

EXECUTIVE BOARD REGULAR MEETING AGENDA

Local Governments and Citizens Working Together

EXECUTIVE BOARD
Regular Meeting
Thursday, June 29, 2023
1:30 P.M.

The Meeting will be held In-Person and/or using GoToMeeting by Video and/or Teleconference from the Main Conference Room at the YMPO Offices at 230 West Morrison Street, Yuma, Arizona 85364

YMPO EXECUTIVE BOARD

Chair	Gary Knight, Councilmember, City of Yuma
Vice-Chair	Cecilia McCollough, Vice Mayor, Town of Wellton
Secretary/Treasurer	Maria Cruz, Councilmember, City of San Luis
Member	Lynne Pancrazi, Board of Supervisors, Yuma County
Member	Martin Porchas, Board of Supervisors, Yuma County
Member	Bruce Fenske, Southwest District Administrator, ADOT
Member	Michael Shelton, Councilmember, City of Yuma
Member	Art Morales, Councilmember, City of Yuma
Member	Wynnie Ortega, Councilmember, Cocopah Indian Tribe
Member	Miguel Villalpando, Councilmember, City of Somerton

A regular meeting of the Executive Board (the Board) of the Yuma Metropolitan Planning Organization (YMPO) will be held on Thursday, June 29, 2023, starting at 1:30 p.m., either In-Person and/or using GoToMeeting Video/Teleconferencing from the YMPO Offices at 230 West Morrison Street, Yuma, Arizona, 85364, to discuss, consider, and/or take possible action concerning the items listed below. Members MAY attend in person, with the appropriate social distancing, if they wish, but may also choose to participate by video or teleconference, if they so desire.

1. Call to Order and the Pledge of Allegiance

The meeting will be called to order and members will be asked to recite the Pledge of Allegiance.

2. Roll Call Attendance and Declaration of Votes

Blenda Dale, YMPO Accountant II/Executive Assistant, will call the attendance roll, and if any members of the City of Yuma are not in attendance, those members that are in attendance will have the opportunity to declare the number of votes that each member will exercise, including any proxy votes.

3. Title VI Declaration and Call to the Public

Jesus Aguilar Jr., YMPO Mobility Manager, will read a brief message reminding members of our Title VI obligations. In addition, this item provides an opportunity for comments by the public on subjects *not* on the agenda. Individuals wishing to address the Board need not request permission in advance and are limited to three (3) minutes. Any members of the Public attending by teleconference are requested to contact YMPO staff with any questions they may have prior to the meeting.

4. Consent Agenda

A. Approval of the May 25, 2023, Board Meeting Minutes

B. YMPO Income/Expenditure Report for May 2023

A copy of the draft minutes of the Regular Board meeting from May 25, 2023, will accompany this agenda. Members will have the opportunity to review, report any changes, and/or approve the minutes of the May 25, 2023, Regular Board meeting. The May financial report is also expected to accompany this agenda and will be available for comment at this current meeting.

This item is on the agenda for information, discussion, and possible action to approve the Consent Agenda. Copies of the draft minutes for May 25, 2023, and the financial report for May 2023 are attached as Items A and B respectively.

5. FY 2022-26 YMPO Transportation Improvement Program (TIP) - Amendment #8

The FY 2022-26 YMPO TIP was originally approved on July 29, 2021, and has since been amended seven times, most recently on March 30, 2023. Another TIP Amendment is needed to add some FTA 5310 awarded projects to FY 2023.

This item is on the agenda for information, discussion, comment and possible approval of the FY 2022-26 YMPO TIP Amendment #8. Ms. Crystal Figueroa will present this item and further information is available in an information summary as Item 5.

6. FY 2024-28 YMPO Transportation Improvement Program (TIP)

The FY 2024-2028 YMPO Transportation Improvement Program (TIP) has been developed; YMPO TAC members submitted projects for consideration for possible inclusion into the TIP update. Details from the prior FY 2022-26 TIP and the subsequent seven amendments have been included for the appropriate years concerned, and the status of completed and underway projects have been determined. TAC members will have reviewed the projects in their jurisdictions, requested several changes, and recommended possible approval of the Final Draft program during a Special TAC meeting held on June 22, 2023. In addition, an

amendment to the FY 2022-2045 YMPO Long-Range Transportation Plan is needed to allow the Yuma County Avenue E/D project to move forward.

This item is on the agenda for information, discussion, comment and possible approval of the FY 2024-28 YMPO TIP, to Adopt the associated Resolution 155, and Amendment #1 to the FY 2022-2045 YMPO LRTP contingent on a finding of Air Quality Conformity. Ms. Figueroa will present this item and further information is available in an information summary as Item 6.

7. YMPO Technical Advisory Committee (TAC) – New Appointments

The Cocopah had a change in staff and submitted a formal notification requesting the appointment of Mr. Allen Heck as the Cocopah Indian Tribe representative to the YMPO TAC. The previous Cocopah representative held the Vice-Chair position, discussion will occur to appoint a new Vice-Chair during next month's TAC meeting. The City of Somerton requested a change to their nominated attendees at TAC meetings; as stated in the YMPO By-Laws, the City Manager holds the position; however, Mr. Louie Galaviz has appointed the new Public Works Director, Charles Gutierrez, as the City of Somerton representative and Saul Albor as the Alternate for the YMPO TAC. The City of Yuma also submitted a formal notification designating Erika Peterson, Associate Planner for the Director of the Department of Planning and Neighborhood Services.

This item is on the agenda for information and discussion only at this stage and Crystal Figueroa will present this agenda item.

8. Possible Regional Project Priority List for 2024

At the previous Board meeting, the Board was informed about the successful 2023 State Legislative process of HB2543 for Greater Arizona Transportation Priority Projects by the Rural Transportation Advocacy Council (RTAC), which contained approximately \$39 million for projects in the Yuma region. The RTAC has reported that the budget surplus for the coming fiscal year will likely continue. As a result, they have suggested that member agencies develop another list of possible projects for consideration for state funding next year. YMPO staff will outline likely steps for the effort.

This item is on the agenda for information, discussion, and comment only, at this stage. Ms. Figueroa will present this item and further information is available in an information summary as Item 8.

9. FY 2023 Audit Schedule

The FY 2022 Audit was completed and presented to the Board by the Audit company, Walker and Armstrong during the January 2023 Board meeting, YMPO

Staff is preparing for the FY 2023 Audit with the proposed schedule in the information summary.

This item is on the agenda for information, discussion, and possible comment at this stage. Blenda Dale, YMPO Executive Assistant /Accountant II, will present this item and additional background is included as part of an Information Summary as Item 9.

10. Transportation Studies in the FY 2024-2025 YMPO UPWP

The YMPO FY 2024-2025 Unified Planning Work Program and Annual Budget (UPWP/B) was approved by the Board last month and is expected to be approved by ADOT and appropriate federal transportation authorities before the end of the fiscal year. The five transportation studies included are the: safety plan, long-range transportation plan, federally funded program, complete streets, and roads of regional significance studies. It currently appears that sufficient funds will be available to carry out all five. The Board will have the opportunity to discuss the studies and provide input on the proposed schedule for carrying out studies.

This item is on the agenda for information, discussion, and comment only, at this stage. Ms. Figueroa will present this item and further information is available in an information summary as Item 10.

11. The Transportation Alternatives Program (TAP)

The TA Program (TAP) has been a portion of the Surface Transportation Program, and the Surface Transportation Block Grant program (STBG) that replaced it, for many years. During MAP-21, and under the FAST Act, the allocation of funds through the TAP was deemed insufficient for the smaller MPOs and Councils of Governments in the State (including YMPO) to run an effective program, so the funds available through the TAP were wrapped into the STBG funds allocated to these agencies. Under the Bipartisan Infrastructure Law (BIL) the amount of funds targeted to the TAP has substantially increased, and new guidelines for the TAP concept have been released. It is anticipated that a Call for Projects will be released in early June, 2023.

This item is on the agenda for information, discussion, and/or possible comment only, at this stage. Ms. Figueroa will present this item and further information is available in an information summary as Item 11.

12. Yuma County & YMPO Intergovernmental Agreement (IGA) Update

During last month's Executive Board meeting, YMPO staff reported that Yuma County and YMPO Staff reviewed files regarding a current Intergovernmental Agreement between Yuma County and the YMPO for Treasurers, Finance, and Human Resources Services. To that end, YMPO and YC staff met on June 15th

to discuss YMPO's needs and continued support for donated services. The Board will have the opportunity to provide direction to the Executive Director if an IGA is requested for understanding of services by Yuma County.

This item is on the agenda for information, discussion, and possible action to provide direction to the Executive Director on course of action with possibly negotiating an IGA with Yuma County if necessary. Ms. Figueroa will present this item and further information is available in an information summary as Item 12.

13. AZ SMART Fund Update

The Arizona Legislature established the Arizona State Match Advantage for Rural Transportation (AZ SMART) Fund in 2022 to assist eligible cities, towns, counties, and the Arizona Department of Transportation (ADOT) in competing for federal discretionary surface transportation grants. Various projects have been approved and awarded across the State by the State Transportation Board, two of which are in the Yuma Region. A funding update will be provided by staff and additional information by the State Transportation Board Chairman.

This item is on the agenda for information, discussion, and comment only at this stage. Ms. Figueroa and YMPO/STB Chairman Mr. Knight will provide a status update of the program further information is available in an information summary as Item 13.

14. Staff Hiring Update

As previously mentioned to the members of the Board, YMPO is in the process of hiring a new Senior Transportation Planner, and a few applications are currently being reviewed. In the meantime, Principal Engineer Paul Ward was hired as a part-time employee and has primarily been developing the new FY 2024-2028 Transportation Improvement Program. Other responsibilities of the position were divided amongst staff, including the Traffic Count Program management, which our IT Manager took on graciously, resulting in additional hours to his part-time position. Other responsibilities include Title VI, study planning, and operational activities. Staff will continue to keep the Board informed on this matter.

This item is on the agenda for information, discussion, and comment only, at this stage, Ms. Figueroa will present this item.

15. Summary of Current Events/Board Member Reports/Executive Director's Report & Comments by Other Participants

This agenda item is an opportunity for members and staff to update the Board regarding recent occurrences, as shown below. If written information is available, it will be included in an attached Information Summary.

- A. Staff Reports - Future Meetings
- B. TAC Minutes
- C. Conference Updates (AZTA, AZRTS, and Roads and Streets)
- D. MPO/COG Director/Planner Meetings
- E. Rural Transportation Advocacy Council activities
- F. Projects - Economic Development and Transportation
- G. Status Report on AZ Smart Fund

This item is on the agenda for information, discussion, and for Board members and other staff reports and comments.

