

TECHNICAL ADVISORY COMMITTEE REGULAR MEETING AGENDA

Local Governments and Citizens Working Together

TECHNICAL ADVISORY COMMITTEE (TAC)

January 12, 2023

Time: 9:00 a.m.

In-Person/Virtual

230 West Morrison Street

Yuma, Arizona 85364

Please join our TAC meeting on your computer, tablet, or smartphone.

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YMPO TAC MEMBERS

Chair	Eulogio Vera, Public Works Director, City of San Luis
Vice Chair	Eric Holland, Planning Director, Cocopah Indian Tribe
Member	Saul Albor, Interim Community Development Director, City of Somerton
Member	Mark Hoffman, Senior Planner, ADOT
Member	Susan Cowey, CIP Administrator, City of Yuma
Member	Frank Sanchez, County Engineer, Yuma County
Member	Jennifer Albers, Principal Planner, City of Yuma
Member	Kelly Fricke, Interim Public Works Director, Yuma County
Member	Joseph Grant, Public Works Director, Town of Wellton
Member	Dave Wostenberg, City Engineer, City of Yuma

YMPO TAC EX-OFFICIOS

CALTRANS	Beth Landrum
EPA	John Kelly
FHWA	Romare Truly
FTA	Ariana Valle
YCIPTA	Shelly Kreger

1. Call to Order and Declaration of Votes

The meeting will be called to order and the City of Yuma will declare the number of their votes.

2. Title VI of the Civil Rights ACT of 1964

A brief message will be read out reminding members of our Title VI obligations. YMPO has on the TAC Website Survey Cards for the public to complete. Please send these to Charles Gutierrez, YMPO Senior Planning Manager, at cgutierrez@ympo.org.

Jesus Aguilar (JR) will read a Title VI Statement, Information Only.

3. **Call to the Public**

This item is to provide an opportunity for comments by the public. Individuals wishing to address the committee need not request permission in advance and are limited to three (3) minutes.

4. **Approval of Minutes**

The approval of the December 8, 2022 minutes.

This item is on the agenda for information, discussion, and/or action.

5. **Rail/Heavy Freight Study Final**

YMPO Staff and Kimley-Horn team will present the YMPO Rail/Heavy Freight Alignment Study: Final Report for recommended approval. The results were a No Recommended Alternative can be identified at this time, due to extenuating issues from the Barry M. Goldwater Air Force Range Easement, Public input, and a continuation of the Rail Line in Mexico.

Charles Gutierrez, YMPO, and Mr. Chris Joannes, Kimley-Horn and Associates will present this item. This is on the agenda as information, discussion, and/or action for recommended approval to the YMPO Executive Board. Please refer to Summary Agenda Item 5.

6. **San Luis POE Impact Study**

YMPO has been working with the City of San Luis to complete this study. YMPO was requested to aid in the redevelopment process with the City of San Luis. The YMPO portions of the Study are the Circulation and Origin-Destination Study components. The City and Kimley-Horn have a Draft POE Impact Study and are requesting the YMPO TAC to review this document and make comments to the City. We will bring this back to the YMPO TAC and Executive Board for recommend approval of our portion.

This item will be present by YMPO, City of San Luis, and Kimley-Horn. This is on the agenda for information, discussion, and/or approval.

7. **Regional Coordination Plan Update**

The YMPO Regional Coordination Plan Kick-Off was kicked off as of November 1, 2022. The Regional Mobility Committee (RMC) will be present during these TAC meetings so that the YMPO Main TAC and the RMC will have the opportunity to collaborate and have the same expectations.

YMPO and LSC will present this item. This is on the agenda for information, discussion, and/or action. Please refer to Summary Agenda Item 6.

8. **Call for Projects UPDATE**

YMPO TAC members are being asked to develop a list of qualified Surface Transportation Block Grant (STBG) program projects from an approved list from the YMPO 2022-2045 Long-Range Transportation Plan (LRTP). This call for projects will also include Carbon Reduction Program (CRP) formula funds for members to use on qualified projects in the region.

This is on the agenda for information, discussion, and/or action. Please refer to Summary Agenda Item 7.

9. YMPO FY 2023-2026 TIP Amendment #6

YMPO Received a request from the City of Yuma and ADOT Traffic Safety Section (TSS) to amend the current TIP. The City of Yuma YU-23-06: 5 Citywide Locations: Upgrade Striping to 6 inch Wide.

YMPO Staff will present this item. This is on the agenda for information, discussion, and/or action for recommended approval to the YMPO Executive Board. Please refer to Summary Agenda Item 8.

10. RAISE GRANT 2023

The RAISE Grant Notice of Funding Opportunity (NOFO) is out on the streets and YMPO is submitting the RAISE for the US 95: Wellton-Mohawk canal to Aberdeen Road - DESIGN.

This is on the agenda to notify members YMPO is applying for the RAISE 2023. This is on the agenda for information, discussion, and/or action.

11. Arizona Smart Fund

AZ State Match Advantage for Rural Transportation (SMART) Fund program was created to address numerous new federal discretionary grant programs were created with the passage of the Infrastructure Investment and Jobs Act (IIJA, also known as the Bipartisan Infrastructure Act or BIL). The AZ SMART Fund was established by the Arizona Legislature in 2022 to assist eligible cities, towns, counties, and the Arizona Department of Transportation (ADOT) in competing for federal discretionary surface transportation grants. The Fund is administered by ADOT, the Arizona State Transportation Board (STB) must approve all AZ Smart Fund awards.

This item is on the agenda for information, discussion, and/or action. Please refer to Summary Agenda Item 10.

12. Bridge Program

ADOT is adjusting the funding levels for the Off-System Bridge Program. ADOT has undertaken the Bridge Program and they are in the process of adjusting funding capacity due to the IIJA/BIL Legislation.

This Item is on the agenda as information and discussion.

13. YMPO and ADOT

YMPO and ADOT staff will have the opportunity to update any other business that is or was not covered in the previous agenda items.

- a. TAC & Executive Board Schedule - Calendar 2023
- b. ADOT MPD Update

This item is on the agenda for information and discussion. Charles Gutierrez (YMPO) and Mark Hoffman (ADOT) will present this item.

14. In-Kind Match Forms

This item is on the agenda as a reminder that all YMPO business that any member or staff that does work for YMPO in any form (i.e., read, comment, meetings), YMPO is able to capture portions, or all, of your time as 'soft' match for those YMPO programs.

This item is on the agenda for information and discussion only.

15. TAC Status Report

Member agencies will have the opportunity to report the status of their projects (Local or Federal). A list of ongoing projects is shown in the information below.

