



**TECHNICAL ADVISORY
COMMITTEE
REGULAR MEETING MINUTES**

Local Governments and Citizens Working Together

**TECHNICAL ADVISORY COMMITTEE (TAC)
Regular Meeting
Thursday, April 11, 2019, 9:00 AM**

**Yuma County – Aldrich Auditorium
2351 West 26th Street
Yuma, Arizona 85364**

YMPO TAC MEMBERS PRESENT

- Chair Maggie Castro, Planning & Zoning Director, Yuma County
- Vice-Chair Eulogio Vera, Public Works Director City of San Luis
- Member Samuel Palacios, Public Works Director, City of Somerton
- Member Mark Hoffman, Senior Planner, ADOT
- Member Susan Cowey, CIP Administrator, City of Yuma
- Member Joseph Grant, Public Works Director, Town of Wellton
- Member Frank Sanchez, Interim County Engineer, Yuma County
- Member Jennifer Albers, Principal Planner, City of Yuma
- Member Jeff Kramer, City Engineer, City of Yuma
- Member Roman Vega, Yuma County

YMPO TAC MEMBERS ABSENT

- Member Omar Heredia, Planner, Cocopah Indian Tribe

YMPO STAFF PRESENT

- Senior Planning/Mobility Manager Charles Gutierrez
- Administrative Assistant Melissa Ramos
- Associate Planner De'Laurien McKenzie

1. **Call to Order and Declaration of Votes**
YMPO TAC Chairwoman, Maggie Castro, called the meeting to order at 9:00 am. The City of Yuma declaration of votes: Jennifer Albers, 3 votes and Susan Cowey, 2 votes.
2. **Title VI of the Civil Rights ACT of 1964.....Discussion and Information only**
The hereby gives public notice that it is the Agency's policy to assure full compliance with Title VI of the Civil Rights Act of 1964, Title II of the Americans with Disabilities Act of 1990 (ADA), and other related authorities in all of its programs and activities.

YMPO's Title VI and ADA Programs require that no person shall, on the grounds of race, color, national origin, or disability be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity.

Any person, who believes his/her Title VI or ADA rights have been violated, may file a complaint. Any such complaint must be in writing and filed with the YMPO's Civil Rights Office within one hundred eighty (180) days following the date of the alleged

discriminatory occurrence. For additional information about YMPO's Civil Rights program and the procedures to file a complaint contact YMPO Civil Rights Office via the information listed below.

This notice will be posted at every YMPO meeting.

3. **Call to the Public**

This item is to provide an opportunity for comments by the public. Individuals wishing to address the committee need not request permission in advance and are limited to three (3) minutes.

No public comments presented.

4. **Approval of Minutes Discussion and Possible Action**

Jeff Kramer made a correction to the minutes. Signal Backup Battery needs to be corrected to **Traffic Signal Upgrade**. Jeff Kramer asked for this correction to be made in the TIP also.

Jennifer Albers motioned to approve the minutes with corrections noted.

Mark Hoffman seconded

Motioned carried unanimously.

5. **YMPO 2018-2019 YMPO Bicycle and Pedestrian Study and Design Standards**

Update Information, Discussion, and/or Action

Mike Blankenship called into the TAC meeting and gave an update. Greenlight TE will be reviewing missing sidewalks, bike lanes, and HAWKS near and around elementary schools in the Yuma region. Greenlight TE will be setting up a public participation meeting soon.

6. **YMPO Safety Plan Update Information, Discussion, and/or Action**

Mike Blankenship, Greenlight TE, provided an update for the Safety Plan.

1. **City of Yuma Wider Markings HSIP Package-** 1.4 million dollars, no local match and 17.9 B/C Ratio
2. **County 11st Street Avenue G Curve HSIP Package-** 1.8 million dollars, \$104,551 local match and 8.8 B/C Ratio
3. **County 14th Street Ave 4E Signal HSIP Package-** 1.2 million dollars, \$45,486 local match and 11.2 B/C Ratio
4. **County 19th Street Ave G Rumble Strip HSIP Package-** \$443,625 with no match required and a 28.5 B/C Ratio
5. **Giss Parkway Roundabout HSIP Package-** 3 million dollars, no local match and 9.0 B/C Ratio
6. **San Luis 10th Ave HSIP Package-** 1.7 million dollars, \$94,031 local match and 9.9 B/C Ratio
7. **Wider Markings Yuma County HSIP Package-** 2.6 million dollars, no local match and 12.0 B/C Ratio
8. **Yuma Flashing Arrow HSIP Package (9 intersections)-** 1.2 million dollars and 5.4 B/C Ratio

Mike asked Jeff Kramer if he would like to adjust the projects because if 4 projects that were non-fatal were dropped it would change the B/C Ratio to 7.2 instead of the 5.4 and it would be a better project. Still might be on the low side but it might gain a little more traction.

