

TECHNICAL ADVISORY COMMITTEE REGULAR MEETING AGENDA

Local Governments and Citizens Working Together

TECHNICAL ADVISORY COMMITTEE (TAC)

May 11, 2023

Time: 9:00 a.m.

In-Person/Virtual

230 West Morrison Street

Yuma, Arizona 85364

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YMPO TAC MEMBERS

Chair	Eulogio Vera, Public Works Director, City of San Luis
Vice-Chair	Eric Holland, Planning Director, Cocopah Indian Tribe
Member	Joseph Grant, Public Works Director, Town of Wellton
Member	Jennifer Albers, Principal Planner, City of Yuma
Member	Mark Hoffman, Senior Planner, ADOT
Member	Frank Sanchez, County Engineer, Yuma County
Member	Dave Wostenberg, City Engineer, City of Yuma
Member	Susan Cowey, CIP Administrator, City of Yuma
Member	Kelly Fricke, Interim Public Works Director, Yuma County
Member	Saul Albor, Community Development Director, City of Somerton

YMPO TAC EX-OFFICIOS

Caltrans	Beth Landrum
EPA	John Kelly
FHWA	Romare Truly
FTA	Ariana Valle
YCIPTA	Shelly Kreger

1. Call to Order and Declaration of Votes.

The meeting will be called to order and the City of Yuma will declare the number of their votes.

2. Title VI of the Civil Rights ACT of 1964.

A brief message will be read out reminding members of our Title VI obligations. YMPO has, on the TAC Website, Survey Cards for the public to complete. Please send these to Paul Ward, YMPO Principal Engineer, at pward@ympo.org.

This item is on the agenda for information only and Mr. Jesus Aguilar (JR), YMPO Mobility Manager, will read the YMPO Title VI Statement.

3. Call to the Public

This item is to provide an opportunity for comments by the public. Individuals wishing to address the committee need not request permission in advance and are limited to three (3) minutes.

4. Approval of Minutes

A copy of the draft minutes of the postponed TAC meeting from April 27, 2023, will accompany this agenda. Members will have the opportunity to review, report any changes, and/or approve the minutes of the April 27, 2023, postponed TAC meeting.

This item is on the agenda for information, discussion, and/or possible action to approve the minutes of the postponed TAC meeting of April 27, 2023.

5. The YMPO Federally Funded Program

The amount of federal funds available for programming in the YMPO region has increased substantially during the past few years. Prior discussions with member agencies, YMPO, and ADOT staff have concluded that a formal process for programming future projects should be developed and YMPO staff have included funds in the new Unified Planning Work Program (UPWP) for such a task. The current process for selecting projects for federal funds available to YMPO member agencies will be reviewed and some ideas for a possible scope of work for the consultant task will be discussed.

The Executive Director will introduce this item, which is on the agenda for information, discussion, and/or possible action to recommend a tentative scope of work for developing the YMPO Federally Funded Program for future years. Further details are contained in an information summary that is included with this agenda packet, as Item 5.

6. FY 2024-28 YMPO Transportation Improvement Program (TIP).

YMPO TAC members have submitted projects for consideration of, and possible inclusion in the FY 2024-28 YMPO Transportation Improvement Program (TIP). Details from the prior FY 2022-26 TIP and the subsequent seven amendments have been included, for the appropriate years concerned. Members are requested to review the projects in their jurisdictions and request changes, if needed.

This item is on the agenda for information, discussion, and/or possible action to recommend the FY 2024-28 YMPO TIP be sent to the YMPO

Executive Board for approval. However, it is likely that final consideration of this item may be deferred until the June 2023, TAC meeting. A draft copy of the TIP is included as part of an information summary that is included with this agenda packet, as Item 6.

7. Status of YMPO Federally Funded Projects.

ADOT Local Governments usually works with those agencies that have projects programmed in the YMPO TIP that are funded with federal transportation funds to ensure that the projects are being developed in a timely manner. The steps needed to achieve a successful federally funded project will be discussed.

This item is on the agenda for information, discussion, and/or possible comment only, at this stage. Further details are contained in an information summary that is included with this agenda packet, as Item 7, including a list of the status of all federally funded projects being pursued by YMPO member agencies.

