

## EXECUTIVE BOARD REGULAR MEETING AGENDA

*Local Governments and Citizens Working Together*

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### EXECUTIVE BOARD

#### Regular Meeting

Thursday, October 27, 2022  
1:30 P.M.

The Meeting will be held In-Person and/or using  
GoToMeeting by Video and/or Teleconference from  
the Main Conference Room at the YMPO Offices at  
230 West Morrison Street, Yuma, Arizona 85364

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### YMPO EXECUTIVE BOARD

Chair	Martin Porchas, Board of Supervisors, Yuma County
Vice-Chair	Gary Knight, Councilmember, City of Yuma
Secretary/Treasurer	Cecilia McCollough, Mayor, Town of Wellton
Member	Matias Rosales, Councilmember, City of San Luis
Member	Gerardo Anaya, Mayor, City of Somerton
Member	Bruce Fenske, Southwest District Administrator, ADOT
Member	Lynne Pancrazi, Board of Supervisors, Yuma County
Member	Karen Watts, Councilmember, City of Yuma
Member	Leslie McClendon, Deputy Mayor, City of Yuma
Member	Cocopah Indian Tribe - Not Currently Identified

A regular electronic meeting of the Executive Board (the Board) of the Yuma Metropolitan Planning Organization (YMPO) will be held on **Thursday, October 27, 2022**, starting at **1:30 p.m., either In-Person and/or using GoToMeeting Video/Teleconferencing** from the YMPO Offices at 230 West Morrison Street, Yuma, Arizona, 85364, to discuss, consider, and/or take possible action with respect to the items listed below. Members MAY attend in person, with the appropriate social distancing, if they wish, but may also choose to participate by video- or tele-conference, if they so desire. This meeting is being held slightly out of cycle to avoid a conflict with the Arizona Rural Transportation Summit.

1. Call to Order and the Pledge of Allegiance

The meeting will be called to order and members will be asked to recite the Pledge of Allegiance.

2. Roll Call Attendance and Declaration of Votes

Blenda Dale, YMPO Accountant II/Executive Assistant, will call the attendance roll, and if any members of the City of Yuma are not in attendance, those members that are in attendance will have the opportunity to declare the number of votes that each member will exercise, including any proxy votes.

3. Title VI Declaration and Call to the Public

Jesus Aguilar Jr., YMPO Mobility Manager, will read a brief message reminding member of our Title VI obligations. In addition, this item provides an opportunity for comments by the public on subjects **not** on the agenda. Individuals wishing to address the Board need not request permission in advance and are limited to three (3) minutes. Any members of the Public attending by teleconference are requested to contact YMPO staff with any questions they may have prior to the meeting.

4. Consent Agenda

A. Approval of the September 22, 2022, Board Meeting Minutes

B. YMPO Income/Expenditure Report for September 2022

A copy of the draft minutes of the Regular Board meeting from September 22, 2022, will accompany this agenda. Members will have the opportunity to review, report any changes, and/or approve the minutes of the September 22, 2022, Regular Board meeting. The September 2022 financial report is also expected to accompany this agenda and will be available for comment at this current meeting.

**This item is on the agenda for information, discussion, and possible action to approve the Consent Agenda. Copies of the draft minutes for September 22, 2022, and the financial report for September 2022 are attached as Items A and B respectively.**

5. YMPO Rail/Heavy Freight Alignment Study - Update

The YMPO Rail/Heavy Freight Study has been underway for over a year since August 2021. As suggested during the previous Board meeting on September 22, 2022, one of the possible outcomes of the Study presented was a no-feasible option and three candidate alignments. The TAC recommended alignment option C with an understanding to consider all mitigating concerns if heavy freight rail develops further in the future. YMPO Staff will provide an update on the progress that has occurred during the past month regarding working paper 2, Alternative Analysis.

**This item is on the agenda for information, and discussion only at this stage. Charles Gutierrez, YMPO Senior Planning Manager, will present this item and further information is available in an information summary as Item 5.**

6. Defense Community Infrastructure Pilot (DCIP) Program Grant Success

The DCIP Program is a Department of Defense effort administered by the Office of Local Defense Community Cooperation (OLDCC). As previously announced via formal email communication to the Board on October 3, 2022, the FY2022 DCIP Grant agreement, including \$13,386,100 million from the Department of Defense, was successfully executed by the Arizona Department of Transportation and the (OLDCC). The DOD NEPA and legal review is expected to be completed within

the next week or two. The DCIP grant funding is for the US-95 widening effort segment between Rifle Range Road to just north of the Wellton-Mohawk Canal, approximately 3 miles. The Arizona State Transportation Board has awarded the construction project, and its work is expected to start in November 2022. Overall, this was an exceptional collaboration effort by many stakeholders and a success for the Yuma region.

**This item is on the agenda for information, discussion, and possible comment only. Crystal Figueroa, YMPO Executive Director, will present this item, an information summary, as Item 6.**

7. 2022-2025 Transportation Performance Measures (Targets)

The Federal Highway Administration (FHWA) requires that Metropolitan Planning Organizations either develop and adopt their own Transportation Performance Measures (TPMs) or adopt the State's within 180 days of the State target establishment.

Most Arizona MPOs have decided to accept the same TPMs that the State has adopted. YMPO has reviewed the TPMs prepared by ADOT, and the Technical Advisory Committee (TAC) is currently reviewing the new four-year performance measure targets for 2022-2025. The item is expected to be brought back for recommendation to adopt the new identified targets during the next Board meeting.

**This item is on the agenda for information, discussion, and possible comment at this stage. Mr. Gutierrez will present this item and further information is attached as Item 7.**

8. FY 2023-2026 YMPO Transportation Improvement Program (TIP) Amendment #4, Clarification

The FY 2023-2026 YMPO TIP was approved by the Executive Board in July 2021 and has been amended three times. At the request of the City of Yuma and Yuma County, updates for two projects from each jurisdiction were submitted. Although TIP Amendment #4 was approved during the September 22, 2022, Board meeting, YMPO staff will present clarification on figures presented last month.

**This item is on the agenda for information, discussion, and possible action to approve Amendment #4 to the FY 2023-2026 YMPO TIP. Mr. Gutierrez will present this item and further details are shown in an information summary that is included as item 8.**

9. Regional Coordination Plan (RCP)– Approval of Preferred Consultant

The YMPO staff initially advertised the RFP for the RCP on June 22, 2022; but no proposals were submitted. On August 24, 2022, YMPO released the RFP a second

time, and two submissions were received by the deadline of September 21, 2022. At the regular meeting on October 13, 2022, the YMPO Technical Advisory Committee (TAC) reviewed and scored the proposals. The TAC has recommended one of the two companies as the preferred company to award the contract to. Mr. Aguilar will provide a status update on RFP proposals from respective companies, and Ms. Figueroa will give an update on contract negotiation for possible action to approve a contract with the preferred consultant.

