

## EXECUTIVE BOARD REGULAR MEETING AGENDA

*Local Governments and Citizens Working Together*

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### EXECUTIVE BOARD Regular Meeting

Thursday, September 22, 2022  
1:30 P.M.

The Meeting will be held In-Person and/or using  
GoToMeeting by Video and/or Teleconference from  
the Main Conference Room at the YMPO Offices at  
230 West Morrison Street, Yuma, Arizona 85364

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### YMPO EXECUTIVE BOARD

Chair	Martin Porchas, Board of Supervisors, Yuma County
Vice-Chair	Gary Knight, Councilmember, City of Yuma
Secretary/Treasurer	Cecilia McCollough, Mayor, Town of Wellton
Member	Matias Rosales, Councilmember, City of San Luis
Member	Gerardo Anaya, Mayor, City of Somerton
Member	Bruce Fenske, Southwest District Administrator, ADOT
Member	Lynne Pancrazi, Board of Supervisors, Yuma County
Member	Karen Watts, Councilmember, City of Yuma
Member	Leslie McClendon, Deputy Mayor, City of Yuma
Member	Cocopah Indian Tribe - Not Currently Identified

A regular electronic meeting of the Executive Board (the Board) of the Yuma Metropolitan Planning Organization (YMPO) will be held on **Thursday, September 22, 2022**, starting at **1:30 p.m.**, **either In-Person and/or using GoToMeeting Video/Teleconferencing** from the YMPO Offices at 230 West Morrison Street, Yuma, Arizona, 85364, to discuss, consider, and/or take possible action with respect to the items listed below. Members MAY attend in person, with the appropriate social distancing, if they wish, but may also choose to participate by video- or tele-conference, if they so desire. This meeting is being held slightly out of cycle to avoid a conflict with the Arizona Rural Transportation Summit.

1. Call to Order and the Pledge of Allegiance

The meeting will be called to order and members will be asked to recite the Pledge of Allegiance.

2. Roll Call Attendance and Declaration of Votes

Blenda Dale, YMPO Accountant II/Executive Assistant, will call the attendance roll, and if any members of the City of Yuma are not in attendance, those members that are in attendance will have the opportunity to declare the number of votes that each member will exercise, including any proxy votes.

3. Title VI Declaration and Call to the Public

Jesus Aguilar Jr., YMPO Mobility Manager, will read a brief message reminding member of our Title VI obligations. In addition, this item provides an opportunity for comments by the public on subjects **not** on the agenda. Individuals wishing to address the Board need not request permission in advance and are limited to three (3) minutes. Any members of the Public attending by teleconference are requested to contact YMPO staff with any questions they may have prior to the meeting.

4. Consent Agenda

A. Approval of the August 25, 2022, Board Meeting Minutes

B. YMPO Income/Expenditure Report for August 2022

A copy of the draft minutes of the Regular Board meeting from August 25, 2022, will accompany this agenda. Members will have the opportunity to review, report any changes, and/or approve the minutes of the August 25, 2022, Regular Board meeting. The August 2022 financial report is also expected to accompany this agenda and will be available for comment at this current meeting.

**This item is on the agenda for information, discussion, and possible action to approve the Consent Agenda. Copies of the draft minutes for August 25, 2022, and the financial report for August 2022 are attached as Items A and B respectively.**

5. YMPO Rail/Heavy Freight Alignment Study - Update

The YMPO Rail/Heavy Freight Study has been underway for just over one year since August 2021. As suggested during the previous Board meeting on August 25, 2022, one of the possible outcomes of the Study is that there might NOT be consensus on a preferred alignment. If the Board decides NOT to identify a preferred alignment, YMPO staff has one major option, which is to stop the consultant's work on the study process and produce a final report based on what has happened to date and why this action has been taken. A secondary option is to complete the alignment and economic analysis on the selected candidate alignment with the understanding to consider all mitigation concerns.

**This item is on the agenda for information, discussion and/or action regarding the future of the Rail/Heavy Freight Alignment Study. Charles Gutierrez, Senior Planning Manager, will present this item and further information is available in an information summary as Item 5.**

6. Defense Community Infrastructure Pilot (DCIP) Program Grant Status

The DCIP Program is a Department of Defense effort administered by the Office of Local Defense Community Cooperation (OLDCC). As previously reported, a DCIP Grant proposal for approximately \$13.3 million was submitted to the OLDCC, and the state was selected to submit a grant application and complete phase II

requirements. ADOT Grant Team officially submitted the application on September 2, 2022, and a pending grant agreement must be executed by September 23, 2022. The segment of roadway of concern is to widen US/SR 95 northwards from Rifle Range Road to the Wellton-Mohawk Canal Bridge. The project was advertised, there were four bidders, the lowest bid is currently approximately 6% over ADOT's Engineering estimate. If this estimate is accepted, construction is anticipated to begin in November 2022.

**This item is on the agenda for information, discussion, and possible comment only. Crystal Figueroa, YMPO Executive Director, will present this item, an information summary as Item 6.**

7. FY 2023-2026 YMPO Transportation Improvement Program (TIP) Amendment #4  
The FY 2023-2026 YMPO TIP was approved by the Executive Board in July 2021, and it has been amended three times. At the request of the City of Yuma and Yuma County a change with projects with each municipality of two federally funded projects and Amend the YMPO TIP #4 and submit to the State of Arizona to be included in the AZ State Transportation Improvement Program (STIP).

**This item is on the agenda for information, discussion, and/or action to approve Amendment #4 to the FY 2023-2026 YMPO TIP. Mr. Gutierrez will present this item and further details are shown in an information summary that is included as item 7.**

8. Regional Coordination Plan (RCP) Request for Proposal (RFP) Update  
Each MPO is responsible for producing an RCP as part of a regional Mobility Management Program. As previously reported, YMPO staff advertised an RFP for an update to the existing YMPO RCP, but no proposals were received. The RFP has since been revised, re-advertised, and the revised date for the submittal of proposals is September 21, 2022. Mr. Aguilar will provide a status update of the progress for re-advertising the RCP, and possible action to approve a contract with the preferred consultant is anticipated at the October 2022 Board meeting.

**This item is on the agenda for information, and discussion only at this stage. Mr. Aguilar will present this item, but no further information is available at this time.**

9. 2023 Arizona Rural Transportation Summit (AZRTS) Planning  
The 2022 AZRTS Annual Conference is organized by a group of rural-based Councils of Governments and Metropolitan Planning Organizations (COG/MPOs). The 2022 conference is to be held at the Ak-Chin Casino and Resort, in Maricopa, Arizona and will be finished by the time the agenda packet is sent to members. The RTS is a signature event for rural Arizona agencies, in which elected and

appointed local government officials, transportation professionals, legislators, and other guests engage in solutions to improve and enhance transportation in Greater Arizona. Customarily, the COGs/MPOs rotate hosting responsibility for the RTS, and it is YMPO's turn to host the conference here in Yuma falls during October 2023. YMPO staff will update members on the advance planning for the 2023 AZRTS.

