



**TECHNICAL ADVISORY
COMMITTEE
REGULAR MEETING MINUTES**

Local Governments and Citizens Working Together

**TECHNICAL ADVISORY COMMITTEE (TAC)
Regular Meeting
Thursday, June 13, 2019, 9:00 AM**

**Yuma County – Aldrich Auditorium
2351 West 26th Street
Yuma, Arizona 85364**

YMPO TAC MEMBERS

- Chair Maggie Castro, Planning & Zoning Director, Yuma County
- Vice-Chair Eulogio Vera, Public Works Director City of San Luis
- Member Samuel Palacios, Public Works Director, City of Somerton
- Member Mark Hoffman, Senior Planner, ADOT- Called In
- Member Susan Cowey, CIP Administrator, City of Yuma
- Member Joseph Grant, Public Works Director, Town of Wellton
- Member Frank Sanchez, Interim County Engineer, Yuma County
- Member Jennifer Albers, Principal Planner, City of Yuma
- Member Jeff Kramer, City Engineer, City of Yuma

YMPO TAC MEMBERS ABSENT

- Member Omar Heredia, Planner, Cocopah Indian Tribe

YMPO STAFF PRESENT

- Executive Director Paul Ward
- Senior Planning/Mobility Manager Charles Gutierrez
- Administrative Assistant Melissa Ramos
- Associate Planner De' Laurien McKenzie

1. **Call to Order and Declaration of Votes**
YMPO TAC Chairwoman, Maggie Castro, called the meeting to order at 9:00 am. The City of Yuma declaration of votes: Jennifer Albers 2 votes, Susan Cowey 2 votes and Jeff Kramer 1 vote.
2. **Title VI of the Civil Rights ACT of 1964 Discussion and Information only**
YMPO's Title VI and ADA Programs require that no person shall, on the grounds of race, color, national origin, or disability be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity.

Any person, who believes his/her Title VI or ADA rights have been violated, may file a complaint. Any such complaint must be in writing and filed with the YMPO's Civil Rights Office within one hundred eighty (180) days following the date of the alleged discriminatory occurrence. For additional information about YMPO's Civil Rights program

and the procedures to file a complaint contact YMPO Civil Rights Office via the information listed below.

This notice will be posted at every YMPO meeting.

3. Call to the Public

This item is to provide an opportunity for comments by the public. Individuals wishing to address the committee need not request permission in advance and are limited to three (3) minutes.

Alan Pruitt the Executive Director of Western Arizona Economic Development District (WAEDD) introduced himself. Alan Pruitt is an expert at Rural Economic Development and Economic Resilience, an editor for Comprehensive Economic Development Strategy (CEDS) for Colorado River Counties and Regional Border Communities and a liaison for the U.S. Economic Development Administration Seattle Regional Office. Alan passed out business cards for any future questions or needs.

4. Public Participation during YMPO Agenda Items .Discussion and Information Only

Members of the public are offered the opportunity to address the YMPO Executive Board and Technical Advisory Committee (TAC) at the beginning of every meeting on items that are NOT on the agenda; however, the YMPO Public Participation Program does not address how members and the public may participate as part of an agenda item that are on the agenda. Members will have the opportunity to discuss various methods of increasing public involvement during YMPO meetings.

5. Approval of Minutes Discussion and Action

Jennifer Albers motioned to approve the minutes of April 14, 2019.

Joe Grant seconded

Motion carried unanimously

The May 9, 2019 TAC minutes will be presented at the July 2019 TAC meeting with corrections noted.

Jeff Kramer made a correction to the May 9, 2019 TAC minutes. Item 4 should be Susan Cowey 2 votes, Jeff Kramer 2 votes and Jennifer Albers 1 vote.

Jennifer Albers made two corrections to the May 9, 2019 TAC minutes. Item 7 the motion needs clarification and item 8 Jennifer Albers seconded.

6. YMPO 2018-2019 YMPO Bicycle and Pedestrian Study and Design Standards

Update..... Information, Discussion, and/or Action

Greenlight Traffic Engineering is completing the School Site Assessments. The School Site Assessments will be sent out to the TAC for review in a few weeks. Mike Blankenship informed the TAC of the 37 comments on social pinpoint. Greenlight Traffic Engineering, YMPO staff and Gunn Communications are looking for alternatives to involve the public for participation on this study. Greenlight Traffic Engineering will be reviewing the

pedestrian and bicycle crash data for locations and patterns, that might aid in this current study. Mike Blankenship mentioned the new guide, "Don't Give Up at the Intersection", released by NACTO (National Association of City Transportation Officials). Charles Gutierrez asked Greenlight for an update on the design standards. Greenlight is currently reviewing MAG and Pima Counties design standards and pulling proper information for the YMPO region.

