

EXECUTIVE BOARD REGULAR MEETING AGENDA

Local Governments and Citizens Working Together

EXECUTIVE BOARD
Regular Meeting
Thursday, January 30, 2020
1:30 P.M.

City of Yuma
City One Plaza
Yuma, Arizona 85364
Room 190

YMPO EXECUTIVE BOARD

Chairman	J. Deal Begay, Jr., Vice Chairman, Cocopah Indian Tribe
Vice-Chairman	Vacant
Sec./Treasurer	Maria Cruz, Vice-Mayor, City of San Luis
Member	Cecilia McCollough, Mayor, Town of Wellton
Member	Gary Knight, Councilmember, City of Yuma
Member	Paul Patane, Southwest District Engineer, ADOT
Member	Lynne Pancrazi, Board of Supervisors, Yuma County
Member	Martin Porchas, Board of Supervisors, Yuma County
* Member	Martha Garcia, Vice-Mayor, City of Somerton
** Member	Karen Watts, Deputy Mayor, City of Yuma
* Member	Chris Morris, Councilmember, City of Yuma

* represents a newly appointed member

** Represents a re-appointed member.

A regular meeting of the Executive Board (the Board) of the Yuma Metropolitan Planning Organization (YMPO) will be held on **Thursday, January 30, 2020**, starting at **1:30 p.m.** at the **City of Yuma, City One Plaza, Yuma, Arizona, 85364, Room 190**, to discuss, consider, and/or take action with respect to the items listed below:

1. Call to Order and the Pledge of Allegiance.
The meeting will be called to order and members will be asked to recite the Pledge of Allegiance.
2. Roll Call Attendance (Declaration of Votes is a separate agenda item).
Crystal Figueroa, YMPO Executive Assistant and Accountant II will call the attendance roll.
3. Annual Declaration of Votes for Calendar Year 2020
Under YMPO By-Laws, the number of votes a voting member carries from his/her jurisdiction must be declared at the first meeting of January. There is only one agency that has more votes than members. The City of Yuma has five votes, but

only three members. Yuma County has two votes but has two members. All other agencies only have one member and one vote. It is presumed that all agencies, other than the City of Yuma, will operate on the basis of one member, one vote, so only action from the City of Yuma is anticipated.

This item is on the agenda for information, discussion, and possible action for representatives of the City of Yuma to declare how the five votes that their agency has been allocated will be divided this year. The Senior Member for the City of Yuma is expected to lead any discussion on this item.

4. Welcome to New Members

New members of the YMPO Executive Board will have the opportunity to introduce themselves.

This item is on the agenda for information and discussion only, at this stage.

5. Title VI Declaration and Call to the Public.

De'Laurien McKenzie, Associate Planner, will read a brief message reminding members of our Title VI obligations. In addition, this item provides an opportunity for comments by the public on subjects *not* on the agenda. Individuals wishing to address the Board need not request permission in advance and are limited to three (3) minutes.

6. Consent Agenda.

A. Approval of the December 12, 2019, Board Meeting Minutes.

B. YMPO Income/Expenditure Report for November and December 2019.

A copy of the draft minutes of the previous Board meeting, from December 12, 2019, as well as the Income and Expenditure Reports for November and December 2019, are being sent out with the agenda packet. Members will have the opportunity to review, report any changes, and/or approve, the minutes of the December 12, 2019, Board meeting and to review, discuss, and acknowledge receipt of the financial reports.

This item is on the agenda for information, discussion, and possible action to approve the Consent Agenda. Copies of the draft minutes are attached for review as Item 6A and the Expenditure Reports as Item 6B.

7. Regional Steps to Achieve the 2020 Census.

YMPO staff, in collaboration with the U.S. Census Bureau, are working with local municipalities and citizen groups to gather the information that is being requested by the Bureau. Yuma County has a Regional Committee, called the Complete Count Committee (CCC), that has been organized to help foster the promotion of

the upcoming 2020 Census Collection efforts. The CCC has representatives from all YMPO member agencies and this will be the culmination of over two years' worth of preparatory efforts. YMPO staff and other guest presenters will update the Board on what has happened in recent years, and what the schedule is for the next few months.

This item is on the agenda for information and discussion only at this stage. Jennifer Albers, City of Yuma, and De'Laurien McKenzie, YMPO, will present this item and additional background is included in an Information Summary as Item 7.

8. Rural Transportation Advocacy Council Report

YMPO is a member of the Rural Transportation Advocacy Council (RTAC) and annually subscribes to the services that the organization provides. Kevin Adam, RTAC Administrator, will present a status report of Federal and State government transportation efforts.

This item is on the agenda for information and discussion only, at this stage. Kevin Adam will present this item and further details are in an Information Packet that is included as Item 8.

9. Possible Resolution to Object to the Transfer of Responsibilities Between ADOT and DPS for Inspections at Ports of Entry.

There is an effort in the Arizona House to possibly transfer some inspection responsibilities at Arizona Ports of Entry from ADOT staff to DPS staff. Members will be requested to possibly support a Resolution objecting to this transfer of responsibilities.

This item is on the agenda for information and discussion only, at this stage. Luis Ramirez, and/or Paul Ward will present this item. At this time, the Draft Resolution is still being worked on and will be distributed prior to the meeting, together with an Information Summary.

10. Calendar Year 2020 Election of Officers.

YMPO By-Laws indicate that Executive Board Officers will rotate positions, usually from Vice Chair to Chair and from Secretary/Treasurer to Vice Chair. The only decision to make is usually to elect a new Secretary/Treasurer. For two years consecutively, the City of Somerton (the agency, coincidentally, whose representative has held the Vice Chair position in both years) has changed their representative on the YMPO Executive Board either near to the end of the calendar year, or as part of the November election process. This has slightly complicated the rotation process and members will have the opportunity to express their views and discuss possible options, prior to the forthcoming election of officers in

February 2020. Although action is not needed, or anticipated, this item is open for action by members, as desired.

This item is on the agenda for information, discussion, and possible action for members regarding the usual rotation of Board Officers, as indicated in the YMPO By-Laws. No information summary is available for this item.

11. Calendar Year 2020 Election of YMPO Subcommittee Members and Identification of Officials for Attending STB and RTAC meetings.

YMPO has two subcommittees, one to oversee the annual Audit process and another to oversee any changes to YMPO By-Laws. In addition, there are two Statewide Boards/Councils, the Arizona State Transportation Board (STB) and Rural Transportation Advisory Council (RTAC) that YMPO generally appoints members (and alternates) to attend to represent the region.

This agenda item is an advance notice that these four elections/appointments will most likely occur during the Executive Board meeting on February 27, 2020, in conjunction with the previous agenda item, and no action is anticipated at this meeting. Although subcommittee members follow a nomination/election process, STB and RTAC representatives are usually appointed by the YMPO Chair. Elections are only held if more than one member volunteers their services.

This item is on the agenda for information, discussion, only at this stage. Mr. Ward will present this item and further information is provided in an Information Summary that is included as Item 11.

12. Approval of Award of Contracts for YCIPTA/YMPO Short-Range Transit Plan and the YMPO Pavement Management System Study.

As part of the current Unified Planning Work Program, two studies dealing with a Short-Range Transit Plan (SRTTP) and a Pavement Management Systems Study have had scopes of work developed, study requests for proposals have been advertised, preferred companies have been selected, and negotiations have been completed. Members will be briefed on the results and will be asked to review and authorize the contracts negotiated. De'Laurien McKenzie, YMPO Associate Planner, will present the Pavement Management System and Melissa Ramos, YMPO Assistant Planner, will present the Short-Range Transit Plan.

This item is on the agenda for information, discussion, and possible action to approve the Award of contracts for the Pavement Management System to Kimley Horn and Associates and the Short-Range Transit Plan to IBI Group. YMPO Staff will present this agenda item, as explained above. Additional background is included in an Information Summary as Item 12.