**This item is on the agenda for information, discussion, and possible action to award the RCP contract to the preferred consultant company. YMPO staff will present this item; further details are shown in an information summary that is included as item 9.**

10. 2023 Arizona Rural Transportation Summit (AZRTS) Planning - Update

The AZRTS Annual Conference is organized by a group of rural-based Councils of Governments and Metropolitan Planning Organizations (COG/MPOs). The summit is a signature event for rural Arizona agencies, in which elected and appointed local government officials, transportation professionals, legislators, and other guests engage in solutions to improve and enhance transportation in Greater Arizona. Customarily, the COGs/MPOs rotate hosting responsibility for the RTS, and it is YMPO's and WACOG's turn to host the conference here in Yuma falls during October 18-19, 2023. YMPO staff will update members on the advance planning for the 2023 AZRTS.

**This item is on the agenda for information, discussion, and/or possible action to select a venue for the 24<sup>th</sup> AZRTS. YMPO Staff will present this item, and no information summary is provided.**

11. YMPO Technical Advisory Committee (TAC) – Change of Chairman

The City of Yuma and Yuma County has requested to change their nominated attendees at the TAC meetings and the newly nominated individuals are precisely as stated in the YMPO By-Laws. The new City Engineer, Dave Wostenberg P.E., replaced Chris Young. As Mr. Young was the TAC Chairperson, in Vice-Chair, Eulogio Vera (San Luis Public Works Director) took the role of Chair since May of 2022. Considering the YMPO Executive Board Chair rotation falls with the City of Yuma in the calendar year 2023, the TAC has taken action to keep the Chair position with the City of Yuma for the remaining of the year and appoint Mr. Wostenberg as the Chair.

Yuma County Public Works Director Joshua Scott will assume the Yuma County Deputy County Administrator position. As a result, Kelly Fricke, Deputy Public Works Director, is the new appointee to replace Mr. Scott.

**This item is on the agenda for information, discussion, and comment at this stage. Mr. Gutierrez will present this item.**

12. Summary of Current Events/Board Member Reports/Executive Director's Report & Comments by Other Participants.

This agenda item is an opportunity for members and staff to update the Board regarding recent occurrences, as shown below. If written information is available, it will be included in an attached Information Summary.

- A. Staff Reports - Future Meetings
- B. TAC Minutes
- C. Conference Updates (AZTA, AZRTS, and Roads and Streets)
- D. MPO/COG Director/Planner Meetings
- E. Rural Transportation Advocacy Council activities
- F. Projects - Economic Development and Transportation

**This item is on the agenda for information, discussion, and for Board members and other staff reports and comments.**

13. Possible Future Agenda Items.

The following items will be heard at a future meeting. Members are encouraged to suggest topics for discussion at a future Board meeting:

- A. US-95 Kick-Off Ceremony
- B. HSIP Application Update
- C. FY 2022 Audit Update
- D. POPTAC
- E. 2022-2025 Performance Targets

14. Progress Reports

Members and staff will update the Board on the progress of ongoing projects and other recent events.

- a. Sep1-2 - RTS Planning Meeting (CF)
- b. Sep 1 - COG/MPO Director's telemeeting at League Conf. (CF, PW)
- c. Sep 1 - How to Use QuickBooks Webinar (NC)
- d. Sep 7 - ASRS Employer Conference 2022 (NC)
- e. Sep 7 - Aflac Presentation with Carlos Jacquez (NC, BD, JR, CF, RA)
- f. Sep 7 - San Luis Infrastructure Master Plan Stakeholder Meeting (CF)
- g. Sep 8 - TAC meeting (CG, JR, NC, BD)
- h. Sep 8 - YRBC Meeting (PW, JR)
- i. Sep 8 - STSP Lane Departure Emphasis Area Team Meeting (CG)
- j. Sep 9 - Yuma County + Arizona Economic Recovery Center (CF)
- k. Sep 9 - AZ STSP Intersections EA Meeting (CG, CF)
- l. Sep 12 - Staff Meeting (All)
- m. Sep 12 - Cyber Security Training with YC IT (All)

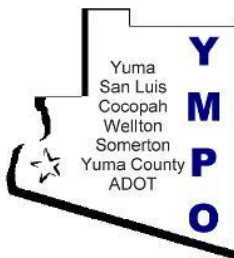
- n. Sep 12 - RMC 5310 Meeting (JR)
- o. Sep 14-16 - RTS Conference (All staff but NC)
- p. Sep 14-22 - Acapulco fun (NC)
- q. Sep 16 - Arizona State Transportation Board (CF)
- r. Sep 20 - Yuma PM10 SIP Update Call (CF, PW, CG)
- s. Sep 20 - ASRS Employer Conference (BD)
- t. Sep 20 - Age Friendly Arizona Conference (JR)
- u. Sep 21 - Carbon Reduction Program Overview (CF, CG)
- v. Sep 21 - Nationwide Presentation (BD, CF, CG, JR)
- w. Sep 22 - Executive Board Meeting (All staff)
- x. Sep 26 - ADOT/YMPO Monthly Coordination meeting (CF, PW, CG)
- y. Sep 28-30 - Roads and Streets Conference (All staff)

15. Adjournment.

*Notice: In accordance with the Americans with Disabilities Act (ADA) and section 504 of the Rehabilitation Act of 1973, YMPO does not discriminate on the basis of disability, in the admission of, or access to, or treatment or employment in, its programs, activities, or services. If you have any questions regarding YMPO programs, activities, or services, please contact Crystal Figueroa or Charles Gutierrez at 928-783-8911.*

Anticipated Future 2022 Meeting Locations.

All future meetings will continue to be held at the YMPO office at 230 West Morrison Street, Yuma, Arizona 85364. Members MAY participate in person, OR they may participate electronically by computer, and/or telephone (or both), using the GoToMeeting portal. The next two meetings will occur on Thursday, December 8, 2022., and the combined November/December meeting will occur on January 26, 2023.



## EXECUTIVE BOARD REGULAR MEETING AGENDA

*Local Governments and Citizens Working Together*

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### EXECUTIVE BOARD

#### Regular Meeting

Thursday, September 22, 2022 1:30 P.M.

The Meeting was held In-Person and/or using  
GoToMeeting by Video and/or Teleconference from  
the Main Conference Room at the YMPO Offices at  
230 West Morrison Street, Yuma, Arizona 85364

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1. Call to Order and the Pledge of Allegiance

Chairman Martin Porchas called the meeting to order at 1:30 p.m. He called on members to join him in reciting the Pledge of Allegiance.

2. Roll Call Attendance and Declaration of Votes

Blenda Dale, YMPO Accountant II/Executive Assistant, called the roll as follows:

YMPO Executive Board Members Present:

Chair	Martin Porchas, Board of Supervisors, Yuma County ^
Vice-Chair	Gary Knight, Councilmember, City of Yuma ^
Member	Matias Rosales, Councilmember, City of San Luis “
Member	Gerardo Anaya, Mayor, City of Somerton “
Member	Bruce Fenske, Southwest District Administrator, ADOT ^
Member	Leslie McClendon, Deputy Mayor, City of Yuma “

^ Attended in person.

