



# TECHNICAL ADVISORY COMMITTEE REGULAR MEETING AGENDA

*Local Governments and Citizens Working Together*

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**TECHNICAL ADVISORY COMMITTEE (TAC)**

**May 12, 2022**

**Time: 9:00 a.m.**

**In-Person/Virtual**

**230 West Morrison Street**

**Yuma, Arizona 85364**

**Teleconference using GoToMeeting**

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## **YMPO TAC MEMBERS**

Chair	Chris Young, City Engineer, City of Yuma
Vice-Chair	Eulogio Vera, Public Works Director, City of San Luis
Member	Sam Palacios, Public Works Director, City of Somerton
Member	Mark Hoffman, Senior Planner, ADOT
Member	Susan Cowey, CIP Administrator, City of Yuma
Member	Frank Sanchez, County Engineer, Yuma County
Member	Jennifer Albers, Principal Planner, City of Yuma
Member	Joshua Scott, Public Works Director, Yuma County
Member	Joseph Grant, Public Works Director, Town of Wellton
Member	Eric Holland, Planning Director, Cocopah Indian Tribe

## **YMPO TAC EX-OFFICIOS**

CALTRANS	Beth Landrum
EPA	John Kelly
FHWA	Romare Truly
FTA	Ariana Valle
YCIPTA	Shelly Kreger

### **1. Call to Order and Declaration of Votes**

The meeting will be called to order and the City of Yuma will declare the number of their votes.

2. **Title VI of the Civil Rights ACT of 1964**

A brief message will be read out reminding members of our Title VI obligations. YMPO has on the TAC Website area the Survey Cards for the public to complete. Please send these to Charles Gutierrez, YMPO Senior Planning Manager, at [cgutierrez@ympo.org](mailto:cgutierrez@ympo.org).

**Jesus Aguilar (JR) will read a Title VI Statement. No action is necessary for this agenda item.**

3. **Call to the Public**

This item is to provide an opportunity for comments by the public. Individuals wishing to address the committee need not request permission in advance and are limited to three (3) minutes.

4. **Approval of Minutes**

The approval of the April 14, 2022 minutes.

**This item is on the agenda for information, discussion, and/or action.**

5. **Urban SDK Presentation**

Urban SDK a next generation planning tool that helps cities, transform mobility, transportation, sustainability, and safety operations with real-time analytics.

**This item is on the agenda as a presentation of planning software platform with discussion opportunities.**

6. **YMPO Executive Director's Report to the TAC**

The Crystal Figueroa, Executive Director will present to the Technical Advisory Committee (TAC).

**This item is on the agenda as information and discussion only.**

7. **Rail/Heavy Freight Study Update**

Kimley Horn & Associates will present an update to the Rail Study.

**This item is on the agenda as information, discussion and/or action.**

8. **Highway Safety Improvement Program FY 2025/2026**

Greenlight TE will present the Highway Safety Improvement Program draft applications and discuss options for these applications.

**This item is on the agenda for information, discussion, and/or action.**

9. **Surface Transportation Block Grant - 16th St Project**

This item is on the agenda to possibly remove the 16th Street project from the Transportation Improvement Program (TIP). The TAC will have an opportunity

to decide how to re-program the funds for this project as the funds go back into the YMPO Ledger.

**This item is on the agenda for information, discussion, and/or action regarding the proposed project. Supplemental information will be provided to TAC members.**

**10. YMPO FY 2022-2026 TIP Amendment #3**

Member agencies of the Yuma MPO are requesting TIP Amendments to various projects.

**This item is on the agenda for information, discussion, and/or action.**

**11. YMPO Regional Coordination Plan**

YMPO Staff are releasing the 5310 Regional Coordination Plan RFP for advertising.

**This item is on the agenda for information, discussion, and/or action. Charles Gutierrez will present this item.**

**12. YMPO STBG Federally Funded Program**

YMPO will present to the TAC under the guidance of the YMPO Executive Board are bringing forth the concept of guidelines or policies to build a project from cradle to grave. YMPO will present the introduction of a pathway to setting up policy for project development for the YMPO Region.

**This item is on the agenda as information, discussion, and/ or possible action. This will be presented by Paul Ward P.E. See TAC Summary 12 for further details.**

**13. YMPO and ADOT**

YMPO and ADOT staff will have the opportunity to update any other business that is or was not covered in the previous agenda items.