13. Debrief on the Recent Arizona State Transportation Board Visit to Yuma
The State Transportation Board (STB) held their first meeting of the year at the City of Yuma Council Chambers on, Friday, January 17, 2020. The STB and YMPO Executive Board members were offered the opportunity to participate in a windshield tour of the Marine Corps Air Station on Thursday afternoon, and were also invited to a dinner that evening hosted by City of Yuma Mayor Nicholls, in conjunction with YMPO.

This item is on the agenda for information and discussion only at this stage. Mr. Ward will present this item.

14. Possible New Location for the YMPO Offices
The lease on the current YMPO Office building has been extended for one more calendar year and is unlikely to be renewed, unless a long-term lease is sought. YMPO staff have been looking for alternative premises for several months and will present some of the options that they have found. Members will have the opportunity to discuss possible options for a new location for YMPO Offices.

This item is on the agenda for information and discussion only at this stage. Mr. Ward and Mr. Gutierrez will present this item.

15. Summary of Current Events/Board Member Reports/Executive Director's Report & Comments by Other Participants.

This agenda item is an opportunity for members and staff to update the Board regarding recent occurrences, as shown below. If written information is available, it will be included in an attached Information Summary.

- A. Staff Reports.
- B. TAC Minutes.
- C. Conference Updates.
- D. MPO/COG Director/Planner Meetings.
- E. Rural Transportation Advocacy Council activities.
- F. Projects - Economic Development and Transportation.

This item is on the agenda for information, discussion, and for Board member and staff reports and comments.

16. Possible Future Agenda Items.

The following items will be heard at a future meeting. Members are encouraged to suggest topics for discussion at a future Board meeting:

- A. Possible New YMPO Offices.
- B. Presentation on What Planning Efforts an MPO is Supposed to Carry Out.
- C. Election of CY 2020 YMPO Executive Board Officers.

17. Progress Reports.

Members and staff will update the Board on the progress of ongoing projects and other recent events.

- A. Dec 13 - HSIP Safety Plan Funding, Charles Gutierrez participated
- B. Dec 17 - Regional Mobility Committee, Charles Gutierrez and Melissa Ramos attended
- C. Dec 20 - AZSTB Meeting (Phoenix), Paul Ward attended
- D. Jan 7 - RTS Debrief and Venue Walk-Through, Crystal Figueroa attended
- E. Jan 13 - 5310/5311 Mobility Management Application Workshops, Charles Gutierrez attended
- F. Jan 13 - ADOT/YMPO Coordination meeting, Paul Ward attended
- G. Jan 14 - Special TAC and Bridge Ribbon-Cutting, YMPO Staff attended
- H. Jan 15 - Transportation Sales Tax meeting, Paul Ward attended
- I. Jan 16 - 5311 Application Webinar, Charles Gutierrez attended
- J. Jan 16 - MCAS Tour with AZSTB Members and Others, YMPO Staff attended
- K. Jan 16 - Dinner for AZSTB, Paul Ward attended
- L. Jan 16 - Traffic Counter meeting, Robert Aguilar, Paul Ward attended, Charles Gutierrez participated
- M. Jan 17 - AZSTB meeting (Yuma), Paul Ward and Charles Gutierrez attended
- N. Jan 23 - ADOT Title VI On-Site Compliance Review, Paul Ward and Charles Gutierrez attended, Crystal Figueroa and Melissa Ramos Participated
- O. Jan 27 - YCIPTA Board meeting, Melissa Ramos attended
- P. Jan 27 – RTAC Meeting, Paul Ward attended
- Q. Jan 28 - AZSTB Study Session (Phoenix - Tuesday), Paul Ward attended

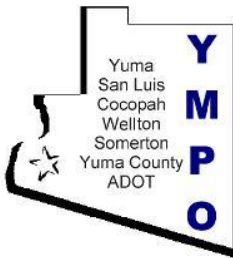
18. Adjournment.

Notice: In accordance with the Americans with Disabilities Act (ADA) and section 504 of the Rehabilitation Act of 1973, YMPO does not discriminate on the basis of disability, in the admission of, or access to, or treatment or employment in, its programs, activities, or services. If you have any questions regarding YMPO programs, activities, or services, please contact Paul Ward or Charles Gutierrez at 928-783-8911.

Anticipated Future 2020 Meeting Locations

February 27, 2020 City of Yuma, City One Plaza, Room 190, Yuma, Arizona 85364.

March 26, 2020 Yuma County, Department of Development Services,
2351 West 26th Street, Yuma, Arizona 85365, Aldrich Auditorium.



EXECUTIVE BOARD REGULAR MEETING MINUTES

Local Governments & Citizens Working Together

**Executive Board
Regular Meeting
Thursday, December 12, 2019
1:30 p.m.**

**City of San Luis, Council Chambers
1090 East Union Street
San Luis, Arizona 85349**

1. Call to Order and the Pledge of Allegiance.

In the absence of Chairman J. Deal Begay, Jr., Vice-Chairman, Miguel Villalpando, called the YMPO Executive Board (the Board) meeting to order at 1:30 p.m. He called on City of Yuma Councilmember Edward Thomas to lead the Pledge of Allegiance.

2. Roll Call Attendance.

The YMPO Executive Assistant/Accountant II, Crystal Figueroa, called the roll as follows:

YMPO Executive Board Members Present:

Vice-Chair	Miguel Villalpando, Councilmember, City of Somerton
Member	Cecilia McCollough, Mayor, Town of Wellton
Member	Gary Knight, Deputy Mayor, City of Yuma
Member	Michael Jones for Paul Patane, ADOT SW District Engineer
Member	Martin Porchas, Supervisor, Yuma County
Member	Edward Thomas, Councilmember, City of Yuma

YMPO Executive Board Members Absent:

Chairman	J. Deal Begay, Jr, Vice-Chairman, Cocopah Indian Tribe
Secretary/Treasurer	Maria Cruz, Vice-Mayor, City of San Luis
Member	Lynne Pancrazi, Supervisor, Yuma County
Member	Jacob Miller, Councilmember, City of Yuma

As members from five, out of seven, constituent member agencies were present, the quorum requirement was met.

YMPO Staff Present:

Paul Ward	Executive Director
Charles Gutierrez	Senior Planning/Mobility Manager
Crystal Figueroa	Executive Assistant/Accountant II
De'Laurien McKenzie	Associate Planner
Melissa Ramos	Assistant Planner

Additional Attendees

Martha Garcia Vice-Mayor, City of Somerton
Tadeo A. De La Hoya City Manager, City of San Luis
Gene Dalbey Yuma Regional Bicycle Coalition

Declaration of Votes.

Deputy Mayor Gary Knight, City of Yuma, submitted to Paul Ward, YMPO Executive Director, a proxy letter from City of Yuma Councilmember Jacob Miller and declared one proxy vote, for a total of three votes for the City of Yuma.

3. Title VI Declaration and Call to the Public.

De'Laurien McKenzie, YMPO Associate Planner, read the YMPO Title VI obligations.

The Chairman introduced City of Somerton Vice-Mayor, Martha Garcia, and announced she would be taking over in his place as the City of Somerton representative member for the YMPO Board.

4. Consent Agenda

- A. Approval of the October 31, 2019, Board Meeting Minutes.
- B. YMPO Income/Expenditure Report for October 2019.

MOTION: Deputy Mayor Knight moved to approve consent agenda items as recommended, Supervisor Porchas seconded, and the consent agenda was unanimously approved.

5. Final Report on the 2018 Update of the Yuma Region Transportation Safety Study

Charles Gutierrez, YMPO Senior Planning/Mobility Manager, introduced Greenlight Traffic Engineering (GTE) Principal, Mike Blankenship, who presented the results and findings of the Safety Plan.

