

**TECHNICAL ADVISORY
COMMITTEE
REGULAR MEETING MINUTES**

Local Governments and Citizens Working Together

**TECHNICAL ADVISORY COMMITTEE (TAC)
Regular Meeting
Thursday, January 10, 2019, 9:00 AM**

**Yuma County – Aldrich Auditorium
2351 West 26th Street
Yuma, Arizona 85364**

YMPO TAC MEMBERS PRESENT

- Chairwoman Jennifer Albers, Principal Planner, City of Yuma
- Vice-Chair Maggie Castro, Planning & Zoning Director, Yuma County
- Member Samuel Palacios, Public Works Director, City of Somerton
- Member Mark Hoffman, Senior Planner, ADOT
- Member Susan Cowey, CIP Administrator, City of Yuma
- Member Joseph Grant, Public Works Director, Town of Wellton
- Member Frank Sanchez, Interim County Engineer, Yuma County
- Member Eulogio Vera, Public Works Director City of San Luis
- Member Jeff Kramer, City Engineer, City of Yuma

YMPO TAC MEMBERS ABSENT

- Member Omar Heredia, Planner, Cocopah Indian Tribe

YMPO STAFF MEMBERS PRESENT

- Executive Director Paul Ward
- Senior Planning/Mobility Manager Charles Gutierrez
- Administrative Assistant Melissa Ramos
- Associate Planner De' Laurien McKenzie

1. Call to Order and Declaration of Votes

YMPO TAC Chairwoman, Jennifer Albers, called the meeting to order at 9:00 am. The City of Yuma declaration of votes: Jeff Kramer, 2 votes; Susan Cowey, 2 votes; and Jennifer Albers, 1 vote.

2. Title VI of the Civil Rights ACT of 1964.....Discussion and Information only

Charles Gutierrez presented the updated Title VI Plan for the YMPO. Mr. Gutierrez stated that a Title VI element will happen at all meeting from now on at the beginning of each TAC or public YMPO hosted meeting.

Reminder to sign in at the meeting entrance and fill out the survey cards from the YMPO.

3. **Election of OfficersDiscussion and/or Action**
The YMPO Executive Board has not voted for the Boards 2019 officers, the Board plans on voting in January 2019. Chairwoman, Jennifer Albers, explained that Vice-Chair Maggie Castro, Yuma County, will rotate to YMPO Chair and Eulogio Vera, City of San Luis, will rotate to the Vice-Chair position. If the 2019 TAC officers need to be changed after the YMPO Executive Board elects their officers that will not be an issue.

Jeff Kramer motioned.

Joe Grant Seconded.

Motioned carried unanimously.

YMPO TAC Chairwoman, Maggie Castro, lead the meeting after the motioned carried unanimously.

4. **Call to the Public**
This item is to provide an opportunity for comments by the public. Individuals wishing to address the committee need not request permission in advance and are limited to three (3) minutes.

Gene Dalby greeted everyone present and thanked the TAC and Greenlight Traffic Engineering on their efforts on the 2018-2019 YMPO Bicycle and Pedestrian Study and Design.

5. **Approval of Minutes Discussion and Possible Action**
Jennifer Albers requested a correction on item 5 of the December 13, 2018 YMPO TAC Meeting Minutes. RECORDING STARTS AT 8:25 needs to be removed, that was left on by mistake for YMPO staff purposes.

Jennifer Albers motioned to approve the December 13, 2018 minutes as presented and with corrections noted.

Susan Cowey seconded

Motioned carried unanimously

6. **Traffic Count Network Study..... Information, Discussion, and/or Action**
Brent Crowther and Chris Joannes with Kimley-Horn called into the TAC meeting with a few reminders. Brent Crowther reminded the TAC of the email he sent out containing the updated work plan with corrections noted. Brent Crowther also requested data from the municipalities that could benefit future traffic counts.

7. **YMPO 2018-2019 YMPO Bicycle and Pedestrian Study and Design Standards**
Kick-off Information, Discussion, and/or Action

Mike Blankenship with Greenlight Traffic Engineering presented the schedule and tasks for the Bike/Pedestrian Study. The Bike/Pedestrian Study will be a 12-month study, with 2 public meetings, 3 TAC meetings with monthly updates and 1 YMPO Executive Board meeting.

This study will consist of 9 task and the task follow as:

- Work Plan and Schedule
- Review Existing Plans
- Inventory Existing Facilities and Current Conditions
- School Area Assessment
- Public Participation/Outreach
- Future Conditions
- Conduct Needs and Demands Analysis
- Develop Evaluation Criteria and Implementation Plan
- Compile Bike/Pedestrian Plan Report

8. **YMPO Safety Plan Update..... Discussion or Possible Action**

Mike Blankenship with Greenlight Traffic Engineering provided an update for the Safety Plan. The current thought or focus would be to make sure that we go after safety funds. Below are potential HSIP projects that were identified with the City of Yuma.

- HAWKs (4th Ave, 32nd St, etc.)
- Flashing Yellow Arrows (multiple locations)
- Adaptive Traffic Control System
- Upgraded pavement markings
- Giss Parkway/Castle Dome roundabout

There are approximately \$70,000,000 of Federal HSIP funds available this year or for the FY 23/24 years. ADOT is going to be moving to a two-year cycle for HSIP applications. So, that means that this year they are going out for call for projects and it will not happen for two years. It is the largest amount of HSIP funds that are going out for call for projects in history.

9. **YMPO New TIPInformation and Discussion**

YMPO staff briefly reviewed the tentative schedule for the 2019-2024 TIP.