- a. YMPO - LTAP
- b. Roads & Streets Registration
- c. Functional Classification Update
- d. ADOT MPD Update

**This item is on the agenda for information and discussion. Charles Gutierrez (YMPO) and Mark Hoffman (ADOT) will present this item.**

**14. In-Kind Match Forms**

This item is on the agenda as a reminder that all YMPO business that any member or staff that does work for YMPO in any form (i.e., read, comment, meetings), YMPO is able to capture portions, or all, of your time as 'soft' match for those YMPO programs.

**This item is on the agenda for information and discussion only.**

15. **TAC Federal Aid Program**

A copy of the Federal Aid Program will be presented to members for review and comment.

**This item is on the agenda for information and discussion only.**

16. **TAC Status Report**

Member agencies will have the opportunity to report the status of their projects (Local or Federal). A list of ongoing projects is shown in the information below.

Town of Wellton: No projects listed

Yuma County:

Avenue 28E and County 9th Street (Off System Bridge Project)

Avenue D/E Corridor through 18th Street to 23rd Street

Martinez Lake and Red Cloud Mine Road

County 12th Street from Fortuna to Avenue 12E (reconstruction project)

North Frontage Road from 10E to Fortuna

City of San Luis:

Cesar Chavez (Juan Sanchez) Boulevard

City of Yuma:

Second Avenue between 13th Street and 8th Street

Arizona Avenue between 32nd Street and Palo Verde

North Frontage Road and 10E

City of Somerton: No projects listed

ADOT: See attached sheet

Cocopah Indian Tribe: No projects listed

17. **Future Agenda Items**

Members will have the opportunity to suggest future items for the TAC agenda.

**This item is on the agenda for information, discussion and/or action from members to add additional items.**

18. **Progress Reports**

1. YMPO staff has provided a list of recent activities

a. Apr 15 - AZ State Transportation Board Meeting (CF, PW)

b. Apr 18 - RTAC Advisory Committee telemeeting (CF, PW)

c. Apr 20 - Transportation Sales Tax Meeting (PW)

d. Apr 20 - Lunch Meeting with Lucy Rodrigues (Rep for Sen Kelly) (CF)

e. Apr 21 - ADOT Corridor Profile Studies Update TAC Meeting (CG)

f. Apr 21 - ADOT YMPO Coordination Meeting (CF, PW, CG)

g. Apr 21 - Horizon, Health & Wellness Open House (CG, JR)

- h. Apr 26 - 5310 -Achieve (JR)
- i. Apr 26 - Cocopah/YMPO Meeting (CF, CG, PW)
- j. Apr 26 - AZ Border Master Plan (CF, CG, PW)
- k. Apr 27 - Yuma County Econ Development Meeting (CF)
- l. Apr 27 - Admin Professionals Day (All)
- m. Apr 28 - EB meeting (All)
- n. May 3 - Rail Study Management telemeeting (CG, PW).
- o. May 3 - New Hire Orientation - YC Training (CF, BD).
- p. May 4 - Unpaved Roads telemeeting (CG).
- q. May 9 - ADOT/YMPO Coordination meeting (CF, PW, CG).
- r. May 11 - LPA Training Series (Module 1) (CF, PW, CG)
- s. May 11 - First Aid and CPR Certification - YC Training (BD).
- t. May 12 - ASRS Basic Plus for Employers Telemeeting (BD).
- u. May 12 – TAC Meeting (CG, JR, BD)

19. **Adjournment**

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# TECHNICAL ADVISORY COMMITTEE VIRTUAL - REGULAR MEETING AGENDA

*Local Governments and Citizens Working Together*

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**TECHNICAL ADVISORY COMMITTEE (TAC)**

**VIRTUAL**

**April 14, 2022**

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**Time: 9:00 a.m.**

**Yuma, Arizona 85364**

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## **YMPO TAC MEMBERS PRESENT**

Chair	Chris Young, City Engineer, City of Yuma
Vice-Chair	Eulogio Vera, Public Works Director, City of San Luis
Member	Sam Palacios, Public Works Director, City of Somerton
Member	Mark Hoffman, Senior Planner, ADOT
Member	Susan Cowey, CIP Administrator, City of Yuma
Member	Jennifer Albers, Principal Planner, City of Yuma
PROXY	David Wostenburg, CIP Manager, Yuma County (2 Votes)