Mr. Blankenship's report on the 2018 Yuma Region Safety Plan Update consisted of five years of crash data, 2014-2018 which were used to develop the findings in the plan. He specified that the plan had an outreach component and used an online service called Social Pinpoint which resulted in public comment in different areas of the region from various multi-modal users. The Chairman noticed that most of the concerns from the public were in Yuma and questioned if it was due to more people residing in Yuma versus San Luis or Somerton.

Mr. Gutierrez noted that flyers for public comment went out for both the Bicycle/Pedestrian Study and the Safety Plan Update at the same time to the entire region from Dateland to the City of San Luis. He mentioned that it's unfortunate, but the public didn't respond in some areas, although the effort was put forward to reach all areas. The Chairman stated that he didn't doubt that YMPO did a good job but suggested that maybe involving the

municipalities to disseminate the information could prompt more responses from certain areas. Mr. Gutierrez responded that during the Technical Advisory Committee (TAC) meetings, members were given all the information to take back to their municipalities. He concluded by taking in consideration his comment and evaluate what worked and didn't work as far as public participation. The Chairman noted that often the public comments on safety issues; however, he realizes that if the public doesn't contribute in responding to such surveys the issue won't be noticed.

Mr. Blankenship continued and reported on crash data in Yuma County and reinforced that improving such reports is focused on the four E's of traffic Safety: engineering, enforcement, education, and emergency services. The overall goal is to reduce overall fatal crashes in the Yuma Region to Zero. In about 95% of the crashes there's a human element involved that contributes to accidents and occasionally there are some engineering issues, as well. He noted that the overall results of the study led to the region being awarded \$10.7 Million, (eight out of nine projects submitted) HSIP projects for the 2023-24 fiscal years.

MOTION: Mayor Cecilia McCollough moved to approve the final report of the Yuma Region Transportation Safety Study, Councilmember Thomas seconded, and the item was unanimously approved.

6. Future Regional Funding Options for Transportation Purposes

Paul Ward, YMPO Executive Director, reported that, at the state level, YMPO doesn't do well at receiving funds as part of the State highway system, partly because the region doesn't have enough lane-miles on the system, compared to other regions. Mr. Ward mentioned that he is committed and will continue to work with the ADOT Southwest District Engineer Paul Patane, and Assistant District Engineer Michael Jones and their colleagues to obtain the region's fair share. Mr. Ward reminded the Board that 85% of the population of Arizona already has a local half-cent sales tax for transportation purposes. He reported meeting with the region's City Administrators/Managers, County Administrator and senior transportation individuals to analyze transportation funding options for the region. The first option was to go for a half-cent sales tax and go to the voters within Yuma County as a whole, including the Cities and Towns in November of 2022. Mr. Ward mentioned that in order to get there, a list of priority projects will be developed to justify the funds requested. In addition, the team intends to develop a plan as to how those funds will be divided amongst member agencies. Mr. Ward reported that meetings with the City and Town Administrators will continue to happen and that he will keep the Board updated as to their progress.

Mr. Ward informed the Board that he attended a COG/MPO Directors meeting and heard from the RTAC representative, Kevin Adams, that the Arizona House Transportation Chairman, Noel Campbell, was being encouraged to re-submit his bill from last year for consideration to increase the user fees on Gasoline and Diesel Fuel within the State of

Arizona. The bill would also index the fee to inflation and implement a new fee on hybrid and/or electric vehicles, essentially where everyone using the transportation system is paying their fair share. The bill last year didn't move forward, but the intention is to resurrect it. Mr. Ward mentioned that the stated efforts would directly affect the regions local half-cent sales tax transportation efforts.

7. Regional Steps to Achieve the 2020 Census

Mr. Ward requested that this item be defer to the next Board meeting.

8. FY 2020-2021 YMPO Unified Planning Work Program (UPWP) Amendment #1

Mr. Ward reported that ADOT had finally confirmed federal funds totals that have been brought forward from FY 2019 and updated award amounts for the current FY 2020 UPWP. Consequently, some of the federal funds either increased or decreased. In general, brought forward funds were adjusted for the current studies in the work program that are underway or expected to begin in FY 2020. He mentioned that he had requested funding for the Long-Range Transportation Plan Update that was recently submitted to ADOT for consideration.

MOTION: Deputy Mayor Knight moved to approve the FY 2020-2021 YMPO UPWP Amendment #1, Councilmember Thomas seconded, and the item was unanimously approved.

9. Entity Dues to Member Agencies

Crystal Figueroa, YMPO Accountant, informed the board that the final Entity Dues had been assessed considering the changes and approval of the FY 2020-2021 YMPO UPWP Amendment #1 and the recently updated official population estimates. She reported that assessments slightly decreased, primarily due to the identification of an increased in-kind match revenues collected from member agencies. Ms. Figueroa mentioned final invoices for fiscal year 2020 would be mailed out to member agencies that evening.

10. Update on the Loan to the Central Arizona Governments (CAG)

Ms. Figueroa updated the Board on the Intergovernmental Agreement with CAG for the \$150,000 loan executed in April of 2019. She noted that the loan stipulated an interest at the rate of 2% per annum, payable in one lump sum payment on the 10th day of April 2020. In the event that the repayment is not met by the due date, CAG will bear interest at the rate of 18% per annum until paid in full. Ms. Figueroa reported that she had communicated with CAG Executive Director, Andrea Robles, and reported that repayment is anticipated as stated on the Promissory Note. She expressed that things are progressing in a positive manner for their organization and they would like to thank the YMPO Board for their support and provide a check for repayment personally.

11. State Transportation Board (STB) Meeting in Yuma, January 17, 2020

Mr. Ward announced that the STB Transportation meeting had been confirmed to be hosted in Yuma at the City of Yuma Council of Chambers on January 17, 2020, starting at 9:00 a.m. The Marine Core Air Station will be hosting an informative session, possibly about aircraft simulators and give the STB members the opportunity to experience them on Thursday, January 16, 2020. In conjunction, that evening, a dinner will be hosted by the City of Yuma. Further details will be provided,

12. Tentative Schedules for Calendar Year 2020 Executive Board and Technical Advisory Committee Meetings.

Melissa Ramos, YMPO Assistant Planner, presented the Calendar Year 2020 schedules for the Executive Board and the TAC meetings and mentioned it was similar as for last year. Mr. Gutierrez mentioned that due to the ribbon-cutting ceremony for the Town of Wellton bridge over the Coyote Wash, he had contacted the TAC Chair and asked to possibly move the TAC meeting in January to be hosted in the Town of Wellton.

MOTION: Deputy Mayor Knight moved to approve the TAC and Executive Board schedules as presented, Supervisor Porchas seconded, and the item was unanimously approved.

13. Executive Director's Evaluation

The Chair requested a motion to go into Executive Session.

MOTION: Councilmember Thomas moved to recess into Executive Session. Deputy Mayor Knight seconded, and the item was unanimously approved.

14. Executive Session

The Board met in Executive Session on the Executive Director's evaluation. There are no minutes available for this period.

15. Reconvene to Public Meeting

MOTION: Deputy Mayor Knight moved to reconvene to Public Meeting at 3:09. Supervisor Porchas seconded, and the item was unanimously approved.

16. Executive Director's Evaluation – Open Discussion

MOTION: Deputy Mayor Knight moved to approve Mr. Ward's evaluation and to implement a 2.8% cost of living increase and a 1.2% merit increase, for a total of a 4% Increase. Supervisor Porchas seconded, and the item was unanimously approved.

17. Summary of Current Events/Board Member Reports/Executive Director's Report & Comments by Other Participants.

- A. Staff Reports.
- B. TAC Minutes.

- C. Conference Updates
- D. MPO/COG Director/Planner Meetings.
- E. Rural Transportation Advocacy Council activities.
- F. Projects - Economic Development and Transportation.

18. Possible Future Agenda Items.

The following items will be heard at a future meeting. Members are encouraged to suggest topics for discussion at a future Board meeting.

- A. Possible New YMPO Offices.
- B. Presentation on What Planning Efforts an MPO is Supposed to Carry Out.