16. Possible Future Agenda Items

The following items will be heard at a future meeting. Members are encouraged to suggest topics for discussion at a future Board meeting:

- A. Title VI Update/Training
- B. LRTP Outline
- C. YMPO Rebranding
- D. AZ RTS Update
- E. Executive Director's Evaluation
- F. 2023 RAISE (Planning) Grant for US-95

17. Progress Reports

Members are encouraged to suggest topics for discussion at a future Board meeting:

- A. May 31 - RTS Planning Meeting (CF, PW, BD, NC, JR, RA)
- B. May 31 - Yuma County ED & IGA / YMPO - CANAMEX Corridor (CF)
- C. Jun 1 - Arizona State Transportation Board (STB) Study Session (CF)
- D. Jun 1 - Cybersecurity Insurance - A.T. Pancrazi (BD)
- E. Jun 2 - May Mobility Intro and Transportation Summit (CF)
- F. Jun 5 - Staff Meeting (CF, PW, BD, NC, JH, JR, RA)
- G. Jun 5 - Real Teams Training (CF, PW, BD, NC, JH, JR, RA)
- H. Jun 6 - Planning Meeting for FY24/25 (CF)
- I. Jun 7 - RTS Planning Meeting (CF, PW, BD, NC, JR, RA)
- J. Jun 8 - TAC Meeting (CF, PW, NC, JH, JR)
- K. Jun 9 - COG/MPO Planners Meeting (CF, PW)
- L. Jun 12 - RTAC Advisory Committee (CF)
- M. Jun 12 - ADOT/YMPO Monthly Coordination Meeting (CF)
- N. Jun 13 - Meeting with ADOT Re: Traffic Count Data (JH, PW)
- O. Jun 14 - COG/MPO Director's Meeting (CF)
- P. Jun 14 - Yuma County's Regional Economic Development Qtly Mtg (CF)
- Q. Jun 15 - Yuma County and YMPO Partnership Meeting (CF, BD)

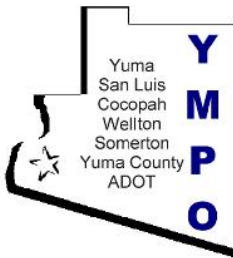
- R. Jun 16 - AZ State Transportation Board in Florence (CF)
- S. Jun 19 - RTAC Board Meeting (CF)
- T. Jun 20 - ADOT Civil Rights Office's Annual FHWA Title VI Training (CF)
- U. Jun 20 - Yuma PM10 SIP Update Meeting (CF)
- V. Jun 21 - RTS Planning Meeting (CF, BD, NC, JR, JH, PW)
- W. Jun 25 - Executive Board Meeting (CF, PW, NC, BD, JH, JR)
- X. Jun 26-27 Walker & Armstrong Office Visit (BD)
- Y. Jun 27 - San Luis | LPOE Ground Breaking Ceremony (CF)
- Z. Jun 28 - USDOT RAISE Grant Announcement

18. Adjournment

Notice: In accordance with the Americans with Disabilities Act (ADA) and section 504 of the Rehabilitation Act of 1973, YMPO does not discriminate on the basis of disability, in the admission of, or access to, or treatment or employment in, its programs, activities, or services. If you have any questions regarding YMPO programs, activities, or services, please contact Crystal Figueroa at 928-783-8911.

Anticipated Future 2023 Meeting Locations.

All future meetings will continue to be held at the YMPO office at 230 West Morrison Street, Yuma, Arizona 85364. Members MAY participate in person, OR they may participate electronically by computer, and/or telephone (or both), using the GoToMeeting portal. The next two meetings will occur on Thursday, July 27, 2023, and August 31, 2023.



EXECUTIVE BOARD MEETING MINUTES

Local Governments and Citizens Working Together

**EXECUTIVE BOARD
Regular Meeting
Thursday, May 25, 2023
1:30 P.M.**

**The Meeting was held In-Person and using
GoToMeeting by Video and/or Teleconference from
the Main Conference Room at the YMPO Offices at
230 West Morrison Street, Yuma, Arizona 85364**

1. Call to Order and the Pledge of Allegiance

The Yuma Metropolitan Planning Organization (YMPO) Chair, Councilmember Gary Knight, called the YMPO Executive Board (the Board) meeting to order at 1:30 p.m. and asked the Board to join him in reciting the Pledge of Allegiance.

2. Roll Call Attendance and Declaration of Votes

The YMPO Accountant II/Executive Assistant, Blenda Dale, Called the roll as follows:

YMPO Executive Board Members Present:

Chair	Gary Knight, Councilmember, City of Yuma ^
Vice-Chair	Cecilia McCollough, Vice Mayor, Town of Wellton ^
Secretary/Treasurer	Maria Cruz, Councilmember, City of San Luis ^
Member	Bruce Fenske, Southwest District Administrator, ADOT ^
Member	Michael Shelton, Councilmember, City of Yuma ^
Member	Art Morales, Councilmember, City of Yuma ^
Member	Wynnie Ortega, Councilmember, Cocopah Indian Tribe ^

^ Attended in person.

~ Participated by teleconference.

As five of the seven constituent member agencies were present, the quorum requirement was met.

YMPO Executive Board Members Absent

Member	Lynne Pancrazi, Board of Supervisors, Yuma County *
Member	Martin Porchas, Board of Supervisors, Yuma County *
Member	Miguel Villalpando, Councilmember, City of Somerton *

Not present but was represented by proxy by another member.

* Not present, and not represented by proxy by another member.

YMPO Staff Present:

Crystal Figueroa	Executive Director
Paul Ward	Principal Engineer
Blenda Dale	Accountant II/ Executive Assistant
Jeff Heinrich	IT Manager
Norma Chavez	Administrative Assistant/Bookkeeper

Additional Attendees:

Mark Hoffman	ADOT Senior Planner ~
Scott Blitz	Mayor Town of Wellton ~
Shelly Kreger	YCIPTA Director ~

Declaration of Votes:

Mayor Scott Blitz, Town of Wellton, declared that he would exercise the proxy vote for Vice Mayor McCollough until she arrived at the meeting.

3. Title VI Declaration and Call to the Public

YMPO Bookkeeper/Administrative Assistant, Norma Chavez, read the Title VI obligations. No members of the public addressed the Board.

4. Consent Agenda

- A. Approval of the April 27, 2023, Board Meeting Minutes
- B. YMPO Income/Expenditure Report for April 2023

MOTION: Councilmember Cruz moved to approve both items of the consent agenda. Councilmember Morales seconded, and the motion was unanimously approved.

Councilmember Knight then acknowledged that Vice Mayor McCollough had arrived at the Board meeting at 1:35 p.m.

5. YCIPTA Report on Bus Situation and Transit Activities

At the last Executive Board meeting, Board members requested to be informed on the YCIPTA stored buses on Pacific Ave. YCIPTA Executive Director Shelly Kreger provided a report on the bus fleet situation and Transit activities.

Ms. Kreger said the buses are currently being stored on the Pacific Avenue lot as they do not have space for them in the YCIPTA yard. Once YCIPTA started receiving its new fleet of buses, it needed to find an alternative location for the old ones. YCIPTA is awaiting approval from ADOT and FTA to dispose of the replaced vehicles, which they intend to do through an auction. She provided descriptions of the vehicles to be auctioned and updated fleet.

In other matters, she advised of YCIPTAs activities with installing bus shelters for the City of San Luis and the Cocopah Indian Tribe. YCIPTA is working with the city

of Yuma to install bus shelters as well as obtain advertisers for the bus shelters, as this revenue generation is greatly needed. Ms. Kreger advised that YCIPTA purchased 18 acres, by the Pacific Avenue Athletic Complex on Arizona Avenue, for its future maintenance operations facility, which is on hold until they can generate enough local match to fund its construction. She offered to answer any questions at that time.

Having no further questions, Councilmember Knight thanked Ms. Kreger for providing the update.

6. YMPO Staff Hiring Update

Executive Director Crystal Figueroa explained that the Senior Planning Manager position was currently vacated due to an employee resignation. The position has been posted through various platforms including the Yuma County Employment site, Indeed, and Monster platforms. The priority is to find an experienced candidate; however, if it becomes a challenge, it may become a developmental position with on-the-job training.

Councilmember Knight mentioned there might be an issue with the Intergovernmental Agreement between YMPO and Yuma County to continue utilizing their human resource services.

Ms. Figueroa explained that she communicated with the County Administrator to discuss if a renewal agreement is needed. YMPO did have an agreement several years ago when YCIPTA was part of YMPO, as this was a requirement by the Federal Transit Association grants. Since then, YMPO has been utilizing Yuma County's Finance, IT, and Human Resources departments in our daily operations as needed. The agreement has not been updated since the separation from YCIPTA. If Yuma County decides a new intergovernmental agreement is needed for transparency purposes for their donated services, which we use for our In-Kind services funding match in our federal reimbursements, then we shall do so.

Councilmember Art Morales asked how long YMPO would wait to find a candidate for the Senior Planning Manager position before making it a developmental position with on-the-job training.

Ms. Figueroa explained YMPO would like to fill the position quickly. Principal Engineer Paul Ward has agreed to fill in on a part-time basis in the interim. It is hoped to be filled in the next three months.

7. FY 2024 and 2025 YMPO Unified Planning Work Program (UPWP)

Ms. Figueroa explained that during the previous Board meeting, staff presented an Initial Draft of the FY 2024-25 UPWP. MPOs must submit a two-year program to the Federal Highway Administration, Federal Transit, and ADOT, indicating the

anticipated expenditures YMPO staff expect to need to complete the next two-year regional transportation planning effort. YMPO staff met with members from the Federal Highway Administration, the Federal Transit Administration, and ADOT in a teleconference on April 13th, 2023, during which YMPO presented the Initial Draft of the UPWP. ADOT, FHWA, and FTA reviewed and made comments for possible revisions. In addition, YMPO staff presented this initial draft to the Technical Advisory Committee during their April meeting.

Although there was nothing substantial changed, rather the wording of some sections, the recommended changes have been incorporated into the final draft. The final draft is due to ADOT before the end of the fiscal year. She asked the Executive Board to consider approving this Final Draft of the UPWP.

MOTION: Councilmember Morales motioned to approve the FY 2024-2025 UPWP, Councilmember Cruz seconded, and the motion was unanimously approved.

