



EXECUTIVE BOARD REGULAR MEETING AGENDA

Local Governments and Citizens Working Together

**EXECUTIVE BOARD
Regular Meeting
Thursday, April 28, 2022
1:30 P.M.**

**The Meeting will be held In-Person and/or using
GoToMeeting by Video and/or Teleconference from
the Main Conference Room at the YMPO Offices at
230 West Morrison Street, Yuma, Arizona 85364.**

YMPO EXECUTIVE BOARD

Chair	Martin Porchas, Board of Supervisors, Yuma County
Vice-Chair	Gary Knight, Councilmember, City of Yuma
Secretary/Treasurer	Cecilia McCollough, Mayor, Town of Wellton
Member	Matias Rosales, Councilmember, City of San Luis
Member	Martha Garcia, Councilmember, City of Somerton
Member	Bruce Fenske, Southwest Assistant District Engineer, ADOT
Member	Lynne Pancrazi, Board of Supervisors, Yuma County
Member	Karen Watts, Councilmember, City of Yuma
Member	Leslie McClendon, Deputy Mayor, City of Yuma
Member	Cocopah Indian Tribe - Not Currently Identified

A regular electronic meeting of the Executive Board (the Board) of the Yuma Metropolitan Planning Organization (YMPO) will be held on **Thursday, April 28, 2022**, starting at **1:30 p.m. either In-Person and/or using GoToMeeting Video/Teleconferencing** from the YMPO Offices at 230 West Morrison Street, Yuma, Arizona, 85364, to discuss, consider, and/or take possible action with respect to the items listed below. Members MAY attend in person, with the appropriate social distancing, if they wish, but may also choose to participate by video- or tele-conference, if they so desire.

1. Call to Order and the Pledge of Allegiance
The meeting will be called to order and members will be asked to recite the Pledge of Allegiance.
2. Roll Call Attendance and Declaration of Votes
Blenda Dale, YMPO Administrative Assistant/Bookkeeper, will call the attendance roll, and if any members of the City of Yuma are not in attendance, those members that are in attendance will have the opportunity to declare the number of votes that each member will exercise, including any proxy votes.

3. Title VI Declaration and Call to the Public

Jesus Aguilar Jr., YMPO Mobility Manager, will read a brief message reminding member of our Title VI obligations. In addition, this item provides an opportunity for comments by the public on subjects **not** on the agenda. Individuals wishing to address the Board need not request permission in advance and are limited to three (3) minutes. Any members of the Public attending by teleconference are requested to contact YMPO staff with any questions they may have prior to the meeting.

4. Consent Agenda

A. Approval of the March 31, 2022, Board Meeting Minutes

B. YMPO Income/Expenditure Report for March 2022

A copy of the draft minutes of the Regular Board meeting from March 31, 2022, will accompany this agenda. Members will have the opportunity to review, report any changes, and/or approve the minutes of the March 31, 2022, Regular Board meeting. The combined March 2022 financial report is expected to be available for review at this current meeting.

This item is on the agenda for information, discussion, and possible action to approve the Consent Agenda. Copies of the draft minutes for March 31, 2022, are attached for review as Item 4A and the financial report for March 2022, is attached as Items 4B.

5. Adjustment to Amendment #1 to the FY 2022-23 Unified Planning Work Program

During the March 31, 2022, YMPO Executive Board meeting, the Board approved an adjustment to Amendment #1 to the FY 2022-23 Unified Planning Work Program (UPWP). In reporting this information to ADOT staff, a request was made to improve the way in which expenses in excess of \$5,000 are listed, to make them more easily eligible for reimbursement with federal funds. Most of the expenses involved are listed under the T-100 Category (Administration and Management) and these are now listed separately in the Staff Report Memorandum that is included amongst the supporting documents provided as part of the amendment request.

This item is on the agenda for information, discussion, and possible action to confirm the adjusted information included in the staff report memorandum for clarification. Crystal Figueroa, YMPO Executive Director, will give a verbal presentation of this item. The appropriate tables and Staff Report Memorandum are included in an Information Summary as Item 5.

6. Status of the YMPO Rail/Heavy Freight Study

The YMPO Rail/Heavy Freight Study started in August 2021, and the Board received a status update last month. YMPO Staff will provide an update on changes that have occurred in the past month.

This item is on the agenda for information and discussion only. Charles Gutierrez, YMPO Senior Planning Manager, will present this item.

7. Highway Safety Improvement Program (HSIP) Applications for Federal Fiscal Years (FFYs) 2025 and 2026

The HSIP is a Federally funded program that offers the opportunity to program funds for a variety of safety projects on roads throughout the YMPO region. The program focuses on Federal-Aid eligible roads but may also be used for improvements on roadways that are NOT eligible.

YMPO was remarkably successful during the process two years ago and hopes to be just as successful this time, especially due to the increase in HSIP funds during the recently approved Bipartisan Infrastructure Law (BIL).

This item is on the agenda for information and discussion, only at this stage. Mr. Gutierrez will present this item, and further information is available in an Information Summary as Item 7.

8. YMPO STBG Federally Funded Program

To date, YMPO has only received about \$1 million, each year, in Federal Surface Transportation Block Grant (STBG) funds for programming within our region. These funds are included in the region's Transportation Improvement Program (TIP), together with all the other Federally funded ADOT projects on State Routes and Transit projects within our region. It is possible that this amount will increase under the new BIL and would increase substantially if the Yuma region were regarded as a Transportation Management Area (TMA), but details are not yet confirmed.

When the region programs funds to a project, the funds are generally Programmed to the project and NOT to the sponsor agency. As a result, if an agency decides to not proceed with a federally funded project, the funds are released back to YMPO for programming of another possible project. The City of Yuma has recently experienced issues with the widening project of 16th Street, between Maple and 3rd Avenue. What happens with the funds that are released back to the YMPO Federally Funded program will be discussed?

This item is on the agenda for information, discussion, and possible action to suggest how to proceed with utilizing the funds released. Mr. Ward, YMPO Principal Engineer, will present this item, and further information is available in an Information Summary as Item 8.

9. FY 2022-26 YMPO Transportation Improvement Program (TIP) Amendment #2
The current TIP was originally approved by the YMPO Executive Board on July 29, 2021, and Amendment #1 to the TIP was approved in August 2021. Both the Tip and the Amendment #1 have been approved by the Governor's designee and have been incorporated into the State TIP (STIP). Since August 2021, member agencies have submitted requests to change projects included in the TIP. The changes requested are shown in the information summary.

This item is on the agenda for information, discussion, and/or action to approve Amendment #2 to the YMPO FY 2022-26 TIP Amendment #2. Mr. Gutierrez will present this item, and further information is available in an Information Summary as Item 9.

10. Update on Federal Transportation Authorization (IIJA, or BIL).
YMPO staff will provide a report on the following items:
- a. Utilization of current RAISE Grant funding.
 - b. Multimodal Project Discretionary Grant NOFO.
 - c. Possible additional funding for other IIJA Programs.

This item is on the agenda for information, discussion, and comment only, at this stage. Mr. Ward will present this item, and further information may be provided prior to the meeting.

11. Summary of Current Events/Board Member Reports/Executive Director's Report & Comments by Other Participants
This agenda item is an opportunity for members and staff to update the Board regarding recent occurrences, as shown below. If written information is available, it will be included in an attached Information Summary.
- A. Staff Reports - Future Meetings.
 - B. TAC Minutes.
 - C. Conference Updates (AZTA, RTS, and Roads and Streets).
 - D. MPO/COG Director/Planner Meetings.
 - E. Rural Transportation Advocacy Council activities.
 - F. Projects - Economic Development and Transportation.

This item is on the agenda for information, discussion, and for Board member and other staff reports and comments.

12. Possible Future Agenda Items
The following items will be heard at a future meeting. Members are encouraged to suggest topics for discussion at a future Board meeting:
- A. Possible funding for future IIJA Grants.
 - B. FY 2022-23 UPWP Amendment #3

13. Progress Reports

Members and staff will update the Board on the progress of ongoing projects and other recent events.

- A. Apr 4 - Staff meeting (All).
- B. Apr 4 - Urban SDK proposal review (CF, PW, CG).
- C. Apr 4 - YMPO/ADOT Continued MPDG Discussion (CF, PW, CG)
- D. Apr 4 - Wilson & Co/ YMPO US DOT Grant Discussion (CF, PW, CG)
- E. Apr 4 - Greenlight TE HSIP discussion (CG)
- F. Apr 5 - Discussion with YC HR Director (CF).
- G. Apr 5 - Rail Study Management telemeeting (PW, CG).
- H. Apr 6 - RAISE Grant status telemeeting (CF, PW, CG).
- I. Apr 6 - YMPO US95 RAISE Grant Progress Review Meeting (CG)
- J. Apr 7 - Avenue E/D Industrial Corridor Project (CF, PW, CG)
- K. Apr 11-14 - AZTA Conference (Conquistador) (CG, CF, JR).
- L. Apr 12 - Statewide MM meeting at AzTA (CG, JR)
- M. Apr 13 - YMPO US95 RAISE Grant progress review meeting (PW, CG)
- N. Apr 13 - COGs/MPOs Director's meeting (at AzTA - CF, PW, CG).
- O. Apr 14 - YMPO TAC meeting (PW, CG)
- P. Apr 15 - AZSTB meeting, Nogales (CF, PW).
- Q. Apr 18 - ADOT YMPO Coordination meeting (CF, PW, CG).
- R. Apr 18 - RTAC Advisory Committee telemeeting (CF, PW).
- S. Apr 19 - Yuma PM-10 SIP Update telemeeting (?)
- T. Apr 20 - Transportation sales Tax meeting (PW)
- U. Apr 20 - Lunch Meeting with Lucy Rodrigues (Rep for Sen Kelly)(CF).
- V. Apr 21 - ADOT Corridor Profile Studies Update TAC meeting (CG)
- W. Apr 27 - Yuma County Econ Development Meeting (CF)
- X. Apr 27 - Admin Professionals Day (All).
- Y. Apr 28 - EB meeting (All).

