

## EXECUTIVE BOARD REGULAR MEETING AGENDA

*Local Governments and Citizens Working Together*

---

---

### EXECUTIVE BOARD

#### Regular Meeting

Thursday, December 8, 2022  
1:30 P.M.

The Meeting will be held In-Person and/or using  
GoToMeeting by Video and/or Teleconference from  
the Main Conference Room at the YMPO Offices at  
230 West Morrison Street, Yuma, Arizona 85364

---

---

### YMPO EXECUTIVE BOARD

Chair	Martin Porchas, Board of Supervisors, Yuma County
Vice-Chair	Gary Knight, Councilmember, City of Yuma
Secretary/Treasurer	Cecilia McCollough, Mayor Pro Tem, Town of Wellton
Member	Matias Rosales, Councilmember, City of San Luis
Member	Gerardo Anaya, Mayor, City of Somerton
Member	Bruce Fenske, Southwest District Administrator, ADOT
Member	Lynne Pancrazi, Board of Supervisors, Yuma County
Member	Karen Watts, Councilmember, City of Yuma
Member	Leslie McClendon, Deputy Mayor, City of Yuma
Member	Cocopah Indian Tribe - Not Currently Identified

A regular electronic meeting of the Executive Board (the Board) of the Yuma Metropolitan Planning Organization (YMPO) will be held on **Thursday, December 8, 2022**, starting at **1:30 p.m.**, either **In-Person and/or using GoToMeeting Video/Teleconferencing** from the YMPO Offices at 230 West Morrison Street, Yuma, Arizona, 85364, to discuss, consider, and/or take possible action with respect to the items listed below. Members MAY attend in person, with the appropriate social distancing, if they wish, but may also choose to participate by video- or tele-conference, if they so desire.

1. Call to Order and the Pledge of Allegiance  
The meeting will be called to order and members will be asked to recite the Pledge of Allegiance.
2. Roll Call Attendance and Declaration of Votes  
Blenda Dale, YMPO Accountant II/Executive Assistant, will call the attendance roll, and if any members of the City of Yuma are not in attendance, those members that are in attendance will have the opportunity to declare the number of votes that each member will exercise, including any proxy votes.

3. Title VI Declaration and Call to the Public

Jesus Aguilar Jr., YMPO Mobility Manager, will read a brief message reminding member of our Title VI obligations. In addition, this item provides an opportunity for comments by the public on subjects **not** on the agenda. Individuals wishing to address the Board need not request permission in advance and are limited to three (3) minutes. Any members of the Public attending by teleconference are requested to contact YMPO staff with any questions they may have prior to the meeting.

4. Consent Agenda

A. Approval of the October 27, 2022, Board Meeting Minutes

B. YMPO Income/Expenditure Report for October 2022

A copy of the draft minutes of the Regular Board meeting from October 27, 2022, will accompany this agenda. Members will have the opportunity to review, report any changes, and/or approve the minutes of the October 22, 2022, Regular Board meeting. The October financial report is also expected to accompany this agenda and will be available for comment at this current meeting.

**This item is on the agenda for information, discussion, and possible action to approve the Consent Agenda. Copies of the draft minutes for October 27, 2022, and the financial report for October 2022 are attached as Items A and B respectively.**

5. RTAC Legislative Update

YMPO has invited the Arizona Rural Transportation Advocacy Council Liaison Kevin Adams to give an update on the upcoming Legislative session and Transportation funding. In addition, an invitation has also been extended to the Yuma region State Legislators as an update will be given for the RTAC Rural Regional Priority Project List effort.

**This item is on the agenda for information, discussion, and comment only at this stage. Ms. Figueroa will introduce Mr. Adams.**

6. YMPO Rail/Heavy Freight Alignment Study - Update

The YMPO Rail/Heavy Freight Study has been underway for over a year since August 2021. As suggested during the previous Board meeting on September 22, 2022, one of the possible outcomes of the Study presented was a no feasible option and three candidate alignments. The TAC recommended alignment option C with an understanding to consider all mitigating concerns if heavy freight rail develops further in the future. YMPO Staff and consultants will provide an update on the progress that has occurred during the past month regarding working paper 3 and the final recommended options of the study. The Board will have the opportunity to review and/or approve a final study outcome based on the presented information

**This item is on the agenda for information, discussion, and possible action to approve final study outcome and engagement method. Charles Gutierrez, YMPO Senior Planning Manager, will present this item and further information is available in an information summary as Item 6.**

7. Thriving Community Program Grant

The U.S. Department released a notice of funding opportunity for a Thriving Community Program (TCP). The effort was established by the Consolidated Appropriation Act of 2022 and is designed to provide technical assistance, planning, and capacity building support for two years. Due to the forthcoming modernization of the San Luis, I Port of Entry, ADOT and GSA has encouraged the City of San Luis to apply for support considering the cities infrastructure needs to support the port expansion. The City of San Luis is applying for the TCP opportunity and has identified Yuma County and YMPO as a community partner in support of the effort. San Luis Economic Development Manager Jenny Torres will have the opportunity to address this Board.

**This item is on the agenda for information, discussion, and possible action to provide support as a community partner and provide a letter of commitment if selected as a finalist in early 2023. Crystal Figueroa, YMPO Executive Director, will present this item and an information summary as Item 7.**

8. 2022-2025 Transportation Performance Measures (Targets)

The Federal Highway Administration (FHWA) requires that Metropolitan Planning Organizations either develop and adopt their own Transportation Performance Measures (TPMs) or adopt the State's within 180 days of the State target establishment.

Most Arizona MPOs have decided to accept the same TPMs that the State has adopted. YMPO has reviewed the TPMs prepared by ADOT, and the Technical Advisory Committee (TAC) has recommended the new four-year performance measure targets and safety performance measures for 2022-2025. The item is expected to be brought back for recommendation to adopt the new identified targets during the next Board meeting.

**This item is on the agenda for information, discussion, and possible action to adopt the State of Arizona MAP-21 Transportation Performance Measures/Targets as outlined in the attached letters. Mr. Gutierrez will present this item and further information is attached as Item 8.**

9. Report on the Project Kick-Off Event Ceremony for US-95 Rifle Range Rd to Wellton Mohawk Canal

On Thursday, November 3, 2022, YMPO, in participation with the Southwest District Office of the Arizona Department of Transportation (ADOT), took part in a Project Kick-Off ceremony for the road widening project on US-95, between Rifle Range Road to Wellton Mohawk Canal.

The event was successful, with over 25 guests in attendance. There was Yuma Sun photographer, Randy Hoeft and YPG Public Affairs staff to record the event. The speeches made were reasonably short and to the point and worked out perfectly considering the wind. Commemorative coffee mugs and coasters honoring the event were given to guests to take home. Following the event, guests were invited back to the office for light refreshments.

Ms. Figueroa and Mr. Gutierrez will present a report on the event and members will be encouraged to suggest improvements for future events, as appropriate. If members would like one of the commemorative coffee mugs, please make your wishes known to YMPO staff.

**This item is on the agenda for information, discussion, and comment only at this stage. Ms. Figueroa and Mr. Gutierrez will present this item.**

10. YMPO Transportation Improvement program (TIP) Transit 2023-2026 Amendment #5 and Letter of Concurrence.

The FY 2023-2026 YMPO TIP was approved by the Executive Board in July 2021, and it has been amended four times. At the request of the Yuma County Intergovernmental Public Transportation Authority (YCIPTA), updates to funding activity are necessary for issuance of a letter of Concurrence for Transit Funding.

**This item is on the agenda for information, discussion, and comment only, at this stage. Ms. Gutierrez will present this item and further information is included in an Information Summary that is being sent with this agenda packet as Item 10.**

11. Regional Coordination Plan (RCP) Kick-Off.

The RCP was advertised on August 24, 2022, and two companies submitted bids. The YMPO TAC reviewed the bids and recommended the selection of the team from LSC Transportation Consultants, Inc. (LSC) in October 2022. The Board approved the selection, terms have been agreed and a Notice to Proceed was awarded to the LSC team. During the TAC meeting on November 10, 2022, the LSC team launched a brief kick-off meeting for the RCP. Mr. Gutierrez is the YMPO Project Manager and Mr. Aguilar is the Mobility Manager who will be coordinating the effort.

**This item is on the agenda for information, discussion, and comment only at this stage. Mr. Gutierrez and Mr. Aguilar will present this item and further information is contained in an Information Summary that is attached to this agenda packet as Item 11.**

12. FY 2022 YMPO Audit Update

The current FY 2022 Audit is underway. YMPO staff has been working with our financial consultants to produce the necessary annual financial statement that will be submitted as part of the annual audit process and will present an update on the progress and expected presentation of the Annual Comprehensive Financial Report to the Audit Committee and Executive Board.

**This item is on the agenda for information, discussion, and comment only. Blenda Dale, YMPO Accountant II/Executive Assistant, will present this item and further information is included in an Information Summary attached as Item 12.**

13. Tentative Schedules for Calendar Year 2023 Executive Board and Technical Advisory Committee Meetings.

Tentative schedules for YMPO Executive Board and Technical Advisory Committee (TAC) meetings are being submitted for review and comment. The normal criteria are that TAC meetings are scheduled for the second Thursday of each month at YMPO, starting at 9:00 a.m. and Board meetings are scheduled for the last Thursday of each month, starting at 1:30 p.m.

**This item is on the agenda for information, discussion, and possible action to approve the tentative schedule for Calendar Year 2022 meetings of the YMPO Executive Board and the Technical Advisory Committee. Norma Chavez, YMPO Administrative Assistant/Bookkeeper, will present this item and further information is available in an information summary as Item 13.**

14. Summary of Current Events/Board Member Reports/Executive Director's Report & Comments by Other Participants.

This agenda item is an opportunity for members and staff to update the Board regarding recent occurrences, as shown below. If written information is available, it will be included in an attached Information Summary.

- A. Staff Reports - Future Meetings
- B. TAC Minutes
- C. Conference Updates (AZTA, AZRTS, and Roads and Streets)
- D. MPO/COG Director/Planner Meetings
- E. Rural Transportation Advocacy Council activities
- F. Projects - Economic Development and Transportation

**This item is on the agenda for information, discussion, and for Board members and other staff reports and comments.**

15. Possible Future Agenda Items.

The following items will be heard at a future meeting. Members are encouraged to suggest topics for discussion at a future Board meeting:

- A. HSIP Application Update
- B. SMART Fund
- C. POPTAC

16. Progress Reports

Members and staff will update the Board on the progress of ongoing projects and other recent events.