19. Progress Reports.

Members and staff will update the Board on the progress of ongoing projects and other recent events.

- A. Nov 4 - YMPO Staff meeting, all YMPO staff attended.
- B. Nov 4 - ADOT/YMPO Coordination meeting, Deputy Mayor Gary Knight, Paul Patane, Paul Ward and Charles Gutierrez attended.
- C. Nov 5 - Discussed SRTP re-advertisement.
- D. Nov 12-13 - Census Training (San Diego).
- E. Nov 14 - TAC meeting.
- F. Nov 15 - AZSTB meeting (Wickenburg).
- G. Nov 20-21 - PM-10 Stakeholder meetings.
- H. Dec 3 - YMPO Staff meeting (deferred one day).
- I. Dec 3 - Send out RMC meeting request.
- J. Dec 2-5 - Audit team visits.
- K. Dec 4 - Transportation Sales Tax meeting.
- L. Dec 5 - COG/MPO/ADOT Working Group.
- M. Dec 9 - ADOT/YMPO Coordination meeting.
- N. Dec 10 - COG/MPOs Director's meeting.

Before finalizing, Mr. Ward thanked City of Somerton Councilmember Miguel Villalpando and City of Yuma Councilmember Edward Thomas for their service as members of the YMPO Board and for all their support.

15. Adjournment.

There being no further business to discuss, the meeting was adjourned at 3:30 p.m.

Notice: In accordance with the Americans with Disabilities Act (ADA) and Section 504 of the Rehabilitation Act of 1973, YMPO does not discriminate on the basis of disability, in the admission of, or access to, or treatment or employment in, its programs, activities, or services. For information regarding rights and provisions of the ADA or Section 504, or to request

reasonable accommodations for participation in YMPO programs, activities, or services, contact Paul Ward at 928-783-8911.

Preparation and Approval of Minutes:

Minutes prepared by:

Crystal Figueroa, Executive Assistant
and Accountant II, YMPO

Minutes approved in regular session on
January 30, 2019

Minutes reviewed to form by:

Paul D. Ward, Executive Director, P.E.
Yuma Metropolitan Planning Organization

Councilmember Miguel Villalpando,
Vice-Chairman YMPO Executive Board

Yuma Metropolitan Planning Organization
Revenue & Expense Budget Performance
November through December 2019

	Nov - Dec 19	Jul - Dec 19	YTD Budget	% of Budget	Annual Budget
Income					
4000 · ADOT Grant					
4001 · PL	21,624.04	56,633.58	437,637.00	12.94%	437,637.00
4002 · SPR	12,360.40	33,243.60	314,758.00	10.56%	314,758.00
4003 · HSIP	2,669.40	10,285.44	21,234.00	48.44%	21,234.00
Total 4000 · ADOT Grant	36,653.84	100,162.62	773,629.00	12.95%	773,629.00
4010 · FTA Grant					
4020 · 5303/5305	11,122.44	25,934.43	185,176.00	14.01%	185,176.00
4021 · 5304	0.00	0.00	250,000.00	0.0%	250,000.00
Total 4010 · FTA Grant	11,122.44	25,934.43	435,176.00	5.96%	435,176.00
4050 · ADEQ Grant	0.00	0.00	10,000.00	0.0%	10,000.00
4055 · 5310 Funds					
4051 · 5310 -Saguaro Foundation	0.00	5,000.00			
4055 · 5310 Funds - Other	0.00	16,424.85	112,650.00	14.58%	112,650.00
Total 4055 · 5310 Funds	0.00	21,424.85	112,650.00	19.02%	112,650.00
4200 · YMPO UPWP Dues	80,404.81	80,404.81	106,991.00	75.15%	106,991.00
4400 · Interest Income	1,805.70	13,205.72	23,000.00	57.42%	23,000.00
4600 · Charges for Services					
4904 · Traffic Count Revenue	0.00	9,985.22	9,985.22	100.0%	9,985.22
Total 4600 · Charges for Services	0.00	9,985.22	9,985.22	100.0%	9,985.22
Total Income	129,986.79	251,117.65	1,471,431.22	17.07%	1,471,431.22
Gross Profit	129,986.79	251,117.65	1,471,431.22	17.07%	1,471,431.22
Expense					
5110 · Payroll Expenses					
5111 · Fringe Benefits	3,535.95	11,073.93	29,306.00	37.79%	29,306.00
5112 · Part Time Staff-Salaries					
5133 · Part Time Staff-Salaries- Local	0.00	3,139.83	7,323.00	42.88%	7,323.00
5112 · Part Time Staff-Salaries - Other	3,108.79	13,315.47	87,411.00	15.23%	87,411.00
Total 5112 · Part Time Staff-Salaries	3,108.79	16,455.30	94,734.00	17.37%	94,734.00
5113 · Full Time Staff-Salaries	43,261.09	128,746.94	382,076.00	33.7%	382,076.00
5115 · Health Insurance-ER Portion	7,880.00	23,640.00	47,280.00	50.0%	47,280.00
5116 · ASRS	5,447.10	16,390.32	48,773.00	33.61%	48,773.00
5117 · Workman's Comp Insurance	0.00	1,470.00	1,485.00	98.99%	1,485.00
5118 · FUTA Payroll Expense	6.66	64.97	546.00	11.9%	546.00
5120 · Life Insurance	260.00	910.00	1,560.00	58.33%	1,560.00
Total 5110 · Payroll Expenses	63,499.59	198,751.46	605,760.00	32.81%	605,760.00
5123 · Consulting Services					
5134 · Contractual-Local	0.00	1,053.45	41,053.00	2.57%	41,053.00
5123 · Consulting Services - Other	25,001.10	112,569.00	623,911.00	18.04%	623,911.00
Total 5123 · Consulting Services	25,001.10	113,622.45	664,964.00	17.09%	664,964.00
5124 · Staff Training/Education	0.00	325.00	6,914.00	4.7%	6,914.00
5125 · Audit Services	12,000.00	12,000.00	22,000.00	54.55%	22,000.00
5126 · Payroll Processing Fees	633.67	1,619.99	4,500.00	36.0%	4,500.00
5128 · Accounting Services	0.00	0.00	23,500.00	0.0%	23,500.00
5129 · Public Participation	0.00	0.00	1,000.00	0.0%	1,000.00
5130 · Reimbursement of Expenses	-1,103.85	0.00			
5131 · Data Process, Software, Hardware	0.00	340.35	15,000.00	2.27%	15,000.00
5132 · Furniture and Equipment	0.00	566.88	4,000.00	14.17%	4,000.00
5140 · Legal	112.50	1,327.50	6,776.00	19.59%	6,776.00
5150 · IT Support	0.00	0.00	900.00	0.0%	900.00
5151 · Building, Contents Insurance	4,145.54	4,145.54	4,550.00	91.11%	4,550.00
5152 · Equipment Maintenance	228.30	605.31	650.00	93.13%	650.00
5153 · Office Supplies	189.81	947.12	5,153.00	18.38%	5,153.00
5154 · Postage	110.00	110.00	800.00	13.75%	800.00
5155 · Printing	85.07	243.26	1,000.00	24.33%	1,000.00
5157 · Publications, Subscriptions	0.00	294.77	1,500.00	19.65%	1,500.00
5158 · Registration Fees	45.00	3,120.00	5,158.00	60.49%	5,158.00
5159 · Special Meetings	0.00	0.00	4,000.00	0.0%	4,000.00
5160 · Telecommunications	1,170.85	4,906.69	11,000.00	44.61%	11,000.00

Yuma Metropolitan Planning Organization
Revenue & Expense Budget Performance
November through December 2019