8. FY 2024-28 YMPO Transportation Improvement Program (TIP)

YMPO Principal Engineer, Paul Ward explained that YMPO creates the Transportation Improvement Program (TIP) every two years. The program covers five years, of which only the first four years are officially approved by the Federal Highway Administration. The five-year plan coincides with the first five years of the Long-Range Transportation Plan.

All of the federally funded projects must be included in the TIP, along with any projects that would affect the Air Quality Conformity Analysis or projects which add capacity through lanes on a grid square mile arterial system or logical extension thereof.

Federally funded projects have increased over the past few years. In the past, YMPO only had \$ 1 million in Surface Transportation Block Grant (STBG) funds per year. The current TIP has about 80 projects. Twenty-seven of those projects have either been completed or are underway. A couple of projects have been deleted and replaced with different phases of the same project.

Mr. Ward then provided a chart showing the list of projects, their funding sources, amounts, and status. He explained that the majority of projects occur in fiscal year 2024. Two projects occur in 2027 and one in 2028. More projects will be added to the TIP in the coming years. He showed a second chart, which listed all of the completed projects as well.

He said that in the current TIP, there are over fifty projects totaling more than \$57 million. The TIP projects are part of the federally funded program, and as such it

will be the new Senior Planning Manager's focus to work with our agencies to ensure these projects are completed.

Mr. Ward stated he will be completing the printed copy of the TIP in the coming weeks. Once completed, the TIP will be presented to the member agencies. He said he had already presented the TIP tables to the member agencies and received valuable input.

The completed TIP will be provided to the member agencies, along with posting on the YMPO Website. Mr. Ward intends to present the final version of the TIP to the Technical Advisory Committee (TAC) at their next monthly meeting and will be requesting their recommendation for the Executive Board to approve.

Councilman Shelton asked why the hotel Del Sol was on the TIP project list and Mr. Ward explained the reason was that it is part of the federally funded program. He further explained that YMPO does not receive the federal funds for the various projects, rather the local agencies request federal reimbursement through ADOT. He said that YMPO helps monitor the projects to ensure the phases are completed as scheduled, while the local agency of ADOT ensures not only the progress of the project but that the local match funding for the projects is there as well.

9. YMPO Federally Funded Program Update

Ms. Figueroa said the Federally Funded Program is one of the transportation activities in our Unified Planning Work Program for development and implementation. Discussions have already occurred with the TAC and Executive Board regarding the need for set processes in the programming of transportation topics.

YMPO is not only receiving about \$1 million yearly in Federal Surface Transportation Block Grant (STBG) funds but many other resources of funds, such as the Highway Safety Improvement Program, from which we received \$10 million in one application process and another \$8 million in the next, for programming within our region.

As a result of the latest Infrastructure Legislation under the new Bipartisan Infrastructure Law (BIL), there has been an increase in funding programs. Such programs include the Carbon Reduction Program and the Transportation Alternatives Program, which ADOT is currently developing. Other programs include the Off System Bridge Program, which is a competitive program amongst all MPOs and Council of Governments (COGs). So as our member agencies get approved for these programs, the programs get included in the TIP. This is what we are calling the Federally Funded Program. This formal process for programming future federally funded projects will ensure equity across all member

agencies. She stated Mr. Ward created a presentation of the proposed Federally Funded program.

Mr. Ward provided a tentative scope of services that the Federally Funded Program will address. The three phases will be the types of federal funds and their amounts, the application process, and the implementation of the process.

He explained the type of funds that YMPO used to receive was the \$1 million STBG funding only, however, the Bipartisan Infrastructure Law (BIL) established the Carbon Reduction Program (CRP), of which YMPO receives an additional \$300 thousand per year.

YMPO receives the programming authority to determine which member agency projects utilize these funds, and therefore a formal process for selection should be established. YMPO would have member agencies provide a mini design concept report (DCR), which essentially explains what the project is, how much money is needed, and when it's needed. Mr. Ward proposed that the process would ensure the "fair distribution" of federal funds.

The final phase of the program would involve the implementation process. The funds would not be handled through YMPO or ADOT, but rather the individual member agency.

Mr. Ward reviewed the five types of federal funds available for programming in the YMPO region, which included: YMPO programmable federal funds, ADOT programmable federal funds, grant funds, such as the Defense Community Infrastructure Pilot (DCIP), and Rebuilding American Infrastructure with Sustainability and Equity (RAISE) grants, Non-Title 23 (highways) Federal Funds, primarily from Title 49 (transportation) and other, lesser-used, Federal Highway funds, for items like bridges.

Mr. Ward suggested the application process for the funds would depend upon the funds concerned based on the agency authorized to approve said funds. For example, YMPO funds would involve submitting a mini DCR, which the TAC would recommend the Executive Board approve. ADOT funds would vary contingent on the fund type. Grant Funds generally explain their individual application processes and the Non-Title 23 and Lesser-Used Funds would have to be considered on a case-by-case basis.

The implementation process could vary depending on the funds concerned but must include the following: be included in the TIP, complete an initiation packet with ADOT, project development phases would be included in the TIP, complete

the IGA/JPA requirements, payment of local match and authorization of federal funds, complete the bid, construction, and closeout process.

He provided the next steps for the federally funded program. This would include; a request for proposals, which was tentatively scheduled to be advertised within the next six months, consultation on the final scope of work, advertisement for a consultant or team, creation of a schedule for completion, receive and review comments by the TAC and/or Executive Board, and the creation of a policy for programming federal funds in the YMPO TIP.

MOTION: Councilmember Cruz moved to approve the tentative scope of work for the development of the YMPO Federally Funded Program. Councilmember Shelton seconded, and it was unanimously approved.

10. Carbon Reduction Program Funding

Ms. Figueroa explained that the Bipartisan Infrastructure Law (BIL) established the Carbon Reduction Program (CRP), which funds projects designed to reduce transportation emissions, defined as carbon dioxide (CO₂) emissions from on-road highway sources. The BIL apportions a lump sum to every state and then distributed amongst the various programs, based on population. Approximately two-thirds of these funds are being obligated to Metropolitan Planning Organizations (MPOs) and Transportation Management Agencies (TMAs). The remainder of which is provided to the state. As such, ADOT is a recipient as well. YMPOs is estimated to receive approximately \$300,000 per year, over a five-year period, between fiscal years 2023 to 2027, with an overall amount of about \$1.8 million. These funds have been directly allocated to MPOs to program eligible projects. As this is a statewide program, YMPO is required to provide a strategy or action plan and Transportation Improvement Plan (TIP) to ADOT by August 18, 2023. YMPO will work with the Technical Advisory Committee (TAC) to complete this plan. ADOT has provided a brief on this program and we have created a list of eligible projects. She then asked Mr. Ward to explain further details.

Mr. Ward explained the CRP is a new program, and as such, encouraged member agencies to be creative in determining eligible projects in their region. He provided examples of this for clarification. He mentioned that the City of Yuma is looking into improving its bus stop areas for smoother operations by creating bus pullouts. Another possibility could be the design of a traffic management center. Bicycle and pedestrian projects would be another example of eligible projects.

There is a 5.7% local funding match requirement for the CRP and there is no dollar limit, other than the limit of our agency's ability to match funds.

Councilman Knight advised that the City of Yuma would like to replace control boxes for traffic signals and synchronize them on Fourth Avenue and wondered if CRP could be utilized.

Mr. Ward said it could be.

Councilmember Shelton wanted to confirm whether the plan was meant to reduce carbon monoxide rather than carbon dioxide, to which Mr. Ward explained that his interpretation of the plan was the reduction of single occupancy vehicles and replace with multiple occupancy ones, as well as the reduction of idle times at intersections.

11. State Legislation on the 2023 RTAC Priority Projects

Ms. Figueroa explained that in August of last year, the Executive Board approved a list of regional projects which were presented by the Rural Transportation Advocacy Council to our legislators for consideration to receive additional funds. The result of this effort was that the Legislature passed a \$17.8B budget for the upcoming year, which was signed by Governor Hobbs. The budget included \$367M in Infrastructure for various projects, including 27 projects from HB2543 RTAC Rural Priority Project legislation appropriations for Greater Arizona transportation projects. Representative Tim Dunn sponsored the bill. Two of the projects on the priority list were located in the YMPO region: US-95 Improvements between Wellton Mohawk Canal Road and Aberdeen Road and US-95 pavement rehabilitation between County 22nd Street and County 11th Street. The prior project received \$33.3 million and the latter \$5.9 million, for a total of \$39.2 million. She then introduced ADOT Southwest District Administrator Bruce Fenske to explain the adjustment that the legislature made.

Mr. Fenske explained that the legislature included already approved, unspent awards from the fiscal year 2020-2021 and 2022-2023, in the amount of \$13.5 million, which had been committed to the US-95 improvements near the Yuma Proving Ground in the \$39.2 million award. So in reality, the increase in funds was only \$25.7 million, and of those funds, only about \$19.5-\$20 million of new monies are committed to the US-95 improvements.

He went on to explain that ADOT originally had anticipated using the \$13.5 million of old monies for the US-95 portion already under construction. However, last summer, the Defense Community Infrastructure Pilot (DCIP) program awarded ADOT \$13.2 million for US-95. ADOT then decided to use the DCIP monies towards the US-95 construction and use the older \$13.5 million towards the design of the next two phases of US-95.

He concluded by saying ADOT should have a consultant hired by the end of this summer to complete the design elements of the last two phases of US-95. This change will not affect the timeline of the project, and he estimates ADOT will have about \$20 million to complete the construction phase of the US-95 widening.

Councilmember Knight stated it was unfortunate that we didn't truly gain \$39 million towards the project, but rather more like \$20 million and the lesson here is to spend the monies in a more timely fashion to ensure this doesn't happen in the future.

Ms. Figueroa expressed YMPO's disappointment in the situation and wondered if this scenario has occurred in the past. She advised the Yuma region wasn't the only MPO that this happened to. She explained there are plans to ask the legislature for more funds for US-95 in the future and is concerned this could happen again. She questioned if the currently awarded funds could lapse before being used.

Mr. Fenske explained that the funds do not lapse, however, that does not mean the legislature could not remove the yet unspent funds in the future.

Mr. Ward suggested that a Board member might want to ask the Commander at Yuma Proving Grounds to perhaps ask the Governor for assistance in regaining the \$13.5 million.

Councilmember Knight suggested that we could certainly ask, however, it was the legislature that reduced the award, not the governor and it would be up to the legislature to make any changes.

Councilmember Shelton asked if there was a transportation committee within the legislature that worked on the Bill. He suggested that we could reach out to the leader of the transportation committee for assistance.