- A. Oct 3-6 - Accountant Firm (The Pun Group) Onsite Field Work (CF, BD)
- B. Oct 4 - YMPO/KH Discussion on Roads of Regional Significance and Complete Street Plans (CF)
- C. Oct 4-5 - ADOT Transit Implementation Workshop-5310 Overview (JR)
- D. Oct 5 - ADOT Transit Implementation Workshop-Civil Rights Title VI & ADA (JR)
- E. Oct 6 - Arizona State Transportation Study Session (CF)
- F. Oct 8 - Public Outreach at Saguaro Fall Festival-5310 Program (JR)
- G. Oct 10 - Staff Meeting (All)
- H. Oct 10 - Virtual RTAC Advisory Committee Meeting (CF, BD)
- I. Oct 10 - ADOT/YMPO Monthly Coordination Meeting (CF, CG)
- J. Oct 11 - Mobility Managers Meeting-5310 Funding (CG)
- K. Oct 11 - Transportation Meeting (CF, CG)
- L. Oct 11 - Yuma and Census (CF)
- M. Oct 11 - San Luis Recognition for Senator Otondo & Representative Fernandez (CF)
- N. Oct 12 - 5310 Meeting with Achieve (JR)
- O. Oct 12 - COG/MPO Director's Meeting (CF)
- P. Oct 12 - Avenue E/D Industrial Corridor Project - Working Group Mtg (CF, CG)
- Q. Oct 12 - Arizona STSP - Pedestrians EA Meeting (CG)
- R. Oct 12 - Maintenance Forum October 2022 (JR)
- S. Oct 13 - TAC Meeting (CF, CG, NC, JR)
- T. Oct 13 - DOT's Thriving Communities Program (CF)
- U. Oct 13 - Audit Preparation Status Call with The Pun Group (CF, BD)
- V. Oct 13 - YRBC Meeting (JR)
- W. Oct 13 - Coordinated Council Meeting (JR)
- X. Oct 14 - COG/MPO Planners Meeting (CG)

- Y. Oct 17 - Possible 2023 RTS Venue Walkthrough at Cocopah Conference Center (CF, BD)
- Z. Oct 17 - Possible 2023 RTS Venue Civic Center Walkthrough (CF, BD)
- AA. Oct 17 - ADOT/YMPO Monthly Coordination Meeting (CF, CG)
- BB. Oct 18 - Yuma MPO Regional Coordination Plan Meeting (CF, CG, JR)
- CC. Oct 18 - Yuma PM10 SIP Update Call (CF, CG)
- DD. Oct 18 - Meaningful Public Involvement Guidance Webinar (CG)
- EE. Oct 18 - RTS YMPO Contract (CF, BD)
- FF. Oct 19 - Arizona-Sonora Border Infrastructure Master Plan-PAC/TWG Kick-Off Meeting (CF, CG)
- GG. Oct 19 - Statewide Rest Areas Study TAC and Stakeholder Meeting #2 (CG)
- HH. Oct 19 - How to Make the Most Out of Your Paratransit Fleet (JR)
- II. Oct 20 - Networking for Community Resources Meeting (JR)
- JJ. Oct 20 - Audit Preparation Status Call with The Pun Group (CF, BD)
- KK. Oct 20-21 - Arizona's Women Leading Governments (CF)
- LL. Oct 21 - Arizona Transportation Board Meeting (CF)
- MM. Oct 24 - RTAC Board Meeting (CF, CG)
- NN. Oct 24 - CTS Meeting (CF, CG)
- OO. Oct 25 - Public Mtg Statewide Network of EV Charging Stations (CG)
- PP. Oct 26 - RTAC Priority Project Booklet (CF, CG)
- QQ. Oct 27 - Executive Board Meeting (All)
- RR. Oct 27 - Corridor Profile Studies Update TAC Meeting 2 (CG)
- SS. Oct 31 - Complete LPA DBE Reporting Compliance (CF)
- TT. Nov 1 - 2023 RTS Planning (CF, BD, CG, JR, NC)
- UU. Nov 1 - Transportation Sales Tax Meeting (CF)
- VV. Nov 3 - Tentative US-95 DCIP Grant Kick-Off Meeting (CF, CG)
- WW. Nov 3 - YMPO/TPG Deliverables to Walker Armstrong (CF, BD)
- XX. Nov 3 - YMPO Audit Preparation Status Call with The Pun Group (CF, BD)
- YY. Nov 7 - Staff Meeting (All)
- ZZ. Nov 9 - PASS Virtual Train-the-Trainer Course (JR)
- AAA. Nov 9 - Intro to FedRates and StateRates Lodging Programs (NC)
- BBB. Nov 10 - TAC Meeting (CF, CG, NC, JR)
- CCC. Nov 10 - STSP Safety-Related Data EA Meeting (CG, JR)
- DDD. Nov 10 - YMPO Audit Preparation Status Call with The Pun Group (BD)
- EEE. Nov 10 - Draft ACFR to YMPO for 1st Review (CF, BD)
- FFF. Nov 10 - YRBC Meeting (JR)
- GGG. Nov 10 - RAAC Meeting (CF, CG)
- HHH. Nov 14 - RMC 5310 Meeting (JR)
- III. Nov 14 - ADOT/YMPO Monthly Coordination Meeting (CF, CG)
- JJJ. Nov 15 - Yuma PM10 SIP Update Call (CF, CG).
- KKK. Nov 16 - 5310-Saguaro Foundation Community Living Programs w/ADOT (CF, JR)

- LLL. Nov 16 - SHRP 2 Webinar (CG)
- MMM. Nov 17 - YMPO Executive Board Meeting? (All)
- NNN. Nov 18 - Arizona State Transportation Board Meeting in Wickenburg (CF)
- OOO. Nov 21 - RTAC Advisory Committee Meeting (CF)
- PPP. Nov 21 - Citian CRASH Demo - Yuma MPO (CG)
- QQQ. Nov 28 - Virtual RTAC Board Meeting (CF)
- RRR. Dec 5 - Staff Meeting (All)
- SSS. Dec 5 - ADOT/YMPO Monthly Coordination Meeting (CF)
- TTT. Dec 7 - COG/MPO Directors Meeting (CF)

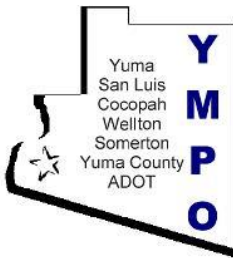
17. Adjournment.

*Notice: In accordance with the Americans with Disabilities Act (ADA) and section 504 of the Rehabilitation Act of 1973, YMPO does not discriminate on the basis of disability, in the admission of, or access to, or treatment or employment in, its programs, activities, or services. If you have any questions regarding YMPO programs, activities, or services, please contact Crystal Figueroa or Charles Gutierrez at 928-783-8911.*

Anticipated Future 2022 Meeting Locations.

All future meetings will continue to be held at the YMPO office at 230 West Morrison Street, Yuma, Arizona 85364. Members MAY participate in person, OR they may participate electronically by computer, and/or telephone (or both), using the GoToMeeting portal. The next two meetings will occur on Thursday, January 26, 2023., and the combined November/December meeting will occur on February 23, 2023.





# EXECUTIVE BOARD MEETING MINUTES

*Local Governments and Citizens Working Together*

---

---

## EXECUTIVE BOARD

### Regular Meeting

Thursday, October 27, 2022  
1:36 P.M.

The Meeting was held In-Person and using  
GoToMeeting by Video and/or Teleconference from  
the Main Conference Room at the YMPO Offices at  
230 West Morrison Street, Yuma, Arizona 85364

---

---

1. Call to Order and the Pledge of Allegiance

In the absence of Chairman Porchas, the Yuma Metropolitan Planning Organization (YMPO) Vice Chairman, Councilmember Gary Knight called the YMPO Executive Board (the Board) meeting to order at 1:36 p.m. He called on members to join him, in reciting the Pledge of Allegiance.

2. Roll Call Attendance and Declaration of Votes

The YMPO Accountant II/Executive Assistant, Blenda Dale, called the roll as follows:

YMPO Executive Board Members Present:

Vice-Chair	Gary Knight, Councilmember, City of Yuma ^
Secretary/Treasurer	Cecilia McCollough, Mayor, Town of Wellton ^
Member	Lynne Pancrazi, Board of Supervisors, Yuma County ^
Member	Bruce Fenske, Southwest District Administrator, ADOT ^
Member	Leslie McClendon, Deputy Mayor, City of Yuma ~ "

^ Attended in person.

~ Participated by teleconference.

" Arrived after the roll call.

As four of the seven constituent member agencies were represented, the quorum requirement was met.

YMPO Executive Board Members Absent:

Chair	Martin Porchas, Board of Supervisors, Yuma County #
Member	Matias Rosales, Councilmember, City of San Luis *
Member	Gerardo Anaya, Mayor, City of Somerton *
Member	Karen Watts, Councilmember, City of Yuma #
Member	Cocopah Indian Tribe - not currently identified *

# Not present but represented by proxy by another member.

\* Not present, and not represented by proxy by another member.

YMPO Staff Present:

Crystal Figueroa	Executive Director
Charles Gutierrez	Senior Planning Manager
Jesus R. Aguilar, Jr.	Mobility Manager
Blenda Dale	Accountant II/ Executive Assistant
Norma Chavez	Administrative Assistant/Bookkeeper

Declaration of Votes:

Councilmember Gary Knight declared that he would exercise proxies for Councilmember Watts and Deputy Mayor McClendon and would therefore wield all five votes for the City of Yuma. Supervisor Lynne Pancrazi declared she would exercise proxy for Supervisor Porchas, Yuma County.

3. Title VI Declaration and Call to the Public

YMPO Mobility Manager, Jesus Aguilar Jr., read the YMPO Title VI obligations. No members of the public addressed the Board.

4. Consent Agenda

- A. Approval of the September 22, 2022, Board Meeting Minutes
- B. YMPO Income/Expenditure Report for September 2022

MOTION: Supervisor Pancrazi moved to approve the Consent Agenda packet, items A and B, to include the September 22, 2022, regular meeting minutes as written, and to accept the YMPO Income/Expenditure Report for September 2022 as published. Mayor McClendon seconded, and the motion was unanimously approved.

5. YMPO Rail/Heavy Freight Alignment Study - Update

Senior Planning Manager, Charles Gutierrez presented on working paper two along with the progress of the study thus far including the candidate analysis recap, candidate alignment alternatives, discussion and recommendations. In addition, he reviewed the Evaluation of Inspection and Intermodal facilities, potential future project phases, and next steps.

Mr. Gutierrez mentioned that derived from the data matrix, some discussion had already occurred about the three alternative alignment routes consisting of some pieces of alternative A and B working better than some pieces of Alternative C. He mentioned that based on the data-driven matrix; the preferred alternative resulted in alternative C. Therefore, during the September 8th TAC meeting, the committee approved alignment C to the Board as the preferred alignment with no feasible option. However, it is considered the recommended alternative with specific conditions to mitigate major stakeholder concerns before moving forward in the

project implementation process if interest ever arises. Councilmember Knight commented that the TAC, not the Executive Board, recommended Alternative Alignment C. Mr. Gutierrez agreed to document that the TAC recommended alignment C specifically, and the Executive Board did not at the time and would be taking comments back to the TAC.

Mr. Gutierrez continued with the inspection facility evaluation for the recommended alternative mainline and mentioned that additional infrastructure and land would be required for a border-related inspection facility. He also noted that Rail cars from Mexico would require inspection within the first 35 miles of the US/Mexico border. However, most intermodal facilities are located within 10 miles of the border.

The study included an evaluation for an Intermodal Facility. Three areas were identified: Area 1 - the area south of UPRR surrounding the connection point between the Recommended Alternative route and UPRR. Area 2 - the area south of UPRR between I-8 and the Agua Viva Water Treatment Facility. Area 3 - is a location in Wellton north of I-8 and the UPRR and just west of Avenue 45E.

