

# EXECUTIVE BOARD REGULAR MEETING AGENDA

Local Governments and Citizens Working Together

EXECUTIVE BOARD Regular Meeting Thursday, April 27, 2023 1:30 P.M. The Meeting will be held In-Person and/or using GoToMeeting by Video and/or Teleconference from the Main Conference Room at the YMPO Offices at 230 West Morrison Street, Yuma, Arizona 85364

# YMPO EXECUTIVE BOARD

Chair Gary Knight, Councilmember, City of Yuma

Vice-Chair Cecilia McCollough, Mayor Pro Tem, Town of Wellton

Secretary/Treasurer Maria Cruz, Councilmember, City of San Luis

Member Wynnie Ortega, Councilmember, Cocopah Indian Tribe

Member Gerardo Anaya, Mayor, City of Somerton

Member Lynne Pancrazi, Board of Supervisors, Yuma County
Member Michael Shelton, Councilmember, City of Yuma

Member Art Morales, Councilmember, City of Yuma

Member Bruce Fenske, Southwest District Administrator, ADOT Member Martin Porchas, Board of Supervisors, Yuma County

A regular electronic meeting of the Executive Board (the Board) of the Yuma Metropolitan Planning Organization (YMPO) will be held on Thursday, April 27, 2023, starting at 1:30 p.m., either In-Person and/or using GoToMeeting Video/Teleconferencing from the YMPO Offices at 230 West Morrison Street, Yuma, Arizona, 85364, to discuss, consider, and/or take possible action concerning the items listed below. Members MAY attend in person, with the appropriate social distancing, if they wish, but may also choose to participate by video or teleconference, if they so desire.

# 1. Call to Order and the Pledge of Allegiance

The meeting will be called to order and members will be asked to recite the Pledge of Allegiance.

# 2. Roll Call Attendance and Declaration of Votes

Norma Chavez, YMPO Administrative Assistant/Bookkeeper, will call the attendance roll, and if any members of the City of Yuma are not in attendance, those members that are in attendance will have the opportunity to declare the number of votes that each member will exercise, including any proxy votes.

# 3. Title VI Declaration and Call to the Public

Jesus Aguilar Jr., YMPO Mobility Manager, will read a brief message reminding members of our Title VI obligations. In addition, this item provides an opportunity for comments by the public on subjects *not* on the agenda. Individuals wishing to address the Board need not request permission in advance and are limited to three (3) minutes. Any members of the Public attending by teleconference are requested to contact YMPO staff with any questions they may have prior to the meeting.

# 4. Consent Agenda

- A. Approval of the March 30, 2023, Board Meeting Minutes
- B. YMPO Income/Expenditure Report for March 2023

A copy of the draft minutes of the Regular Board meeting from March 30, 2023, will accompany this agenda. Members will have the opportunity to review, report any changes, and/or approve the minutes of the March 30, 2023, Regular Board meeting. The March financial report is also expected to accompany this agenda and will be available for comment at this current meeting.

This item is on the agenda for information, discussion, and possible action to approve the Consent Agenda. Copies of the draft minutes for March 30, 2023, and the financial report for March 2023 are attached as Items A and B respectively.

# 5. YMPO Staff Hiring Update

During the March meeting, the Board was introduced to the newest YMPO staff member Jeff Heinrichs YMPO Information Technology Manager. Since then, a change in staff occurred; there is now an opening for a Senior Planning Manager, due to staff resignation, that will need to be filled. The YMPO Personnel Policies and Procedures outline that the Executive Director shall hire YMPO staff. In the interim, Paul Ward has been hired as Principal Engineer part-time to assist until a new Senior Planning Manager has been hired. The position will be advertised through the Yuma County Employment Opportunity site per the usual hiring process.

This item is on the agenda for information only at this stage. Crystal Figueroa, YMPO Executive Director, will present this item.

# 6. <u>2023 YMPO Regional Coordination Plan (RCP)</u>

The RCP commenced on November 1, 2022, and LSC Transportation Consultants, Inc has prepared a final draft of the 2023 YMPO RCP. This final draft has been sent to the Regional Committee and the Technical Advisory Committee members for review and comment and included for review and possible comment as appropriate by Board members. It will be presented to Board members for recommended approval by the YMPO TAC during the May Board meeting.

This item is on the agenda for information, discussion, and possible action to approve the 2023 YMPO Regional Coordination Plan Final Report. YMPO Mobility Manager, Mr. Aguilar, will present this item and further information is available in an information summary as Item 6.

# 7. FY 2024 and 2025 YMPO Unified Planning Work Program (UPWP)

As previously discussed with members, the FY 2024-25 UPWP is a two-year program that indicates the anticipated expenditures YMPO staff expect to need to complete the next two years' regional transportation planning efforts. This program includes salaries, operating expenses, and the cost of consultants to complete the scheduled studies, plans, and programs. Staff from the Federal Highway Administration, the Federal Transit Administration, and ADOT participated in a teleconference with YMPO staff on April 13th, 2023, during which YMPO presented the Initial Draft UPWP to them for their comment. We have received some comments from the reviewers and anticipate addressing all comments in the Final Draft UPWP to present to the Executive Board for possible approval during the May Board meeting. In anticipation of the approval, the UPWP includes draft budgets for the next two years, but the approval includes only the budget for the first year, for FY 2023-24. A brief regional transportation planning activities for the two years will be presented.

This item is on the agenda for information, discussion, and comment only at this stage. Ms. Figueroa will present this item and further information is available in an information summary as Item 7.

8. Status of Recent Federal, State, & Local Legislation on Funding Transportation.
Activity regarding possible additional funds that MIGHT be available for transportation projects has continued. For example, on March 31, 2023, we were notified of a Notice of Funding Opportunity for a second round of funding from the latest transportation Legislation, the Bipartisan Infrastructure Law (BIL). The program is known as The Safe Streets and Roads for All (SS4A) FY 2023. This agenda item will provide the opportunity to discuss recent actions regarding recent (and possible future) legislation on possible funding of transportation at the Federal, State, and Local levels.

This item is on the agenda for information, discussion, and comment only, at this stage. Ms. Figueroa will present this item and further information is available in an information summary as Item 8.

9. <u>Summary of Current Events/Board Member Reports/Executive Director's Report & Comments by Other Participants</u>

This agenda item is an opportunity for members and staff to update the Board regarding recent occurrences, as shown below. If written information is available, it will be included in an attached Information Summary.

- A. Staff Reports Future Meetings
- B. TAC Minutes
- C. Conference Updates (AZTA, AZRTS, and Roads and Streets)
- D. MPO/COG Director/Planner Meetings
- E. Rural Transportation Advocacy Council activities
- F. Projects Economic Development and Transportation

This item is on the agenda for information, discussion, and for Board members and other staff reports and comments.

# 10. Possible Future Agenda Items

The following items will be heard at a future meeting. Members are encouraged to suggest topics for discussion at a future Board meeting:

- A. Approval of new TIP 2024-2028
- B. FY 2024-25 two-year UPWP Approval
- C. TIP Amendment
- D. Short-Term Loan of Federal Funds and Obligation Authority to ADOT

# 11. Progress Reports

Members and staff will update the Board on the progress of ongoing projects and other recent events.