Town of Wellton: No projects listed

Yuma County:

Avenue D/E Corridor through 16th Street to 23rd Street
Martinez Lake and Red Cloud Mine Road
North Frontage Road from 10E to Fortuna

City of San Luis:

Cesar Chavez (Juan Sanchez) Boulevard
County 24th Street

City of Yuma:

32nd Street Ave B-Ave D
Avenue B - Reconstruction 24th Street-16th Street
18th St & Ave C
28th Street Widening between 33rd drive-45th drive

City of Somerton: No projects listed

ADOT:

I-8 Sentinel Rest Area Project
I-8 MP 0.1 - 31 Various Bridges
I-8 Colorado River Bridge Repair Project
I-8 Wellton-Ave 36E Pavement Life Extension Project
US 95, Ave 9E to Rifle Range Rd Project
US 95 Wellton-Mohawk Canal Bridge Project
US 95 MP 67-80 Pavement Life Extension Project

Cocopah Indian Tribe: No projects listed

16. Future Agenda Items

Members will have the opportunity to suggest future items for the TAC agenda.

- a. TIP Amendment
- b. Grant Awards

17. Progress Reports

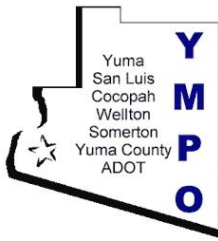
YMPO staff has provided a list of recent activities

- a. Dec 8 - TAC Meeting (CF, CG, NC, JR)
- b. Dec 8 - YMPO Executive Board Meeting (CF, CG, BD, JR, NC)
- c. Dec 8 - YRBC Meeting (JR)
- d. Dec 9 - COG/MPO Planner's Meeting (CG)
- e. Dec 9 - YMPO HR Topics with Yuma County (CF, BD)
- f. Dec 10 - 5310 - Somerton Q&A (CG, JR)
- g. Dec 12 - RTAC Advisory Committee Meeting (CF, BD)
- h. Dec 12-15 - Walker & Armstrong Auditors at YMPO Office (CF, BD, NC)
- i. Dec 13 - Corridor Profile Studies Update (S. Bundle) TAC Meeting 3 (CG)
- j. Dec 13 - YMPO Counter Meeting (CG, NC, RA)
- k. Dec 14 - Meeting Re: Training Needs for YMPO with YC HR (CF, BD)
- l. Dec 14 - Wilson Co. / YMPO Grant Discussion (CF, CG)
- m. Dec 14 - YCAT Visit-PASS Testing Meet Up (JR)
- n. Dec 15 - RTS Planning Meeting (CF, BD, NC, CG, JR)
- o. Dec 15 - Meeting with City of Somerton Manager Louie Galaviz (CF)
- p. Dec 15 - Arizona STSP-Intersections EA Meeting (CG)
- q. Dec 15-16 - PASS Training in Chandler, Arizona (JR)
- r. Dec 16 - Arizona State Transportation Board in Chinle (CF)
- s. Dec 16 - PASS Training w/Hezequias Rocha (JR)
- t. Dec 19 - City of San Luis - GSA Funding Announcement (CF)
- u. Dec 19 - RTAC Board Meeting (CF)
- v. Dec 19 - Dec 8 - HSIP Safety Review Committee Meeting (CG)
- w. Dec 20 - Urban SDK Touchpoint (CG)
- x. Dec 20 - Yuma PM10 SIP Update Call (CF, CG)
- y. Dec 20 - RAISE Grant - US 95 Design Discussion (CF, CG)
- z. Dec 20 - October Billing Expenditure Reimbursement Request (CF)
- aa. Dec 21 - PASS 7.0 Trainer Course, One-on-One (JR)
- bb. Dec 21 - PASS Trainer Virtual Exam On-Line (JR)
- cc. Dec 22 - PASS Trainer Exam (JR)
- dd. Dec 21 - YMPO AZBIMP Project Prioritization (CF, CG)
- ee. Dec 21 - Yuma Traffic Study Project (CF, CG)
- ff. Dec 21 - Meeting with Cindy Binkley Re: RTS Administrative Role (NC)
- gg. Dec 21 - Preventing Workplace Harassment Training, Yuma County (CF, BD, NC, CG, JR, RA)
- hh. Dec 22 - Final ACFR to Walker Armstrong (CF, BD)
- ii. Jan 3 - Staff Meeting (CF, CG, BD, NC, JR, RA)
- jj. Jan 3-Feb 23 - ADEQ Traffic Counting Quick Check-In (CG)
- kk. Jan 5 - Transportation Sales Tax Meeting (CF)
- ll. Jan 9 - RMC 5310 Meeting (JR)
- mm. Jan 9 - Real Colors Training with Yuma County (CF, BD, CG, NC, JR)

- nn. Jan 9 - ADOT/YMPO Monthly Coordination Meeting (CF, CG)
- oo. Jan 10 - Avenue E/D Industrial Corridor Project (CF, CG)
- pp. Jan 10 - ADOT TA Program Oversight Committee Meeting #2 (CF, CG)
- qq. Jan 11 - Employee Relations/Compliance Procedures, Yuma County (CF)

18. Adjournment

Notice: In accordance with the Americans with Disabilities Act (ADA) and Section 504 of the Rehabilitation Act of 1973, YMPO does not discriminate on the basis of disability in the admission of or access to, or treatment or employment in, its programs, activities, or services. For information regarding rights and provisions of the ADA or Section 504, or to request reasonable accommodations for participation in YMPO programs, activities, or services, contact Crystal Figueroa or Charles Gutierrez at 928-783-8911.



TECHNICAL ADVISORY COMMITTEE REGULAR MEETING MINUTES

Local Governments and Citizens Working Together

TECHNICAL ADVISORY COMMITTEE (TAC)

December 8, 2022

Time: 9:00 a.m.

In-Person/Virtual

230 West Morrison Street

Yuma, Arizona 85364

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YMPO TAC MEMBERS

Chair	Dave Wostenberg, City Engineer, City of Yuma
Vice-Chair	Eulogio Vera, Public Works Director, City of San Luis
Member	Saul Albor, Interim Community Development Director, City of Somerton
Member	Mark Hoffman, Senior Planner, ADOT
Member	Susan Cowey, CIP Administrator, City of Yuma
Member	Frank Sanchez, County Engineer, Yuma County
Member	Jennifer Albers, Principal Planner, City of Yuma
Member	Kelly Fricke, Interim Public Works Director, Yuma County
Member	Joseph Grant, Public Works Director, Town of Wellton

YMPO TAC MEMBERS ABSENT

Member	Eric Holland, Planning Director, Cocopah Indian Tribe
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YMPO TAC EX-OFFICIOS

YCIPTA	Shelly Kreger
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ADDITIONAL PRESENT

Chris Joannes, Kimley-Horn

Peter Valenzuela, Kimley-Horn

Kevin Adam, RTAC

Jenny Torres, City of San Luis

Richard Marsh, Town of Wellton

Antonio Martinez, MCAS Yuma

Isabell Garcia, ADOT

Dylan Reeder, ADOT

Jennifer Hobert, ADOT

Chandra McMillan, ADOT

Susan Jorgensen, Crossroads Mission
Cathy Myers, ACHIEVE Human Services
Miriam Marguliz, NAU
William Moore, Horizon Health and Wellness

YMPO STAFF PRESENT

Senior Planning Manager	Charles Gutierrez
Executive Director	Crystal Figueroa
Administrative Assistant	Norma Chavez
Mobility Manager	Jesus R Aguilar Jr

1. Call to Order and Declaration of Votes

Chairman Dave Wostenberg called the meeting to order at 9:00 A.M. The City of Yuma declared votes as Dave Wostenberg 2, Susan Cowey 2 and Jennifer Albers 1.