Mr. Gutierrez continued and identified the Potential Future Project Phases as planning, right-of-way preservation, and potential future feasibility studies, which he identified as the current phase. The next phase was the design: engineering, funding, and final design. Next, the construction consists of approvals, and operation consists of ongoing maintenance and operation of the system.

Mr. Gutierrez stated Working Paper 3, which is the Economic Impact Analysis, has been completed and will be presented to the TAC and Executive Board the following week. He asked the Executive Board if the desire was to move forward with a final public engagement meeting in late November or early December similar to prior study engagements.

Councilmember Knight said he felt any more public meetings regarding this subject would not be of benefit, based on the negative comments he received from the public on working paper two. In addition, Mr. Knight said he felt further public meetings would make the public feel their concerns were not considered based on the options. Mr. Knight mentioned that the objections were made clear by the general public, the agriculture community, and the military and that the routes didn't solve any of their concerns. Mr. Gutierrez responded that in favor of transportation, the planning process consists of feasibility studies to plan for future growth for development. Mr. Knight mentioned he understands that planning process, but at the moment the Board was asked if there should be a final public engagement and he reiterated that in his opinion due to not having a viable alternative there shouldn't be one.

Deputy Mayor Leslie McClendon arrived at the meeting at 1:55p.m. and was announced by Councilmember Knight at 2:00 p.m.

Planning Director for Cocopah Indian Tribe and TAC member, Mr. Eric Holland suggested offering the affected residents near the rail line compensation in the form of sound mitigating structures or perhaps some other desired amenity for their community. Mr. Knight commented that based on the number of homes that would need to be displaced with alignment C, he doesn't see a change in the community responses so far.

Executive Director Crystal Figueroa suggested that if we did not have a public meeting to explain the study findings, it would be considered inconclusive. Mr. Knight said we should not have another public meeting until the railway project is ready to take the steps towards building. He suggested that because there is no investor currently to build, concluding the study with the three alternatives is probably best. However, suppose interest arises to build rail and more interest from Mexico, including Union Pacific. In that case, it could be taken from there and returned to the public for comment.

Mr. Gutierrez mentioned that based on the discussion, he would go back to the TAC and mention that guidance from the Executive Board is to not conduct another public engagement. It would be re-engaged if an investor or the study were to move forward for some reason, and it would be a recommendation of alignment C within another feasibility study." Councilmember Knight asked if any other board members had a different view. Supervisor Pancrazi stated she felt if the rail moved forward, it should go to the people to vote on whether or not to construct the rail. She suggested the rail would have detrimental impacts on their communities such as crime and environmental concerns.

Mr. Gutierrez said there were only a handful of the public attending the public meetings favored a new rail and more than 90% disapproved. Councilmember Knight reiterated his view that the study should not conduct any further public meetings unless the Rail were to move forward and if moving forward, what concessions are they willing to provide the public. Ms. Figueroa asked if any mitigation had been identified in the study. Mr. Gutierrez said yes, the military dump site, Bureau Of Reclamation areas and right of way areas were identified. The identified mitigation would need to be resolved before moving forward. Mr. Gutierrez will take these comments to the TAC on behalf of the board.

6. Defense Community Infrastructure Pilot (DCIP) Program Grant Success

Ms. Figueroa explained The DCIP Program was a success. The application was approved and the FY2022 DCIP Grant agreement, including \$13,283,100 from the

Department of Defense, was executed by the Arizona Department of Transportation and the (OLDCC). The only pending items of the grant is the NEPA environmental portion and legal review. The items are expected to be completed within the next week or two.

Everyone on the Executive Board should have received an email invitation for the Project Kick Off on November 3rd. The DCIP grant funding is specifically for the US-95 widening effort segment between Rifle Range Road to just north of the Wellton-Mohawk Canal, approximately 3 miles. The project is being funded with DCIP, FHWA and state funds. Mr. Gutierrez suggested that women not wear heels to the Kickoff event since it will be in the dirt field to the side of the road. YMPO will have staff available to offer assistance to anyone who needs help walking to the site. Ms. Figueroa mentioned the various people presenting at the kickoff event to include members from YMPO, Yuma Proving Grounds, ADOT, DOD, FHWA, and Councilmember Knight from the City of Yuma.

7. 2022-2025 Transportation Performance Measures (Targets)

Mr. Gutierrez explained The Federal Highway Administration (FHWA) requires that Metropolitan Planning Organizations either develop and adopt their own Transportation Performance Measures (TPMs) or adopt the State's existing performance measures within 180 days of the State target establishment.

National transportation system goals include safety, infrastructure condition, congestion reduction, system reliability, freight movement, and economic vitality and environmental sustainability. YMPO agrees with all the existing performance targets and will therefore be presenting this to the TAC. The TAC will either agree with these targets or a consultant will be hired to set up the criteria based on FHWA measures. Traditionally, YMPO has adopted the state's performance measures.

Mr. Gutierrez provided the actual state safety performance targets, which YMPO wish to follow. It was mentioned that the item is expected to be brought back for recommendation to adopt the new identified targets during the next Board meeting.

8. FY 2023-2026 YMPO Transportation Improvement Program (TIP) Amendment #4, Clarification

Mr. Gutierrez explained he wished to review the FY 2023-2026 YMPO TIP Amendment #4, which was approved by the Executive Board during their last meeting. At that time, the numbers on the presentation were incorrect and therefor verbally advised during that meeting. He showed the correct figures for the amendment for clarity purposes only.

9. Regional Coordination Plan (RCP)– Approval of Preferred Consultant

Mr. Aguilar updated the progress of the Regional Coordination Plan. He explained the process moving forward to complete the proposal process. On August 24, 2022, YMPO released the RFP a second time, and two submissions were received. During the last Technical Advisory Committee (TAC) meeting on October 13, 2022, the YMPO (TAC) reviewed and scored the proposals. The TAC recommended one of the two companies as the preferred company to award the contract.

Ms. Figueroa gave an update on contract negotiations with LSC. She stated the proposal given was within the proposed budget. She asked the Executive Board for an action to approve providing LSC with the Notice to Proceed letter.

Mr. Gutierrez thanked the Executive Board for their time on this endeavor and was excited to proceed.

MOTION: Supervisor Pancrazi moved to approve providing LSC with the Notice to Proceed letter. Mayor McCullough seconded, and the motion passed.

10. 2023 Arizona Rural Transportation Summit (AZRTS) Planning - Update

Ms. Figueroa advised that the next Rural Transportation Summit would be held October 18 -19, 2023 in Yuma, organized by YMPO and WACOG. She explained the purpose of the event as providing opportunities to connect with rural AZ transportation decision-makers, networking with others to improve and enhance transportation needs, provide FHWA, FTA, ADOT and Tribal updates and provide opportunities to share MPO & COG transportation projects and needs to Legislators.

Figueroa stated the Hilton Pivot Point was the preferred venue for the conference; however, the room prices were prohibitive. Based on this, YMPO staff looked for another option, consisting of the City of Yuma Civic Center, as a possible venue at a more reasonable price; however, they posed the inconvenience of not having a hotel attached, and the room rates vary at hotel options. She stated that a challenge that hotels faced is that the State rate has not been updated to reflect inflation; as a result, fewer rooms are offered at the State or Federal rates. Ms. Figueroa continued and said earlier that morning she negotiated with the Hilton venue to lower their rate by \$30 to \$179/night. This will make the conference more affordable for attendees. Additionally, Ms. Figueroa spoke with Mark Hoffman at ADOT and confirmed the room rate of \$179 would be honored as the conference rate and be eligible for reimbursement as long it's mentioned in the conference program.

Southwest District Administrator, Bruce Fenske, asked what WACOG thought of the rate. Ms. Figueroa stated that the WACOG Director prefers the Hilton over the Civic Center due to the convenience for attendees and proximity to downtown.

Supervisor Pancrazi asked if there were any alternative hotels able to accommodate the conference. Mr. Gutierrez said there were no other hotels in the area that could accommodate. After much discussion, Ms. Figueroa asked for action to approve the venue for the 2023 RTS conference.

MOTION: Supervisor Pancrazi moved to approve the Hilton Pivot Point as the venue for the 2023 Rural Transportation Summit. Mayor McClendon seconded, and the motion was unanimously approved.

11. YMPO Technical Advisory Committee (TAC) – Change of Chairman

Mr. Gutierrez advised that the City of Yuma and Yuma County have requested to change their nominated attendees at the TAC meetings to ensure that no one entity has the chair position on the TAC *and* Executive Board at the same time. City Engineer, Dave Wostenberg will be the TAC Chairperson through the end of the calendar year. Then, Vice-Chair, Eulogio Vera (San Luis Public Works Director) will become the TAC Chairperson.

Councilmember Knight asked if this was a written rule or just in practice, to which Mr. Gutierrez advised it was in practice only to ensure no conflict of interest.

12. Summary of Current Events/Board Member Reports/Executive Director's Report & Comments by Other Participants.

This agenda item is an opportunity for members and staff to update the Board regarding recent occurrences, as shown below. If written information is available, it will be included in an attached Information Summary.

- A. Staff Reports - Future Meetings
- B. TAC Minutes
- C. Conference Updates (AZTA, AZRTS, and Roads and Streets)
- D. MPO/COG Director/Planner Meetings
- E. Rural Transportation Advocacy Council activities
- F. Projects - Economic Development and Transportation

Ms. Figueroa advised that in a recent RTAC meeting, there was a discussion about the current layout of the project priority list to improve the form.

RTAC Liaison, Kevin Adams, said they would keep the layout of the project priority list the same; however, map specs would be more explicit and designate the jurisdiction and legislative district region the project is located within. Mr. Adams said they only wish to improve the product produced from last year.

13. Possible Future Agenda Items.

The following items will be heard at a future meeting. Members are encouraged to suggest topics for discussion at a future Board meeting:

- A. US-95 Kick-Off Ceremony
- B. HSIP Application Update
- C. FY 2022 Audit Update
- D. POPTAC
- E. 2022-2025 Performance Targets

Mr. Gutierrez said the ADOT Traffic Safety Section will hold a meeting on December 8, discussing the HSIP applications. An update to the Executive Board will occur during the January or February board meeting.

Supervisor Pancrazi asked if the Hwy 95 construction next to agricultural land had been completed yet? Southwest District Administrator Fenske said they are close to completing that area and construction should not significantly impact agricultural business.

14. Progress Reports

Members and staff will update the Board on the progress of ongoing projects and other recent events. Ms. Figueroa stated as presented.