- a. Mar 31 Intermountain West MPO Meeting (CF)
- b. Apr 3-5 AzTA Conference in Mesa (CF, NC, CG, JR)
- c. Apr 7 Carbon Reduction Strategy State Practices 2 (CG, CF)
- d. Apr 6 YMPO IT Discussion/Transfer of Operations with Yuma County (CF, JH, NC)
- e. Apr 10 ADOT/YMPO Monthly Coordination Meeting (CF, CG)
- f. Apr 10 Staff Meeting (CF, CG, JH, BD, NC, JR, RA)
- g. April 10 Emotional Intelligence Part 2 Training with Yuma County (CF, BD, NC, JR, RA, JH)
- h. Apr 11 Avenue E/D Industrial Corridor Project Working Group (CF)
- i. Apr 12 COG/MPO Directors Meeting (CF)
- j. Apr 13 Yuma MPO Work Plan Review with FHWA (CF, BD, NC, JH, JR)
- k. Apr 13 Accounting for Government Grants (BD)
- I. Apr 13 YRBC Meeting (JR)
- m. Apr 17 Yuma County Board of Supervisors Presentation (CF)
- n. Apr 17 Town of Wellton Senior Program Discussion (JR, CF)
- o. Apr 17 Virtual RTAC Advisory Committee Meeting (CF)
- p. Apr 18 Yuma PM10 SIP Update Meeting (CF)
- q. Apr 18 YMPO and Census Meeting (CF, PW)
- r. Apr 19 RTAP Reimbursement Submission Refresher (JR, NC)
- s. Apr 21 Arizona State Transportation Meeting in Winslow (CF)

- t. Apr 24 RTAC Board Meeting (CF)
- u. Apr 27 TAC Meeting (CF, NC, JR, JH, PW)
- v. Apr 27 Executive Board Meeting (CF, NC, JR, JH, PW)

# 12. Adjournment

Notice: In accordance with the Americans with Disabilities Act (ADA) and section 504 of the Rehabilitation Act of 1973, YMPO does not discriminate on the basis of disability, in the admission of, or access to, or treatment or employment in, its programs, activities, or services. If you have any questions regarding YMPO programs, activities, or services, please contact Crystal Figueroa or Charles Gutierrez at 928-783-8911.

# 13. <u>Anticipated Future 2023 Meeting Locations.</u>

All future meetings will continue to be held at the YMPO office at 230 West Morrison Street, Yuma, Arizona 85364. Members MAY participate in person, OR they may participate electronically by computer, and/or telephone (or both), using the GoToMeeting portal. The next two meetings will occur on Thursday, May 25, 2023, and June 29, 2023.



# EXECUTIVE BOARD MEETING MINUTES

Local Governments and Citizens Working Together

EXECUTIVE BOARD
Regular Meeting
Thursday, March 30, 2023
1:30 P.M.

The Meeting was held In-Person and using GoToMeeting by Video and/or Teleconference from the Main Conference Room at the YMPO Offices at 230 West Morrison Street, Yuma, Arizona 85364

# 1. Call to Order and the Pledge of Allegiance

The Yuma Metropolitan Planning Organization (YMPO) Chair, Councilmember Gary Knight, called the YMPO Executive Board (the Board) meeting to order at 1:31 p.m. and asked the Board to join him in reciting the Pledge of Allegiance.

# 2. Roll Call Attendance and Declaration of Votes

The YMPO Executive Assistant/Accountant II, Blenda Dale, called the roll as follows:

# YMPO EXECUTIVE BOARD

Chair Gary Knight, Councilmember, City of Yuma^

Vice-Chair Cecilia McCollough, Mayor Pro Tem, Town of Wellton~

Secretary/Treasurer Maria Cruz, Councilmember, City of San Luis~

Member Wynnie Ortega, Councilmember, Cocopah Indian Tribe^
Member Bruce Fenske, Southwest District Administrator, ADOT^
Member Lynne Pancrazi, Board of Supervisors, Yuma County~

Member Art Morales, Councilmember, City of Yuma~

Member Michael Shelton, Councilmember, City of Yuma^

- ^ Attended in person.
- Participated by teleconference.

As six of the seven constituent member agencies were present, the quorum requirement was met.

# YMPO Executive Board Members Absent

Member Gerardo Anaya, Mayor, City of Somerton\*

Member Martin Porchas, Board of Supervisors, Yuma County #

- # Not present but was represented by proxy by another member.
- \* Not present, and not represented by proxy by another member.

### YMPO Staff Present:

Crystal Figueroa Executive Director

Charles Gutierrez Senior Planning Manager

Blenda Dale Executive Assistant/Accountant II

Jesus Aguilar, Jr. Regional Mobility Manager

Norma Chavez Administrative Assistant/Bookkeeper

# Additional Attendees:

Kevin Adams RTAC Liaison ~

Mark Hoffman ADOT Senior Planner ~

Jenny Torres City of San Luis Assistant City Manager~ Eric Holland Cocopah Indian Tribe Planning Director^

# **Declaration of Votes:**

Supervisor Pancrazi declared that she would exercise the proxy vote for Supervisor Porchas. Written proxy authorization was received by YMPO Executive Director Figueroa prior to the meeting.

# 3. Title VI Declaration and Call to the Public

YMPO Mobility Manager Jesus Aguilar Jr., read the Title VI obligations. No members of the public addressed the Board.

# 4. Consent Agenda

- A. Approval of the February 23, 2023, Board Meeting Minutes
- B. YMPO Income/Expenditure Report for February 2023

MOTION: Supervisor Pancrazi moved to approve consent agenda. Councilmember Morales seconded and the motion was unanimously approved.

# 5. YMPO Staff Hiring Update

YMPO Executive Director Crystal Figueroa introduced to the Board Jeffrey Heinrichs, who joined the YMPO staff as a part-time Information Technology (IT) Manager. Mr. Heinrichs gave a brief overview of his previous experience and stated he looked forward to contributing to the YMPO.

Ms. Figueroa explained that Mr. Heinrichs would be responsible for network security, configuration and network management, maintenance, software updates, IT staff training, and creating the YMPO 40th anniversary logo.

# 6. Regional Coordination Plan Update

Mr. Aguilar Jr. gave a brief overview of the status of the Regional Coordination Plan. He informed the Board that the consultants completed Technical Memorandum #1 in November of 2022, which outlined the Existing Conditions in

the Yuma region. He mentioned that the consultant has since completed Technical Memorandum 2, which outlines the Transportation Needs and Gaps in Service. Finally, Technical Memorandum #3 focuses on the Goals and Strategies in relation to the 5310 program coordinated services.

Mr. Aguilar said that Technical Memorandum 3 was just completed and would be sent to the Executive Board members for review and feedback. He explained that the Regional Coordination Plan presents goals and strategies to enhance regional mobility; furthermore, it will address the transit needs of local citizens, particularly senior adults and people with disabilities.

YMPO Senior Planner Charles Gutierrez explained that Memorandum 3 was not received in time to be included in the agenda, and that is why it will be sent to the Board after the meeting.

# 7. Support Request for ADOT AZ SMART Fund Application for US 95

Ms. Figueroa explained the Arizona Legislature established the AZ SMART Fund for rural Arizona totaling \$50 million in 2022 to assist eligible cities, towns, counties, and the Arizona Department of Transportation (ADOT) in competing for federal discretionary funds. The process involves the application being approved by the respective MPO or COG. ADOT administers this fund, and the State Transportation Board (STB) approves all awards. Ms. Figueroa stated that two applications were awarded during the February STB meeting, and three more were awarded the AZ SMART funds in March. One of those applicants was the City of San Luis for Caesar Chavez Boulevard for \$2.7 million. In addition, she informed the Board that Yuma County also submitted an application for Reimbursement of Design and Other Engineering Services (DOES) for an extension of Avenue E from State Route 195 north to connect to US Highway 95.

Ms. Figueroa stated that Staff evaluated various support scenarios to leverage the AZ SMART Fund opportunity for US 95 widening improvements; however, the MPO was ineligible to apply for such funds directly. As a result, considering that it is a US Highway, she made an official request for ADOT to apply for the AZ SMART Fund for DOES from the available ADOT funds. She stated that the ADOT State Engineer/Deputy Director, Mr. Greg Byers, originally extended an endorsement of support for ADOT to apply for the AZ SMART Fund; however, some questioning has been raised as ADOT was still trying to figure out how their funds will be spent. Ms. Figueroa said that she would update the Board in due course.

At approximately 1:51 p.m., Councilmember Winnie Ortega, Cocopah Indian Tribe arrived at the meeting.