8. YMPO and ADOT.

YMPO and ADOT staff will have the opportunity to update any other business that is or was not covered in the previous agenda items.

- a. YMPO.
- b. Safety Plan.
- c. LRTP.
- d. Safe Streets for All (FHWA).
- e. UPWP.
- f. ADOT MPD Update.

Mr. Ward and Mark Hoffman (ADOT) will present this item. This item is on the agenda for information and possible discussion.

9. In-Kind Match Forms.

This item is on the agenda as a reminder that all YMPO business that any member or staff that does work for YMPO in any form (i.e., read, comment, meetings), YMPO is able to capture portions, or all, of your time as 'soft' match for those YMPO programs.

This item is on the agenda for information and discussion only.

9. TAC Status Reports.

Member agencies will have the opportunity to report the status of their projects (Local or Federal). A list of ongoing projects is shown in the information below.

Town of Wellton: No projects listed.

Yuma County:

Avenue D/E Corridor: 16th Street to 23rd Street;
Martinez Lake and Red Cloud Mine Roads;
North Frontage Road: Avenue 10E to Fortuna Road.

City of San Luis:

Cesar Chavez (Juan Sanchez) Boulevard Improvements;
County 24th Street.

City of Yuma:

32th Street: Avenue B to Avenue D;
Avenue B: 24th Street to 16th Street; Reconstruction;
18th Street at Avenue C; Improvements;
28th Street: 33rd Drive to 45th Drive; Roadway widening.

City of Somerton: No projects listed.

ADOT:

I-8: Sentinel Rest Area Project;
I-8: MP 0.1 to MP 31; Various Bridges;
I-8 at the Colorado River Bridge; Repair Project;
I-8: Wellton to Avenue 36E; Pavement Life Extension Project;
I-8: MP 71 (West of Aztec Road) to MP 82 (East of Aztec Road);
US 95: Avenue 9E to Rifle Range Road; Roadway widening;
US 95 at the Wellton-Mohawk Canal; Bridge Project;
US 95: MP 67 to MP 80; Pavement Life Extension Project.

Cocopah Indian Tribe: No projects listed.

10. Future Agenda Items.

Members will have the opportunity to suggest future items for the TAC agenda.

- a. Approval of the FY 2024-28 YMPO TIP.

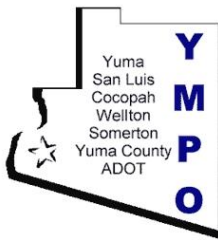
11. Progress Reports.

YMPO staff has provided a list of recent activities

- a. Apr 27-28 - ADOT Panel Review Meeting - Assign Scores and Funding (JR).
- b. May 1-9 - Vacation Time, Baby (CF).
- c. May 2 - 5310 Panel Discussion with ADOT (JR).
- d. May 3 - Meet with Saul Albor with City of Somerton (PW).
- e. May 8 - RMC 5310 Meeting (JR).
- f. May 10 - Staff Meeting (CF, PW, BD, NC, JH, JR, RA).

12. Adjournment.

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TECHNICAL ADVISORY COMMITTEE POSTPONED MEETING MINUTES

Local Governments and Citizens Working Together

TECHNICAL ADVISORY COMMITTEE (TAC)
April 27, 2023 (Postponed from April 13, 2023)
Time: 9:00 a.m.

In-Person/Virtual
230 West Morrison Street
Yuma, Arizona 85364

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YMPO TAC MEMBERS

Member	Jennifer Albers, Principal Planner, City of Yuma.
Member	Mark Hoffman, Senior Planner, ADOT.
Member	Dave Wostenberg, City Engineer, City of Yuma.
Member	Saul Albor, Community Development Director, City of Somerton.
Member	Alan Quintero, Deputy County Engineer, Yuma County (Alternate).
Member	Santos Guerrero, Public Works Manager, Yuma County (Alternate).

YMPO TAC MEMBERS ABSENT

Chair	Eulogio Vera, Public Works Director, City of San Luis.
Vice-Chair	Eric Holland, Planning Director, Cocopah Indian Tribe.
Member	Joseph Grant, Public Works Director, Town of Wellton.
Member	Frank Sanchez, County Engineer, Yuma County.
Member	Kelly Fricke, Interim Public Works Director, Yuma County.
Member	Susan Cowey, CIP Administrator, City of Yuma.