Councilmember Knight explained this particular bill was sponsored by Representative Tim Dunn and others. He suggested we ask for more monies in the next legislative session.

12. Summary of Current Events/Board Member Reports/Executive Director's Report & Comments by Other Participants

Ms. Figueroa reported that YMPO staff recently reviewed files regarding a current Intergovernmental Agreement between Yuma County and the YMPO for Treasurers, Human Resources, and Finance Services support. Not only are their services vital to the funning of YMPO, but are major In-Kind contributors towards YMPO's budget. She explained this In-Kind service allows YMPO to provide the

local match for federal grants. Although YMPO is not required by any grant to have an IGA to establish donated services provided by the County, the County may see it necessary. Further discussions with Yuma County will be conducted to determine what will be needed.

She then discussed the Rural Transportation Summit's progress. She encouraged any Board member who had not yet responded to its R.S.V.P. to do so. The location of the Summit will be the Hilton Pivot Point in downtown Yuma on October 17 and 18. The State Transportation Board will follow on Friday, October 19.

Councilmember Knight advised Board members to R.S.V.P. before the early bird pricing ends.

Mr. Ward commented that if a Board member cannot attend, they may send someone in their stead.

Councilmember Shelton mentioned the dates coinciding with the city council meetings.

Ms. Figueroa assured Councilmember Shelton that the summit will end before the city council meeting.

13. Possible Future Agenda Items

The following items will be heard at a future meeting. Members were encouraged to suggest topics for discussion at future Board meetings:

- A. Approval of new TIP 2024-2028
- B. Short-Term Loan of Federal Funds and Obligation Authority to ADOT
- C. Complete Streets Concept Outline
- D. AZ RTS Update
- E. Executive Director's Evaluation

Councilmember Knight advised the first study session for the Arizona State Board would be held on June 1 and the second and final study session on June 16.

14. Progress Report

Members and staff updated the Board on the progress of ongoing projects and other recent events.

- A. May 2 - 5310 Panel Discussion with ADOT (JR)
- B. May 8 - RMC 5310 Meeting (JR)
- C. May 8 - TIP Discussion with the City of Yuma (PW)
- D. May 10 - Staff Meeting (CF, PW, BD, NC, JH, JR, RA)
- E. May 10 - TIP Discussion with Yuma County (PW)

- F. May 11 - Traffic Count Meeting (JH, RA)
- G. May 11 - RTS Planning Meeting (CF, BD, NC, JR, RA)
- H. May 11 - TAC Meeting (CF, PW, NC, JR, JH)
- I. May 11 - YRBC Meeting (JR, PW)
- J. May 15 - ADOT/YMPO Monthly Coordination Meeting (CF, PW)
- K. May 15 - RTAC Advisory Committee Meeting (CF)
- L. May 15 - RTS Planning Meeting (CF, CG, BD, NC, JR, RA)
- M. May 15 - Council for Technical Solutions Meeting (CF)
- N. May 16 - UPWP Edits (CF, BD)
- O. May 16 - Web Presence Executive Summary and Plan (CF, JH)
- P. May 16 - Yuma PM10 SIP Update Meeting (CF, PW)
- Q. May 17 - YMPO/Quechan Meeting (CF)
- R. May 18 - AAS Properties Visit Re: Retaining Wall (CF, NC)
- S. May 19 - AZSTB Meeting in Gilbert (CF, PW)
- T. May 21-25 - CTAA and OTA Expo 2023 (JR)
- U. May 22 - RTAC Board Meeting (CF)
- V. May 24 - RTS Planning Meeting (CF, PW, BD, JH, NC, JR)

Ms. Figueroa stated as presented.

15. Adjournment

There being no further business to discuss, the meeting was adjourned at 2:53 p.m.

Notice: In accordance with the Americans with Disabilities Act (ADA) and section 504 of the Rehabilitation Act of 1973, YMPO does not discriminate on the basis of disability, in the admission of, or access to, or treatment or employment in, its programs, activities, or services. If you have any questions regarding YMPO programs, activities, or services, please contact Crystal Figueroa or Paul Ward at 928-783-8911.

Anticipated Future 2023 Meeting Locations.

All future meetings will continue to be held at the YMPO office at 230 West Morrison Street, Yuma, Arizona 85364. Members may participate in person, OR they may participate electronically by computer, and/or telephone (or both), using the GoToMeeting portal. The next two meetings will occur on Thursday, July 27, 2023, and August 31, 2023.

Preparation and Approval of Minutes:

Minutes prepared by:

Blenda Dale, Accountant II/
Executive Admin Assistant

Minutes reviewed to form by:

Minutes approved in regular session on
June 29, 2023

Crystal Figueroa, Executive Director,
Yuma Metropolitan Planning Organization

Councilmember Gary Knight,
Chairman, YMPO Executive Board

**Yuma Metropolitan Planning Organization
Revenue & Expense Budget Performance
May 2023**

	May 23	Jul '22 - May 23	YTD Budget	% of Budget
Ordinary Income/Expense				
Income				
4000 · ADOT Grant				
4001 · PL	0.00	373,366.62	658,457.81	56.7%
4002 · SPR	0.00	137,410.76	363,029.40	37.85%
4005 · 5305d (CPG)	0.00	82,552.84	162,725.00	50.73%
Total 4000 · ADOT Grant	0.00	593,330.22	1,184,212.21	50.1%
4010 · FTA Grant				
4020 · 5303/5305	0.00	0.00	5,495.00	0.0%
Total 4010 · FTA Grant	0.00	0.00	5,495.00	0.0%
4050 · ADEQ Grant	0.00	0.00	10,000.00	0.0%
4055 · 5310 Funds				
4053 · CARES Act MM	0.00	15,633.00	40,536.00	38.57%
4055 · 5310 Funds - Other	0.00	51,401.76	85,964.00	59.8%
Total 4055 · 5310 Funds	0.00	67,034.76	126,500.00	52.99%
4200 · YMPO UPWP Dues	0.00	81,770.65	81,770.65	100.0%
4400 · Interest Income	914.26	11,795.34	3,000.00	393.18%
4600 · Charges for Services				
4904 · Traffic Count Revenue	0.00	18,671.03	11,886.83	157.07%
Total 4600 · Charges for Services	0.00	18,671.03	11,886.83	157.07%
4700 · Other Revenue				
4907 · Misc Revenue	0.00	160.00		
Total 4700 · Other Revenue	0.00	160.00		
Total Income	914.26	772,762.00	1,422,864.69	54.31%
Gross Profit	914.26	772,762.00	1,422,864.69	54.31%
Expense				
5110 · Payroll Expenses				
5111 · Fringe Benefits	3,607.82	29,637.90	37,495.00	79.05%
5112 · Part Time Staff-Salaries				
5133 · Part Time Staff-Salaries- Local	0.00	12,726.20	9,905.69	128.47%
5112 · Part Time Staff-Salaries - Other	6,683.62	48,157.29	76,033.10	63.34%
Total 5112 · Part Time Staff-Salaries	6,683.62	60,883.49	85,938.79	70.85%
5113 · Full Time Staff-Salaries	40,527.09	328,174.35	414,101.00	79.25%
5115 · Health Insurance-ER Portion	4,650.00	54,095.52	66,960.00	80.79%
5116 · ASRS	4,249.08	38,112.99	52,137.00	73.1%
5117 · Workman's Comp Insurance	0.00	1,106.00	1,196.00	92.48%
5118 · FUTA Payroll Expense	108.94	599.39	588.00	101.94%
5120 · Life Insurance	104.00	1,412.86	1,872.00	75.47%
Total 5110 · Payroll Expenses	59,930.55	514,022.50	660,287.79	77.85%
5123 · Consulting Services				
5134 · Contractual-Local	0.00	76,472.59	123,454.00	61.94%
5123 · Consulting Services - Other	4,731.50	154,198.44	488,979.00	31.54%
Total 5123 · Consulting Services	4,731.50	230,671.03	612,433.00	37.67%
5124 · Staff Training/Education				
5137 · Staff Training/Edu Reimb-Local	0.00	80.00	6,000.00	1.33%
5124 · Staff Training/Education - Other	0.00	528.00	3,500.00	15.09%
Total 5124 · Staff Training/Education	0.00	608.00	9,500.00	6.4%
5125 · Audit Services	0.00	18,500.00	23,500.00	78.72%
5126 · Payroll Processing Fees	355.14	4,020.96	4,800.00	83.77%
5128 · Accounting Services	0.00	26,292.07	26,292.07	100.0%
5129 · Public Participation	0.00	324.79	750.00	43.31%
5130 · Reimbursement of Expenses	681.36	3,026.69	7,000.00	43.24%
5131 · Data Process, Software, Hardware	3,131.67	9,177.32	20,000.00	45.89%

