

**TECHNICAL ADVISORY  
COMMITTEE  
REGULAR MEETING MINUTES**

*Local Governments and Citizens Working Together*

**TECHNICAL ADVISORY COMMITTEE (TAC)  
Regular Meeting  
Thursday, March 14, 2019, 9:00 AM**

**Yuma County – Aldrich Auditorium  
2351 West 26th Street  
Yuma, Arizona 85364**

**YMPO TAC MEMBERS PRESENT**

Chair Maggie Castro, Planning & Zoning Director, Yuma County  
Vice-Chair Eulogio Vera, Public Works Director City of San Luis  
Member Samuel Palacios, Public Works Director, City of Somerton  
Member Mark Hoffman, Senior Planner, ADOT  
Member Susan Cowey, CIP Administrator, City of Yuma  
Member Joseph Grant, Public Works Director, Town of Wellton  
Member Frank Sanchez, Interim County Engineer, Yuma County  
Member Jeff Kramer, City Engineer, City of Yuma

**YMPO TAC MEMBERS ABSENT**

Member Omar Heredia, Planner, Cocopah Indian Tribe  
Member Jennifer Albers, Principal Planner, City of Yuma

**YMPO STAFF PRESENT**

Executive Director Paul Ward  
Senior Planning/Mobility Manager Charles Gutierrez  
Administrative Assistant Melissa Ramos  
Associate Planner De' Laurien McKenzie

**1. Call to Order and Declaration of Votes**

YMPO TAC Chairwoman, Maggie Castro, called the meeting to order at 9:01 am. The City of Yuma declaration of votes: Jeff Kramer, 3 votes and Susan Cowey, 2 votes.

2. **Title VI of the Civil Rights ACT of 1964.....Discussion and Information only**  
The hereby gives public notice that it is the Agency's policy to assure full compliance with Title VI of the Civil Rights Act of 1964, Title II of the Americans with Disabilities Act of 1990 (ADA), and other related authorities in all of its programs and activities.

YMPO's Title VI and ADA Programs require that no person shall, on the grounds of race, color, national origin, or disability be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity.

Any person, who believes his/her Title VI or ADA rights have been violated, may file a complaint. Any such complaint must be in writing and filed with the YMPO's Civil Rights Office within one hundred eighty (180) days following the date of the alleged discriminatory occurrence. For additional information about YMPO's Civil Rights program and the procedures to file a complaint contact YMPO Civil Rights Office via the information listed below.

This notice will be posted at every YMPO meeting.

3. **Call to the Public**

This item is to provide an opportunity for comments by the public. Individuals wishing to address the committee need not request permission in advance and are limited to three (3) minutes.

No public comments presented.

4. **Approval of Minutes .....Discussion and Possible Action**  
The draft minutes of February 14, 2019 TAC meeting were approved as presented.

Mark Hoffman motioned.

Eulogio Vera seconded.

Motioned carried unanimously

5. **Regional and Member Project Priorities..... Information, Discussion, and/or Action**  
Charles Gutierrez encouraged the TAC to submit regional and member projects. These projects will be presented, at a future RTAC meeting, in support of the proposed Transportation/Tax increase.

6. **YMPO 2018-2019 YMPO Bicycle and Pedestrian Study and Design Standards Update .....** **Information, Discussion, and/or Action**  
Charles Gutierrez and Gene Dalbey updated the TAC on public outreach that they have been taking part in. Charles Gutierrez and Robert Aguilar attended Wellton Pioneer Day's on February 23. Gene Dalbey attended a Bike Rodeo and distributed flyers. Charles Gutierrez and Marco Navarro attended the Yuma Air Show on March 9. Mike Blankenship encouraged everyone to share the Social Pinpoint for comments.