	Nov - Dec 19	Jul - Dec 19	YTD Budget	% of Budget	Annual Budget
5162 · Vehicle Insurance	0.00	4,595.22	6,000.00	76.59%	6,000.00
5163 · Vehicle Maint., Repairs, Parts	0.00	202.41	3,000.00	6.75%	3,000.00
5164 · YMPO Memberships & Dues	750.00	1,600.00	3,500.00	45.71%	3,500.00
5165 · Finance Charges and Interest	3.50	48.50	500.00	9.7%	500.00
5166 · Website Maintenance	0.00	460.75	2,000.00	23.04%	2,000.00
5167 · Miscellenous Consumables	126.80	552.49	2,000.00	27.63%	2,000.00
5169 · Miscellaneous-Expense	0.00	516.14	4,000.00	12.9%	4,000.00
5171 · Alarm System	0.00	296.00	497.00	59.56%	497.00
5172 · Lease	3,661.20	12,814.20	32,000.00	40.04%	32,000.00
5173 · Electric Bill	965.32	3,170.32	9,000.00	35.23%	9,000.00
5174 · Grounds Maintence	320.00	1,160.00	2,700.00	42.96%	2,700.00
5175 · Janitorial	675.00	2,025.00	4,500.00	45.0%	4,500.00
5179 · Office Building Repairs					
5181 · Pest Control	0.00	192.00	500.00	38.4%	500.00
5179 · Office Building Repairs - Other	0.00	69.04	1,000.00	6.9%	1,000.00
Total 5179 · Office Building Repairs	0.00	261.04	1,500.00	17.4%	1,500.00
5182 · Sewer & Water	148.97	640.20	1,300.00	49.25%	1,300.00
5190 · Travel - Local & Outside County	1,941.25	12,145.18	20,000.00	60.73%	20,000.00
5191 · T530- Traffic Count Fuel	49.99	949.62	4,000.00	23.74%	4,000.00
5630 · T530 Traffic Count Equipment					
5631 · T530-Local COY Materials	0.00	0.00	1,088.00	0.0%	1,088.00
5630 · T530 Traffic Count Equipment - Other	845.26	1,407.33	3,575.00	39.37%	3,575.00
Total 5630 · T530 Traffic Count Equipment	845.26	1,407.33	4,663.00	30.18%	4,663.00
Total Expense	115,604.87	385,770.72	1,490,285.00	25.89%	1,490,285.00
Net Ordinary Income	14,381.92	-134,653.07	-18,853.78	714.2%	-18,853.78
Other Income/Expense					
Other Income					
4900 · In-Kind Match Revenue	14,358.85	45,711.64	221,666.00	20.62%	221,666.00
Total Other Income	14,358.85	45,711.64	221,666.00	20.62%	221,666.00
Other Expense					
9200 · In-Kind Match Expenses	14,358.85	45,711.64	221,666.00	20.62%	221,666.00
Total Other Expense	14,358.85	45,711.64	221,666.00	20.62%	221,666.00
Net Income	14,381.92	-134,653.07	-18,853.78	714.2%	-18,853.78

10000 - Wells Fargo - YMPO General Account	\$90,740.38
10009 - Wells Fargo - YMPO Payroll Account	\$31,511.89
10100 - Yuma County Treasurer - YMPO Account	\$1,510,092.52
	\$1,632,344.79

YMPO INFORMATION SUMMARY for Agenda Item 7

YMPO Preparation for the 2020 U.S. Census

DATE: January 16, 2020

SUBJECT: YMPO Preparation for the 2020 U.S. Census

SUMMARY:

YMPO staff, in collaboration with the U.S. Census Bureau, is working with local municipalities and citizen groups to gather information that is being requested by the Bureau. Yuma County has a Regional Committee, called the "Complete Count Committee" (CCC), that has been organized to help foster the promotion of the Upcoming 2020 Census Collection efforts. The CCC has representatives from all YMPO member agencies and has been involved with the following highlights:

- Developed Local Tagline
¡Todos Contamos! Yuma County We All Count!
- Developed County-wide event schedules
- Developed *FAQ* sheets to respond to questions
- Meeting regularly to discuss issues specific to Yuma County
- City of San Luis has approved \$25k for Census Promotion
- City of Somerton has established sub-CCCs

PUBLIC INPUT:

No members of the public have addressed either YMPO staff members, the Technical Advisory Committee, or the Executive Board on this subject.

TECHNICAL & POLICY IMPLICATIONS:

TECHNICAL: The Census Count starts April 1 and concludes by the end of the calendar year. IF the Census determines there are more than 200,000 persons in the Yuma Urbanized Area, our region will automatically be classified as a Transportation Management Area (TMA). This designation will have important effects on how the region is regarded by federal transportation funding agencies.

POLICY: YMPO is NOT an official Census recognized agency, so YMPO has no direct policy regarding the census, but we assist and support our member agencies with collecting information, wherever possible and desired.

ANTICIPATED ACTION NEEDED:

This item is on the agenda for presentation, review and discussion only, at this stage.

PRIOR BOARD/COMMITTEE ACTIONS:

None.

CONTACT PERSON:

De'Laurien McKenzie, Associate Planner, 928-783-8911



Central Arizona Governments
Central Yavapai Metro. Planning Org.
Flagstaff Metropolitan Planning Org.
Lake Havasu Metro. Planning Org.
Northern Arizona Council of Gov'ts.
Sierra Vista Metro. Planning Org.
Southeastern Arizona Governments Org.
Sun Corridor Metro. Planning Org.
Western Arizona Council of Gov'ts.
Yuma Metropolitan Planning Org.

AGENDA

RTAC Board Meeting
Monday, January 27, 2020, 10:30 AM
League of Arizona Cities & Towns
1820 W. Washington Street, Room #101
Phoenix, AZ 85007

*** Conference Line: 1-800-747-5150, Access-code 2583719**

1. WELCOME & INTRODUCTIONS
Chairman
2. CALL TO PUBLIC
Chairman
3. DECEMBER 19, 2019 MEETING MINUTES APPROVAL
Chairman
4. STRATEGIC PLAN DISCUSSION AND APPROVAL
Rural Transportation Liaison
5. TRANSPORTATION FUNDING SUPPORT RESOLUTION DISCUSSION AND APPROVAL
Rural Transportation Liaison
6. LEGISLATIVE UPDATE DISCUSSION
Rural Transportation Liaison
7. RTAC MANAGEMENT COMMITTEE REPORT
Rural Transportation Liaison
8. ADJOURN/RTAC LEGISLATOR LUNCH
Chairman



Central Arizona Governments
Central Yavapai Metro. Planning Org.
Flagstaff Metropolitan Planning Org.
Lake Havasu Metro. Planning Org.
Northern Arizona Council of Gov'ts.
Sierra Vista Metro. Planning Org.
Southeastern Arizona Governments Org.
Sun Corridor Metro. Planning Org.
Western Arizona Council of Gov'ts.
Yuma Metropolitan Planning Org.

DRAFT MINUTES

RTAC Board Meeting
Monday, December 9, 2019 1:00 PM
League of Arizona Cities & Towns Bldg.
1820 W. Washington, Room #101
Phoenix, AZ 85007

Board members present:

Steve Miller (Chairman)	Supervisor, Pinal County (SCMPO)
Matt Ryan (Vice Chair)	Supervisor, Coconino County (FMPO)
Craig Brown	Supervisor, Yavapai County (CYMPO Alt.)
* Maria Cruz	Vice Mayor, City of San Luis (YMPO)
Paul David	Supervisor, Graham County (SEAGO Alt.)
Terry Nolan	Mayor, Town of Dewey Humboldt, (CYMPO)
* Charlie Odegaard	Councilmember, City of Flagstaff (FMPO Alt.)

Others in attendance:

Kevin Adam	RTAC
Travis Ashbaugh	CAG
Chris Bridges	CYMPO
* Chris Fetzer	NACOG
Vinny Gallegos	LHMPO
Randy Heiss	SEAGO
Irene Higgs	SCMPO
* Jason James	NACOG
* Gary Knight	City of Yuma, State Transportation Board
* Jeff Meilbeck	FMPO
Andrea Robles	CAG
* Steve Stratton	State Transportation Board

* Participated by phone.

