

## EXECUTIVE BOARD REGULAR MEETING AGENDA

*Local Governments and Citizens Working Together*

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**EXECUTIVE BOARD  
Regular Meeting  
Thursday, March 31, 2022  
1:30 P.M.**

**The Meeting will be held In-Person and/or using  
GoToMeeting by Video and/or Teleconference from  
the Main Conference Room at the YMPO Offices at  
230 West Morrison Street, Yuma, Arizona 85364.**

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### YMPO EXECUTIVE BOARD

Chair	Martin Porchas, Board of Supervisors, Yuma County
Vice-Chair	Gary Knight, Councilmember, City of Yuma
Secretary/Treasurer	Cecilia McCollough, Mayor, Town of Wellton
Member	Matias Rosales, Councilmember, City of San Luis
Member	Martha Garcia, Councilmember, City of Somerton
Member	Paul Patane, Southwest District Engineer, ADOT
Member	Lynne Pancrazi, Board of Supervisors, Yuma County
Member	Karen Watts, Councilmember, City of Yuma
Member	Leslie McClendon, Deputy Mayor, City of Yuma
Member	Cocopah Indian Tribe - Not Currently Identified

A regular electronic meeting of the Executive Board (the Board) of the Yuma Metropolitan Planning Organization (YMPO) will be held on **Thursday, March 31, 2022**, starting at **1:30 p.m. either In-Person and/or using GoToMeeting Video/Teleconferencing** from the YMPO Offices at 230 West Morrison Street, Yuma, Arizona, 85364, to discuss, consider, and/or take possible action with respect to the items listed below. Members MAY attend in person, with the appropriate social distancing, if they wish, but may also choose to participate by video- or tele-conference, if they so desire.

1. Call to Order and the Pledge of Allegiance  
The meeting will be called to order and members will be asked to recite the Pledge of Allegiance.
2. Roll Call Attendance and Declaration of Votes  
Blenda Dale, YMPO Administrative Assistant/Bookkeeper, will call the attendance roll, and if any members of the City of Yuma are not in attendance, those members that are in attendance will have the opportunity to declare the number of votes that each member will exercise, including any proxy votes.

3. Title VI Declaration and Call to the Public

Jesus Aguilar Jr., YMPO Mobility Manager, will read a brief message reminding member of our Title VI obligations. In addition, this item provides an opportunity for comments by the public on subjects **not** on the agenda. Individuals wishing to address the Board need not request permission in advance and are limited to three (3) minutes. Any members of the Public attending by teleconference are requested to contact YMPO staff with any questions they may have prior to the meeting.

4. Consent Agenda

A. Approval of the February 24, 2022, Board Meeting Minutes.

B. YMPO Income/Expenditure Report for January and February 2022.

A copy of the draft minutes of the Regular Board meeting from February 24, 2022, will accompany this agenda. Members will have the opportunity to review, report any changes, and/or approve the minutes of the February 24, 2022, Regular Board meeting. The combined January and February 2022 financial report is expected to be available for review at this current meeting.

**This item is on the agenda for information, discussion, and possible action to approve the Consent Agenda. Copies of the draft minutes for February 2022 are attached for review as Item 6A and the combined financial report for January and February 2022, are attached as Items 6B.**

5. Promotion of Crystal Figueroa to YMPO Executive Director

During the February 24, 2022, YMPO Executive Board meeting, following the retirement of the prior Director, Paul Ward, the Board unanimously supported the promotion of Ms. Crystal Figueroa from Accountant II/Executive Assistant to be the new YMPO Executive Director. The Board also authorized Mr. Ward to stay on at YMPO as a part-time employee to assist Ms. Figueroa during the transition period. Mr. Ward will be known as the YMPO Principal Engineer.

**This item is on the agenda for information and discussion only at this stage. The YMPO Executive Director, Crystal Figueroa, will give a verbal presentation of this item, and no information summary is provided.**

6. Adjustment to Amendment #1 to the FY 2022-23 Unified Planning Work Program

During the February 24, 2022, YMPO Executive Board meeting, the Board approved an amendment #1 to the FY 2022-23 Unified Planning Work Program (UPWP). One line item referred to the commitment of up to \$10,000 in Federal Metropolitan Planning (PL) funds for Regional Safety Applications for Greenlight Traffic Engineering. Since the last Board meeting, ADOT staff have questioned the eligibility of using federal funds for this particular effort, so members are requested to approve changing the targeted Federal PL funds to local funds. The PL funds will be used on another program in due course.

**This item is on the agenda for information, discussion and possible action to adjust the action taken during the previous meeting to approve the Amendment #1 to the FY 2022-23 UPWP and change the \$10,000 in PL Funds committed for this activity to local funds. The YMPO Executive Director, Crystal Figueroa, will give a verbal presentation of this item. The appropriate tables and memorandum are included in an information summary as Item 6.**

7. Status of the YMPO Rail/Heavy Freight Study

The YMPO Rail/Heavy Freight Study started in August 2021. The consultant team, from Kimley-Horn and Associates, has already delivered a revised Work Plan, a Public and Stakeholders Involvement Plan and, recently, their first Working Paper #1 covering Current and Future Conditions. A copy of this Working Paper was sent to Board members earlier this week. One item of concern is that the consultant reports an apparent lack of support for the possibility of a north-south rail line from participants south of the border. Although it's probably too early to make this call, at what point should YMPO reconsider any further work on the Rail Study, pending any future change of support from Mexican authorities? The YMPO Planning Manager, Charles Gutierrez, will brief members on the status of this Study.

**This item is on the agenda for information, review and discussion only, at this stage. Mr. Gutierrez will present this item and a copy of Working Paper #1 is also being included as part of Item 7, which is attached to this agenda packet.**

8. Requested Changes and Approval of the YMPO Title VI Plan

The Board last received training on the YMPO Title VI Plan at their meeting in August 2021. Since that time, due to a change of Executive Board Officers and Executive Director, YMPO staff are presenting proposed changes to the Title VI Plan which includes area demographics, a Public Participation Plan (PPP), and a Limited English Proficiency (LEP) Plan. The above-mentioned changes are included in an updated Title VI Plan which is being provided for possible approval.

**This item is on the agenda for information, discussion, and possible approval of the updated YMPO Title VI Plan. Mr. Gutierrez will present this item and a copy of the updated Plan is attached.**

9. Status of Construction and funding of US-95

The construction of the first phase of US-95, between Ave 9E to Rifle Range Road is ongoing and Paul Ward, YMPO Principal Engineer will present a brief report on this effort. Mr. Ward will also report on efforts to provide funding for the next phase of the project, from Rifle Range to the Wellton/Mohawk Canal.

**This item is on the agenda for information, discussion, and possible action to show support for the identified additional funding for the next phase of US-95 widening. Mr. Ward will give a verbal presentation of this item.**

10. Possible Letters of Support for RAISE Grants from YMPO Member Agencies

As discussed as part of agenda item #9, YMPO no longer be submitting a RAISE Grant this year for US 95; however, we have recently been informed that Yuma County and the City of San Luis will be submitting RAISE Grant requests for projects within their jurisdictions. So, members will be requested whether to provide regional letters of support for the projects in question.