Projects removed would be:

- Ave B & 12th St
- Ave C & 24th St
- 3 1/2 E and SR 8B
- 24th St & 18th Ave

Projects that will remain on the list:

- 32nd St & Pacific Ave
- 32nd St & 7E
- 8th St & Ave A
- 20th St & Ave B
- 24th St & Ave A

Jeff Kramer said to try to keep the 24th St & Ave C project and run the numbers.

Mike will add the project back in and only remove the three projects and email Jeff the new application with updated data.

9. **Yuma PHB HSIP Package-** 2.5 million dollars, no local match and 15.2 B/C

Mark Hoffman asked Mike about the local match for the county 14th St Project. Mike exclaimed that the N/S will have to add turn lanes and that is why the match is there. Mike will ask Larry at ADOT if we can include it in the no match required but usually it is match required for the extra but never know.

Charles Gutierrez asked if any comments came back and Mike said that as of last week the count was at 60 apps and a at least five more have been submitted and ADOT TSS is swamped. Once these are submitted and the comments are sent back the adjustments will be made and resubmitted.

YMPO is submitting approximately 17 Million dollars' worth of projects and that might be the biggest amount. Last year in the MAG region they had 12 million.

Roman Vega, Yuma County asked Mike Blankenship if he was aware of a death that occurred at the Number 2 project County 11th and Ave G Curve. Roman will send crash report to Mike to check it out to make sure that it is correctly inputted. Mike also said that he will check in the ADOT ACIS data system to see if the crash has already been inserted to database.

7. **YMPO Traffic Count Study Update..... Information, Discussion, and/or Action**

Chris Johannes, Kimley-Horn (KHA) began presentation of the traffic count study by saying that two Tech Memos were sent out to the last week, the Travel Demand Model and the Traffic Count Prioritization.

The purpose of this task is to review the travel demand model and evaluate the needs from the MPO and purpose some desired travel demand model structure and criteria. Zhiyong Guo, KHA, talked about the methodology of the travel demand model. The existing model is a Trans CAD 4.8 version and that there are three trip purposes in the model, HBW, HBO, and NHB with no truck or transit component. KHA will arrange a meeting with the YMPO to discuss further evaluation and selection of Model Network /software issues. The purposed software package could be the Trans CAD 8.0 and five trip purposes HBW, HBSchool, HBSchooling, HBSR, HBO, NHB. The recommended version will allow enhanced capacity calculation methodology.

The Prioritization of classified roadways segments are 822 segments that are counted bi-annually. This will be a three-step process. Step 1 is to identify count locations required for modeling, step 2 is to prioritize 1-8 segments, and to prioritize remaining segments using a point scale to define prioritization.

- 8. **YMPO New TIP**..... **Information and Discussion**
YMPO will have to arrange a meeting with the two cities, Yuma and San Luis, to discuss the project timelines and funding structure of the FY 23 & 24 budgets and the TIP will be brought back to the TAC for approval.

- 11. **Project Updates** **Information and Discussion**
ADOT- The 5-year program is currently in the comment phase. There is only one project in the 5-year program and other agencies are going to the State Transportation Board meetings to request more be done on the US 95 segment from 9E to Aberdeen Ave.

- 12. **In-kind Match Forms** **Information and Discussion**
YMPO staff reminded TAC members to complete and send, to YMPO staff, In-Kind Match Form when working on YMPO material. Blank In- Kind Match Forms can be found on the YMPO website, ympo.org under the TAC Agendas & Minutes tab.

- 13. **TAC Status Reports**..... **Information and Discussion**
Member agencies had the opportunity to report the status of their projects (Local or Federal).