- 8. <u>FY 2022-2026 Transportation Improvement Program (TIP) Amendment #7</u>
  Mr. Gutierrez stated the Executive Board approved the FY 2022-2026 YMPO TIP in July 2021, which has been amended six times. At the requests of Yuma County and the Cities of Yuma, Somerton, San Luis, and YMPO/ADOT, an FY 2022-2026 TIP Amendment #7 is requested to move, update and modify projects and, as such, is recommended for approval by the Executive Board. Mr. Gutierrez reviewed and outlined the following changes:
  - City of Yuma requested a project year change and was recommended for TAC's approval, for FY 2023: YC-23-10C, 40<sup>th</sup> St from 6 3/4 to 7 1/2 for construction. At the request of the City, this project requires the Construction Phase to be programmed into FY 2025 instead of FY2023 due to the construction of the bridge YC-23-11D/C: "A" Canal at 7E and 40<sup>th</sup> St. The bridge needs to be designed in FY 2023 and constructed in FY 2024 prior to the road being built for the project.
  - As a whole the ADOT US 95: Wellton Mohawk Canal to Aberdeen Road is currently programmed for design in the State TIP in FY 2024. On February 24, 2023, in collaboration with ADOT, a US DOT RAISE Grant was submitted for design. Currently, the project is fully funded through the Arizona Legislative Appropriations and is listed as two separate projects as follows in the State TIP:
    - TIP ID 103588 Imperial Dam Rd Aberdeen Rd
    - TIP ID 103691 Wellton-Mohawk Canal to Imperial Dam Rd The request is to program the two regionally significant projects into the TIP separately.
  - Highway Safety Improvement Program (HSIP) funded projects for FY 2024, 2025, 2026 were also recommended for approval for Yuma County, City of Yuma, San Luis, and Somerton.

A detailed list of all the changes is included as Table One, on a separate sheet.

Councilmember Shelton asked about the signal light at the intersection near the Somerton airport, stating that this could cause traffic delays.

Mr. Gutierrez explained that the intersection was identified as having safety issues. YMPO hired the consultant Greenlight Traffic Engineering to carry out a Safety Study and the intersection was identified as a safety concern with crash analysis data that proved the need for a traffic signal light. There has been a fatality at the intersection, which is partly why it received the funding request.

MOTION: Councilmember Maria Cruz moved to approve TIP Amendment #7. Councilmember Winnie Ortega seconded, and the motion was unanimously approved.

# 9. FY 2024 and 2025 YMPO Unified Planning Work Program (UPWP)

Ms. Figueroa stated that the current Two-Year FY 2022-2023 UPWP and annual budget was approved by the YMPO Executive Board meeting on April 29, 2021. YMPO started developing the third Two-Year FY 2024-2025 UPWP. She reported that YMPO staff were expected to present the next UPWP to FHWA, FTA, and ADOT on April 13.

She then reviewed a schedule of the regional planning studies YMPO wishes to conduct in the upcoming UPWP, which included the Safety Study, Complete Streets Study, Roads of Regional Significance, and the 2026-2049/50 Long-Range Transportation Study. She briefly mentioned that the Complete Streets Study involves multi-modal planning, including bus pullouts, bicycle lanes, and pedestrian walkways. Ms. Figueroa stated the Roads of Regional Significance consists in determining the significant roadways for the upcoming years, such as I-8, US 95, and SR 195, including other roadways such as Avenue E-D, County 14th Street, and possibly Avenue 3E. She continued and said the most extensive study done every four years is the Long-Range Transportation Plan (LRTP), a federally mandated product by the Metropolitan Planning Organization. The study would start in FY 2024 and be completed in FY 2025 for Board approval before the end of the fiscal year. She then asked Mr. Gutierrez to explain the significance of the Safety Study.

Mr. Gutierrez explained that the Safety Study evaluates crash data to determine possible corrective measures to reduce future accidents. First, the areas are identified and given a score. The higher the score, the higher priority for corrective action.

Ms. Figueroa then discussed providing traffic count data on the YMPO website. The idea would be to provide ease of use for our member agencies for their planning purposes.

Ms. Figueroa asked Ms. Dale to provide details of the upcoming needs for the YMPO property. Ms. Dale said there were several items YMPO would like to resolve. Xeriscaping the property would prevent further damage to the building stucco and retaining walls and act as a preventative measure against termite infestations. YMPO will need to repair the retaining walls and parking lot as they are starting to decay due to time.

Councilmember Shelton asked about the current level of traffic enforcement at the Somerton intersection proposed for a traffic signal. He suggested that there be an increase in traffic enforcement at that intersection rather than installing a traffic signal. Mr. Gutierrez stated YMPO is not provided with traffic enforcement data. Currently, the scope of work for the project is underway. He said he would advise

the Technical Advisory Committee of Councilmember Shelton's concerns and obtain their recommendations. He promised to update Councilmember Shelton.

# 10. <u>FY 2024 Congressional Directed Spending (CDS) Appropriations</u>

Gutierrez explained that Congressional Directed Spending (CDS) is a statutory provision or report language included primarily at the request of a Senator or a Member, Delegate, or Resident Commissioner of the House of Representatives providing, authorizing, or recommending a specific amount of discretionary budget authority. Mr. Gutierrez noted that it's also known as an Appropriation; in early March, the offices of Senator Kelly and Senator Sinema released a CDS request opportunity to Arizonans and organizations to apply for projects which could be funded through the annual budget bills passed by Congress. The Board previously identified the US 95 widening project as a regional priority. As such, in collaboration with ADOT, YMPO has taken a proactive approach to seeking funding opportunities. Subsequently, US 95 Highway was identified as an eligible highway transportation project and submitted an application request to both Senate offices for CDS earmarking of \$2 million for the design of the Wellton-Mohawk Canal to Aberdeen Road. Mr. Gutierrez mentioned the total project cost for design is approximately \$12M, is part of the YMPO TIP currently, and is required to submit the project for CDS consideration. Ms. Figueroa added that the results of selected projects will most likely be known by October 2023.

Councilmember Cruz congratulated YMPO for their efforts.

# 11. <u>2023 Arizona Rural Transportation Summit (AZRTS) Planning-Update</u>

Ms. Figueroa updated the Board on the progress of planning the 2024 AZRTS conference. On February 7, 2023, YMPO Staff sent a Save-The-Date for the AZRTS on October 18-19, 2023. In addition, formal invitations were distributed to prospective keynote speakers; federal and state partners, including the Federal Highway Administration (FHWA), the Federal Transit Administration (FTA), and the Arizona Department of Transportation (ADOT). Thus far, National Association of Regional Councils (NARC) Director of Transportation Erich Zimmerman, and FTA Regional Administrator Ray Tellis, have confirmed to be present at the conference. Ms. Figueroa reported that YMPO was notified that U.S. Ambassador to Mexico, Ken Salazar, will not be available to attend the event but was still awaiting a response from the North American Development Bank Director Calixto Mateos-Hanel. She asked for any suggestions from The Board on possible speakers. We are having an infrastructure Trade component for the conference on Wednesday.

12. <u>Summary of Current Events/Board Member Reports/Executive Director's Report & Comments by Other Participants</u>

This agenda item is an opportunity for members and staff to update the Board regarding recent occurrences, as shown below. If written information is available, it will be included in an attached Information Summary.

- A. Staff Reports Future Meetings
- B. TAC Minutes
- C. Conference Updates (AZTA, AZRTS, and Roads and Streets)
- D. MPO/COG Director/Planner Meetings
- E. Rural Transportation Advocacy Council activities
- F. Projects Economic Development and Transportation

Mr. Gutierrez said he would email the Executive Board members attending virtually today regarding House Bill 2543 Rural Arizona Priority Transportation Projects. The two projects YMPO is presenting for consideration of earmarks are US 95 improvements between Wellton Mohawk Canal and Aberdeen Road for \$33,300,00 and US 95 Pavement Rehabilitation between County 22nd Street and County 11th Street for \$5,910,429.

Supervisor Pancrazi stated Ms. Figueroa testified at the committee hearing recently and did an excellent job.

Mr. Gutierrez asked for help getting the word to our senators to support this bill via email, phone, or using their online portal. He provided our local senators' contact details to do so.

Councilmember Knight said that on Monday, April 27, 2023, HB 2543 was heard by the Senate Transportation and Technology Committee and passed a 5-1 vote. Several speakers testified for Bill during the hearing, including Supervisor Pancrazi, Ms. Figueroa, and himself. The bill includes the \$33 million for US 95 and several projects from the COGs and MPOs of the smaller counties for appropriations. He said once it has gone through the Senate Transportation Committee, it will go through the Senate Appropriations Committee on April 4, 2023, which will be a bit more challenging. Again, several speakers will testify at the appropriations committee meeting. The total bill is now up to \$330 million.

