

FY 2022-2045 LRTP Update Proposed Interview Process

All:

At the YMPO Special TAC Meeting on Thursday, July 16, 2020, it was decided to conduct interviews to select a preferred consultant team to negotiate with to carry out the FY 2022-2045 YMPO Long-Range Transportation Plan (LRTP) Update.

The Date, Time, Process, and Schedule:

Date: July 28, 2020

Time: 9:00 to 10:30 a.m.

Process:

There are two (2) teams that had scores that were within just a few points, Kimley-Horn and Kittelson. After allowing each team to give a brief 8-10 minute presentation, each team will be asked a series of questions by members of the TAC. There should not be any additional questions, to create equity for both teams, and a suggestion was made to settle on no more than six (6) questions. YMPO Staff will contact all TAC members over the next couple of days, with a series of possible questions, for members to decide which questions to ask and who will pose them to the teams.

Consultant Teams	Kimley-Horn	Kittelson
Average Points	88.38	87.50
Total Points	707	700

Tentative Schedule:

To start the process, there will be a brief statement by Paul Ward, explaining the meeting process and the series of questions will be handed out at that time.

9:00 to 9:15 a.m. Open meeting - Quorum confirmation, Title VI and other quick business;

9:15 to 9:25 a.m. - Brief presentation by Kittelson team, (8-10 minutes);

9:30 to 9:40 a.m. - Brief presentation by Kimley-Horn team (8-10 minutes);

9:45 to 10:15 a.m. - Questions and Answers (alternating order);

10:15 to adjournment - TAC discussion and possible action/recommendation to YMPO Executive Board.