**This item is on the agenda for information, discussion, and possible action to authorize the Chairman and Executive Director to sign letters of support for the projects in question. Ms. Figueroa will present this item and will probably call on the agencies concerned to provide additional details, as needed.**

11. Summary of Current Events/Board Member Reports/Executive Director's Report & Comments by Other Participants

This agenda item is an opportunity for members and staff to update the Board regarding recent occurrences, as shown below. If written information is available, it will be included in an attached Information Summary.

- A. Staff Reports - Future Meetings
- B. TAC Minutes
- C. Conference Updates (AZTA, RTS, and Roads and Streets)
- D. MPO/COG Director/Planner Meetings
- E. Rural Transportation Advocacy Council activities
- F. Projects - Economic Development and Transportation

**This item is on the agenda for information, discussion, and for Board member and staff reports and comments.**

12. Possible Future Agenda Items

The following items will be heard at a future meeting. Members are encouraged to suggest topics for discussion at a future Board meeting:

- A. ADOT Highway Safety Improvement Program (HSIP) applications
- B. Update on Federal Transportation Authorization (IIJA, or BIL)
  - i. Possible repurposing of RAISE Grant funding
  - ii. Multimodal Project Discretionary Grant NOFO
  - iii. Possible additional funding for other IIJA Grants

13. Progress Reports

Members and staff will update the Board on the progress of ongoing projects and other recent events.

- A. Mar 1 - 5310 Program - RISE meeting (JR)
- B. Mar 2 - 5310 Program - NAU/AmeriCorps meeting (JR)
- C. Mar 2 - YC IT support for QuickBooks- discussion (CF, BD)
- D. Mar 2 - LRTP - Possible Invoice changes with Kittelson P.M. (PW)
- E. Mar 2 - Yuma Co. Economic Development Committee meeting (CF, PW)
- F. Mar 3 - 5310 Program - Horizon meeting (JR)
- G. Mar 3 - 5310 Program - HOPE meeting (JR)
- H. Mar 4 - RAISE Grant - FHWA webinar (CF)
- I. Mar 4 - 5310 Program - Discuss NAU budget with ADOT (JR)
- J. Mar 7 - Presentation to Yuma County BOS (CF, PW)
- K. Mar 7 - 5310 Program - Saguaro meeting (JR)
- L. Mar 7 - Staff meeting (All)
- M. Mar 7 - Presentation by Urban SDK (PW).
- N. Mar 8 - Discuss Federal projects with City of Yuma staff (CG)
- O. Mar 8 - 5310 Program - NAZCARE meeting (JR)
- P. Mar 8 - Presentation by Urban SDK (PW)
- Q. Mar 9 - RAISE Grant - Weekly telemeeting (PW, CG)
- R. Mar 9 - 5310 Program - Crossroad's meeting (JR)
- S. Mar 9 - HSIP Program - Kick-Off telemeeting (PW, CG)
- T. Mar 10 - TAC meeting (All)
- U. Mar 10 - 5310 Program - Review upcoming Grant (PW, CG, JR)
- V. Mar 10 - Avenue E-D Corridor - discussion (PW, CG, JR)
- W. Mar 11 - 5310 Program - Discuss NAZCARE budget with ADOT (JR)
- X. Mar 11 - 5310 Program - Discuss HOPE budget with ADOT (JR)
- Y. Mar 14 - 5310 Program - Crossroads Mission (CG, JR)
- Z. Mar 14 - 5310 Program - Discuss Grant application (PW, CG, JR)
- AA. Mar 14 - ADOT YMPO - Coordination meeting (CF, PW, CG)
- BB. Mar 15 - RAISE Grant - Photos of AG Workers (CG)
- CC. Mar 15 - O-D Study - Discuss MOU with San Luis staff (PW)
- DD. Mar 15 - Yuma PM-10 SIP Update - telemeeting (CG)
- EE. Mar 16 - ADEQ - Traffic Counts for Orphaned Roads (CF, PW, CG)
- FF. Mar 16 - RAISE Grant - Weekly telemeeting (CF, PW, CG)
- GG. Mar 18 - Comodo tele-Demo (CG)
- HH. Mar 18 - AZSTB meeting, Marana (CF, PW)
- II. Mar 21-23 - Site Visit/Training with SEAGO (JR)
- JJ. Mar 21 - RTAC Advisory Committee telemeeting (CF, PW)
- KK. Mar 24 - 5310 Program - Regional Mobility Committee meeting (JR)
- LL. Mar 24 - YMPO/SCMPO Director's Planning meeting (CF)
- MM. Mar 24 - Yuma Chamber of Commerce - transportation meeting (CF)
- NN. Mar 25 - 5310 Program - Discuss Saguaro budget with ADOT (JR)

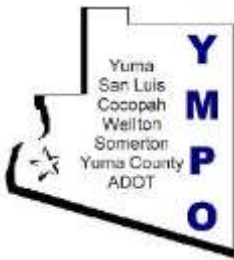
- OO. Mar 30 - Yuma Co. Economic Development Committee meeting (CF)
- PP. Mar 31 - LPA DBE Reporting Compliance (CF, BD)
- QQ. Mar 31 - EB meeting (All)

14. Adjournment

*Notice: In accordance with the Americans with Disabilities Act (ADA) and section 504 of the Rehabilitation Act of 1973, YMPO does not discriminate on the basis of disability, in the admission of, or access to, or treatment or employment in, its programs, activities, or services. If you have any questions regarding YMPO programs, activities, or services, please contact Paul Ward or Charles Gutierrez at 928-783-8911.*

Anticipated Future 2022 Meeting Locations.

All future meetings will continue to be held at the YMPO office at 230 West Morrison Street, Yuma, Arizona 85364. Members MAY participate in person, OR they may participate electronically by computer, and/or telephone (or both), using the GoToMeeting portal. The next two meetings will be held on Thursday, April 28, 2022 and May 26, 2022 in the YMPO offices starting at 1:30 p.m.



**EXECUTIVE BOARD  
REGULAR MEETING MINUTES**

*Local Governments & Citizens Working Together*

**Executive Board**

**Regular Meeting**

**Thursday, February 24, 2022**

**1:30 P.M.**

**The Meeting was held using GoToMeeting**

**By Video and/or Teleconference from the**

**Main Conference Room at the YMPO Offices at**

**230 West Morrison Street, Yuma, Arizona 85364**

1. Call to Order and the Pledge of Allegiance.

The Yuma Metropolitan Planning Organization (YMPO) Chair, Councilmember Matias Rosales, called the YMPO Executive Board (the Board) meeting to order at 1:30 p.m. and asked the Board to join him in reciting the Pledge of Allegiance.

2. Roll Call Attendance.

The YMPO Executive Assistant/Accountant II, Crystal Figueroa, called the roll as follows:

YMPO Executive Board Members Present:

Chair	Matias Rosales, Councilmember, City of San Luis ^
Vice-Chair	Martin Porchas, Board of Supervisors, Yuma County ^
Secretary/Treasurer	Gary Knight, Councilmember, City of Yuma ^
Member	Martha Garcia, Councilmember, City of Somerton ~
Member	Cecilia McCollough, Mayor, Town of Wellton ~
Member	Paul Patane, Southwest District Engineer, ADOT ^
Member	Lynne Pancrazi, Board of Supervisors, Yuma County ^
Member	Karen Watts, Councilmember, City of Yuma ^

^ Attended in person.

~ Participated by teleconference.

As six of the seven constituent member agencies were present, the quorum requirement was met.