Supervisor Pancrazi said there's a group called the Freedom Caucus, of which two were on the Senate Transportation Committee. There will be two No votes from the appropriations committee, so we must ensure to obtain yes votes from the other committee members.

Ms. Figueroa encouraged staff members and the Board to reach out to our senators to support this bill. Councilmember Knight is the Legislature website that individuals can use to let their representatives know which bills you want them to support.

# 13. <u>Possible Future Agenda Items</u>

The following items will be heard at a future meeting. Members are encouraged to suggest topics for discussion at a future Board meeting:

- A. Call for Projects
- B. AZ RTS Update
- C. FY 2024-25 two-year UPWP Approval
- D. RCP Approval

# 14. <u>Progress Reports</u>

Members and staff will update the Board on the progress of ongoing projects and other recent events.

- A. Feb 24 YMPO RAISE 2023 Submission (CF, CG)
- B. Feb 24 PASS Trainer Observation with SEAGO in Florence (JR)
- C. Feb 27 RTAC Board Meeting (CF, CG)
- D. Feb 28 5310 Program Visit with Horizon Health and Wellness (JR)
- E. Feb 28 AZ DOT RDIP Workshop and Roundtable Discussions (CG)
- F. Mar 1 AZ DOT RDIP Workshop and Roundtable Discussions (CG)
- G. Mar 1 YC's Meeting with Marisol Flores-Aguirre, Gov. Hobbs's Southern AZ Office Director: Economic Development (CF)
- H. Mar 2 Wilson & Co/ US 95: Imperial Dam Rd- Aberdeen Rd and US 95: Wellton-Mohawk Canal Project (CG)
- I. Mar 2 YMPO Visit with HOPE Arizona (JR)
- J. Mar 2 FY24 Congressionally Directed Spending Webinar (NC)
- K. Mar 2 RTS Planning Meeting (CF, CG, BD, NC, JR, RA)
- L. Mar 2 Meeting with YMPO & Michael Baker Intl (CG)
- M. Mar 3 FY24 Congressionally Directed Spending Webinar (CF)
- N. Mar 6 Staff Meeting (CF, CG, BD, NC, JR)
- O. Mar 6 BOS Annual Presentation (CF)
- P. Mar 6 Emotional Intelligence Part 1 Training with Yuma County (CF, CG, BD, NC, JR, RA)
- Q. Mar 7 FY24 Congressionally Directed Spending Transportation Projects (CF, CG, NC)
- R. Mar 7 Yuma YR 2 Budget Meeting 5310 (CF, BD, JR)
- S. Mar 7 RTS Planning Meeting (CF, CG)
- T. Mar 8 5305 Discussion with YCIPTA (CF, CG, JR)
- U. Mar 9 TAC Meeting (CG, NC, JR)
- V. Mar 9 YRBC Meeting (JR)
- W. Mar 13 ADOT/YMPO Monthly Coordination Meeting (CF, CG)
- X. Mar 13 RMC 5310 Meeting (JR, CF, NC)
- Y. Mar 13 RMC 5310 LSC Tech Memo #2 Presentation (JR)
- Z. Mar 14 Chamber's Transportation Committee Meeting (CF)
- AA. Mar 15 Yuma County Regional Economic Development Quarterly Meeting (CF)

- BB. Mar 15 5310 visit with Crossroads (JR)
- CC. Mar 15 5310 visit with Rise Services (JR)
- DD. Mar 16 Coaching Through Conflict Training by YC (CF, BD)
- EE. Mar 16 YMPO 5310 Meeting with Rise Services (JR)
- FF. Mar 16 Virtual Networking for Community Resources Meeting (JR)
- GG. Mar 16 5310 Meeting with Rise Services (JR)
- HH. Mar 17 Arizona State Transportation Board in Prescott Valley (CF)
- II. Mar 20 Email and Workplace Etiquette Training with Yuma County (CF, BD, NC, CG, JR, RA)
- JJ. Mar 20 RTAC Advisory Committee Meeting (CF)
- KK. Mar 21 Yuma PM10 SIP Update Call (CF, CG)
- LL. Mar 22 RTS Planning Meeting (CF, CG, BD, NC, JR, RA)
- MM. Mar 23 Greater Yuma Port Authority Board of Directors Meeting (CF)
- NN. Mar 27 RTAC Board Meeting (CF, CG)
- OO. Mar 28 Yuma Regional Bicycle Coalition Meeting (CF)
- PP. Mar 28 NACOG Technology Summit Part 1 (JR)
- QQ. Mar 29 Carbon Reduction Strategy State Practices 1 (CF, CG)

Ms. Figueroa stated as presented.

# 15. Adjournment

There being no further business to discuss, the meeting was adjourned at 2:38 p.m.

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# Anticipated Future 2023 Meeting Locations.

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March 30, 2023	, YMPO Executive Board Meeting Minutes
Preparation and Approval of Minutes:	Minutes prepared by:
	Blenda Dale, Accountant II/ Executive Admin Assistant
Minutes reviewed to form by:	Minutes approved in regular session on March 30, 2023
Crystal Figueroa, Executive Director, Yuma Metropolitan Planning Organization	Councilmember Gary Knight, Chairman, YMPO Executive Board

TIP ID #	Agency	Location	Description	Fed Aid	Fed \$	HURFX	Local	Total
FY 2023								
SL-23-06	San Luis	10th Avenue and Los Alamos Street	Curve Realignment Design	HSIP	\$306,947	\$0	\$18,553	\$325,500
YC-23-04D	Yuma County	Co. 14th at Ave 4E	Traffic Signal N/S Turn lane	HSIP (94.3%)	\$207,932	\$0	\$12,568	\$220,500
YC-23-04D	Yuma County	Co. 14th at Ave 4E	Traffic Signal N/S Turn lane	Local	\$0	\$0	\$78,500	\$78,500
YC 23-03D	Yuma County	Co. 11th at Ave G	Curve Realignment Design	HSIP (94.3%)	\$443,682	\$0	\$26,819	\$470,500
YC-23-03R	Yuma County	Co. 11th at Ave G	Right of Way - Curve Flattening	HSIP (94.3%)	\$99,015	\$0	\$5,985	\$105,000
YU-23-10C Move to FY 25	Yuma	40th Street: 7 1/2 E to 6 3/4 E	Construct Roadway	STBG/HURFX	-\$1,000,000	\$900,000	\$28,788	\$928,788
103588	ADOT	Imperial Dam Rd-Aberdeen Rd	Design - Widen to 4 lanes	AZ Leg Appropriations	\$4,250,000	\$0	\$0	\$4,250,000
103691	ADOT	Wellton-Mohawk Canal to Imperial Dam Rd	Road Widening	AZ Leg Appropriations	\$8,000,000	\$0	\$0	\$8,000,000
					\$14,307,576	\$900,000	\$171,213	\$14,378,788
			FY	2024				
SL-23-06	San Luis	10th Avenue and Los Alamos Street	Curve Realignment	HSIP (100%)	\$2,625	\$0	\$0	\$2,625
SL-23-06	San Luis	10th Avenue and Los Alamos Street	Curve Realignment	HSIP (94.3%)	\$1,310,638	\$0	\$79,222	\$1,389,860
SL-24-01D	San Luis	US95, County 20 1/2 St to County 22nd St, Raised Medium	Design	HSIP (94.3%)	\$449,528	\$0	\$27,172	\$476,700
SOM-24-01D	Somerton	County 15th St and Ave D, Crest Curve Correction	Design	HSIP (94.3%)	\$428,122	\$0	\$25,878	\$454,000
YU-24-01D	Yuma	Pedestrian Hybrid Beacons, Three Locations	Design	HSIP (100%)	\$493,725	\$0	\$0	\$493,725
YC 23-03C	Yuma Co.	Co. 11th and Ave G	Curve Realignment Construction	HSIP (94.3%)	\$1,256,678	\$0	\$75,960	\$1,332,638
YC-24-01D	Yuma Co.	Avenue B, Shoulder Widening and Rumble Strips	Design	HSIP (94.3%)	\$438,825	\$0	\$26,525	\$465,350
YC-24-02D	Yuma Co.	Ave G, Shoulder Widening and Rumble Strips	Design	HSIP (94.3%)	\$438,825	\$0	\$26,525	\$465,350
YC24-03D	Yuma Co.	County 14th St and Avenue C, Traffic Signal	Design	HISP (100%)	\$283,750	\$0	\$0	\$283,750