## **YMPO TAC Members Absent**

Member	Frank Sanchez, County Engineer, Yuma County
Member	Joshua Scott, Public Works Director, Yuma County
Member	Joseph Grant, Public Works Director, Town of Wellton
Member	Eric Holland, Planning Director, Cocopah Indian Tribe

## **YMPO TAC EX-OFFICIOS**

FHWA	Romare Truly
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## **ADDITIONAL PRESENT**

Mike Blankenship, Greenlight TE  
Isabelle Garcia, ADOT  
Kaung Kline, ADOT

## **YMPO STAFF PRESENT**

Senior Planning                      Charles Gutierrez  
Executive Director                  Crystal Figueroa  
Administrative Assistant          Blenda Dale

### **1. Call to Order and Declaration of Votes**

The meeting was called to order by Chair Chris Young at approximately 9:02 A.M. The City of Yuma declared votes as Chris Young 2, Susan Cowey 2, and Jennifer Albers 1 votes. Dave Wostenberg declared a Proxy for Joshua Scott and Frank Sanchez

### **2. Title VI of the Civil Rights ACT of 1964**

A brief Title VI Nondiscrimination Notice to the Public was read by Charles Gutierrez.

### **3. Call to the Public**

There were no announcements from the public or TAC members.

### **4. Approval of Minutes**

Charles Gutierrez stated the minutes are as presented. Mark Hoffman motioned for the approval of the March 10, 2022 minutes, and Jennifer Albers seconded. The March 10, 2022 minutes were approved.

### **5. YMPO Executive Director's 1st Report to the TAC**

The Executive Director was having technical difficulties, so the report will be deferred to the May TAC meeting.

### **6. Rail/Heavy Freight Study Update**

Chris Joannes made a presentation for the [Organismo Promotor De Desarrollo Economico] OPRODE San Luis Rio Colorado and San Luis local stakeholders. Chris Joannes thanked those who commented on working paper #1. The final version is coming soon. Joannes said they have developed an initial preliminary alignment and screening process at high levels and will present to TAC upon completion. They are doing a second round of stakeholder interviews. Mr. Joannes said the presentation in San Luis was received in a positive demeanor and that Kimley Horn is trying to foster relationships with future partners. Mr. Gutierrez asked about the South of the Border partners on the first stakeholder meetings versus present and how this list differs from last time. Mr. Joannes said the Mexican stakeholders at the federal level are "sluggish"; however, the local municipality and the state of Sonora stakeholders are much more positive. Mr. Joannes said they reached out to a large audience with the San Luis presentation, and he will follow up with Jenny Torres to ensure they (KHA) interview the stakeholders she had mentioned to him at the last TAC meeting.

### **7. Highway Safety Improvement Program FY 2025/2026**

Mike Blankenship, Greenlight TE presented the prospective Highway Safety

Improvement Program (HSIP) projects that were developed using the crash details from the AZ Crash Data. Mr. Blankenship said the draft applications are due at the end of May to ADOT TSS. The final applications are due 8/1/2022. The City of Yuma has six HAWK locations still on the list and will bundle them together. These projects include flashing yellow left turn intersections, where four fatal accidents have occurred, which are good candidates for this upgrade. ADOT requested HAWK guidelines and pedestrian traffic counts. Yuma County has three locations for traffic lights, where the signal analysis has been completed and stage three completed. Dave Wostenberg, CIP Manager, Yuma County asked what kind of strips were being considered for shoulder widening. Mr. Blankenship said they were rumble strips on shoulder widening and centerline. Mr. Blankenship also said the town of Somerton had one fatal accident and some serious injuries at County 15<sup>th</sup> and Ave D. Mr. Blankenship will follow up with Sam to lower the curve and or install flashing beacons at this intersection.

Mr. Young said he would do a conference call with Mike Blankenship and Scott Nodes to discuss further issues with the Flashing Yellow lights that are being proposed in the City of Yuma.

Mr. Blankenship said US95 had three off-road departure fatalities and are moving forward with median and an additional signal at Ave C and US 95.

Bruce Fenske, Southwest District ADOT said they no longer need HSIP funding and have no applications for this round.