**Yuma Metropolitan Planning Organization
Revenue & Expense Budget Performance
May 2023**

	May 23	Jul '22 - May 23	YTD Budget	% of Budget
5132 · Furniture and Equipment	316.54	2,601.71	11,870.00	21.92%
5140 · Legal	1,150.00	2,138.75	6,047.93	35.36%
5150 · IT Support	0.00	440.28	2,000.00	22.01%
5151 · Building Ins, property tax	0.00	4,391.26	8,200.00	53.55%
5152 · Equipment Maintenance	0.00	899.64	1,500.00	59.98%
5153 · Office Supplies	215.50	2,098.46	3,100.00	67.69%
5154 · Postage	0.00	100.63	200.00	50.32%
5155 · Printing	0.00	527.67	800.00	65.96%
5157 · Publications, Subscriptions	0.00	222.00	2,250.00	9.87%
5158 · Registration Fees	0.00	5,000.00	9,000.00	55.56%
5159 · Special Meetings	0.00	898.60	3,000.00	29.95%
5160 · Telecommunications	827.45	9,730.48	13,000.00	74.85%
5162 · Vehicle Insurance	0.00	2,522.75	4,500.00	56.06%
5163 · Vehicle Maint., Repairs, Parts	52.69	609.42	2,500.00	24.38%
5164 · YMPO Memberships & Dues	0.00	2,442.79	3,000.00	81.43%
5165 · Finance Charges and Interest	0.00	31.50	250.00	12.6%
5166 · Website Maintenance	0.00	581.00	20,000.00	2.91%
5167 · Miscellenous Consumables	13.81	2,210.15	3,000.00	73.67%
5168 · Employee Recruitment	0.00	0.00	0.00	0.0%
5169 · Miscellaneous-Expense	133.91	3,479.60	8,000.00	43.5%
5171 · Alarm System	6,705.06	7,334.01	6,630.00	110.62%
5173 · Electric Bill	606.66	6,960.43	7,500.00	92.81%
5174 · Grounds Maintenance	250.00	3,102.00	4,600.00	67.44%
5175 · Janitorial	720.00	8,660.00	9,360.00	92.52%
5179 · Office Building Repairs				
5181 · Pest Control	0.00	975.00	1,050.00	92.86%
5179 · Office Building Repairs - Other	588.25	1,882.98	9,819.00	19.18%
Total 5179 · Office Building Repairs	588.25	2,857.98	10,869.00	26.3%
5182 · Sewer & Water	219.41	3,662.27	3,500.00	104.64%
5190 · Travel - Local & Outside County	199.58	10,016.99	15,000.00	66.78%
5191 · T530- Traffic Count Fuel	91.15	3,041.57	2,700.00	112.65%
5630 · T530 Traffic Count Equipment				
5631 · T530-Local COY Materials	0.00	0.00	1,981.00	0.0%
5630 · T530 Traffic Count Equipment - Other	1,967.67	4,339.05	4,500.00	96.42%
Total 5630 · T530 Traffic Count Equipment	1,967.67	4,339.05	6,481.00	66.95%
Total Expense	82,887.90	897,544.35	1,533,420.79	58.53%
Net Ordinary Income	-81,973.64	-124,782.35	-110,556.10	112.87%
Other Income/Expense				
Other Income				
4900 · In-Kind Match Revenue	11,289.41	126,389.10	154,933.00	81.58%
Total Other Income	11,289.41	126,389.10	154,933.00	81.58%
Other Expense				
9200 · In-Kind Match Expenses	11,289.41	126,389.10	154,933.00	81.58%
Total Other Expense	11,289.41	126,389.10	154,933.00	81.58%
Net Other Income	0.00	0.00	0.00	0.0%
Net Income	-81,973.64	-124,782.35	-110,556.10	112.87%

10000 - Wells Fargo - YMPO General Account	\$ 77,737.52
10009 - Wells Fargo - YMPO Payroll Account	\$ 32,114.96
10100 - Yuma County Treasurer - YMPO Account	\$ 907,826.40
	\$ 977,715.89

YMPO INFORMATION SUMMARY for Agenda Item 5
FY 2022-26 YMPO Transportation Improvement Program –
Amendment #8, for Possible Approval

DATE: June 22, 2023

SUBJECT: FY 2024-26 YMPO Transportation Improvement Program (TIP), –
Amendment #8, for Possible Approval.

SUMMARY:

The FY 2022-26 YMPO TIP was originally approved on July 29, 2021, and has since been amended seven times, most recently on March 30, 2023. Another TIP Amendment is needed to add some FTA 5310 awarded projects to FY 2023. Included in this information summary is a list of the FTA 5310 Projects awarded on May 31, 2023.

In addition, YMPO has just been notified that we have been selected to receive an \$8.5 million RAISE Grant for design on the next segments of US-95, from the Wellton-Mohawk Canal to Aberdeen Road, and this project is expected to be added to FY 2024 in the new TIP in due course.

PUBLIC INPUT:

There has been limited public input on this subject, to date.

ACTION NEEDED:

This item is on the agenda for information, discussion, comment and possible approval of the FY 2022-26 YMPO TIP Amendment #8

CONTACT PERSON:

Crystal Figueroa, Executive Director.

5310 PRELIMINARY AWARD LIST 2023 FOR YMPO PROVIDERS

Subrecipient	Fund Type	Project Title	Fed %	Total \$	Fed \$
Funded Projects					
Achieve Human Services, Inc.	Vehicle Capital	Minivan no ramp	80%	\$89,582	\$71,666
Achieve Human Services, Inc.	Vehicle Capital	Minivan no ramp replacement	80%	\$89,582	\$71,666
Arizona Board of Regents for NAU	Operating	Senior Companion Door Through Door & More (YMPO - Year 1)	50%	\$36,632	\$18,316
Crossroads Mission, Inc.	Operating	Operating funds	50%	\$22,500	\$11,250
Crossroads Mission, Inc.	Vehicle Capital	Minivan No Ramp Expansion	80%	\$89,582	\$71,666
HOPE	Capital	YMPO Preventive Maintenance 2023- 2024	80%	\$13,500	\$10,800
HOPE	Operating	YMPO Operating 2023-2024	50%	\$152,682	\$76,341
HOPE	Vehicle Capital	YMPO Vehicles Request 2023-2024	80%	\$89,582	\$71,666
Rise Services Inc	Capital	Yuma and Foothills Fleet Preventative Maintenance	80%	\$62,500	\$50,000
Saguaro Foundation	Capital	Preventative Maintenance -1st year	80%	\$71,974	\$57,579
Saguaro Foundation	Operating	Beyond ADA Paratransit operating fund -1st year	50%	\$200,000	\$100,000
YMPO	Mobility Management	Regional Mobility Manager	80%	\$88,750	\$71,000
		Total		\$1,006,866	\$681,950
Unfunded Projects					
Achieve Human Services, Inc.	Capital	Capital Preventive Maintenance	80%	\$0	\$0
Crossroads Mission, Inc.	Capital	Preventive Maintenance	80%	\$0	\$0
Saguaro Foundation	Mobility Management	Mobility Management - 1st year	80%	\$0	\$0
Saguaro Foundation	Vehicle Capital	14 passenger cutaway bus - 1st year	80%	\$0	\$0
Saguaro Foundation	Vehicle Capital	14 passenger cutaway bus -2- 1st Year	80%	\$0	\$0
Saguaro Foundation	Vehicle Capital	Minivan with ramp -1st year	80%	\$0	\$0

Yuma Metropolitan Planning Organization
FY 2022-2026
Transit Program

ID #	SPONSOR	PRIORITY	PROJECT	TYPE WORK	FED AID	APPORTIONMENT	FED	LOCAL	TOTAL	FED ALI
FEDERAL FISCAL YEAR 2022 (10/01/2021 - 9/30/2022)										
YMPO-22-01	YCIPTA	1	YCIPTA Maintenance Facility Lease	Capital	5307	CARES	\$22,644	\$5,661	\$28,305	11.46.03
YMPO-22-02	YCIPTA	1	YCIPTA Transit Operations	Operations	5307	CARES/ARP	\$1,643,810	\$0	\$1,643,810	30.09.01
YMPO-22-03	YCIPTA	1	YCIPTA Preventative Maintenance	Capital	5307	CARES	\$801,971	\$0	\$801,971	11.7A.00
YMPO-22-04	YCIPTA	1	YCIPTA Employee Training	Capital	5307	CARES	\$4,870	\$0	\$4,870	11.7D.02
YMPO-22-05	YCIPTA	1	YCIPTA ADA Operations	Capital	5307	CARES	\$110,456	\$0	\$110,456	11.7C.00
YMPO-22-06	ADOT	1	YCIPTA Rural Administration	Administration	5311	FFY 2021/22	\$300,000	\$75,000	\$375,000	30.09.01
YMPO-22-07	ADOT	1	YCIPTA Rural Operations	Intercity	5311/ 5311(f)	FFY 2021/22	\$456,940	\$330,888	\$787,828	30.09.01
YMPO-22-08	ADOT	1	YCIPTA Rural Operations	Intercity	5311/ 5311(f)	ARP	\$127,956	\$0	\$127,956	30.09.01
YMPO-22-09	ADOT	1	YCIPTA Rural Operations	Operations	5311/ 5311(f)	CARES	\$824,311	\$0	\$824,311	30.09.01
YMPO-22-10	ADOT	1	YCIPTA Rural Operations	Operations	5311/ 5311(f)	FY2021/22	\$936,000	\$677,793	\$1,613,793	30.09.01
YMPO-22-11	ADOT	1	YCIPTA Rural Maintenance and Capital	Capital	5311	FFY 2021/22	\$286,661	\$71,665	\$358,326	30.09.01
YMPO-22-13	YCIPTA	1	YCIPTA Vehicle/Capital	Capital	STBG	FFY 18/19/20	\$462,977	\$27,985	\$490,962	
YMPO-22-14	YCIPTA	2	YCIPTA Multimodal Transportation Center	Capital	5307	FFY 2015/16	\$1,841,344	\$460,336	\$2,301,680	11.34.03
YMPO-22-15	YCIPTA	1	YCIPTA Vehicle Purchase	Capital	5307	CARES	\$4,000,000	\$0	\$4,000,000	11.12.00
YMPO-22-18	ADOT	1	YCIPTA Rural Administration	Administration	5311	FFY 2021/22	\$300,000	\$75,000	\$375,000	30.09.01
YMPO-22-19	ADOT	1	YCIPTA Rural Operations	Intercity	5311/ 5311(f)	FFY 2021/22	\$456,940	\$330,888	\$787,828	30.09.01
YMPO-22-20	ADOT	1	YCIPTA Rural Operations	Operations	5311/ 5311(f)	FY2021/22	\$774,000	\$700,138	\$1,474,138	30.09.01
YMPO-22-21	ADOT	1	YCIPTA Rural Maintenance and Capital	Capital	5311	FFY 2021/22	\$238,661	\$89,665	\$328,326	30.09.01
YMPO-22-22	ADOT	1	YCIPTA Rural Operations	Operating	5311	FFY21	\$81,000	\$58,655	\$139,655	30.09.01
YMPO-22-23	ADOT	1	YCIPTA Rural Maintenance and Capital	Preventative Maintenance	5311	FFY 21	\$24,000	\$6,000	\$30,000	30.09.01
YMPO-22-24	ADOT	1	YCIPTA Vehicle Purchase	Replacement: Bus<30	5311	FFY 21	\$131,100	\$14,600	\$146,000	30.09.01
YMPO-22-26	ADOT		NAU Board of Regents -Door through door Year 1	Operating	5310	FFY 2021	\$11,632	\$11,632	\$23,264	
YMPO-22-27	ADOT		NAU Board of Regents Operating American Rescue Plan	Operating	5310/ARPA	FFY 2021	\$6,368	\$0	\$6,368	
YMPO-22-28	ADOT		Helping Orselves Pursue Enrichment Operating American Rescue Plan	Operating	5310/ARPA	FFY 2021	\$5,307	\$0	\$5,307	
YMPO-22-29	ADOT		Helping Orselves Pursue Enrichment YMPO Operating 2021-2022	Operating	5310	FFY 2021/2022	\$9,693	\$9,693	\$19,386	
YMPO-22-30	ADOT		Helping Orselves Pursue Enrichment YMPO Prevent Maint 2021-2022	Capital	5310	FFY 2021/2022	\$5,360	\$1,340	\$6,700	
YMPO-22-31	ADOT		NAZCARE, Inc. - Maxivan No Lift 12 Pass VIN 4943	Vehicle Capital	5310	FFY 2021	\$32,634	\$8,974	\$41,608	
YMPO-22-32	ADOT		Saguaro Foundation Program-Beyond ADA Paratransit Operating Year 1	Operating	5310	FFY 2021	\$71,084	\$71,084	\$142,168	
YMPO-22-33	ADOT		Saguaro Foundation Programs - Other mobility Management year 1	Other MM	5310	FFY 2021	\$20,000	\$5,000	\$25,000	
YMPO-22-34	ADOT		Saguaro Foundation Programs - Operating American Rescue Plan	Operating	5310/ARPA	FFY 2021	\$38,916	\$0	\$38,916	
YMPO-22-35	ADOT		Yuma Metropolitan Planning Organization-Mobility Manager Year 2	Regular MM	5310	FFY 2021	\$50,000	\$12,500	\$62,500	
YMPO-22-36	YCIPTA		YCIPTA Mobility Management - Travel Training	Mobility Management	5310	FFY 2021/22	\$20,000	\$5,000	\$25,000	11.7L.00
						FY Total	\$14,096,636	\$3,049,497	\$17,146,433	
FEDERAL FISCAL YEAR 2023										
YMPO-23-02	YCIPTA	1	YCIPTA Maintenance Facility Lease	Capital	5307	FFY 2020/2021	\$26,346	\$6,587	\$32,933	11.46.03
YMPO-23-03	YCIPTA	1	YCIPTA Transit Operations	Operations	5307	FFY 2020/2021	\$880,613	\$880,613	\$1,761,226	30.09.01
YMPO-23-04	YCIPTA	1	YCIPTA Preventative Maintenance	Capital	5307	FFY 2020/2021	\$333,374	\$83,344	\$416,718	11.7A.00
YMPO-23-05	YCIPTA	1	YCIPTA Employee Training	Capital	5307	FFY 2018/2019	\$3,896	\$974	\$4,870	11.7D.02
YMPO-23-06	YCIPTA	1	YCIPTA ADA Operations	Capital	5307	FFY 2018/2019	\$80,149	\$20,037	\$100,186	11.7C.00
YMPO-23-07	YCIPTA	1	YCIPTA 3rd Party Contractual	Capital	5307	FFY 2020/2021	\$143,960	\$35,990	\$179,950	11.7D.11
YMPO-23-08	ADOT	1	YCIPTA Rural Administration	Administration	5311	FFY 2021/22	\$368,890	\$92,222	\$461,112	30.09.01
YMPO-23-09	ADOT	1	YCIPTA Rural Operations	Intercity	5311/ 5311(f)	FFY 2021/22	\$456,940	\$330,888	\$787,828	30.09.01
YMPO-23-10	ADOT	1	YCIPTA Rural Operations	Operations	5311/ 5311(f)	FFY 2021/22	\$374,878	\$271,464	\$646,342	30.09.01
YMPO-23-11	ADOT	1	YCIPTA Rural Maintenance and Capital	Capital	5311	FFY 2021/22	\$138,915	\$34,729	\$173,644	30.09.01

