.*

Minutes Prepared By:

Minutes Submitted by:

Minutes approved by:

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Melissa Ramos, YMPO  
Administrative Assistant

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Charles Gutierrez, YMPO  
Senior Planning Manager

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Maggie Castro, YMPO  
TAC Chairwoman

# **YMPO INFORMATION SUMMARY for Agenda Item #4**

## **Public Participation During YMPO Agenda Items**

**DATE:** June 5, 2019

**SUBJECT:** Public Participation During YMPO Agenda Items

### **SUMMARY:**

Federal regulations do not specifically define how to perform public involvement. Project teams develop and implement public involvement plans that are relative to the needs of the project and public. This flexibility allows adoption of the following guidance, which seeks to ensure public participation by a comprehensive range of stakeholders. As an agency, project team members will be familiar with the guidance, practices, and documentation required as stated in this document and especially with the federal requirements for Title VI, Environmental Justice (EJ), American Disability Act (ADA) and Limited English Proficiency (LEP) outreach and for National Environmental Policy Act (NEPA), if applicable. All project team members will be familiar with YMPO's Public Participation Plan (PPP) and use the tactics required for federal compliance for public participation.

**ADOT:** The ADOT Public Involvement Plan February 2017 does not provide any guidance as to how it gives each agenda item on a State Transportation Board (STB) or any subcommittee of the STB. It holds a public comment period at the meeting as "CALL TO THE AUDIENCE" with a 3-minute limit but no reference to items not on the agenda. *An opportunity for citizens to discuss items of interest with the Board. Please fill out a Request for Public Input Form and turn in to the Board secretary if you wish to address the Board. A three-minute time limit will be imposed.*

**Flagstaff MPO:** Has the provision for discussion not on the agenda *At this time, any member of the public may address the Board on any subject within their jurisdiction that is not scheduled before the Board on that day. Due to Open Meeting Laws, the Board cannot discuss or act on items presented during this portion of the agenda. To address the Board on an item that is on the agenda, please wait for the Chair to call for Public Comment at the time the item is heard.*

**Central Yavapai MPO:** Has a provision for discussion not on the agenda *This item is to provide an opportunity for presentation of comments by the public on subjects not on the agenda. Individuals wishing to address the Board need not request permission in advance and are limited to three (3) minutes.*

**Pima Association of Governments:** Has the provision that council will not discuss or take action but may ask staff to review and possible agenda item in the future. *Speakers are limited to a three-minute oral presentation and may submit written comments of any length for the Council's files. Call to the Audience is limited to 30 minutes. Those wishing to address the Council should complete a Citizen Information Card prior to the meeting being called to order to specify the topic to be addressed. Individual Council Members may respond to criticism made by those individuals who have addressed the Council and may ask staff to review a matter and place it on a future*

*agenda. However, the Council will not discuss or take action on a matter raised during a Call to the Audience that is not already on the agenda.*

**Yuma MPO:** has a provision for discussion on the agenda

In addition, this item provides an opportunity for comments by the public on subjects not on the agenda. Individuals wishing to address the Board need not request permission in advance and are limited to three (3) minutes.

*YMPO staff is asking if it is necessary or suggested to open the comment phase to each agenda as each is presented for the public to comment at the time. Does this give the public an opportunity to be more engaged in the process or should we leave it the as is?*

## **STATUTORY CITATION**

Public involvement has long been an integral part of federal transportation legislation. The initial [Federal Highway Act \(Federal Aid Road Act of 1916\)](#) focused on expanding the highway system, but subsequent bills incorporated multimodal and public involvement elements. The [Intermodal Surface Transportation Efficiency Act \(ISTEA\) of 1991](#) represented a transformation, with an intermodal approach to funding and great emphasis on public involvement and collaborative planning. ISTEA's successor in 1998, the [Transportation Equity Act for the 21st Century \(TEA-21\)](#), expanded public involvement to include transit and freight. The [Safe, Accountable, Flexible, Efficient Transportation Equity Act: A Legacy for Users \(SAFETEA-LU\)](#) was enacted in 2005 and broadened public involvement requirements. [Moving Ahead for Progress in the 21st Century \(MAP-21\)](#) was enacted in 2012 and public involvement remains a hallmark of the transportation planning process, along with 2016's [Fixing America's Surface Transportation \(FAST\) Act](#). In addition to the transportation bills, following are other federal regulations that affect how public involvement activities are planned and executed, which will be adopted and documented within ADOT's public involvement procedures.

### **PUBLIC INPUT:**

No public comments at this time

### **TECHNICAL & POLICY IMPLICATIONS:**

TECHNICAL: N/A at this time until further technical issues are explored.

### **ACTION NEEDED:**

No action at this time is required.