1. Chairman Steve Miller called the meeting to order at 1:00 PM. Attendees introduced themselves.
2. Chairman Miller asked if anyone from the public wished to address the Board. No one requested to speak.
3. Chairman Miller called for a vote to approve the RTAC Board meeting minutes from October 16, 2019 which were approved unanimously.

4. Chairman Miller called on Mr. Adam to provide a state legislative update. He reiterated from the previous meeting that the primary transportation focus will be on legislation that will be introduced by House Transportation Committee Chairman Noel Campbell to raise revenues similar to the bill he introduced last year. He indicated that this year's version will likely be an eighteen-cent increase to fuel taxes as opposed to last year's twenty-five-cent proposal and will be classified as a user fee rather than a tax increase. This year's bill will also include indexing and comparable fees and taxes for alternative fuel vehicles. A draft fact sheet provided by Rep. Campbell was included in the Board agenda packet. Mr. Adam also indicated that state revenue collections were very strong and that a surplus was once again anticipated and there is potential for much of that revenue to once again be directed to infrastructure projects across the state.

5. Chairman Miller called on Mr. Adam to discuss a letter from FMPO, included in the Board agenda packet, recommending that the transportation focus for this year's session should be on indexing the existing fuel taxes. Coconino County Supervisor Matt Ryan stated that Representative Campbell has been our transportation champion at the Capitol and his efforts need to be supported. Flagstaff Councilmember Charlie Odegaard stated that we must also consider what is winnable and that indexing and tax parity with alternative fuel vehicles are this year's "low hanging fruit." Yavapai County Supervisor Craig Brown suggested that RTAC develop a resolution that all regions and local jurisdictions could adopt or use portions based on their regional or local priorities. It was specified that the resolution should contain three separate support recommendations for increasing fuel taxes, indexing and alternative fuel vehicle parity in the event that a jurisdiction did not wish to prioritize all three. Mr. Adam indicated that he would draft such a resolution. As far as prioritizing indexing, Mr. Adam also stated that he had talked to Rep. Campbell about amending out the user fee portion of the bill if it was not adequately advancing in order to preserve the ability of the indexing, and possibly the alternative fuel vehicle section, to advance.

6. Chairman Miller called on Mr. Adam to provide an update on the RTAC strategic planning effort. He provided an overview of the retreat synopsis provided by Kristin Darr, the retreat facilitator which was included in the Board agenda packet. Graham County Supervisor Paul David stated that the synopsis was not a strategic plan and that an update to the earlier circulated RTAC strategic plan needed to be updated. Supervisor Brown indicated that the RTAC mission statement needed to be included. Chairman Miller stated that communication needed to be emphasized in the plan. Mr. Adam stated that he would use the existing draft plan, the retreat synopsis and the feedback from the Board and Management Committee to update a strategic plan document which he would distribute in time for consideration at the next meeting.

7. Chairman Miller called on Mr. Adam to discuss RTAC efforts for greater coordination with the State Transportation Board. He indicated that one of the earlier strategic planning goals set forward by the Board was greater coordination with the State Transportation Board. He stated that he had reached out to all the of the state board members and had several follow up conversations where most had expressed mutual interest. Going forward, the Board will be invited to RTAC Board meetings including the legislative lunch on January 27th and receive copies of the RTAC Board meeting agenda packets. The Board members will take it upon themselves to coordinate on possible quorum issues which may result from their participation at RTAC events.

8. Chairman Miller called on Mr. Adam to provide a RTAC Management Committee report. He stated that the Management Committee met on November 1st and the setting up of a permanent planning structure and committee for future Rural Transportation Summits was the primary focus. It was decided that the Management Committee will meet regularly after the RTAC Board meetings, would be chaired by Mr. Adam and that a regular report on Management Committee activities would be a standing agenda item for the RTAC Board meetings.

9. Chairman Miller called for adjournment which was approved at 2:35 PM.



Central Arizona Governments
Central Yavapai Metro. Planning Org.
Flagstaff Metropolitan Planning Org.
Lake Havasu Metro. Planning Org.
Northern Arizona Council of Gov'ts.
Sierra Vista Metro. Planning Org.
Southeastern Arizona Governments Org.
Sun Corridor Metro. Planning Org.
Western Arizona Council of Gov'ts.
Yuma Metropolitan Planning Org.

Resolution #1-2020

A Resolution of the Rural Transportation Advocacy Council Urging State Lawmakers to Address the Drastic Under-Investment Levels on the State Highway System and Local Road Networks

WHEREAS, the quality of Arizona's transportation infrastructure is vital to public safety, economic prosperity, environmental health, quality of life and cost of living, and

WHEREAS, based on ADOT's current long range plan, the state highway system has a \$30.5 billion shortfall with anticipated revenues that will only address 43% of the needs, and

WHEREAS, this funding gap is continually expanding and currently equates to at least \$1.22 billion a year every year in under-investment, and

WHEREAS, ADOT's previous plan, *Building a Quality Arizona*, also determined a \$48.5 billion shortfall on the state's local road systems, and

WHEREAS, Arizona's county engineers assert a 90% delay in repairs and maintenance on county roads due to budget constraints, and

WHEREAS, ADOT has established what is essentially a moratorium on new construction in Greater Arizona due to the lack of available funding and the need to prioritize preserving the existing system, and

WHEREAS, despite prioritizing preservation, the existing infrastructure will not be adequately preserved as pavement deterioration on highways across Greater Arizona is still projected, and

WHEREAS, the lack of Greater Arizona highway expansion is occurring at the same time that Arizona is the fastest growing state in the nation, and

WHEREAS, seven of the thirteen Greater Arizona counties are expected to grow by at least 45% over the next thirty years, and

WHEREAS, Maricopa County is the fastest growing county in the nation with massive impacts on statewide infrastructure including Greater Arizona, and

WHEREAS, road use is expected to increase 25% nationally, including a 64% increase by large commercial trucks, and

WHEREAS, future growth aside, existing congestion already costs the average American commuter 54 hours a year and 21 gallons of extra fuel, and

WHEREAS, driving on deteriorating roads costs U.S. motorists on average \$1,049 annually in additional vehicle repairs, extra maintenance, higher fuel consumption and tire wear plus accelerated vehicle deterioration and depreciation, and

WHEREAS, Arizona's non-interstate rural roads have the third highest fatality rate in the nation, and

WHEREAS, the state highway and local road systems rely heavily on state fuel taxes which have not been raised since 1991, and

WHEREAS, the purchasing power of Arizona's fixed per gallon fuel tax rates have greatly deteriorated due to inflation, greater vehicle fuel efficiency and alternative fuel vehicle growth over the roughly thirty-year period since the last rate adjustments, and

WHEREAS, from 1991 to 2018, Arizona income per capita has increased 167%, average homes costs have increased 158%, gas prices have increased 140%, highway cost construction per mile has increased 117%, yet gas tax revenue generated per mile has decreased 70%, and

WHEREAS, from 1990 to 2017, Arizona General Fund spending has increased \$486 per person while HURF revenue growth has been limited to \$20 per person, and

WHEREAS, just in the last three years, ADOT's construction cost index, the price of materials such as asphalt and steel, has increased 47%, and

WHEREAS, U.S. vehicle fuel efficiency has more than doubled since 1970, with further fuel economy requirements planned, and

WHEREAS, alternative fuel vehicles are anticipated to account for about 18% of U.S. domestic passenger fleet sales and 11% of commercial fleet sales by 2040 while currently contributing relatively little to infrastructure funding, and

WHEREAS, more than 70% of manufacturers do not believe the state of our nation's infrastructure is positioned to respond to the competitive needs of our growing economy.