- A. Sep 26 - ADOT/YMPO Monthly Coordination meeting (CF, PW, CG)
- B. Sep 28-30 - Roads and Streets Conference (All staff)
- C. Oct 3-6 - Accountant Firm (The Pun Group) Onsite Field Work (CF, BD)
- D. Oct 4 - YMPO/KH Discussion on Roads of Regional Significance and Complete Street Plans (CF)
- E. Oct 4-5 - ADOT Transit Implementation Workshop-5310 Overview (JR)
- F. Oct 5 - ADOT Transit Implementation Workshop-Civil Rights Title VI and ADA (JR)
- G. Oct 6 - Arizona State Transportation Study Session (CF)
- H. Oct 8 - Public Outreach at Saguaro Fall Festival-5310 Program (JR)
- I. Oct 10 - Staff Meeting (All)
- J. Oct 10 - Virtual RTAC Advisory Committee Meeting (CF, BD)
- K. Oct 10 - ADOT/YMPO Monthly Coordination Meeting (CF, CG)
- L. Oct 11 - Mobility Managers Meeting-5310 Funding (CG)
- M. Oct 11 - Transportation Meeting (CF, CG)
- N. Oct 11 - Yuma and Census (CF)
- O. Oct 11 - San Luis Recognition for Senator Otondo & Representative Fernandez (CF)
- P. Oct 12 - 5310 Meeting with Achieve (JR)
- Q. Oct 12 - COG/MPO Director's Meeting (CF)
- R. Oct 12 - Avenue E/D Industrial Corridor Project - Working Group Mtg (CF, CG)
- S. Oct 12 - Arizona STSP - Pedestrians EA Meeting (CG)



- T. Oct 12 - Maintenance Forum October 2022 (JR)
- U. Oct 13 - TAC Meeting (CF, CG, NC, JR)
- V. Oct 13 - DOT's Thriving Communities Program (CF)
- W. Oct 13 - Audit Preparation Status Call with The Pun Group (CF, BD)
- X. Oct 13 - YRBC Meeting (JR)
- Y. Oct 13 - Coordinated Council Meeting (JR)
- Z. Oct 14 - COG/MPO Planners Meeting (CG)
- AA. Oct 17 - Possible 2023 RTS Venue Walkthrough at Cocopah Conference Center (CF, BD)
- BB. Oct 17 - Possible 2023 RTS Venue Civic Center Walkthrough (CF, BD)
- CC. Oct 17 - ADOT/YMPO Monthly Coordination Meeting (CF, CG)
- DD. Oct 18 - Yuma MPO Regional Coordination Plan Meeting (CF, CG, JR)
- EE. Oct 18 - Yuma PM10 SIP Update Call (CF, CG)
- FF. Oct 18 - Meaningful Public Involvement Guidance Webinar (CG)
- GG. Oct 18 - RTS YMPO Contract (CF, BD)
- HH. Oct 19 - Arizona-Sonora Border Infrastructure Master Plan-PAC/TWG Kick-Off Meeting (CF, CG)
- II. Oct 19 - Statewide Rest Areas Study TAC and Stakeholder Meeting #2 (CG)
- JJ. Oct 19 - How to Make the Most Out of Your Paratransit Fleet (JR)
- KK. Oct 20 - Networking for Community Resources Meeting (JR)
- LL. Oct 20 - Audit Preparation Status Call with The Pun Group (CF, BD)
- MM. Oct 20-21 - Arizona's Women Leading Governments (CF)
- NN. Oct 21 - Arizona Transportation Board Meeting (CF)
- OO. Oct 24 - RTAC Board Meeting (CF, CG)
- PP. Oct 24 - CTS Meeting (CF, CG)
- QQ. Oct 25 - Public Mtg Statewide Network of EV Charging Stations (CG)
- RR. Oct 26 - RTAC Priority Project Booklet (CF, CG)

Vice Chair Knight said the next State Transportation Board meeting will be held on November 18 in Wickenburg, AZ.

Ms. Figueroa wished to remind board members that the next Executive Board meetings will be held on December 8, 2022, and January 26, 2023.

Mr. Gutierrez asked the board member's preference for future meeting email requests. Vice Chair Knight suggested to send one email with all the calendar year's meetings on it.

15. Adjournment.

There being no further business to discuss, the meeting was adjourned at 3:02 p.m.

*Notice: In accordance with the Americans with Disabilities Act (ADA) and section 504 of the Rehabilitation Act of 1973, YMPO does not discriminate on the basis of disability, in the admission of, or access to, or treatment or employment in, its programs, activities, or services. If you have any questions regarding YMPO programs, activities, or services, please contact Crystal Figueroa or Charles Gutierrez at 928-783-8911.*

Anticipated Future 2022 Meeting Locations.

All future meetings will continue to be held at the YMPO office at 230 West Morrison Street, Yuma, Arizona 85364. Members MAY participate in person, OR they may participate electronically by computer, and/or telephone (or both), using the GoToMeeting portal. The next two meetings will occur on Thursday, December 8, 2022., and the combined November/December meeting will occur on January 26, 2023.

**Yuma Metropolitan Planning Organization**  
**Revenue & Expense Budget Performance**  
October 2022

	Oct 22	Jul - Oct 22	YTD Budget	% of Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
<b>4000 · ADOT Grant</b>				
4001 · PL	0.00	154,111.13	711,762.00	21.65%
4002 · SPR	0.00	37,864.46	316,837.00	11.95%
4004 · STBG	0.00	0.00	0.00	0.0%
4005 · 5305d (CPG)	0.00	24,081.74	162,725.00	14.8%
4000 · ADOT Grant - Other	0.00	0.00	0.00	0.0%
<b>Total 4000 · ADOT Grant</b>	0.00	216,057.33	1,191,324.00	18.14%
<b>4010 · FTA Grant</b>				
4020 · 5303/5305	0.00	0.00	5,495.00	0.0%
4021 · 5304	0.00	0.00	0.00	0.0%
<b>Total 4010 · FTA Grant</b>	0.00	0.00	5,495.00	0.0%
<b>4050 · ADEQ Grant</b>	0.00	0.00	10,000.00	0.0%
<b>4055 · 5310 Funds</b>				
4053 · CARES Act MM	0.00	0.00	40,536.00	0.0%
4055 · 5310 Funds - Other	0.00	10,963.55	85,964.00	12.75%
<b>Total 4055 · 5310 Funds</b>	0.00	10,963.55	126,500.00	8.67%
<b>4200 · YMPO UPWP Dues</b>	0.00	0.00	80,390.74	0.0%
<b>4400 · Interest Income</b>	987.72	2,827.44	3,000.00	94.25%
<b>4600 · Charges for Services</b>				
4904 · Traffic Count Revenue	0.00	11,886.83	11,886.83	100.0%
<b>Total 4600 · Charges for Services</b>	0.00	11,886.83	11,886.83	100.0%
<b>4700 · Other Revenue</b>				
4907 · Misc Revenue	160.00	160.00		
<b>Total 4700 · Other Revenue</b>	160.00	160.00		
<b>Total Income</b>	1,147.72	241,895.15	1,428,596.57	16.93%
<b>Gross Profit</b>	1,147.72	241,895.15	1,428,596.57	16.93%
<b>Expense</b>				
<b>5110 · Payroll Expenses</b>				
5111 · Fringe Benefits	3,045.01	10,923.90	37,495.00	29.13%
5112 · Part Time Staff-Salaries				
5133 · Part Time Staff-Salaries- Local	447.16	4,237.55	9,905.69	42.78%
5112 · Part Time Staff-Salaries - Other	5,215.79	17,341.79	76,033.10	22.81%
<b>Total 5112 · Part Time Staff-Salaries</b>	5,662.95	21,579.34	85,938.79	25.11%
5113 · Full Time Staff-Salaries	32,929.33	120,096.00	414,101.00	29.0%
5115 · Health Insurance-ER Portion	4,650.00	21,545.52	66,960.00	32.18%
5116 · ASRS	4,303.95	15,365.41	52,137.00	29.47%
5117 · Workman's Comp Insurance	0.00	1,006.00	1,196.00	84.11%
5118 · FUTA Payroll Expense	20.92	103.34	588.00	17.58%
5120 · Life Insurance	0.00	442.29	1,872.00	23.63%
<b>Total 5110 · Payroll Expenses</b>	50,612.16	191,061.80	660,287.79	28.94%
<b>5123 · Consulting Services</b>				
5134 · Contractual-Local	0.00	45,384.45	123,454.00	36.76%
5123 · Consulting Services - Other	9,440.00	96,603.25	488,979.00	19.76%
<b>Total 5123 · Consulting Services</b>	9,440.00	141,987.70	612,433.00	23.18%
<b>5124 · Staff Training/Education</b>				
5137 · Staff Training/Edu Reimb-Local	80.00	160.00	6,000.00	2.67%
5124 · Staff Training/Education - Other	600.00	699.00	3,500.00	19.97%
<b>Total 5124 · Staff Training/Education</b>	680.00	859.00	9,500.00	9.04%
<b>5125 · Audit Services</b>	0.00	0.00	23,500.00	0.0%
<b>5126 · Payroll Processing Fees</b>	353.34	1,059.75	4,800.00	22.08%
<b>5128 · Accounting Services</b>	0.00	0.00	25,000.00	0.0%
<b>5129 · Public Participation</b>	150.00	227.29	750.00	30.31%
<b>5130 · Reimbursement of Expenses</b>	0.00	115.65	7,000.00	1.65%

**Yuma Metropolitan Planning Organization**  
**Revenue & Expense Budget Performance**  
October 2022

	Oct 22	Jul - Oct 22	YTD Budget	% of Budget
5131 · Data Process, Software, Hardware	214.58	428.25	20,000.00	2.14%
5132 · Furniture and Equipment	0.00	566.87	15,000.00	3.78%
5140 · Legal	132.75	132.75	9,000.00	1.48%
5150 · IT Support	0.00	0.00	2,000.00	0.0%
5151 · Building Ins, property tax	0.00	4,391.26	8,200.00	53.55%
5152 · Equipment Maintenance	0.00	441.55	1,500.00	29.44%
5153 · Office Supplies	677.06	1,095.22	3,100.00	35.33%
5154 · Postage	0.00	1.20	500.00	0.24%
5155 · Printing	30.00	227.61	500.00	45.52%
5157 · Publications, Subscriptions	0.00	222.00	2,250.00	9.87%
5158 · Registration Fees	0.00	3,985.00	9,000.00	44.28%
5159 · Special Meetings	0.00	0.00	3,000.00	0.0%
5160 · Telecommunications	811.55	3,935.35	13,000.00	30.27%
5162 · Vehicle Insurance	0.00	2,522.75	4,500.00	56.06%
5163 · Vehicle Maint., Repairs, Parts	250.00	531.60	2,500.00	21.26%
5164 · YMPO Memberships & Dues	0.00	1,338.79	3,000.00	44.63%
5165 · Finance Charges and Interest	-46.22	14.00	250.00	5.6%
5166 · Website Maintenance	143.00	286.00	20,000.00	1.43%
5167 · Miscellenous Consumables	271.69	1,290.24	2,000.00	64.51%
5168 · Employee Recruitment	0.00	0.00	1,000.00	0.0%
5169 · Miscellaneous-Expense	1,804.23	3,017.70	9,000.00	33.53%
5171 · Alarm System	120.00	388.95	3,500.00	11.11%
5173 · Electric Bill	676.84	3,449.91	7,500.00	46.0%
5174 · Grounds Maintence	402.00	1,152.00	4,600.00	25.04%
5175 · Janitorial	1,620.00	3,240.00	6,700.00	48.36%
5179 · Office Building Repairs				
5181 · Pest Control	825.00	825.00	1,050.00	78.57%
5179 · Office Building Repairs - Other	108.39	585.45	9,819.00	5.96%
<b>Total 5179 · Office Building Repairs</b>	<b>933.39</b>	<b>1,410.45</b>	<b>10,869.00</b>	<b>12.98%</b>
5182 · Sewer & Water	380.93	2,150.62	3,500.00	61.45%
5190 · Travel - Local & Outside County	2,779.70	6,199.29	15,000.00	41.33%
5191 · T530- Traffic Count Fuel	161.13	1,614.22	2,700.00	59.79%
5630 · T530 Traffic Count Equipment				
5631 · T530-Local COY Materials	0.00	0.00	1,981.00	0.0%
5630 · T530 Traffic Count Equipment - Other	0.00	658.40	4,500.00	14.63%
<b>Total 5630 · T530 Traffic Count Equipment</b>	<b>0.00</b>	<b>658.40</b>	<b>6,481.00</b>	<b>10.16%</b>
<b>Total Expense</b>	<b>72,598.13</b>	<b>380,003.17</b>	<b>1,533,420.79</b>	<b>24.78%</b>
<b>Net Ordinary Income</b>	<b>-71,450.41</b>	<b>-138,108.02</b>	<b>-104,824.22</b>	<b>131.75%</b>
<b>Other Income/Expense</b>				
<b>Other Income</b>				
4900 · In-Kind Match Revenue	20,565.05	48,957.18	154,933.00	31.6%
<b>Total Other Income</b>	<b>20,565.05</b>	<b>48,957.18</b>	<b>154,933.00</b>	<b>31.6%</b>
<b>Other Expense</b>				
9200 · In-Kind Match Expenses	20,565.05	48,957.18	154,933.00	31.6%
<b>Total Other Expense</b>	<b>20,565.05</b>	<b>48,957.18</b>	<b>154,933.00</b>	<b>31.6%</b>
<b>Net Other Income</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>Net Income</b>	<b>-71,450.41</b>	<b>-138,108.02</b>	<b>-104,824.22</b>	<b>131.75%</b>