14. YMPO Staff Salary Review

During the last Board meeting, a request was made for the Director to provide a brief update on the current salaries for YMPO staff. The Board may decide to hear this report in Executive Session.

This item is on the agenda for information, discussion, and comment on the Director's report on staff salaries.

15. EXECUTIVE SESSION

The Executive Board may vote to go into Executive Session during the noticed meeting concerning any of the agenda items mentioned above. If authorized by the requisite vote of the Board, the Executive Session will be held immediately after the vote and will NOT be open to the public. The Executive Session, if held,

will be at the same meeting location set forth above. The discussion may relate to personnel, public records, confidential legal advice or counsel, litigation, real estate, or other matters permitted pursuant to A.R.S. §§ 38-431.03(A)(1)-(7). The Chair or other presiding officer shall instruct the persons present at the Executive Session regarding the confidentiality requirements of the Open Meeting Laws.

This item is on the agenda for information, discussion, and/or possible action. The Chairman will call for a motion to convene the YMPO Executive Session to review the Director's report on staff salaries.

16. Reconvene to Public Meeting

This item on the agenda is for action to reconvene back to the YMPO Regular Meeting.

17. YMPO Staff Salary Review

This item is a follow up to the previous three agenda items. The Board will have the opportunity to discuss or comment on the Director's report on staff salaries in open session.

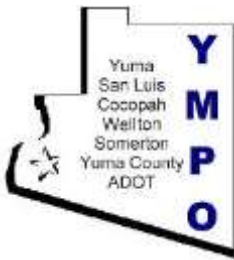
This item is on the agenda for information, discussion, and possible action regarding the Director's report on staff salaries, to be held in open session. No further information is provided on this subject in addition to Item 15.

18. Adjournment

Notice: In accordance with the Americans with Disabilities Act (ADA) and section 504 of the Rehabilitation Act of 1973, YMPO does not discriminate on the basis of disability, in the admission of, or access to, or treatment or employment in, its programs, activities, or services. If you have any questions regarding YMPO programs, activities, or services, please contact Crystal Figueroa or Charles Gutierrez at 928-783-8911.

Anticipated Future 2022 Meeting Locations.

All future meetings will continue to be held at the YMPO office at 230 West Morrison Street, Yuma, Arizona 85364. Members MAY participate in person, OR they may participate electronically by computer, and/or telephone (or both), using the GoToMeeting portal. The next two meetings will be held on Thursday, May 26, 2022, and June 20, 2022, in the YMPO offices, starting at 1:30 p.m.



**EXECUTIVE BOARD
REGULAR MEETING MINUTES**

Local Governments & Citizens Working Together

**Executive Board
Regular Meeting
Thursday, March 31, 2022
1:30 P.M.**

**The Meeting was held using GoToMeeting
By Video and/or Teleconference from the
Main Conference Room at the YMPO Offices at
230 West Morrison Street, Yuma, Arizona 85364**

1. Call to Order and the Pledge of Allegiance.
In the absence of Chairman Porchas, the Yuma Metropolitan Planning Organization (YMPO) Vice-Chairman, Councilmember Gary Knight, called the YMPO Executive Board (the Board) meeting to order at 1:37 p.m. and asked the Board to join him in reciting the Pledge of Allegiance.

2. Roll Call Attendance.
The YMPO Administrative Assistant/Bookkeeper, Blenda Dale, called the roll as follows:

YMPO Executive Board Members Present:

- Vice-Chairman Gary Knight, Councilmember, City of Yuma ^
- Secretary/Treasurer Cecilia McCollough, Mayor, Town of Wellton ~
- Member Mark Hoffman for Bruce Fenske, Deputy Southwest District Engineer, ADOT ^
- Member Lynne Pancrazi, Board of Supervisors, Yuma County ^
- Member Karen Watts, Councilmember, City of Yuma ^

- ^ Attended in person.
- ~ Participated by teleconference.

As four of the seven constituent member agencies were present, the quorum requirement was met.

YMPO Executive Board Members Absent:

- Chairman Martin Porchas, Board of Supervisors, Yuma County #
- Member Matias Rosales, Councilmember, City of San Luis *
- Member Martha Garcia, Councilmember, City of Somerton ~
- Member Leslie McClendon, Deputy Mayor, City of Yuma #
- Member Cocopah Indian Tribe - not currently identified *

- # Not present but was represented by proxy by another member.
- * Not present, and not represented by proxy by another member.

YMPO Staff Present:

Crystal Figueroa Executive Director.
Charles Gutierrez Senior Planning Manager.
Paul Ward Principal Engineer.
Blenda Dale Administrative Assistant/Bookkeeper.

Additional Attendees: None.

Declaration of Votes:

Councilmember Knight declared that he would exercise the proxy vote for Deputy Mayor McClendon.

3. Title VI Declaration and Call to the Public

The YMPO Mobility Manager, Jesus (J. R.) Aguilar, Jr., read the YMPO Title VI obligations. No members of the public addressed the Board.

4. Consent Agenda.

A. Approval of the February 24, 2022, Board Meeting Minutes.

B. YMPO Income/Expenditure Reports for January and February 2022.

The YMPO Executive Director, Crystal Figueroa, requested to make a very minor change to the minutes. She reported that the written minutes that had been included in the agenda packet showed as being approved by Chairman Porchas and requested that they be changed to reflect their approval by Vice-Chairman Knight.

MOTION: With that change being made, Supervisor Lynne Pancrazi moved to approve the consent agenda, as presented. Councilmember Karen Watts seconded, and the motion was unanimously approved.

5. Promotion of Crystal Figueroa to YMPO Executive Director

Ms. Figueroa expressed her gratitude to the Board for promoting her and gave a brief presentation to introduce herself to the Board. First of all, she proposed a few tweaks to the YMPO mission statement and suggested that members could address how YMPO's role might change in the next few months. In answer to a question regarding why the statement includes the words "formally designated", Ms. Figueroa reported that YMPO had been formally designated by the Governor of Arizona, as required by Federal legislation.

She continued that YMPO would continue to push for funds to satisfy our transportation needs, whether Federal, State, or Local funds. She asked members whether YMPO should be more involved in US Census activities especially in direct support of member agencies. Even though YMPO does not have a direct role in the Census process, she reminded members how important an accurate count of population is to the work that YMPO does and opened the door to possibly doing more for the region in Census efforts. She then reminded members that the transition to becoming a Transportation Management Area (TMA) is still a

possibility and would mean additional work for Congestion Management. Although the County has over 200,000, it is unlikely that the Urbanized Area has that many people, due to population density limitations. It is possible that it might take another ten years. There were some comments regarding the undercount of some agencies during the recent Census.

Ms. Figueroa continued her vision for the next steps for YMPO, being the continued collaboration with federal, state, and local agencies on transportation matters; completing the Rail/Heavy Freight Study and completing and submitting the application forms for Federal Highway Safety Improvement Program (HSIP) funds that was started as part of the recently completed Long-Range Transportation Plan effort. She intends to continue the regional focus on finding funds to widen US-95 between Araby Road and Aberdeen Road and reminded members that it was the Yuma region's turn to host the Rural Transportation Summit Conference in FY 2024, specifically, September 2023.

Ms. Figueroa then outlined the next steps on some of the future studies that are likely to take place. In particular, she explained the need for the Regional Coordination Plan, which will coordinate the efforts of the Federal Transit Administration (FTA) funded 5310 Elderly and People with Disabilities Program lead by the YMPO Mobility Manager J. R. Aguilar as part of the regionwide Mobility Management Program. Next is a Roads of Regional Significance Study to look at which roadways in the region should be regarded as regional roadways during the next twenty years which YMPO should look at as 'super-arterials'.

The Complete Streets concept has been mentioned several times in the BIL and Ms. Figueroa reported that the idea is to encourage members to maximize the multi-modal use of roadways by increasing alternatives modes of transportation, such as bus pullouts, and the provision of pedestrian and bicycling facilities at the planning level. The next LRTP is officially listed as the FY 2026-2049 LRTP, and we will probably have to start reserving some funds over the next UPWP cycle to ensure that sufficient funds are available for the effort. Mr. Ward suggested that the next LRTP would probably be referred to as the 2050 Plan.