YMPO Executive Board Members Absent:

Member	Leslie McClendon, Deputy Mayor, City of Yuma #
Member	Cocopah Indian Tribe - not currently identified *

# Not present but was represented by proxy by another member.

\* Not present, and not represented by proxy by another member.

YMPO Staff Present:

Paul Ward	Executive Director
Charles Gutierrez	Senior Planning Manager
Crystal Figueroa	Executive Assistant/Accountant II
Blenda Dale	Administrative Assistant/Bookkeeper

Additional Attendees:

Susan Thorpe	Yuma County Administrator ^
Kevin Adams	RTAC Liaison ^
Mark Hoffman	ADOT Senior Planner ~
Jay Parke	Partner Walker and Armstrong^
Gene Dalbey	YRBC^
Shelly Kreger	YCIPTA Executive Director~
Doug Eberhart	Wilson & Company Senior Environmental Planner~
Dan Marum	Wilson & Company Transportation Planning Manager~

Declaration of Votes:

Councilmember Knight declared that he would exercise the proxy vote for Deputy Mayor McClendon.

3. Annual Declaration of Votes for Calendar Year 2022.

As required by YMPO By-Laws, Councilmember Gary Knight declared the annual votes for the City of Yuma for Calendar Year 2022 as follows: 2 votes for himself, 2 votes for Councilmember Watts, and 1 vote for Deputy Mayor McClendon.

4. Welcome to New Members

Paul Ward, YMPO Executive Director, introduced and welcomed the newest YMPO Staff members, Blenda Dale as the new Administrative Assistant/Bookkeeper and Jesus Aguilar, Junior, as the Mobility Manager.

5. Title VI Declaration and Call to the Public

Mr. Aguilar, read the YMPO Title VI obligations. No members of the public addressed the Board.

The Chairman presented Mr. Ward with a plaque, in recognition of his outstanding services as the Executive Director of the YMPO, and congratulated him on his retirement. Various Board members, staff, and colleagues expressed their appreciation for his 5-plus years of service and contributions to the region.

Councilmember and Arizona State Transportation Board member Gary Knight announced Paul Patane's promotion to the Multimodal Planning Division Director and recognized his work with YMPO over the last 15 years.



6. Consent Agenda.
  - A. Approval of the December 10, 2021, Board Meeting Minutes.
  - B. YMPO Income/Expenditure for November and December 2021.

MOTION: Councilmember Gary Knight moved to approve the consent agenda, as presented. Supervisor Pancrazi seconded, and the motion was unanimously approved.

7. FY 2020-2021 YMPO Audit

Crystal Figueroa, YMPO Accountant II/Executive Assistant, introduced Jay Parke, a Partner from the Audit firm of Walker and Armstrong. Mr. Parke reported meeting with the Audit Committee earlier that day and presenting the results of the fiscal year end (June 30, 2021) audit in more detail to the committee. He summarized three separate documents, the Annual Comprehensive Financial Report, Single Audit Reporting Package and Communication to the Board. Mr. Parke summarized the Audit results and reported an unmodified “clean” opinion on the financial statements.

He included the recently issued Certificate of Achievement issued by the Government Finance Officers Association (GFOA) to YMPO for the work done in fiscal year 2020 and expect to be recognized for year end June 30, 2021, as well. In comparison with the prior year financial position, he reported a decrease in cash of 39.4% due to the purchase of the new building and renovation. He included a strong cash flow and a higher pension liability. Mr. Parke mentioned that they did not identify any deficiencies in internal control that would be considered material weaknesses.

As previously mentioned by Mr. Parke, Mr. Ward reported that, for the very first time, YMPO submitted for a Certificate of Achievement in Financial Reporting to GFOA for the Annual Comprehensive Financial Report and recognized with the award in financial reporting to Ms. Figueroa YMPO Accountant/Executive Assistant

MOTION: The Chairman of the Audit Committee, Gary Knight, confirmed that the audit committee had reviewed the report during a prior meeting and recommended approval of the FY 2019-2021 YMPO Audit. Supervisor Porchas seconded, and the motion was unanimously approved.

8. Election of Executive Board Officers - Calendar Year 2020.

Mr. Ward started by thanking the outgoing Chair, Matias Rosales, for his service as the Chairman of the YMPO during the past year. He understood that Mr. Rosales would remain the representative Board member for the City of San Luis. Mr. Ward mentioned that, based on prior year rotations, the Town of Wellton would normally be ‘next’ to provide a candidate for the position of Secretary/Treasurer.

MOTION: Supervisor Pancrazi nominated Mayor Cecilia McCollough for the soon-to-be-vacant YMPO Secretary/Treasurer position. Mayor McCollough accepted the nomination, Councilmember Knight seconded, and the motion was unanimously approved.

Mr. Ward mentioned the usual rotation of elected officers outlined in the YMPO By-Laws, whereby the YMPO Vice-Chairman becomes the Chairman and the YMPO Secretary/Treasurer rises to YMPO Vice-Chairman. Supervisor Porchas from Yuma County becomes the new Chairman and Councilmember Knight becomes the Vice-Chairman. Both Supervisor Porchas and Councilmember Knight accepted their respective positions and took over as the Chairman and Vice-Chairman of the YMPO Board. Chair Rosales handed-over the (metaphoric) gavel to Chairman Porchas.

MOTION: Supervisor Pancrazi moved to accept Supervisor Porchas as the incoming Chairman and Councilmember Knight as the Vice-Chairman. Councilmember Knight seconded, and the motion was unanimously approved.

9. Election of YMPO Subcommittee Members and Identification of Officials for Attending AZSTB and RTAC meetings - Calendar Year 2022

A. Election of Audit Committee members.

Under YMPO By-Laws, the Secretary/Treasurer automatically becomes the Chairperson of the YMPO Audit Committee, in this case, the newly elected Mayor McCollough. Supervisor Pancrazi and Councilmember Watts self-nominated themselves as candidates.

MOTION: The self-nominations were accepted, as stated. Councilmember Knight seconded, and the motion was unanimously approved.

B. Election of By-Laws Subcommittee Members

Mr. Ward reported prior Board agreement that this item can be skipped unless, and until, action on the YMPO By-Laws is needed.

C. Election of Director's Performance Evaluation Subcommittee

Mr. Ward mentioned the new Board Chairman was automatically the Chair of the Evaluation Subcommittee. Nominations for Councilmember Garcia and Councilmember Rosales were made.

MOTION: Supervisor Pancrazi moved the nominations. Councilmember Knight seconded.

D. YMPO State Transportation Board Representative.

MOTION: Councilmember Knight nominated Councilmember Matias Rosales as the primary and Mayor Cecilia McCollough as Alternate. Supervisor Pancrazi seconded, and motion was unanimously approved.

E. Rural Transportation Advisory Council

Councilmember Knight expressed his interest in serving as the primary RTAC representative and Mayor McCollough remained interested in serving as an Alternate.

MOTION: Self nominations were accepted, as stated. Supervisor Pancrazi seconded, and the motion was unanimously approved.

