

**TECHNICAL ADVISORY  
COMMITTEE  
REGULAR MEETING MINUTES**

*Local Governments and Citizens Working Together*

**TECHNICAL ADVISORY COMMITTEE (TAC)  
Regular Meeting  
Thursday, July 12, 2018, 9:00 AM**

**Yuma County – Aldrich Auditorium  
2351 West 26th Street  
Yuma, Arizona 85364**

**YMPO TAC MEMBERS**

Chairwoman      Jennifer Albers, Principal Planner, City of Yuma  
Vice-Chair      Maggie Castro, Planning and Zoning Director, Yuma County  
Member          Vidal Ochoa for Samuel Palacios, Public Works Director, City of Somerton  
Member          Mark Hoffman, Senior Planner, ADOT  
Member          Susan Cowey, CIP Administrator, City of Yuma  
Member          Joseph Grant, Public Works Director, Town of Wellton  
Member          Roger Patterson, Yuma County Engineer  
Member          Jeff Kramer, City Engineer, City of Yuma

**YMPO TAC MEMBERS ABSENT**

Member          Omar Heredia, Planner, Cocopah Indian Tribe  
Member          Eulogio Vera, Public Works Director City of San Luis

**YMPO STAFF PRESENT**

Executive Director	Paul Ward
Senior Planning/Mobility Manager	Charles Gutierrez
Administrative Assistant	Melissa Ramos
Associate Planner	De' Laurien McKenzie

- 1. Call to Order and Declaration of Votes**  
YMPO TAC Chairwoman, Jennifer Albers, called the meeting to order at 9:00am. The City of Yuma declaration of votes: Jeff Kramer, 2 votes; Jennifer Albers, 2 votes; and Susan Cowey, 1 vote.
- 2. Call to the Public**  
No comments were made by the public.
- 3. YMPO Regional Strategic Transportation Safety Plan Update Kick-Off**  
YMPO has given Greenlight Traffic Engineering the notice to proceed for the safety update and the official kick-off date is July 12, 2018. Mike Blankenship shared that the Safety Plan Update will update the 2016 Safety Plan. This update will include the 2017 crash data and three to four years of additional crash data. Mike Blankenship mentioned

a goal for this plan was to finalize the two HSIP applications, from the prior safety plan. Mike Blankenship pointed out that the RFQ, for the Safety Plan Update, does not require a public involvement portion. Greenlight has suggested using Social Pinpoint for public involvement purposes primarily due to its effectiveness. Based on prior knowledge of using the technique during the recently update Regional Transportation Plan, members were in general agreement.

4. **Approval of Minutes**

The TAC reviewed the June 14, 2018 minutes, as presented by YMPO staff. Mark Hoffman moved to approve the June 14, 2018 YMPO TAC meeting minutes, Joseph Grant seconded, and the motion was unanimously carried.

5. **Planning To Programming (P2P)—ADOT's Project Process**

Mark Hoffman reported that the new five-year construction program was just approved during the recent June STB meeting in Globe and the process to develop the next program is just about to start over again. He then launched into a presentation of the ADOT Planning to Programming (P2P) process.

He started with the State Long Range Transportation Plan (AZLRTP) which is a policy document that does not identify projects but identifies recommended investment choices, split into three different categories such as preservation, modernization and expansion. Geographically, the plan is divided into the MAG region, the PAG region and then Greater Arizona and the latter area is where ADOT uses the P2P process. The final result is a State TIP (STIP), with the ADOT projects, regional MPO and COG projects all combined into a STIP.

Mark reported that the current AZLRTP only recommends the investment choice of Preservation and Modernization for Greater Arizona - no Expansion projects. As the AZLRTP does not include projects, the P2P process starts that by sending out a call for projects in all categories. The ADOT technical groups submit a list of prioritized projects: Bridge, Pavement, Safety, ITS, Rest Areas, GeoHazard, and also pull in projects from all the plans and studies that are done throughout the year. ADOT Districts also submit projects. ADOT then applies a technical, safety, District and policy score with a weighting factor to prioritize the pool projects. The technical score accounts for 35% of the total score followed by the District score at 30%, safety at 25% and Policy at 10%.

As part of the cycle, in July, ADOT has just asked the tech groups to submit their prioritized lists of projects, project prioritization occurs in August, each District provide their projects and provides their prioritization; District workshops in October prior to a final list, provided to the programming staff. Projects not selected for programming get returned to the pool for consideration as part of brand new lists the following year.