2. Title VI of the Civil Rights ACT of 1964

A brief Title VI Nondiscrimination Notice to the Public was read by Jesus R Aguilar Jr.

3. Call to the Public

There were no announcements from the public or TAC members.

4. Approval of Minutes

The November 10, 2022 minutes were approved. Frank Sanchez motioned for approval. Eulogio Vera seconded the motion. The motion carried.

5. ADOT Project Initiation Process

Jennifer Hobert, Arizona Department of Transportation (ADOT) Local Public Agency (LPA), presented the ADOT steps to initiate a project for the Federal or Hurf Exchange process for the Reimbursement program of the STBG and Carbon Reduction Program funding opportunities.

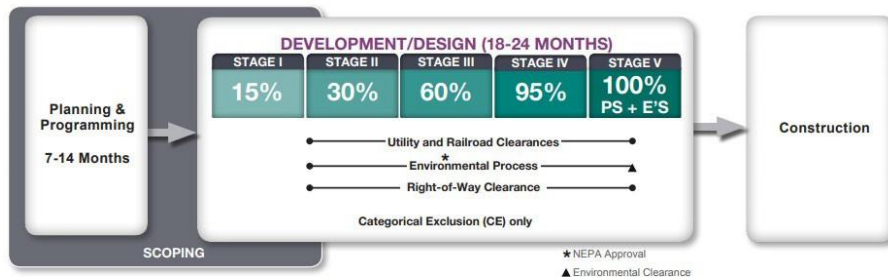
ADOT LPA Provides guidance and assistance with federally funded project delivery as well as oversight to local public agencies such as Counties, Towns, Cities, and Tribal Governments.

WHAT ADOT LPA DOES:

- Support delivery of the Five-Year Construction Program (25-35-25-15).
- Communicate with stakeholders.
- Build trust while advocating for LPAs.
- Provide assistance and guidance pertaining to the Federal-Aid Highway Program in support of our local partners.
- Develop tools and training programs.
- Conduct oversight and monitoring activities on LPA Projects in accordance with the ADOT/FHWA Stewardship Agreement and O&M Workplan.
- Handle Self-Administration (SA) and Certification Acceptance (CA) requests.

- Project reporting and tracking.
- Develops and carries out processes associated with the oversight and monitoring of LPA projects under the Federal-Aid Highway Program.
- Ensures projects and programs are compliant with federal regulations, laws, and policies.
- Responsible for the oversight and monitoring of the CA and Self-Administration programs.
- Maintains the Local Public Agency and Certification Acceptance (CA) user manuals.
- Provides the linkage between local project planning and project development for Arizona's LPAs.
- Provides guidance with the federal process and steps necessary to evaluate and initiate LPA projects.
- Initiate all federally funded projects for LPAs.
- Conducts training and facilitates communications between LPAs and ADOT Technical Groups as necessary to assist in delivery of projects.
- Administer project delivery for Highway User Revenue Fund (HURF) Exchange, Off-System Bridge Program, and Transportation Alternatives Program and set-aside programs such as the Safe Routes to School Support Programs.

The Federal-Aid Project Development Process consists of Multiple Steps.



- Planning and Programming
- Development
- Construction
- Final Acceptance/Closeout

Required Forms and Documents

Required Forms:

- Project Initiation Form
- HURF Exchange Workbook (Scope, Schedule, Budget) Form
- ADOT Functional Classification Map (<https://azdot.gov/node/5623>)
- Project location map (boundaries of project, beginning termini/ending termini)
- A *legible* copy of the local MPO/COG TIP page, with the project highlighted and all phases of the project shown in a programmed year.

Project Initiation Resources

[https://www.azdot.gov/business/programs-and-partnerships/LocalPublicAgency/Project Initiation](https://www.azdot.gov/business/programs-and-partnerships/LocalPublicAgency/Project%20Initiation)

Project Initiation Sample Letter

Project Initiation Form

Transportation Improvement Program (TIP)

Supporting Documentation

Supporting documentation is a required part of the packet, however the type of supporting documentation submitted will vary depending on the type of project and how much pre-scoping has been completed.

Acceptable supporting documents must show details about the project and support the scope, schedule, and budget.

Project Assessment (PA), Scoping letter, and/or DCR

- A copy of the funding application or workbook approved by COG/MPO or ADOT:
- STBGP
- MAG
- HSIP
- CMAQ
- Off-System Bridge
- HURF Exchange

6. **Rail/Heavy Freight Study Update**

Chris Joannes from Kimley-Horn, presented to the TAC the current progress for the Rail/Heavy Freight Study. In the last TAC meeting, the TAC recommended Alternative C as the preferred alignment with language addressing the public's concerns. However, since the last TAC meeting, the Executive Board did not approve the recommendation made to them by the TAC. Mr. Joannes stated that because of the Board's decision to offer no recommended alternative, Working Paper #2 was modified to state that no recommended alternative can be identified at this time. The limiting factors include the leadership from the Marine Corps Air Station Yuma who control Barry M. Goldwater Air Force Range would need to support providing an additional easement through the range adjacent to the State Route 195 easement. Moreover, an increase in public support through additional engagement or regional circumstances changing overtime before a recommended alternative can be selected. Lastly, while Mexican stakeholders were engaged throughout the Rail/Heavy Freight Alignment Study, a feasibility study has not yet been conducted by Mexico. Mr. Joannes continued to say that the last and final public engagement for the Rail/Heavy Freight Study was only for informational purposes. However, the Board believed holding a final public engagement would be of no benefit. Instead, Mr. Joannes and his team created a video in lieu of the final informational public meeting. There is a Spanish and English version of the

video presentation, and both will be posted on the YMPO website with an open comment box.

The video presentation was played for the TAC.

Mr. Joannes said the next steps to finalize this study would include finalizing Working Paper 2 and 3 and finalizing the Final Report along with the Executive Summary. Ultimately, the TAC and Executive Board will be presented with the latter for recommendation and approval.

Charles Gutierrez, YMPO, reiterated that the Board did not want to see another public engagement. Nevertheless, the video will be presented to the Executive Board at December's Board meeting. He said the informational video will be posted as soon as the Executive Board approves it.

Eulogio Vera, City of San Luis, motioned for approval. Dave Wostenberg, City of Yuma, seconded the motion. Motion carried.