10. Status of the YMPO Rail/Heavy Freight Study.

Kimley-Horn and the subconsultants are nearing the end of the Current and Future Conditions Analysis and anticipate presenting a draft working paper in February. They have completed their review of the previous rail study and any other studies or plans that were made available. At this time the bulk of the stakeholder meetings were completed with the US Department of Defense (DoD) being the final ones to have a meeting. These stakeholder meetings were designed to engage our members and other agencies to provide their input on opportunities or possible constraints for such a project. The land use and transportation system with existing and future planned network systems were considered. There were other factors to review with the environmental, rights-of-way, cross-sections and various other necessities for infrastructure development.

Mr. Gutierrez stated that Kimley-Horn has some outstanding components that they are in development. The HIS Global Transearch Data has been given to one of the Study subconsultants, Pollack and Associates, as well as Kimley-Horn, to develop rail and freight flows. The next steps are for the consultant to complete the first working paper for the TAC and members to comment on. Following this, the Alternative Analysis Phase will begin, for developing a series of potential alignment corridors for review.

11. UPWP Amendment #1 and Entity Dues

Ms. Figueroa stated the FY 2022-2023 UPWP was originally approved on April 29, 2021. She introduced Amendment #1 and explained the staff report memorandum that was attached to the Information Summary. It showed the amount of actual funds being brought forward, the latest FY 2022 funds available, adjustments/carried forward fund for studies, and new studies on the horizon. Ms. Figueroa mentioned that precise details from the new transportation reauthorization legislation are still not finalized but can be estimated and are likely to increase funds available for all phases of transportation including planning efforts during this fiscal year. In addition, supplementary budget tables were provided along with the amendment. for approval.

Ms. Figueroa reported that, in March of 2021, a preliminary assessment for entity dues was mailed to member agencies using projected numbers for planning purposes. Since the final entity dues have been assessed, considering the changes and approval of the FY 2022-23 YMPO UPWP Amendment #1, and

recently updated population estimates. She reported that entity dues have slightly increased, primarily due to the identification of unexpected underpayment of FY 2015-18 audited planning funds to MPOs statewide. Ms. Figueroa informed the Board that final assessments will be mailed to member agencies this month.

MOTION: Councilmember Knight moved to approve Amendment #1 to the FY 2022-2023 YMPO UPWP. Supervisor Porchas seconded, and the motion was unanimously approved.

12. Revised (RTAC) List of Prioritized Projects Included in HB2396

Mr. Ward reported on the previously presented list of prioritized projects that the Rural Transportation Advocacy Council (RTAC) was intending to present to the State Legislature with the view to possibly receiving more funds for local projects for rural parts of the State out of the State budget process in early 2022. He added that some changes have been suggested to the list of projects that have been recommended for funding.

Mr. Ward reported that House Bill (HB) 2396 was presented to the Appropriations Committee for consideration, but it appears the Committee Chair refuses to recommend any projects that are NOT on the State Highway System. In addition, he reported that the amount of funding under the bill has increased from \$50 million to over \$100 million. He mentioned that as most of the projects listed are not on the State Highway System, most of the projects listed have been removed from the list and a series of ADOT projects have been added to the list. Out of the \$50 million amount, the YMPO region was anticipated to receive approximately \$6.5 million.

Mr. Ward mentioned that the most recent list provided shows the Yuma region is expected to receive over \$30 million, a huge increase from the expected \$6.5 million. However, he did mention that it includes a I-8 pavement rehabilitation project that totals almost \$23.5 million. He stated that the major priority for the YMPO region remains the widening of US-95, between Avenue 9E and Aberdeen Road, from two lanes to four lanes. Mr. Ward hence the question if the Board wishes to request that the funds being targeted for I-8 project be moved to the next portion of the US-95 widening section?

The Board discussed some of the ramifications of Mr. Ward's presentation, but declined to take any action at this stage.

13. Summary of Current Events/Board Member Reports/Executive Director's Report & Comments by Other Participants.

- A. Staff Reports - Future Meetings.
- B. TAC Minutes.
- C. Conference Updates.
- D. MPO/COG Director's/Planner's Meetings.

- E. Rural Transportation Advocacy Council activities.
- F. Projects - Economic Development and Transportation.

14. Possible Future Agenda Items.

The following items will be heard at a future meeting. Members were encouraged to suggest topics for discussion at a future Board meeting:

- A. ADOT Highway Safety Improvement Program (HSIP) applications.
- B. Update on Federal Transportation Authorization (IIJA, or BIL).
- C. Update on the Arizona State Budget.

15. Progress Reports.

Members and staff will update the Board on the progress of ongoing projects and other recent events.

- A. Jan 31 - Who Cares about CARES and ARP Webinar (JR).
- B. Feb 1 - Presentation to Sunrise Optimists (PW, JR).
- C. Feb 2 - Transportation Sales Tax meeting (PW).
- D. Feb 7 - Trip to AZ Capital with City of San Luis team (PW).
- E. Feb 8 - Staff meeting (All).
- F. Feb 8 - Lunch meeting with Lucy Rodriguez (Sen. Kelly's Rep) (PW).
- G. Feb 8 - Discussion on the 5310 NOFA (All).
- H. Feb 8 - Rail Study Management telemeeting (PW, CG).
- I. Feb 8 - Admin Assist interview (1, Bran) (PW, CG, CF).
- J. Feb 9 - Discussion on Admin Assistant interviews (PW, CG, CF).
- K. Feb 9 - RAISE Grant Opportunity discussion (CG, JR).
- L. Feb 9 - MPOs/COGs Director's telemeeting (PW).
- M. Feb 9 - Admin Assist interview (2, Iniguez) (PW, CG, CF).
- N. Feb 9 - Meeting with Attorney Wayne Benesch (PW).
- O. Feb 9 - 5310 Mobility Management Webinar (CG, JR).
- P. Feb 9 - Admin Assist interview (3, Mendoza) (PW, CG, CF).
- Q. Feb 10 - TAC meeting.
- R. Feb 10 - Admin Assist interview (4, Valenzuela) (PW, CG, CF).
- S. Feb 10 - Statewide Mobility Management telemeeting (JR).
- T. Feb 10 - Admin Assist interview (5, Chavez) (PW, CG, CF).
- U. Feb 10 - Admin Assist interview (6, Dale) (PW, CG, CF).
- V. Feb 10 - Statewide Mobility Management meeting (PW, CG, JR).
- W. Feb 11 - MPOs/COGs Planner's telemeeting (CG).
- X. Feb 14 - RTAC Advisory Committee meeting (PW).
- Y. Feb 14 - ADOT YMPO Coordination meeting (PW, CG).
- Z. Feb 15 - Yuma PM-10 SIP Update telemeeting (PW, CG).
- AA. Feb 16 - Discussion with Comodo - Ryan Murphy (CG).
- BB. Feb 18 - AZSTB meeting (PW).
- CC. Feb 21 - President's Day HOLIDAY (All).
- DD. Feb 23 - ADOT/MetroQuest Title VI Webinar (CG).
- EE. Feb 24 - EB meeting (All).

16. YMPO Director's Evaluation and the Procedure for Hiring a Replacement.  
Mr. Ward briefly presented this item. The Chair requested a motion to go into Executive Session.

MOTION: Councilmember Knight moved to recess into Executive Session. Councilmember Rosales seconded, and the item was unanimously approved.

17. Executive Session  
The Board met in Executive Session on the Executive Director's evaluation and for hiring a replacement. There are no minutes available for this period.

18. Reconvene to Public Meeting  
The Chair requested a motion to reconvene into to public meeting.

MOTION: Councilmember Rosales moved to reconvene into public meeting, Councilmember Knight seconded and the motion was unanimously approved.