Town of Wellton:

Coyote Wash Bridge- advertised on March 26, 2019

Yuma County:

County 14th Street overlay, Avenue A to Avenue D- finishing project

Bridge 7751: Wellton/Mohawk- 37E & County 6th Street- This project is out for bid and ADOT will be administrating the project.

Bridge 8865: Mohawk Canal Bridge- 46E & County 1 ½ Street- This project is out for bid and ADOT will be administrating the project.

City of San Luis:

Juan Sanchez Boulevard- Working on environmental, YMPO and San Luis continue to work on different funding sources.

City of Yuma:

1st Avenue, 16th Street to Orange- kicking off April 15

16th Street, Avenue B to Avenue C-

Avenue 9E Bike Lanes, North Frontage Road to 24th Street- issued a JOC

4th Avenue, 32nd Street to 40th Street- substantially completed

City of Somerton:

Cesar Chavez Main Street to Jefferson- 60% design plans

ADOT:

No update available.

Cocopah Indian Tribe:
No update available.

14. Future Agenda Items.....Discussion

Members will have the opportunity to suggest future items for the TAC agenda.

- A. Functional Classification.
- B. TIP Amendments
- C. Roads and Streets-April 17, 18, & 19, 2019

15. Progress ReportsDiscussion

YMPO staff will provide a summary of recent activities.

- A. March 14 – YMPO TAC Meeting, Paul Ward, Charles Gutierrez, Melissa Ramos, De'Laurien McKenzie attended
- B. March 15 - STB meeting (Tucson) - Paul Ward attended
- C. March 18 - MCAS with traffic counts, De'Laurien McKenzie and Robert Aguilar conducted
- D. March 21 - ADOT, US-95/Avenue 8E meeting, Paul Ward and Charles Gutierrez attended
- E. March 21 - WACOG Aging and Disability meeting, De'Laurien McKenzie and Melissa Ramos attended
- F. March 25 - Discussion on Pavement Management, Paul Ward and De'Laurien McKenzie participated
- G. March 26 - Arizona Town Hall, Paul Ward attended.
- H. March 27 - Intersection of Aging and Transportation conference, Melissa Ramos attended
- I. March 27 – Yuma County Manager on ADOT Funding, Paul Ward participated
- J. March 27 - CAG Regional Council meeting, Paul Ward participated
- K. March 28 – YMPO Executive Board Meeting, Paul Ward, Charles Gutierrez, Crystal Figueroa, and De'Laurien McKenzie participated
- L. March 28 – YCIPTA Regional Short-Range Transit Plan
- M. April 1 – Yuma County Board of Supervisors, Paul Ward participated
- N. April 2 – City of Yuma Ricky Rinehart Autonomous Vehicles, Paul Ward attended
- O. April 3 – FHWA/FTA/ADOT UPWP/B Meeting, YMPO Staff participated
- P. April 4 – AZ Statewide Third Party (INRIX) Training Webinar, Paul Ward and Charles Gutierrez participated
- Q. April 7-10 – AzTA/ADOT Conference, Charles Gutierrez and Melissa Ramos attended
- R. April 8 – COG/MPO Planner's Meeting, Charles Gutierrez and Paul Ward attended
- S. April 8 – COG/MPO Director's Meeting, Paul Ward and Charles Gutierrez attended
- T. April 8 – RTAC Meeting, Paul Ward attended
- U. April 8 – AZ Mobility Manager's Meeting, Charles Gutierrez and Melissa Ramos attended
- V. April 9 – ASCE Yuma Branch Luncheon, Paul Ward participated

16. Adjournment

Chairwomen Maggie Castro adjourned the TAC Meeting at 11:00 am.

Notice: In accordance with the Americans with Disabilities Act (ADA) and Section 504 of the Rehabilitation Act of 1973, YMPO does not discriminate on the basis of disability in the admission of or access to, or treatment or employment in, its programs, activities, or services. For information regarding rights and provisions of the ADA or Section 504, or to request reasonable accommodations for participation in YMPO programs, activities, or services, contact Paul Ward or Charles Gutierrez at 928-783-8911.

Minutes Prepared By:

Minutes Submitted by:

Minutes approved by:



Melissa Ramos, YMPO
Administrative Assistant



Charles Gutierrez, YMPO
Senior Planning Manager

Maggie Castro, YMPO
TAC Chairwoman