**This item is on the agenda for information, discussion, and possible comment only. Ms. Figueroa will present this item, and no information summary is provided.**

10. Possible Formation of a Population Technical Advisory Committee

The US Census process has resulted in a possible undercount of member agencies, and this is likely to have a long-term effect on the amount of funds that the region receives both from Federal funds but also in State-shared revenues. To ensure that the region is better represented, it has been suggested that YMPO could perform a role in assisting member agencies with the planning of future population counts, with a possible 2025 Special Census and/or the 2030 Census.

**This item is on the agenda for information, discussion, and comment at this stage. Ms. Figueroa will present this item, and no information summary is provided.**

11. Summary of Current Events/Board Member Reports/Executive Director's Report & Comments by Other Participants

This agenda item is an opportunity for members and staff to update the Board regarding recent occurrences, as shown below. If written information is available, it will be included in an attached Information Summary.

- A. Staff Reports - Future Meetings.
- B. TAC Minutes.
- C. Conference Updates (AZTA, AZRTS, and Roads and Streets).
- D. MPO/COG Director/Planner Meetings.
- E. Rural Transportation Advocacy Council activities.
- F. Projects - Economic Development and Transportation.

**This item is on the agenda for information, discussion, and for Board members and other staff reports and comments.**

12. Possible Future Agenda Items

The following items will be heard at a future meeting. Members are encouraged to suggest topics for discussion at a future Board meeting:

- A. DCIP Update
- B. HSIP Application Update

- C. POPTAC
- D. 2022-2025 Performance Targets

13. Progress Reports

Members and staff will update the Board on the progress of ongoing projects and other recent events.

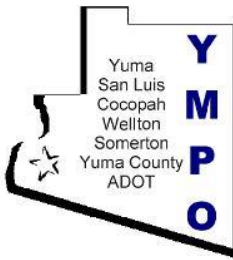
- a. Aug 29 - CITAN Crash Demo (CG)
- b. Aug 29 - Rural Transportation Summit Planning (CF, CG, BD, NC)
- c. Aug 30 - ADOT Freight Plan TAC (CG)
- d. Aug 31 - ADOT Planning to Programming (P2P) (CF, CG)
- e. Aug 31 - Yuma County Regional Economic Development Meeting (CF)
- f. Sept 1-2 - RTS Planning Meeting (CF)
- g. Sept 1 - COG/MPO Director's telemeeting at League Conf. (CF, PW)
- h. Sept 1 - How to Use QuickBooks Webinar (NC)
- i. Sept 7 - ASRS Employer Conference 2022 (NC)
- j. Sept 7 - Aflac Presentation with Carlos Jacquez (NC, BD, JR, CF, RA)
- k. Sept 7 - San Luis Infrastructure Master Plan Stakeholder Meeting (CF)
- l. Sept 8 - TAC meeting (CG, JR, NC, BD)
- m. Sept 8 - Yuma Regional Bicycle Committee (YRBC) Meeting (PW, JR)
- n. Sept 8 - STSP Lane Departure Emphasis Area Team Meeting (CG).
- o. Sept 9 - Yuma County + Arizona Economic Recovery Center (CF)
- p. Sept 9 - AZ STSP Intersections EA Meeting (CG, CF)
- q. Sept 12 - Staff Meeting (All)
- r. Sept 12 - Cyber Security Training with YC IT (All)
- s. Sept 12 - 5310 RMC Meeting (JR)
- t. Sept 14-16 - Arizona RTS Conference (CF, CG, BD, JA, PW)
- u. Sept 16 - Arizona State Transportation Board (CF)
- v. Sept 19 - CTS Meeting (CF, CG)
- w. Sept 20 - Yuma PM10 SIP Update Call (CF, CG)
- x. Sept 20 - ASRS Employer Conference (BD)
- y. Sept 20 - Age Friendly Arizona Conference (JR)
- z. Sept 21 - Carbon Reduction Program Overview (CF, CG)
- aa. Sept 21 - Nationwide Presentation (BD, CF, CG, JR)
- bb. Sept 22 - Executive Board Meeting (All staff)

14. Adjournment.

*Notice: In accordance with the Americans with Disabilities Act (ADA) and section 504 of the Rehabilitation Act of 1973, YMPO does not discriminate on the basis of disability, in the admission of, or access to, or treatment or employment in, its programs, activities, or services. If you have any questions regarding YMPO programs, activities, or services, please contact Crystal Figueroa or Charles Gutierrez at 928-783-8911.*

Anticipated Future 2022 Meeting Locations.

All future meetings will continue to be held at the YMPO office at 230 West Morrison Street, Yuma, Arizona 85364. Members MAY participate in person, OR they may participate electronically by computer, and/or telephone (or both), using the GoToMeeting portal. The next two meetings will occur on Thursday, October 27, 2022, and the combined November/December meeting will occur on December 8, 2022.



**EXECUTIVE BOARD  
REGULAR MEETING MINUTES**

*Local Governments & Citizens Working Together*

**Executive Board**

**Regular Meeting**

**Thursday, August 25, 2022  
1:30 P.M.**

**This meeting was held In-Person and/or using  
GoToMeeting by Video and/or Teleconference from  
the Main Conference Room at the YMPO Offices at  
230 West Morrison Street, Yuma, Arizona 85364.**

1. Call to Order and the Pledge of Allegiance

Chairman Martin Porchas called the meeting to order at 1:30 p.m. He called on members to join him, in reciting the Pledge of Allegiance.

2. Roll Call Attendance and Declaration of Votes

Blenda Dale, YMPO Accountant II/Executive Assistant, called the roll as follows:

YMPO Executive Board Members Present:

Chair	Martin Porchas, Board of Supervisors, Yuma County ^
Vice-Chair	Gary Knight, Councilmember, City of Yuma ^
Secretary/Treasurer	Cecilia McCollough, Mayor, Town of Wellton "
Member	Matias Rosales, Councilmember, City of San Luis ^
Member	Lynne Pancrazi, Board of Supervisors, Yuma County ^
Member	Bruce Fenske, Southwest District Administrator, ADOT ^

^ Attended in person.

" Arrived after the roll call, but prior to any action items being heard.

As five of the seven constituent member agencies were represented, the quorum requirement was met.

YMPO Executive Board Members Absent:

Member	Martha Garcia, Councilmember, City of Somerton *
Member	Karen Watts, Councilmember, City of Yuma +
Member	Leslie McClendon, Deputy Mayor, City of Yuma +
Member	Cocopah Indian Tribe - not currently identified *

+ Not present but represented by proxy by another member.

\* Not present, and not represented by proxy by another member.