19. YMPO Director's Evaluation and the Procedure for Hiring a Replacement – Open Discussion  
The Chair requested a motion in open session following Executive Session discussion.

MOTION 1: Supervisor Pancrazi moved to approve the combined Cost of Living Adjustment and a one Step increase retro-paid to the first pay period of the year and authorized Mr. Ward being retained on a part-time status, starting on February 28, 2022, to assist in the transition of the newly appointed Executive Director for a non-specified period of time. Councilmember Rosales seconded and the motion was unanimously approved.

MOTION 2: Councilmember Knight moved to approve to promote Crystal Figueroa to the position of Executive Director, on a permanent basis, at the starting salary of \$80,000 effective February 28, 2022. Supervisor Pancrazi seconded, and the motion was unanimously approved.

20. Adjournment.  
There being no further business to discuss, the meeting was adjourned at 4:00 p.m.

Anticipated Future 2022 Meeting Locations.

All future meetings will continue to be held at the YMPO office at 230 West Morrison Street, Yuma, Arizona 85364. Members MAY participate in person, OR they may participate electronically, by computer and/or telephone (or both), using the GoToMeeting portal. The next two meetings will be held on Thursday, March 31, 2022, and April 28, 2022, in the YMPO offices, starting at 1:30 p.m.

Preparation and Approval of Minutes:

Minutes prepared by:

---

Paul D. Ward, P.E., Principal Engineer

Minutes reviewed to form by:

Minutes approved in regular session on  
March 31, 2022

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Crystal Figueroa, Executive Director,  
Yuma Metropolitan Planning Organization

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Councilmember Martin Porchas,  
Chairman, YMPO Executive Board

**Yuma Metropolitan Planning Organization**  
**Revenue & Expense Budget Performance**  
January through February 2022

	Jan - Feb 22	Jul '21 - Feb 22	YTD Budget	% of Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
<b>4000 · ADOT Grant</b>				
4001 · PL	38,791.56	77,502.89	756,453.00	10.25%
4002 · SPR	22,782.36	44,576.52	360,832.00	12.35%
4003 · HSIP	0.00	0.00	0.00	0.0%
4004 · STBG	28,935.19	62,269.91	82,543.00	75.44%
4005 · 5305d (CPG)	1,750.50	1,750.50	92,300.00	1.9%
<b>Total 4000 · ADOT Grant</b>	<b>92,259.61</b>	<b>186,099.82</b>	<b>1,292,128.00</b>	<b>14.4%</b>
<b>4010 · FTA Grant</b>				
4020 · 5303/5305	5,099.30	14,575.38	74,954.00	19.45%
4021 · 5304	0.00	0.00	5,495.00	0.0%
<b>Total 4010 · FTA Grant</b>	<b>5,099.30</b>	<b>14,575.38</b>	<b>80,449.00</b>	<b>18.12%</b>
<b>4050 · ADEQ Grant</b>	0.00	0.00	10,000.00	0.0%
<b>4055 · 5310 Funds</b>				
4053 · CARES Act MM	0.00	0.00	40,536.00	0.0%
4055 · 5310 Funds - Other	11,613.67	19,764.17	58,151.00	33.99%
<b>Total 4055 · 5310 Funds</b>	<b>11,613.67</b>	<b>19,764.17</b>	<b>98,687.00</b>	<b>20.03%</b>
<b>4200 · YMPO UPWP Dues</b>	0.00	0.00	62,864.05	0.0%
<b>4400 · Interest Income</b>	143.59	2,270.37	5,000.00	45.41%
<b>4600 · Charges for Services</b>				
4904 · Traffic Count Revenue	0.00	0.00	13,099.40	0.0%
<b>Total 4600 · Charges for Services</b>	<b>0.00</b>	<b>0.00</b>	<b>13,099.40</b>	<b>0.0%</b>
<b>4700 · Other Revenue</b>				
4907 · Misc Revenue	0.00	172.00		
<b>Total 4700 · Other Revenue</b>	<b>0.00</b>	<b>172.00</b>		
<b>Total Income</b>	<b>109,116.17</b>	<b>222,881.74</b>	<b>1,562,227.45</b>	<b>14.27%</b>
<b>Gross Profit</b>	<b>109,116.17</b>	<b>222,881.74</b>	<b>1,562,227.45</b>	<b>14.27%</b>
<b>Expense</b>				
<b>5110 · Payroll Expenses</b>				
5111 · Fringe Benefits	3,564.34	15,374.82	32,439.13	47.4%
5112 · Part Time Staff-Salaries				
5133 · Part Time Staff-Salaries- Local	0.00	557.20	9,633.79	5.78%
5112 · Part Time Staff-Salaries - Other	4,913.25	24,994.90	74,594.45	33.51%
<b>Total 5112 · Part Time Staff-Salaries</b>	<b>4,913.25</b>	<b>25,552.10</b>	<b>84,228.24</b>	<b>30.34%</b>
5113 · Full Time Staff-Salaries	41,729.00	175,925.94	349,447.00	50.34%
5115 · Health Insurance-ER Portion	7,296.00	29,184.00	65,664.00	44.44%
5116 · ASRS	5,542.75	22,526.63	45,184.00	49.86%
5117 · Workman's Comp Insurance	0.00	990.00	1,148.08	86.23%
5118 · FUTA Payroll Expense	193.58	240.98	546.00	44.14%
5120 · Life Insurance	338.29	1,006.30	1,872.00	53.76%
<b>Total 5110 · Payroll Expenses</b>	<b>63,577.21</b>	<b>270,800.77</b>	<b>580,528.45</b>	<b>46.65%</b>
<b>5123 · Consulting Services</b>				
5134 · Contractual-Local	0.00	17,160.45	135,000.00	12.71%
5123 · Consulting Services - Other	1,350.00	134,633.40	643,522.40	20.92%
<b>Total 5123 · Consulting Services</b>	<b>1,350.00</b>	<b>151,793.85</b>	<b>778,522.40</b>	<b>19.5%</b>
<b>5124 · Staff Training/Education</b>				
5137 · Staff Training/Edu Reimb-Local	960.00	1,920.00	6,000.00	32.0%
5124 · Staff Training/Education - Other	50.00	249.00	3,500.00	7.11%
<b>Total 5124 · Staff Training/Education</b>	<b>1,010.00</b>	<b>2,169.00</b>	<b>9,500.00</b>	<b>22.83%</b>
<b>5125 · Audit Services</b>	17,500.00	17,500.00	23,500.00	74.47%
<b>5126 · Payroll Processing Fees</b>	762.04	2,884.64	4,600.00	62.71%
<b>5128 · Accounting Services</b>	0.00	0.00	25,000.00	0.0%
<b>5129 · Public Participation</b>	66.00	84.20	750.00	11.23%
<b>5130 · Reimbursement of Expenses</b>	13.76	59.62	0.00	100.0%
<b>5131 · Data Process, Software, Hardware</b>	1,157.05	12,707.81	20,000.00	63.54%