Another opportunity is to provide a Traffic Counts map that will be published on our website for use by all parties. The Vice-Chairman asked if the traffic count process would change. Mr. Gutierrez replied that the traffic count program had already changed to a three-year cycle, based on the recommendations of the traffic count study that had been completed two years prior. However, this traffic count map would only report the latest available traffic counts and turning movements within the region.

The Director continued her vision regarding YMPO staff hires over the near-term. The first step is to hire a replacement Accountant II/Executive Assistant and train this person to take over her current duties and reported that this position is

currently being advertised. Then she reminded members of the need for a part-time Information Technology (IT) person or a consultant, to improve the security of the YMPO computer network [as recommended by Yuma County ITS staff earlier this year]. She indicated a need for a pool of on-call traffic counters, due to a higher turnover of counting staff. She wanted to increase training for YMPO, including using the opportunities provided by Yuma County.

On the logistics side, she suggested that a GIS Data person might be needed but indicated the possibility that a Data Analytics platform might be an alternative and that YMPO staff had been looking at a possible option and that she would certainly be looking to upgrade the network security with an automated backup option.

Supervisor Pancrazi requested Ms. Figueroa to provide, similar to what has been happening at the County, a report on current YMPO staff salaries. This could be heard, probably in Executive Session, during a future meeting. This item was on the agenda for information and discussion only at this stage.

6. Adjustment to Amendment #1 to the FY 2022-23 Unified Planning Work Program

Ms. Figueroa reported that, during the previous meeting, the Board had approved an amendment #1 to the FY 2022-23 Unified Planning Work Program (UPWP). As part of implementing that amendment, the eligibility of committing up to \$10,000 in Federal Metropolitan Planning (PL) funds for Regional Safety Applications for Greenlight Traffic Engineering, had been questioned by ADOT staff. As a result, members are requested to approve changing the targeted Federal PL funds to local funds. The PL funds released will be transferred to Capital Expenditures as a placeholder and will likely be used on another program in due course. Ms. Figueroa stated that the revised memorandum and tables showing the adjustment to the amendment were available in the agenda packet.

Supervisor Pancrazi moved to approve the adjustment to Amendment #1 as explained by YMPO staff. Councilmember Watts seconded, there was no further discussion, and the motion was approved unanimously.

7. Status of the YMPO Rail/Heavy Freight Study

Mr. Gutierrez reported that the consultant team, from Kimley-Horn and Associates, had previously delivered a revised Work Plan, a Public and Stakeholders Involvement Plan and, recently, their first Working Paper #1 covering Current and Future Conditions. They had also given a presentation on Working Paper #1 to the TAC earlier in March. A copy of this Working Paper was sent to Board members earlier this week. Mr. Gutierrez requested comments from members by the end of the next TAC meeting in mid-April. The Vice-Chairman stated that he appreciated the extra time for reporting their opinions on the Working Paper and asked whether the comment sheet had been sent to GYEDC? Mr. Gutierrez answered that YMPO staff would appreciate any guidance from members regarding support for this effort. The Vice-Chairman suggested someone from agriculture communities

should be included.

Mr. Ward stated that the Consultant, during the TAC meeting, questioned whether there was adequate support from stakeholders south of the border and, indeed, from north of the border. With regard to south of the border, there are three levels to consider, at the Federal Level, at the State level and at the Local level. He did not doubt that there was a lack of support from the Local level, but indicated that the Consultant had a question mark regarding lack of support from the State and Federal levels. With regard to north of the border, in particular, the Consultant had reported an apparent lack of support from the military, the general comment was that “the military will not be paying for anything regarding a rail line”. He reported that one of main options for locating the rail line was that it would probably be located on military land. Mr. Ward questioned whether YMPO should continue with this Study, given the apparent lack of support ?

Mr. Gutierrez displayed the matrix provided by the consultant showing which stakeholders had been consulted and when. Most of the meetings occurred during December 2021, with the most recent meeting being with staff from the Marine Corps Air Station in early February.

Mayor McCollough suggested that a key stakeholder might be David Figueroa, of the City of San Luis, Rio Colorado, who had contacts in the State government and the Federal government.

This item is on the agenda for information, review and discussion only, at this stage, and no action was taken.

8. Requested Changes and Approval of the YMPO Title VI Plan.

Mr. Gutierrez reported that the Title VI Plan needed to be updated due to new YMPO Officers being elected and a new Director being appointed.

He displayed portions of the updated report which showed the YMPO Chief Title VI Officer as Chairman Porchas, the YMPO Title VI Liaison as being Crystal Figueroa and the YMPO Title VI Coordinator as being himself. He also indicated some changes to demographics and the maps used and which projects would be receiving Federal funds, as indicated by the YMPO Transportation Improvement Program. There were a few changes to the appointments listed in the Limited English Proficiency (LEP) Plan.

Supervisor Pancrazi moved to approve the updated YMPO Title VI Plan, as presented by YMPO staff. Councilmember Watts seconded, there was no further discussion, and the motion was approved unanimously.

9. Status of Construction and funding of US-95.

Mr. Ward provided a status report, kindly provided by ADOT Southwest District

staff, on the construction of US-95: Avenue 9E to Rifle Range Road and continued with possible investments in the next phases of the roadway widening through Aberdeen Road.

Mr. Ward indicated that additional funding would probably be extended by ADOT to the next phase of US-95: Rifle Range Road to the Wellton-Mohawk Canal, but the appropriate action would need to be confirmed at a future State Transportation Board meeting. The Vice-Chairman stated that approval of additional funds might not occur until the State budget was confirmed and this was expected by the end of June, 2022.

Supervisor Pancrazi moved to direct Ms. Figueroa to attend the next State Transportation Board meeting and to provide the appropriate level of thanks to the Board and ADOT staff, on behalf of the Yuma region, for their efforts regarding US-95 improvements. The motion was seconded by Mayor McCollough, no further discussion was needed, and the motion was passed unanimously.

10. Possible Letters of Support for RAISE Grants from YMPO Member Agencies.

Director Figueroa report that, as discussed as part of agenda item #9, YMPO will no longer be submitting a RAISE Grant this year for US-95; however, we have recently been informed that Yuma County and the City of San Luis will be submitting RAISE Grant requests for projects within their jurisdictions. As a result, members will be requested whether to provide regional letters of support for the projects in question. The Vice-Chairman recommended that we still wait for the direction being taken on the US-95 project application, which is scheduled for the next day.

Supervisor Pancrazi moved to authorize the Chairman and Executive Director to sign letters of support for the two projects in question, for the Yuma County and the City of San Luis. The motion was seconded by Councilmember Watts, no further discussion was needed, and the motion was passed unanimously.

11. Summary of Current Events/Board Member Reports/Executive Director's Report & Comments by Other Participants

This agenda item is an opportunity for members and staff to update the Board regarding recent occurrences, as shown below. If written information is available, it will be included in an attached Information Summary.

- A. Staff Reports - Future Meetings
- B. TAC Minutes
- C. Conference Updates (AZTA, RTS, and Roads and Streets)
- D. MPO/COG Director/Planner Meetings
- E. Rural Transportation Advocacy Council activities
- F. Projects - Economic Development and Transportation

Director Figueroa reported that the AzTA Annual Conference was coming up the following week and that all YMPO staff members would attend. Supervisor Pancrazi asked where the conference was taking place and Director Figueroa answered at the El Conquistador Resort in Oro Valley, just north of Tucson. The Vice-Chairman mentioned that the RTAC was still trying to secure funding for Greater Arizona projects. There were no further comments.

12. Possible Future Agenda Items

The following items will be heard at a future meeting. Members are encouraged to suggest topics for discussion at a future Board meeting:

- A. ADOT Highway Safety Improvement Program (HSIP) applications.
- B. Update on Federal Transportation Authorization (IIJA, or BIL).
 - i. Possible repurposing of RAISE Grant funding
 - ii. Multimodal Project Discretionary Grant NOFO.
 - iii. Possible additional funding for other IIJA Grants.
- C. Supervisor Pancrazi reminded members regarding the request for a review of staff salaries.
- D. Mr. Gutierrez reported that a TIP Amendment would likely be on the forthcoming agenda, as well.

13. Progress Reports

Members and staff will update the Board on the progress of ongoing projects and other recent events. No further comments.