Surveys in English and Spanish

<https://www.surveymonkey.com/r/ympobicyclepedestriansurvey>

<https://www.surveymonkey.com/r/ympotransportationsafetyplansurvey>

Social Pinpoint Map for Comments

[https://gci.mysocialpinpoint.com/yuma-mpo#/#/](https://gci.mysocialpinpoint.com/yuma-mpo#/)

7. **YMPO Safety Plan Update .....** **Information, Discussion, and/or Action**

This item was moved ahead item 6

Mike Blankenship, Greenlight TE, presented draft HSIP Applications. The potential HSIP projects for Yuma County are County 14<sup>th</sup> Street/Avenue 4E: Traffic Signal, \$650,000 cost of the project and a 10 B/C Ratio. Avenue G/County 11<sup>th</sup> Street: Convert to a curve (similar to County 8<sup>th</sup> Street/Somerton Avenue, \$1,500,00 (\$80,000 local match) and a 10 B/C Ratio. County 19<sup>th</sup> Street, Avenue G, Avenue 3E: Centerline Rumble Strips (22 miles), project cost \$400,000 and a 38 B/C Ratio. The potential HSIP projects for the City of Yuma are Giss Parkway/Castle Dome Road: Roundabout, \$4,400,000 project cost and a 6 B/C Ratio. 4<sup>th</sup> Avenue, 24<sup>th</sup> Street, 32<sup>nd</sup> Street: HAWKs (10 locations), \$4,000,000 project cost and a 15 B/C Ratio.

8. **YMPO Traffic Count Study Update.....** **Information, Discussion, and/or Action**

No update available.

9. **YMPO New TIP.....** **Information and Discussion**

YMPO members will have the opportunity to submit projects for consideration for the TIP.

In FY 2020, the City of Yuma would like to remove the Traffic Signal Upgrade from the Federal dollars and will program the project with city funds. The project will be renamed Signal Light Rehab. FY 21 Signal Light Rehab construction will be from Local funds and the decision to keep the project into the TIP because the request is to transfer the said funds into another project and the thought was to keep the city project in the TIP to keep accountability to the city for requesting the said funds with the city project(s). The City would like to broaden the Scope of the Project of the 8thSt Corridor project from 6<sup>th</sup> St to 12<sup>th</sup> Street. In FY 21 the 8<sup>th</sup> St project will begin with the Design and Right of Way. FY 23 the city project will begin construction. FY 24 the city will phase in the second phase of the Construction project and in FY 25 the city project will complete all phases of

construction. The City of Yuma is requesting HURF Exchange program. The question was addressed to Mark Hoffman for the HURF timeline and the thought is the 3-year project from cradle to grave must be adhered, but YMPO will get a determination from Patrick Stone as to the actual guidance. IS HURF going to be an active source of funding or is this something that needs to be somewhat reserved on programming? Mark replied that this project is in FY 21 and that from ADOT's standpoint currently there is no plan on changing the HURF Exchange program at this time. The state has the capacity to continue the program and continue to make the conversions as necessary. Are the multiple phases in the City of Yuma's project might have an issue with the timeline and loans for this project? YMPO might have to secure loans to complete the construction a repayment will most likely occur outside of the programming schedule. FY 22 the Yuma County Ave B project wants to bring the Project together for the HURF funds and making the project In-House Design and move the HURF dollars forward to FY 22 for added construction dollars for \$900,000. YMPO will go ahead and with the new TIP program the FY 22 Yuma County Ave B project with the HURF dollars and be amended in the new TIP to reflect the in-house design and construction dollars. City of San Luis 24<sup>th</sup> Street project is in for start in FY 22 for design and construction in FY 25, but the issue is again HURF timeline. We have over-budgeted on this project and will have to figure ways to pay for this project.

YMPO will bring this back to the TAC at the next meeting to make recommendations to the TAC for recommended approval to the Executive Board.

**10. Project Updates ..... Information and Discussion**  
 ADOT- The 5-year program is currently in the comment phase.

YMPO- Charles Gutierrez presented the Social Pinpoint map that is available on the YMPO website. The Social Pinpoint map is open for comments on the Bike/Pedestrian Study and the Safety Plan. Also, the Safety Plan Update surveys on the YMPO Website.

**11. In-kind Match Forms ..... Information and Discussion**  
 YMPO staff reminded TAC members to complete and send, to YMPO staff, In-Kind Match Form when working on YMPO material. Blank In- Kind Match Forms can be found on the YMPO website, ympos.org under the TAC Agendas & Minutes tab.

**12. TAC Status Reports..... Information and Discussion**  
 Member agencies had the opportunity to report the status of their projects (Local or Federal). A list of ongoing projects is shown in the information below.

**Town of Wellton:**  
 Coyote Wash Bridge- Same status.

**Yuma County:**

**County 14th Street overlay, Avenue A to Avenue D-** The contractor is expected to start and finish this project next week and come back in April for the final thermal striping. Two Bridges (Wellton and Mohawk) ADOT will advertise for rehabilitation.

