

**TECHNICAL ADVISORY
COMMITTEE
REGULAR MEETING MINUTES**

Local Governments and Citizens Working Together

**TECHNICAL ADVISORY COMMITTEE (TAC)
Regular Meeting
Thursday, September 13, 2018, 9:00 AM**

**Yuma County – Aldrich Auditorium
2351 West 26th Street
Yuma, Arizona 85364**

YMPO TAC MEMBERS

Chairwoman	Jennifer Albers, Principal Planner, City of Yuma
Vice-Chair	Maggie Castro, Planning & Zoning Director, Yuma County
Member	Samuel Palacios, Public Works Director, City of Somerton
Member	Omar Heredia, Planner, Cocopah Indian Tribe
Member	Mark Hoffman, Senior Planner, ADOT
Member	Susan Cowey, CIP Administrator, City of Yuma
Member	Joseph Grant, Public Works Director, Town of Wellton
Member	Roger Patterson, Yuma County Engineer
Member	Eulogio Vera, Public Works Director City of San Luis
Member	Jeff Kramer, City Engineer, City of Yuma

YMPO TAC MEMBERS ABSENT

Member Omar Heredia, Planner, Cocopah Indian Tribe

YMPO STAFF PRESENT

Senior Planning/Mobility Manager	Charles Gutierrez
Administrative Assistant	Melissa Ramos
Associate Planner	De' Laurien McKenzie

1. Call to Order and Declaration of Votes

YMPO TAC Chairwoman, Jennifer Albers, called the meeting to order at 9:02am. The City of Yuma declaration of votes: Jeff Kramer, 2 votes; Susan Cowey, 2 votes; and Jennifer Albers, 1 vote.

2. Call to the Public

This item is to provide an opportunity for comments by the public. Individuals wishing to address the committee need not request permission in advance and are limited to three (3) minutes.

Gene Dalbey greeted everyone present.

3. **Approval of Minutes** **Discussion and Possible Action**
Chairwoman Jennifer Albers made corrections to the July 12 and August 9 TAC meeting minutes. On both sets of minutes, under TAC Status Reports, for the City of Yuma the corrections are *Gila, Maiden*. Remove the underlining from the corrections Mark Hoffman made on the July 12, 2018 TAC minutes.

Jeff Kramer approved the TAC minutes as noted.

Susan Cowey seconded

Motioned carried unanimously

4. **YMPO Safety Plan Update** **Information and Discussion**
Mike Blankenship with Greenlight Traffic Engineering updated the TAC on the status of the YMPO Safety Plan Update. Greenlight is reviewing and shared with the TAC crash data for 2013-2017. Based off the 2013-2017 crash data there has been 12,569 crashes in Yuma County, 107 fatal crashes, 118 fatalities, 66 crashes in unincorporated county, 35 in the City of Yuma, 4 in the City of San Luis and 2 in the City of Somerton. Based off crash types there has been 49 single vehicle crashes, 20 fatal pedestrian crashes and 18 angle crashes. Mike Blankenship also highlighted roadways in Yuma County that may qualify for HSIP funds.

Mike Blankenship suggested to the TAC if combining, on Social Pin Point, the YMPO Safety Plan Update and Bike and Pedestrian together for public outreach was a good idea. TAC members mentioned the idea of participants getting the two studies confused. Mike Blankenship suggested that Greenlight Traffic Engineering and Gun Communications develop a draft Social Pin Point of both studies, for the TAC to review. The draft Social Pin Point will include survey questions and maps to address both studies. The TAC was in favor of reviewing a draft form of the Social Pin Point and deciding if combining both studies for public outreach was a good idea.

5. **STBG Call for Projects** **Information and Discussion**
Charles Gutierrez opened discussion to talk about the Call for Projects for FY 2023 and moving forward the YMPO will send out the Mini DCR to the TAC and further discussion as we move forward. Charles Gutierrez said that he apologizes to the TAC for not sending out Mini DCR and he will do so soon so all have the idea as to what is being asked. We will be asking for a two-year call for FY 23-24. Mark Hoffman provided a worksheet with dollar amounts that could be used as projection figures for future use with the TIP. The amounts are projections based off of the current TIP if nothing increases or decreases. The funding amount could be 1.6 million STBG dollars in the outer years. If the MPO programs TIP with more funding the dollar amount shrinks to the 2023. Roger asks if there is an annual increase in the 2023, but Mark Hoffman explained that there are incremental amounts of STBG.