Yuma Metropolitan Planning Organization
FY 2022-2026
Transit Program

YMPO-23-13	YCIPTA		STP	Capital	STP	FFY 2021	\$168,060	\$10,158	\$178,218	
YMPO-23-14	ADOT		NAU Board of Regents -Door through door Year 2	CRSSA Operating	5310	FY 22	\$6,579	\$0	\$6,579	
YMPO-23-15	ADOT		Arizona Board of Regents for and on behalf of NAU - Door - to Door	Operating	5310	FFY 2021	\$18,300	\$18,300	\$36,600	
YMPO-23-16	ADOT		Helping Ourselves Pursue Enrichment Inc Prevent Maint FY 22/23	Capital	5310	FFY 2021	\$5,600	\$1,400	\$7,000	
YMPO-23-17	ADOT		Helping Ourselves Pursue Enrichment Inc Prevent Maint FY 22/23	CRSSA Operate	5310	FFY 2021	\$8,151	\$0	\$8,151	
YMPO-23-18	ADOT		Helping Ourselves Pursue Enrichment Inc Prevent Maint FY 22/23	Operating	5310	FFY 2021	\$22,673	\$0	\$22,673	
YMPO-23-19	ADOT		Helping Ourselves Pursue Enrichment Inc Prevent Maint	Vehicle Capital	5310	FFY 2021	\$62,645	\$11,055	\$73,700	
YMPO-23-20	ADOT		Helping Ourselves Pursue Enrichment Inc Prevent Maint	Vehicle Capital	5310	FFY 2021	\$31,535	\$5,565	\$37,100	
YMPO-23-21	ADOT		NAZCARE Maxivan No Lift Replcaement	Vehicle Capital	5310	FFY 2021	\$34,800	\$8,700	\$43,500	
YMPO-23-22	ADOT		Saguaro Foundation Living Comm Prog - CRSSAA Beyond Paratransit	CRSSA Operating	5310	FFY 2021	\$47,596	\$0	\$47,596	
YMPO-23-23	ADOT		Saguaro Foundation Living Comm Prog - Mobility Manager YR 2	MM	5310	FFY 2021	\$20,000	\$5,000	\$25,000	
YMPO-23-24	ADOT		Saguaro Foundation Living Comm Prog -Beyond Paratransit Yr 2	Operating	5310	FFY 2021	\$132,404	\$132,404	\$264,808	
YMPO-23-25	ADOT		Saguaro Foundation Living Comm Prog -Minivan w/ ramp yr 2	Vehicle Operating	5310	FFY 2021	\$62,645	\$11,055	\$73,700	
YMPO-23-26	ADOT		Saguaro Foundation Living Comm Prog Minivan w/ ramp Yr 2	Vehicle Capital	5310	FFY 2021	\$62,645	\$11,055	\$73,700	
YMPO-23-27	ADOT		Yuma Metropolitan Planning Organization-Mobility Manager Year 1	MM	5310	FFY 21	\$75,000	\$18,750	\$93,750	
YMPO-23-28	ADOT		Achieve Human Services, Inc. Minivan no ramp	Vehicle Capital	5310	FFY22	\$71,666	\$17,916	\$89,582	
YMPO-23-29	ADOT		Achieve Human Services, Inc. Minivan no ramp replacement	Vehicle Capital	5310	FFY22	\$71,666	\$17,916	\$89,582	
YMPO-23-30	ADOT		Arizona Board of Regents for and on behalf of NAU - Senior Companion Door Through Door & More (YMPO - Year 1)	Operating	5310	FFY22	\$18,316	\$18,316	\$36,632	
YMPO-23-31	ADOT		Crossroads Mission, Inc. Operating funds	Operating	5310	FFY22	\$11,250	\$11,250	\$22,500	
YMPO-23-32	ADOT		Crossroads Mission, Inc. Operating funds Minivan No Ramp Expansion	Vehicle Capital	5310	FFY22	\$71,666	\$17,916	\$89,582	
YMPO-23-33	ADOT		HOPE Inc. YMPO Preventive Maintenance 2023-2024	Capital	5310	FFY22	\$10,800	\$2,700	\$13,500	
YMPO-23-34	ADOT		HOPE Inc. YMPO Operating 2023-2024	Operating	5310	FFY22	\$76,341	\$76,341	\$152,682	
YMPO-23-35	ADOT		HOPE Inc. YMPO vehicles request 2023-2024	Vehicle Capital	5310	FFY22	\$71,666	\$17,916	\$89,582	
YMPO-23-36	ADOT		Rise Services Inc. Yuma and Foothills Fleet Preventative Maintenance	Capital	5310	FFY22	\$50,000	\$12,500	\$62,500	
YMPO-23-37	ADOT		Saguaro Foundation, Preventative Maintenance -1st year	Capital	5310	FFY22	\$57,579	\$14,395	\$71,974	
YMPO-23-38	ADOT		Saguaro Foundation , Beyond ADA Paratransit operating fund - 1st year	Operating	5310	FFY22	\$100,000	\$100,000	\$200,000	
YMPO-23-39	ADOT		YMPO, Regional Mobility Manager	MM	5310	FFY22	\$71,000	\$17,750	\$88,750	
						FFY TOTAL	\$4,248,545	\$2,315,206	\$6,563,750	
ID #	SPONSOR	PRIORITY	PROJECT	TYPE WORK	FED AID	APPORTIONMENT	FED	LOCAL	TOTAL	FED ALI
FEDERAL FISCAL YEAR 2024										
YMPO-24-02	YCIPTA	1	YCIPTA Maintenance Facility Lease	Capital	5307	FFY 2020/2021	\$26,346	\$6,587	\$32,933	11.46.03
YMPO-24-03	YCIPTA	1	YCIPTA Transit Operations	Operations	5307	FFY 2020/2021	\$880,613	\$880,613	\$1,761,226	30.09.01
YMPO-24-04	YCIPTA	1	YCIPTA Preventative Maintenance	Capital	5307	FFY 2020/2021	\$333,374	\$83,344	\$416,718	11.7A.00