ADDITIONAL PRESENT

Steve Wilson, City of Yuma.
Erica Peterson, City of Yuma.
Antonio Martinez, MCAS Yuma.
Sanja Katic-Jauhar, ADOT.
Isabell Garcia, ADOT.
Justin Marmesh, LSC Transportation Consultants.
Claire Hutchinson, LSC Transportation Consultants.

1. Call to Order and Declaration of Votes.

In the absence of the Chairman and Vice-Chairman, Dave Wostenberg, City of Yuma, called the meeting to order at 9:10 A.M. The City of Yuma declared votes

as Dave Wostenberg (two votes) and Jennifer Albers (three votes). Yuma County alternates Alan Quintero and Santos Guerrero declared one vote each.

2. Title VI of the Civil Rights ACT of 1964.

The YMPO Title VI Nondiscrimination Notice to the Public was read by YMPO Mobility Manager, Jesus Aguilar, Jr.

3. Call to the Public

There were no announcements from the public or TAC members.

4. Approval of Minutes

The March 9, 2023, TAC meeting minutes had been included with the agenda. Mr. Wostenberg moved to approve the minutes and Mr. Quintero seconded the motion, which was unanimously approved.

5. Regional Coordination Plan Update.

Mr. Aguilar introduced this item. He reported that, since kicking-off the YMPO Regional Coordination Plan (RCP) on November 1, 2022, LSC Transportation Consultants (LSC) have presented Tech Memos #1, #2 and #3, to the Regional Mobility Committee (RMC), TAC, and the Executive Board (EB) for review and comment. All necessary comments and recommendations have been taken into consideration to present the final draft of the 2023 YMPO RCP. Mr. Aguilar introduced Justine Marmesh and Claire Hutchinson, from LSC, to present the Final Plan for possible action to recommend to the Executive Board.

Ms. Hutchinson began by explaining that the RCP effort is a study that will ultimately enhance regional mobility for senior adults, disabled persons, and low-income persons. The plan is developed through a process that includes representatives of the public, private, non-profit transportation, human services providers, and participation by members of the public. The demographic summary shows the following:

- One out of every five Yuma County residents is a senior adult over the age of 65;
- There are 25,773 disabled persons in Yuma County;
- It is estimated that 18 percent of the Yuma County population lives below the federal poverty level.

Ms. Hutchinson displayed Yuma County's Transit Needs Index, which is a metric that LSC developed that compares the relative transit needs of the different communities within the YMPO region, by calculating the actual concentration of each of the demographic groups within the specific community. The demographic groups shown in the metric are:

- Senior Adults (65+);
- Persons with a Disability;
- Persons Below Poverty Level;
- Unemployed;
- Zero-Vehicle Households.

Based on the results, Somerton ranked the highest for the greatest concentration with disabilities, persons below the poverty level, unemployed, and zero-vehicle households. Yuma, San Luis, and Fortuna Foothills also indicated a moderate need after Somerton. The demographic analysis and the analysis of the existing transit providers within the YMPO region show that the identified needs are:

- More providers that will serve residents living in rural areas of Yuma County;
- Staffing and vehicle shortages causing lack of services;
- Driver and staff training around special clients, such as those with disabilities with Alzheimer's;
- Filling transportation gap with loss of Nazcare and SAAVI services;
- Transportation services for non-medical related trips.

Ms. Marmesh said that based on the input from the public, TAC, EB, and RMC, they have developed the following goals by recommended priority.

1. Maintain Existing Transportation Services;
2. Increase Public Awareness of Available Transportation Resources;
3. Increase Cooperation and Coordination Amount Transportation Providers;
4. Enhance or Expand Transportation Services.

A brochure of YMPO's FTA 5310 Transit Program Providers was shown to the TAC, where it describes the 5310 program and lists the types of services providers in the region offer along with their contact information.

Jennifer Albers, City of Yuma, asked whether a Spanish version of the brochure will be available. Ms. Marmesh replied that a Spanish version of the brochure will be developed.

Ms. Albers requested consistency in the data being represented and the demographic tables shown and the LSC staff agreed to ensure that this occurred.

Mr. Aguilar reminded members that the item is for possible action to recommend to the Executive Board acceptance of the 2023 YMPO RCP, with comments from Ms. Albers being considered.

