



**TECHNICAL ADVISORY
COMMITTEE
REGULAR MEETING MINUTES**

Local Governments and Citizens Working Together

**TECHNICAL ADVISORY COMMITTEE (TAC)
Regular Meeting
Thursday, February 14, 2019, 9:00 AM**

**Yuma County – Aldrich Auditorium
2351 West 26th Street
Yuma, Arizona 85364**

YMPO TAC MEMBERS PRESENT

Chair	Maggie Castro, Planning & Zoning Director, Yuma County
Vice-Chair	Eulogio Vera, Public Works Director City of San Luis
Member	Mark Hoffman, Senior Planner, ADOT- Called In
Member	Susan Cowey, CIP Administrator, City of Yuma*
Member	Joseph Grant, Public Works Director, Town of Wellton
Member	Frank Sanchez, Interim County Engineer, Yuma County
Member	Jennifer Albers, Principal Planner, City of Yuma*
Member	Jeff Kramer, City Engineer, City of Yuma*

*Proxy- Jerry Anaya, City of Yuma, Engineering Manager

YMPO TAC MEMBERS ABSENT

Member	Samuel Palacios, Public Works Director, City of Somerton
Member	Omar Heredia, Planner, Cocopah Indian Tribe

YMPO STAFF PRESENT

Executive Director	Paul Ward
Administrative Assistant	Melissa Ramos
Associate Planner	De' Laurien McKenzie

1. Call to Order and Declaration of Votes

YMPO TAC Chairwoman, Maggie Castro, called the meeting to order at 9:16am.
City of Yuma declaration of votes: Jerry Anaya 5 votes.

2. **Title VI of the Civil Rights ACT of 1964 Discussion and Information only**
The hereby gives public notice that it is the Agency's policy to assure full compliance with Title VI of the Civil Rights Act of 1964, Title II of the Americans with Disabilities Act of 1990 (ADA), and other related authorities in all of its programs and activities.

YMPO's Title VI and ADA Programs require that no person shall, on the grounds of race, color, national origin, or disability be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity.

Any person, who believes his/her Title VI or ADA rights have been violated, may file a complaint. Any such complaint must be in writing and filed with the YMPO's Civil Rights Office within one hundred eighty (180) days following the date of the alleged discriminatory occurrence. For additional information about YMPO's Civil Rights program and the procedures to file a complaint contact YMPO Civil Rights Office via the information listed below.

This notice will be posted at every YMPO meeting.

3. **Call to the Public**

This item is to provide an opportunity for comments by the public. Individuals wishing to address the committee need not request permission in advance and are limited to three (3) minutes.

Gene Dalbey greeted everyone present.

4. **Approval of Minutes Discussion and Possible Action**

The draft minutes of November 8, 2018 TAC meeting were approved as presented.

Eulogio Vera motioned.

Joe Grant seconded.

Motioned carried unanimously

5. **Possible Air Quality Policy for Paving of Unpaved Roads Information, Discussion, and Possible Action**

Yuma County is asking for support for the Arizona Emissions Bank concerning Unpaved Roads. Paul Melcher gave a presentation on the Emissions Bank and the possible use locally for the members.

6. **Regional and Member Project Priorities Information, Discussion, and/or Action**
YMPO staff suggested that the TAC submit regional, member, and/ or other roadway funding projects by next month's TAC meeting. These projects, in the future, will be presented to the Rural Transportation Advocacy Council (RTAC) in support of the proposed Transportation/Tax Increase.

7. **YMPO 2018-2019 YMPO Bicycle and Pedestrian Study and Design Standards Update..... Information, Discussion, and/or Action**
Mike Blankenship gave an update for the Bike/Ped Study and Design Standards. Gunn Communications is working on hard copies of the surveys, in English and Spanish. Gunn Communications is also developing an online survey through Social Pinpoint. This material will be used for the 2019 Yuma Air Show on March 9, 2019. On February 23, 2019 YMPO staff are attending Pioneer Day, in Wellton. YMPO staff and Gene Dalbey will distribute surveys on February 23, 2019 during a bike ride taking place at Gateway Park to promote the Bicycle and Pedestrian Study.

8. **YMPO Safety Plan Update..... Information, Discussion, and/or Action**
Mike Blankenship, Greenlight TE, provided an update for the Safety Plan Update. Greenlight is working on HSIP locations for the HSIP applications. The HSIP applications are due to ADOT in May 2019. Mike Blankenship met with Frank Sanchez and Roman Vega to discuss Yuma County potential HSIP locations. Those potential locations are as follows; the intersection of County 14th Street and Ave 4E with possibilities of lighting or traffic signal, Avenue G and County 11th Street with possibilities of paving and/or curb project, center line rumble strips for County 19th, Avenue G and Avenue 3E. Yuma County is interested in upgrading the pavement makings to wider pavement makings (4 inch to 6 inch). Greenlight will be reviewing the 2018 ADOT crash data. Mike Blankenship briefly talked about the Tracs reporting system and how ADOT is encouraging the use of Tracs. Funding is available for this reporting system through the Arizona Governor's Office of Highway Safety and eligible for HSIP funds.

Brent Crowther, Kimley-Horn, gave brief details on the Tracs system. Kimley-Horn is updating the ADOT Strategic Highway Safety Plan. The ADOT Strategic Highway Safety Plan is updated every four years. This update will focus on five emphasis areas, a few are intersections and behavioral related, along with data safety driven analysis (Tracs). Utilizing Tracs law enforcement could input crash data, in real time.