“ Attended virtually.

As five of the seven constituent member agencies were represented, the quorum requirement was met.

YMPO Executive Board Members Absent:

Secretary/Treasurer	Cecilia McCollough, Mayor, Town of Wellton *
Member	Karen Watts, Councilmember, City of Yuma +
Member	Lynne Pancrazi, Board of Supervisors, Yuma County *
Member	Cocopah Indian Tribe - not currently identified *

+ Not present but represented by proxy by another member.

\* Not present, and not represented by proxy by another member.

YMPO Staff Present:

Crystal Figueroa	Executive Director
Paul Ward	Principal Engineer

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Charles Gutierrez      Senior Planning Manager  
Jesus R. Aguilar, Jr.    Mobility Manager  
Blenda Dale              Accountant II/ Executive Assistant

Declaration of Votes: Councilmember (and Vice-Chair) Gary Knight declared that he would exercise proxy for Councilmember Watts for a total of four votes and Deputy Mayor McClendon would have one vote.

3.    Title VI Declaration and Call to the Public

Jesus Aguilar Jr., YMPO Mobility Manager, read a message reminding members of the YMPO Title VI obligations. No members of the public addressed the Board.

4.    Consent Agenda

A.    Approval of the August 25, 2022, Board Meeting Minutes

B.    YMPO Income/Expenditure Report for August 2022

A copy of the draft minutes of the Regular Board meeting from August 25, 2022, accompanied the agenda and the August 2022 financial report was also provided for review.

MOTION: Councilmember Knight moved to approve the Consent Agenda packet, items A and B, to include the August 25, 2022, regular meeting minutes, as written, and to accept the YMPO Income/Expenditure Report for August 2022, as published. Councilmember Matias Rosales seconded, and the motion was unanimously approved.

5.    YMPO Rail/Heavy Freight Alignment Study - Update

The YMPO Senior Planner Charles Gutierrez updated the board on the YMPO Rail/Heavy Freight Study conceptual railway alignment alternatives based on data-driven information. Areas considered looked at routes in North, North Central, South Central, and South Yuma, AZ. The screening processes utilized to identify the alignment alternatives were land use, road system, environmental factors, construction, and political feasibility. He also stated that there is the possibility that the study may reveal no feasible alternative. Mr. Gutierrez stated that ten possible alignments were identified, and based on their research, stakeholder and public input, three alignments came to the forefront. The three alignments selected for further research started near the San Luis Port of Entry II and follow and veered east and north with connection to the UPRR line.

He then reviewed how the study arrived at these three possible alignment alternatives. The study looked at current land use, such as the number of residents within a quarter mile of the alignment. It also considered the land and structures that would need to be acquired in order to build the rail. Including, the



Transportation issues such as the number of assumed roadway closures and ease of connection to the existing UPRR lines were evaluated. The study looked at environmental impacts that would or could occur such as the impact on wetlands and Title VI. A cost analysis was created to show what the right-of-way and construction costs could potentially be. From this information, a matrix was created. The matrix was used to assign a point system to determine the best possible alignment if the rail line was decided to be built. The points system ranked alignment C, with 49 points, as the best option, followed by Option A, at 45 and then Option B, at 43 points. Even though Option C was the most expensive, it had the least restrictions and issues associated with it.

Councilmember Rosales then asked Mr. Gutierrez to show the slide showing the three alignment routes for clarification. Councilmember Knight then asked how many houses would need to be acquired to use the Option C alignment. Mr. Gutierrez stated 827 homes. Mr. Knight reiterated that Option A had only 283 homes that would be affected. Mr. Gutierrez replied that the matrix considered all the evaluation criteria to arrive at a recommendation. The Chair reminded the board that this is only a study, not a decision on where to build the rail line. Mr. Knight said the residential communities do not want the rail at all; however, the rail would benefit the agricultural community, and the agriculture community might be more open to compromise than homeowners.

On September 8, 2022, the Technical Advisory Committee recommended Alignment Option C with language that would include mitigating issues and other issues to address in the future should it be decided to take the steps in seeking further a heavy freight rail line. Mr. Gutierrez explained that the next steps in the study were to finalize working paper #2 before the October TAC and Executive Board meetings so that it could be reviewed and commented on by their members. In addition, a working paper #3 will focus on developing the economic analysis part of the study. It is estimated this paper would be completed by late November or early December this year. The goal is to have the paper completed before the December 2022 TAC and Executive Board meetings. A future public meeting will be held to discuss the study findings. At the beginning of next year, 2023, the TAC will make their recommendation in a final report to the Executive Board, where the Executive Board will make the final decision regarding the study.

Councilmember Knight commented that the preferred alignment option C, which follows County Road 14 North and goes through housing subdivisions should not be a viable option as it would be too expensive to purchase the houses. The Chair replied that it is only a recommendation. The farmers were not interested in having the rail go through their lands. Mr. Gutierrez reassured the board that if the study is finished earlier than expected the Executive Board will be notified, however, it appears the study will be finalized in December.

6. Defense Community Infrastructure Pilot (DCIP) Program Grant Status.

The YMPO Executive Director Crystal Figueroa reported that the DCIP Grant Program effort has been going on for a couple of months. YMPO worked on this endeavor with ADOT staff, the Yuma Proving Ground Commander, and his staff. The DCIP Grant process consisted of two phases; YMPO assisted in the grant writing portion of the proposal, and ADOT submitted a formal application for the Department of Defense funding. The proposal was for approximately \$13.3 million, and YMPO staff is awaiting possible approval by the Office of Local Defense Community Cooperation. Ms. Figueroa stated an anticipated decision by tomorrow, September 23, 2022. If the DOD accepts the application, funds must be obligated by September 30, 2022.

She informed the Board that the project was advertised and there were four bidders. One of those bidders came in at just over six percent above the ADOT estimated project cost. The State Transportation Board did approve the bid and awarded the project last week, September 16, 2022, to Fisher Sand and Gravel Company. We know the project will commence approximately in November. The road segment this project pertains explicitly to is the US/SR 95 northwards from Rifle Range Road to the Wellton-Mohawk Canal Bridge, which is approximately three miles long. She concluded that she would let the Executive Board know as soon as the DOD decides.

7. FY 2023-2026 YMPO Transportation Improvement Program (TIP) Amendment #4.

Mr. Gutierrez reported there were two requests, one from the City of Yuma and the other from Yuma County. The first request came from Yuma County for the South Gila Canal Bridge: Avenue 7E Design in fiscal year 22 and construction in 2024. Yuma County identified that the bridge in question was not owned by the County but rather by the Bureau of Land Reclamation and, therefore, will not be completed. The second request was the Yuma County project, County Road 11th Street at Avenue G. They are moving an additional \$230,000 from the construction phase to the design phase of this project.