- A. Mar 1 - 5310 Program - RISE meeting (JR).
- B. Mar 2 - 5310 Program - NAU/AmeriCorps meeting (JR).
- C. Mar 2 - YC IT support for QuickBooks- discussion (CF, BD).
- D. Mar 2 - LRTP - Possible Invoice changes with Kittelson P.M. (PW).
- E. Mar 2 - Yuma Co. Economic Development Committee meeting (CF, PW).
- F. Mar 3 - 5310 Program - Horizon meeting (JR).
- G. Mar 3 - 5310 Program - HOPE meeting (JR).
- H. Mar 4 - RAISE Grant - FHWA webinar (CF).
- I. Mar 4 - 5310 Program - Discuss NAU budget with ADOT (JR).
- J. Mar 7 - Presentation to Yuma County BOS (CF, PW).
- K. Mar 7 - 5310 Program - Saguaro meeting (JR).
- L. Mar 7 - Staff meeting (All).
- M. Mar 7 - Presentation by Urban SDK (PW).
- N. Mar 8 - Discuss Federal projects with City of Yuma staff (CG).
- O. Mar 8 - 5310 Program - NAZCARE meeting (JR).
- P. Mar 8 - Presentation by Urban SDK (PW).
- Q. Mar 9 - RAISE Grant - Weekly telemeeting (PW, CG).
- R. Mar 9 - 5310 Program - Crossroad's meeting (JR).
- S. Mar 9 - HSIP Program - Kick-Off telemeeting (PW, CG).
- T. Mar 10 - TAC meeting (All).
- U. Mar 10 - 5310 Program - Review upcoming Grant (PW, CG, JR).
- V. Mar 10 - Avenue E-D Corridor - discussion (PW, CG, JR).

- W. Mar 11 - 5310 Program - Discuss NAZCARE budget with ADOT (JR).
- X. Mar 11 - 5310 Program - Discuss HOPE budget with ADOT (JR).
- Y. Mar 14 - 5310 Program - Crossroads Mission (CG, JR).
- Z. Mar 14 - 5310 Program - Discuss Grant application (PW, CG, JR).
- AA. Mar 14 - ADOT YMPO - Coordination meeting (CF, PW, CG).
- BB. Mar 15 - RAISE Grant - Photos of AG Workers (CG).
- CC. Mar 15 - O-D Study - Discuss MOU with San Luis staff (PW).
- DD. Mar 15 - Yuma PM-10 SIP Update - telemeeting (CG).
- EE. Mar 16 - ADEQ - Traffic Counts for Orphaned Roads (CF, PW, CG).
- FF. Mar 16 - RAISE Grant - Weekly telemeeting (CF, PW, CG).
- GG. Mar 18 - Comodo tele-Demo (CG).
- HH. Mar 18 - AZSTB meeting, Marana (CF, PW).
- II. Mar 21-23 - Site Visit/Training with SEAGO (JR).
- JJ. Mar 21 - RTAC Advisory Committee telemeeting (CF, PW).
- KK. Mar 24 - 5310 Program - Regional Mobility Committee meeting (JR).
- LL. Mar 24 - YMPO/SCMPO Director's Planning meeting (CF).
- MM. Mar 24 - Yuma Chamber of Commerce - transportation meeting (CF).
- NN. Mar 25 - 5310 Program - Discuss Saguaro budget with ADOT (JR).
- OO. Mar 30 - Yuma Co. Economic Development Committee meeting (CF).
- PP. Mar 31 - LPA DBE Reporting Compliance (CF, BD).
- QQ. Mar 31 - EB meeting (All).

14. Adjournment

There being no further business to discuss, the meeting was adjourned at 3:38 p.m.

Notice: In accordance with the Americans with Disabilities Act (ADA) and section 504 of the Rehabilitation Act of 1973, YMPO does not discriminate on the basis of disability, in the admission of, or access to, or treatment or employment in, its programs, activities, or services. If you have any questions regarding YMPO programs, activities, or services, please contact Crystal Figueroa or Charles Gutierrez at 928-783-8911.

Anticipated Future 2022 Meeting Locations.

All future meetings will continue to be held at the YMPO office at 230 West Morrison Street, Yuma, Arizona 85364. Members MAY participate in person, OR they may participate electronically by computer, and/or telephone (or both), using the GoToMeeting portal. The next two meetings will be held on Thursday, April 28, 2022, and May 26, 2022, in the YMPO offices starting at 1:30 p.m.

Preparation and Approval of Minutes:

Minutes prepared by:

Paul D. Ward, P.E., Principal Engineer

Minutes reviewed to form by:

Minutes approved in regular session on
April 28, 2022

Crystal Figueroa, Executive Director,
Yuma Metropolitan Planning Organization

Supervisor Martin Porchas,
Chairman, YMPO Executive Board

**Yuma Metropolitan Planning Organization
Revenue & Expense Budget Performance
March 2022**

	Mar 22	Jul '21 - Mar 22	YTD Budget	% of Budget
Ordinary Income/Expense				
Income				
4000 · ADOT Grant				
4001 · PL	22,276.67	99,779.56	756,453.00	13.19%
4002 · SPR	13,083.14	57,659.66	360,832.00	15.98%
4003 · HSIP	0.00	0.00	0.00	0.0%
4004 · STBG	0.00	33,334.72	82,543.00	40.39%
4005 · 5305d (CPG)	3,510.00	5,260.50	92,300.00	5.7%
Total 4000 · ADOT Grant	38,869.81	196,034.44	1,292,128.00	15.17%
4010 · FTA Grant				
4020 · 5303/5305	5,102.12	19,677.50	74,954.00	26.25%
4021 · 5304	0.00	0.00	5,495.00	0.0%
Total 4010 · FTA Grant	5,102.12	19,677.50	80,449.00	24.46%
4050 · ADEQ Grant	0.00	0.00	10,000.00	0.0%
4055 · 5310 Funds				
4053 · CARES Act MM	0.00	0.00	40,536.00	0.0%
4055 · 5310 Funds - Other	0.00	19,764.17	58,151.00	33.99%
Total 4055 · 5310 Funds	0.00	19,764.17	98,687.00	20.03%
4200 · YMPO UPWP Dues	0.00	0.00	62,864.05	0.0%
4400 · Interest Income	208.13	2,478.50	5,000.00	49.57%
4600 · Charges for Services				
4904 · Traffic Count Revenue	0.00	0.00	13,099.40	0.0%
Total 4600 · Charges for Services	0.00	0.00	13,099.40	0.0%
4700 · Other Revenue				
4907 · Misc Revenue	0.00	172.00		
Total 4700 · Other Revenue	0.00	172.00		
Total Income	44,180.06	238,126.61	1,562,227.45	15.24%
Gross Profit	44,180.06	238,126.61	1,562,227.45	15.24%
Expense				
5110 · Payroll Expenses				
5111 · Fringe Benefits	2,506.09	17,880.91	32,439.13	55.12%
5112 · Part Time Staff-Salaries				
5133 · Part Time Staff-Salaries- Local	0.00	868.12	9,633.79	9.01%
5112 · Part Time Staff-Salaries - Other	4,371.25	29,055.23	74,594.45	38.95%
Total 5112 · Part Time Staff-Salaries	4,371.25	29,923.35	84,228.24	35.53%
5113 · Full Time Staff-Salaries	28,421.30	204,347.24	349,447.00	58.48%
5115 · Health Insurance-ER Portion	4,560.00	33,744.00	65,664.00	51.39%
5116 · ASRS	3,553.64	26,080.27	45,184.00	57.72%
5117 · Workman's Comp Insurance	-23.00	967.00	1,148.08	84.23%
5118 · FUTA Payroll Expense	45.80	286.78	546.00	52.52%
5120 · Life Insurance	26.00	1,032.30	1,872.00	55.14%
Total 5110 · Payroll Expenses	43,461.08	314,261.85	580,528.45	54.13%
5123 · Consulting Services				
5134 · Contractual-Local	0.00	17,160.45	135,000.00	12.71%
5123 · Consulting Services - Other	31,454.50	178,737.90	643,522.40	27.78%
Total 5123 · Consulting Services	31,454.50	195,898.35	778,522.40	25.16%
5124 · Staff Training/Education				
5137 · Staff Training/Edu Reimb-Local	0.00	1,920.00	6,000.00	32.0%
5124 · Staff Training/Education - Other	50.00	299.00	3,500.00	8.54%
Total 5124 · Staff Training/Education	50.00	2,219.00	9,500.00	23.36%
5125 · Audit Services	0.00	17,500.00	23,500.00	74.47%
5126 · Payroll Processing Fees	320.12	3,204.76	4,600.00	69.67%
5128 · Accounting Services	0.00	0.00	25,000.00	0.0%
5129 · Public Participation	0.00	84.20	750.00	11.23%
5130 · Reimbursement of Expenses	-59.62	0.00	0.00	0.0%
5131 · Data Process, Software, Hardware	1,442.03	14,149.84	20,000.00	70.75%