10000 - Wells Fargo - YMPO General Account	\$ 72,215.52
10009 - Wells Fargo - YMPO Payroll Account	\$ 36,685.42
10100 - Yuma County Treasurer - YMPO Account	\$ 766,107.19
	<b>\$ 875,008.13</b>

# YMPO SUMMARY AGENDA ITEM #6

## Rail/Heavy Freight Study Update

**DATE:** December 2, 2022

**SUBJECT:** Rail/Heavy Freight Study Update

**SUMMARY:**

The October TAC meeting has a recommendation of Alignment C with Mitigating factors of Goldwater AFR, increase public support, and assurance of the continuation of the rail in Mexico, but at the present time there is no feasibility at the time of completion of the study based off the Working Paper (WP) 2 and with the recommendation to the Executive Board for approval; however, the Board did not approve the alignment at the October meeting. The guidance was to use all three alignments for the remainder of the study and to the point of the Impact Analysis. The TAC received Working Paper 3 prior to the TAC meeting in November, which the Executive Board did not receive the paper. Distribution was supposed to go to the Executive Board and I did not send it out for some reason.

The Executive Board will review WP 3 simultaneously review the Final Report on December 13, while the Public Engagement video will be displayed to the public. Comments will be accepted until a pre-determined cut-off date is made by the consultant for completion of the final report.

The TAC in December will have the opportunity to review the video and make any comments that did not get made for WP 3. At present no comments from the TAC have been made. The only comments that were made were by the Executive Director, YMPO.

The Executive Board will have the opportunity to make any comments on the WP 3 or the Final Report.

Today, we are looking for your review of the video and any other comments that the Executive Board can make on the WP 3 Economic Impact Analysis or any other part of the study.

**Schedule for the remainder of Study**

<b>TAC</b>		<b>Ex Bd</b>	
<b>December 8</b>		<b>December 8</b>	
Review Video	**Approve Video	WP 3 **	**Action - on Alignments
Review WP 3		Review Video	**Approve video
<b>December 12</b>			
Public Engagement Video		December 12 - January 2	
<b>January 12</b>		<b>January 26</b>	
Final Document	Sent on December 13	Final Document	Sent on December 13
Review Final Document	December 13 - January 11	Review Final Document	December 13 - January 25
**Final Doc Approval	**January 12	**Final Doc Approval	**January 26

\*\* - is an Action Item

**ACTION NEEDED:**

This item is on the agenda as information, discussion, and/or action. The TAC is being asked to recommend approval of the video and schedule to Wrap up the Rail/Heavy Freight Alignment Study.

**CONTACT PERSON:**

Charles A. Gutierrez, Senior Planning Manager, 928-783-8911

# **YMPO INFORMATION SUMMARY for Agenda Item 7**

## **Thriving Community Program Grant**

**DATE:** November 30, 2022

**SUBJECT:** Thriving Community Program Grant

### **SUMMARY:**

The U.S. Department of Transportation released a Thriving Community Program (TCP) on October 19, 2022, funded by the Consolidated Appropriation Act of 2022. It is designed to provide technical assistance, planning, and capacity building support for two years to advance transportation and community revitalization activities that increase mobility and reduce pollution from transportation sources, amongst other elements, to benefit disadvantaged populations and communities. The TCP consists of two components, a Notice of Funding Opportunity (NOFO) for providers of technical assistance and a Letter of Interest (LOI) application for communities that want to receive technical assistance. The deadline for the LOI is December 6, 2022. If selected as a recipient through the LOI, the applicant would be paired with technical assistance providers in 2023.

On November 10, 2022, the City of San Luis Staff notified YMPO of the opportunity and desire to apply for the LOI portion to receive technical assistance. Due to the forthcoming modernization of the San Luis, I Port of Entry, ADOT and GSA have encouraged the City of San Luis to apply for support considering the city's infrastructure needs to support the port expansion. As a result, the city is applying for the TCP opportunity and has identified Yuma County and YMPO as community partners in support of the effort. In addition, their focus area includes key corridors such as Highway 95, SR 195, and Cesar Chavez Blvd. The deadline to submit the LOI to receive technical assistance is December 6, before the December 8, Board meeting; as a result, the Chair, Vice-Chair, were notified of the effort and verbally expressed their support. If selected as a finalist through the LOI, the community partners would submit a letter of commitment signed by the organization's Executive Director and/or Chairman.

### **PUBLIC INPUT:**

No members of the public have commented on this request, to date.

### **ACTION NEEDED:**

This item is on the agenda for information, discussion, and possible action to provide support as a community partner and provide a letter of commitment if selected as a finalist in early 2023.

### **CONTACT PERSON:**

Crystal Figueroa, Executive Director, 928-783-8911

# **YMPO INFORMATION SUMMARY for Agenda Item #8**

## **Adoption of Arizona 2022-2025 Performance Measures/Targets**

**DATE:** December 2, 2022

**SUBJECT:** Adoption of Arizona Federal Highways Performance Measures.

### **SUMMARY:**

FHWA defines Transportation Performance Management (TPM) as a strategic approach that uses system information to make investment and policy decisions to achieve national performance goals. The Fixing America's Surface Transportation (FAST) Act of 2015 is the Federal legislation that guides surface transportation infrastructure planning and investments. The previous Act was Moving Ahead for Progress in the 21st Century (MAP-21), from 2012.

MAP-21 included several provisions that collectively are being used to guide the Federal surface transportation program to focus on the achievement of performance outcomes. The performance outcomes provisions, administered by different agencies within the U.S. Department of Transportation (USDOT), are being implemented by rulemakings, including several under FHWA's purview. The provisions are organized by six performance management elements.

The FAST Act built on the MAP-21 changes and provided long-term funding certainty for surface transportation infrastructure planning and investment. TPM performance management outcomes are grouped into six elements to communicate the efforts more effectively under way to implement the statutory requirements as follows: National Goals; Measures; Targets; Plans; Reports; and Accountability and Transparency. The National Goals are listed as: Safety; Infrastructure Conditions; Congestion Reduction; System Reliability; Freight Movement and Economic Vitality; and Environmental Sustainability.

Each State has developed and submitted to the federal surface transportation agencies a series of performance measures and Metropolitan Planning Organizations (MPOs) have the opportunity to do the same. Most Arizona MPOs have decided to accept the same performance measures. YMPO has reviewed the performance measure prepared by ADOT and the Technical Advisory Committee has recommended that we should adopt these performance measures as our own unless, and until, we are able to prepare our own regional performance measures. A letter is attached that agrees that the YMPO intends to adopt the same performance measures that the State of Arizona is using.

### **PUBLIC INPUT:**

No public comments were made for this process.

### **TECHNICAL & POLICY IMPLICATIONS:**

**TECHNICAL:** The process requires that MPOs either develop and adopt their own performance measures or adopt the State's. This requirement could affect the federal funds being allocated to the YMPO region if not enacted correctly.



POLICY: Federal guidelines require the MPO's adherence to federal laws, rules, and regulations regarding the development of regional transportation policies, as part of our annual agreement with ADOT.

**ACTION NEEDED:**

Adoption of the Arizona MAP-21 Performance Measures/Targets developed by ADOT, as outlined in the attached letter.

**CONTACT PERSON:**

Crystal Figueroa, Executive Director, 928-783-8911

# Yuma Metropolitan Planning Organization

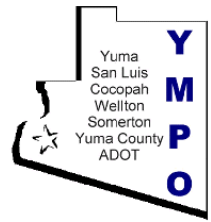
230 West Morrison Street

Phone: (928) 783-8911

Yuma, Arizona 85364

Fax: (928) 329-1674

[www.ympo.org](http://www.ympo.org)



*Local Governments and Citizens Working Together*

December 08, 2022

Mr. Thor Anderson,  
Performance/Asset Manager  
Arizona Department of Transportation  
1611 West Jackson Street  
Mail Drop 310B  
Phoenix, Arizona, 85007

Mr. Anderson,

Re: Adoption of Arizona MAP-21 Performance Targets

On August 30, 2022, the Arizona Department of Transportation (ADOT) notified the Yuma Metropolitan Planning Organization (YMP O) that it has established new performance targets for the 2022-2025 performance period. These performance targets are based on the performance measures established by the Federal Highway Administration's (FHWA) Performance Management (PM) final rule.