Mr. Bruce Fenske, Southwest District Administrator, asked for clarification on the numbers presented and noticed the local and total project totals were incorrect in the table shown. Mr. Gutierrez rectified the numbers given for the County 11 St at Ave G: design right of way project.

MOTION: Councilmember Knight moved to approve the FY 2023-2026 (TIP) Amendment #4. Councilmember Rosales seconded, and the motion was unanimously approved.

8. Regional Coordination Plan (RCP) Request for Proposal (RFP) Update.

Mr. Aguilar reported that on August 24, 2022, the RCP was re-distributed to the public a second time, and several questions from the proposers were received and answered. Mr. Aguilar mentioned two consulting firms submitted proposals and were forwarded to the YMPO Technical Advisory Committee for review and scoring. Mr. Aguilar expects to have a recommendation of a preferred selected consultant from the TAC by October 13, 2022. He expressed how excited he was to get started on the project.

9. 2023 Arizona Rural Transportation Summit (AZRTS) Planning.

The YMPO Accountant Ms. Dale reported that the 23rd annual AZRTS was held last week in Maricopa at the Ak-Chin Casino and Resort and was well attended. She stated that the Summit is a signature event for rural Arizona agencies, in which elected and appointed local government officials, transportation professionals, legislators, and other guests engage in solutions to improve and enhance transportation in Greater Arizona. Ms. Dale added that YMPO and the Western Association of Governments (WACOG) would be hosting the conference next year. The Board was presented with a save-the-date postcard for the 24th Annual AZRTS for October 18-19, 2023. Ms. Dale reported that contract review and possible negotiation with the Hilton Garden Inn Yuma Pivot Point was currently underway and that the next step would be to generate a draft agenda for the event. She mentioned that YMPO staff will update board members on the planning for the 2023 AZRTS as it progresses.

Councilmember Rosales commented that he had just attended two conferences at the same venue. One in June and one in September, and the air conditioning was not working properly. He suggested that YMPO staff get some guarantee that the air conditioning is repaired, updated before the event, or include a clause in the contract. Ms. Figueroa asked if the venue offered any compensation for the inconvenience. Mr. Rosales was not aware of any mitigation but stated the conference's executive director was going to address the issue with the venue.

10. Possible Formation of a Population Technical Advisory Committee.

Figueroa stated that the possible formation of a Population Technical Advisory Committee (POPTAC) effort had previously been presented to the Executive Board. She mentioned that in the past, YMPO had not had a formal role in assisting with the decennial US Census process. She had suggested that the region might benefit from YMPO planning assistance with the next Census. Ms. Figueroa received feedback from one of the TAC members interested in the idea of partnering with YMPO as a planning agency and developing a possible local Yuma County POPTAC. As such, Ms. Figueroa has been in contact with individuals currently gathering population data, such as WACOG Director and Transportation Program Manager, who reports data to the State Demographer and member agencies regarding the effort. In addition, she said that she plans to contact the

Maricopa Agency of Governments as they have an existing Population Technical Advisory Committee for guidance. She will report on future activities of this endeavor to the Executive Board as it progresses.

The Chair suggested Ms. Figueroa reach out to Alejandro Figueroa, Yuma County Director of Economic Development & Intergovernmental Affairs, regarding the undercount issue. Ms. Figueroa said she was aware of the undercount appeals effort currently underway by some member agencies and planned to contact Jennifer Albers regarding the matter.

Ward stated he has been discussing offline with the two agencies undercounted the most, the City of San Luis and the City of Somerton. He advised that one of the main reasons for the undercount is that they don't have mail delivered directly to their homes but rather post-office boxes. Mr. Ward believes this makes a significant difference when attempting to gather US Census information. He suggested that home delivery may bring up the census counts. The Chair said that for the 2020 Census, the Census decided they would not send anything by mail but rather collect data by phone electronically. He stated that not everyone has a phone, which could have contributed to the undercount. The Census later changed its mind and sent the Census by mail, but it was too late.

11. Summary of Current Events/Board Member Reports/Executive Director's Report & Comments by Other Participants.

This agenda item is an opportunity for members and staff to update the Board regarding recent occurrences, as shown below. If written information is available, it will be included in an attached Information Summary.

- A. Staff Reports - Future Meetings.
- B. TAC Minutes.
- C. Conference Updates (AZTA, AZRTS, and Roads and Streets).
- D. MPO/COG Director/Planner Meetings.
- E. Rural Transportation Advocacy Council activities.
- F. Projects - Economic Development and Transportation.

Councilmember Knight reported that the State Transportation Board awarded the bid for phase two of US-95 to Fisher Sand and Gravel Company for \$23,867,530.90 and the work was likely to start in November. He mentioned the bid was only six percent above the state's estimate.

Ms. Figueroa announced that Mr. Ward would be retiring at the end of September and thanked him for his hard work and commitment to the organization and the YMPO Region.

12. Possible Future Agenda Items.

The following items will be heard at a future meeting. Members are encouraged to suggest topics for discussion at a future Board meeting:

- A. DCIP Update.
- B. HSIP Application Update.
- C. POPTAC.
- D. 2022-2025 Performance Targets

13. Progress Reports

Members and staff will update the Board on the progress of ongoing projects and other recent events.

- a. Aug 29 - CITAN Crash Demo (CG)
- b. Aug 29 - Rural Transportation Summit Planning (CF, CG, BD, NC)
- c. Aug 30 - ADOT Freight Plan TAC (CG)
- d. Aug 31 - ADOT Planning to Programming (P2P) (CF, CG)
- e. Aug 31 - Yuma County Regional Economic Development Meeting (CF)
- f. Sept 1-2 - RTS Planning Meeting (CF)
- g. Sept 1 - COG/MPO Director's telemeeting at League Conf. (CF, PW)
- h. Sept 1 - How to Use QuickBooks Webinar (NC)
- i. Sept 7 - ASRS Employer Conference 2022 (NC)
- j. Sept 7 - Aflac Presentation with Carlos Jacquez (NC, BD, JR, CF, RA)
- k. Sept 7 - San Luis Infrastructure Master Plan Stakeholder Meeting (CF)
- l. Sept 8 - TAC meeting (CG, JR, NC, BD)
- m. Sept 8 - Yuma Regional Bicycle Committee (YRBC) Meeting (PW, JR)
- n. Sept 8 - STSP Lane Departure Emphasis Area Team Meeting (CG).
- o. Sept 9 - Yuma County + Arizona Economic Recovery Center (CF)
- p. Sept 9 - AZ STSP Intersections EA Meeting (CG, CF)
- q. Sept 12 - Staff Meeting (All)
- r. Sept 12 - Cyber Security Training with YC IT (All)
- s. Sept 12 - 5310 RMC Meeting (JR)
- t. Sept 14-16 - Arizona RTS Conference (CF, CG, BD, JA, PW)
- u. Sept 16 - Arizona State Transportation Board (CF)
- v. Sept 19 - CTS Meeting (CF, CG)
- w. Sept 20 - Yuma PM10 SIP Update Call (CF, CG)
- x. Sept 20 - ASRS Employer Conference (BD)
- y. Sept 20 - Age Friendly Arizona Conference (JR)
- z. Sept 21 - Carbon Reduction Program Overview (CF, CG)
- aa. Sept 21 - Nationwide Presentation (BD, CF, CG, JR)
- bb. Sept 22 - Executive Board Meeting (All staff)