Tentative Schedule:

- January 2019 call for projects
- February 4, 2019 re-balancing the current TIP and submission of the new TIP projects
- February 4, 2019 mini DCRs are due to YMPO
- February 14, 2019 recommend projects for the TIP during the TAC meeting
- March 2019 TIP approval and 30-day public comment period
- April/May 2019 submission to the YMPO Executive Board for approval

- May/June 2019 submission of the TIP to ADOT

10. **Possible Air Quality Policy for Paving of Unpaved Roads.....Information, Discussion, and Possible Action**
Paul Ward briefly updated the TAC on how Yuma County is using HURF funds to pave dirt roads, to help with air quality issues in Yuma County. This topic will be presented at the next TAC meeting for further information and discussion.
11. **Project UpdatesInformation and Discussion**
YMPO had no project updates. PARA Program is suspended. The Off-System Bridge Program call for projects just opened and will be due to ADOT on February 22, 2019. On January 16 and 17 LPA will host an Off-System Bridge Program webinar.
12. **In-kind Match FormsInformation and Discussion**
YMPO staff updated the TAC on how YMPO staff plans on tracking In-Kind Match internally. YMPO staff plans to track the miles each TAC member travels to the monthly TAC meetings, currently, not all TAC members are including the miles traveled. YMPO staff plans to use an estimated time that each TAC member spends reviewing material for the monthly TAC meetings and using that as In-Kind even if the TAC member is absent from the meeting. The goal is to capture maximum In-Kind Match possible.
13. **TAC Status ReportsInformation and Discussion**
Member agencies had the opportunity to report the status of their projects (Local or Federal).

Town of Wellton:

Coyote Wash Bridge- This project is going out to bid soon.

Yuma County:

County 14th Street overlay, Avenue A to Avenue D- 90% completed

City of San Luis:

Juan Sanchez Boulevard- Working on the environmental.

International Plaza Subdivision- The repaving project will start soon.

Merrill Ave- Repaving project between Los Oros and Juan Sanchez is closing.

City of Yuma:

1st Avenue, 16th Street to Orange- open bids

Avenue 9E Bike Lanes, North Frontage Road to 24th Street- Initiating job order proposals process in a few weeks.

4th Avenue, 32nd Street to 40th Street- This project is at the mid-way point.

City of Somerton:

Cesar Chavez Main Street to Jefferson- This project stays at the same status, 65% plans and design.

ADOT:

I-8 at Araby Interchange Spot Improvements- Project in seeding establishment phase. Construction is completed.

US 95 at Avenue 8E Intersection- The project consists of constructing traffic signals at the intersection of US 95 & Avenue 8E. The project was awarded to Stormwater Plan's LLC. Dba SWP Contracting & Paving. The partnering was held. Work is scheduled to begin after April 1st.

Juan Sanchez Boulevard Corridor Study- The study will look at widening Juan Sanchez Boulevard to a four-lane facility with concrete median separation. Design will look at drainage and evaluate intersections. Design kick off meeting was held 11/14/12. Draft 30% plans have been sent for review and comments sent back. Environmental; scoping letters were sent out to other agencies for their comments. Once complete geotechnical work can begin, and 30% plans can be completed.

Coyote Wash Multi-Use Pathway- 100% of the comments have been sent and C&S is reviewing the project. The project is scheduled to advertise by January 2019.

Cocopah Indian Tribe:

No updates were available.

14. Future Agenda ItemsDiscussion

Members will have the opportunity to suggest future items for the TAC agenda.

- A. Functional Classification.
- B. TIP Amendments
- C. Roads and Streets (April 17 - 19, 2019) registrations opened. YMPO staff will be arranging travel accommodations for the TAC members that plan on attending.

15. Progress ReportsDiscussion

YMPO staff supplied a summary of recent activities.

- A. December 5 – Mapping the Desert, Charles Gutierrez and De'Laurien McKenzie attended.
- B. December 8 – ADOT Mobility Managers Meeting, Charles Gutierrez attended.
- C. December 10 – ADOT/YMPO Coordination Meeting, Paul Ward attended.
- D. December 13 – YMPO Executive Board Meeting, YMPO staff attended
- E. December 13 - YMPO TAC Meeting, Charles Gutierrez, De'Laurien McKenzie, and Melissa Ramos attended.
- F. December 14 – Statewide COG/MPO Planner's Meeting, Charles Gutierrez attended.
- G. December 14 – Statewide Title VI Coordination, Charles Gutierrez attended.

- H. December 18-21 - ESRI 2 Training Courses, De'Laurien McKenzie attended.
- I. December 20 - State Transportation Board Meeting in Morenci, Paul Ward attended.
- J. December 26 - INRIX and HERE Meeting, Paul Ward, Charles Gutierrez, and De'Laurien McKenzie attended.
- K. December 27 - Roundabout Turning Movements, Paul Ward and Charles Gutierrez attended.

16. Adjournment

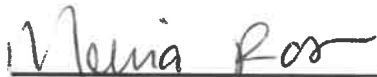
The TAC Meeting was adjourned at 10:21 am.

Notice: In accordance with the Americans with Disabilities Act (ADA) and Section 504 of the Rehabilitation Act of 1973, YMPO does not discriminate on the basis of disability in the admission of or access to, or treatment or employment in, its programs, activities, or services. For information regarding rights and provisions of the ADA or Section 504, or to request reasonable accommodations for participation in YMPO programs, activities, or services, contact Paul Ward or Charles Gutierrez at 928-783-8911.

Minutes Prepared By:

Minutes Submitted by:

Minutes approved by:



Melissa Ramos, YMPO
Administrative Assistant



Charles Gutierrez, YMPO
Senior Planning Manager



Maggie Castro, YMPO
TAC Chairwoman