State Departments of Transportation (DOT) are required to establish performance targets for each measure identified in the rule. Metropolitan Planning Organizations (MPOs) must either support the State target for the performance measures that are applicable to their region or establish their own targets within 180 days of State target establishment. A new four-year performance period (2022-2025) began January 1, 2022. The new targets that ADOT established for the remaining performance measures are shown below:

- ❖ Percent of National Highway System (NHS) Bridges Classified as in Good Condition based on deck are: 2 and 4-year targets – 52%
- ❖ Percent of NHS Bridges Classified in Poor Condition based on deck area: 2 and 4-year targets – 4%
- ❖ Percent of Interstate Pavements in Poor Condition: 2 and 4-year target – 2%
- ❖ Percent of Interstate Pavements in Good Condition: 2 and 4-year target – 44%
- ❖ Percent of Non-Interstate NHS Pavement in Poor Condition: 2 and 4-year target – 6%
- ❖ Percent of Non-Interstate NHS Pavements in Good Condition: 2 and 4-year target – 28%
- ❖ Percent of person-miles that have reliable travel times on the Interstate: 2 year – 81%; 4 year – 71%
- ❖ Percent of person-miles that have reliable travel times on the non-Interstate NHS: 2 year – 84%; 4 year – 77%
- ❖ Freight Reliability on the Interstate (Truck Travel Time Reliability Index): 2-year target – 1.37; 4-year target 1.48

- ❖ Congestion Mitigation and Air Quality (CMAQ) Emissions Reductions (Kilograms per day)
  - Volatile Organic Compounds: 2-year target – 222.950; 4-year target – 343.669
  - Carbon Monoxide: 2-year target – 5027.922; 4-year target – 8120.895
  - Nitrogen Oxides: 2-year target – 393.892; 4-year target – 572.136
  - Particulate Matter (≤10 microns): 2-year target – 965.365; 4-year target – 1817.637
  - Particulate Matter (≤2.5 microns): 2-year target – 0.000; 4-year target – 3.467

YMPO adopted the Performance Measures/Targets established for the region during the December 8, 2022, YMPO Executive Board Meeting.

Sincerely,

Crystal Figueroa  
Executive Director  
Yuma Metropolitan Planning Organization

# Yuma Metropolitan Planning Organization

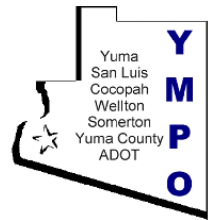
230 West Morrison Street

Phone: (928) 783-8911

Yuma, Arizona 85364

Fax: (928) 329-1674

[www.ympo.org](http://www.ympo.org)



*Local Governments and Citizens Working Together*

December 08, 2022

Mrs. Mona Aglan-Swick  
Safety Program Manager  
Arizona Department of Transportation  
1611 West Jackson Street  
Mail Drop 310B  
Phoenix, Arizona, 85007

Mrs. Aglan-Swick,

Re: Adoption of Arizona MAP-21 Safety Performance Targets

On August 31, 2022, the Arizona Department of Transportation (ADOT) formally established Safety Projections (Targets) for the state of Arizona for 2023. These Safety Projections (Targets) are based on the Safety Performance Measures established by the Federal Highway Administration's (FHWA) Safety Performance Management (Safety PM) final ruling and are based on five year rolling averages.

The 2023 Arizona Safety Performance (SP) Projections (Targets) established by ADOT goal by reducing the number of fatalities and serious injury crashes to Zero Accidents.

The SP Projections (Targets) set by ADOT are data-driven and realistic; and are intended to keep the state focused on improving safety while still striving for the goal of the Strategic Regional Transportation Safety Plan (SRTSP) and the State Strategic Traffic Safety Plan (AZ-STSP) of reducing the number of fatalities and serious injury crashes on Arizona's roadways.

YMPO adopted the Performance Measures/Targets established for the region during the December 8, 2022, YMPO Executive Board Meeting.

Sincerely,

Crystal Figueroa  
Executive Director  
Yuma Metropolitan Planning Organization

**YMPO SUMMARY AGENDA ITEM #10**  
**YMPO TRANSPORTATION IMPROVEMENT PROGRAM (TIP)**  
**TRANSIT 2023-2026 AMENDMENT 5**

**DATE:** December 2, 2022

**SUBJECT:** YMPO TRANSPORTATION IMPROVEMENT PROGRAM (TIP) TRANSIT 2023-2026 AMENDMENT 5

**SUMMARY:**

Yuma County Intergovernmental Public Transportation Authority (YCIPTA) requires at times to update the TIP due to the direct FTA grants and other awards from ADOT that YCIPTA applies for and the award or change require that the YMPO complete a TIP amendment and then submit a Letter of Concurrence that the Yuma MPO concurs with the FTA Award and it was programmed into the Regional TIP.

Today, the Transit TIP is in need of updating the current & future years for the TIP to show all years with TIP ID for the award and changes to the YCIPTA portion of the TIP.

Changes are documented in the attached spreadsheet and PDF.

**ACTION NEEDED:**

This item is on the agenda as information, discussion, and/or action. A motion for approval of the YMPO 2023-2026 TIP Amendment 5 Transit TIP to the State of Arizona to be included in the State Implementation Plan (STIP) and the Letter of Concurrence for the award from FTA.

**CONTACT PERSON:**

Charles A. Gutierrez, Senior Planning/Mobility Manager, 928-783-8911

## 2023-2026 Transit TIP Changes

TIP #	Project	Type	Fed Aid	Fed	Local	Total	
<b>YEAR</b>	<b>2023</b>						
YMPO-23-01	Planning	Capital	5307	\$91,653	\$22,913	\$114,566	Delete
YMPO-23-02	Maint Facility Lease	Capital	5307 FFY 2021	\$23,419	\$5,855	\$29,274	Change
YMPO-23-02	Maint Facility Lease	Capital	FFY 2020/2021	\$26,346	\$6,587	\$32,933	
YMPO-23-03	Transit Operations	Operations	5307 FFY 2021	\$782,767	\$782,767	\$1,565,534	Change
YMPO-23-03	Transit Operations	Operations	FFY 2020/2021	\$880,613	\$880,613	\$1,761,226	
YMPO-23-04	Preventative Maintenance	Capital	5307 FFY 2021	\$611,026	\$152,756	\$763,782	Change
YMPO-23-04	Preventative Maintenance	Capital	FFY 2020/2021	\$333,374	\$83,344	\$416,718	
YMPO-23-05	Employee Training	Capital	5307 FFY 2021	\$3,896	\$974	\$4,870	Change
YMPO-23-05	Employee Training	Capital	FFY 2018/2019	\$3,896	\$974	\$4,870	
YMPO-23-06	ADA Operations	Capital	5307 FFY 2021	\$80,149	\$20,037	\$100,186	Change
YMPO-23-06	ADA Operations	Capital	FFY 2018/2019	\$80,149	\$20,037	\$100,186	
YMPO-23-07	3rd Party Contractual	Capital	5307 FFY 2021	\$127,964	\$31,991	\$159,955	Change
YMPO-23-07	3rd Party Contractual	Capital	FFY 2020/2021	\$143,960	\$35,990	\$179,950	
YMPO-23-12	Mobility Manage Training	Mobility Management	5310 FFY 2021/2022	\$40,000	\$10,000	\$50,000	Delete
<b>YEAR</b>	<b>2024</b>						
YMPO-24-01	Planning	Capital	5307	\$91,653	\$22,913	\$114,566	Delete
YMPO-24-02	Maint Facility Lease	Capital	5307 FFY 2021	\$23,419	\$5,855	\$29,274	Change
YMPO-24-02	Maint Facility Lease	Capital	FFY 2020/2021	\$26,346	\$6,587	\$32,933	
YMPO-24-03	Transit Operations	Operations	5307 FFY 2021	\$782,767	\$782,767	\$1,565,534	Change
YMPO-24-03	Transit Operations	Operations	FFY 2020/2021	\$880,613	\$880,613	\$1,761,226	
YMPO-24-04	Preventative Maintenance	Capital	5307 FFY 2021	\$611,026	\$152,756	\$763,782	Change
YMPO-24-04	Preventative Maintenance	Capital	FFY 2020/2021	\$333,374	\$83,344	\$416,718	

YMPO-24-05	Employee Training	Capital	5307 FFY 2021	\$3,896	\$974	\$4,870	Change
YMPO-24-05	Employee Training	Capital	FFY 2018/2019	\$3,896	\$974	\$4,870	
YMPO-24-06	ADA Operations	Capital	5307 FFY 2021	\$80,149	\$20,037	\$100,186	Change
YMPO-24-06	ADA Operations	Capital	FFY 2018/2019	\$80,149	\$20,037	\$100,186	
YMPO-24-07	3rd Party Contractual	Capital	5307 FFY 2021	\$127,964	\$31,991	\$159,955	Change
YMPO-24-07	3rd Party Contractual	Capital	FFY 2020/2021	\$143,960	\$35,990	\$179,950	
YMPO-24-12	Mobility Manage Training	Mobility Management	5310 FFY 2021/2022	\$40,000	\$10,000	\$50,000	Delete
<b>YEAR</b>	<b>2025</b>						
YMPO-25-01	Planning	Capital	5307	\$91,653	\$22,913	\$114,566	Delete
YMPO-25-02	Maint Facility Lease	Capital	5307 FFY 2021	\$23,419	\$5,855	\$29,274	Change
YMPO-25-02	Maint Facility Lease	Capital	FFY 2020/2021	\$26,346	\$6,587	\$32,933	
YMPO-25-03	Transit Operations	Operations	5307 FFY 2021	\$782,767	\$782,767	\$1,565,534	Change
YMPO-25-03	Transit Operations	Operations	FFY 2020/2021	\$880,613	\$880,613	\$1,761,226	
YMPO-25-04	Preventative Maintenance	Capital	5307 FFY 2021	\$611,026	\$152,756	\$763,782	Change
YMPO-25-04	Preventative Maintenance	Capital	FFY 2020/2021	\$333,374	\$83,344	\$416,718	
YMPO-25-05	Employee Training	Capital	5307 FFY 2021	\$3,896	\$974	\$4,870	Change
YMPO-25-05	Employee Training	Capital	FFY 2018/2019	\$3,896	\$974	\$4,870	
YMPO-25-06	ADA Operations	Capital	5307 FFY 2021	\$80,149	\$20,037	\$100,186	Change
YMPO-25-06	ADA Operations	Capital	FFY 2018/2019	\$80,149	\$20,037	\$100,186	
YMPO-25-07	3rd Party Contractual	Capital	5307 FFY 2021	\$127,964	\$31,991	\$159,955	Change
YMPO-25-07	3rd Party Contractual	Capital	FFY 2020/2021	\$143,960	\$35,990	\$179,950	
YMPO-25-12	Mobility Manage Training	Mobility Management	5310 FFY 2021/2022	\$40,000	\$10,000	\$50,000	Delete
<b>YEAR</b>	<b>2026</b>						
YMPO-26-01	Planning	Capital	5307	\$91,653	\$22,913	\$114,566	Delete
YMPO-26-02	Maint Facility Lease	Capital	5307 FFY 2021	\$23,419	\$5,855	\$29,274	Change

YMPO-26-02	Maint Facility Lease	Capital	FFY 2020/2021	\$26,346	\$6,587	\$32,933	
YMPO-26-03	Transit Operations	Operations	5307 FFY 2021	\$782,767	\$782,767	\$1,565,534	Change
YMPO-26-03	Transit Operations	Operations	FFY 2020/2021	\$880,613	\$880,613	\$1,761,226	
YMPO-26-04	Preventative Maintenance	Capital	5307 FFY 2021	\$611,026	\$152,756	\$763,782	Change
YMPO-26-04	Preventative Maintenance	Capital	FFY 2020/2021	\$333,374	\$83,344	\$416,718	
YMPO-26-05	Employee Training	Capital	5307 FFY 2021	\$3,896	\$974	\$4,870	Change
YMPO-26-05	Employee Training	Capital	FFY 2018/2019	\$3,896	\$974	\$4,870	
YMPO-26-06	ADA Operations	Capital	5307 FFY 2021	\$80,149	\$20,037	\$100,186	Change
YMPO-26-06	ADA Operations	Capital	FFY 2018/2019	\$80,149	\$20,037	\$100,186	
YMPO-26-07	3rd Party Contractual	Capital	5307 FFY 2021	\$127,964	\$31,991	\$159,955	Change
YMPO-26-07	3rd Party Contractual	Capital	FFY 2020/2021	\$143,960	\$35,990	\$179,950	
YMPO-26-12	Mobility Manage Training	Mobility Management	5310 FFY 2021/2022	\$40,000	\$10,000	\$50,000	Delete