14. Adjournment.

*Notice: In accordance with the Americans with Disabilities Act (ADA) and section 504 of the Rehabilitation Act of 1973, YMPO does not discriminate on the basis of disability, in*

*the admission of, or access to, or treatment or employment in, its programs, activities, or services. If you have any questions regarding YMPO programs, activities, or services, please contact Crystal Figueroa or Charles Gutierrez at 928-783-8911.*

Anticipated Future 2022 Meeting Locations.

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Preparation and Approval of Minutes:

Minutes prepared by:

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Blenda Dale, Accountant II/  
Executive Admin Assistant

Minutes reviewed to form by:

Minutes approved in regular session on  
October 27, 2022

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Crystal Figueroa, Executive Director,  
Yuma Metropolitan Planning Organization

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Supervisor Martin Porchas,  
Chairman, YMPO Executive Board

**Yuma Metropolitan Planning Organization**  
**Revenue & Expense Budget Performance**  
September 2022

	Sep 22	Jul - Sep 22	YTD Budget	% of Budget
<b>Income</b>				
4000 · ADOT Grant				
4001 · PL	0.00	66,026.65	711,762.00	9.28%
4002 · SPR	0.00	26,220.90	316,837.00	8.28%
4005 · 5305d (CPG)	0.00	6,197.95	162,725.00	3.81%
4000 · ADOT Grant - Other	0.00	0.00	0.00	0.0%
<b>Total 4000 · ADOT Grant</b>	<b>0.00</b>	<b>98,445.50</b>	<b>1,191,324.00</b>	<b>8.26%</b>
4010 · FTA Grant				
4020 · 5303/5305	0.00	0.00	5,495.00	0.0%
<b>Total 4010 · FTA Grant</b>	<b>0.00</b>	<b>0.00</b>	<b>5,495.00</b>	<b>0.0%</b>
4050 · ADEQ Grant	0.00	0.00	10,000.00	0.0%
4055 · 5310 Funds				
4053 · CARES Act MM	0.00	0.00	40,536.00	0.0%
4055 · 5310 Funds - Other	10,963.55	10,963.55	85,964.00	12.75%
<b>Total 4055 · 5310 Funds</b>	<b>10,963.55</b>	<b>10,963.55</b>	<b>126,500.00</b>	<b>8.67%</b>
4200 · YMPO UPWP Dues	0.00	0.00	80,390.74	0.0%
4400 · Interest Income	960.49	1,839.38	3,000.00	61.31%
4600 · Charges for Services				
4904 · Traffic Count Revenue	0.00	11,886.83	11,886.83	100.0%
<b>Total 4600 · Charges for Services</b>	<b>0.00</b>	<b>11,886.83</b>	<b>11,886.83</b>	<b>100.0%</b>
<b>Total Income</b>	<b>11,924.04</b>	<b>123,135.26</b>	<b>1,428,596.57</b>	<b>8.62%</b>
<b>Gross Profit</b>	<b>11,924.04</b>	<b>123,135.26</b>	<b>1,428,596.57</b>	<b>8.62%</b>
<b>Expense</b>				
5110 · Payroll Expenses				
5111 · Fringe Benefits	2,878.25	7,878.89	37,495.00	21.01%
5112 · Part Time Staff-Salaries				
5133 · Part Time Staff-Salaries- Local	1,218.04	3,790.39	9,905.69	38.27%
5112 · Part Time Staff-Salaries - Other	4,742.19	12,126.00	76,033.10	15.95%
<b>Total 5112 · Part Time Staff-Salaries</b>	<b>5,960.23</b>	<b>15,916.39</b>	<b>85,938.79</b>	<b>18.52%</b>
5113 · Full Time Staff-Salaries	31,696.98	87,166.67	414,101.00	21.05%
5115 · Health Insurance-ER Portion	5,580.00	16,895.52	66,960.00	25.23%
5116 · ASRS	4,013.78	11,061.46	52,137.00	21.22%
5117 · Workman's Comp Insurance	63.00	1,006.00	1,196.00	84.11%
5118 · FUTA Payroll Expense	26.08	82.42	588.00	14.02%
5120 · Life Insurance	147.43	442.29	1,872.00	23.63%
<b>Total 5110 · Payroll Expenses</b>	<b>50,365.75</b>	<b>140,449.64</b>	<b>660,287.79</b>	<b>21.27%</b>
5123 · Consulting Services				
5134 · Contractual-Local	0.00	1,151.95	123,454.00	0.93%
5123 · Consulting Services - Other	0.00	69,502.20	488,979.00	14.21%
<b>Total 5123 · Consulting Services</b>	<b>0.00</b>	<b>70,654.15</b>	<b>612,433.00</b>	<b>11.54%</b>
5124 · Staff Training/Education				
5137 · Staff Training/Edu Reimb-Local	0.00	80.00	6,000.00	1.33%
5124 · Staff Training/Education - Other	0.00	99.00	3,500.00	2.83%
<b>Total 5124 · Staff Training/Education</b>	<b>0.00</b>	<b>179.00</b>	<b>9,500.00</b>	<b>1.88%</b>
5125 · Audit Services	0.00	0.00	23,500.00	0.0%
5126 · Payroll Processing Fees	354.94	706.41	4,800.00	14.72%
5128 · Accounting Services	0.00	0.00	25,000.00	0.0%
5129 · Public Participation	0.00	77.29	750.00	10.31%
5130 · Reimbursement of Expenses	115.65	115.65	7,000.00	1.65%
5131 · Data Process, Software, Hardwar	69.62	213.67	20,000.00	1.07%
5132 · Furniture and Equipment	0.00	566.87	15,000.00	3.78%
5140 · Legal	0.00	0.00	9,000.00	0.0%
5150 · IT Support	0.00	0.00	2,000.00	0.0%
5151 · Building Ins, property tax	-1,038.00	1,297.68	8,200.00	15.83%
5152 · Equipment Maintenance	346.06	441.55	1,500.00	29.44%
5153 · Office Supplies	101.74	398.16	3,100.00	12.84%
5154 · Postage	0.00	1.20	500.00	0.24%