7. Regional Coordination Plan Update

Jesus Aguilar JR, YMPO, presented a brief update on the Regional Coordination Plan (RCP). The RCP will create and set goals for enhancement mobilities for seniors and individuals with disabilities in the YMPO region. The new proposed timeline includes 5 months of collaborating with members and providers in gathering data needs for the project, a final presentation to the TAC/RMC and the Executive Board. This project is expected to be completed by approximately April 2023. The Executive Board will approve the RCP upon the recommendation of the TAC some time between April and May. Lastly, the RCP will be submitted to ADOT in May 2023.

8. Call for Projects UPDATE

YMPO TAC members are being asked to develop a list of qualified Surface Transportation Block Grant (STBG) program projects from an approved list from the YMPO 2022-2045 Long-Range Transportation Plan (LRTP). This call for projects will also include Carbon Reduction Program (CRP) formula funds for members to use on qualified projects in the region.

Charles Gutierrez updated the funding by year and the availability per year of the Surface Transportation Block Grant and Carbon Reduction Funds.

	STBG-5000	STBG 5-50k	STBG 50-200k	STBG Total	OA-23/24	OA-25-28						
STBG	\$129,983	\$730,793	\$221,497	\$1,082,273	\$1,027,077	\$943,879						
CRP	\$313,951	\$313,951		\$627,902	\$595,879	\$297,939						
	Yearly	Reapy In			Avail - 23	Yearly OA						
	STBG	CRP	STBG	CRP	STBG	CRP	STBG	CRP	STBG	CRP	Total	Balance
FY 2023			0.949		\$1,027,077	\$595,879			\$1,000,000	\$5,000	\$1,005,000	\$22,077
FY 2023	CRP				\$595,879				0	0	0	\$595,879
FY 2024	STBG		0.949		\$1,027,077	\$297,939			\$1,000,000	\$5,000	\$1,005,000	\$22,077
FY 2024	CRP				\$297,939				\$0	\$0	\$0	\$297,939
FY 2025	STBG		0.872		\$943,742	\$297,939			\$1,250,137	\$5,000	\$1,255,137	-\$311,395
FY 2025	CRP				\$297,939				\$0	\$0	\$0	\$297,939
FY 2026	STBG		0.872		\$943,742	\$297,939			\$561,169	\$5,000	\$556,169	\$387,573
FY 2026	CRP				\$297,939				\$0	\$0	\$0	\$297,939
FY 2027	STBG		0.872		\$943,742	\$297,939			\$0	\$5,000	\$5,000	\$938,742
FY 2027	CRP				\$297,939				\$0	\$0	\$0	\$297,939
FY 2028	STBG		0.872		\$943,742	\$297,939			\$0	\$5,000	\$5,000	\$938,742
FY 2028	CRP				\$297,939				\$0	\$0	\$0	\$297,939

9. Thriving Community Program

Mr. Gutierrez explained that the City of San Luis is requesting a commitment letter in support of their effort to participate in the Thriving Community Program (TCP). Mr. Gutierrez introduced Jenny Torres from the City of San Luis, for a brief presentation.

Ms. Torres explained to the TAC that the City of San Luis was approached by General Service Administration (GSA) and ADOT and encouraged for the City of San Luis to participate in the U.S. Department of Transportation (USDOT) Thriving Communities Program. Participation in this program will result in obtaining federal funding for the transportation and infrastructure needs for the City of San Luis due to its Port of Entry. The TCP offered two separate response opportunities for potential applicants: a Letter of Interest and a Notice of Funding Opportunity. TCP is a two-year program and requests a commitment from community-key partners

in providing technical assistance. Although the term “technical” is very vague, GSA and USDOT have expressed that all that is needed is a commitment letter from community-key partners stating that they will provide assistance, guidance and expertise in projects (i.e., traffic counts for the City of San Luis). Ms. Torres stated that the City of San Luis is requesting a commitment letter from YMPO, which will state that YMPO is committed in providing their technical expertise in things such as, assistance with a planning document, participation in stakeholder meetings, traffic counts, etc. The City of San Luis submitted their Letter of Interest on December 6, 2022.

Crystal Figueroa, YMPO, explained to the TAC that the City of San Luis reached out to YMPO for support in their effort. The Executive Board Chairman and Vice-Chair have also extended their support, verbally. She continued to say that if the City of San Luis becomes eligible to receive TCP support in the beginning of Calendar Year 2023, a letter of commitment from YMPO must be submitted as support.

Mr. Wostenberg asked whether the letter of commitment for the City of San Luis’ effort would elevate them above all member agencies in any matter.

Ms. Figueroa said YMPO supporting the City of San Luis’ effort will not mean that it would elevate the City of San Luis.

Frank Sanchez, Yuma County, said that based on the agenda summary, the City of San Luis identified Yuma County as a Community Partner. Mr. Sanchez asked if it referred to Yuma County specifically or the Yuma County region.

Mr. Gutierrez clarified and stated that it meant the Yuma County region.

Mr. Sanchez then asked if there is anything required from Yuma County or the City of Yuma in support of City of San Luis’ effort.

Ms. Figueroa said that the support is presently being provided by the Community Partners, however, based on the TCP requirements, the support currently being provided for the City of San Luis would need to be documented by submitting the letter of commitment.

Mr. Sanchez motioned to recommend supporting the TCP for the City of San Luis to the Executive Board. Saul Albor, City of Somerton, seconded the motion. Motion carried.

10. RTAC Legislative Update

Kevin Adams, Arizona Rural Transportation Advocacy Council (RTAC), provided an update to activities leading up to the next Arizona Legislative Budget review and assignments of funding opportunities.

Mr. Gutierrez said it is believed that approximately \$39 million will be programmed to the YMPO region. US-95 continues to be the region’s priority project. The money

remaining will be utilized for Yuma County's project on 22nd Street (San Luis to County 11th Street (Yuma)).

Mr. Adam reminded the TAC that it is perfectly acceptable that local agencies pursue a different project that is not on the bill presented to legislators for funding. However, the Priority Projects List is needed for equity purposes as far as what the appropriate shares will be.

Mr. Sanchez asked if the YMPO region will be affected if another region asks for more money, based on the equitable share?

Mr. Adam said it is doubtful that will be the case.

11. YMPO TAC Officer Elections

Mr. Gutierrez explained that YMPO TAC Members will have the opportunity to consider, appoint, and elect TAC Officers for Calendar Year 2023. The composition of the TAC is the Vice-Chair will assume/be installed to the Chair position. Based on the TAC officer rotation schedule, the Cocopah Indian Tribe community has not had an elected member on the TAC officer rotation schedule.

Mr. Vera asked why Cocopah Indian Tribe has not previously had an elected officer?

Mr. Gutierrez said it was due to their lack of participation in the TAC.

Jennifer Albers, City of Yuma, motioned to elect Cocopah to the Vice-Chair and San Luis to Chair for Calendar Year 2023. Mr. Wostenberg seconded the motion. Motion carried.

12. Population Technical Advisory Committee (POPTAC)

Ms. Figueroa presented an update on the possibility of starting a Population Technical Advisory Committee (POPTAC) to assist in the population estimates of the YMPO region. Ms. Figueroa explained that the startup of a POPTAC would consist of a committee that provides assistance in the process of collecting data for its member agencies. Ms. Figueroa asked for any additional information that Ms. Albers' might want to add.