NOW, THEREFORE, BE IT RESOLVED, the Rural Transportation Advocacy Council urges state lawmakers to address the funding shortfalls on the state highway and local road systems by:

- Increasing existing fuel taxes or establishing a per gallon user fee dedicated to the Highway User Revenue Fund.
- Automatically adjust fuel taxes and fees periodically for inflation.
- Establish system user parity by implementing comparable taxes and fees for alternative fuel vehicles.

APPROVED AND ADOPTED this 29th day of January, 2020.

Stephen Q. Miller
Chairman, Rural Transportation Advocacy Council
Pinal County Supervisor, District 3



Rural Transportation Advocacy Council

Linking Arizona to the Global Economy

Central Arizona Governments
Central Yavapai Metro. Planning Org.
Flagstaff Metropolitan Planning Org.
Lake Havasu Metro. Planning Org.
Northern Arizona Council of Gov'ts.
Sierra Vista Metro. Planning Org.
Southeastern Arizona Governments Org.
Sun Corridor Metro. Planning Org.
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RTAC STRATEGIC WORK PLAN

For 2020

RTAC MISSION STATEMENT

Protect and promote rural and small metropolitan transportation interests, as well as creating a stronger and more effective rural transportation advocacy network in Arizona.

GUIDING PRINCIPLES

1. Ensure preservation, enhance safety, mobility and connectivity, and promote adequate funding for transportation infrastructure and programs in rural Arizona
2. Inform members of proposed legislation, regulatory rules and other policy measures potentially impacting transportation in rural Arizona.
3. Inform the United States Congress, U.S. Department of Transportation, Governor, Arizona Department of Transportation, State Legislature, political subdivisions, and public regarding matters impacting transportation in rural Arizona.
4. Propose, evaluate and influence legislation and other policy measures concerning transportation in rural Arizona.
5. Provide a forum for city and county elected officials and technical staff to exchange information and enhance coordination on matters impacting transportation in rural Arizona
6. Work cooperatively with non-governmental organizations that are involved in transportation issues of interest to rural Arizona
7. Participate in programs and organizations that further RTAC's purpose and objectives

RTAC MEASURABLE OBJECTIVES

1. OUTREACH:

- a) Continue to provide legislative updates, alerts and issue briefs, expand the rural distribution base and update the look to enhance the ability of Greater Arizona officials to articulate and advocate for Greater Arizona transportation infrastructure.
- b) Prioritize attendance and presentations at Greater Arizona COG/MPO meetings and continue to seek other speaking opportunities that will broaden awareness and advocacy for statewide and particularly Greater Arizona transportation needs.
- c) Restart the RTAC website with modern design, browsing and format standards.
- d) Orient more education efforts towards the public to generate greater awareness of infrastructure underinvestment and its impacts. This would be accomplished through the drafting of educational materials, the website and social media.
- e) Consider potential structural changes to RTAC including the costs and benefits of incorporation.

2. RTAC MANAGEMENT COMMITTEE:

- a) Resume RTAC Management Committee meetings.
- b) Enhance the coordination and participation opportunities for the COG/MPO Directors.

3. RURAL TRANSPORTATION SUMMIT:

- a) Support permanent planning structure for the Rural Transportation Summit.
- b) Develop and define the RTAC role for the Summit.

4. STATE ADVOCACY:

- a) Continue to develop a state RTAC legislative agenda.
- b) Promote and support greater interaction between the RTAC Board members and state lawmakers regarding the RTAC agenda by facilitating greater communications including meetings at the Capitol and back in the rural legislative districts.
- c) Explore other opportunities for the Board to engage state lawmakers such as the formation of legislative sub-committees.
- d) Continue efforts to broaden and strengthen the public and private sector coalition of transportation advocates including the coordination and coalescing of an agenda.
- e) Promote greater coordination with the State Transportation Board on efforts to address funding shortfalls as well as the efficient and equitable use of transportation funding.
- f) Augment use of the Rural Transportation Summit to educate and advocate the RTAC agenda to state lawmakers.

5. FEDERAL ADVOCACY:

- a) Continue to develop a federal RTAC legislative agenda.
- b) Work with national associations to influence their agenda setting and support their national transportation advocacy efforts.
- c) Promote and support greater interaction between the RTAC Board members and the Arizona congressional delegation regarding the RTAC federal agenda by helping to facilitate increased communications including in-state meetings and a potential RTAC delegation trip to Washington.
- d) Explore other opportunities for the Board to engage federal lawmakers such as the formation of legislative sub-committees.
- e) Augment use of the Rural Transportation Summit to educate and advocate the RTAC agenda with federal lawmakers and their staffs.

2020 RTAC LEGISLATIVE AGENDA

(As of December, 2019)

STATE LEGISLATIVE AGENDA:

- Advocate for legislation that will substantially address the drastic under-investment shortfalls on the state highway and local road systems:
 - a) That focus will be centered on a bill sponsored by House Transportation Committee Chairman Noel Campbell and backed by legislative leaders focused on the establishment of a vehicle fuel user fee.
 - b) Support either through inclusion in the Campbell bill or some other means, the indexing of fuel taxes.
 - c) Support either through the Campbell bill or some other means, road user parity through the establishment of comparable fees and taxes for alternative fuel vehicles.
- In the anticipated event of above-forecasted state revenue levels, advocate for one-time funding to be directed to transportation infrastructure.
- Oppose the transfer of transportation infrastructure-related funding for other purposes.
- Monitor and oppose any legislation detrimental to infrastructure development particularly for Greater Arizona.

2020 FEDERAL LEGISLATIVE AGENDA:

- Develop Greater Arizona priorities for transportation reauthorization bill.
- Advocate for Highway Trust Fund solvency with recurring revenue streams that will fully fund authorized program levels.
- Advocate for a large infrastructure investment initiative.
- Monitor and oppose any legislation detrimental to infrastructure development particularly for Greater Arizona.



Central Arizona Governments
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 Western Arizona Council of Gov'ts.
 Yuma Metropolitan Planning Org.

2019-20 RTAC BOARD MEETING SCHEDULE

October 16	Wednesday	4:00	Tucson – Rural Transportation Summit
November 8	Friday	12:30	County Supervisors Assoc. Bldg. (Strategic Planning Session)
December 9	Monday	1:00	League Bldg.
January 27	Monday	11:00	League Bldg (Lunch with Legislators)
March 9	Monday	1:00	League Bldg.
April 6	Monday	1:00	League Bldg.
May 11	Monday	1:00	League Bldg.
June 22	Monday	1:00	League Bldg.
July 13	Monday	1:00	League Bldg.

YMPO INFORMATION SUMMARY for Agenda Item #11

YMPO Subcommittee Members and Other Representatives for 2020.

DATE: January 24, 2020.

SUBJECT: YMPO Subcommittee Members and Other Representatives for CY 2020.

SUMMARY: YMPO has two subcommittees, one to oversee the annual Audit process and another to oversee any changes to YMPO By-Laws.

The Audit Committee is required under YMPO By-Laws, consists of three members of the Executive Board and is chaired by the elected YMPO Secretary/Treasurer. There are no restrictions on which agencies the members need to come from, and there are no stated term limits for members. The main role for the Audit Committee is to review the Annual Audit (also required under YMPO By-Laws) and report to the Executive Board. As stated, the Secretary/Treasurer is the Chair of the Committee, so only two additional members need to be identified.

The By-Laws Committee is not called out in YMPO By-Laws, but such a Committee has been utilized in the past to review proposed changes to the By-Laws, on an as-needed basis, and report back to the Executive Board with recommendations. Due to limited need for such a Committee, composition of the By-Laws Committee is decided on a case-by-case, as needed, basis. It is likely that an update to YMPO By-Laws will occur this year to make some minor, mainly format-oriented changes. Regardless, the Board may decide to wait before deciding on candidates.