**Yuma Metropolitan Planning Organization  
Revenue & Expense Budget Performance  
September 2022**

	Sep 22	Jul - Sep 22	YTD Budget	% of Budget
5155 · Printing	164.99	197.61	500.00	39.52%
5157 · Publications, Subscriptions	0.00	222.00	2,250.00	9.87%
5158 · Registration Fees	105.00	3,985.00	9,000.00	44.28%
5159 · Special Meetings	0.00	0.00	3,000.00	0.0%
5160 · Telecommunications	1,346.20	3,123.80	13,000.00	24.03%
5162 · Vehicle Insurance	-158.42	2,522.75	4,500.00	56.06%
5163 · Vehicle Maint., Repairs, Parts	265.60	281.60	2,500.00	11.26%
5164 · YMPO Memberships & Dues	338.79	338.79	3,000.00	11.29%
5165 · Finance Charges and Interest	53.22	60.22	250.00	24.09%
5166 · Website Maintenance	0.00	143.00	20,000.00	0.72%
5167 · Miscellenous Consumables	902.36	1,018.55	2,000.00	50.93%
5168 · Employee Recruitment	0.00	0.00	1,000.00	0.0%
5169 · Miscellaneous-Expense	922.54	922.54	9,000.00	10.25%
5171 · Alarm System	0.00	242.77	3,500.00	6.94%
5173 · Electric Bill	878.68	2,773.07	7,500.00	36.97%
5174 · Grounds Maintence	250.00	750.00	4,600.00	16.3%
5175 · Janitorial	720.00	1,620.00	6,700.00	24.18%
5179 · Office Building Repairs				
5181 · Pest Control	0.00	0.00	600.00	0.0%
5179 · Office Building Repairs - Other	8.65	477.06	10,269.00	4.65%
Total 5179 · Office Building Repairs	8.65	477.06	10,869.00	4.39%
5182 · Sewer & Water	344.58	1,769.69	3,500.00	50.56%
5190 · Travel - Local & Outside County	3,286.40	3,730.52	15,000.00	24.87%
5191 · T530- Traffic Count Fuel	506.05	1,453.09	2,700.00	53.82%
5630 · T530 Traffic Count Equipment				
5631 · T530-Local COY Materials	0.00	0.00	19,891.00	0.0%
5630 · T530 Traffic Count Equipment - Other	0.00	658.40	4,500.00	14.63%
Total 5630 · T530 Traffic Count Equipment	0.00	658.40	24,391.00	2.7%
Total Expense	60,250.40	241,391.73	1,551,330.79	15.56%
Net Ordinary Income	-48,326.36	-118,256.47	-122,734.22	96.35%
Other Income/Expense				
Other Income				
4900 · In-Kind Match Revenue	6,903.16	28,392.13	154,933.00	18.33%
Total Other Income	6,903.16	28,392.13	154,933.00	18.33%
Other Expense				
9200 · In-Kind Match Expenses	6,903.16	28,392.13	154,933.00	18.33%
Total Other Expense	6,903.16	28,392.13	154,933.00	18.33%
Net Other Income	0.00	0.00	0.00	0.0%
Net Income	-48,326.36	-118,256.47	-122,734.22	96.35%

10000 - Wells Fargo - YMPO General Account	\$ 79,853.58
10009 - Wells Fargo - YMPO Payroll Account	\$ 39,283.72
10100 - Yuma County Treasurer - YMPO Account	\$ 865,999.64
	<u>\$ 985,136.94</u>



# **YMPO INFORMATION SUMMARY for Agenda Item 5**

## **Rail/Heavy Freight Alignment Study - Update**

**DATE:** October 20, 2022

**SUBJECT:** Rail/Heavy Freight Alignment Study - Update

### **SUMMARY:**

The YMPO Rail/Heavy Freight Study has been underway for over a year since August 2021. As suggested during the previous Board meeting on September 22, 2022, one of the possible outcomes of the Study presented was a non-feasible option and three candidate alignments. During the September 8, 2022, TAC meeting, the TAC expressed their concern for the obstacles faced with the implementation of the Candidate Alternatives given the existing land use conditions and stakeholder inputs. The TAC agreed to acknowledge the recommended Alternative resulting from the study but proposed a conditional stipulation language be added to the recommendation stating the implementation limitations.

As so, the stipulation would acknowledge Candidate C as the recommended alternative resulting from the study as it performed the best in the Candidate Alternative screening process, but the alternative would not be considered feasible at the time of the study completion. In the future, Candidate C would be considered the recommended alternative, but specific conditions would have to be mitigated and or addressed to satisfy major stakeholder concerns before moving forward in the project implementation process.

YMPO Staff will provide an update on the progress that has occurred during the past month regarding Working Paper 2, Alternative Analysis.

### **ACTION NEEDED:**

This item is on the agenda as information, discussion, and/or action regarding the future of the rail/heavy freight alignment Study.

### **CONTACT PERSON:**

Charles A. Gutierrez, Senior Planning/Mobility Manager, 928-783-8911

# **YMPO INFORMATION SUMMARY for Agenda Item 6**

## **Defense Community Infrastructure Pilot (DCIP) Program Grant Success**

**DATE:** October 20, 2022

**SUBJECT:** Defense Community Infrastructure Pilot (DCIP) Program Grant Success

### **SUMMARY:**

The DCIP Program is a Department of Defense (DOD) effort administered by the Office of Local Defense Community Cooperation (OLDCC). YMPO staff were alerted to this program in late May 2022 by GYEDC and Senator Kelly's staff. As a result, YMPO partnered with ADOT staff from the Southwest District, the Multimodal Planning Division, the Executive Grant Team, and the Yuma Proving Grounds (YPG) Commander, Colonel Ben "Patrick" McFall, U.S. Army, and his staff. Consequently, the Board formally approved the funding during a Special Executive Board meeting on June 15, 2022. YMPO promptly hired a consultant team from Wilson and Associates to write the grant proposal; furthermore, ADOT became the direct applicant for the grant.

ADOT submitted the grant proposal, and on August 15, 2022, the Under Secretary of Defense for Acquisition and Sustainment approved the competitive ranking of proposals; ADOT was formally invited to submit the project grant application for \$13,283,100. During the last meeting on September 22, 2022, the Board was informed that ADOT had submitted a revised DCIP package for another round of review and final submission. Since then, the DOD approved application paperwork, grant agreements were executed and countersigned on September 23, 2022, with pending National Environmental Policy Act (NEPA) approval.

At the State Transportation Board meeting of September 16, 2022, the Board approved the construction award to Fisher Sand and Gravel Company. YMPO Staff will host a project kick-off event to widen the next phase, US-95, from Rifle Range Road to Wellton-Mohawk Canal on Thursday, November 3, 2022.

### **PUBLIC INPUT:**

No members of the public have commented on this request, to date.

### **TECHNICAL & POLICY IMPLICATIONS:**

**TECHNICAL:** ADOT has fully funded the project with a combination Federal Highway Administration, state funds, and the newly awarded DCIP funds. The project is anticipated to begin in November 2022. The State funds released due to the DCIP grant is expected to be used for the next segment of the roadway, in due course.