Although not considered for programming, Greater Arizona expansion projects are identified and prioritized through the P2P process in the event a funding source or funding partner is identified.

**6. ADOT Application for the Surface Transportation Project Delivery Program**

Charles Gutierrez encouraged the TAC to review ADOT's draft Application for Assumption of Federal Highway Administration (FHWA) National Environmental Policy Act (NEPA) Responsibilities pursuant to the Surface Transportation Project Delivery Program, 23 U.S.C. § 327. The application purpose is for ADOT to assume FHWA's environmental review responsibility under NEPA for Categorical Exclusions, Environmental Assessments and Environmental Impact Statements for federal-aid highway projects in Arizona.

The draft application is available for review and comments, comment period runs through July 30, 2018, on the ADOT Environmental Planning website:

[www.azdot.gov/business/environmental-planning/ce-assignment-and-nepa-assignment](http://www.azdot.gov/business/environmental-planning/ce-assignment-and-nepa-assignment)

The YMPO Executive Director, Paul Ward, suggested that this step by ADOT was likely to streamline the environmental review and approval process, thereby making it quicker.

**7. 5310 Transit Program Update**

Charles Gutierrez updated the TAC on the 2018 5310 Grant Preliminary Awards. The awards are as followed:

- Saguaro Foundation- 2 Minivans with a ramp, 1 Cutaway with a lift (14 passenger) and beyond ADA paratransit services operating funds (Federal Award \$100,000 with a Local Share of \$100,000 totaling \$200,000)
- WestCare Arizona- 1 van
- YCIPTA- Travel Training for seniors and persons with disabilities
- YMPO- Receives funds for Mobility Management (Federal Award \$90,000 with a Local Share of \$22,500 totaling \$112,500)

In late July 2018 the Transit Staff from ADOT and the Arizona Mobility Managers will be meeting to discuss improvements to E-Grants. E-Grants is the website used to submitted 5310 Grant Applications. The meeting will also have discussion on the 5310 Grant Application ranking process.

**11. TAC Status Reports**

Member agencies had the opportunity to report the status of their projects (Local or Federal). A list of ongoing projects is shown in the information below.

Town of Wellton:

Coyote Wash Bridge- Construction will begin this fiscal year.

Yuma County:

County 12th Street and Avenue D Bridge Replacement- Project was awarded to Pulice Construction, Inc. Contractor is working on the reinforced concrete box culvert walls and wing wall.

North Frontage Road, Avenues 11E to 13E- Pavement Preservation Project. This project has been awarded to Cemex. The Contractor is working on excavation and dirt work for widening areas. This project is near completion. Currently working on raising utilities, catch basin aprons and placement of thermo striping.

County 14th Street overlay, Avenue A to Avenue D- HURF Swap Project, the bid opening was June 6, 2018.

South Frontage Road- The bid opening was on June 6, 2018. Local project.

City of San Luis: - No updates available.

City of Yuma:

3rd Avenue Paving- This project is in the final stages and should be paved out by July 13, 2018.

Gil, Maiden 2nd and 3rd Streets - Giss to 1st Street is completed and reopened. Work has begun on 2nd and Maiden sewer this phase lasting until Labor Day. Final phase is the water line on 3rd Street will occur in September.

Avenue A: 32nd to 36th Street - Pavement replacement and communications infrastructure installation. West side is milled out. Work began on July 5, 2018 and anticipated completion in mid-October.

1st Avenue, 16th Street to Orange - Scope is roadway reconstruction, water and sewer improvements and communications infrastructure installation. Final plan updates been completed. Anticipated release for bids in early August with work lasting from late October through May.

4th Avenue: 32nd to 40th Street- Scope is roadway reconstruction and widening to add a continuous center left turn lane. Design is complete. Anticipate construction starting late October and lasting into April.

16th Street: Avenue B to Avenue C - Scope is pavement replacement and communications infrastructure installation. Design at 60%. Anticipate construction in Spring 2019.

27th Street Paving: 4th to 8th Avenue- This project is completed.

Hotel Del Sol Multi-Modal Transportation Center- BUILD Grant begin submitted this month. RFQ for architect selection is ready to issue once YCIPTA confirms obligation of grant funds.

City of Somerton:

TE Project: Cesar Chavez Pathway- This project is completed.

ADOT:

Araby Road Roundabout- The contractor, J. Banicki Construction, has completed phase I, north roundabout. The contractor is working on the second phase. Placing electrical conduit, pull boxes, curb and gutter, pipes, catch basins and manholes.