Yuma Metropolitan Planning Organization
 FY 2022-2026
 Transit Program

YMPO-24-05	YCIPTA	1	YCIPTA Employee Training	Capital	5307	FFY 2018/2019	\$3,896	\$974	\$4,870	11.7D.02
YMPO-24-06	YCIPTA	1	YCIPTA ADA Operations	Capital	5307	FFY 2018/2019	\$80,149	\$20,037	\$100,186	11.7C.00
YMPO-24-07	YCIPTA	1	YCIPTA 3rd Party Contractual	Capital	5307	FFY 2020/2021	\$143,960	\$35,990	\$179,950	11.7D.11
YMPO-24-08	ADOT	1	YCIPTA Rural Administration	Administration	5311	FFY 2021/22	\$368,890	\$92,222	\$461,112	30.09.01
YMPO-24-09	ADOT	1	YCIPTA Rural Operations	Intercity	5311/ 5311(f)	FFY 2021/22	\$456,940	\$330,888	\$787,828	30.09.01
YMPO-24-10	ADOT	1	YCIPTA Rural Operations	Operations	5311/ 5311(f)	FFY 2021/22	\$374,878	\$271,464	\$646,342	30.09.01
YMPO-24-11	ADOT	1	YCIPTA Rural Maintenance and Capital	Capital	5311	FFY 2021/22	\$138,915	\$34,729	\$173,644	30.09.01
YMPO-24-13	YCIPTA		STP	Capital	STP	FFY 2021	\$168,060	\$10,158	\$178,218	
						FY TOTAL	\$2,976,022	\$1,767,006	\$4,743,027	
ID #	SPONSOR	PRIORITY	PROJECT	TYPE WORK	FED AID	APPORTIONMENT	FED	LOCAL	TOTAL	FED ALI
FEDERAL FISCAL YEAR 2025										
YMPO-25-02	YCIPTA	1	YCIPTA Maintenance Facility Lease	Capital	5307	FFY 2020/2021	\$26,346	\$6,587	\$32,933	11.46.03
YMPO-25-03	YCIPTA	1	YCIPTA Transit Operations	Operations	5307	FFY 2020/2021	\$880,613	\$880,613	\$1,761,226	30.09.01
YMPO-25-04	YCIPTA	1	YCIPTA Preventative Maintenance	Capital	5307	FFY 2020/2021	\$333,374	\$83,344	\$416,718	11.7A.00
YMPO-25-05	YCIPTA	1	YCIPTA Employee Training	Capital	5307	FFY 2018/2019	\$3,896	\$974	\$4,870	11.7D.02
YMPO-25-06	YCIPTA	1	YCIPTA ADA Operations	Capital	5307	FFY 2018/2019	\$80,149	\$20,037	\$100,186	11.7C.00
YMPO-25-07	YCIPTA	1	YCIPTA 3rd Party Contractual	Capital	5307	FFY 2020/2021	\$143,960	\$35,990	\$179,950	11.7D.11
YMPO-25-08	ADOT	1	YCIPTA Rural Administration	Administration	5311	FFY 2021/22	\$368,890	\$92,222	\$461,112	30.09.01
YMPO-25-09	ADOT	1	YCIPTA Rural Operations	Intercity	5311/ 5311(f)	FFY 2021/22	\$456,940	\$330,888	\$787,828	30.09.01
YMPO-25-10	ADOT	1	YCIPTA Rural Operations	Operations	5311/ 5311(f)	FFY 2021/22	\$374,878	\$271,464	\$646,342	30.09.01
YMPO-25-11	ADOT	1	YCIPTA Rural Maintenance and Capital	Capital	5311	FFY 2021/22	\$138,915	\$34,729	\$173,644	30.09.01
YMPO-25-13	YCIPTA		STP	Capital	STP	FFY 2021	\$168,060	\$10,158	\$178,218	
						FY TOTAL	\$2,976,022	\$1,767,006	\$4,743,027	
ID #	SPONSOR	PRIORITY	PROJECT	TYPE WORK	FED AID	APPORTIONMENT	FED	LOCAL	TOTAL	FED ALI
FEDERAL FISCAL YEAR 2026										
YMPO-26-02	YCIPTA	1	YCIPTA Maintenance Facility Lease	Capital	5307	FFY 2020/2021	\$26,346	\$6,587	\$32,933	11.46.03
YMPO-26-03	YCIPTA	1	YCIPTA Transit Operations	Operations	5307	FFY 2020/2021	\$880,613	\$880,613	\$1,761,226	30.09.01
YMPO-26-04	YCIPTA	1	YCIPTA Preventative Maintenance	Capital	5307	FFY 2020/2021	\$333,374	\$83,344	\$416,718	11.7A.00
YMPO-26-05	YCIPTA	1	YCIPTA Employee Training	Capital	5307	FFY 2018/2019	\$3,896	\$974	\$4,870	11.7D.02
YMPO-26-06	YCIPTA	1	YCIPTA ADA Operations	Capital	5307	FFY 2018/2019	\$80,149	\$20,037	\$100,186	11.7C.00
YMPO-26-07	YCIPTA	1	YCIPTA 3rd Party Contractual	Capital	5307	FFY 2020/2021	\$143,960	\$35,990	\$179,950	11.7D.11
YMPO-26-08	ADOT	1	YCIPTA Rural Administration	Administration	5311	FFY 2021/22	\$368,890	\$92,222	\$461,112	30.09.01
YMPO-26-09	ADOT	1	YCIPTA Rural Operations	Intercity	5311/ 5311(f)	FFY 2021/22	\$456,940	\$330,888	\$787,828	30.09.01
YMPO-26-10	ADOT	1	YCIPTA Rural Operations	Operations	5311/ 5311(f)	FFY 2021/22	\$374,878	\$271,464	\$646,342	30.09.01
YMPO-26-11	ADOT	1	YCIPTA Rural Maintenance and Capital	Capital	5311	FFY 2021/22	\$138,915	\$34,729	\$173,644	30.09.01
YMPO-26-13	YCIPTA		STP	Capital	STP	FFY 2021	\$168,060	\$10,158	\$178,218	
						FY TOTAL	\$2,976,022	\$1,767,006	\$4,743,027	

YMPO INFORMATION SUMMARY for Agenda Item 6

FY 2024-28 YMPO Transportation Improvement Program -

Final Review and Possible Approval

DATE: June 15, 2023

SUBJECT: FY 2024-28 YMPO Transportation Improvement Program (TIP) - Final Review and Possible Approval.

SUMMARY:

YMPO utilizes a two-year cycle for developing the region's TIP and has chosen to use a five-year time frame. This TIP has been developed based on guidance provided by Federal, State, and regional authorities, and with substantial input from YMPO member agencies. Future changes to this TIP may be made using the TIP Amendment process and will occur when new projects are identified, or changes to existing projects are needed. The written portion of the TIP document has not changed much, except for the revised numbers and types of federal funds anticipated.

There is no formal need for a Public Meeting on the TIP, as the public involvement portion of the YMPO TAC and Executive Board meetings fulfills that requirement. If the TAC recommends approval of the TIP, it will be presented to the YMPO Executive Board at their meeting on June 29, 2023, for possible approval and a Resolution of support. Following this, the TIP will be sent to the Governor for her approval (or her designee's) and eventual inclusion into the State TIP, which is then reviewed by the various Federal authorities. A final copy of the TIP document will be published on the YMPO website.

In addition, Yuma County has requested to extend the Ave E/D project by two miles from County 18th to County 16th. This is a federally funded project, and ADOT is reviewing the environmental clearance on the corridor as a whole. Currently, the FY 2022-2045 YMPO Long-Range Transportation Plan only identifies the project to County 18th; an amendment is necessary to extend the project to County 16th to allow the Yuma County Avenue E/D project to move forward with the design and right of way acquisition programmed in FY 24, including an update to the regional conformity analysis for the identified additional miles.

PUBLIC INPUT:

There has been limited public input on this subject, to date.

ACTION NEEDED:

This item is on the agenda for information, discussion, comment and possible approval of the FY 2024-28 YMPO TIP, to Adopt the associated Resolution 155, and an Amendment #1 to the FY 2022-2045 YMPO LRTP contingent on a finding of Air Quality Conformity.

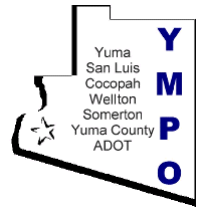
CONTACT PERSON:

Crystal Figueroa, YMPO Executive Director.

Yuma Metropolitan Planning Organization

230 W. Morrison Street
Yuma, Arizona 85364
www.ympo.org

Phone: (928) 783-8911
Fax: (928) 329-1674



Local Governments and Citizens Working Together

YUMA METROPOLITAN PLANNING ORGANIZATION RESOLUTION NO. 155

A RESOLUTION OF THE YUMA METROPOLITAN PLANNING ORGANIZATION (YMPO) EXECUTIVE BOARD, APPROVING THE FY 2024 – 2028 YMPO TRANSPORTATION IMPROVEMENT PROGRAM (TIP).

WHEREAS: The Yuma Metropolitan Planning Organization (YMPO) has the responsibility for conducting the area-wide continuing, comprehensive, and cooperative transportation system planning process and shall develop a long-range transportation plan and a (short-range) transportation improvement program for the region on a current basis pursuant to Section 134 of Title 23, US Code, and the Urban Mass Transportation Act of 1970, as amended by the *Moving Ahead for Progress in the 21st Century Act* (MAP-21) and further upheld by Fixing America's Surface Transportation Act (FAST); and

WHEREAS: The YMPO's Transportation Improvement Program (TIP) is a central program management tool for structuring metropolitan transportation programs and reflects the integrated nature of the regional transportation system; and

WHEREAS: The YMPO reviews the roadway, transit, and bicycle/pedestrian improvement programs prepared by the member agencies for correlation as one regional TIP, and advises the jurisdictions concerned of any conflicts, and prepares, as a coordinated composite of local programs, a regional TIP for the Yuma region; and

WHEREAS: The YMPO's Executive Board and Technical Advisory Committee, consisting of local and State officials, are involved in a process to periodically coordinate the preparation of a regional TIP; and

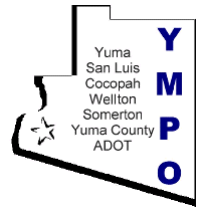
WHEREAS: The joint Federal Highway Administration (FHWA) - Federal Transit Administration (FTA) Metropolitan Transportation Planning regulations, call for production of a TIP including an Annual (or Biennial) Element; and

WHEREAS: The projects in this FY 2024-2028 YMPO TIP, including its 2024 Annual Element, are consistent with the FY 2022-2045 YMPO Regional Transportation Plan, and the Transportation Policy Framework of goals, objectives, and policies; and

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Local Governments and Citizens Working Together

WHEREAS: On May 26, 1994, the YMPO adopted a system of Regionally Significant Routes to assist in defining Regionally Significant Projects; and

WHEREAS: The YMPO adopted, and FHWA/FTA approved, in cooperation with the Environmental Protection Agency, the 2022 YMPO Air Quality Conformity Analysis and shows conformity with the FY 2022-2045 YMPO LRTP, the FY 2024-2028 YMPO TIP, and the State Implementation Plan; and

WHEREAS: The YMPO HEREBY CERTIFIES that the Metropolitan Transportation Planning Process is being carried out in conformance with all applicable requirements of 23 U.S. Code, Section 134, as amended by the Fixing America's Surface Transportation Act (FAST); and the 1990 Clean Air Act Amendments; and the Infrastructure Investment and Jobs Act (IIJA).

NOW, THEREFORE, BE IT RESOLVED that the Yuma Metropolitan Planning Organization does HEREBY APPROVE the FY 2024-2028 YMPO Transportation Improvement Program with its 2024 Annual Element, composed of project input from the Cities of Yuma, San Luis, and Somerton, Yuma County, the Town of Wellton, the Cocopah Indian Tribe, and the Arizona Department of Transportation.

ADOPTED AND SIGNED this 29th day of June 2023.