**Yuma Metropolitan Planning Organization
Revenue & Expense Budget Performance**

March 2022

	Mar 22	Jul '21 - Mar 22	YTD Budget	% of Budget
5132 · Furniture and Equipment	0.00	26,251.33	35,000.00	75.0%
5140 · Legal	517.25	5,652.55	8,000.00	70.66%
5150 · IT Support	0.00	319.93	2,000.00	16.0%
5151 · Building Ins, property tax	0.00	9,109.82	7,143.00	127.54%
5152 · Equipment Maintenance	0.00	475.22	1,500.00	31.68%
5153 · Office Supplies	264.94	1,491.92	3,000.00	49.73%
5154 · Postage	0.00	0.00	500.00	0.0%
5155 · Printing	0.00	235.08	600.00	39.18%
5157 · Publications, Subscriptions	63.96	2,233.12	2,250.00	99.25%
5158 · Registration Fees	495.00	6,320.00	6,000.00	105.33%
5159 · Special Meetings	0.00	0.00	2,000.00	0.0%
5160 · Telecommunications	869.79	9,201.37	12,000.00	76.68%
5162 · Vehicle Insurance	0.00	4,418.58	4,500.00	98.19%
5163 · Vehicle Maint., Repairs, Parts	0.00	104.34	2,500.00	4.17%
5164 · YMPO Memberships & Dues	0.00	2,219.33	3,000.00	73.98%
5165 · Finance Charges and Interest	3.50	24.88	250.00	9.95%
5166 · Website Maintenance	0.00	551.28	2,000.00	27.56%
5167 · Miscellenous Consumables	59.30	1,490.84	2,000.00	74.54%
5168 · Employee Recruitment	48.08	48.08	1,000.00	4.81%
5169 · Miscellaneous-Expense	945.20	3,104.22	9,000.00	34.49%
5171 · Alarm System	0.00	360.00	1,000.00	36.0%
5172 · Lease	0.00	0.00	0.00	0.0%
5173 · Electric Bill	381.07	4,806.69	7,500.00	64.09%
5174 · Grounds Maintence	250.00	2,400.00	4,000.00	60.0%
5175 · Janitorial	720.00	3,600.00	6,480.00	55.56%
5179 · Office Building Repairs				
5181 · Pest Control	0.00	50.00	500.00	10.0%
5179 · Office Building Repairs - Other	6,490.00	7,929.55	10,000.00	79.3%
Total 5179 · Office Building Repairs	6,490.00	7,979.55	10,500.00	76.0%
5182 · Sewer & Water	226.63	2,365.83	3,500.00	67.6%
5190 · Travel - Local & Outside County	332.30	7,327.59	15,000.00	48.85%
5191 · T530- Traffic Count Fuel	0.00	1,111.86	2,500.00	44.47%
5630 · T530 Traffic Count Equipment				
5631 · T530-Local COY Materials	0.00	0.00	2,183.00	0.0%
5630 · T530 Traffic Count Equipment - Other	60.25	2,918.23	4,000.00	72.96%
Total 5630 · T530 Traffic Count Equipment	60.25	2,918.23	6,183.00	47.2%
Total Expense	88,395.38	653,439.64	1,603,306.85	40.76%
Net Ordinary Income	-44,215.32	-415,313.03	-41,079.40	1,011.0%
Other Income/Expense				
4900 · In-Kind Match Revenue	11,420.36	73,987.87	181,151.00	40.84%
Total Other Income	11,420.36	73,987.87	181,151.00	40.84%
Other Expense				
9200 · In-Kind Match Expenses	11,420.36	73,987.87	181,151.00	40.84%
Total Other Expense	11,420.36	73,987.87	181,151.00	40.84%
Net Other Income	0.00	0.00	0.00	0.0%
Net Income	-44,215.32	-415,313.03	-41,079.40	1,011.0%

10000 - Wells Fargo - YMPO General Account	\$ 98,672.18
10009 - Wells Fargo - YMPO Payroll Account	\$ 29,988.93
10100 - Yuma County Treasurer - YMPO Account	\$ 706,208.20
	\$ 834,869.31

YMPO INFORMATION SUMMARY for Agenda Item 5
Adjustment to Amendment #1 to the FY 2022-23 YMPO
Unified Planning Work Program

DATE: April 22, 2022

SUBJECT: FY 2022-23 YMPO Unified Planning Work Program (UPWP) Amendment #1 Adjustment.

SUMMARY:

During the March 31st Executive Board meeting, the Board approved an adjustment to Amendment #1 to the FY22-23 UPWP. In reporting to ADOT, Staff requested minor adjustments that adds information to a few items. Item 1 identifies Metropolitan Planning funds (PL), item #2 differentiates between additional FY 15-18 and FY 21 SPR brought forward funds, and Item #11 covers various operation-related expenses. Expenses over \$5,000 were outlined, to make them more easily eligible for reimbursement with federal funds. Expenses are listed separately in the Staff Report Memorandum attached to this information summary. There are no changes in amounts, only added information for a clearer description. As a result, the item is presented for information purposes and comment only.

PUBLIC INPUT:

No members of the public have commented on this request, to date.

TECHNICAL & POLICY IMPLICATIONS:

TECHNICAL: ADOT Staff have requested the added information to item #1, 2, 11 as shown in the Memorandum. Adjustment to Amendment #1 was originally approved during the March 31, 2022, Board meeting and the minor changes are shown to add clarity.

POLICY: Title 23, Code of Federal Regulations (CFR) §450 et al., contains the guidance on what projects need to be carried out by MPOs.

ACTION NEEDED:

This item is on the agenda for information, discussion, and possible action to confirm the adjusted information included in the staff report memorandum for clarification.

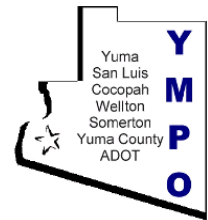
CONTACT PERSON:

Crystal Figueroa, Executive Director, 928-783-8911

Yuma Metropolitan Planning Organization

230 W. Morrison St.
Yuma, Arizona 85364
www.ympo.org

Phone: (928) 783-8911
Fax: (928) 329-1674



*Local Governments and
Citizens Working Together*

TO: The Executive Board

FROM: Crystal Figueroa, Accountant II

Date: April 22, 2022

RE: Amendment #1 to the Fiscal Year 2022-23 YMP O Unified Planning Work Program (UPWP) and Annual Budget Adjusted, changes pertain to FY 2022 only.

The following is a list of the changes being requested to the FY 2022 of the FY 2022-23 YMP O UPWP under UPWP Amendment # 1:

1. Staff annual wage increases.
2. Increased the FY 15-18 PL brought forward funds from \$143,718 to \$406,032 **.
3. Increased FY 15-18 SPR \$80,457** and FY21 \$30,376 brought forward total from \$103,813 to \$110,832.
4. Keep FY 2021 PL brought forward \$36,817 (differentiating between FY 2015-18 and FY 2021 PL).
5. Corrected FY 2021 5305d (Residual) brought forward from \$89,527 to \$74,954.
6. Included FY 2021 5305e (5304) brought forward of \$5,495 left over from the Short-Range Transit Plan for public outreach after completion of Study.
7. Increased FY 2021 STBG funds brought forward from \$61,351 to \$82,543 for continuation of the Long-Range Transportation Plan Update and completion in FY 2022.
8. Corrected FY 2021 5310 brought forward from \$10,347 to \$8,151.
9. Increased FY 2022 5310 funds from \$42,000 to \$50,000 to reflect actual award.
10. Increased FY 2022 SPR funds from \$175,000 to \$250,000 to reflect additional \$75,000 pending award by ADOT to replace the \$75,000 in local funds committed by YMP O to the City of San Luis to carry out the O-D component in conjunction with the Redevelopment Plan and Circulation Study.
11. Increased T-100 budget by \$48,523 to cover various operations-related expenses such as furniture and equipment, building property tax/repairs, increased water consumption, software/hardware, exterior signage, janitorial, and grounds maintenance. Under the T-100 budget, the current approved work program includes funding for general equipment purchases. The following are T-100 element equipment purchases over \$5,000:

- Server purchase on 11/13/2021 in the amount of \$6,340.55
 - Furniture purchase of 11/17/2021 in the amount of \$13,927.27
 - Furniture purchase of 1/03/2022 in the amount of \$5,383.74
12. Included deferred FY 2021 \$35,000 original, local funds for the Origin-Destination (O-D) Study as part of a Memorandum of Understanding with the City of San Luis
 13. plus \$75,000 in local funds for added support approved by the Board on December 9, 2021, for a combined total of \$110,000.
 14. Programmed \$12,500 in SPR funds under T-305 Rail/Heavy Freight Study for anticipated access to the AZDOT Transearch Data set for use in study to prepare charts, graphs, tables, maps, and presentations.
 15. Increased brought forward Long-Range Transportation Plan (LRTP) funds from \$61,351 to \$127,459 to complete study in FY 2022.
 - 16a. Program \$10,000 of Local funds for the Regional Safety Applications in progress. by Greenlight Traffic Engineering.
 - 16b. Transfer/program \$10,000 of unspent LRTP PL Funds to Capital Expenditures.
 16. Increased brought forward Rail/Heavy Freight Alignment Study Funds from \$137,663 to \$239,890, study commenced in FY 2022.
 17. Program (not to exceed) \$10,000 in local funds under T-500 Special Projects for a possible FY 2022 RAISE Grant application for additional funding for US-95.
 18. Program \$10,000 in PL funds for a possible GIS Traffic Count Map under T-308.
 19. Program \$75,591 in PL funds for a possible Roads of Regional Significance Study under T-400.
 20. Program \$102,041 in SPR and 5305d (CPG) funds for a possible Complete Streets and Bus Pullouts Study under T-400.
 21. Program LTAP fees of \$15,000 with local contributions to cover backdated fees for FY 2020, 2021 and current FY 2022.