YMPO Staff Present:

Crystal Figueroa	Executive Director
Paul Ward	Principal Engineer
Charles Gutierrez	Senior Planning Manager

Jesus R. Aguilar, Jr. Mobility Manager  
Blenda Dale Accountant II/ Executive Assistant  
Norma Chavez Administrative Assistant/Bookkeeper

Declaration of Votes: Councilmember (and Vice-Chair) Gary Knight declared that he would exercise proxies for Councilmember Watts and Deputy Mayor McClendon and would therefore wield all five votes for the City of Yuma.

3. Title VI Declaration and Call to the Public.  
Ms. Norma Chavez, YMPO Bookkeeper, read a message reminding members of the YMPO Title VI obligations. No members of the public addressed the Board.

4. Consent Agenda.

A. Approval of the July 28, 2022, Board Meeting Minutes.

B. YMPO Income/Expenditure Report for July 2022.

A copy of the draft minutes of the Regular Board meeting from July 28, 2022, accompanied the agenda and the July 2022 financial report was also provided for review.

MOTION: Vice-Chair Knight moved to approve the Consent Agenda packet, items A and B, to include the July 28, 2022, regular meeting minutes, as written, and to accept the YMPO Income/Expenditure Report for June 2022, as published. Councilmember Matias Rosales seconded, and the motion was unanimously approved.

5. Approval of the FY 2023 YMPO Title VI Plan.

YMPO Senior Planning Manager (and YMPO Title VI Coordinator), Mr. Charles Gutierrez, updated the Board on proposed changes to the YMPO Title VI of the Civil Rights Act of 1964 Plan, the Limited English Proficiency (LEP) Plan, and the Public Participation Plan (PPP). He reminded members that he had presented most of the proposed changes to the Board during the previous, July 2022, meeting.

MOTION: Vice-Chair Knight moved to approve the updated FY 2023 YMPO Title VI Plan. Supervisor Lynne Pancrazi seconded, and the motion was unanimously approved.

6. YMPO Rail/Heavy Freight Study - Update Report.

Chair Porchas agreed to Mr. Gutierrez's request to recognize Mr. Chris Joannes, the Kimley-Horn Project Manager for the YMPO Rail/Heavy Freight Alignment Study and invited him to give an update on the study.

Mr. Joannes started by describing the conceptual alignment alternatives that had been discussed during the Public Involvement Process (PIP), which included the first two public meetings held in the San Luis City Hall and at the Yuma County



Public Works facility. He reported that they had received a lot of input, which was still coming in, through the YMPO website.

He stated that the next step in the Study is to move from the conceptual phase to the candidate phase and identified the top three best performing alternatives. He also indicated that one of the selection criteria was to avoid the most objectionable alignments identified through the PIP and that the options chosen focused on areas where the consultant felt it was feasible to implement some sort of rail alignment in the future. This effectively removed a lot of the alignments in the western end of the study and limited most of the options to the east side of the project area, mainly in the general area of the SR-195 easement.

Leading to the most recent presentation to the YMPO Technical Advisory Committee (TAC), the team had conducted an unplanned public engagement opportunity at the Yuma Community Center which garnered a lot of responses. Mr. Joannes summarized that much of the feedback, especially from members of the farming community, seemed to demonstrate a perceived misunderstanding of what a planning study is for and how long the process really takes. He indicated that, although the aim of the study was to identify a preferred alignment, one possible alternative is that there might be no feasible (or preferred) alignment.

He then stated that the normal outcome of such a study is to identify a feasible route through the County and then to see whether an economic case for building the rail exists. He reported that the study team were conducting a more technical evaluation of the candidate alignments and would then look at an economic analysis, especially for areas in the immediate vicinity of the intended alignments.

Charles then addressed the Chairman and told members that the study was close to being 55 to 75% complete and urged allowing the consultant to complete the study. Supervisor Pancrazi asked whether the website survey had been changed to allow a no alignment option? Mr. Joannes responded that the original option did not allow a "no-build" option, but the most recent version allowed such an option. In addition, there is always the option of sending an email comment to YMPO staff through the YMPO website. Supervisor Pancrazi reiterated that, if she received any comments from members of the public, she would recommend them to check out the YMPO website. Mr. Gutierrez also offered the option of calling YMPO staff and reported their comments and indicated that he had been receiving comments daily.

The Chair suggested that, even though the current objections to an alignment seem to be uppermost, what happens if they change their opinion? As a result, the Chair suggested, right now, the farming community does not want a rail alignment, but should that stop the planning study? Councilmember Rosales used Cesar Chavez Avenue in San Luis as an example. He indicated that, when SR-195 was originally constructed, a few decision-makers in San Luis were opposed to allowing

the roadway to be extended all the way to US-95, through the city, so the SR-195 widening project was stopped short, at Avenue E. More recently, the City has actively lobbied (and received) substantial funding to widen the roadway segment to, effectively, 'finish the job'. The Chair agreed and suggested that the study should produce a recommendation.

Supervisor Pancrazi also mentioned the possibility of an elevated rail line that had been suggested as an option. Vice-Chair Knight suggested that the problem is that the misconception is that the region WANTS to build a railroad whereas they should understand that this is just a feasibility study and that IF there is a finding of 'no preferred alignment', then there is no alignment.

There was a discussion about whether there was going to be another public meeting. Mr. Joannes reported that there was one final public meeting scheduled right at the end of the process after a preferred alignment had been identified. The Vice-Chair asked whether IF the decision were to NOT select a preferred alignment, there would not be any need for another meeting? Mr. Joannes suggested that IF the decision were to NOT select a preferred alignment, he expected there would need to be another decision as to whether to hold another public meeting.

Mr. Ward summarized that this study did review a lot of alternatives but that was to make sure that no options were overlooked and that the goal of the study is to determine what the preferred alignment for a future rail line would be IF the region decided to move forward with it. The previous study identified a corridor, approximately 500 feet wide. The current step in the process is to confirm the three alternate alignments and then to be review those alignment in more details prior to selecting a preferred alignment. The final public meeting would be to inform the public what the preferred alignment was. IF the decision is to NOT select a preferred alignment, then the study is over. He also suggested that the TAC might recommend whether to hold another public meeting, but it is the YMPO Board that will decide whether to hold a final public meeting, or not.

Members reiterated the misperception by the public that YMPO was on the verge of selecting a preferred alignment and that this will immediately be followed by construction. The discussion ended with no action being taken.

7. FY 2022 Audit Schedule

Ms. Dale briefly presented the forthcoming audit schedule for members, and especially members of the Audit Committee. The Audit team had already carried out their test of control selections. During October she expects the accounting field work to commence, prepare their financial reports, and then the audit firm will produce a draft audit report. Similar to the last agenda item, no action was expected for this item either.