Ms. Albers stated that currently, each individual entity coordinates with Western Arizona Council of Governments (WACOG) with regard to their individual reporting on annexations, building activity and group quarters population. She added that it would be ideal to have a single coordinating agency to do all the reporting. The different entity staff will continue to discuss the possibility of this happening.

Ms. Figueroa suggested that the idea of a possible POPTAC be presented to the City Administrators for further feedback.

Ms. Albers said she would discuss the possibility of a POPTAC with the Yuma County staff, City Administration and other member agencies.

13. YMPO and ADOT

YMPO and ADOT staff will have the opportunity to update any other business that is or was not covered in the previous agenda items.

- a. Off-System Bridge Applications - Mr. Gutierrez said he had not heard of any off-system bridge applications from member agencies. Mr. Sanchez said Yuma County no longer qualifies for submission as ADOT has reclassified the bridge Yuma County was going to apply for.
- b. ADOT MPD Update - Mark Hoffman, ADOT, said that currently, the State is updating their Long Range Transportation Plan and the project website has been sent out. The online survey remains active. The Border Master Plan project team held a combined technical working group and policy advisory committee meeting on November 17, 2022 to review the project list from the previous plan. All updates to the projects list are being collected from the border communities. They will then complete the scoring and prioritization. The AZ Smart Program's application is available via the website.

14. In-Kind Match Forms

This item is on the agenda as a reminder that all YMPO business that any member or staff that does work for YMPO in any form (i.e., read, comment, meetings), YMPO is able to capture portions, or all, of your time as 'soft' match for those YMPO programs.

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15. TAC Status Report

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Town of Wellton: No projects listed

Yuma County: Frank Sanchez said:

Avenue D/E Corridor through 16th Street to 23rd Street - No change

Martinez Lake and Red Cloud Mine Road - Yuma County is looking at scheduling meeting with FHWA to discuss contract.

North Frontage Road from 10E to Fortuna - Getting ready to advertise and out to bid shortly.

City of San Luis: Mr. Vera said:

Cesar Chavez (Juan Sanchez) Boulevard - No change

County 24th Street - Working on environment assessment with Bureau of Reclamation.

City of Yuma: Mr. Wostenberg said:

32nd Street Ave B-Ave D - Obtained license needed and will be advertising shortly.

Avenue B - Reconstruction 24th Street-16th Street - 60% plans
18th St & Ave C - Received 60% plans
28th Street Widening between 33rd drive - 45th drive - Received Bureau of Reclamation license agreement. Finalizing right-of-way acquisition and will move to construction.

City of Somerton: Mr. Albor said:

City of Somerton will be awarding contract for street reconstruction of Somerton Heights.

ADOT: Isabell Garcia, ADOT, said:

I-8 Sentinel Rest Area Project - Project is 93% complete. Contractor working utility yard panels, electrical and pump room gear, and punch list items.

I-8 MP 0.1 - 31 Various Bridges - Project is 74% complete. Contractor is placing pavement markings, installing pedestrian push buttons, and embankment curb.

I-8 Colorado River Bridge Repair Project - The project and scheduled to begin work in February 2023.

I-8 Wellton-Ave 36E Pavement Life Extension Project - Project is 27% complete. Contractor is milling and paving and sign replacement.

I-8. of Aztec to E. Aztec (MP 71-82) - The project is advertised and bidding will open on 1/20/23.

US 95, Ave 9E to Rifle Range Rd Project - Project is 92% complete. Contractor is installing rumble strip, pavement markings, and punch list items.

US 95 Wellton-Mohawk Canal Bridge Project - Contractor is proposing to begin work after the first of the year.

US 95 MP 67-80 Pavement Life Extension Project - Project is 44% complete. The contractor is working on placement of microseal, striping, and installing rumble strips.

Cocopah Indian Tribe: No projects listed

16. **Future Agenda Items**

Members will have the opportunity to suggest future items for the TAC agenda.

- a. TIP Amendment
- b. Grant Awards - Mr. Gutierrez said YMPO is in discussion with ADOT about possibly applying for a planning grant assistance to finish design on US-95.

17. **Progress Reports**

YMPO staff has provided a list of recent activities

- a. Nov 10 - TAC Meeting (CF, CG, NC, JR)
- b. Nov 10 - STSP Safety-Related Data EA Meeting (CF, CG, JR)
- c. Nov 10 - YMPO/AECOM Meeting (CG)
- d. Nov 10 - Draft ACFR to YMPO for 1st Review (CF, BD)
- e. Nov 10 - YRBC Meeting (JR)
- f. Nov 10 - RAAC Meeting (CF, CG)
- g. Nov 11 - Veteran's Day

- h. Nov 14 - Veteran's Day Observed (Office Closed)
- i. Nov 14 - RTAC Priority Project Booklet Follow Up Meeting (CF, CG)
- j. Nov 15 - RMC 5310 Meeting (JR)
- k. Nov 15 - Carbonite/YMPO Implementation (CF, CG).
- l. Nov 15 - 2022 ADOT Transit Planning Webinar (CF, CG, JR)
- m. Nov 15 - ADEQ-Yuma Traffic Study Project (CF, CG)
- n. Nov 15 - ADOT/YMPO Monthly Coordination Meeting (CF, CG)
- o. Nov 15 - Yuma PM10 SIP Update Call (CF, CG)
- p. Nov 15 - Floating Holiday (BD, NC)
- q. Nov 15 - City of Somerton Swearing Ceremony (CF)
- r. Nov 16 - 5310-Saguaro Foundation Community Living Programs w/ADOT (CF, JR)
- s. Nov 16 - SHRP 2 Webinar- Efficacy of High Visibility Crosswalks (CG)
- t. Nov 17 - Arizona-Sonora Border Infrastructure Master Plan Prioritization Workshop (CF, CG)
- u. Nov 17 - AZ SMART Applicant Webinar (CF)
- v. Nov 17 - Yuma Traffic Study Planning Discussion (CF, CG)
- w. Nov 17 - SAAVI Vehicle Inventory Updates for YMPO and PAG Region Discussion (JR)
- x. Nov 18 - Arizona State Transportation Board Meeting in Wickenburg (CF)
- y. Nov 21 - Federal Snapshot: Decisions in D.C. and What Lies Ahead (JR)
- z. Nov 21 - RTAC Advisory Committee Meeting (CF, BD)
- aa. Nov 21 - YMPO Coordinated Plan Kick Off Discussion with LSC Transportation (CF, CG, JR)
- bb. Nov 22 - GYPA and YMPO Re: County 25th and Ash (CF)
- cc. Nov 22-28 - Scheduled PTO (BD)
- dd. Nov 23 - YRBC Nominating Committee Meeting (JR)
- ee. Nov 23 - CF Floater Day
- ff. Nov 24 - Thanksgiving Day (Thursday)
- gg. Nov 25 - Day after Thanksgiving Day (Friday)
- hh. Nov 28 - Day after Thanksgiving Day Observed (Monday)
- ii. Nov 28 - RTAC Board Meeting Virtual (CF)
- jj. Nov 30 - Yuma County Regional Economic Development Meeting (CF)
- kk. Dec 1 - US-95 Project Programming Plan (CF, CG)
- ll. Dec 1 - YMPO Audit Preparation Status Call with The Pun Group (CF, BD)
- mm. Dec 5 - Staff Meeting (CF, CG, BD, NC, JR, RA)
- nn. Dec 5 - ADOT/YMPO Monthly Coordination Meeting (CF, CG)
- oo. Dec 6 - ADOT Transportation Alternatives Program (CF)
- pp. Dec 6 - Beginner's Guide to 1099-MISC & 1099-NEC Requirements (BD)
Dec 7 - COG/MPO Directors Meeting (CF)

Mr. Gutierrez stated that the Progress Reports were stated as presented.