Texas Hill Bridges- Bridge rehabilitation. The contractor, Pulice Construction, is installing deck joints and working on the bridge approaches.

8th Street at 21st Avenue Pedestrian Hybrid Beacon - The contractor, AJP Electric, is waiting on APS to finish their work and then will finish up the electrical connections.

Juan Sanchez Boulevard: 10th Street to Avenue E - Project consists of rumble strip and new pavement markings. Project is advertised and will bid open on 7/13/2018.

US 95 at Avenue 8E Intersection - Project is starting scoping stages. The project consists of constructing a traffic signal at the intersection of US 95 and Avenue 8E. This project will advertise by June 29, 2018.

Cocopah Indian Tribe: No updates available.

### 13. **Future Agenda Items**

Members had the opportunity to suggest future items for the TAC agenda.

- Functional Classification.
- Project list for the needs and wants effort of the Regional Transportation Conference.
- STBG call for projects.
- YMPO region fly over (2018 Rural Transportation Summit video)

### 14. **Progress Reports**

YMPO staff will provide a summary of recent activities. Please see the attached information.

- A. May 31 – YMPO Executive Board Meeting, Paul Ward, Crystal Figueroa and Robert Aguilar attended.
- B. May 31 – San Luis POE I & II meeting, Charles Gutierrez and De'Laurien McKenzie attended.
- C. June 5 – State Transportation Board Study Session, Paul Ward participated.
- D. June 5 – Federal Grant Opportunities Meeting, Charles Gutierrez attended.
- E. June 8 – MPO/COG Planner's Meeting, Charles Gutierrez attended.
- F. June 11 – ADOT/YMPO Coordination Meeting, Paul Ward and Charles Gutierrez attended.
- G. June 12 – Air Quality webinar, Paul Ward and Charles Gutierrez participated.
- H. June 13 – CMAQ Meeting, Paul Ward attended.
- I. June 13-14 – Arizona Mexico Commission, Paul Ward attended.
- J. June 13 – YMPO TAC meeting, Charles Gutierrez, De'Laurien McKenzie and Melissa Ramos attended.
- K. June 18 – Ag Supply Chain meeting, Paul Ward, Charles Gutierrez and De'Laurien McKenzie attended.
- L. June 20 – Planning to Programming meeting, Paul Ward attended.

- M. June 21 – Ag Stakeholders meeting, Paul Ward attended.
- N. June 26 – YMPO/ESRI meeting, Paul Ward, Charles Gutierrez and De'Laurien McKenzie participated.
- O. June 27 - Train the Manager workshop, Melissa Ramos participated.
- P. June 27 – YMPO/Saguaro meeting, Paul Ward and Charles Gutierrez participated.
- Q. June 28 - Employer Database Update, De'Laurien McKenzie.

**15. Adjournment**

The TAC Meeting was adjourned at 10:29 am by Maggie Castro. Susan Cowey seconded, and the motion was unanimously carried.

*Notice: In accordance with the Americans with Disabilities Act (ADA) and Section 504 of the Rehabilitation Act of 1973, YMPO does not discriminate on the basis of disability in the admission of or access to, or treatment or employment in, its programs, activities, or services. For information regarding rights and provisions of the ADA or Section 504, or to request reasonable accommodations for participation in YMPO programs, activities, or services, contact Paul Ward or Charles Gutierrez at 928-783-8911.*

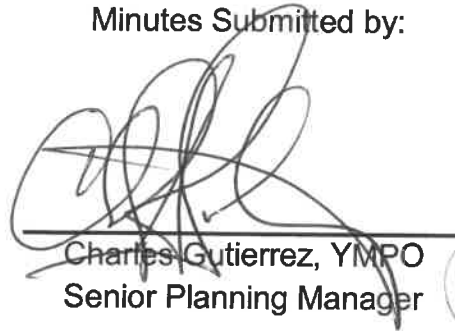
Minutes Prepared By:

Minutes Submitted by:

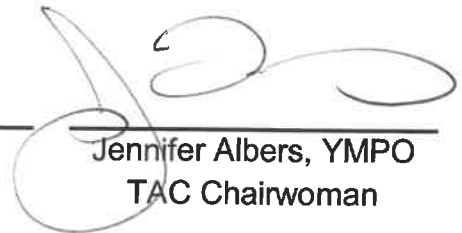
Minutes approved by:



Melissa Ramos, YMPO  
Administrative Assistant



Charles Gutierrez, YMPO  
Senior Planning Manager



Jennifer Albers, YMPO  
TAC Chairwoman