8. Defense Community Infrastructure Pilot (DCIP) Program Grant Update.  
Ms. Figueroa updated the Board regarding this grant process. She briefly covered the recent progress and confirmed that the application had been submitted on July 15, 2022, and that the Department of Defense had agreed to allow the Arizona grant team to proceed to the second phase of the grant and continue to the next step in the process. Tentatively the request is for approximately \$13.3 million and we anticipate confirmation close to the next meeting. No action was expected for this item.

9. Regional Project Priority List.  
Mr. Gutierrez presented this item and showed the update YMPO list of roadway priorities. He briefly went through the lists of projects submitted by YMPO member agencies and individually called out each project being recommended for inclusion. He reported that the total of the projects being submitted by the YMPO region was more than \$400 million. The Vice-Chair suggested that only the highest priority project from each agency should be included in the list being sent forward to the RTAC Board as the YMPO region recommended list.

MOTION: Councilmember Rosales moved to approve the first priority project from each YMPO member agency as our priority list of projects. Supervisor Pancrazi seconded, and the motion was unanimously approved.

10. YMPO Legal Services.  
Ms. Figueroa reported that, after fifty-five years of service to clients, YMPO attorney, Wayne C. Benesch, has decided to retire at the end of the calendar year. YMPO last advertised for legal services in 2017 and, at that time, Byrne and Benesch was selected for a three-year term, and the contract was renewed for a two-year term until the end of this calendar year. Since that time, the firm has morphed into Benesch, Shadle, and White, and YMPO has been happy with their services. Ms. Figueroa requested the Board's guidance as to whether YMPO should extend the term once again or go out for a new Request for Proposals.

MOTION: Councilmember Rosales moved to extend the contract with the current firm for one further year and then make the decision based on how the performance has been, following Mr. Benesch's retirement. Vice-Chair Knight seconded, and the motion was unanimously approved.

11. Regional Coordination Plan (RCP) Request for Proposal (RFP).  
Mr. Gutierrez reported that, following the lack of proposals from consultants to the opportunity, YMPO had adjusted the RFP and readvertised the request. The latest schedule is to take any proposals received, to the TAC for their review at their October 13, 2022, meeting and to bring forward a recommendation to the Executive Board and a possible contract for approval, to the Executive Board at their October 27, 2022, meeting. No action was taken on this item

12. 2023 Arizona Rural Transportation Summit (AZRTS) Planning.

Ms. Dale presented this item, and she reminded members that the 2022 annual RTS conference for the AZRTS is currently scheduled for September 14 and 15, 2022, at the Ak-Chin Casino and Resort, in Maricopa, Arizona. She urged any members that wished to attend this conference to contact YMPO staff as soon as possible.

This agenda item is for the 2023 RTS conference, tentatively scheduled for Yuma, in October 2023. There are hotels available, but only one appears to have the conference rooms available, the Hilton Pivot Point. There was a long discussion regarding possible venues and which hotels to use. Ms. Figueroa reported that staff would continue their efforts and would report back to the Board at a future meeting.

13. Summary of Current Events/Board Member Reports/Executive Director's Report & Comments by Other Participants

This agenda item is an opportunity for members and staff to update the Board regarding recent occurrences, as shown below. If written information is available, it will be included in an attached Information Summary.

- A. Staff Reports - Future Meetings
- B. TAC Minutes
- C. Conference Updates (AZTA, AZRTS, and Roads and Streets)
- D. MPO/COG Director/Planner Meetings
- E. Rural Transportation Advocacy Council activities
- F. Projects - Economic Development and Transportation

Mr. Fenske reported that the US-95 project had not been affected by recent flooding, was still on schedule and expects to be fully open by Thanksgiving. However, eastbound I-10 in California had been washed out approximately 100 west of the California-Arizona border and Caltrans has temporarily re-routed traffic south to I-8. As a result, the contractor working on eastbound I-8 has been temporarily closed to allow free flow on that facility during the I-10 closure. Mr. Fenske stated that further information will be forthcoming, as it becomes available.

14. Possible Future Agenda Items

Ms. Figueroa suggested that the following items will be heard at future meetings and encouraged members to suggest topics for discussion at future Board meetings:

- A. Regional Project Priority List
- B. Possible funding for future IIJA Grants
- C. DCIP Update
- D. HSIP Application Update

15. Progress Reports

Members and staff will update the Board on the progress of ongoing projects and other recent events.

- a. Aug 1 - Staff Meeting (All)
- b. Aug 1 - Budget Input into QuickBooks training (CF, BD)
- c. Aug 2 - Scheduling Meeting to Discuss Yuma HAWK HSIP Application Pedestrian Counts (CF, CG)
- d. Aug 2 - YMPO & ADOT Transit/5305(4)e (CF, CG, JR)
- e. Aug 2 - RTS 22' planning Meeting (CF, BD)
- f. Aug 2 - KHA & YMPO Rail Meeting (CF, PW, CG)
- g. Aug 2 - Rail Heavy Freight (CF, PW)
- h. Aug 3 - Payroll Reclass training (CF, BD)
- i. Aug 4 - Western Growers Association (CF, PW, CG)
- j. Aug 4 - RFP Process - Complete Streets Study (CF, PW)
- k. Aug 4 - Tribal/ Rural/ Nonprofit Focus: Reconnecting Communities Grant Program Overview (JR)
- l. Aug 4 - Meeting with Gary Knight (CF, CG)
- m. Aug 4 - Change signers on Wells Fargo accounts (CF, PW)
- n. Aug 8 - August Mobility Management Meeting (CG, JR)
- o. Aug 9 - RTS 2023 Meeting (CF, CG, BD, NC)
- p. Aug 9 - Meet with Sheraton Four points as possible venue for RTS 23' (CF, CG, BD, NC)
- q. Aug 9 - YMPO Presentation Review (CF, CG)
- r. Aug 9 - Meeting with Mayor Nicholls (CF)
- s. Aug 10 - Unpaved Road and pricing updates for traffic counting (CG)
- t. Aug 10 - ADOT/YMPO Coordination Meeting (CF, PW, CG)
- u. Aug 10 - Meet with Pivot Point Conference Center as possible venue for RTS 23' (CF, CG, BD, NC)
- v. Aug 10 - Avenue E/D Industrial Corridor Project (CF, PW, CG)
- w. Aug 10 - Maximizing Productivity with Microsoft Teams (NC)
- x. Aug 11 - YMPO TAC Meeting (CF, PW, CG, BD, JR)
- y. Aug 11 - YMPO Rail/Heavy Freight Agri-Business Public Engagement (CF, CG, BD, JR)
- z. Aug 11 - STSP Safety-Related Data EA meeting (CF, CG, JR)
- aa. Aug 11 - DC Staff of Senator Mark Kelly Re: Trade & other issues (CF)
- bb. Aug 12 - YMPO TIP discussion (CG)
- cc. Aug 11 - COG/MPO Planners August Meeting (CG)
- dd. Aug 11 - YRBC Board Meeting (PW, JR)
- ee. Aug 15 - RTAC Advisory Committee Meeting (CF, PW)
- ff. Aug 16 - Yuma PM10 SIP Update Call (CF, PW, CG)
- gg. Aug 16 - RTS Planning Meeting (CF, BD)
- hh. Aug 17 - How to Use QuickBooks Seminar (NC)
- ii. Aug 18 - Community Resource Meeting (JR)
- jj. Aug 19 - Az State Transportation Board Meeting (CF, PW)
- kk. Aug 22 - RTAC Board Meeting (CF)