**POLICY:** The region utilized local funds to apply for federal Grants.

### **ACTION NEEDED:**

This item is on the agenda for review, discussion, and possible comment only at this stage.

### **CONTACT PERSON:**

Crystal Figueroa, Executive Director, 928-783-8911

POLICY: Federal guidelines require the MPO's adherence to federal laws, rules, and regulations regarding the development of regional transportation policies, as part of our annual agreement with ADOT.

**ACTION NEEDED:**

Adoption of the Arizona MAP-21 Performance Measures/Targets developed by ADOT, as outlined in the attached letter.

**CONTACT PERSON:**

Charles Gutierrez, Senior Planner, 928-783-8911



Multimodal Planning Division

Our True North: *Safely Home*

**Douglas A. Ducey**, Governor  
**John S. Halikowski**, Director  
**Gregory Byres**, Deputy Director/State Engineer  
**Paul Patane**, Division Director

August 30, 2022

Ms. Crystal Figueroa  
Executive Director  
Yuma Metropolitan Planning Organization  
230 West Morrison St.  
Yuma, AZ 85364

Subject: 2022-2025 Performance Targets

Dear Ms. Figueroa,

Moving Ahead for Progress in the 21<sup>st</sup> Century Act of 2012 (MAP-21) identified the following national transportation system goals:

Safety  
Infrastructure Condition  
Congestion Reduction  
System Reliability  
Freight Movement and Economic Vitality  
Environmental Sustainability

Performance measures were established by the U.S. Department of Transportation (DOT) for each of these goals. State DOTs, in coordination with Metropolitan Planning Organizations (MPO), are required to establish annual safety targets and 2- and 4-year performance targets for each remaining measure. MPOs have the option of supporting the State targets or of establishing their own targets within 180 days of State target establishment. The annual safety targets are reported every August 31 in the Highway Safety Improvement Plan. The first four-year performance period (2018-2021) for the remaining measures ended December 31, 2021 and the second four-year period (2022-2025) began January 1, 2022; thus, the Arizona Department of Transportation (ADOT) has established new performance targets. The new 2022-2025 targets are listed below:

- Percent of National Highway System (NHS) Bridges classified in good condition based on deck area: 2- and 4-year target - 52%
- Percent of NHS Bridges classified in poor condition based on deck area: 2- and 4-year target - 4%
- Percent of Interstate Pavements in Poor condition: 2- and 4-year target - 2%
- Percent of non-Interstate NHS pavements in Poor condition: 2- and 4-year target - 6%
- Percent of Interstate Pavements in Good Condition: 2- and 4-year target - 44%
- Percent of non-Interstate NHS Pavements in Good Condition: 2- and 4-year target - 28%
- Percent of person-miles that have reliable travel times on the Interstate: 2 year - 81%; 4 year - 71%

- Percent of person-miles that have reliable travel times on the non-Interstate NHS: 2 year - 84%; 4 year - 77%
- Freight Reliability on the Interstate (Truck Travel Time Reliability Index): 2 year -1.37; 4 year - 1.48
- Congestion Mitigation & Air Quality (CMAQ) Emissions Reductions (Kilograms per day):
  - Volatile Organic Compounds – 2 year - 222.950; 4 year - 343.669
  - Carbon Monoxide – 2 year - 5027.922; 4 year - 8120.895
  - Nitrogen Oxides – 2 year - 393.892; 4-year - 572.136
  - Particulate Matter ( $\leq 10$  microns) – 2 year - 965.365; 4 year - 1817.637
  - Particulate Matter ( $\leq 2.5$  microns) – 2 year - 0.000; 4 year - 3.467

ADOT requests a letter from YMPO within 180 days of this notification indicating whether YMPO supports ADOT's 2022-2025 targets or identifying MPO targets for applicable measures.

Please email or post the letter to:

Thor Anderson  
1611 West Jackson Street  
Mail Drop 310B  
Phoenix, Arizona, 85007  
[tanderson@azdot.gov](mailto:tanderson@azdot.gov)

Thank you for your assistance. If you have any questions, please call me at 602-712-4574.

Sincerely,

DocuSigned by:  
*Thor Anderson*  
829C15A3B898464...

Thor Anderson  
Performance/Asset Manager  
Arizona Department of Transportation

Cc: Eunice Chan, FHWA  
Ed Stillings, FHWA

10/4/2022

Crystal Figueroa  
Executive Director  
Yuma Metropolitan Planning Organization (YMPO)  
230 West Morrison St.  
Yuma, AZ 85364

Subject: Arizona 2023 Safety Performance Projections (Targets)

Dear Ms. Figueroa:

On August 31, 2022 the Arizona Department of Transportation (ADOT) formally established Safety Projections (Targets) for the state of Arizona for 2023. These Safety Projections (Targets) are based on the Safety Performance Measures established by the Federal Highway Administration's (FHWA) Safety Performance Management (Safety PM) final ruling and are based on five year rolling averages.

The 2023 Arizona Safety Performance (SP) Projections (Targets) established by ADOT are as follows:

- Number of Fatalities: **1200.0**
- Rate of Fatalities/100MVMT: **1.655**
- Number of Serious Injuries: **3659.4**
- Rate of Serious Injuries/100MVMT: **5.039**
- Number of Non-motorized Fatalities and Serious Injuries: **793.6**

The SP Projections (Targets) set by ADOT are data-driven and realistic; and are intended to keep the state focused on improving safety while still striving for the goal of the Strategic Regional Transportation Safety Plan (SRTSP) and the State Strategic Traffic Safety Plan (AZ-STSP) of reducing the number of fatalities and serious injury crashes on Arizona's roadways.

Metropolitan Planning Organizations (MPO) has the option of supporting the ADOT SP Projections (Targets) or of establishing their own SP projections (targets) within 180 days of state projections (target) establishment. ADOT recommends adopting state SP projections (targets). MPOs that choose to set separate rate targets must report VMT estimate used and the methodology to develop estimate and should maximize use of HPMS data when preparing estimates.

- Safety Projections (Targets) are reported to ADOT, and made available to FHWA, upon request.
- MPO Safety Projections (Targets) are not included in the assessment of whether a State met or made significant progress toward meeting its targets.
- Safety Projections (Targets) are assessed and adjusted annually in ADOT's Highway Safety Improvement Program (HSIP) Report.
- 23 CFR 490.213(b) says: "The MPOs shall annually report their established safety targets to their respective State DOT, in a manner that is documented and mutually agreed upon by both parties."

- 23 CFR 490.209(c) (1) states: “The MPOs shall establish targets not later than 180 days after the respective State DOT establishes and report targets in the state HSIP annual report.”