**Yuma Metropolitan Planning Organization**  
**Revenue & Expense Budget Performance**  
January through February 2022

	Jan - Feb 22	Jul '21 - Feb 22	YTD Budget	% of Budget
5132 - Furniture and Equipment	11,275.33	26,251.33	35,000.00	75.0%
5140 - Legal	549.75	5,135.30	8,000.00	64.19%
5150 - IT Support	246.10	319.93	2,000.00	16.0%
5151 - Building Ins, property tax	0.00	9,109.82	7,143.00	127.54%
5152 - Equipment Maintenance	0.00	475.22	1,500.00	31.68%
5153 - Office Supplies	213.26	1,226.98	3,000.00	40.9%
5154 - Postage	0.00	0.00	500.00	0.0%
5155 - Printing	204.28	235.08	600.00	39.18%
5157 - Publications, Subscriptions	573.72	2,169.16	2,250.00	96.41%
5158 - Registration Fees	2,180.00	5,825.00	6,000.00	97.08%
5159 - Special Meetings	0.00	0.00	2,000.00	0.0%
5160 - Telecommunications	1,618.98	8,331.58	12,000.00	69.43%
5162 - Vehicle Insurance	0.00	4,418.58	4,500.00	98.19%
5163 - Vehicle Maint., Repairs, Parts	0.00	104.34	2,500.00	4.17%
5164 - YMPO Memberships & Dues	750.00	2,219.33	3,000.00	73.98%
5165 - Finance Charges and Interest	39.38	21.38	250.00	8.55%
5166 - Website Maintenance	143.00	551.28	2,000.00	27.56%
5167 - Miscellaneous Consumables	95.94	1,237.75	2,000.00	61.89%
5168 - Recruitment Employee	0.00	0.00	1,000.00	0.0%
5169 - Miscellaneous-Expense	1,061.34	2,148.76	9,000.00	23.88%
5171 - Alarm System	120.00	360.00	1,000.00	36.0%
5172 - Lease	0.00	0.00	0.00	0.0%
5173 - Electric Bill	1,076.47	4,425.62	7,500.00	59.01%
5174 - Grounds Maintenance	500.00	2,150.00	4,000.00	53.75%
5175 - Janitorial	1,440.00	2,880.00	6,480.00	44.44%
5179 - Office Building Repairs				
5181 - Pest Control	0.00	50.00	500.00	10.0%
5179 - Office Building Repairs - Other	0.00	1,439.55	10,000.00	14.4%
<b>Total 5179 - Office Building Repairs</b>	<b>0.00</b>	<b>1,489.55</b>	<b>10,500.00</b>	<b>14.19%</b>
5182 - Sewer & Water	412.88	2,139.20	3,500.00	61.12%
5190 - Travel - Local & Outside County	59.57	7,005.55	15,000.00	46.7%
5191 - T530- Traffic Count Fuel	284.90	1,111.86	2,500.00	44.47%
5630 - T530 Traffic Count Equipment				
5631 - T530-Local COY Materials	0.00	0.00	2,183.00	0.0%
5630 - T530 Traffic Count Equipment - Other	588.70	2,857.98	4,000.00	71.45%
<b>Total 5630 - T530 Traffic Count Equipment</b>	<b>588.70</b>	<b>2,857.98</b>	<b>6,183.00</b>	<b>46.22%</b>
<b>Total Expense</b>	<b>108,869.66</b>	<b>552,200.47</b>	<b>1,603,306.85</b>	<b>34.44%</b>
<b>Net Ordinary Income</b>	<b>246.51</b>	<b>-329,318.73</b>	<b>-41,079.40</b>	<b>801.66%</b>
<b>Other Income/Expense</b>				
<b>Other Income</b>				
4900 - In-Kind Match Revenue	12,437.48	62,076.67	181,151.00	34.27%
<b>Total Other Income</b>	<b>12,437.48</b>	<b>62,076.67</b>	<b>181,151.00</b>	<b>34.27%</b>
<b>Other Expense</b>				
9200 - In-Kind Match Expenses	12,437.48	62,076.67	181,151.00	34.27%
<b>Total Other Expense</b>	<b>12,437.48</b>	<b>62,076.67</b>	<b>181,151.00</b>	<b>34.27%</b>
<b>Net Other Income</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>Net Income</b>	<b>246.51</b>	<b>-329,318.73</b>	<b>-41,079.40</b>	<b>801.66%</b>

10000 - Wells Fargo - YMPO General Account	\$ 167,195.81
10009 - Wells Fargo - YMPO Payroll Account	\$ 68,947.61
10100 - Yuma County Treasurer - YMPO Account	\$ 662,029.68
	<b>\$ 898,173.10</b>

**YMPO INFORMATION SUMMARY for Agenda Item 6**  
**Adjustment to Amendment #1 to the FY 2022-23 YMPO**  
**Unified Planning Work Program**

**DATE:** March 23, 2022

**SUBJECT:** FY 2022-23 YMPO Unified Planning Work Program (UPWP) Amendment #1 Adjustment.

**SUMMARY:**

During the February 24th Executive Board meeting, the Board approved an Amendment #1 to the FY22-23 UPWP. Item #15 referred to the commitment of up to \$10,000 in Federal Metropolitan Planning (PL) funds for the Regional Safety Applications for Greenlight Traffic Engineering. Since the Board meeting, ADOT staff have questioned the eligibility of using Federal funds for this particular effort. As a result, members are requested to approve changing the targeted PL funds to local funds and to program the released PL Funds onto Capital Expenditures T-1000 and re-approving the updated staff Memorandum included as an attachment to this information summary.

**PUBLIC INPUT:**

No members of the public have commented on this request, to date.

**TECHNICAL & POLICY IMPLICATIONS:**

**TECHNICAL:** ADOT Staff have requested making an adjustment to item #15 as shown in the Memorandum, but then approve all the changes originally submitted during the February 24, 2022, Board meeting.

**POLICY:** Title 23, Code of Federal Regulations (CFR) §450 et al., contains the guidance on what projects need to be carried out by MPOs.

**ACTION NEEDED:**

This item is on the agenda for review, discussion, and/or possible action to approve Amendment #1 Adjustment to the current FYs 2022 and 2023 UPWP and, specifically, to the budget for FY 2022.

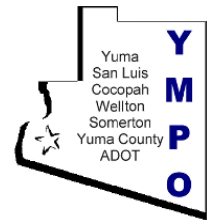
**CONTACT PERSON:**

Crystal Figueroa, Executive Director, 928-783-8911

# Yuma Metropolitan Planning Organization

230 W. Morrison St.  
Yuma, Arizona 85364  
[www.ympo.org](http://www.ympo.org)

Phone: (928) 783-8911  
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*Local Governments and  
Citizens Working Together*

TO: Paul Ward, Executive Director

FROM: Crystal Figueroa, Accountant II

Date: March 23, 2022

RE: Amendment #1 to the Fiscal Year 2022-23 YMPO Unified Planning Work Program (UPWP) and Annual Budget Adjusted, changes pertain to FY 2022 only.

