

**TECHNICAL ADVISORY
COMMITTEE
SPECIAL MEETING MINUTES**

Local Governments and Citizens Working Together

**TECHNICAL ADVISORY COMMITTEE (TAC)
Special Meeting
Thursday, November 20, 2019, 9:00 AM**

**YMPO – Conference Room
502 South Orange Ave
Yuma, Arizona 85364**

YMPO Special TAC Meeting
Thursday, November 20, 2019 9:00 AM

YMPO TAC Webinar Link
<https://global.gotomeeting.com/join/278530437>

United States (Toll Free): 1 866 899 4679
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Access Code: 278-530-437

Join from a video-conferencing room or system.
Dial in or type: 67.217.95.2 or inroomlink.goto.com
Meeting ID: 278 530 437
Or dial directly: [278530437@67.217.95.2](tel:278530437@67.217.95.2) or 67.217.95.2##278530437

YMPO TAC MEMBERS

Vice-Chair Joseph Grant, Public Works Director, Town of Wellton
Member Samuel Palacios, Public Works Director, City of Somerton
Member Mark Hoffman, Senior Planner, ADOT
Member Joshua Scott, Public Works Director, Yuma County

YMPO TAC MEMBERS ABSENT

Chairman Eulogio Vera, Public Works Director City of San Luis
Member Omar Heredia, Planner, Cocopah Indian Tribe
Member Susan Cowey, CIP Administrator, City of Yuma
Member Christopher Young, County Engineer, Yuma County
Member Jennifer Albers, Principal Planner, City of Yuma
Member Jeff Kramer, City Engineer, City of Yuma

YMPO STAFF PRESENT

Senior Planning/Mobility Manager Charles Gutierrez
Administrative Assistant Melissa Ramos
Associate Planner De' Laurien McKenzie

1. **Call to Order and Declaration of Votes**
 YMPO TAC Vice-Chair, Joseph Grant, called the meeting to order at 9:07 am. There was no City of Yuma representation, as a result no declaration of votes for this meeting.
2. **Title VI of the Civil Rights ACT of 1964..... Discussion and Information only**
 YMPO's Title VI and ADA Programs require that no person shall, on the grounds of race, color, national origin, or disability be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity.

Any person, who believes his/her Title VI or ADA rights have been violated, may file a complaint. Any such complaint must be in writing and filed with the YMPO's Civil Rights Office within one hundred eighty (180) days following the date of the alleged discriminatory occurrence. For additional information about YMPO's Civil Rights program and the procedures to file a complaint contact YMPO Civil Rights Office via the information listed below.

3. **Call to the Public**
 This item is to provide an opportunity for comments by the public. Individuals wishing to address the committee need not request permission in advance and are limited to three (3) minutes.

Charles Gutierrez announced that Tim Miller, Kimley-Horn, was present via teleconference and Gene Dalbey was present in the audience.

4. **Pavement Management System Study RFP Information, Discussion, and/or Action**
 Charles Gutierrez presented the Pavement Management System Study RFP scores the YMPO TAC members submitted for recommendation to the YMPO Executive Board allowing the YMPO Executive Director to begin negotiations with the chosen firm. Below are the RFP scores.

Kimley-Horn & Associates	600 Points	1
Stantec	550 Points	2
TransMap	541 Points	3
IMS	528 Points	4

Mark Hoffman motioned to accept the RFP scores as is.

Sam Palacios seconded

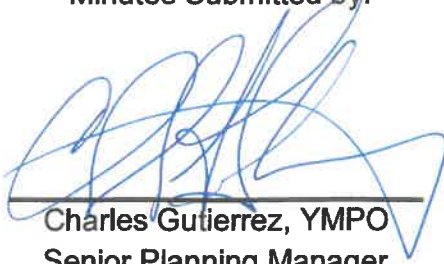
Motion carried unanimously

Minutes Prepared By:



Melissa Ramos, YMPO
Administrative Assistant

Minutes Submitted by:



Charles Gutierrez, YMPO
Senior Planning Manager

Minutes approved by:



Eulogio Vera, YMPO
TAC Chair