TIP ID #	Agency	Location	Description	Fed Aid	Fed \$	HURFX	Local	Total
YC-24-04D	Yuma Co.	County 14th and Avenue G, Traffic Signal & Left-Turn Lanes	Design	HISP (100%)	\$306,450	\$0	\$0	\$306,450
YC-24-05D	Yuma Co.	US95 and Ave C, Traffic Signal	Design	HISP (100%)	\$283,750	\$0	\$0	\$283,750
					\$5,692,916		\$261,282	\$5,954,198
	FY 2025							
YU-24-01C	Yuma	Pedestrian Hybrid Beacons, Three Locations	Construction	HSIP (100%)	\$1,166,513	\$0	\$0	\$1,166,513
YU-23-10C	Yuma	40th St: 7 1/2 E to 6 3/4 E	Construct Roadway	STBG/HURFX	-\$1,000,000	\$900,000	\$28,788	\$928,788
YC-24-05C	Yuma Co.	US95 and Ave C, Traffic Signal	Construction	HSIP (100%)	\$716,756	\$0	\$0	\$716,756
YC 23-03C	Yuma Co.	Co. 11th and Ave G	Curve Realignment	HSIP	\$1,256,678	\$0	\$75,960	\$1,332,638
					\$3,139,947	\$900,000	\$104,748	\$4,144,695
			FY:	2026				
SL-24-01D	San Luis	US95, Co. 20 1/2 St to Co. 22nd St, Raised Medium	Construction	HSIP (94.3%)	\$1,683,019	\$0	\$101,731	\$1,784,750
SOM-24-01D	Somerton	County 15th St and Ave D, Crest Curve Correction	Construction	HSIP (94.3%)	\$1,587,045	\$0	\$95,930	\$1,682,975
YC-24-01C	Yuma Co.	Avenue B, Shoulder Widening and Rumble Strips	Construction	HSIP (100%)	\$580,471	\$0	\$0	\$580,471
YC-24-01C	Yuma Co.	Avenue B, Shoulder Widening and Rumble Strips	Construction	HSIP (94.3%)	\$3,229,311	\$0	\$195,197	\$3,424,508
YC-24-02C	Yuma Co.	Ave G, Shoulder Widening and Rumble Strips	Construction	HSIP (100%)	\$147,500	\$0	\$0	\$147,500
YC-24-02C	Yuma Co.	Ave G, Shoulder Widening and Rumble Strips	Construction	HSIP (94.3%)	\$3,791,902	\$0	\$229,203	\$4,021,105
YC-24-03D	Yuma Co.	County 14th St at Ave C, Traffic Signal	Construction	HSIP (100%)	\$733,889	\$0	\$0	\$733,899
YC-24-04C	Yuma Co.	County 14th at Ave G, Traffic Signal + Left-Turn Lanes	Construction	HSIP (100%)	\$663,927	\$0	\$0	\$663,927
YC-24-04C	Yuma Co.	County 14th and Avenue G, Traffic Signal & Left-Turn Lanes	Construction	HSIP (94.3%)	\$471,245	\$0	\$28,485	\$499,730
					\$12,888,309	\$0	\$650,546	\$13,538,855