- ll. Aug 23 - RTS Planning Meeting (CF, BD)
- mm. Aug 25 - YMPO Executive Board Meeting (All)
- nn. Aug 29 - League of AZ Cities and Towns (CF, PW)
- oo. Aug 29 - RTS Planning Meeting (CF)
- pp. Aug 31 - P2P Workshop Southwest District (CF)
- qq. Aug 31 - Yuma County's Regional Economic Development Meeting (CF)

16. Adjournment.

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Anticipated Future 2022 Meeting Locations.

All future meetings will continue to be held at the YMPO office at 230 West Morrison Street, Yuma, Arizona 85364. Members MAY participate in person, OR they may participate electronically by computer, and/or telephone (or both), using the GoToMeeting portal. The next two meetings will be held on Thursday, September 22, 2022 (to avoid conflict with the Roads and Streets Conference), and October 27, 2022, in the YMPO offices, starting at 1:30 p.m.

Preparation and Approval of Minutes:

Minutes prepared by:

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Paul D. Ward, P.E., Principal Engineer

Minutes reviewed to form by:

Minutes approved in regular session on  
September 22, 2022

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Crystal Figueroa, Executive Director,  
Yuma Metropolitan Planning Organization

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Supervisor Martin Porchas,  
Chairman, YMPO Executive Board

**Yuma Metropolitan Planning Organization**  
**Revenue & Expense Budget Performance**  
August 2022

	Aug 22	Jul - Aug 22	YTD Budget	% of Budget
<b>Income</b>				
4000 · ADOT Grant				
4001 · PL	0.00	0.00	711,762.00	0.0%
4002 · SPR	0.00	0.00	316,837.00	0.0%
4005 · 5305d (CPG)	0.00	0.00	162,725.00	0.0%
<b>Total 4000 · ADOT Grant</b>	<b>0.00</b>	<b>0.00</b>	<b>1,191,324.00</b>	<b>0.0%</b>
4010 · FTA Grant				
4020 · 5303/5305	0.00	0.00	5,495.00	0.0%
<b>Total 4010 · FTA Grant</b>	<b>0.00</b>	<b>0.00</b>	<b>5,495.00</b>	<b>0.0%</b>
4050 · ADEQ Grant	0.00	0.00	10,000.00	0.0%
4055 · 5310 Funds				
4053 · CARES Act MM	0.00	0.00	40,536.00	0.0%
4055 · 5310 Funds - Other	0.00	0.00	85,964.00	0.0%
<b>Total 4055 · 5310 Funds</b>	<b>0.00</b>	<b>0.00</b>	<b>126,500.00</b>	<b>0.0%</b>
4200 · YMPO UPWP Dues	0.00	0.00	80,390.74	0.0%
4400 · Interest Income	512.68	878.89	3,000.00	29.3%
4600 · Charges for Services				
4904 · Traffic Count Revenue	0.00	11,886.83	11,886.83	100.0%
<b>Total 4600 · Charges for Services</b>	<b>0.00</b>	<b>11,886.83</b>	<b>11,886.83</b>	<b>100.0%</b>
<b>Total Income</b>	<b>512.68</b>	<b>12,765.72</b>	<b>1,428,596.57</b>	<b>0.89%</b>
<b>Gross Profit</b>	<b>512.68</b>	<b>12,765.72</b>	<b>1,428,596.57</b>	<b>0.89%</b>
<b>Expense</b>				
5110 · Payroll Expenses				
5111 · Fringe Benefits	2,812.75	5,000.64	37,495.00	13.34%
5112 · Part Time Staff-Salaries				
5133 · Part Time Staff-Salaries- Local	758.08	1,950.50	9,905.69	19.69%
5112 · Part Time Staff-Salaries - Other	4,346.07	8,005.66	76,033.10	10.53%
<b>Total 5112 · Part Time Staff-Salaries</b>	<b>5,104.15</b>	<b>9,956.16</b>	<b>85,938.79</b>	<b>11.59%</b>
5113 · Full Time Staff-Salaries	31,696.97	55,469.69	414,101.00	13.4%
5115 · Health Insurance-ER Portion	0.00	5,735.52	66,960.00	8.57%
5116 · ASRS	4,034.94	7,047.68	52,137.00	13.52%
5117 · Workman's Comp Insurance	0.00	943.00	1,196.00	78.85%
5118 · FUTA Payroll Expense	21.67	56.34	588.00	9.58%
5120 · Life Insurance	147.43	294.86	1,872.00	15.75%
<b>Total 5110 · Payroll Expenses</b>	<b>43,817.91</b>	<b>84,503.89</b>	<b>660,287.79</b>	<b>12.8%</b>
5123 · Consulting Services				
5134 · Contractual-Local	0.00	1,151.95	123,454.00	0.93%
5123 · Consulting Services - Other	0.00	47,182.05	488,979.00	9.65%
<b>Total 5123 · Consulting Services</b>	<b>0.00</b>	<b>48,334.00</b>	<b>612,433.00</b>	<b>7.89%</b>
5124 · Staff Training/Education				
5137 · Staff Training/Edu Reimb-Local	0.00	80.00	6,000.00	1.33%
5124 · Staff Training/Education - Other	0.00	99.00	3,500.00	2.83%
<b>Total 5124 · Staff Training/Education</b>	<b>0.00</b>	<b>179.00</b>	<b>9,500.00</b>	<b>1.88%</b>
5125 · Audit Services	0.00	0.00	23,500.00	0.0%
5126 · Payroll Processing Fees	351.47	351.47	4,800.00	7.32%
5128 · Accounting Services	0.00	0.00	25,000.00	0.0%
5129 · Public Participation	77.29	77.29	750.00	10.31%
5130 · Reimbursement of Expenses	0.00	0.00	7,000.00	0.0%
5131 · Data Process, Software, Hardwar	144.05	144.05	20,000.00	0.72%
5132 · Furniture and Equipment	173.45	566.87	15,000.00	3.78%
5140 · Legal	0.00	0.00	9,000.00	0.0%
5150 · IT Support	0.00	0.00	2,000.00	0.0%
5151 · Building Ins, property tax	0.00	2,335.68	8,200.00	28.48%
5152 · Equipment Maintenance	0.00	95.49	1,500.00	6.37%
5153 · Office Supplies	171.42	296.42	3,100.00	9.56%
5154 · Postage	0.00	1.20	500.00	0.24%
5155 · Printing	32.62	32.62	500.00	6.52%
5157 · Publications, Subscriptions	0.00	222.00	2,250.00	9.87%
5158 · Registration Fees	480.00	3,880.00	9,000.00	43.11%
5159 · Special Meetings	0.00	0.00	3,000.00	0.0%