There are credits from the San Luis Juan Sanchez Blvd project in the amount of \$61,559 STBG Funds. There is no time to program funds in the current TIP so in talking with Patrick Stone, ADOT Finance, said that we could loan the funds to ADOT for return in FY 19.

6. FY 2019-23 Draft YMPO TIP **Discussion and Possible Action**
Item 6 was combined with item 5.

The FY 2019-2023 Draft YMPO Transportation Improvement Program (TIP) is under development. The TIP includes a mix of Highway and Transit Projects that are either federally funded or which affect air quality. The draft TIP is presented for information, discussion and possible action to approve the TIP to undergo an air quality conformity analysis.

7. 2018 Rural Transportation Summit (RTS) **Information and Discussion**

Charles Gutierrez asked the TAC Chairwoman to designate a TAC member to attend the 2018 RTS, Chairwoman Albers will not be attending the RTS. Chairwoman Albers asked Jeff Kramer and Susan Cowey to attend, both declined. Charles Gutierrez suggested that the TAC Vice-Chair for 2019 attend, Eulogio Vera, Eulogio Vera agreed to attend. YMPO is covering registration fees and travel expenses for the two TAC members that were designated to attend the RTS. The 2018 RTS is being held in Lake Havasu City from October 24-26, 2018. Please visit www.azrts.org for additional information.

8. Project Updates **Information and Discussion**

ADOT- Storm Water Study, developing prioritized projects for the Planning to Program process to be include in the ADOT five-year construction plan.

YMPO- staff will be attending the ADOT local district Planning to Program process meeting this month. During the August YMPO Executive Board meeting staff presented a transit TIP change. The TIP change was to include YCIPTA's bus projects and the 5310 program service providers vehicles into the transit TIP.

9. In-kind Match Forms **Information and Discussion**

Charles Gutierrez reminded the TAC and staff assisting TAC members to complete and submit In-Kind Match Forms when dealing with YMPO business. As YMPO uses In-Kind Match for projects and studies it is important for YMPO to collect In-Kind Match.

10. TAC Status Reports..... **Information and Discussion**

Member agencies had the opportunity to report the status of their projects (Local or Federal).

Town of Wellton:

Coyote Wash Bridge- Signed the IGA and should be going out to bid soon.

Yuma County:

County 12th Street and Avenue D Bridge replacement-

This project is completed and opened. This project can be removed for the agenda.

North Frontage Road, Avenues 11E to 13E-

Completed and can be removed the agenda

County 14th Street overlay, Avenue A to Avenue D-

Overlay Project (\$962k federal aid) Improvements include a 2" asphaltic overlay with chip seal. This is an ADOT HURF swap project. The Project was awarded on 8/6/2018 to Cactus Asphalt for \$999,562.21. Preconstruction meeting is scheduled for 8/29/2018.

Texas Hill Bridge (2) Rehabilitation-

This federal aid BR project will reconstruct the bridge abutments. ADOT awarded the project to Pulice Construction for \$780,000. Upon removing the asphalt on the bridge girders at Ave 55, the prestressed concrete box beams have excessive concrete spalling and rust. A change order (\$350k) to replace all 12 beams has been approved. Ave 49E bridge is complete except for the asphalt approaches. A subsequent project to rehabilitate 2 additional bridges is scheduled to be bid on November/December 2018. The bridge on Ave 49E and Co 1st Street will be opened to traffic on 8/31/2018.

City of San Luis:

Juan Sanchez Boulevard-

Working on environmental and identifying owners along the corridor.

Merrill Ave- repaving project between Los Oros and Villa

International Plaza 1- going out to bid soon

City of Yuma:

3Rd Avenue Paving- This project is completed and can be removed from the list.