# Yuma Metropolitan Planning Organization Revenue & Expense Budget Performance March 2023

	Mar 23	ul '22 - Mar 2	YTD Budget	% of Budget
Ordinary Income/Expense				
Income				
4000 · ADOT Grant				
4001 · PL	0.00	352,593.40	658,457.81	53.55%
4002 · SPR	0.00	126,709.40	363,029.40	34.9%
4005 · 5305d (CPG)	0.00	76,591.18	162,725.00	47.07%
Total 4000 · ADOT Grant	0.00	555,893.98	1,184,212.21	46.94%
4010 · FTA Grant			- 40- 00	0.004
4020 · 5303/5305	0.00	0.00	5,495.00	0.0%
Total 4010 · FTA Grant	0.00	0.00	5,495.00	0.0%
4050 · ADEQ Grant	0.00	0.00	10,000.00	0.0%
4055 · 5310 Funds	0.00	0.00	40 500 00	0.00/
4053 · CARES Act MM	0.00	0.00	40,536.00	0.0%
4055 · 5310 Funds - Other	0.00	32,432.09	85,964.00	37.73%
Total 4055 · 5310 Funds	0.00	32,432.09	126,500.00	25.64%
4200 · YMPO UPWP Dues	81,770.65	81,770.65	80,390.74	101.72%
4400 · Interest Income	1,740.56	9,200.03	3,000.00	306.67%
4600 · Charges for Services	2.22	40.07:00	44 000 00	455 050
4904 · Traffic Count Revenue	0.00	18,671.03	11,886.83	157.07%
Total 4600 · Charges for Services	0.00	18,671.03	11,886.83	157.07%
4700 · Other Revenue				
4907 · Misc Revenue	0.00	160.00		
Total 4700 · Other Revenue	0.00	160.00		
Total Income	83,511.21		1,421,484.78	49.11%
Gross Profit	83,511.21	698,127.78	1,421,484.78	49.11%
Expense				
5110 · Payroll Expenses				
5111 · Fringe Benefits	2,320.27	23,166.84	37,495.00	61.79%
5112 · Part Time Staff-Salaries				
5133 · Part Time Staff-Salaries- Local	1,820.00	10,788.52	9,905.69	108.91%
5112 · Part Time Staff-Salaries - Other	4,666.75	37,386.77	76,033.10	49.17%
Total 5112 · Part Time Staff-Salaries	6,486.75	48,175.29	85,938.79	56.06%
5113 · Full Time Staff-Salaries	23,876.69	256,210.78	414,101.00	61.87%
5115 · Health Insurance-ER Portion	4,650.00	44,795.52	66,960.00	66.9%
5116 · ASRS	3,032.53	32,070.83	52,137.00	61.51%
5117 · Workman's Comp Insurance	0.00	1,106.00	1,196.00	92.48%
5118 · FUTA Payroll Expense	46.69	432.20	588.00	73.5%
5120 · Life Insurance	520.00	1,204.86	1,872.00	64.36%
5110 · Payroll Expenses - Other	0.00	-1,098.98		- 1 - 2
Total 5110 · Payroll Expenses	40,932.93	406,063.34	660,287.79	61.5%
5123 · Consulting Services				
5134 · Contractual-Local	04 004 50		100 151 00	0.4.0.40
5134 · Contractual-Local	21,624.50	76,472.59	123,454.00	
5123 · Consulting Services - Other	2,880.00	139,841.94	488,979.00	28.6%
5123 · Consulting Services - Other Total 5123 · Consulting Services				28.6%
5123 · Consulting Services - Other Total 5123 · Consulting Services 5124 · Staff Training/Education	2,880.00 24,504.50	139,841.94 216,314.53	488,979.00 612,433.00	28.6% 35.32%
5123 · Consulting Services - Other Total 5123 · Consulting Services 5124 · Staff Training/Education 5137 · Staff Training/Edu Reimb-Local	2,880.00 24,504.50 0.00	139,841.94 216,314.53 80.00	488,979.00 612,433.00 6,000.00	28.6% 35.32% 1.33%
5123 · Consulting Services - Other Total 5123 · Consulting Services 5124 · Staff Training/Education 5137 · Staff Training/Edu Reimb-Local 5124 · Staff Training/Education - Other	2,880.00 24,504.50 0.00 0.00	139,841.94 216,314.53 80.00 528.00	488,979.00 612,433.00 6,000.00 3,500.00	28.6% 35.32% 1.33% 15.09%
5123 · Consulting Services - Other Total 5123 · Consulting Services 5124 · Staff Training/Education 5137 · Staff Training/Edu Reimb-Local 5124 · Staff Training/Education - Other Total 5124 · Staff Training/Education	2,880.00 24,504.50 0.00 0.00	139,841.94 216,314.53 80.00 528.00 608.00	488,979.00 612,433.00 6,000.00 3,500.00 9,500.00	28.6% 35.32% 1.33% 15.09% 6.4%
5123 · Consulting Services - Other Total 5123 · Consulting Services 5124 · Staff Training/Education 5137 · Staff Training/Edu Reimb-Local 5124 · Staff Training/Education - Other Total 5124 · Staff Training/Education 5125 · Audit Services	2,880.00 24,504.50 0.00 0.00 0.00 0.00	139,841.94 216,314.53 80.00 528.00 608.00 18,500.00	488,979.00 612,433.00 6,000.00 3,500.00 9,500.00 23,500.00	28.6% 35.32% 1.33% 15.09% 6.4% 78.72%
5123 · Consulting Services - Other Total 5123 · Consulting Services 5124 · Staff Training/Education 5137 · Staff Training/Edu Reimb-Local 5124 · Staff Training/Education - Other Total 5124 · Staff Training/Education 5125 · Audit Services 5126 · Payroll Processing Fees	2,880.00 24,504.50 0.00 0.00 0.00 0.00 358.68	139,841.94 216,314.53 80.00 528.00 608.00 18,500.00 3,124.28	488,979.00 612,433.00 6,000.00 3,500.00 9,500.00 23,500.00 4,800.00	28.6% 35.32% 1.33% 15.09% 6.4% 78.72% 65.09%
5123 · Consulting Services - Other Total 5123 · Consulting Services 5124 · Staff Training/Education 5137 · Staff Training/Edu Reimb-Local 5124 · Staff Training/Education - Other Total 5124 · Staff Training/Education 5125 · Audit Services 5126 · Payroll Processing Fees 5128 · Accounting Services	2,880.00 24,504.50 0.00 0.00 0.00 0.00 358.68 0.00	139,841.94 216,314.53 80.00 528.00 608.00 18,500.00 3,124.28 26,292.07	488,979.00 612,433.00 6,000.00 3,500.00 9,500.00 23,500.00 4,800.00 26,292.07	28.6% 35.32% 1.33% 15.09% 6.4% 78.72% 65.09% 100.0%
5123 · Consulting Services - Other Total 5123 · Consulting Services 5124 · Staff Training/Education 5137 · Staff Training/Edu Reimb-Local 5124 · Staff Training/Education - Other Total 5124 · Staff Training/Education 5125 · Audit Services 5126 · Payroll Processing Fees 5128 · Accounting Services 5129 · Public Participation	2,880.00 24,504.50 0.00 0.00 0.00 0.00 358.68 0.00 0.00	139,841.94 216,314.53 80.00 528.00 608.00 18,500.00 3,124.28 26,292.07 324.79	488,979.00 612,433.00 6,000.00 3,500.00 9,500.00 23,500.00 4,800.00 26,292.07 750.00	28.6% 35.32% 1.33% 15.09% 6.4% 78.72% 65.09% 100.0% 43.31%
5123 · Consulting Services - Other Total 5123 · Consulting Services 5124 · Staff Training/Education 5137 · Staff Training/Edu Reimb-Local 5124 · Staff Training/Education - Other Total 5124 · Staff Training/Education 5125 · Audit Services 5126 · Payroll Processing Fees 5128 · Accounting Services 5129 · Public Participation 5130 · Reimbursement of Expenses	2,880.00 24,504.50 0.00 0.00 0.00 358.68 0.00 0.00 -647.87	139,841.94 216,314.53 80.00 528.00 608.00 18,500.00 3,124.28 26,292.07 324.79 0.00	488,979.00 612,433.00 6,000.00 3,500.00 9,500.00 23,500.00 4,800.00 26,292.07 750.00 7,000.00	28.69 35.329 1.339 15.099 6.49 78.729 65.099 100.09 43.319 0.09
5123 · Consulting Services - Other Total 5123 · Consulting Services 5124 · Staff Training/Education 5137 · Staff Training/Edu Reimb-Local 5124 · Staff Training/Education - Other Total 5124 · Staff Training/Education 5125 · Audit Services 5126 · Payroll Processing Fees 5128 · Accounting Services 5129 · Public Participation 5130 · Reimbursement of Expenses 5131 · Data Process, Software, Hardware	2,880.00 24,504.50 0.00 0.00 0.00 358.68 0.00 0.00 -647.87 116.95	139,841.94 216,314.53 80.00 528.00 608.00 18,500.00 3,124.28 26,292.07 324.79 0.00 6,045.65	488,979.00 612,433.00 6,000.00 3,500.00 9,500.00 23,500.00 4,800.00 26,292.07 750.00 7,000.00 20,000.00	28.69 35.329 1.339 15.099 6.49 78.729 65.099 100.09 43.319 0.09 30.239
5123 · Consulting Services - Other Total 5123 · Consulting Services 5124 · Staff Training/Education 5137 · Staff Training/Edu Reimb-Local 5124 · Staff Training/Education - Other Total 5124 · Staff Training/Education 5125 · Audit Services 5126 · Payroll Processing Fees 5128 · Accounting Services 5129 · Public Participation 5130 · Reimbursement of Expenses 5131 · Data Process, Software, Hardware 5132 · Furniture and Equipment	2,880.00 24,504.50 0.00 0.00 0.00 358.68 0.00 0.00 -647.87 116.95 0.00	139,841.94 216,314.53 80.00 528.00 608.00 18,500.00 3,124.28 26,292.07 324.79 0.00 6,045.65 954.96	488,979.00 612,433.00 6,000.00 3,500.00 9,500.00 23,500.00 4,800.00 26,292.07 750.00 7,000.00 20,000.00 11,870.00	28.69 35.329 1.339 15.099 6.49 78.729 65.099 100.09 43.319 0.09 30.239 8.059
5123 · Consulting Services - Other Total 5123 · Consulting Services 5124 · Staff Training/Education 5137 · Staff Training/Edu Reimb-Local 5124 · Staff Training/Education - Other Total 5124 · Staff Training/Education 5125 · Audit Services 5126 · Payroll Processing Fees 5128 · Accounting Services 5129 · Public Participation 5130 · Reimbursement of Expenses 5131 · Data Process, Software, Hardware 5132 · Furniture and Equipment 5140 · Legal	2,880.00 24,504.50 0.00 0.00 0.00 358.68 0.00 0.00 -647.87 116.95 0.00 300.00	139,841.94 216,314.53 80.00 528.00 608.00 18,500.00 3,124.28 26,292.07 324.79 0.00 6,045.65 954.96 668.75	488,979.00 612,433.00 6,000.00 3,500.00 9,500.00 23,500.00 4,800.00 26,292.07 750.00 7,000.00 20,000.00 11,870.00 6,047.93	28.69 35.329 1.339 15.099 6.49 78.729 65.099 100.09 43.319 0.09 30.239 8.059 11.069
5123 · Consulting Services - Other Total 5123 · Consulting Services 5124 · Staff Training/Education 5137 · Staff Training/Edu Reimb-Local 5124 · Staff Training/Education - Other Total 5124 · Staff Training/Education 5125 · Audit Services 5126 · Payroll Processing Fees 5128 · Accounting Services 5129 · Public Participation 5130 · Reimbursement of Expenses 5131 · Data Process, Software, Hardware 5132 · Furniture and Equipment 5140 · Legal 5150 · IT Support	2,880.00 24,504.50 0.00 0.00 0.00 358.68 0.00 0.00 -647.87 116.95 0.00 300.00 0.00	139,841.94 216,314.53 80.00 528.00 608.00 18,500.00 3,124.28 26,292.07 324.79 0.00 6,045.65 954.96 668.75 440.28	488,979.00 612,433.00 6,000.00 3,500.00 9,500.00 23,500.00 4,800.00 26,292.07 750.00 7,000.00 20,000.00 11,870.00 6,047.93 2,000.00	28.69 35.329 1.339 15.099 6.49 78.729 65.099 100.09 43.319 0.09 30.239 8.059 11.069 22.019
5123 · Consulting Services - Other Total 5123 · Consulting Services 5124 · Staff Training/Education 5137 · Staff Training/Edu Reimb-Local 5124 · Staff Training/Education - Other Total 5124 · Staff Training/Education 5125 · Audit Services 5126 · Payroll Processing Fees 5128 · Accounting Services 5129 · Public Participation 5130 · Reimbursement of Expenses 5131 · Data Process, Software, Hardware 5132 · Furniture and Equipment 5140 · Legal 5150 · IT Support 5151 · Building Ins, property tax	2,880.00 24,504.50 0.00 0.00 0.00 358.68 0.00 0.00 -647.87 116.95 0.00 300.00 0.00	139,841.94 216,314.53 80.00 528.00 608.00 18,500.00 3,124.28 26,292.07 324.79 0.00 6,045.65 954.96 668.75 440.28 4,391.26	488,979.00 612,433.00 6,000.00 3,500.00 9,500.00 23,500.00 4,800.00 26,292.07 750.00 7,000.00 20,000.00 11,870.00 6,047.93 2,000.00 8,200.00	28.69 35.329 1.339 15.099 6.49 78.729 65.099 100.09 43.319 0.09 30.239 8.059 11.069 22.019 53.559
5123 · Consulting Services - Other Total 5123 · Consulting Services 5124 · Staff Training/Education 5137 · Staff Training/Edu Reimb-Local 5124 · Staff Training/Education - Other Total 5124 · Staff Training/Education 5125 · Audit Services 5126 · Payroll Processing Fees 5128 · Accounting Services 5129 · Public Participation 5130 · Reimbursement of Expenses 5131 · Data Process, Software, Hardware 5132 · Furniture and Equipment 5140 · Legal 5150 · IT Support 5151 · Building Ins, property tax 5152 · Equipment Maintenance	2,880.00 24,504.50 0.00 0.00 0.00 358.68 0.00 -647.87 116.95 0.00 300.00 0.00 0.00	139,841.94 216,314.53 80.00 528.00 608.00 18,500.00 3,124.28 26,292.07 324.79 0.00 6,045.65 954.96 668.75 440.28 4,391.26 899.64	488,979.00 612,433.00 6,000.00 3,500.00 9,500.00 23,500.00 4,800.00 26,292.07 750.00 7,000.00 20,000.00 11,870.00 6,047.93 2,000.00 8,200.00 1,500.00	28.6% 35.32% 1.33% 15.09% 6.4% 78.72% 65.09% 100.0% 43.31% 0.0% 30.23% 8.05% 11.06% 22.01% 53.55% 59.98%
5123 · Consulting Services - Other Total 5123 · Consulting Services 5124 · Staff Training/Education 5137 · Staff Training/Edu Reimb-Local 5124 · Staff Training/Education - Other Total 5124 · Staff Training/Education 5125 · Audit Services 5126 · Payroll Processing Fees 5128 · Accounting Services 5129 · Public Participation 5130 · Reimbursement of Expenses 5131 · Data Process, Software, Hardware 5132 · Furniture and Equipment 5140 · Legal 5150 · IT Support 5151 · Building Ins, property tax 5152 · Equipment Maintenance 5153 · Office Supplies	2,880.00 24,504.50 0.00 0.00 0.00 358.68 0.00 0.00 -647.87 116.95 0.00 300.00 0.00 0.00 226.40 243.99	139,841.94 216,314.53 80.00 528.00 608.00 18,500.00 3,124.28 26,292.07 324.79 0.00 6,045.65 954.96 668.75 440.28 4,391.26 899.64 1,743.38	488,979.00 612,433.00 6,000.00 3,500.00 9,500.00 23,500.00 4,800.00 26,292.07 750.00 7,000.00 20,000.00 11,870.00 6,047.93 2,000.00 8,200.00 1,500.00 3,100.00	28.6% 35.32% 1.33% 15.09% 6.4% 78.72% 65.09% 100.0% 43.31% 0.0% 30.23% 8.05% 11.06% 22.01% 53.55% 59.98% 56.24%
5123 · Consulting Services - Other Total 5123 · Consulting Services 5124 · Staff Training/Education 5137 · Staff Training/Edu Reimb-Local 5124 · Staff Training/Education - Other Total 5124 · Staff Training/Education 5125 · Audit Services 5126 · Payroll Processing Fees 5128 · Accounting Services 5129 · Public Participation 5130 · Reimbursement of Expenses 5131 · Data Process, Software, Hardware 5132 · Furniture and Equipment 5140 · Legal 5150 · IT Support 5151 · Building Ins, property tax 5152 · Equipment Maintenance	2,880.00 24,504.50 0.00 0.00 0.00 358.68 0.00 -647.87 116.95 0.00 300.00 0.00 0.00	139,841.94 216,314.53 80.00 528.00 608.00 18,500.00 3,124.28 26,292.07 324.79 0.00 6,045.65 954.96 668.75 440.28 4,391.26 899.64	488,979.00 612,433.00 6,000.00 3,500.00 9,500.00 23,500.00 4,800.00 26,292.07 750.00 7,000.00 20,000.00 11,870.00 6,047.93 2,000.00 8,200.00 1,500.00	61.94% 28.6% 35.32% 1.33% 15.09% 6.4% 78.72% 65.09% 100.0% 43.31% 0.0% 30.23% 8.05% 11.06% 22.01% 53.55% 59.98% 56.24% 46.25% 65.96%