The amount of the total (Federal & State funds) budgeted for FY 2022 of the FY 2022-2023 UPWP has increased from \$1,084,210 to \$1,481,264. The amount of Local funds has increased from \$56,153 to \$191,153. Therefore, the total amount of Federal, State, and Local funds in the budget for FY 2022 has increased from \$1,282,587 to \$1,853,569.

Note:

** Prior money owed to YMPO for FY 2015-18, following a multiple-year audit completed statewide by the federal government.

FY 2022-23 YMPO Unified Planning Work Program

Amendment #1 Adjustment, Financial Tables (FY 2022 Only)

Table One - Detail of Federal, State and Local Funding Sources	
State Funds	
Agency	
ADEQ	\$10,000
FY 15/18 Brought Forward (BF) Federal Funds	
SPR	\$80,457
PL	\$406,032
FY 2021 Brought Forward (BF) Federal Funds	
SPR	\$30,376
PL (CPG)	\$36,817
5305d (Residual)	\$74,954
5305(4)e	\$5,495
STBG	\$82,543
5310	\$8,151
CARES Act MM	\$40,536
FY 2022 New Federal Funds	
ADOT/SPR	\$250,000
ADOT/PL	\$313,604
5310	\$50,000
FTA 5305d (CPG) (Oct 1, 2021-Sept 30, 2022)	\$92,300
Sub Total Federal & State	\$1,481,264
Local Area Funds (YMPO Funds)	
YMPO Local Contributions	\$68,053
City of Yuma Traffic Counts	\$13,099
City of San Luis Origin-Destination (MOU)	\$110,000
Sub Total Local	\$191,153
In-Kind 2022 (Match for SPR/PL/FTA)	
Agency: Yuma County Services/TAC/Regional Mobility Meetings/ Other YMPO planning by TAC Members	\$181,151
Sub Total In-Kind	\$181,151
Total Available	\$1,853,569

Tables Two and Three: Expenses by Work Elements and Categories

	WORK ELEMENT	EXPENSES				TOTAL COSTS
		Salaries & Benefits	Direct Expenses	Match	Local	
I.	ADMINISTRATION	\$204,207	\$218,573	\$63,251	\$32,000	\$518,031
II.	DATA COLLECTION / AIR QUALITY	\$22,274	\$0	\$742	\$0	\$23,016
III.	TRANSPORTATION IMPROVEMENT PROGRAM	\$133,977	\$302,926	\$43,771	\$0	\$480,674
IV.	REGIONAL PLANNING	\$55,408	\$177,632	\$34,071	\$110,000	\$377,112
V.	SPECIAL PROJECT PLANNING	\$137,917	\$6,500	\$20,520	\$48,099	\$213,037
VI.	LONG RANGE TRANSPORTATION PLANNING	\$26,686	\$147,469	\$11,491	\$1,053	\$186,700
VII.	PUBLIC PARTICIPATION PLAN	\$12,137	\$0	\$1,999	\$0	\$14,136
VIII.	PUBLIC TRANSPORTATION	\$13,725	\$5,495	\$4,025	\$0	\$23,244
IX.	ENVIRONMENTAL OVERVIEW	\$2,895	\$0	\$175	\$0	\$3,070
X.	CAPITAL EXPENDITURES	\$3,444	\$10,000	1,106	\$0	\$14,550
TOTAL		\$612,670	\$868,595	\$181,151	\$191,153	\$1,853,569

	WORK ELEMENT	Travel & Training	Contractual	Supplies	M&O	Technology	Membership	TOTAL
I.	ADMINISTRATION	\$18,500	\$48,500	\$7,500	\$119,073	\$23,000	\$3,000	\$219,573
II.	DATA COLLECTION / AIR QUALITY	\$0	\$0	\$0	\$0	\$0	\$0	\$0
III.	TRANSPORTATION PROGRAM	\$0	\$302,926	\$0	\$0	\$0	\$0	\$302,926
IV.	REGIONAL TRANSPORTATION PLANNING	\$0	\$177,632	\$0	\$0	\$0	\$0	\$177,632
V.	SPECIAL PROJECT PLANNING	\$0	\$0	\$6,500	\$0	\$0	\$0	\$6,500
VI.	LONG RANGE PLANNING	\$0	\$147,469	\$0	\$0	\$0	\$0	\$147,469
VII.	PUBLIC PARTICIPATION	\$0	\$0	\$0	\$0	\$0	\$0	\$0
VIII.	PUBLIC TRANSPORTATION	\$0	\$5,495	\$0	\$0	\$0	\$0	\$5,495
IX.	ENVIRONMENTAL OVERVIEW	\$0	\$0	\$0	\$0	\$0	\$0	\$0
X.	CAPITAL EXPENDITURES	\$0	\$0	\$0	\$10,000	\$0	\$0	\$10,000
TOTAL		\$18,500	\$682,022	\$14,000	\$128,073	\$23,000	\$3,000	\$868,595

Table 2A: FY 2022-2023 YMPO UPWP; Budget Detail - Work Task by Fund Type

#	TITLE	CONSOLIDATED PLANNING GRANT (CPG)				FHWA (CPG)		FTA (RESIDUAL)		ADEQ / STBG		FTA 5310			LOCAL FUNDS	FY 2022
		PL	MATCH	5305d	MATCH	SPR	MATCH	5305d	MATCH	FUNDS	MATCH	FUNDS	MATCH	CARES ACT		TOTAL
100	Administration & Management	\$223,916	\$13,535			\$151,897	\$37,974	\$46,968	\$11,742						\$32,000	\$518,031
200	Air Quality Conformity	\$12,274	\$742							\$10,000						\$23,016
300	FY 2022-2026 TIP	\$9,982	\$603			\$8,406	\$2,101	\$7,880	\$1,970							\$30,942
302	Transportation Enhancement - AZ	\$2,301	\$139			\$575	\$144									\$3,159
304	Intelligent Transportation Systems (ITS)	\$2,666	\$161			\$1,659	\$415	\$3,216	\$804							\$8,920
305	Goods/Freight/Rail Planning	\$173,822	\$10,507	\$70,843	\$4,282	\$13,933	\$3,483	\$3,343	\$836							\$281,049
307	Cross Border/Trade Corridor Planning	\$2,862	\$173			\$3,781	\$945	\$3,577	\$894							\$12,233
308	HPMS	\$20,387	\$1,232													\$21,620
309	Transportation Coordination	\$8,983	\$543									\$58,151	\$14,538	\$40,536		\$122,751
400	Regional Planning	\$84,753	\$5,123			\$89,746	\$22,436	\$21,457	\$1,297							\$224,812
401	Review/Update Socio-Economic File	\$3,862	\$233			\$966	\$241									\$5,303
404	Port of Entry Planning					\$3,112	\$778	\$3,112	\$778						\$110,000	\$117,779
405	Linking Trans/Land Use/ED/Tourism	\$8,944	\$541			\$4,816	\$1,204									\$15,505
406	Coordination with ADOT Studies	\$8,591	\$519			\$1,227	\$307	\$2,455	\$614							\$13,713
500	Special Projects Planning	\$2,015	\$122			\$1,649	\$412								\$25,000	\$29,198
520	Traffic Count Program	\$42,911	\$2,594			\$41,531	\$10,383								\$10,916	\$108,335
530	Traffic Count Equipment	\$5,492	\$332			\$7,110	\$1,778								\$2,183	\$16,895
540	Traffic Engineering/Planning Assistance	\$4,724	\$286			\$1,181	\$295									\$6,486
560	Traffic Safety	\$4,882	\$295			\$1,220	\$305									\$6,702
570	GIS/Transportation Planning	\$22,191	\$1,341			\$9,510	\$2,378									\$35,420
600	Long Range Transportation Planning	\$57,673	\$3,486					\$3,191	\$798	\$82,543	\$4,989					\$152,679
601	Federal/State/Local Legislation	\$26,536	\$1,604												\$1,053	\$29,193
602	Small Community Assistance	\$2,317	\$140			\$1,896	\$474									\$4,827
700	Public Participation Plan	\$5,462	\$330			\$5,462	\$1,365	\$1,214	\$303							\$14,136
800	Public Transportation Planning (Transit)	\$4,117	\$249			\$9,607	\$2,402									\$23,244
900	Environmental Overview	\$2,895	\$175													\$3,070
1000	Capital Expenditures	\$11,894	\$719			\$1,550	\$387									\$14,550
	TOTALS	\$756,453	\$45,724	\$70,843	\$4,282	\$360,833	\$90,208	\$96,411	\$20,035	\$92,543	\$4,989	\$58,151	\$14,538	\$40,536	\$181,153	\$1,843,569

YMPO INFORMATION SUMMARY for Agenda Item 7

Highway Safety Improvement Program (HSIP) Applications for Federal Fiscal Years (FFYs) 2025 and 2026

DATE: April 20, 2022

SUBJECT: Highway Safety Improvement Program (HSIP) Applications for Federal Fiscal Years (FFYs) 2025 and 2026.

SUMMARY:

The HSIP is a Federally funded program that offers the opportunity to program funds for a variety of safety projects on roads throughout the YMPO region. The program focuses on Federal-Aid eligible roads but may also be used for improvements on roadways that are not generally on a federal classified road.