Yuma Metropolitan Planning Organization  
 FY 2023-2026  
 Transit Program

ID #	SPONSOR	PRIORITY	PROJECT	TYPE WORK	FED AID	APPORTIONMENT	FED	LOCAL	TOTAL	FED ALI
<b>FEDERAL FISCAL YEAR 2023</b>										
TMPO-23-03	YCIPTA	1	YCIPTA Maintenance Facility Lease	Capital	5307	FFY 2020/2021	\$26,346	\$6,587	\$32,933	11.46.03
TMPO-23-03	YCIPTA	1	YCIPTA Transit Operations	Operations	5307	FFY 2020/2021	\$880,613	\$880,613	\$1,761,226	30.09.01
TMPO-23-03	YCIPTA	1	YCIPTA Preventative Maintenance	Capital	5307	FFY 2020/2021	\$333,374	\$83,344	\$416,718	11.7A.00
TMPO-23-05	YCIPTA	1	YCIPTA Employee Training	Capital	5307	FFY 2018/2019	\$3,896	\$974	\$4,870	11.7D.02
TMPO-23-06	YCIPTA	1	YCIPTA ADA Operations	Capital	5307	FFY 2018/2019	\$80,149	\$20,037	\$100,186	11.7C.00
TMPO-23-08	YCIPTA	1	YCIPTA 3rd Party Contractual	Capital	5307	FFY 2020/2021	\$143,960	\$35,990	\$179,950	11.7D.11
TMPO-23-09	ADOT	1	YCIPTA Rural Administration	Administration	5311	FFY 2021/22	\$368,890	\$92,222	\$461,112	30.09.01
TMPO-23-09	ADOT	1	YCIPTA Rural Operations	Intercity	5311/ 5311(f)	FFY 2021/22	\$456,940	\$330,888	\$787,828	30.09.01
TMPO-23-09	ADOT	1	YCIPTA Rural Operations	Operations	5311/ 5311(f)	FFY 2021/22	\$374,878	\$271,464	\$646,342	30.09.01
TMPO-23-11	ADOT	1	YCIPTA Rural Maintenance and Capital	Capital	5311	FFY 2021/22	\$138,915	\$34,729	\$173,644	30.09.01
TMPO-23-14	YCIPTA		STP	Capital	STP	FFY 2021	\$168,060	\$10,158	\$178,218	
TMPO-23-14	ADOT		NAU Board of Regents -Door through door Year 2	CRSSA Operating	5310	FY 22	\$6,579	\$0	\$6,579	
TMPO-23-14	ADOT		Arizona Board of Regents for and on behalf of NAU - Door - to Door	Operating	5310	FY 22	\$18,300	\$18,300	\$36,600	
TMPO-23-17	ADOT		Helping Ourselves Pursue Enrichment Inc Prevent Maint FY 22/23	Capital	5310	FY 22/23	\$5,600	\$1,400	\$7,000	
TMPO-23-17	ADOT		Helping Ourselves Pursue Enrichment Inc Prevent Maint FY 22/23	CRSSA Operate	5310	FY 22/23	\$8,151	\$0	\$8,151	
TMPO-23-17	ADOT		Helping Ourselves Pursue Enrichment Inc Prevent Maint FY 22/23	Operating	5310	FY 22/23	\$22,673	\$0	\$22,673	
TMPO-23-19	ADOT		Helping Ourselves Pursue Enrichment Inc Prevent Maint	Vehicle Capital	5310	FY 22	\$62,645	\$11,055	\$73,700	
TMPO-23-19	ADOT		Helping Ourselves Pursue Enrichment Inc Prevent Maint	Vehicle Capital	5310	FY 22	\$31,535	\$5,565	\$37,100	
TMPO-23-22	ADOT		NAZCARE Maxivan No Lift Replacement	Vehicle Capital	5310	FY 22	\$34,800	\$8,700	\$43,500	
TMPO-23-22	ADOT		Saguaro Foundation Living Comm Prog - CRSSAA Beyond Paratransit	CRSSA Operating	5310	FY 22	\$47,596	\$0	\$47,596	
TMPO-23-22	ADOT		Saguaro Foundation Living Comm Prog - Mobility Manager YR 2	MM	5310	FY 22	\$20,000	\$5,000	\$25,000	
TMPO-23-25	ADOT		Saguaro Foundation Living Comm Prog -Beyond Paratransit Yr 2	Operating	5310	FY 22	\$132,404	\$132,404	\$264,808	
TMPO-23-25	ADOT		Saguaro Foundation Living Comm Prog -Minivan w/ ramp Yr 2	Vehicle Operating	5310	FY 22	\$62,645	\$11,055	\$73,700	
TMPO-23-26	ADOT		Saguaro Foundation Living Comm Prog Minivan w/ ramp Yr 2	Vehicle Capital	5310	fy 22	\$62,645	\$11,055	\$73,700	
TMPO-23-27	ADOT		Yuma Metropolitan Planning Organization-Mobility Manager Year 1	MM	5310	fy 22	\$75,000	\$18,750	\$93,750	
						FY TOTAL	\$3,566,595	\$1,990,290	\$5,556,884	
<b>FEDERAL FISCAL YEAR 2024</b>										
TMPO-24-03	YCIPTA	1	YCIPTA Maintenance Facility Lease	Capital	5307	FFY 2020/2021	\$26,346	\$6,587	\$32,933	11.46.03
TMPO-24-03	YCIPTA	1	YCIPTA Transit Operations	Operations	5307	FFY 2020/2021	\$880,613	\$880,613	\$1,761,226	30.09.01
TMPO-24-03	YCIPTA	1	YCIPTA Preventative Maintenance	Capital	5307	FFY 2020/2021	\$333,374	\$83,344	\$416,718	11.7A.00
TMPO-24-05	YCIPTA	1	YCIPTA Employee Training	Capital	5307	FFY 2018/2019	\$3,896	\$974	\$4,870	11.7D.02
TMPO-24-06	YCIPTA	1	YCIPTA ADA Operations	Capital	5307	FFY 2018/2019	\$80,149	\$20,037	\$100,186	11.7C.00
YMPO-24-07	YCIPTA	1	YCIPTA 3rd Party Contractual	Capital	5307	FFY 2020/2021	\$143,960	\$35,990	\$179,950	11.7D.11
YMPO-24-08	ADOT	1	YCIPTA Rural Administration	Administration	5311	FFY 2021/22	\$368,890	\$92,222	\$461,112	30.09.01
TMPO-24-09	ADOT	1	YCIPTA Rural Operations	Intercity	5311/ 5311(f)	FFY 2021/22	\$456,940	\$330,888	\$787,828	30.09.01
TMPO-24-10	ADOT	1	YCIPTA Rural Operations	Operations	5311/ 5311(f)	FFY 2021/22	\$374,878	\$271,464	\$646,342	30.09.01
TMPO-24-11	ADOT	1	YCIPTA Rural Maintenance and Capital	Capital	5311	FFY 2021/22	\$138,915	\$34,729	\$173,644	30.09.01
TMPO-24-12	YCIPTA		STP	Capital	STP	FFY 2021	\$168,060	\$10,158	\$178,218	
						FY TOTAL	\$2,976,022	\$1,767,006	\$4,743,027	
<b>FEDERAL FISCAL YEAR 2025</b>										
TMPO-25-03	YCIPTA	1	YCIPTA Maintenance Facility Lease	Capital	5307	FFY 2020/2021	\$26,346	\$6,587	\$32,933	11.46.03
TMPO-25-03	YCIPTA	1	YCIPTA Transit Operations	Operations	5307	FFY 2020/2021	\$880,613	\$880,613	\$1,761,226	30.09.01
TMPO-25-03	YCIPTA	1	YCIPTA Preventative Maintenance	Capital	5307	FFY 2020/2021	\$333,374	\$83,344	\$416,718	11.7A.00
TMPO-25-05	YCIPTA	1	YCIPTA Employee Training	Capital	5307	FFY 2018/2019	\$3,896	\$974	\$4,870	11.7D.02
TMPO-25-06	YCIPTA	1	YCIPTA ADA Operations	Capital	5307	FFY 2018/2019	\$80,149	\$20,037	\$100,186	11.7C.00
TMPO-25-07	YCIPTA	1	YCIPTA 3rd Party Contractual	Capital	5307	FFY 2020/2021	\$143,960	\$35,990	\$179,950	11.7D.11
TMPO-25-09	ADOT	1	YCIPTA Rural Administration	Administration	5311	FFY 2021/22	\$368,890	\$92,222	\$461,112	30.09.01
TMPO-25-09	ADOT	1	YCIPTA Rural Operations	Intercity	5311/ 5311(f)	FFY 2021/22	\$456,940	\$330,888	\$787,828	30.09.01
TMPO-25-09	ADOT	1	YCIPTA Rural Operations	Operations	5311/ 5311(f)	FFY 2021/22	\$374,878	\$271,464	\$646,342	30.09.01
TMPO-25-11	ADOT	1	YCIPTA Rural Maintenance and Capital	Capital	5311	FFY 2021/22	\$138,915	\$34,729	\$173,644	30.09.01