# Yuma Metropolitan Planning Organization Revenue & Expense Budget Performance March 2023

	Mar 23	ul '22 - Mar 2	YTD Budget	% of Budget
5157 · Publications, Subscriptions	0.00	222.00	2,250.00	9.87%
5158 · Registration Fees	0.00	5,000.00	9,000.00	55.56%
5159 · Special Meetings	0.00	898.60	3,000.00	29.95%
5160 · Telecommunications	1,601.05	8,075.58	13,000.00	62.12%
5162 · Vehicle Insurance	0.00	2,522.75	4,500.00	56.06%
5163 · Vehicle Maint., Repairs, Parts	25.13	556.73	2,500.00	22.27%
5164 · YMPO Memberships & Dues	0.00	2,317.79	3,000.00	77.26%
5165 · Finance Charges and Interest	3.50	31.50	250.00	12.6%
5166 · Website Maintenance	0.00	429.00	20,000.00	2.15%
5167 · Miscellenous Consumables	40.70	2,132.15	3,000.00	71.07%
5169 · Miscellaneous-Expense	34.00	3,345.69	8,000.00	41.82%
5171 · Alarm System	0.00	508.95	6,630.00	7.68%
5173 · Electric Bill	460.89	5,912.69	7,500.00	78.84%
5174 · Grounds Maintence	250.00	2,602.00	4,600.00	56.57%
5175 · Janitorial	740.00	7,040.00	9,360.00	75.21%
5179 · Office Building Repairs				
5181 · Pest Control	0.00	900.00	1,050.00	85.71%
5179 · Office Building Repairs - Other	27.09	1,115.24	9,819.00	11.36%
Total 5179 · Office Building Repairs	27.09	2,015.24	10,869.00	18.54%
5182 · Sewer & Water	211.33	3,255.75	3,500.00	93.02%
5190 · Travel - Local & Outside County	390.38	8,770.45	15,000.00	58.47%
5191 · T530- Traffic Count Fuel	326.63	2,693.89	2,700.00	99.77%
5630 · T530 Traffic Count Equipment				
5631 · T530-Local COY Materials	0.00	0.00	1,981.00	0.0%
5630 · T530 Traffic Count Equipment - Other	7.04	2,315.03	4,500.00	51.45%
Total 5630 · T530 Traffic Count Equipment	7.04	2,315.03	6,481.00	35.72%
Total Expense	70,268.62	747,636.89	1,533,420.79	48.76%
Net Ordinary Income	13,242.59	-49,509.11	-111,936.01	44.23%
Other Income/Expense				
Other Income				
4900 · In-Kind Match Revenue	7,773.88	106,444.69	154,933.00	68.7%
Total Other Income	7,773.88	106,444.69	154,933.00	68.7%
Other Expense				
9200 · In-Kind Match Expenses	7,773.88	106,444.69	154,933.00	68.7%
Total Other Expense	7,773.88	106,444.69	154,933.00	68.7%
Net Other Income	0.00	0.00	0.00	0.0%
Net Income	13,242.59	-49,509.11	-111,936.01	44.23%