In addition to the above subcommittees, there are two Statewide Boards/Councils, the Arizona State Transportation Board (STB) and Rural Transportation Advisory Council (RTAC). YMPO customarily appoints members (and alternates) to attend these, to represent the region. This agenda item is an advance notice that these appointments will most likely occur during the Executive Board meeting on February 27, 2020, in conjunction with the previous agenda item, and no action is anticipated at this meeting. Although subcommittee members are usually nominated and then elected, STB and RTAC representatives are usually appointed by the YMPO Chair, although elections may be held if more than one member volunteers their services.

The Arizona State Transportation Board (STB): The STB comprises appointed officials from six districts around the State. These officials serve six-year terms, are appointed by the Governor and are confirmed by the State Senate. The STB holds approximately 12-15 meetings each year throughout the State, including three study sessions. District 6 comprises La Paz, Mohave, Yavapai, and Yuma Counties, and the current STB District 6 member is City of Yuma Councilmember Mayor Gary Knight.

In addition, as the **official** position represents four Counties, YMPO customarily identifies a representative, and an alternate, who have expressed an interest in attending some of

the STB meetings to specifically lobby the STB on behalf of the Yuma region's needs, *in addition to* Councilmember Knight.

Rural Transportation Advisory Council (RTAC): In the mid-90s, when the Casa Grande Resolves were being developed and implemented (benefitting mainly the urban Maricopa and Pima Counties) a group of predominantly rural Arizona Counties decided to form a separate group to look after the transportation interests of the rural areas, which covers the majority of the area of the State. That agency is the RTAC. A coordinator was appointed whose main role is to track mainly transportation legislation at both the Federal and State levels. This position is administered through the Northern Arizona Council of Governments (NACOG) and is funded by all the rural Councils of Government and the Metropolitan Planning Organizations, excluding the Maricopa and Pima Association of Governments (MAG and PAG). Funding is split on population basis, and YMPO currently pays just over \$20,000 to fund this effort. The current Coordinator is Kevin Adam. YMPO is a full, voting, member of the RTAC and usually appoints an official representative, plus an alternate.

PUBLIC INPUT: No public comments have made on this subject to date.

TECHNICAL & POLICY IMPLICATIONS:

TECHNICAL: As Councilmember Knight is already a member of the STB (and has attended all of the meeting to date), the appointed STB member and the alternate usually only attend STB meetings during the Rural Transportation Summit and if the STB meets in Yuma. Representatives on the RTAC and the STB are usually selected from volunteers.

POLICY: Under the current By-Laws the newly elected Secretary-Treasurer becomes the Chair of the Audit Subcommittee.

ACTION NEEDED:

Action to appoint YMPO representatives to the STB, the RTAC and the two subcommittees usually occurs during the February meeting, but could happen during the current meeting if sufficient members are present and volunteers are forthcoming.

PRIOR BOARD/COMMITTEE ACTIONS:

During 2019, Councilmember Ed Thomas was selected as the YMPO primary representative for attending STB meetings and Supervisor Martin Porchas was the alternate. Secretary/ Treasurer Maria Cruz was selected to remain as the RTAC primary member and Mayor Cecilia McCollough remained as the alternate. The Audit subcommittee members for CY 2019 were Secretary/Treasurer Maria Cruz as Chairwoman, Mayor Cecilia McCollough and Supervisor Lynne Pancrazi as members. As no action by the By-Laws subcommittee was anticipated, no members of the By-Laws subcommittee were nominated.

CONTACT PERSON:

Paul Ward, Executive Director, 928-783-8911

Section III (Organization), A. (Membership), 2. (Voting):

(b) The number of votes a voting member carries from his/her jurisdiction must be declared at the first meeting of January. Officers are elected the first meeting in February, Any Officer vacancies existing in January shall be filled in February as set forth in Sec. III, A,3, paragraph (e). The number of votes for each member will remain the same throughout the year, unless changed by written notice to YMPO. Upon the absence of a Primary member at any particular meeting, his/her votes may be cast by an alternate member from the same jurisdiction, declared during the Call to Order.

III. A. 3. (e) Elected officers of the YMPO shall serve on a rotation basis; when the Chair or Vice Chair's position is vacated, the Vice Chair assumes the position of Chair, and the Secretary-Treasurer assumes the position of Vice Chair. The Executive Board must then elect another Executive Board member to the vacant office of Secretary-Treasurer. Any modification to this requirement must be unanimously approved by the YMPO Executive Board.

Positions needed are:

- A. YMPO State Transportation Board representative and alternate(s). *
- B. RTAC representative and alternate(s).
- C. Election of Audit Subcommittee members (three). **
- D. Election of By-Laws Subcommittee members (three). ***

* This position is NOT to act as the STB member, but to be YMPO's representative to attend STB meetings to lobby the STB regarding subjects on YMPO's behalf.

** The elected YMPO Secretary/Treasurer is, automatically appointed as the Chair of the Audit Committee. The other two positions are openly elected each year. There are no term limits stated in the By-Laws.

*** The By-Laws Subcommittee members are usually only nominated and elected when changes to the By-Laws are expected to occur.

YMPO INFORMATION SUMMARY for Agenda Item 12

Approval of Awards for the YCIPTA/YMPO Short-Range Transit Plan (SRTP) and the YMPO Pavement Management System (PMS) Study

DATE: January 27, 2020

SUBJECT: Approval of Awards for the YCIPTA/YMPO Short-Range Transit Plan (SRTP) and the YMPO Pavement Management System (PMS) Study.

SUMMARY:

The Request for Proposals (RFP) for the SRTP was developed in conjunction with the Yuma County Intergovernmental Public Transportation Authority (YCIPTA) Transit Director and YMPO staff. It was reviewed by both the YCIPTA Board and the YMPO Technical Advisory Committee (TAC). The RFP was re-advertised on November 5, 2019 and the closing date was November 27, 2019. YMPO received three on time proposals from Kimley-Horn, Nelson-Nygard, and IBI Group. Public Transit's proposal arrived November 29, 2019 after the closing date. On December 5, 2019 the review sub-committee met to rank the three, on time, proposals. The review sub-committee consisted of three YCIPTA Board Members and the YCIPTA Transit Director. The sub-committee ranked the proposals based on project understanding and approach (25%), qualifications and experience of the proposed team (30%), quality of the proposal (25%), cost of the proposal (15%), and the use of Disadvantaged Business Enterprise DBE (5%). The sub-committee ranked IBI Group the best candidate to perform the SRTP. December 9, 2019 the YCIPTA Board met to review and recommend approval of the preferred consultant to the YMPO Executive Board. Paul Ward, Executive Director, has negotiated a fee with IBI Group that is within the funding availability for the study. Contracts have been signed and a Notice to Proceed letter will be sent as soon as the Award is approved.

The PMS Study went through a similar process and Kimley-Horn and Associates was selected as the preferred consultant. Negotiations are complete, contracts have been signed, and the Notice to Proceed letter is awaited.

PUBLIC INPUT:

No members of the public have provided any input on this item.

TECHNICAL & POLICY IMPLICATIONS:

TECHNICAL: The procedures for procuring consultants follow Federal and ADOT and the studies are ready to commence.

POLICY: YMPO Executive Board approval is sought prior to Awarding the contracts and issuing the Notices To Proceed.

ACTION NEEDED:

This item is on the agenda for information, discussion, and/or action to Award the YCIPTA/YMPO Short-Range Transit Plan contract to IBI Group and the Pavement Management System Study to Kimley-Horn and Associates.

CONTACT PERSON:

Melissa Ramos, Assistant Planner, 928-783-8911

Agreement Between

the Yuma County Intergovernmental Public

Transportation Authority (YCIPTA) and

the Yuma Metropolitan Planning Organization

(YMPO)

and the IBI Group

for Providing Consultant Services

For the Short-Range Transit Plan

December 31, 2019

Agreement Between

the Yuma Metropolitan Planning Organization

and Kimley-Horn and Associates, Inc.

for Providing Consultant Services

For the 2019-20 YMPO

Pavement Management System Study

December 30, 2019