Mr. Gutierrez mentioned the importance of providing the In-Kind match forms for any work done which can receive Federal funding.

#### **8. City of Yuma 16th St Project**

Susan Cowey, City of Yuma, said the developer who was going to help financially with Right of Way for the 16th Street project is no longer responding. Ms. Cowey suggested the funds for this project be moved to Ave 7E and 40<sup>th</sup> Street and 40<sup>th</sup> to Avenue E as a HURF Exchange. Mr. Gutierrez said these funds would be available once the project is relinquished, YMPO would like to present in further detail and recap our ten-year funding at a future TAC meeting of the STBG flow of funding by agency.

Ms. Cowey said she would send a list of what has been done in the city in past years, Jennifer Hobert, ADOT LPA, sent this over to her at request. Mr. Gutierrez said he will make sure this is an agenda item at the next TAC meeting. Dave Wostenberg said 16<sup>th</sup> Street was a priority in the past with the Board of Supervisors and the Council and that projects had to be pushed out in time for the wellton projects and the County 3E Bridge, so Mr Wostenburg stated that Frank Sanchez wanted to know if the 40th Street project was the highest priority on the City's List? Mr. Young acknowledge Mr. Wostenburg with a yes, it is a priority. Mr. Young elaborated to the TAC that the council acknowledges that the 16th St project is a high priority. It is just at the present time the Right of Way (ROW) location is an issue and moving the 69Kv possesses a prohibitive cost at this time.

**9. YMPO FY 2022-2026 TIP Amendment #2**

Mr. Gutierrez presented the requested changes for City of Yuma and Yuma County. Mr. Hoffman asked if the amendment presented was to include the 16th St project. Mr. Gutierrez said to ask the city if they are ready to remove the 16th St project from the TIP, if they are ready. If they are not ready then, we can on this project omit it from the amendment and bring it back next month of a couple months if needed.

Mr. Young said they were ready to remove the 16<sup>th</sup> Street project and reprogram those funds to the 40<sup>th</sup> Street projects; however, Mark Hoffman made a statement that was it is his understanding that that the reprogramming of the funds would be addressed in a future meeting and discussions. Jennifer Albers asked the Chair if the city should wait until next month, and Mr Young exclaimed that would be my request.

Jennifer Albers made a motion to approve the TIP Amendment as presented with the exclusion of the City of Yuma's 16th Project.

Ms. Cowey Seconded the motion

Motion was passed unanimously.

**10. YMPO and ADOT**

YMPO and ADOT staff will have the opportunity to update any other business that is or was not covered in the previous agenda items.

- a. YMPO Grants
- b. ADOT MPD Update

Mr Gutierrez said the Obligation Authority (OA) rate has changed approximately 4%. YMPO is no longer pursuing the RAISE Grant. San Luis and Yuma County are pursuing the RAISE Grant and asked for support from member agencies in this endeavor.

Mr. Hoffman said 2023-2027 Draft Construction program will be approved on May 20, June 2 a study session will address the public comments, and approve the 5-year 2023-2027 Construction program on June 18.

The Border Master Plan consultant, HDR and the Program Manager Mark Sanders from the P3 International Office have finished the stakeholder list, the communication plan, and the project website. A TAC meeting will take place at the beginning of May.

Mr. Hoffman also said the Long-Range Transit Plan is currently in procurement process. A Kick-off time anticipated is early June.

**11. In-Kind Match Forms**

Mr. Gutierrez reminded TAC members that all YMPO business that any member or staff does for YMPO in any form (i.e., read, comment, meetings), YMPO will be able to capture portions, or all, of their time as 'soft' match for those YMPO programs.

**This item is on the agenda for information and discussion only.**

**12. TAC Federal Aid Program**

Mr. Gutierrez suggested to forego this agenda item until next month so that he may provide more in-depth information.

**13. TAC Status Report**

Member agencies had the opportunity to report the status of their projects (Local or Federal).

Town of Wellton: No projects listed or presented

Yuma County

Avenue 28E and County 9th Street (Off System Bridge Project) will have construction starting 4/29/2022.

Avenue D/E Corridor: County 18th Street to County 23rd Street has a construction contract, and the RAISE Grant application was submitted.