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The following is a list of the changes being requested to the FY 2022 of the FY 2022-23 YMPO UPWP under UPWP Amendment # 1:

1. Staff annual wage increases.
2. Increased the FY 2015-18 brought forward funds from \$143,718 to \$406,032 \*\*.
3. Increased FY 2021 SPR brought forward from \$103,813 to \$110,832.
4. Keep FY 2021 PL brought forward \$36,817 (differentiating between FY 2015-18 and FY 2021 PL).
5. Corrected FY 2021 5305d (Residual) brought forward from \$89,527 to \$74,954.
6. Included FY 2021 5305e (5304) brought forward of \$5,495 left over from the Short-Range Transit Plan for public outreach after completion of Study.
7. Increased FY 2021 STBG funds brought forward from \$61,351 to \$82,543 for continuation of the Long-Range Transportation Plan Update and completion in FY 2022.
8. Corrected FY 2021 5310 brought forward from \$10,347 to \$8,151.
9. Increased FY 2022 5310 funds from \$42,000 to \$50,000 to reflect actual award.
10. Increased FY 2022 SPR funds from \$175,000 to \$250,000 to reflect additional \$75,000 pending award by ADOT to replace the \$75,000 in local funds committed by YMPO to the City of San Luis to carry out the O-D component in conjunction with the Redevelopment Plan and Circulation Study.
11. Increased T-100 budget by \$48,523 to cover various operations-related expenses such as furniture and equipment, building property tax/repairs, increased water consumption, software/hardware, exterior signage, janitorial, and grounds maintenance.
12. Included deferred FY 2021 \$35,000 original, local funds for the Origin-Destination (O-D) Study as part of a Memorandum of Understanding with the City of San Luis

13. plus \$75,000 in local funds for added support approved by the Board on December 9, 2021, for a combined total of \$110,000.
14. Programmed \$12,500 in SPR funds under T-305 Rail/Heavy Freight Study for anticipated access to the AZDOT Transearch Data set for use in study to prepare charts, graphs, tables, maps, and presentations.
15. Increased brought forward Long-Range Transportation Plan (LRTP) funds from \$61,351 to \$127,459 to complete study in FY 2022.
- ~~16. Transferred/programmed \$10,000 of unspent LRTP PL Funds for the Regional Safety Applications in progress by Greenlight Traffic Engineering.~~
- 16a. Program \$10,000 of Local funds for the Regional Safety Applications in progress. by Greenlight Traffic Engineering.
- 16b. Transfer/program \$10,000 of unspent LRTP PL Funds to Capital Expenditures.
17. Increased brought forward Rail/Heavy Freight Alignment Study Funds from \$137,663 to \$239,890, study commenced in FY 2022.
18. Program (not to exceed) \$10,000 in local funds under T-500 Special Projects for a possible FY 2022 RAISE Grant application for additional funding for US-95.
19. Program \$10,000 in PL funds for a possible GIS Traffic Count Map under T-308.
20. Program \$75,591 in PL funds for a possible Roads of Regional Significance Study under T-400.
21. Program \$102,041 in SPR and 5305d (CPG) funds for a possible Complete Streets and Bus Pullouts Study under T-400.
22. Program LTAP fees of \$15,000 with local contributions to cover backdated fees for FY 2020, 2021 and current FY 2022.

The amount of the total (Federal & State funds) budgeted for FY 2022 of the FY 2022-2023 UPWP has increased from \$1,084,210 to \$1,481,264. The amount of Local funds has increased from \$56,153 to \$191,153. Therefore, the total amount of Federal, State, and Local funds in the budget for FY 2022 has increased from \$1,282,587 to \$1,843,568.

Note:

\*\* Prior money owed to YMPO for FY 2015-18, following a multiple-year audit completed statewide by the federal government.

**FY 2022-23 YMPO Unified Planning Work Program**

**Amendment #1 Adjustment, Financial Tables (FY 2022 Only)**

<b>Table One - Detail of Federal, State and Local Funding Sources</b>	
<b>State Funds</b>	
<b>Agency</b>	
ADEQ	\$10,000
<b>FY 15/18 Brought Forward (BF) Federal Funds</b>	
SPR	\$80,457
PL	\$406,032
<b>FY 2021 Brought Forward (BF) Federal Funds</b>	
SPR	\$30,376
PL (CPG)	\$36,817
5305d (Residual)	\$74,954
5305(4)e	\$5,495
STBG	\$82,543
5310	\$8,151
CARES Act MM	\$40,536
<b>FY 2022 New Federal Funds</b>	
ADOT/SPR	\$250,000
ADOT/PL	\$313,604
5310	\$50,000
FTA 5305d (CPG) (Oct 1, 2021-Sept 30, 2022)	\$92,300
<b>Sub Total Federal &amp; State</b>	<b>\$1,481,264</b>
<b>Local Area Funds (YMPO Funds)</b>	
YMPO Local Contributions	\$68,053
City of Yuma Traffic Counts	\$13,099
City of San Luis Origin-Destination (MOU)	\$110,000
<b>Sub Total Local</b>	<b>\$191,153</b>
<b>In-Kind 2022 (Match for SPR/PL/FTA)</b>	
Agency: Yuma County Services/TAC/Regional Mobility Meetings/ Other YMPO planning by TAC Members	\$181,151
<b>Sub Total In-Kind</b>	<b>\$181,151</b>
<b>Total Available</b>	<b>\$1,853,569</b>

## Tables Two and Three: Expenses by Work Elements and Categories

	WORK ELEMENT	EXPENSES				TOTAL COSTS
		Salaries & Benefits	Direct Expenses	Match	Local	
I.	ADMINISTRATION	\$204,207	\$218,573	\$63,251	\$32,000	\$518,031
II.	DATA COLLECTION / AIR QUALITY	\$22,274	\$0	\$742	\$0	\$23,016
III.	TRANSPORTATION IMPROVEMENT PROGRAM	\$133,977	\$302,926	\$43,771	\$0	\$480,674
IV.	REGIONAL PLANNING	\$55,408	\$177,632	\$34,071	\$110,000	\$377,112
V.	SPECIAL PROJECT PLANNING	\$137,917	\$6,500	\$20,520	\$48,099	\$213,037
VI.	LONG RANGE TRANSPORTATION PLANNING	\$26,686	\$147,469	\$11,491	\$1,053	\$186,700
VII.	PUBLIC PARTICIPATION PLAN	\$12,137	\$0	\$1,999	\$0	\$14,136
VIII.	PUBLIC TRANSPORTATION	\$13,725	\$5,495	\$4,025	\$0	\$23,244
IX.	ENVIRONMENTAL OVERVIEW	\$2,895	\$0	\$175	\$0	\$3,070
X.	CAPITAL EXPENDITURES	\$3,444	\$10,000	1,106	\$0	\$14,550
<b>TOTAL</b>		<b>\$612,670</b>	<b>\$868,595</b>	<b>\$181,151</b>	<b>\$191,153</b>	<b>\$1,853,569</b>

	WORK ELEMENT	Travel & Training	Contractual	Supplies	M&O	Technology	Membership	TOTAL
I.	ADMINISTRATION	\$18,500	\$48,500	\$7,500	\$119,073	\$23,000	\$3,000	\$219,573
II.	DATA COLLECTION / AIR QUALITY	\$0	\$0	\$0	\$0	\$0	\$0	\$0
III.	TRANSPORTATION PROGRAM	\$0	\$302,926	\$0	\$0	\$0	\$0	\$302,926
IV.	REGIONAL TRANSPORTATION PLANNING	\$0	\$177,632	\$0	\$0	\$0	\$0	\$177,632
V.	SPECIAL PROJECT PLANNING	\$0	\$0	\$6,500	\$0	\$0	\$0	\$6,500
VI.	LONG RANGE PLANNING	\$0	\$147,469	\$0	\$0	\$0	\$0	\$147,469
VII.	PUBLIC PARTICIPATION	\$0	\$0	\$0	\$0	\$0	\$0	\$0
VIII.	PUBLIC TRANSPORTATION	\$0	\$5,495	\$0	\$0	\$0	\$0	\$5,495
IX.	ENVIRONMENTAL OVERVIEW	\$0	\$0	\$0	\$0	\$0	\$0	\$0
X.	CAPITAL EXPENDITURES	\$0	\$0	\$0	\$10,000	\$0	\$0	\$10,000
<b>TOTAL</b>		<b>\$18,500</b>	<b>\$682,022</b>	<b>\$14,000</b>	<b>\$128,073</b>	<b>\$23,000</b>	<b>\$3,000</b>	<b>\$868,595</b>