ADOT has devised a process for applying for HSIP funds in two-year increments and the next two years that are being addressed during the current cycle are for FFYs 2025 and 2026. YMPO last contracted with Greenlight Traffic Engineering (GTE), and in direct consultation with YMPO member agencies, GTE prepared the actual applications forms for possible projects that resulted in a benefit-cost ratio that, in the opinion of the YMPO Technical Advisory Committee (TAC) would result in a competitive project.

As a result of this effort, the region was awarded just over \$10 million in HSIP-funded projects during FFYs 2023 and 2024, and some of these projects are currently under design by the sponsor agencies.

The last and current effort in preparing and submitting HSIP-eligible projects was carried out as part of the contract to prepare a Regional Safety Study. As a result, the effort was included as part of the development of the Long-Range Transportation Plan (LRTP) that was completed last year. ADOT has delayed the submittal of project applications for HSIP, primarily due to the delay in promulgation of the Federal Infrastructure, Investment and Jobs Act or the Bipartisan Infrastructure Law (IIJA or BIL). However, it is anticipated that no additional funds will be required for GTE to finalize the listed applications. The current plan is to submit approximately twelve projects for consideration, and these are shown in a list included at the end of this summary.

PUBLIC INPUT:

No members of the public have commented on this request, to date.

TECHNICAL & POLICY IMPLICATIONS:

TECHNICAL: Information gathered from prior accidents reported to State or local law enforcement agencies and the anticipated costs of a safety related project are used to calculate a possible benefit-cost ratio. This b-c ratio is usually used to prioritize projects for possible selection for funding. Selection is generally decided by ADOT staff, following an analysis and review of projects Statewide.

POLICY: Transportation Performance Measures (TPMs) require that, in Arizona, only the two highest (worst) accident classifications - fatalities and serious (injury) accidents - are used in calculating the ratios concerned. Currently YMPO uses Arizona TPMs.

ACTION NEEDED:

Information Summary on HSIP Project Applications

This item is on the agenda for review, discussion, and/or possible comment only at this stage.

CONTACT PERSON:

Charles Gutierrez, Senior Planning Manager, 928-783-8911

Proposed HSIP Funded Projects for FFY 2025 and 2026		
Agency	Location	Activity
Yuma	24th St & Main Canal (17th Ave)	Design and install HAWK crossing
	Ave C & Crane St	Design and install HAWK crossing
	8th St & 5th Ave	Design and install HAWK crossing
	14th Ave & 12th St	Design and install HAWK crossing
	32nd St & Palm Dr	Design and install HAWK crossing
	Ave C & Central Drain	Design and install HAWK crossing
	4 locations	Possible Flashing Yellow Left-Turns
<p>Note all HAWK/Pedestrian Hybrid Beacon applications require a PHB Warrants evaluation, ADOT also requires an actual pedestrian peak hour count instead of an estimate of pedestrian volume. YMPO will work with Yuma to provide Greenlight with volumes, dates, and times of those counts.</p>		
Yuma County	Co. 14th St & Ave C	Design and install Traffic Signal
	Co. 14th St & Ave G	Design and install Traffic Signal
	US-95 & Ave C	Design and install Traffic Signal
	Ave B: Co. 18th St to Co. 21 1/2 St	Shoulder widening and rumble strips
	Ave G: Co. 11th St to Co. 16th St	Shoulder widening and rumble strips
Somerton	Co. 15th St & Ave D	Intersection improvements
San Luis Cocopah	US-95: Co. 20 1/2 St to Co. 22 1/2 St	Possible raised median
	US-95 & Ave C	Design and install Traffic Signal

24th St at the Main Canal /17th Ave



Ave C & Crane St



8th St & 5th Ave



14th Ave & 12th Str



32nd St & Palm Dr



Ave C & Central Drain



County 14th St & Ave C



County 14th St & Ave G



US 95 & Ave C



County 15th St & Ave D



YMPO INFORMATION SUMMARY for Agenda Item 8

YMPO Surface Transportation Block Grant (STBG)

Federally Funded Program.

DATE: April 20, 2022

SUBJECT: The YMPO STBG Federally Funded Program.

SUMMARY:

To date, YMPO has only received about \$1 million, each year, in STBG funds for programming within our region. These funds are included in the region's Transportation Improvement Program (TIP), together with all of the other Federally funded ADOT projects on State Routes and Transit projects within our region. It is possible that this amount will increase under the new Bipartisan Infrastructure Law (BIL), and would increase substantially if the Yuma region was regarded as a Transportation Management Area (TMA), but details of the BIL or the TMA status are not yet confirmed.

When the region programs funds to a project, the funds are generally allocated to the project and NOT to the sponsor agency. As a result, if an agency decides to not proceed with a federally funded project, the funds are released back to YMPO for programming on another project, if another project can be found.

The YMPO Technical Advisory Committee (TAC) generally follows a standard process for selecting projects to be funded with STBG funds. This involves submitting a mini-Design Concept Report (DCR) which helps other TAC members review the proposed project and allows members to better compare applications. The project application process, includes a schedule which covers submitting an initiation packet to ADOT project review staff, production of the appropriate intergovernmental agreement, completion of preliminary design (DCR), final design and plans, construction cost estimates, right-of way acquisition and confirmation of construction cost estimates, payment of the matching funds and eventual obligation and bidding of the project. This process needs to occur in a timeline that matches the eligibility and availability of the funds concerned. Officially the process is competitive between the member agencies, but, in general, each agency receives an opportunity to receive funds for their agency.

All MPOs are required to track the development of the projects that are funded with the federal funds allocated to them and are usually responsible for ensuring that the funds are used in a timely manner. Indeed, other MPOs have established detailed guidelines that cover the selection and development of federally funded projects and it is suggested that YMPO staff, working with the TAC, could develop something similar for projects in our region.

PUBLIC INPUT:

No members of the public have commented on this request, to date.

TECHNICAL & POLICY IMPLICATIONS:

TECHNICAL: The proposed process will follow the currently accepted process for submitting, selecting and developing federally funded projects at YMPO. The process may be extended to include other federally funded projects, as they become available.

POLICY: Title 23, Code of Federal Regulations (CFR) §450 et al., contains the guidance on how projects should be selected and ADOT guidelines provide guidance on how to shepherd projects through the development process.

ACTION NEEDED:

This item is on the agenda for information, discussion, and possible action to suggest how to proceed with utilizing the funds released.

CONTACT PERSON:

Charles Gutierrez, Senior Planning Manager, 928-783-8911

YMPO SUMMARY AGENDA ITEM #9
YMPO FY 2022 - 2026 Transportation Improvement Program Amendment #2

DATE: April 25, 2022

SUBJECT: YMPO FY 2022 - 2026 TIP Amendment #2

SUMMARY:

The YMPO Transportation Improvement Program (TIP) FY 2022 – 2026 was submitted to ADOT Governor’s designee and successfully accepted on August 30, 2021. Since then, one (1) amendment was necessary, and today, at the request of the ADOT TSS, Yuma County, and the City of Yuma a request for an amendment is required to have this item enter agreements with ADOT for the use of the Highway Safety Improvement Program (HSIP) program funds and other federal funds.

TIP Amendment #2 - Breakdown

TIP #	FY	Project Name	Type	Federal	Local	Total
YU-23-11	2022	Hotel Del Sol	RAISE	\$10,614,225	\$3,538,075	\$14,152,300
YC-23-05D	2023	19 to 13 Countywide	HSIP	\$136,500	\$0	\$136,500
YC-23-04D	2023	Co 14th St @ Ave 4E	HSIP	\$207,931	\$12,569	\$220,500
YC_23-04R	2023	Co. 14th St @ Ave 4E	HSIP	\$0	\$78,500	\$78,500
YC-23-03D	2023	Co 11 St @ Ave G	HSIP	\$207,932	\$12,568	\$220,500
YC-23-03R	2023	C o 11th St @ Ave G	HSIP	\$99,015	\$5,985	\$165,000
YC-23-03C	2024	Co 11th & Ave G	HSIP	\$1,492,428	\$90,210	\$1,582,638
YC 23-04C	2024	Co 14th St @ Ave 4E	HSIP-5.7%	\$965,396	\$58,354	\$1,023,750
YC 23-04C	2024	Co 14th St @ Ave 4E	HSIP-100%	\$393,750	\$0	\$393,750
YC-23-02C	2025	Co 19th St & Av G	HSIP	\$267,500	\$0	\$267,500
YC-23-05C	2025	13 Co Wide Segments	HSIP	\$1,700,449	\$0	\$1,700,449

ACTION NEEDED:

A motion to approve the FY 2022 – 2026 TIP Amendment #2 additions/changes to the YMPO TIP for inclusion in the AZ STIP.