Martinez Lake and Red Cloud Mine Road has ongoing construction which is expected to wrap up in June 2022.

County 12th Street from Fortuna to Avenue 12E (reconstruction project) is 30% done.

North Frontage Road from 10E to Fortuna is ongoing. APS had some items they completed, and Century Link will be completing their tasks between 5/15/2022 – 6/15/2022. They are anticipating construction starting in August 2022.

City of San Luis

Cesar Chavez (Juan Sanchez) Boulevard is in the Right of Way process. They are working on improving some intersections but are waiting for APS to reroute before moving forward.

City of Yuma

Second Avenue between 13th Street and 8th Street is almost complete. Need to add streetlights with APS.

Arizona Avenue between 32nd Street and Palo Verde is wrapping up within the next few weeks.

North Frontage Road and 10E project has almost completed paving and will start on the signals afterwards. The light pole equipment is to be delivered by the end of April, 2022. There will be a three-way stop so message boards will be put out prior to enacting the signals.

South Ely Canal Bridge is moving forward.

City of Somerton

Cesar Chavez Project Main Street to Jefferson is 100% completed and asked that this project be removed from the list.

ADOT

Rest Area is 40% complete

18 Bridges have construction starting 4/25/2022.

Caltrans project is starting in September  
US95 & Rifle Range Road is 43% complete with bridge abutment, pipes and paving  
US Wellton IPG project has awarded a contractor and should start construction on 4/25/2022.  
(See attached sheet)

Cocopah Indian Tribe: No projects listed

Mr. Gutierrez said that Eric Holland will be representing the Cocopah Indian Tribe in the future.

14. **Future Agenda Items**

Members will have the opportunity to suggest future items for the TAC agenda.

Mr. Gutierrez suggested TIP Amendments, HSIP, HURF, and update of the IJJA and Crystal Figueroa, Executive Director, YMPO will present next month. Mr. Hoffman suggested we discuss the swap of the 16<sup>th</sup> Street project with 40<sup>th</sup> Street and the STBG ledger.

15. **Progress Reports**

YMPO staff has provided a list of recent activities

- a. Feb 10 - Admin Assist interview (3 of 5) (PW, CG, CF)
- b. Feb 10 - Statewide Mobility Management telemeeting (CG, JR)
- c. Feb 10 - Admin Assist interview (4 of 5) (PW, CG, CF)
- d. Feb 10 - Admin Assist interview (5 of 5) (PW, CG, CF)
- e. Feb 10 - Statewide Mobility Management meeting (PW, CG, JR)
- f. Feb 11 - MPOs/COGs Planner's telemeeting (CG)
- g. Feb 14 - RTAC Advisory Committee meeting (PW)
- h. Feb 15 - Yuma PM-10 SIP Update telemeeting (PW, CG)
- i. Feb 16 - ESRI Discussion YMPO MAP (CG)
- j. Feb 16 - Discussion with Comodo - Ryan Murphy (CG)
- k. Feb 18 - AZSTB meeting (PW)
- l. Feb 21 - President's Day HOLIDAY (All)
- m. Feb 22 - Blenda's first day
- n. Feb 22 - ADOT Freight Plan FAC
- o. Feb 22 - ADOT YMPO Coordination meeting (PW, CG)
- p. Feb 23 - ADOT/MetroQuest Title VI Webinar (CG)
- q. Feb 24 - Audit Committee (PW, CF, CG)
- r. Feb 24 - EB meeting; Paul retires, and Crystal is appointed Ex. Dir. (All)
- s. Feb 28 - RAISE Grant YMPO/Wilson & Co (PW, CG, CF)
- t. Mar 1 - Rail Study Management telemeeting (?)
- u. Mar 1 - 5310 Site Visit RISE (JR)
- v. Mar 2 - 5310 Site Visit NAU (JR)
- w. Mar 3 - 5310 Site Visit Horizon Health & Wellness (JR)
- x. Mar 3 - 5310 Site Visit HOPE (JR)
- y. Mar 7 - Board of Supervisors Meeting (CF, PW)
- z. Mar 7 - Staff meeting (All)
- aa. Mar 7 - 5310 Site Visit Saguaro Foundation (JR)

- bb. Mar 8 – 5310 Site Visit NAZCARE (JR)
- cc. Mar 9 – 5310 Site Visit Crossroads Mission (JR)
- dd. Mar 9 – HSIP Webinar (CG, PW)

16. **Adjournment**

Chris Young, Chair, adjourned the TAC meeting.