### **PRIOR BOARD/COMMITTEE ACTIONS:**

### **CONTACT PERSON:**

Charles A. Gutierrez, Senior Planning/Mobility Manager, 928-783-8911

# **YMPO INFORMATION SUMMARY for Agenda Item #6**

## **YMPO BICYCLE AND PEDESTRIAN STUDY AND DESIGN STANDARDS**

**DATE:** June 5, 2019

**SUBJECT:** YMPO Bicycle and Pedestrian Study and Design Standards Update

**SUMMARY:**

The YMPO has asked Greenlight Traffic Engineering to update the TAC on work that has been completed to this point for the Bike/Ped Study and update on the Public Outreach plan.

**PUBLIC INPUT:**

There have been no public comments on this process to date.

**TECHNICAL & POLICY IMPLICATIONS:**

TECHNICAL: None

**ACTION NEEDED:**

This item is on the agenda for information, discussion, and possible action.

**PRIOR BOARD/COMMITTEE ACTIONS:**

N/A

**CONTACT PERSON:**

Charles A. Gutierrez, Senior Planning/Mobility Manager, 928-783-8911

# **YMPO INFORMATION SUMMARY for Agenda Item #7**

## **YMPO Safety Plan Update**

**DATE:** June 5, 2019

**SUBJECT:** YMPO Safety Plan Update

**SUMMARY:**

The YMPO has asked Greenlight Traffic Engineering to update the TAC on work that has been completed to this point for the Safety Plan Update.

**PUBLIC INPUT:**

There have been no public comments on this process to date.

**TECHNICAL & POLICY IMPLICATIONS:**

TECHNICAL: ADOT is sending comments at this time of writing and when a application is sent back to the YMPO from Greenlight, we will send it to ADOT TSS.

**ACTION NEEDED:**

This item is on the agenda for information and discussion

**PRIOR BOARD/COMMITTEE ACTIONS:**

N/A

**CONTACT PERSON:**

Charles A. Gutierrez, Senior Planning/Mobility Manager, 928-783-8911

# **YMPO INFORMATION SUMMARY for Agenda Item #8**

## **YMPO Traffic County Study**

**DATE:** June 5, 2019

**SUBJECT:** YMPO Bicycle and Pedestrian Study and Design Standards Update

**SUMMARY:**

The YMPO has asked Kimley-Horn and Associates to update the TAC on work that has been completed to this point for the Traffic Count Network Study.

**PUBLIC INPUT:**

There have been no public comments on this process to date.

**TECHNICAL & POLICY IMPLICATIONS:**

TECHNICAL: N/A

**ACTION NEEDED:**

This item is on the agenda for information and discussion

**PRIOR BOARD/COMMITTEE ACTIONS:**

N/A

**CONTACT PERSON:**

Charles A. Gutierrez, Senior Planning/Mobility Manager, 928-783-8911

# **YMPO INFORMATION SUMMARY for Agenda Item #9**

## **YMPO 2020-2024 TIP REQUIREMENTS**

**DATE:** June 10, 2019

**SUBJECT:** The YMPO 2020-2024 Transportation Improvement Program (TIP) Requirements

### **SUMMARY:**

Currently, YMPO has the TIP out for Public Comment and all comments are being taken. The locations that the documents are on display: the YMPO Website, the YMPO Office, and the Yuma County Main Public Library for 30-days. YMPO in collaboration with Kimley-Horn and YMPO have been meeting to discuss this portion and YMPO had an Interagency Consultation (IAC) Meeting with ADOT, FHWA, FTA, EPA, and Kimley-Horn for the requirements for the PM-10 and OZONE for the 2020-2024 TIP and RTP.

### **PUBLIC INPUT:**

There have been no public comments on this process, to date.

### **TECHNICAL & POLICY IMPLICATIONS:**

TECHNICAL: N/A at this time until further technical issues are explored, and the process agreed upon by all members.

### **ACTION NEEDED:**

None at this time

### **PRIOR BOARD/COMMITTEE ACTIONS:**

May 9, 2019 TAC recommended that this document go out for Public Comment  
May 30, 2019 the Executive Board recommended the document go out for Public Comment

### **CONTACT PERSON:**

Charles A. Gutierrez, Senior Planning/Mobility Manager, 928-783-8911

# **YMPO INFORMATION SUMMARY for Agenda Item #10**

## **Pavement Management Study**

**DATE:** June 10, 2019

**SUBJECT:** Pavement Management Study

**SUMMARY:**

YMPO Staff will present the YMPO Pavement Management Study Scope of Work to the TAC for Review

**PUBLIC INPUT:**

There have been no public comments on this process, to date.

**TECHNICAL & POLICY IMPLICATIONS:**

TECHNICAL: N/A at this time until further technical issues are explored, and the process agreed upon by all members.

**ACTION NEEDED:**

None at this time

**PRIOR BOARD/COMMITTEE ACTIONS:**

N/A

**CONTACT PERSON:**

Charles A. Gutierrez, Senior Planning/Mobility Manager, 928-783-8911