Saul Albor, City of Somerton, moved to recommend acceptance of the 2023 YMPO RCP with comments from Ms. Albers being considered. Ms. Albers seconded the motion, which was unanimously approved.

6. Call for Projects.

Although YMPO TAC members submitted projects for consideration of, and possible inclusion in, the FY 2024-28 YMPO Transportation Improvement Program (TIP), Paul Ward, YMPO Principal Engineer, advised the TAC that not much information is currently available to members. However, a copy of the draft FY 2024-28 YMPO TIP will be made available for TAC review by the next meeting. The TIP is planned to be presented to the TAC for possible recommendation for approval by the YMPO Board in the month of June. Mr. Ward stated he will contact member agencies individually to confirm the projects that have been submitted for addition and/or changing. Ultimately, the final copy of the TIP will be presented for recommendation for approval from the TAC to the Executive Board.

Mr. Wostenberg said that the City of Yuma will be submitting a scoping document for bus pullouts on behalf of the Yuma County Intergovernmental Public Transportation Authority (YCIPTA) for possible funding.

7. Carbon Reduction Program

Mr. Ward presented this item by reporting that the Carbon Reduction Program (CRP, known as "Carp") is a new program that was included in the Bipartisan Infrastructure Law (BIL) with the result that approximately \$300,000 will be made available to the YMPO region for allocating to CRP eligible projects per year for years 2022 through 2026. Because the CRP is very new, YMPO will have 3 years of CRP apportionments available as no projects have been programmed with these funds to date.

Many members are aware regarding how the funds available can be used, but the current Unified Planning Work Program (UPWP) contains funding to develop a set of guidelines for how to develop a YMPO Federally Funded Program. The guidelines will contain further guidance to members regarding the types and amounts of funds available to members and what projects match them best.

A copy of the CRP Eligible Projects List was provided to the TAC. CRP funds may be obligated for projects that support the reduction of transportation (carbon dioxide) emissions.

Mr. Ward stated that currently, YMPO is in the project selection process and will determine whether projects that will be submitted will meet the guidelines. Mr. Ward noted that the due date for draft CRP Strategy & TIP from MPOs/TMAs is August 18, 2023.

Mr. Hoffman informed members that planning activities are also eligible under the CRP, and this is especially important during the early years of such a new program.

8. FY 2024-2026 YMPO Unified Planning Work Program (UPWP)

Mr. Ward announced that the draft version of the UPWP for the next two fiscal years is available, on the YMPO website, for review and comment. The UPWP contains YMPO's budget and is primarily funded with Federal funds, and some from local and in-kind match, that are used to match the federal funds. The UPWP mainly contains a series of major requirements that YMPO needs to produce. The Long-Range Transportation Plan is one of a major requirements along with the Transportation Improvement Program (TIP). In addition, YMPO is planning to develop a Traffic Count Map that will include all the in-house traffic count data collected. Some other studies and plans that are included in the UPWP are:

- A Regional Safety Plan;
- A Complete Streets Study;
- A Roads of Regional Significance Study; and
- A Set of Federally Funded Program Guidelines;

9. YMPO and ADOT

Mr. Hoffman provided a quick update on the ongoing Arizona Long Range Plan. Currently, the ADOT leadership is going through the investment categories of preservation, expansion, and modernization, and the levels of funding in each category to be approved and presented to the State Transportation Board. The plan is expected to be completed in August and will be available for review. A draft report for the Sonora Border Master Plan is expected to be available soon.

Crystal Figueroa, YMPO, advised the TAC that a Senior Planner position will soon be advertised on the Yuma County website and other various platforms. Additionally, the Arizona Rural Transportation Summit is being hosted by YMPO this year on October 18-19, 2023. Our members are encouraged to participate and will be updated on the upcoming event.

10. In-Kind Match Forms

This item is on the agenda as a reminder that all YMPO business that any member or staff that does work for YMPO in any form (i.e., read, comment, meetings), YMPO is able to capture portions, or all, of your time as 'soft' match for those YMPO programs.

11. TAC Status Report

Amid general agreement, Mr. Wostenberg suggested to members that it might be advisable to defer any project status reports until the next meeting.

12. **Future Agenda Items**

Members will have the opportunity to suggest future items for the TAC agenda.