**City of San Luis:**

Juan Sanchez Boulevard- The environmental process is wrapping up. The City of San Luis has applied for ROW for State land along the Juan Sanchez corridor.

**City of Yuma:**

1<sup>st</sup> Avenue, 16<sup>th</sup> Street to Orange- Roadway reconstruction, water, and sewer improvements and communications infrastructure. Awarded to Cemex preconstruction meeting on March 21<sup>st</sup>.

Avenue 9E Bike Lanes, North Frontage Road to 24<sup>th</sup> Street- JOC contractor price due on March 15<sup>th</sup>. Anticipate Council award on April 3<sup>rd</sup> with Construction starting in late April to early May.

4<sup>th</sup> Avenue, 32<sup>nd</sup> Street to 40<sup>th</sup> Street- Project reconstructs existing two-lane roadway and adds a continuous two-way left turn lane. Portion of SB roadway must be removed and repaved due to failed pavement material. Anticipate construction completion in early April.

The City of Yuma is offering training opportunities, on March 19<sup>th</sup> an insurance and Bonds class, April 9<sup>th</sup> JOC Estimating/UOP class and on May 1<sup>st</sup> CMAR & DB Delivery class.

**City of Somerton:**

Cesar Chavez Main Street to Jefferson- 60% plans and design.

**ADOT:**

No update available.

**Cocopah Indian Tribe:**

No update available.

**13. Future Agenda Items..... Discussion**

Members had the opportunity to suggest future items for the TAC agenda.

- A. Functional Classification.
- B. TIP Amendments
- C. Roads and Streets-April 17, 18, & 19, 2019

**14. Progress Reports ..... Discussion**

YMPO staff provided a summary of recent activities.

- A. February 14- YMPO TAC Meeting, YMPO Staff attended.

- B. February 14- STBG Meeting with City of San Luis, Eulogio Vera and Charles Gutierrez attended.
- C. February 15- State Transportation Board Meeting, Paul Ward attended.
- D. February 20- FTA Title VI Template Webinar, Charles Gutierrez attended.
- E. February 23- Wellton Pioneer Days, Charles Gutierrez and Robert Aguilar attended.
- F. February 25- MCAS Air Show Briefing, Charles Gutierrez attended.
- G. February 26- COG.MPO's Director's meeting, Paul Ward attend.
- H. February 27- Toward Zero Deaths National Highway Strategy on Highway Safety, Charles Gutierrez participated.
- I. February 27- FTA title VI Implementation Plan Template Webinar, Various YMPO Staff attended.
- J. February 28- YMPO Executive Board Meeting.
- K. March 6 – Travel Demand Model-KHA – Paul ward and Charles Gutierrez participated
- L. March 9 – USMC-YUMA Airshow – Charles Gutierrez, Paul Ward, and Marco Navarro participated
- M. March 11 – ADOT/MPO Coordination – Paul Ward and Charles Gutierrez participated
- N. March 12 – AZ Strategic Safety Plan Pedestrians – Charles Gutierrez participated
- O. March 13 – Towards Zero Death Webinar – Charles Gutierrez participated
- P. March 13 – Defense Access Roads – YPG -Paul Ward attended

**15. Adjournment**

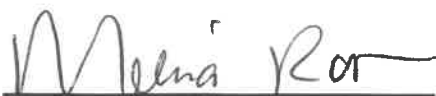
Chairwomen Maggie Castro adjourned the TAC Meeting at 10:35 am.

*Notice: In accordance with the Americans with Disabilities Act (ADA) and Section 504 of the Rehabilitation Act of 1973, YMPO does not discriminate on the basis of disability in the admission of or access to, or treatment or employment in, its programs, activities, or services. For information regarding rights and provisions of the ADA or Section 504, or to request reasonable accommodations for participation in YMPO programs, activities, or services, contact Paul Ward or Charles Gutierrez at 928-783-8911.*

Minutes Prepared By:

Minutes Submitted by:

Minutes approved by:



Melissa Ramos, YMPO  
Administrative Assistant



Charles Gutierrez, YMPO  
Senior Planning Manager

Maggie Castro, YMPO  
TAC Chairwoman