**Yuma Metropolitan Planning Organization  
Revenue & Expense Budget Performance  
August 2022**

	<b>Aug 22</b>	<b>Jul - Aug 22</b>	<b>YTD Budget</b>	<b>% of Budget</b>
5160 · Telecommunications	888.80	1,777.60	13,000.00	13.67%
5162 · Vehicle Insurance	0.00	2,681.17	4,500.00	59.58%
5163 · Vehicle Maint., Repairs, Parts	6.00	16.00	2,500.00	0.64%
5164 · YMPO Memberships & Dues	0.00	0.00	3,000.00	0.0%
5165 · Finance Charges and Interest	3.50	7.00	250.00	2.8%
5166 · Website Maintenance	0.00	143.00	20,000.00	0.72%
5167 · Miscellaneous Consumables	82.19	116.19	2,000.00	5.81%
5168 · Employee Recruitment	0.00	0.00	1,000.00	0.0%
5169 · Miscellaneous-Expense	0.00	0.00	9,000.00	0.0%
5171 · Alarm System	122.77	242.77	3,500.00	6.94%
5173 · Electric Bill	909.92	1,894.39	7,500.00	25.26%
5174 · Grounds Maintenance	250.00	500.00	4,600.00	10.87%
5175 · Janitorial	900.00	900.00	6,700.00	13.43%
5179 · Office Building Repairs				
5181 · Pest Control	0.00	0.00	600.00	0.0%
5179 · Office Building Repairs - Other	112.66	112.66	10,269.00	1.1%
<b>Total 5179 · Office Building Repairs</b>	<b>112.66</b>	<b>112.66</b>	<b>10,869.00</b>	<b>1.04%</b>
5182 · Sewer & Water	623.19	1,425.11	3,500.00	40.72%
5190 · Travel - Local & Outside County	58.38	441.67	15,000.00	2.94%
5191 · T530- Traffic Count Fuel	475.52	947.04	2,700.00	35.08%
5630 · T530 Traffic Count Equipment				
5631 · T530-Local COY Materials	0.00	0.00	19,891.00	0.0%
5630 · T530 Traffic Count Equipment - Other	88.10	658.40	4,500.00	14.63%
<b>Total 5630 · T530 Traffic Count Equipment</b>	<b>88.10</b>	<b>658.40</b>	<b>24,391.00</b>	<b>2.7%</b>
<b>Total Expense</b>	<b>49,769.24</b>	<b>152,882.98</b>	<b>1,551,330.79</b>	<b>9.86%</b>
Net Ordinary Income	-49,256.56	-140,117.26	-122,734.22	114.16%
Other Income/Expense				
Other Income				
4900 · In-Kind Match Revenue	6,977.76	19,398.01	154,933.00	12.52%
<b>Total Other Income</b>	<b>6,977.76</b>	<b>19,398.01</b>	<b>154,933.00</b>	<b>12.52%</b>
Other Expense				
9200 · In-Kind Match Expenses	6,977.76	19,398.01	154,933.00	12.52%
<b>Total Other Expense</b>	<b>6,977.76</b>	<b>19,398.01</b>	<b>154,933.00</b>	<b>12.52%</b>
<b>Net Other Income</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>Net Income</b>	<b>-49,256.56</b>	<b>-140,117.26</b>	<b>-122,734.22</b>	<b>114.16%</b>

10000 - Wells Fargo - YMPO General Account	85930.78
10009 - Wells Fargo - YMPO Payroll Account	40155.12
10100 - Yuma County Treasurer - YMPO Account	895,627.39
	<b>\$ 1,021,713.29</b>



## **YMPO SUMMARY AGENDA ITEM #5**

### **Rail/Heavy Freight Alignment Study - Update**

**DATE:** September 13, 2022

**SUBJECT:** Rail/Heavy Freight Alignment Study - Update

#### **SUMMARY:**

The YMPO Rail/Heavy Freight Study has concluded the first round of Public Engagement events, including an additional engagement for the Agri-Business sector. The Study to that time had conceptual alternatives based on regional quadrants and high-level analyses was performed to identify fatal flaws which included Land Use Compatibility, Road Network Systems, Environmental issues, Construction, and feedback from the public. The Conceptual Alternatives were scored utilizing a matrix of many inputs and the preferred alignments were identified based on these criteria, leading to three north/south candidate alternatives. A further analysis was completed by consultant Kimley Horn factoring different criteria. During the study a reminder to the TAC was mentioned that a No Feasible Alternative is a possible outcome.

Concerns over the MCAS and agriculture portion of the study. There are many concerns and objections for Alignment C as the preferred as was mentioned at the TAC meeting. Any concerns that need to be mitigated will be in the future. This study was to find the best alternative given physical and political constraints and feedback from all stakeholders, a recommendation. Given the inputs from all parties

The candidate alignments have been narrowed down to four options. These options are three candidate alternatives with the final option a No Preference/No Build. Based on analysis conducted, the TAC during their September 2022 meeting agreed and have selected Alternative C as the preferred alignment with mitigating concerns that will have to be worked on in the future if the rail continues to construction or not.

The Board will have the opportunity to discuss, comment, evaluate the recommendation by the TAC. The consultant is currently working on the economic analysis for the three candidate alignments with the Alternative C as the primary alternative.

TAC Recommendation is for Alignment C with language for mitigating concerns in the future for this alignment

#### **ACTION NEEDED:**

This item is on the agenda as information, discussion, and/or action regarding the future of the rail/heavy freight alignment Study.

#### **CONTACT PERSON:**

Charles A. Gutierrez, Senior Planning/Mobility Manager, 928-783-8911

# **YMPO INFORMATION SUMMARY for Agenda Item 6**

## **Defense Community Infrastructure Pilot (DCIP) Program Grant**

**DATE:** September 16, 2022

**SUBJECT:** Defense Community Infrastructure Pilot (DCIP) Program Grant Status Report

### **SUMMARY:**

The DCIP Program is a Department of Defense effort administered by the Office of Local Defense Community Cooperation (OLDCC). YMPO staff were alerted to this program in late May 2022, and immediately reviewed the Grant details. YMPO worked with ADOT staff from the Southwest District, the Multimodal Planning Division, the Executive Grant Team, and the Yuma Proving Grounds (YPG) Commander, Colonel Ben "Patrick" McFall, U.S. Army, and his staff. The Board formally approved the funding during a Special Executive Board meeting on June 15, 2022, and YMPO promptly hired a consultant team from Wilson and Associates.