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**YMPO SUMMARY AGENDA ITEM #9**  
**Surface Transportation Block Grant - 16th St Project**

**DATE:** November 8, 2021

**SUBJECT:** Surface Transportation Block Grant - 16th Street Project

**SUMMARY:**

The YMPO Transportation Improvement Program (TIP) FY 2022 – 2026 was submitted to ADOT Governor’s designee and successfully accepted on August 30, 2021. Since then, two (2) amendments were necessary., and today, at the request of the City of Yuma a request to remove the FY 23 - YU-23-10D and the FY 24 YU-23-10C from the TIP.

The City is requesting the funds go to two other projects that the city will present in further discussion.

The STBG funds are currently programmed for this project. The project was to receive the STBG funds, do a Highway Users Revenue Fund (HURF) Exchange for the 16th Project. These funds are regional funds and when a project does not move forward to design or construction, traditionally the funds go back to the YMPO Ledger to be reprogrammed with a recommendation of the TAC to the Board and final approval by the Executive Board.

**ACTION NEEDED:**

A motion to recommend remove the 16th Project from the current YMPO FY 2022-2026 Transportation Improvement Program (TIP).

**CONTACT PERSON:**

Charles A. Gutierrez, Senior Planning/Mobility Manager, 928-783-8911

**YMPO SUMMARY AGENDA ITEM #10**  
**YMPO FY 2022 - 2026 TIP Amendment #3**

**DATE:** November 8, 2021

**SUBJECT:** YMPO FY 2022 - 2026 TIP Amendment #3

**SUMMARY:**

The YMPO Transportation Improvement Program (TIP) FY 2022 – 2026 was submitted to ADOT Governor’s designee and successfully accepted on August 30, 2021. Since then, two (2) amendments were necessary.

Reprogramming of FY 2023 Funds  
STBG: \$943,000

Reprogramming for FY 2024 Funds  
STBG: \$1,000,000

In the FY 2024, the YMPO Transportation Improvement Program (TIP) was over-programmed by \$1,000,000 which we borrowed against the YMPO FY 2027 STBG Apportionment. The Removal of the 16th Project will make the YMPO Ledger STBG Fiscally Constrained and not over-programmed.

A TIP Amendment is not necessary at this time, but if the TAC is ready to program the funds, a Motion must be made for programming of the funds.

**ACTION NEEDED:**

A motion to recommend approval of the FY 2022 – 2026 TIP Amendment #3 changes to the Executive Board for inclusion in the AZ STIP.

**CONTACT PERSON:**

Charles A. Gutierrez, Senior Planning/Mobility Manager, 928-783-8911

# **YMPO SUMMARY AGENDA ITEM #11**

## **YMPO Regional Coordination Plan**

**DATE:** May 5, 2022

**SUBJECT:** YMPO Regional Coordination Plan

**SUMMARY:**

The YMPO is developing a Mobility Management Program which Jesus R Aguilar (JR), Mobility Manager, is currently in the infancy stages of developing the program. There are core functions the FTA 5310 Program (Enhanced Mobility of Seniors and Individual with Disabilities) requires for the Regional Mobility Manager to complete.

As the Arizona Department of Transportation (ADOT) Transit section is in charge of the State Program for the 5310 Program which the Regional Mobility Manager is the Liaison for the State of Arizona and the providers of the program at a regional program.

One of the core functions for the MPO Mobility Manager is the Regional Coordination Plan. YMPO Staff will present the Regional Coordination Plan and the 5310 Program requirements for the region for the Mobility Management Program in the Yuma MPO region.

In Conclusion, the YMPO is bringing the Regional Coordination Plan (YMPO RCP) to the TAC as a notification of a program that the TAC used to be an integral part of. The YMPO TAC used to read and rank providers for the program. As the state developed the program, the mobility managers across the state in collaboration with the state and providers have taken the role of ranking the projects.

**ACTION NEEDED:**

No Action is required, only notification.

**CONTACT PERSON:**

Charles A. Gutierrez, Senior Planning Manager, 928-783-8911  
Jesus R. Aguilar (JR), Mobility Manager, 928-783-8911