7. **YMPO Safety Plan Update..... Information, Discussion, and/or Action**
Greenlight Traffic Engineering gave an update on the Safety Plan. On May 13, 2019, the HSIP Applications were submitted to ADOT. The City of Yuma had 4 HSIP projects, a total of 6.3 million dollars and no local match required. Yuma County had 4 HSIP projects, a total of 5.7 million dollars and \$180,000 in local match. The City of San Luis had 1 HSIP project, a total of 1.7 million dollars and \$90,000 in local match. The B/C Ratio for the 9 HSIP projects ranged from a low 7 to a high 27.7. ADOT will have results for these 9 HSIP projects by October 2019. Greenlight Traffic Engineering is reviewing crash data to analyzing any major changes from the previous Safety Plan. Greenlight Traffic Engineering, Gunn Communication and YMPO staff are working on developing a PSA on roundabouts.
8. **YMPO Traffic Count Study Update Information, Discussion, and/or Action**
Chris Joannes, Kimley-Horn, gave a brief update on the Traffic Count Study. Kimley-Horn is working on new traffic count locations. On classified roads segments that do not have an existing count the goal is to select a segment to place equipment. Keeping in consideration traffic control, the impact of turning vehicles, land uses along the segment and the availability of poles or posts so the equipment can be locked to. Kimley-Horn is also creating count batches, each batch will contain 20-25 traffic counts. The exact number of counts will depend on the proximity of counts to one another, the number of count hoses required at each location and logical progression through the roadway network. These count batches will be coordinated on forms similar to existing YMPO forms. GIS maps, showing the counts location, will be the back of each count.
9. **YMPO 2020 – 2024 TIP RequirementsInformation and Discussion**
YMPO is required to update a PM10 portion and the Ozone conformity for the new TIP. These requirements are based off the RTP. Kimley- Horn will be updating the air quality conformity.
10. **Pavement Management Study Discussion and Action**
YMPO staff presented the Draft Pavement Management Study Scope of Work and asked the TAC to submit comments as soon as possible.
11. **Project UpdatesInformation and Discussion**
Charles Gutierrez mentioned that YMPO staff will be releasing studies for the TAC to review for comments. Those studies are ITS, Pavement Management, Freight Study, RTP and the Short-Range Transit Study.
Paul Ward informed the TAC of the 28 million dollars that have been awarded for the US Highway 95 improvements. The 28 million is part of the Statewide budget and will be available after July 1, 2019. The improvements consist of widening Highway 95 from 9E to Aberdeen Road.

ADOT- On June 21, 2019, the State Transportation Board will be adopting the 5-year construction program. That meeting will be held in Pinetop, AZ.

12. **In-kind Match FormsInformation and Discussion**
YMPO staff will present the new In-Kind Match form and the process that YMPO uses to track In-Kind Match at the July 11, 2019 TAC meeting.
13. **TAC Status ReportsInformation and Discussion**
Member agencies had the opportunity to report the status of their projects (Local or Federal). A list of ongoing projects is shown in the information below.

Town of Wellton:

Coyote Wash Bridge- project was delayed

Yuma County:

County 14th Street overlay, Avenue A to Avenue D- Completed

Bridge 7751: Wellton/Mohawk – 37E & County 6th Street- Project has been awarded

Bridge 8865: Mohawk Canal Bridge – 46E & County 1 ½ Street- Project has been awarded

City of San Luis:

Juan Sanchez Boulevard- The environmental clearance should be completed in July 2019.

City of Yuma:

1st Avenue, 16th Street to Orange- working on utilities

16th Street, Avenue B to Avenue C- this project will be a mill and replace project

Avenue 9E Bike Lanes, North Frontage Road to 24th Street- west half of this project is complete, contractor is working on the east half currently

4th Avenue, 32nd Street to 40th Street- completed

Multi Use Path on Ave 6E (Ocotillo subdivision) - under construction, should be completed in July

The City of Yuma, Crane Elementary School District, Desert View Academy and Yuma Union High School District are partnering in a School Safety Project. The project consists of placing 16 solar powered school zone flashing beacon units, 3 high visibility cross walks and school speed zone signing along Ave C (8th - 24th), 16th Street east and west of Avenue C and 20th west of Avenue C. The City of Yuma will do the installation and the school districts will be responsible for operations and maintaining.

City of Somerton:

Cesar Chavez Main Street to Jefferson- design is completed, negotiating the price with the contractor

ADOT:

No updates available.

Cocopah Indian Tribe:

No updates available.

14. Future Agenda ItemsDiscussion

Members had the opportunity to suggest future items for the TAC agenda.

- A. Functional Classification.
- B. TIP Amendments
- C. Conformity Determination Update

Charles Gutierrez reminded the TAC that the next TAC meeting (July 11, 2019) will be held in the Gold Room (Yuma County DDS).

15. Progress Reports.....Discussion

YMPO staff provided a summary of recent activities.

- A. April 30- HWY 95 widening & DAR Program Meeting with YPG, Paul Ward attended
- B. May 2- Phone call with Jeff Meilbeck - Paul Ward attended
- C. May 9- TAC Meeting, YMPO Staff
- D. May 13- RTAC Meeting, Paul Ward attended
- E. May 13- ADOT/YMPO Coordination Meeting, Paul Ward and Charles Gutierrez attended
- F. May 15- Traffic Count Network Meeting, Paul Ward, Charles Gutierrez, De'Laurien McKenzie, and Robert Aguilar participated
- G. May 17- State Board Meeting, Paul Ward attended
- H. May 30- YMPO Executive Board Meeting, YMPO Staff participated

16. Adjournment

Chairwomen Maggie Castro adjourned the TAC Meeting at 10:20 am.

Notice: In accordance with the Americans with Disabilities Act (ADA) and Section 504 of the Rehabilitation Act of 1973, YMPO does not discriminate on the basis of disability in the admission of or access to, or treatment or employment in, its programs, activities, or services. For information regarding rights and provisions of the ADA or Section 504, or to request reasonable accommodations for participation in YMPO programs, activities, or services, contact Paul Ward or Charles Gutierrez at 928-783-8911.

Minutes Prepared By:

Minutes Submitted by:

Minutes approved by:



Melissa Ramos, YMPO
Administrative Assistant



Charles Gutierrez, YMPO
Senior Planning Manager



Maggie Castro, YMPO
TAC Chairwoman