**Table 2A: FY 2022-2023 YMPO UPWP; Budget Detail - Work Task by Fund Type**

#	TITLE	CONSOLIDATED PLANNING GRANT (CPG)				FHWA (CPG)		FTA (RESIDUAL)		ADEQ / STBG		FTA 5310			LOCAL FUNDS	FY 2022
		PL	MATCH	5305d	MATCH	SPR	MATCH	5305d	MATCH	FUNDS	MATCH	FUNDS	MATCH	CARES ACT		TOTAL
100	Administration & Management	\$223,916	\$13,535			\$151,897	\$37,974	\$46,968	\$11,742						\$32,000	\$518,031
200	Air Quality Conformity	\$12,274	\$742							\$10,000						\$23,016
300	FY 2022-2026 TIP	\$9,982	\$603			\$8,406	\$2,101	\$7,880	\$1,970							\$30,942
302	Transportation Enhancement - AZ	\$2,301	\$139			\$575	\$144									\$3,159
304	Intelligent Transportation Systems (ITS)	\$2,666	\$161			\$1,659	\$415	\$3,216	\$804							\$8,920
305	Goods/Freight/Rail Planning	\$173,822	\$10,507	\$70,843	\$4,282	\$13,933	\$3,483	\$3,343	\$836							\$281,049
307	Cross Border/Trade Corridor Planning	\$2,862	\$173			\$3,781	\$945	\$3,577	\$894							\$12,233
308	HPMS	\$20,387	\$1,232													\$21,620
309	Transportation Coordination	\$8,983	\$543									\$58,151	\$14,538	\$40,536		\$122,751
400	Regional Planning	\$84,753	\$5,123			\$89,746	\$22,436	\$21,457	\$1,297							\$224,812
401	Review/Update Socio-Economic File	\$3,862	\$233			\$966	\$241									\$5,303
404	Port of Entry Planning					\$3,112	\$778	\$3,112	\$778						\$110,000	\$117,779
405	Linking Trans/Land Use/ED/Tourism	\$8,944	\$541			\$4,816	\$1,204									\$15,505
406	Coordination with ADOT Studies	\$8,591	\$519			\$1,227	\$307	\$2,455	\$614							\$13,713
500	Special Projects Planning	\$2,015	\$122			\$1,649	\$412								\$25,000	\$29,198
520	Traffic Count Program	\$42,911	\$2,594			\$41,531	\$10,383								\$10,916	\$108,335
530	Traffic Count Equipment	\$5,492	\$332			\$7,110	\$1,778								\$2,183	\$16,895
540	Traffic Engineering/Planning Assistance	\$4,724	\$286			\$1,181	\$295									\$6,486
560	Traffic Safety	\$4,882	\$295			\$1,220	\$305									\$6,702
570	GIS/Transportation Planning	\$22,191	\$1,341			\$9,510	\$2,378									\$35,420
600	Long Range Transportation Planning	\$57,673	\$3,486					\$3,191	\$798	\$82,543	\$4,989					\$152,679
601	Federal/State/Local Legislation	\$26,536	\$1,604												\$1,053	\$29,193
602	Small Community Assistance	\$2,317	\$140			\$1,896	\$474									\$4,827
700	Public Participation Plan	\$5,462	\$330			\$5,462	\$1,365	\$1,214	\$303							\$14,136
800	Public Transportation Planning (Transit)	\$4,117	\$249			\$9,607	\$2,402									\$23,244
900	Environmental Overview	\$2,895	\$175													\$3,070
1000	Capital Expenditures	\$11,894	\$719			\$1,550	\$387									\$14,550
	<b>TOTALS</b>	<b>\$756,453</b>	<b>\$45,724</b>	<b>\$70,843</b>	<b>\$4,282</b>	<b>\$360,833</b>	<b>\$90,208</b>	<b>\$96,411</b>	<b>\$20,035</b>	<b>\$92,543</b>	<b>\$4,989</b>	<b>\$58,151</b>	<b>\$14,538</b>	<b>\$40,536</b>	<b>\$181,153</b>	<b>\$1,843,569</b>

# **YMPO INFORMATION SUMMARY Item #8**

## **Requested Changes and Approval of the**

### **YMPO FY 2023 Title VI Plan**

**DATE:** March 28, 2022

**SUBJECT:** Requested Changes and Approval of the YMPO FY 2023 Title VI Plan

**SUMMARY: YMPO Title VI Plan**

Title VI of the Civil Rights Act of 1964 (“Title VI”) is the main legal authority for the Yuma Metropolitan Planning Organization’s (YMPO) external nondiscrimination programs. YMPO’s Title VI Program includes the Americans with Disabilities Act (ADA) and other nondiscrimination statutes that prohibit discrimination on the basis of race, color, national origin, age, sex, or disability in programs or activities receiving federal financial assistance. Once an agency accepts federal funds, all of its programs and activities are covered, regardless of their funding source. Related statutes and presidential executive orders under the umbrella of Title VI address environmental justice (EJ) in minority and low-income populations and services to those individuals with limited English proficiency (LEP), women and the disabled.

The Federal Aid Highway Act of 1973, Section 504 of the 1973 Rehabilitation Act, and the 1975 Age of Discrimination Act, extend requirements of Title VI to include the prevention discrimination on the grounds of age, sex, disability, and income status. The Civil Rights Restoration Act of 1987 added the requirement that Title VI applies institution-wide; it is not limited to the program that receives federal funding (e.g., planning, capital, operations). The YMPO Title VI notice to the public that indicates the recipient complies with Title VI and informs members of the public of the protections against discrimination afforded to them by Title VI.

YMPO is therefore required to complete, to implement, and to report in good faith a Title VI Plan for our members, the public, and consultants/vendors. All data will be reported to the Arizona Department of Civil Rights Office (AZDOT CRO).

YMPO Staff has prepared and a 2023 Title VI Nondiscrimination in Federally Assisted Programs Report. This report identifies the current YMPO Executive Board Chairman, Supervisor Martin Porchas as the Chief Title VI Officer, and Executive Director, Crystal Figueroa as the Title VI Liaison and the Senior Planning Manager, Charles Gutierrez will remain as Coordinator.

**PUBLIC INPUT:**

There have been no specific public comments on this process, to date.

**ACTION NEEDED:**

A motion to Approve the YMPO 2023 Title VI Nondiscrimination in Federally Assisted Programs Report.



**PRIOR BOARD ACTION(s):**

FY 2022 Title VI Nondiscrimination in Federally Assisted Program Report was approved at the YMPO Executive Board meeting in August 26, 2021.

**CONTACT PERSON:**

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