10000 - Wells Fargo - YMPO General Account	\$81,115.75
10009 - Wells Fargo - YMPO Payroll Account	\$48,526.95
10100 - Yuma County Treasurer - YMPO Account	\$911,522.82
	\$1,041,165.52

# YMPO INFORMATION SUMMARY for Agenda Item 6 Regional Coordination Plan Update

**DATE**: April 19, 2023

**SUBJECT:** Regional Coordination Plan (RCP) Update.

# **SUMMARY:**

Technical Memorandums 1- Existing Conditions, 2- Transportation Needs and Gaps, and 3- Goals & Strategies, have been presented to the Regional Mobility Committee (RMC), Technical Advisory Committee (TAC), and the Executive Board (EB) for review and comment. Justine Marmesh, from the selected consultant, LSC Transportation Consultants (LSC), has been entering all necessary comments and recommendations to present the final draft of the 2023 YMPO Regional Coordination Plan (RCP). This final draft has been sent electronically to RMC and TAC members for review and comment. Comments were requested to be turned in by April 18, 2023.

The final draft document presents information about existing conditions in Yuma County, including a demographic analysis, a review of existing planning documents, and an inventory of existing transportation service. It also includes a summary of community and stakeholder outreach and input. An assessment of potential transportation service needs and gaps as well as duplicative services will also be provided. Finally, the plan supplies an analysis of potential coordination strategies and preliminary recommendations for consideration. The final document will culminate in the 2023 YMPO RCP.

YMPO has rescheduled the distribution date of the final draft to meet the needs of the rescheduled TAC meeting. This was done to make sure that we could keep this project on time for completion.

The proposed revised timeline is as follows:

PROPOSED ACTIVITY	DATE
RMC recommended approval to TAC	April 6, 2023
TAC review and comments of Final Draft	April 12, 2023
TAC returned comments to YMPO	April 18, 2023
TAC recommends acceptance to Executive Board	April 27, 2023
Executive Board Acceptance	April 27, 2023

### **PUBLIC INPUT:**

No comments have been received by YMPO from members of the public to date.

#### **ACTION NEEDED:**

This item is for information, presentation and possible action to recommend to the Executive Board acceptance of the 2023 YMPO Regional Coordination Plan.

### **CONTACT PERSON:**

Jesus "JR" Aguilar, YMPO Mobility Manager, 928-783-8911.

# YMPO INFORMATION SUMMARY for Agenda Item 7 FY 2024-2024 YMPO Unified Planning Work Program (UPWP)

**DATE**: April 20, 2023

**SUBJECT:** FY 2024 and 2025 YMPO Unified Planning Work Program (UPWP)

### **SUMMARY:**

As previously discussed with members, the FY2021-23 YMPO UPWP/B is a two-year version of the program. The budget is only included in detail for the first year, although an outline budget is provided as reference for the second year. The Initial Draft UPWP was reviewed and feedback by Federal agencies and the Arizona Department of Transportation (ADOT) was provided during a meeting held at the YMPO Offices on April 13, 2023, and is being presented for member review and public comment only at this time.

The YMPO Rail/Heavy Freight Alignment Study has been completed and received final approval by the Board during the January 2021 meeting. The Regional Coordination Plan (RCP) is expected to be finalized with an anticipated presentation of the Final Report by the consultant, LSC Transportation Consultants (LSC) this month. The Safety Plan Update and the Complete Streets Study are anticipated to start in July and August 2023. These two studies will be funded and expect to end in FY 2024.

The next two, the Long-Range Transportation Plan (LRTP) and the Roads of Regional Significance Study (RORS) are anticipated to begin during the mid-year of FY 2024 and carry out and complete at the end FY 2025. The LRTP is a federally mandated program that addresses a 20-year planning horizon that includes long-range and short-range strategies/actions that provide the development on an integrated multimodal transportation system to include pedestrian and bicycle transportation facilities. To facilitate the safe and efficient movement of people and goods in addressing the current and future transportation demand. Another proposed activity is a YMPO Federal Mandated Program which would establish detailed guidelines to cover the selection and development of federally funded projects with STBG, HSIP, CRP, OSB, and soon Transportation Alternatives Program (TAP) Funds.

A final copy of the document is expected to be available at the May 2023 Board meeting and will incorporate comments from the Board, the Technical Advisory Committee, member agencies, the public and from the Federal and State review panel.

### **PUBLIC INPUT:**

No members of the public have provided any input on this item.

#### **TECHNICAL & POLICY IMPLICATIONS:**

TECHNICAL: The UPWP is one of the publications that YMPO is required to produce. An advanced version is prepared and initially critiqued by ADOT, Federal Highway Administration (FHWA) and Federal Transit Administration (FTA) staff and is developed cooperatively with ADOT and the regional transit operator. At a minimum, a UPWP includes a description of the planning work and resulting products, who will perform the work, time frames for completing the work, the cost of the work, and the source(s) of funds to be used, including estimates of local and in-kind matching funds.

POLICY: Codes of Federal Regulation 23 CFR 420 and 450 contain several references to what UPWPs should include and how they should be developed.

# **ACTION NEEDED:**

The draft UPWP is being presented for review and comment only and no action is anticipated at this stage.

# PRIOR BOARD/COMMITEE ACTIONS:

The current FY 2022-23 UPWP was approved by the YMPO Board at the Special Executive Board meeting on April 21, 2021.

# **CONTACT PERSON:**

Crystal Figueroa, Executive Director, 928-783-8911

# YMPO INFORMATION SUMMARY for Agenda Item 8 Federal, State, & Local Legislation on Funding Transportation

**DATE**: April 19, 2023

**SUBJECT:** Status of Federal, State, & Local Legislation on Funding Transportation.

# **SUMMARY:**

The latest transportation legislation, Infrastructure Investment and Jobs Act (IIJA), also known as the "Bipartisan Infrastructure Law," was signed into Law by President Biden on November 15, 2021. It is the largest long-term (10-year) investment in the infrastructure and economy in our Nation's history, providing \$550 billion over fiscal years 2022-2026, the first half of the Bill.

This marks the second year of the federal spending bill, and various grant opportunities have been released and awarded. One of the latest is the Notice of Funding Opportunity (NOFO) released on March 31, 2023; it is from a competitive grant program called Safe Streets and Roads for All (SS4A) with total available funding of \$1.177 billion to fund local projects that improve roadway safety. The program was created to help communities plan and carry out projects that help reduce the number of deaths and serious injuries on our highways, streets, and roads. Applications may come from community groups or groups of communities, including MPOs, counties, cities, towns, tribal governments, transit agencies, and multi-jurisdictional groups. Applications for SS4A are due on or before July 10 at 5 pm Eastern.

In February of 2023, award announcements for FY 2022 were made by the US Department of Transportation, 473 communities received Action Planning grants, and 37 communities received Implementation grants from the first round of SS4A funding. YMPO was notified that the City of Yuma intends to apply for the SS4A grant. A highlight of the grant is that it incentivizes communities to adopt and implement Complete Streets policies that prioritize the safety of all users in the transportation network planning design.

Key Notices of Funding Opportunity:

Opening Date	NOFO
April 2023	Promoting Resilient Operations for Transformative Efficient, and Cost Saving Transportation (PROTECT) Discretionary - FHWA
April 2023	Transit – Oriented Development Pilot Program - FTA
May 2023 Multimodal Project Discretionary Grant Opportunity (Mega, Infra, Rural) – Office of the Secretary	
Spring 2023	Thriving Communities – Office of the Secretary

#### **PUBLIC INPUT:**

No comments have been received by YMPO from members of the public to date.

#### **ACTION NEEDED:**

This item is on the agenda for information, discussion, and comment only, at this stage. **CONTACT PERSON:** 

Crystal Figueroa, YMPO Executive Director, 928-783-8911.