The project application for approximately \$13.3 was submitted, and communication between the review team and ADOT Grant Coordinator have gone back and forth working through requirements and mitigating others. A revised DOD/DCIP package has been submitted for another round of reviews and final submission by ADOT. If DOD approves all of application paperwork, grant agreements must be issued and countersigned prior to September 23, 2022, so the appropriated funds can be obligated no later than September 30, 2022.

Separate from the DCIP grant effort, the project was advertised, there were four bidders with the lowest bid approximately 6% over ADOT engineering estimate. At the State Transportation Board meeting of September 16, the construction award was approved, and construction is anticipated to begin in November 2022.

The widening on US-95 is being addressed under a 2007 Design Concept Report, between Avenue 9E and Aberdeen Road, a total of almost 16 miles. Currently, the segment from Avenue 9E to Rifle Range Road (aka Blaisdell Road) just north of the Fortuna Wash bridge, a distance of 2.8 miles is under construction and is expected to be open to traffic in the next few months. The segment that will receive these funds is between Rifle Range Road to just north of the Wellton-Mohawk Canal, approximately 3 miles.

### **PUBLIC INPUT:**

No members of the public have commented on this request, to date.

### **TECHNICAL & POLICY IMPLICATIONS:**

**TECHNICAL:** ADOT has fully funded the project with a combination Federal Highway Administration and State funds, so the project is guaranteed to proceed once the bids are received and a contract is signed. However, the intent is to utilize the DoD funds on the current roadway segment and to transfer some of the State funds to the next segment of the roadway, in due course.

POLICY: The region utilized local funds to apply for federal Grants.

**ACTION NEEDED:**

This item is on the agenda for review, discussion, and possible comment only at this stage.

**CONTACT PERSON:**

Crystal Figueroa, Executive Director, 928-783-8911

# **YMPO SUMMARY AGENDA ITEM 7**

## **FY 2023-2026 YMPO TIP Amendment #4**

**DATE:** September 19, 2022

**SUBJECT:** FY 2023 - 2026 YMPO TIP Amendment #4

**SUMMARY:**

The FY 2023-2026 YMPO TIP was approved by the Executive Board in July 2021, and it has been amended three times since then. Recently, the City of Yuma and Yuma County requested a TIP Amendment to update two projects from their respective jurisdiction.

Yuma County is requesting a TIP move some funds from one phase of a project to another, YC23-03D/R: County 11th Street at Avenue G Curve Flattening. The request is to bring \$235,750 in federal HSIP funds forward from the FY Construction phase of the projects and add it a newly combined Design and Right of Way phase in FY 2023, and to adjust the local and total costs accordingly. This is described in the following table:

The Yuma County project is currently described as follows:

TIP #	Project Name	Type	Federal	Local	Total
FY 2022					
COY-22-01C	South Gila Canal Bridge: Avenue 7E Design	OSB	\$264,050	\$15,960	\$280,000
FY 2023					
YC-23-03D	Co 11 St at Ave G: Design/ROW	HSIP	\$207,932	\$12,568	\$220,500
YC-23-03D	Co 11 St at Ave G: Design/ROW	HSIP	\$443,682	\$12,568	\$220,500
YC-23-03R	Co 11 St at Ave G: Acquire ROW	HSIP	\$99,015	\$5,985	\$105,000
FY 2024					
YC-23-03D	Co 11 St at Ave G: Construction	HSIP	\$1,256,678	\$75,960	\$220,500
COY-22-01C	South Gila Canal Bridge: Avenue 7E Construction	OSB	\$612,950	\$37,050	\$650,000

The second part of the Amendment is a request by the City of Yuma to remove their FY 2022 COY-22-01D South Gila Canal Bridge at Avenue 7E from the TIP in years 2023 and 2024. This Bridge is owned by the U.S. Bureau of Reclamation. These funds are Off System Bridge Program funds and these will be released to ADOT Off-System Bridge Program.

**ACTION NEEDED:**

This item is on the agenda for information, discussion, and/or action to approve the YMPO FY 2023-2026 TIP Amendment #4 to be included in the Arizona State Transportation Improvement Program (STIP).

**CONTACT PERSON:**

Charles A. Gutierrez, Senior Planning Manager, 928-783-8911.

# **YMPO INFORMATION SUMMARY for Agenda Item 8**

## **Regional Coordination Plan (RCP) Status Report**

**DATE:** September 13, 2022

**SUBJECT:** Regional Coordination Plan (RCP) Status Report

### **SUMMARY:**

The Regional Coordination Plan (RCP) identifies the transportation needs of individuals with disabilities, older adults, and people with low incomes; provides strategies for meeting those local needs; and prioritizes transportation services for funding and implementation. The coordination plan should maximize the program's collective coverage by minimizing the duplication of services.

The Request for Proposal (RFP) for the RCP was redistributed to the Public on August 24th, 2022. We have received several questions from potential PROPOSERS. All responses have been posted to the YMPO website. We now await RFP submittals to move onto the next phase of distributing the RFPS to the TAC for review. We look forward to beginning negotiations with preferred PROPOSER October 13, 2022. Please see the scheduled timeline below.

- Release date - August 24, 2022
- RFP submittal - September 21, 2022
- RFP Distributed to TAC - September 22, 2022
- TAC recommends consultant - October 13, 2022
- Notice to proceed - October 27, 2022
- Tac recommends approval - April 13, 2022
- RCP final report due - April 27, 2022

