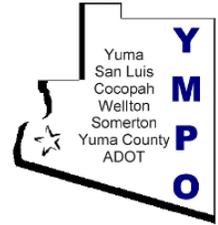


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Local Governments and Citizens Working Together

YMPO Regional Coordination Plan (RCP)

Question and Answer Form

Date: 8/31		Name of Preparer: _____
Item #	Page #	Questions and Answers
1.	7 of 19	<p>Question:</p> <p>Section XI of the RFP, Guidelines for Submittal, page 7 of 19, includes the following directive:</p> <p>*Important - Please submit your RFP response with topical discussions corresponding to the numbers (excluding the cover letter, #1) in the outline below. Numbered and lettered items will assist the review committee in evaluating your firm's qualifications.</p> <p>Section XI, page 8 of 19, requires the following format/outline (which does not include numbers, letters, or mention of a cover letter):</p> <p>**COVER -bound will count- not bound will not count in page count</p> <ul style="list-style-type: none"> Introduction Scope of Work Project Personnel Project Schedule Experience and References <p>Answer:</p> <p>Bullet, numbers, or any other delineator does or does not have to be included</p> <p>COVER Sheet - not bound will not be included in page count</p>
2	9 of 19	<p>Question:</p> <p>Then Section XII, page 9 of 19, lists the following numbered items that should be included in the proposal (but does not mention a cover letter):</p> <ol style="list-style-type: none"> 1. Objectives of the Project 2. Content and Presentation of Anticipated Products 3. Project Staff 4. Qualifications, Experience, and Staff Stability 5. Relevant Projects and References <p>Can you please clarify the preferred response outline/content that will best assist the review committee in their evaluations?</p> <p>Answer:</p> <p>No Numbers associated with this. It is where you believe the Objectives of the project, ETC., belong in (Category - Intro, SOW, Project Personnel, Project Schedule, or Experience & References)</p>

3	24	<p>Task 8, in the 4th paragraph, references a brochure, which is not described elsewhere in the task or referenced in the RFP. Can you elaborate as to what the purpose and content of the brochure should be?</p> <p>Answer:</p> <ul style="list-style-type: none"> • A Brochure is to advertise the 5310 program in the Yuma MPO Region • It should be something geared towards the 5310 Yuma Program • Content will be decided upon with mobility committee and YMPO TAC TBD
4	24	<p>Task 8, in the 4th paragraph, also refers to “thirty (30) copies on a flash drive” after mention of the printed copies of the brochure. Is this referencing the brochure or the full report?</p> <p>Answer:</p> <p>Does not need to be included: thirty (30) additional copies of the Executive Summary</p> <p>Consultant shall supply</p> <ul style="list-style-type: none"> • 30 Flash Drives of Documentation <ul style="list-style-type: none"> ○ Full Report ○ Executive Summary ○ All Documentation- 1 original
5	22	<p>Task 4 notes that “in-person public involvement meetings” will be limited. What are YMPO’s expectations regarding in-person meetings and presentations, including the stipulated bi-monthly TAC meetings/presentations?</p> <p>Answer:</p> <p>Public Meeting will be held in a limited environment if health closures are necessary, but the In-Person should be made first and then alternative methods secondary.</p> <p>There are monthly TAC and Executive Board Meetings. The Proposer needs to identify for the duration and recommend how many engagements will be deemed appropriate.</p> <p>Stakeholder Public meetings Regional Mobility Committee - Recommendation from consultant TAC - Regular Meetings & Final Task Required plus possibly additional Executive Board - Final TASK Required</p>

6	6	<p>How will DBE participation be scored in the evaluation, given a 5% goal is suggested but not required? What level of DBE participation would be necessary to earn the full number of points in this evaluation category?</p> <p>Answer: The DBE Goal is Race-Neutral = 0% **Anything above 0% could be given additional points</p>
7	19	<p>If interviews are required, has a date or date range been identified? Would they be held in person or virtually?</p> <p>Answer: A date is to be determined (TBD) if necessary, If the interviews are necessary, a date would tentatively be around the October 13 TAC Meeting.</p>
8	--	<p>I would like to request an electronic copy of the specifications or any other documents associated with this project:</p> <p>Project Title: Yuma Metropolitan Planning Organization Regional Coordination Plan Bid Number: MPD176573.19-T309 Posting Date: 8/24/2022</p> <p>If a fee is required, please inform beforehand.</p> <p>Answer: The Request for Proposals (RFP) is the Specification and Documentation for the Regional Coordination Plan Update. There is no other documentation associated with the RFP.</p>