Yuma Metropolitan Planning Organization

In-Kind Match Sheet

The Yuma Metropolitan Planning Organization (YMPO) is largely funded by grants from the federal government. For many of these grants, we are required to provide *non-federal matches* (state, local, and industry in-kind matches). This means that the value of your time and any expenses you may incur while attending a meeting or working on any items pertaining to the YMPO can be used to match our grants. This is only the value of your time, no actual cash is

required. Your match is important to the YMPO program and in-kind matches from the industry and other participants help demonstrate the type of voluntary activity that has value to business and other constituencies in and outside of Yuma County.

***BEFORE LEAVING THIS MEETING PLEASE FILL OUT THIS FORM AND LEAVE IT WITH THE EXECUTIVE ASSISTANT.* PLEASE TAKE ADDITIONAL COPIES TO RECORD THE TIME YOU MAY SPEND OUTSIDE THE MEETINGS TO WORK ON YMPO ACTIVITIES.**

TOTALS

*Mileage is based on $0.585/mile (IRS Rate)*

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **DATE** | **HOURS** | **MILEAGE** | **TRAVEL**  **TIME** | **LODGING** | **OTHER** | **PURPOSE/ ACTIVITY** |
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|  |  |  |  |  |  | **YMPO Office Use:**  **Total Wage: Total Mileage:** |

*Hourly wage is based off actual employment hourly wage, YMPO Accountant will contact appropriate HR Department for wage information.*

*If actual employment wage is not available, the wage is based off the OES Metropolitan and NonMetropolitan Area Occupational Employment Wage*

*Estimates for Yuma, AZ – Last Modified March 31, 2021.*

**YMPO OFFICE USE – HR RATE: YMPO OFFICE USE:**

**TOTAL IN-KIND CONTRIBUTION:**

PRINT NAME TITLE

SIGNATURE ORGANIZATION

TELEPHONE NUMBER DATE SIGNED

*revised 3/1/2022-CF*