**PUBLIC INPUT:** No members of the public have commented on this to date.

### **TECHNICAL & POLICY IMPLICATIONS:**

**TECHNICAL:** The RCP is part of a Mobility Management Program that varies, based on the needs of each region.

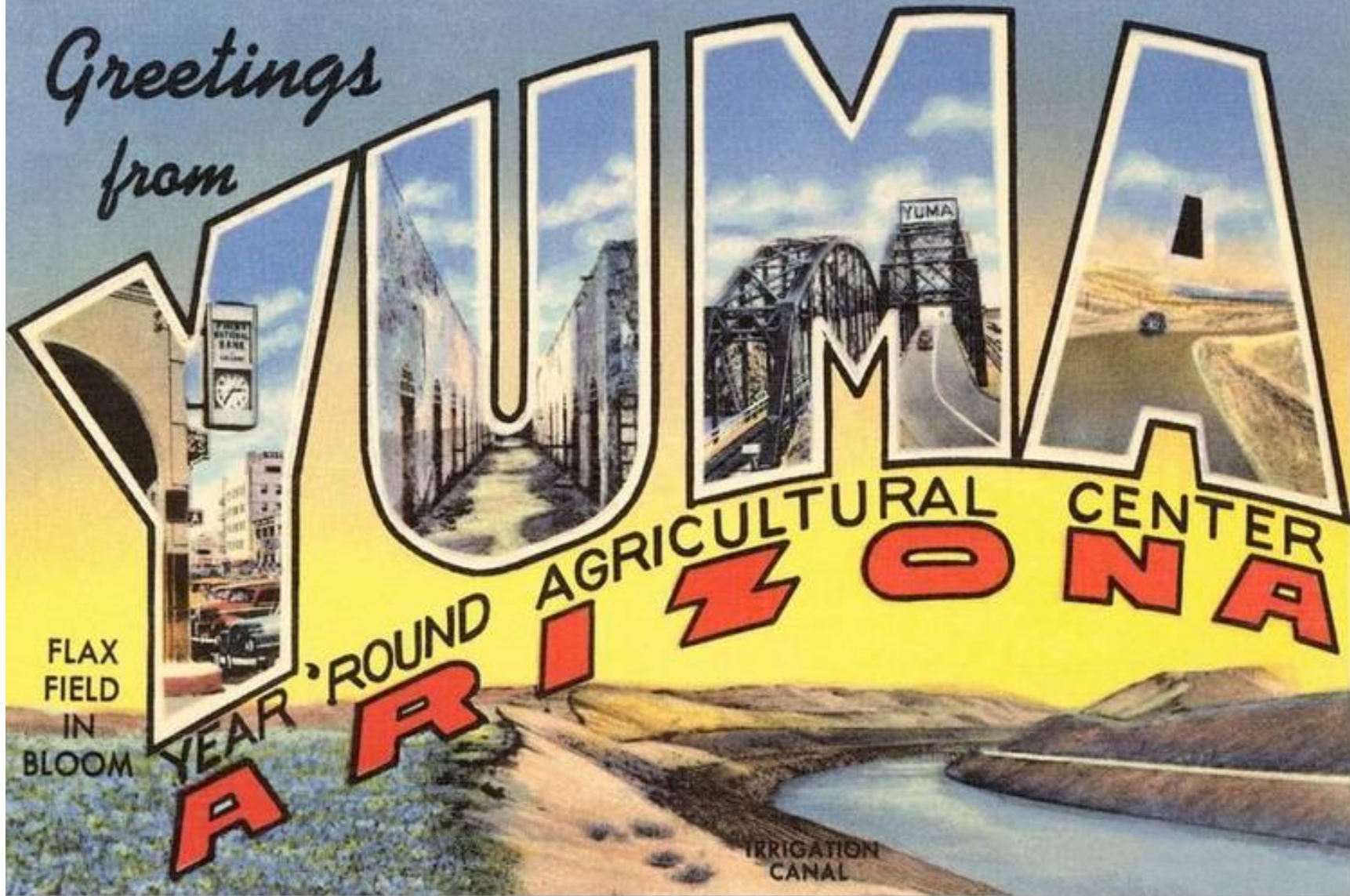
**POLICY:** FTA and ADOT require the development of an RCP as part of receiving funds for the 5310 Program.

### **ACTION NEEDED:**

This item is on the agenda for review, discussion, and/or possible comment only at this stage.

**CONTACT PERSON:** JR Aguilar, Mobility Manager, 928-783-8911

Greetings  
from



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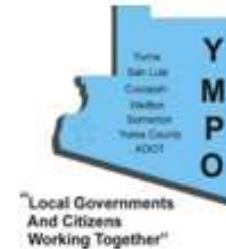
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## JOIN US NEXT YEAR!

The Yuma Metropolitan Planning Organization (YMPO) and Western Arizona Council of Governments (WACOG) will host the 24<sup>th</sup> Annual Arizona Rural Transportation Summit.



If you are interested in becoming a sponsor, you can sign-up at [AZRTS.org](http://AZRTS.org)

Should you have any questions, you may contact Crystal Figueroa at 928-783-8911 or email [cfigueroa@ympo.org](mailto:cfigueroa@ympo.org)

Location and Date to be determined.

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# **YMPO Information Summary Agenda Item #10**

## **Possible Formation of a Population Technical Advisory Committee**

**DATE:** September 15, 2022

**SUBJECT:** Possible Formation of a Population Technical Advisory Committee (POPTAC)

**SUMMARY:**

To date, YMPO has not had a formal role in overseeing or assisting with the decennial US Census process, except during the most recent 2020 Census. YMPO reported on the participation percentages being published by the Census Bureau. However, the region still suffered an apparent large undercount, based on the regional population counts being carried out by the State demographer leading up to the Census.

Crystal Figueroa, YMPO Executive Director, gave an introductory presentation at the TAC meeting on May 12, 2022, and suggested that the region might benefit from YMPO planning assistance for population purposes. In general, population counts are extremely important for our region's federal and state funding revenue. This is especially true as YMPO region possibly achieves the Transportation Management Area limit of 200,000 people in the urbanized area.

After the TAC meeting, some member agency staff responded to a partnership with YMPO and floated the idea of developing a possible local Yuma County POPTAC with YMPO as the coordinating agency. During the latest TAC meeting on September 8, 2022, members expressed that efforts to obtain more accurate population counts will only benefit all, especially with the undercount issue from the 2020 Census count. Next, YMPO staff will contact each member agency staff and request member representation for a Yuma regional POPTAC and prepare an outline to discuss the committee's formation.

YMPO staff have already approached the State Demographer, the WACOG Director, and the WACOG Transportation Program Manager to confirm the current data-gathering process and to see whether a Yuma County POPTAC might be able to support their efforts in any way. A conversation was also held with Hector Tapia, who has previously been involved with the Maricopa Association of Governments POPTAC and is currently working with Somerton and Wellton on population concerns for the 2020 Census.

The outcome resulted in that a Yuma Regional POPTAC effort does not currently exist and if formed, would probably be an overall benefit to the region. Such a committee could address population issues, such as undercounts, coordination on census activities, annual population estimates, and a possible special census which, if properly conducted, could potentially net the region additional federal and state funds over the timeframe involved.

**PUBLIC INPUT:**

No members of the public have commented on this agenda item, to date.



**TECHNICAL & POLICY IMPLICATIONS:**

TECHNICAL: The Maricopa Association of Governments (MAG) region already has a POPTAC which provides member agencies support in establishing accurate annual population counts, with US Census activities and which has been the focus of two Special Census counts, in 1995 and 2005. The Special Census efforts resulted in large net gains in federal fund allocations to Maricopa County.

POLICY: There are no policies which currently guide the formation or existence of a Yuma region POPTAC, but Ms. Figueroa is willing to allocate the appropriate resources, if the TAC and Executive Board decides it might be beneficial.

**ACTION NEEDED:**

This item is on the agenda for information, discussion, and comment only at this stage.

**CONTACT PERSON :**

Crystal Figueroa, Executive Director, 928-783-8911.