ADOT requests a letter from your MPO within 180 days of the effective date, August 31, 2022, indicating whether your MPO supports ADOT’s SP Projections (Targets) or identifying your MPO’s SP Projections (Targets).

Thank you for your assistance. If you have any questions, please call me at 602-712-7374.

Sincerely,

DocuSigned by:

*mona aglan-swick*

8AC182F81A544DE...

Mona Aglan-Swick, P.E.

Safety Programs Manager

ADOT-Traffic Safety Section

Enclosures (1): Presentation on the Arizona 2023 Safety Performance Projections (Targets)

CC: Thor Anderson, ADOT Performance/Asset Manager  
Mark Hoffman, ADOT Regional Transportation Planner  
Eunice Chan, FHWA, Arizona Division Office  
Kerry Wilcoxon, ADOT State Traffic Safety Engineer

# **YMPO SUMMARY AGENDA ITEM #8**

## **FY 2023-2026 YMPO TIP Amendment #4.**

**DATE:** October 24, 2022

**SUBJECT:** FY 2023 - 2026 YMPO TIP Amendment #4

**SUMMARY:**

At the September 22, 2022 YMPO Executive Board Meeting, the Transportation Improvement Program (TIP) Amendment 4 was presented and approved.

Presented is clarification of the FY 23 project YC-23-03D: Co 11th St at Ave G is for design at Federal \$443,682, Local (5.7% Match) \$26,819, Total \$470,500

TIP #	Project Name	Type	Federal	Local	Total
FY 2022					
COY-22-01C	South Gila Canal Bridge: Avenue 7E Design	OSB	\$264,050	\$15,960	\$280,000
FY 2023					
YC-23-03D	Co 11 St at Ave G: Design/ROW	HSIP	\$207,932	\$12,568	\$220,500
YC-23-03D	Co 11 St at Ave G: Design	HSIP	\$443,682	\$26,819	\$470,500
YC-23-03R	Co 11 St at Ave G: Acquire ROW	HSIP	\$99,015	\$5,985	\$105,000
FY 2024					
YC-23-03D	Co 11 St at Ave G: Construction	HSIP	\$1,256,678	\$75,960	\$220,500
COY-22-01C	South Gila Canal Bridge: Avenue 7E Construction	OSB	\$612,950	\$37,050	\$650,000

**ACTION NEEDED:**

This item is on the agenda for clarification of the YMPO FY 2023-2026 TIP Amendment #4 to be included in the Arizona State Transportation Improvement Program (STIP).

**CONTACT PERSON:**

Charles A. Gutierrez, Senior Planning Manager, 928-783-8911.



# **YMPO INFORMATION SUMMARY for Agenda Item #9**

## **Regional Coordination Plan (RCP) – Approval of Preferred Consultant**

**DATE:** October 24, 2022

**SUBJECT:** Regional Coordination Plan (RCP) – Approval of Preferred Consultant

### **SUMMARY:**

The YMPO staff initially advertised the Request for Proposal (RFP) for the RCP on June 22, 2022; however, no proposals were submitted. On August 24, 2022, YMPO released the RFP a second time, and two submissions were received by the due date of September 21, 2022. The YMPO Technical Advisory Committee and Regional Mobility Committee members were presented with proposals from two firms, Wilson & Company and LSC Transportation Consultants, Inc. (LSC). The TAC reviewed and scored the proposals and at the regular TAC meeting on October 13, 2022, the TAC made a recommendation for LSC, a transportation planning and engineering firm with over 30 years of experience in transit.

Crystal Figueroa, Executive Director, has negotiated a fee with LSC that is within the funding available for the study. The RCP contract has been generated and signed. Ms. Figueroa will send a notice to Proceed letter to the selected consultant as the Award is approved at the YMPO Executive Board.

### **PUBLIC INPUT:**

No public comments were made about this process.

### **TECHNICAL & POLICY IMPLICATIONS:**

**TECHNICAL:** The procedures for procuring consultants follow federal and state and the studies are ready to commence.

**POLICY:** YMPO Executive Board approval is sought prior to Awarding the contracts and issuing the Notice to Proceed.

### **ACTION NEEDED:**

This item is on the agenda for information, discussion, and/or action to Award the Regional Coordination Plan contract to LSC Transportation Consultants, Inc.

### **CONTACT PERSON:**

JR Aguilar, Mobility Manager, 928-783-8911

# **YMPO INFORMATION SUMMARY Item #10**

## **2023 Arizona Rural Transportation Summit (AZRTS) Planning - Update**

**DATE:** October 24, 2022

**SUBJECT:** 2023 Arizona Rural Transportation Summit (AZRTS) Planning - Update

### **SUMMARY:**

The AZRTS is an annual conference that is hosted by the staff from an Arizona Metropolitan Planning Organization (MPO), usually in conjunction with the regional Council of Governments (COG) and the Rural Transportation Advisory Council (RTAC). This important event provides opportunities to connect directly with Rural Arizona's transportation decision-makers and offers the chance to meet those working to improve and enhance transportation needs in Arizona. In addition, the event includes a series of status reports from all levels of transportation agencies. In 2023, the YMPO region will host the AZRTS in conjunction with the Western Arizona Council of Governments (WACOG).

During the last Board meeting, YMPO staff presented a save-the-date postcard for the 24th Annual AZRTS for October 18-19, 2023. In addition, it was mentioned that YMPO staff were reviewing the contract and negotiating with the Hilton Garden Inn Yuma Pivot Point as a possible venue. Unfortunately, the federal rate of \$98 would only be honored for 75 rooms out of 180. The rest would be charged at a premium price of \$209, which is more than double the State rate of \$94. Although ADOT has agreed to honor the conference lodging rate for reimbursement, attendance might be affected due to the high lodging cost. Council Member Matias Rosales shared that he had previously attended two events this year and reported the air conditioning (AC) malfunctioned during both times, making attendees feel uncomfortable. He suggested ensuring they would maintain their units before the event to ensure AC works appropriately for the summit. YMPO staff reached out to relay the information and to possibly include a clause in the contract that could cover an inconvenience; however, there was an unwillingness to do so by the sales manager. To date, negotiations with Pivot Point on concessions "special deals" have been limited, which is expected to drive the conference cost up considering high food prices, which include an additional 3% increase next year.

YMPO Staff have explored a second venue alternative for hosting the conference at the City of Yuma, Yuma Civic Center. This venue can host the summit, considering a hotel is not attached, which is the most significant negative. In addition, various hotels can honor the federal rate, and transportation would be provided from the hotels to the Civic Center. YMPO staff will inform board members of additional details regarding this alternative and ask for guidance in selecting a preferred venue.

### **PUBLIC INPUT:**

There have been no specific public comments on this process, to date.

### **ACTION NEEDED:**

This item is on the agenda for information, discussion, and/or possible action to select a venue for the 24<sup>th</sup> AZRTS.

### **CONTACT PERSON:**

Crystal Figueroa, Executive Director, 928-783-8911