CONTACT PERSON:

Charles A. Gutierrez, Senior Planning/Mobility Manager, 928-783-8911

TIP No.	FY	Agency	Project Name/Location	Project Description	Fed Aid	Federal \$	HURF	Local \$	Total \$
DOT 22-00	2022	ADOT	I-8: MP 0.1 to MP 33	Rehab Bridge Decks	NHPP	\$4,245,300	\$0	\$254,700	\$4,500,000
DOT 22-02	2022	ADOT	US-95: MP 33.7 to MP 44.3	Rehab Pavement	NHPP	\$2,351,418	\$0	\$142,132	\$2,493,550
SL 22-01C	2022	San Luis	Co. 24th Ext: Ave F to Ave H	Construct New Road	STBG	\$1,345,760	\$0	\$0	\$1,345,760
SL 22-01C	2022	San Luis	Co. 24th Ext: Ave F to Ave H	Construct New Road	HURFX	-\$1,345,760	\$1,211,184	\$684,052	\$549,476
SL 12-10C	2022	San Luis	Juan Sanchez Blvd: US-95 to Ave E 1/2	Construct Intersection Improvements	Local	\$0	\$0	\$400,000	\$400,000
YMPO-22-1	2022	YMPO	LTAP	Technical Assistance Program	Local	\$0	\$0	\$5,000	\$5,000
YC 20-01C	2022	Yuma Co.	Ave B: 24th St to 32nd St	Construct Mill and Overlay	STBG	\$900,000	\$0	\$0	\$900,000
YC 20-01C	2022	Yuma Co.	Ave B: 24th St to 32nd St	Construct Mill and Overlay	HURFX	-\$900,000	\$810,000	\$334,592	\$244,592
YC BR-03	2022	Yuma Co.	Ave 28E @ Co. 9th Street (Salinity Canal Bridge)	Replace Bridge Structure #7639	OSB	\$717,100	\$0	\$143,900	\$861,000
COY-22-01D	2022	Yuma	South Gila Canal: at Avenue 7E	Design Bridge	OSB	\$264,040	\$15,960	\$0	\$280,000
YU-23-11	2022	Yuma	Hotel Del Sol	Rehabilitate Hotel Del Sol Construct	RAISE GRANT	\$10,614,225	\$0	\$3,538,075	\$14,152,300
	2022	Totals				\$7,577,858	\$2,037,144	\$1,964,376	\$11,579,378
DOT 23-02	2023	ADOT	I-8: MP 71 to 82	Pavement Rehabilitation	NHPP	\$19,811,400	\$0	\$1,188,600	\$21,000,000
DOT-23-03	2023	ADOT	US 95: MP 44.3 to 54	Pavement Rehabilitation	NHPP	\$7,779,750	\$0	\$470,250	\$8,250,000
SL 23-07	2023	San Luis	One Location	Construct Ped Hybrid Beacon	HSIP	\$273,000	\$0	\$0	\$273,000
YC 23-06	2023	San Luis	10th Ave at Los Alamos	Flatten Curve	HSIP	\$306,947	\$0	\$18,554	\$325,501
YU 23-07	2023	Yuma	Various Citywide Locations	Construct 5 Ped Hybrid Beacons	HSIP	\$1,742,344	\$0	\$0	\$1,742,344
YU 23-08	2023	Yuma	3 Citywide Turn Signal Locations	Install Flashing Yellow Arrow Signals	HSIP	\$162,750	\$0	\$0	\$162,750
YU 23-09	2023	Yuma	5 Citywide Locations	Upgrade Striping to 6 inches wide	HSIP	\$136,500	\$0	\$0	\$136,500
MPO 23-1	2023	Yuma	LTAP	Technical Assistance Program	Local	\$0	\$0	\$5,000	\$5,000
YU 23-10D	2023	Yuma	16th St: Maple Ave to 3rd Ave	Design Roadway from 4 to 6 Lanes	STBG	-\$943,000	\$0		-\$943,000
YU 23-10D	2023	Yuma	16th St: Maple Ave to 3rd Ave	Design Roadway from 4 to 6 Lanes	HURFX		\$848,700	\$1,357,000	\$2,205,700
YC 23-02D	2023	Yuma Co.	Co. 19th and Ave G	Design CL Rumble Strips	HSIP	\$189,000	\$0	\$0	\$189,000
YC 23-05D	2023	Yuma Co.	13 Countywide Roadway Segments	Design Striping Upgrade	HSIP	\$136,500	\$0	\$0	\$136,500
YC 12-09	2023	Yuma Co.	Ave E Extension: Co. 23rd to Co. 19th	Local Funds for ROW Acquisition	Local	\$0	\$0	\$275,000	\$275,000
YC 23-04D	2023	Yuma Co.	Co. 14th at Ave 4E	Traffic Signal - N/S Turn lane	HSIP	\$207,931	\$0	\$12,569	\$220,500
YC 23-04R	2023	Yuma Co.	Co. 14th at Ave 4E	Right of Way - Traffic Signal - N/S Turn lane	HSIP	\$0	\$0	\$78,500	\$78,500
YC 23-03D	2023	Yuma Co.	Co. 11th at Ave G	Curve Flattening	HSIP	\$207,932	\$0	\$12,568	\$220,500
YC 23-03R	2023	Yuma Co.	Co. 11th at Ave G	Right of Way - Curve Flattening	HSIP	\$99,015	\$0	\$5,985	\$105,000
	2023	Totals				\$30,011,054		\$3,418,041	\$34,277,795
SL 23-06	2024	San Luis	10th Ave at Los Alamos	Flatten Curve	HSIP	\$1,313,113	\$0	\$79,372	\$1,392,485
MPO 24-01	2024	YMPO	LTAP	Technical Assistance Program	Local	\$0	\$0.00	\$5,000	\$5,000
YU 23-08	2024	Yuma	3 Locations Citywide	Install Flashing Yellow Arrow Signals	HSIP	\$330,750	\$0	\$0	\$330,750

YU 23-09	2024	Yuma	5 Citywide Streets	Upgrade Striping to 6" on 5 streets	HSIP	\$568,890	\$0	\$0	\$568,890
YU 23-10C	2024	Yuma	16th Street Corridor	Construct Maple Ave to 3rd Avenue	STBG	\$2,000,000	\$0	\$900,000	\$2,900,000
YU 23-10C	2024	Yuma	16th Street Corridor	Construct Maple Ave to 3rd Avenue	HURFX	-\$2,000,000	\$0	\$200,000	-\$1,800,000
						-\$2,000,000	\$0	\$0	-\$2,000,000
							\$1,800,000	\$900,000	\$2,700,000
YC 23-03C	2024	Yuma Co.	Co. 11th and Ave G	Flatten Curve	HSIP	\$1,492,428	\$0	\$90,210	\$1,582,638
YC 23-04C	2024	Yuma Co.	Co. 14th at Ave 4E	Traffic Signal - N/S Turn lane	HSIP - 5.7%	\$965,396	\$0	\$58,354	\$1,023,750
YC 23-04C	2024	Yuma Co.	Co. 14th at Ave 4E	Traffic Signal - N/S Turn lane	HSIP-100%	\$393,750	\$0	\$0	\$393,750
YC 24-11D	2024	Yuma Co.	Design Ave 3E Bridge Replacement	Ave 3E "A" Canal	Local	\$0	\$0	\$150,000	\$150,000
COY-22-01C	2024	Yuma	South Gila Canal Bridge: at Avenue 7E	Construct Bridge	OSB	\$612,950	\$37,050	\$0	\$650,000
	2024	Totals				\$3,064,327		\$2,382,936	\$5,447,263
WE 25-02D	2025	Wellton	Williams St: Oakland Ave to Los Angeles Ave	Design Roadway Reconstruction	LOCAL	\$0	\$0	\$84,916	\$84,916
MPO 25-1	2025	YMPO	LTAP	Technical Assistance Program	Local	\$0	\$0	\$5,000	\$5,000
YC 24-11C	2025	Yuma Co.	Replace Ave 3E Bridge over A Canal	Ave 3E "A" Canal	STBG	\$1,250,137	\$0	\$0	\$0
YC 24-11C	2025	Yuma Co.	Replace Ave 3E Bridge over A Canal	Ave 3E "A" Canal	HURFX	-\$1,250,137	\$922,623	\$181,254	\$1,103,877
YC 23-02C	2025	Yuma Co.	Co. 19th and Ave G	Construct CL Rumble Strips	HSIP	\$267,500	\$0	\$0	\$267,500
YC 23-05C	2025	Yuma Co.	13 Countywide Roadway Segments	Construct Striping Upgrade	HSIP	\$1,700,449	\$0	\$0	\$1,700,449
	2025	Totals				\$0	\$922,623	\$271,170	\$1,193,793
WE 25-02C	2026	Wellton	Williams St: Oakland Ave to Los Angeles Ave	Reconstruct Roadway	STBG	\$561,169	\$0	\$0	\$561,169
WE 25-02C	2026	Wellton	Williams St: Oakland Ave to Los Angeles Ave	Reconstruct Roadway	HURFX	-\$561,169	\$505,052	\$42,948	-\$13,169
MPO 26-1	2026	YMPO	LTAP	Technical Assistance Program	Local	\$0	\$0	\$5,000	\$5,000
	2026	Totals				\$0	\$505,052	\$47,948	\$553,000