

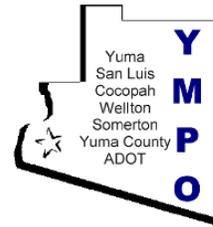
# Yuma Metropolitan Planning Organization

502 South Orange Avenue  
Yuma, Arizona 85364

Phone: (928) 783-8911  
Fax: (928) 329-1674

[www.ympo.org](http://www.ympo.org)

*Local Governments and Citizens Working Together*



## YMPO Long Range Transportation Plan Update Question and Answer Form

<u>Date: 6/11/20</u>		<u>Name of Preparer: Paul Ward</u>
Item #	Page #	Questions and Answers
1.		Does a graphical cover with only imagery and a title count against the page limit ? <b>No, a graphical cover does not count against the page limit. However, if you include a page of information on the inside cover, that counts as one page.</b>
2.	Cover	Is the required cover letter included in the page limit ? <b>Generally, NO, if the cover letter is separate from the RFP, or if it is paper-clipped, or stapled, or rubber-banded, to the RFP, it will NOT count against the page limit. However, if the cover letter is bound as part of the RFP, it will count.</b>
3.	3, 7 & 18	The RFP states 11 flash drives should be submitted, and that 10 should be submitted on another page. Can you confirm the number of original, copies, and flash drives should be submitted ? <b>There should one original printed version of the proposal, plus ten (10) copies, plus a total of eleven (11) flash drives provided.</b>
4a.	13	The RFP mentions that proposers and sub-proposers shall provide evidence of necessary licensing with the proposal or prior to commencement of the work. Can you confirm if licensing information is required with the proposal and if so, would you like the license numbers or copies of licenses ? <b>Proposers should provide license numbers for all licenses with the proposal. Copies of the licenses will only be required from the selected proposer if YMPO is unable to verify the license information.</b>
4b.	13	If you would like copies, do they count against the page limit ? <b>Not applicable - see answer to question 4a.</b>
5a.	16	On page 16 of the RFP, item numbers 7, 8, and 9 discusses items that the Proposer either must certify, include, or document, but there are no forms/exhibits included in the RFP related to Debarment and Suspension, Drug Free Workplace, or Restrictions on Lobbying. Can you confirm that certifications and documentation to satisfy items 7, 8, and 9 on page 15 are required from the winning consultant only upon selection ? <b>Each Proposer shall make a statement in the Proposal that the Proposer's Team, if it is selected as the preferred Proposer, will provide the appropriate documents to satisfy items 7, 8, and 9, as part of the contract process.</b>

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5b.	16	If these certifications are required with the proposal, will the YMPO be providing those forms to Proposers for completion ? <b>No the YMPO will not provide the forms.</b>
5c.	16	Also, will these forms (if required) count towards the page limit ? <b>Not applicable, see answers 5a and 5b, above.</b>
6.	General	The Yuma MPO LRTP Update RFP is being reviewed by our business services team, and they were wondering if it would be possible to receive a sample agreement to review ? <b>No, YMPO will NOT release a sample agreement for review. The contract follows closely the Main RFP Document and the accompanying appendices.</b>
7.	General	Due to the Coronavirus, we were wondering if you were still interested in having physical copies of this proposal, or if you would consider having an electronic submittal. <b>Yes, we still want physical copies of the proposal.</b>