Gila, Maiden- should be completed in two weeks

Avenue A, 32nd Street – 36th Street- is almost completed

1st Avenue, 16th Street to Orange- is behind schedule

4th Avenue, 32nd Street to 40th Street- the bids are opened and should be awarded soon

16th Street, Avenue B to Avenue C- 90% plans are in review

Hotel Del Sol Multi-Model Transpiration Center-

Design Grant funds are still available, this project is ready to advertise for design services

City of Somerton:

Cesar Chavez Main Street to Jefferson - HURF Exchange project, the consultant is on board and started the design.

ADOT:

No updates available.

Cocopah Indian Tribe:
No updates available.

11. Future Agenda Items.....Discussion

Members will have the opportunity to suggest future items for the TAC agenda.

- A. Functional Classification.

12. Progress ReportsDiscussion

YMPO staff will provide a summary of recent activities.

- A. August 2 – 5310 Application Questions and Review, Charles Gutierrez attended, and Melissa Ramos called in.
- B. August 3 – COG/MPO Planner’s Meeting, Charles Gutierrez attended.
- C. August 7 – ADA for Fixed Route Services Workshop, Robert Aguilar, De’Laurien McKenzie and Melissa Ramos attended.
- D. August 7 – Statewide Emissions Inventory Meeting, Paul Ward and Charles Gutierrez participated.
- E. August 7 – Paul Ward Met with Chris Einmo from the City of Yuma.
- F. August 9 – TAC Meeting, Paul Ward, Charles Gutierrez, De’Laurien McKenzie and Melissa Ramos attended.
- G. August 14 – ADOT/YMPO Coordination Meeting, Paul Ward attended.
- H. August 14 – Paul Ward Meet with Greenlight, Melissa Ramos participated.
- I. August 14 – Functional Classification Meetings, Charles Gutierrez and De’Laurien McKenzie participated.
- J. August 20-23 – League of Cities, Paul Ward attended.
- K. August 22 – Yuma County GIS Visit, De’Laurien McKenzie participated.
- L. August 23 – MPO/COG Director’s Meeting, Paul Ward attended.
- M. August 23 – Special TAC Meeting, Charles Gutierrez and Melissa Ramos attended.
- N. August 29 – Community Organizations Active in Disaster (COAD) Meeting, Paul Ward participated.
- O. August 30 – Executive Board Meeting, all of YMPO Staff participated.
- P. September 5-6 – Joint Working Committee Meeting, Paul Ward participated.
- Q. September 5 – 5310 Reimbursement and Contract Training, Charles Gutierrez, Crystal Figueroa, and Melissa Ramos attended.
- R. September 12 - RTS Drone Flight Meeting with USMC-ATC, Charles Gutierrez and De’Laurien McKenzie attended

13. Adjournment

The TAC Meeting was adjourned at 10:15 am by Chairwomen Jennifer Albers.

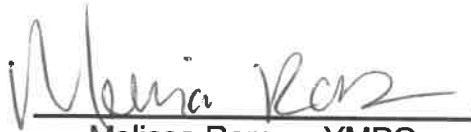
Notice: In accordance with the Americans with Disabilities Act (ADA) and Section 504 of the Rehabilitation Act of 1973, YMPO does not discriminate on the basis of disability in the admission

of or access to, or treatment or employment in, its programs, activities, or services. For information regarding rights and provisions of the ADA or Section 504, or to request reasonable accommodations for participation in YMPO programs, activities, or services, contact Paul Ward or Charles Gutierrez at 928-783-8911.

Minutes Prepared By:

Minutes Submitted by:

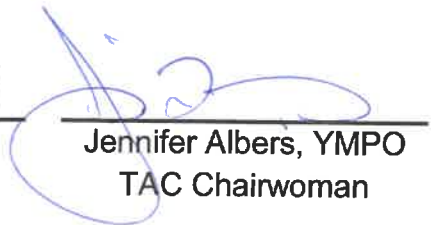
Minutes approved by:



Melissa Ramos, YMPO
Administrative Assistant



Charles Gutierrez, YMPO
Senior Planning Manager



Jennifer Albers, YMPO
TAC Chairwoman