18. **Adjournment**

Mr. Wostenberg, Chair, adjourned the TAC meeting.

Notice: In accordance with the Americans with Disabilities Act (ADA) and Section 504 of the Rehabilitation Act of 1973, YMPO does not discriminate on the basis of disability in the admission of or access to, or treatment or employment in, its programs, activities, or services. For information regarding rights and provisions of the ADA or Section 504, or to request reasonable accommodations for participation in YMPO programs, activities, or services, contact Crystal Figueroa or Charles Gutierrez at 928-783-8911.

YMPO SUMMARY AGENDA ITEM #5

Rail/Heavy Freight Study Final

DATE: January 6, 2023

SUBJECT: Rail/Heavy Freight Study Update

SUMMARY:

After the YMPO TAC and Executive Board Meetings on December 8, 2022, YMPO staff entered into the Public Engagement Final presentation. It was advertised in the Yuma Sun, Radio, Website, and Email. The presentation method that was utilized was a video in English and Spanish linked to the website. Kimley-Horn & Associates completed the Draft YMPO Rail/Heavy Freight Alignment Study Final Document and was delivered by email to the YMPO Technical Advisory Committee (TAC and Executive Board (EX. BD.) on December 13, 2022.

Since then, we have been monitoring the website and any comments from the public. No comments at present time. The link will remain on the website but no further engagement will be used.

Schedule for the remainder of Study

January 12	TAC	January 26	Executive Board
Public Engagement	December 14- January 9		
Final Document	Sent on December 13	Final Document	Sent on December 13
Review Final Document	December 13 - January 11	Review Final Document	December 13 - January 25
**Final Study Document Approval	**January 12	**Final Study Document Approval	**January 26

** - is an Action Item

ACTION NEEDED:

This item is on the agenda as information, discussion, and/or action. The TAC is being asked to recommend approval of the Rail/Heavy Freight Alignment Study to the YMPO Executive Board.

CONTACT PERSON:

Charles A. Gutierrez, Senior Planning Manager, 928-783-8911

YMPO INFORMATION SUMMARY for Agenda Item #6

Regional Coordination Plan Update

DATE: January 6, 2023

SUBJECT: Regional Coordination Plan Update

SUMMARY:

On October 27, 2022, the Executive Board approved the LSC selection and the Notice to Proceed was signed October 31, 2022. As we are in the initial stages of the project, YMPO and LSC have been collaborating with members and providers in assembling data needs for this project. The Regional Coordination Plan will create and set goals for Enhancing the Mobility of Seniors and Individuals with Disabilities program. LSC has been diligently compiling data to present in today's Tech Memo #1. We are preparing two Public Engagement events on February 1, 2023 at the San Luis Library from 1:00PM to 2:30PM and the Yuma Main Library from 4:00PM to 5:30PM. This will be done in person and Virtually from LSC via Zoom Meeting.

The new proposed timeline is as follows:

- Tech Memo #1 and RMC Stakeholder Workshop on January 9, 2023
- TAC Meeting and Tech Memo #1 presentation January 12, 2023
- Completion time is approximately April 2023
- TAC Recommends approval to the Ex. Bd in April/May 2023
- Executive Board Approval
- Submit to ADOT on May 2023

This project will update the Regional Coordination Plan (RCP) as part of the Regional Mobility Management Program. The primary purpose of the RCP is to enhance the Mobility of Seniors and Individuals with Disabilities. YMPO is required to complete an RCP as per the Contract we have with ADOT and as part of the Work Program.

PUBLIC INPUT:

No public comments were made for this process.

ACTION NEEDED:

None

CONTACT PERSON:

Charles Gutierrez, Senior Planning Manager, 928-783-8911
Jesus" JR" Aguilar, Mobility Manager, 928-783-8911

YMPO SUMMARY AGENDA ITEM #7

CALL FOR PROJECTS

DATE: January 6, 2023

SUBJECT: Call for Projects

SUMMARY:

YMPO has elected to move to a two-year cycle of the Surface Transportation Block Grant (STBG) Program funds that the Yuma MPO receives. The Members have the ability to look at projects that were developed during the YMPO 2022-2045 Long-Range Transportation Plan (LRTP). Project development should be a project that was submitted and had the Air Quality Conformity Analysis (AQCA) during the development of the LRTP.

The STBG funds can be used primarily on Collector and above classification on the Federal program YMPO receives.

Funding Levels for this Call for Projects:

Apportionment is the Federal amount that the MPO receives in STBG based on Population.

Obligation Authority - means a limitation placed on Federal-aid highway program obligations to act as a ceiling on the obligation of contract authority that can be made within a specified time period, usually a fiscal year, regardless of the year in which the funds are authorized

YMPO will provide an updated Funding amount for each year

Please see the Carbon Reduction Program (CRP) Implementation Guidance.

YMPO Members will have the opportunity to Showcase their projects and next month Decision need to be finalized in the advent we need to do an Air Quality Analysis and/or update the LRTP.

ACTION NEEDED:

This item is on the agenda for information, discussion, and/or action.

CONTACT PERSON:

Charles A. Gutierrez, Senior Planning/Mobility Manager, 928-783-8911

YMPO SUMMARY AGENDA ITEM #8
YMPO TRANSPORTATION IMPROVEMENT PROGRAM (TIP)
TRANSIT 2023-2026 AMENDMENT 6

DATE: January 6, 2023

SUBJECT: YMPO TRANSPORTATION IMPROVEMENT PROGRAM (TIP)
 Amendment 6

SUMMARY:

At the request of the City of Yuma and Arizona Department of Transportation (ADOT) a request to Amend the City of Yuma, Highway Safety Improvement Program (HSIP) project with 5 City Locations - Upgrade Pavement Markings on 5 Arterial Streets Revised.