- a. TIP - Draft and Final versions of the FY 2024-28 YMPO TIP is expected to be presented.
- b. Grant Awards - Mr. Ward would like to give a presentation on which grants are currently available.

13. **Adjournment**

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YMPO INFORMATION SUMMARY for Agenda Item 5

The YMPO Federally Funded Program.

DATE: May 4, 2023.

SUBJECT: The YMPO Federally Funded Program.

SUMMARY:

The amount of federal funds available for programming in the YMPO region has increased substantially during the past few years. Discussions with member agencies, YMPO, and ADOT staff have concluded that a formal process for programming future projects should be developed and YMPO staff have included funds in the new Unified Planning Work Program (UPWP) for such a task. The current process for selecting projects for federal funds available to YMPO member agencies will be reviewed and some ideas for a possible scope of work for the consultant task will be discussed.

PUBLIC INPUT:

No input has been received from members of the public on this subject, to date.

ACTION NEEDED:

This item is on the agenda for information, discussion, and/or possible action to recommend a tentative scope of work for developing the YMPO Federally Funded Program for future years.

CONTACT PERSON:

Paul D. Ward, P.E., YMPO Principal Engineer

YMPO INFORMATION SUMMARY for Agenda Item 6

FY 2024-28 YMPO Transportation Improvement Program -

Initial Review

DATE: May 1, 2023

SUBJECT: FY 2024-28 YMPO Transportation Improvement Program (TIP) - Initial Review and Comments

SUMMARY:

YMPO utilizes a two-year cycle for developing the region's TIP and has chosen a five-year time frame. Title 23, Code of Federal Regulations, Subsection 450.326 contains guidance on the development and content of the metropolitan TIP. Based on the previous FY 2022-26 YMPO TIP, the seven amendments that were carried out, and the recent changes made to projects in the YMPO federally funded program, an updated list of projects has been developed for the next five years. The written portion of the TIP document has not changed much, except for the revised numbers and types of federal funds anticipated.

The following tentative schedule outlines the steps that are anticipated to be needed to obtain a recommendation by the YMPO TAC followed by an eventual approval of the final TIP by the YMPO Executive Board by their meeting on June 29, 2023. Following this, the TIP will be sent to the Governor for her approval and eventual inclusion into the State TIP which is then reviewed by the various Federal authorities.

Tentative Schedule for the FY 2024-28 YMPO TIP	
Action	Date
TAC Members are requested to submit projects	Jan – May
Initial Draft Copy of the TIP available for member agency review	May 9
Input from member agencies	Thru May 25
Copy of draft final TIP available for review	By June 1
Public Meeting on the TIP	Week of June 1-8
TAC reviews and, possibly recommends TIP to Executive Board	June 8
Executive Board tentatively approves the TIP	June 29

PUBLIC INPUT:

There has been no public input on this subject, to date. However, a Public Meeting is being scheduled to review the development of this TIP, next month.

ACTION NEEDED:

This item is on the agenda for information, discussion, and possible comment on the tentative schedule for the TIP only, at this stage.

CONTACT PERSON:

Paul D. Ward, P.E., YMPO Principal Engineer

YMPO INFORMATION SUMMARY for Agenda Item 7

Status of YMPO Federally Funded Projects.

DATE: May 1, 2023.

SUBJECT: Status of YMPO Federally Funded Projects.

SUMMARY:

Programming Federally Funded Projects in the YMPO TIP is an extremely important step in the life-cycle of a project, but there are still several steps to achieve before a final construction project results. As part of the previously mentioned YMPO Federally Funded Program Guidelines, the design and development of each project is overseen by ADOT staff, acting as "agents" of the federal government. These ADOT staff members, primarily within the Local Public Agency Section, are responsible for seeing that such projects being submitted, programmed and implemented within the State are done so according to Federal guidelines and standards.

YMPO staff will present a table which displays the status of all current YMPO Federally Funded Projects. It is proposed to use this table, on an ongoing-basis, to track the implementation of the projects concerned.

PUBLIC INPUT:

There has been no public input on this subject, to date.

ACTION NEEDED:

This item is on the agenda for information, discussion, and possible comment only, at this stage.

CONTACT PERSON:

Paul D. Ward, P.E., YMPO Principal Engineer