Yuma Metropolitan Planning Organization  
 FY 2023-2026  
 Transit Program

TMPO-26-42	YCIPTA		STP	Capital	STP	FFY 2021	\$168,060	\$10,158	\$178,218	
						FY TOTAL	\$2,976,022	\$1,767,006	\$4,743,027	
<b>ID #</b>	<b>SPONSOR</b>	<b>PRIORITY</b>	<b>PROJECT</b>	<b>TYPE WORK</b>	<b>FED AID</b>	<b>APPORTIONMENT</b>	<b>FED</b>	<b>LOCAL</b>	<b>TOTAL</b>	<b>FED ALI</b>
	<b>FEDERAL FISCAL YEAR 2026</b>									
TMPO-26-03	YCIPTA	1	YCIPTA Maintenance Facility Lease	Capital	5307	FFY 2020/2021	\$26,346	\$6,587	\$32,933	11.46.03
TMPO-26-03	YCIPTA	1	YCIPTA Transit Operations	Operations	5307	FFY 2020/2021	\$880,613	\$880,613	\$1,761,226	30.09.01
TMPO-26-04	YCIPTA	1	YCIPTA Preventative Maintenance	Capital	5307	FFY 2020/2021	\$333,374	\$83,344	\$416,718	11.7A.00
TMPO-26-05	YCIPTA	1	YCIPTA Employee Training	Capital	5307	FFY 2018/2019	\$3,896	\$974	\$4,870	11.7D.02
TMPO-26-06	YCIPTA	1	YCIPTA ADA Operations	Capital	5307	FFY 2018/2019	\$80,149	\$20,037	\$100,186	11.7C.00
TMPO-26-07	YCIPTA	1	YCIPTA 3rd Party Contractual	Capital	5307	FFY 2020/2021	\$143,960	\$35,990	\$179,950	11.7D.11
TMPO-26-08	ADOT	1	YCIPTA Rural Administration	Administration	5311	FFY 2021/22	\$368,890	\$92,222	\$461,112	30.09.01
TMPO-26-09	ADOT	1	YCIPTA Rural Operations	Intercity	5311/ 5311(f)	FFY 2021/22	\$456,940	\$330,888	\$787,828	30.09.01
TMPO-26-10	ADOT	1	YCIPTA Rural Operations	Operations	5311/ 5311(f)	FFY 2021/22	\$374,878	\$271,464	\$646,342	30.09.01
TMPO-26-11	ADOT	1	YCIPTA Rural Maintenance and Capital	Capital	5311	FFY 2021/22	\$138,915	\$34,729	\$173,644	30.09.01
TMPO-26-42	YCIPTA		STP	Capital	STP	FFY 2021	\$168,060	\$10,158	\$178,218	
						FY TOTAL	\$2,976,022	\$1,767,006	\$4,743,027	

# **YMPO INFORMATION SUMMARY for Agenda Item #11**

## **Regional Coordination Plan Update**

**DATE:** December 2, 2022

**SUBJECT:** Regional Coordination Plan Update

### **SUMMARY:**

The YMPO Technical Advisory Committee and Regional Mobility Committee members were presented with proposals from two firms, Wilson & Company and LSC Transportation Consultants, Inc. (LSC). The TAC reviewed and scored the proposals and at the regular TAC meeting on October 13, 2022, the TAC made a recommendation for LSC, a transportation planning and engineering firm with over 30 years of experience in transit. On October 27, 2022, the Executive Board approved the LSC selection and the Notice to Proceed was signed October 31, 2022. As we are in the initial stages of the project, YMPO and LSC have been collaborating with members and providers in assembling data needs for this project. The Yuma Regional 5310 program Coordination Plan will create and set goals for Enhancing the Mobility of Seniors and Individuals with Disabilities program.

The new proposed timeline is as follows:

- NTP - October 31, 2022
- 5 months of digging deep with all 5310 providers and TAC members
- There will be three TAC meetings and a final presentation to the TAC/RMC and then the Executive Board.
- Completion time is Approximately April 2023
- TAC Recommends approval to the Ex. Bd in April/May 2023
- Executive Board Approval
- Submit to ADOT on May 2023

This project will update the Regional Coordination Plan (RCP) as part of the Regional Mobility Management Program. The primary purpose of the RCP is to enhance the Mobility of Seniors and Individuals with Disabilities. YMPO is required to complete an RCP as per the Contract we have with ADOT and as part of the Work Program.

### **PUBLIC INPUT:**

No public comments were made for this process.

### **ACTION NEEDED:**

None

### **CONTACT PERSON:**

Charles Gutierrez, Senior Planning Manager, 928-783-8911  
Jesus" JR" Aguilar, Mobility Manager, 928-783-8911

# YMPO INFORMATION SUMMARY for Agenda Item #12

## YMPO Audit for FY 2022

**DATE:** December 8, 2022

**SUBJECT:** YMPO Audit for FY 2022.

**SUMMARY:**

During the August Board meeting, YMPO staff presented the proposed schedule for completing the audit for fiscal year ending June 30, 2022. Since then, YMPO staff met with staff from The Pun Group and our accountant, to complete their field work in preparation for the auditors: Walker and Armstrong. The auditors will complete their on-site fieldwork this month. We are currently on schedule with all our tasks; however, we have built in buffers to ensure we meet the nine-month filing timeline should the need arise.

We do plan to apply for the GFOA COA again. As information, the prior year's application is currently under review.

FY 2022 YMPO Audit Schedule		
Date	Proposed Action	By Whom
June 29, 2022	Audit Team On-Site (Test of Control Selections)	Audit Firm
Oct 3-6, 2022	Accounting (field work)	YMPO Staff, Accounting Firm
November 3, 2022	Deadline of all deliverables , PBC (schedules and Documents ) Trial Balance, list, account reconciliation, closing entries, SEFA to Auditors	YMPO Staff, Accounting Firm
November 10, 2022	Draft ACFR (1st draft should go to YMPO before the Audit team)	Accounting Firm/ YMPO
December 12-15, 2022	Audit (field work)	YMPO Staff, Audit Firm
December 22, 2022	Final Draft of Financial Statements to YMPO Audit Firm	Accounting Firm
January 12, 2023	Financial Statement Issuance	Audit Firm
January 18, 2023	Copies of Annual Comprehensive Financial Report (ACFR) & Single Audit Reporting Package to provide to Board on Jan 19, 2022	Audit Firm
January 26, 2023	Financial Statement Presentation to Audit Committee and Executive Board	Audit Firm
January 27, 2023	Submit GFOA COA **	YMPO
March 31, 2022	Deadline for Single Audit Filing Submittal	Audit Firm/ YMPO Exec. Director

It is anticipated that the Audit Committee will be presented with the Annual Comprehensive Financial Report for review and approval by January 26, 2023.

**PUBLIC INPUT:** No input has been provided by members of the public on this subject.

**TECHNICAL & POLICY IMPLICATIONS:**

**TECHNICAL:** The audit documents show that the management of YMPO Local, State, and Federal funds and other resources is being carried out in conformance with generally accepted accounting standards.

**POLICY:** YMPO By-Laws require an audit of YMPO accounts and the establishment of the Audit Committee. The By-Laws do not describe how the Audit Committee should carry out the audit. As YMPO is predominantly funded with Federal transportation funds, the audit follows federal guidelines. In the recently completed fiscal year, YMPO did expend over \$750,000 in Federal funds, a 'Single Audit' is required. Federal and State guidelines for audits of publicly funded agencies have been followed.

**ACTION NEEDED:**

This item is on the agenda for review, discussion, and possible comment only at this stage.

**CONTACT PERSON:**

Blenda Dale, Accountant II/Executive Assistant, 928-783-8911.

# **YMPO INFORMATION SUMMARY for Agenda Item #13**

## **Tentative 2023 YMPO Executive Board and Technical Advisory Committee Meeting Schedules**

**DATE:** December 8, 2022

**SUBJECT:** Tentative 2023 YMPO Executive Board and Technical Advisory Committee Meeting Schedules.

### **SUMMARY:**

Tentative schedules for Calendar Year 2023 YMPO Executive Board (Board) and Technical Advisory Committee (TAC) meetings are being submitted for review and comment. The normal criteria have been followed, in that TAC meetings are scheduled for the second Thursday of each month starting at 9:00 a.m. and Board meetings are scheduled for the last Thursday of each month starting at 1:30 p.m. Per standard practice, the Executive Board November/December meetings will be combined, take place on the second Thursday of December. All in-person TAC and Executive Board meetings will be held at the YMPO Office at 230 West Morrison Street Yuma, Arizona 85364, unless stated otherwise. The Meetings from the YMPO will also be held with the GoTo Meeting Virtual Platform. The tentative schedules for each Committee are attached at the end of this Summary. Members will be requested to review and confirm the location of meetings this year or submit their requests for any changes.

### **PUBLIC INPUT:**

No specific input has been provided by members of the public on this subject.

### **TECHNICAL & POLICY IMPLICATIONS:**

**TECHNICAL:** Meetings are scheduled based on standard prior year criteria. The only variation to the one meeting per month criterium is that the November and December meetings of the Board are combined, usually coinciding with the same day as the TAC.

**POLICY:** Membership of the YMPO Executive Board, TAC, and the frequency of meetings is outlined in YMPO By-Laws.

### **ACTION NEEDED:**

Members are requested to review, discuss, and possibly approve the schedule for the 2023 YMPO Executive Board and Technical Advisory Committee Meetings.

### **PRIOR BOARD/COMMITTEE ACTIONS:**

The YMPO Executive Board unanimously approved a similar 2022 schedule for the YMPO Executive Board and Technical Advisory Committee Meetings at their meeting on December 9, 2021.

### **CONTACT PERSON:**

Norma Chavez, Administrative Assistant/Bookkeeper, 928-783-8911

## Tentative Schedule for YMPO Executive Board Meetings Calendar Year 2023

<b>Day</b>	<b>Date</b>	<b>Location</b>	<b>Start Time</b>
Thursday	January 26, 2023	YMPO Office/Virtual	1:30 p.m.
Thursday	February 23, 2023	YMPO Office/Virtual	1:30 p.m.
Thursday	March 30, 2023	YMPO Office/Virtual	1:30 p.m.
Thursday	April 27, 2023	YMPO Office/Virtual	1:30 p.m.
Thursday	May 25, 2023	YMPO Office/Virtual	1:30 p.m.
Thursday	June 29, 2023	YMPO Office/Virtual	1:30 p.m.
Thursday	July 27, 2023	YMPO Office/Virtual	1:30 p.m.
Thursday	August 24, 2023	YMPO Office/Virtual	1:30 p.m.
Thursday	September 28, 2023	YMPO Office/Virtual	1:30 p.m.
Thursday	October 26, 2023	YMPO Office/Virtual	1:30 p.m.
Thursday	December 14, 2023	YMPO Office/Virtual	1:30 p.m.

Note: Most of the above dates correspond to the last Thursday of each month, except for the (combined) November and December meeting(s).

The YMPO Office is located at 230 West Morrison Street Yuma, Arizona 85364.

Virtual meetings will take place using the GoTo Meeting platform.

## Tentative Schedule for YMPO TAC Meetings Calendar Year 2023

<b>Day</b>	<b>Date</b>	<b>Location</b>	<b>Start Time</b>
Thursday	January 12, 2023	YMPO Office/Virtual	9:00 a.m.
Thursday	February 9, 2023	YMPO Office/Virtual	9:00 a.m.
Thursday	March 9, 2023	YMPO Office/Virtual	9:00 a.m.
Thursday	April 13, 2023	YMPO Office/Virtual	9:00 a.m.
Thursday	May 11, 2023	YMPO Office/Virtual	9:00 a.m.
Thursday	June 8, 2023	YMPO Office/Virtual	9:00 a.m.
Thursday	July 13, 2023	YMPO Office/Virtual	9:00 a.m.
Thursday	August 10, 2023	YMPO Office/Virtual	9:00 a.m.
Thursday	September 14, 2023	YMPO Office/Virtual	9:00 a.m.
Thursday	October 12, 2023	YMPO Office/Virtual	9:00 a.m.
Thursday	November 9, 2023	YMPO Office/Virtual	9:00 a.m.
Thursday	December 14, 2023	YMPO Office/Virtual	9:00 a.m.

Note: All dates correspond to the second Thursday of each month.

The YMPO Office is located at 230 West Morrison Street Yuma, Arizona 85364.

Virtual meetings will take place using the GoTo Meeting platform.