9. **YMPO Traffic Count Study Update Information, Discussion, and/or Action**
Brent Crowther had a presentation for the TAC to view and comment on the Tech Memo #1

10. **YMPO New TIPInformation and Discussion**

Charles Gutierrez informed the TAC of the FY 23 and 24 TIP call for projects due date, March 4, 2019. Currently Yuma County has submitted for HSIP funds and off system bridge funds. The City of Yuma also submitted for HSIP funds.

Eulogio Vera, Public Works Director with the City of San Luis presented the County 24th Street Avenue F to Avenue H mini DCR. This project will create a roadway along County 24th alignment between Avenue F1/4 to Avenue H and tie into existing roadways at each end, creating a second east/west route in San Luis. The estimated cost for this project is \$1,026,720.

Jerry Anaya, Engineering Manager with the City of Yuma presented the 8th Street mini DCR. This project will widen and reconstruct South Pacific Avenue (E. 12th Street to East 8th Street), widen East 8th Street (South Castle Dome Avenue to South Pacific Avenue) and widen and reconstruct Giss Parkway (South Castle Dome Avenue to East 6th Street). The estimated cost is \$4.5 million including, ROW acquisition and construction.

11. **Project UpdatesInformation and Discussion**

YMPO- YMPO staff reminded TAC members that want to attend Roads and Streets to please notify YMPO. YMPO staff will be handling all travel accommodations for the TAC. Upcoming studies that YMPO staff will be working on the Pavement Management Plan, ITS Plan, and the Short-Range Transit Plan. A future study is the Origin and Destination Study that the City of Yuma requested.

ADOT- 5-year construction program 2020-2024 is going for approval on February 15, 2019 in Douglas. Once the plan is approved public hearings will begin. The schedule for public hearings is as follows; Tucson March 15, Flagstaff April 12 and in Phoenix on May 17, 2019.

12. **In-kind Match FormsInformation and Discussion**

YMPO staff reminded TAC members to complete and send, to YMPO staff, In-Kind Match Form when working on YMPO material. Blank In- Kind Match Forms can be found on the YMPO website, ympo.org under the TAC Agendas & Minutes tab.

13. **TAC Status ReportsInformation and Discussion**

Member agencies had the opportunity to report the status of their projects (Local or Federal).

Town of Wellton:

Coyote Wash Bridge- No update available.

Yuma County:

County 14th Street overlay, Avenue A to Avenue D.- waiting for contractor to patch the chip seal in March.

Second bridge rehabilitation (in Tacna) project is going for bid by ADOT.

City of San Luis:

Juan Sanchez Boulevard- Working on environmental.

The City of San Luis is working on getting right of way acquisition from state land that will take time some time to obtain. The City of San Luis is considering applying for an Infra Grant, once the ROW is acquired.

City of Yuma:

1st Avenue, 16th Street to Orange- Notice to proceed in March, with an 8 month construction schedule.

16th Street, Avenue B to Avenue C.

Avenue 9E Bike Lanes, North Frontage Road to 24th Street- design is complete, working on a proposal for a contractor.

4th Avenue, 32nd Street to 40th Street- Under construction and with completion in March.

Avenue 6E Multi-use Path, 42nd Street to 46th Street- completing plans and expect construction in early April.

City of Somerton:

Cesar Chavez Main Street to Jefferson- No update available.

ADOT:

Charles Gutierrez will send out the ADOT project updates.

Cocopah Indian Tribe:

No update available.

14. Future Agenda ItemsDiscussion

Members had the opportunity to suggest future items for the TAC agenda.

- A. Functional Classification- Charles Gutierrez plans to meet with the Town of Wellton, the City of San Luis, and the City of Somerton to discuss Functional Classifications.
- B. TIP Amendments
- C. Roads and Streets-April 17, 18, & 19, 2019

15. Progress ReportsDiscussion

YMPO staff supplied a summary of recent activities.

- A. January 3 – Yuma Crossing Rotary Club, Paul Ward and Charles Gutierrez attended.
- B. January 9 – YMPO Regional Mobility Committee Meeting, Charles Gutierrez and Melissa Ramos attended.

- C. January 10 – YMPO TAC Meeting YMPO staff attended.
- D. January 11- Arizona Chamber Transportation Forum, Paul Ward attended.
- E. January 14 – ADOT/YMPO Coordination Meeting, Paul Ward attended.
- F. January 15- YMPO Pavement Management Study Follow-up, Paul Ward attended.
- G. January 16- YPG Traffic Count Survey, Charles Gutierrez attended.
- H. January 17- State Transportation Board Meeting, Paul Ward attended.
- I. January 22- ADOT MPD- COG/MPO Workshop, Paul Ward and Charles Gutierrez attended.
- J. January 28 – RTAC Meeting, Paul Ward attended.
- K. January 29 - YMPO Programming and Funding Overview, Paul Ward attended.
- L. January 30 - ADOT Funding Discussion, Paul Ward attended.
- M. January 31 – YMPO Executive Board Meeting, YMPO staff attended.

16. Adjournment

Chairwomen Maggie Castro adjourned the TAC Meeting.

Notice: In accordance with the Americans with Disabilities Act (ADA) and Section 504 of the Rehabilitation Act of 1973, YMPO does not discriminate on the basis of disability in the admission of or access to, or treatment or employment in, its programs, activities, or services. For information regarding rights and provisions of the ADA or Section 504, or to request reasonable accommodations for participation in YMPO programs, activities, or services, contact Paul Ward or Charles Gutierrez at 928-783-8911.

Minutes Prepared By:

Minutes Submitted by:

Minutes approved by:



Melissa Ramos, YMPO
Administrative Assistant



Charles Gutierrez, YMPO
Senior Planning Manager



Maggie Castro, YMPO
TAC Chairwoman