Anticipated Project Schedule: Original

Preliminary Engineering/ADOT -FY 23		Construction - FY 24	
HSIP	\$136,500	HSIP	\$568,890
Local Match	\$0.00	Local Match	\$0.00
Total	\$136,500	Total	\$568,890

Revised Project Schedule:

Preliminary Engineering/ADOT -FY 23		Construction - FY 25	
HSIP	\$136,500	HSIP	\$568,890
Local Match	\$0.00	Local Match	\$0.00
Total	\$136,500	Total	\$568,890

ACTION NEEDED:

This item is on the agenda as information, discussion, and/or action. A Recommended motion for approval of the YMPO 2022-2026 TIP Amendment 6 to the YMPO Executive Board for approval at the January 26, 2023, meeting.

CONTACT PERSON:

Charles A. Gutierrez, Senior Planning/Mobility Manager, 928-783-8911

YMPO SUMMARY AGENDA ITEM #9
RAISE GRANT 2023

DATE: January 6, 2023

SUBJECT: RAISE GRANT 2023

SUMMARY:

The U.S. Department of Transportation has published a Notice of Funding Opportunity (NOFO) for \$1.5 billion in grant funding through the Rebuilding American Infrastructure with Sustainability and Equity (RAISE) discretionary grant program for 2023. The popular program helps communities around the country carry out projects with significant local or regional impact.

RAISE discretionary grants help project sponsors at the State and local levels, including municipalities, Tribal governments, counties, and others complete critical freight and passenger transportation infrastructure projects. The eligibility requirements of RAISE allow project sponsors to obtain funding for projects that are harder to support through other U.S. DOT grant programs.

Recent examples of funded projects include a critical bridge replacement in Tucson, new berth construction at Port Tampa Bay, a new pontoon bridge in Lafourche Parish, Louisiana, and a new snowmelt system in Berlin, New Hampshire. A full list of 2022 awarded projects can be found at the bottom of this page.

“The historic investments the Biden-Harris Administration is announcing today will help communities across the country modernize their transportation,” said **U.S. Transportation Secretary Pete Buttigieg**. “After decades of underinvestment in America’s infrastructure, we are supporting projects that help people and goods get where they need to go more safely, efficiently, and affordably.”

In 2022, RAISE funded 166 projects in all 50 states, the District of Columbia, Puerto Rico, the Northern Mariana Islands, and the U.S. Virgin Islands.

RAISE projects are rigorously reviewed and evaluated on statutory criteria of safety, environmental sustainability, quality of life, mobility and community connectivity, economic competitiveness and opportunity including tourism, state of good repair, partnership and collaboration, and innovation.

This year’s NOFO builds on the success of the RAISE program as authorized in the Bipartisan Infrastructure Law by refining the rating rubric and continuing to give priority to safety, environmental sustainability, mobility and community connectivity, and quality of life.

Additionally, projects designated “Reconnecting Extra” during the new FY [2022 Reconnecting Communities Program](#) (RCP) competition and submitted for consideration under the FY 2023 RAISE NOFO will have a greater opportunity to be advanced during the FY 2023 RAISE evaluation process, as described in the NOFO.

Half of the funding will go to projects in rural areas, and half of the funding will go to projects in urban areas. At least \$15 million in funding is guaranteed to go towards projects located in Areas of Persistent Poverty or Historically Disadvantaged

Communities, and projects located in these areas will be eligible for up to 100 percent federal cost share, as directed by Congress in the Bipartisan Infrastructure Law.

As was the case last year, the Department is encouraging applicants to consider how their projects can address climate change, ensure racial equity, and remove barriers to opportunity. The Department also intends to use the RAISE program to support wealth creation and the creation of good-paying jobs with the free and fair choice to join a union, the incorporation of strong labor standards, and training and placement programs, especially registered apprenticeships.

The NOFO is available [here](#). The deadline for applications is 11:59 PM EST on February 28, 2023 and selections will be announced no later than June 28, 2023.

YMPO is applying for the RAISE Grant Opportunity for the US 95: Wellton-Mohawk to Aberdeen Road - Widening Project

ACTION NEEDED:

This item is on the agenda as information, discussion, and/or action.

CONTACT PERSON:

Charles A. Gutierrez, Senior Planning/Mobility Manager, 928-783-8911

YMPO SUMMARY AGENDA ITEM #10
Arizona Smart Fund

DATE: January 6, 2023

SUBJECT: Arizona Smart Fund

SUMMARY:

Numerous new federal discretionary grant programs were created with the passage of the Infrastructure Investment and Jobs Act (IIJA, also known as the Bipartisan Infrastructure Act or BIL). The AZ SMART Fund was established by the Arizona Legislature in 2022 to assist eligible cities, towns, counties, and the Arizona Department of Transportation (ADOT) in competing for federal discretionary surface transportation grants. The Fund is administered by ADOT, and the State Transportation Board (STB) must approve all awards.

Federal discretionary grants are highly competitive at the national level. It is the policy of the STB to award AZ SMART Funds to well-developed applications that maximize the State's competitiveness for each federal discretionary grant. It is recommended that Applicants develop and/or review cost estimates carefully as they will be responsible for all costs exceeding the amount awarded by both the AZ SMART Fund and a federal agency.

The AZ SMART Fund received \$50 million in the state fiscal year 2023. The monies are allocated to certain categories of eligible applicants as follows:

- 20%, or \$10 million, for counties with a population of 100,000 persons or more
- 20%, or \$10 million, for counties with a population of fewer than 100,000 persons
- 20%, or \$10 million, for cities and towns with a population of 10,000 persons or more
- 20%, or \$10 million, for cities and towns with a population of fewer than 10,000 persons
- 20%, or \$10 million, to ADOT

AZ SMART does not provide a match for formula programs such as STBGP, HSIP, off-system bridge or other formula federal aid.

The AZ SMART Fund grant program is different from the federal program using the "SMART" acronym, the Strengthening Mobility and Revolutionizing Transportation grant program which is funded by the federal government.

Eligible Uses

Applicants may request AZ SMART Funds for any of the following eligible uses associated with developing a project for, applying for, or providing a local, non-federal match on a federal grant.

- Reimbursement of up to 50% of the eligible costs associated with Grant Development and Submission of an application for a federal discretionary grant. Limited to counties with a population of less than 100,000 and cities and towns with a population of less than 10,000.
- Reimbursement of non-federal match for a federal grant.

- Reimbursement of design and other engineering services expenditures that meet federal standards for projects eligible for a federal grant. For the purposes of the AZ SMART Fund, design and other engineering services includes preliminary engineering through final design related to a road, bridge, rail or transit infrastructure construction project that the Applicant intends to submit for a federal grant *in a future year*.

FAQs

Q: Is there a limit on the amount that can be requested?

A: The amount requested may not exceed the estimated cost for the applicable eligible use. In addition, the State Transportation Board may approve, deny, modify or request more information on any application.

Q: Are regional planning organizations, tribes, for profit entities or non-profits eligible for the AZ SMART Fund?

A: The enabling legislation restricts applicants to Arizona cities, towns and counties within certain population parameters. For more information, see Current Population Estimates prepared by the Office of Economic Opportunity, Arizona Department of Administration

Q: Are transit, rail or airport projects eligible for AZ SMART Funds?

A: The statutes restrict the program to projects that will be submitted for a “federal discretionary grant program administered by any federal agency for surface transportation purposes.” Therefore, transit and rail projects are eligible but not airport projects.

Q: Can ADOT prepare my grant application?

A: ADOT does not provide grant writing services or assistance.

Q: Can I access consultants on ADOT’s grant writing contracts?

A: These contracts are limited to ADOT. Applicants will need to procure their own grant writing services in accordance with state law.

Q: Can I self-administer my grant project?

A: It depends on the eligible use(s) for which the Applicant applies:

Developing and submitting a federal grant - Yes, all Applicants are responsible for procuring their own consultant and administering the services provided

Non-federal match for a federal grant - CA agencies will administer their own projects. For non-CA agencies, ADOT will administer the project if an Applicant is successful in securing a federal grant award, unless the federal grant allows and the Applicant elects to be a direct recipient. ADOT project development administration fees will apply to all ADOT-administered projects.

Design and other engineering services - CA agencies will administer their own projects. For non-CA agencies, ADOT will administer the project, and ADOT project development administration fees will apply.

Q: Why is COG/MPO approval required?

A: COG/MPO approval is required by the AZ SMART legislation.

Q: What type of evidence is required of COG/MPO approval?

A: A letter in pdf format from the COG/MPO demonstrating approval of the project and the applicable federal grant is required to be uploaded during the Application process.

Q: Can the AZ SMART Fund provide a greater match amount than required by a federal grant to make my project more competitive?

A: No. The AZ SMART Fund will not provide match funding beyond that required by the applicable federal grant. Excess match is the responsibility of the Applicant

Q: Can the AZ SMART Fund reimburse me for expenditures I incurred and paid for eligible uses prior to the effective date of the program (September 24, 2022)?

A: No. The legislation establishing the AZ SMART Fund did not allow for retroactive reimbursements. Only expenditures incurred and paid after September 24, 2022 are eligible to be included in an application for the AZ SMART Fund.

Q: I applied for and was awarded a federal grant before September 24, 2022, but the federal grant agreement is not yet executed. Could I apply to the AZ SMART Fund to cover the match for the grant?

A: Yes, as long as the federal grant agreement has not been executed prior to the date of an award being approved by the State Transportation Board. If the federal grant agreement has already been executed, the match cannot be provided by the AZ SMART Fund.

Q: I applied for a federal grant before September 24, 2022 but the grant has not yet been awarded by the federal agency. Could I apply to the AZ SMART Fund to cover the match for the grant?

A: Yes, as long as the federal grant has not yet been awarded, the match could be provided by the AZ SMART Fund if approved by the State Transportation Board.

Q: The design for my project began after September 24, 2022 and we have already incurred and paid design expenditures. Could I apply to the AZ SMART Fund for reimbursement of these expenditures?

A: Yes. If the application is approved by the State Transportation Board, invoices and proof of payment will be required before reimbursement can be made.

Q: My city/town extends beyond the urbanized area identified by the US Census Bureau in Maricopa (or Pima) County. Can I apply to the AZ SMART Fund for projects anywhere in my city/town or do the projects need to be located outside the urbanized area?

A: For cities or towns, projects may be located either inside or outside the urbanized area. ADOT may not use AZ SMART Funds for projects located within an urbanized area in Maricopa or Pima Counties. However, ADOT may use AZ SMART Funds in Maricopa or Pima Counties for projects located outside an urbanized area.

Q: Can we get reimbursed for in-kind expenses from the AZ SMART Fund?

A: Yes. However, non-cash contributions must meet all of the following criteria:

- Identified in the AZ SMART application
- Were incurred after September 24, 2022
- Are tracked by, and verifiable from, the Applicant's records (such records will be required to be submitted for reimbursement)
- Are not included as contributions for any other state or federal award
- Are necessary and reasonable for accomplishment of Project or program objectives

Q: Can I submit letters of support regarding my AZ SMART Fund application?

A: No. The AZ SMART Fund legislation does not require letters of support. In addition, the State Transportation Board has no authority to provide any preference for such letters and the Application does not enable them to be submitted.

ACTION NEEDED:

This item is on the agenda as information, discussion, and/or action.

CONTACT PERSON:

Charles A. Gutierrez, Senior Planning/Mobility Manager, 928-783-8911

Tentative Schedule for YMPO Executive Board Meetings Calendar Year 2023

Day	Date	Location	Start Time
Thursday	January 26, 2023	YMPO Office/Virtual	1:30 p.m.
Thursday	February 23, 2023	YMPO Office/Virtual	1:30 p.m.
Thursday	March 30, 2023	YMPO Office/Virtual	1:30 p.m.
Thursday	April 27, 2023	YMPO Office/Virtual	1:30 p.m.
Thursday	May 25, 2023	YMPO Office/Virtual	1:30 p.m.
Thursday	June 29, 2023	YMPO Office/Virtual	1:30 p.m.
Thursday	July 27, 2023	YMPO Office/Virtual	1:30 p.m.
Thursday	August 24, 2023	YMPO Office/Virtual	1:30 p.m.
Thursday	September 28, 2023	YMPO Office/Virtual	1:30 p.m.
Thursday	October 26, 2023	YMPO Office/Virtual	1:30 p.m.
Thursday	December 14, 2023	YMPO Office/Virtual	1:30 p.m.

Note: Most of the above dates correspond to the last Thursday of each month, except for the (combined) November and December meeting(s).

The YMPO Office is located at 230 West Morrison Street Yuma, Arizona 85364.

Virtual meetings will take place using the GoTo Meeting platform.

Tentative Schedule for YMPO TAC Meetings Calendar Year 2023

Day	Date	Location	Start Time
Thursday	January 12, 2023	YMPO Office/Virtual	9:00 a.m.
Thursday	February 9, 2023	YMPO Office/Virtual	9:00 a.m.
Thursday	March 9, 2023	YMPO Office/Virtual	9:00 a.m.
Thursday	April 13, 2023	YMPO Office/Virtual	9:00 a.m.
Thursday	May 11, 2023	YMPO Office/Virtual	9:00 a.m.
Thursday	June 8, 2023	YMPO Office/Virtual	9:00 a.m.
Thursday	July 13, 2023	YMPO Office/Virtual	9:00 a.m.
Thursday	August 10, 2023	YMPO Office/Virtual	9:00 a.m.
Thursday	September 14, 2023	YMPO Office/Virtual	9:00 a.m.
Thursday	October 12, 2023	YMPO Office/Virtual	9:00 a.m.
Thursday	November 9, 2023	YMPO Office/Virtual	9:00 a.m.
Thursday	December 14, 2023	YMPO Office/Virtual	9:00 a.m.

Note: All dates correspond to the second Thursday of each month.

The YMPO Office is located at 230 West Morrison Street Yuma, Arizona 85364.

Virtual meetings will take place using the GoTo Meeting platform.