Gary Knight, Chairman, Executive Board
Yuma Metropolitan Planning Organization
Councilmember, City of Yuma

ATTEST:

Crystal Figueroa, Executive Director
Yuma Metropolitan Planning Organization

YMPO INFORMATION SUMMARY for Agenda Item 8.

Regional Project Priority List for 2024.

DATE: June 1, 2023.

SUBJECT: Regional Project Priority List for 2024.

SUMMARY:

At the previous Board meeting, the Board was informed about the successful 2023 State Legislative process of HB2543 for Greater Arizona Transportation Priority Projects by the Rural Transportation Advocacy Council (RTAC), which contained approximately \$39 million for projects in the Yuma region.

Following the last two years of State appropriations, the Rural Transportation Advocacy Council (RTAC) has indicated that the Arizona budget appears to be producing surplus funds once more, so they will continue their efforts to try to increase State funding for local transportation projects in the rural portions of Arizona. RTAC had suggested an increased, combined dollar limit of \$400 million statewide for their list, plus \$100 million for the SMART Fund. The population-based division of that amount estimates the possible allocation of funds to the YMPO region at just over \$48 million.

A tentative schedule for producing the YMPO region's priorities for this list, is as follows:

Date	Likely Action Needed
Jul 1, 2023	Member agencies submit project requests to YMPO TAC meeting
Aug 10, 2023	The TAC recommends a draft list of prioritized projects
Aug 31, 2023	The Board approves a list of prioritized projects
Sep 4, 2023	The list is submitted to the RTAC for submittal the AZ legislature

POSSIBLE ACTION NEEDED:

No action is anticipated for this agenda item.

CONTACT PERSON:

Paul D. Ward, P.E., Principal Engineer, 928-783-8911.

YMPO INFORMATION SUMMARY for Agenda Item 9

FY 2023 YMPO Audit Schedule

DATE: June 29, 2023

SUBJECT: FY 2023 YMPO Audit Schedule.

SUMMARY:

The FY 2022 Audit was completed and presented to the Board by Walker and Armstrong, the Audit company, during the January 2023 Board meeting. YMPO Staff are beginning to prepare for the FY 2023 Audit with the proposed schedule.

The current audit process of YMPO's accounts for FY 2023 (July 1, 2022, through June 30, 2023) has started. In the previous year, the accounting firm known as Pun Group prepared the YMPO financial reports. YMPO has agreed to continue with the accounting and audit firms under the same criteria. The Walker and Armstrong audit firm completes the audit, submits a formal letter to staff, and presents the audit to members of the Audit Committee, usually on the morning of an Executive Board meeting.

The schedule for the forthcoming audit is as follows:

FY 2023 YMPO Audit Schedule		
Date	Proposed Action	By Whom
June 26-27, 2023	Audit Team On-Site (Test of Control Selections)	Audit Firm
Sept. 18-19, 2023	Accounting (field work)	YMPO Staff, Accounting Firm
November 13, 2023	Deadline of all deliverables , PBC (schedules and Documents) Trial Balance, list, account reconciliation, closing entries, SEFA to Auditors	YMPO Staff, Accounting Firm
November 17, 2023	Draft ACFR (1st draft should go to YMPO before the Audit team)	Accounting Firm/ YMPO
December 11-14, 2023	Audit (field work)	YMPO Staff, Audit Firm
December 21, 2023	Final Draft of Financial Statements to YMPO Audit Firm	Accounting Firm

FY 2023 YMPO Audit Schedule		
January 15, 2023	Financial Statement Issuance	Audit Firm
January 22, 2024	Copies of Annual Comprehensive Financial Report (ACFR) & Single Audit Reporting Package to provide to Board on Jan 19, 2022	Audit Firm
January 26, 2023	Financial Statement Presentation to Audit Committee and Executive Board	Audit Firm
January 31, 2024	Submit GFOA COA **	YMPO
March 28, 2024	Deadline for Single Audit Filing Submittal	Audit Firm/ YMPO Exec. Director

PUBLIC INPUT:

No specific input has been provided by members of the public on this subject.

TECHNICAL & POLICY IMPLICATIONS:

TECHNICAL: YMPO uses two steps, first we use a consultant company to prepare detailed financial reports and then a separate consultant company to audit them.

POLICY: The YMPO By-Laws require an audit of YMPO accounts and the establishment of the Audit Committee. The By-Laws do not describe how the Audit Committee should conduct the audit.

ACTION NEEDED:

This item is on the agenda for information, discussion, and possible comment at this stage.

PRIOR BOARD/COMMITTEE ACTIONS:

At their meeting on January 26, 2023, the YMPO Executive Board unanimously approved the FY 2022 YMPO Audit.

CONTACT PERSON:

Blenda Dale, Accountant II/ Executive Assistant, 928-783-8911

YMPO INFORMATION SUMMARY for Agenda Item 10

Transportation Studies in the FY 2024-2025 YMPO UPWP

DATE: June 06, 2023

SUBJECT: Transportation Studies in the FY 2024-25 YMPO Unified Planning Work Program (UPWP).

SUMMARY:

The Board approved the YMPO FY 2024-25 UPWP/B last month on May 25, 2023, and it is expected to be approved by ADOT and appropriate federal transportation authorities before the end of the fiscal year. In a two-year budget totaling approximately \$2.9 million, the UPWP contains six transportation studies totaling around \$708,400. The studies cover a Safety Study Update (\$92,400); a Long-Range Transportation Plan (\$360,000); a Federally Funded Program (\$40,000); a Complete Streets Study (\$112,000), and a Roads of Regional Significance Study (\$104,000).

The previous FY 2022-2045 LRTP scope of work was developed, including the Safety component, which effectively worked out due to timing. It may be appropriate to consider combining the Safety Plan Update as a component of the LRTP this year; furthermore, there may be cost-benefit savings by doing so.

Also, there is a possibility to consider additional contractual work as competitive programs become available, such as the Transportation Alternatives Program (TAP), which is a 10% set aside of Surface Transportation Block Grant (STBG) for projects that help build a variety of generally smaller-scale alternative transportation projects that achieve safer, connected, and equitable on-and off-road networks for all users. The idea would be to hire a consultant to submit applications on member agencies' behalf, similar to the safety applications funded through the Highway Safety Improvement Program.

The Board will have the opportunity to discuss the studies and provide input on the proposed schedule for carrying out studies.

The proposed tentative schedule is as follows:

Study	Scope	Advertise	Start	Complete
Safety	Jul 2023	Aug 2023	Nov 2023	June 2024
LRTP	Jul 2023	Aug 2023	Nov 2023	May 2025
FFP	Sep 2023	Oct 2023	Dec 2023	May 2024
Complete Streets	Oct 2023	Nov 2023	Feb 2024	Jan 2025
RORS	Nov 2023	Dec 2023	Mar 2024	Nov 2024

Based on deadlines, the scopes of work for the Safety and the Long-Range Transportation Plans are anticipated to be developed first and reviewed by TAC members and the RFQs are expected to advertise as shown above.

TECHNICAL & POLICY IMPLICATIONS:

TECHNICAL: Precise funding allocations for each study may fluctuate, depending on the study, the funds available and the development of the scopes of work. Exact federal funding will be known in October.

POLICY: There are no policy implications except that the final version of the UPWP needs to be fiscally constrained to reasonably available funding sources.

ACTION NEEDED:

Members are requested to review and discuss the proposed schedule for the studies and are welcome to provide comments and/or guidance to staff and/or the TAC. Although formal action is not required, the Board may decide to prioritize the five projects listed or provide feedback on additional possible contracted work.

CONTACT PERSON:

Crystal Figueroa, Executive Director, 928-783-8911

YMPO INFORMATION SUMMARY for Agenda Item 11

The Transportation Alternatives Program (TAP)

DATE: June 21, 2023

SUBJECT: The Transportation Alternatives Program (TAP).

SUMMARY:

The TAP is a 10% set-aside of the Surface Transportation Block Grant (STBG) Program and ADOT expects to receive an average of \$18.4 million for the TAP for FY 2022-2026. In theory, there is \$54 million available in FY 24 for the first phase of the TAP programming process. However, ADOT has decided to design and implement an updated TAP and are finalizing a program guidebook. They are expected to release a call for projects in early July 2023. A finalized Transportation Alternatives Program Guidebook is being finalized by ADOT and will be shared as soon as it becomes available.

The anticipated timeline is as follows:

Date	Likely Action Needed.
Dec '22 - June '23	State Hires a Consultant Company and appoints a TAC.
Early Jul 2023	Release call for projects, submittal by late Aug
Late Aug 2023	Project submittals to ADOT.
By Sep 2023	Submit application for screening by TAC.
Mid Sep 2023	Screening process ends.
Mid Oct 2023	TAC scores and selects projects.

PUBLIC INPUT:

There has been no public input on this subject, to date.

ACTION NEEDED:

This item is on the agenda for information, discussion, and possible comment only, at this stage.

CONTACT PERSON:

Paul D. Ward, P.E., YMPO Principal Engineer.

YMPO INFORMATION SUMMARY for Agenda Item 12

Yuma County & YMPO Intergovernmental Agreement Update

DATE: June 20, 2023.

SUBJECT: Yuma County & YMPO Intergovernmental Agreement (IGA) Update

SUMMARY:

During the previous Board meeting, YMPO staff reported that files regarding a current IGA between Yuma County and YMPO for Treasures, Finance, and Human Resources Services were being reviewed after not finding one. In the past, an IGA existed primarily to define the responsibilities between the entities when YCIPTA was part of the MPO. Under State Statute for the Federal Transit Administration grants, the Intergovernmental Public Transportation Agency is required to have an IGA established. The MPO per se is not required by any grant to have an IGA to establish donated services provided by Yuma County or any other member agency as a stand-alone organization.

As a result, YMPO staff met with Yuma County and discussed YMPO's needs for continued donated service. YMPO is largely funded by federal grants that require a non-federal match. YMPO can use the value of our member agencies' staff time and expenses incurred as in-kind to match grants. The donated services offset the annual member fees; therefore, the lack of in-kind match would substantially increase the annual fee. Yuma County Administrator mentioned he would advise if an IGA were necessary for the services mentioned. YMPO Staff will report back on this matter as further clarification is received.

POSSIBLE ACTION NEEDED:

This item is on the agenda for information, discussion, and possible action to provide direction to the Executive Director on a course of action with the possibility of negotiating an IGA with Yuma County if necessary.

CONTACT PERSON:

Crystal Figueroa, Executive Director, 928-783-8911.

YMPO INFORMATION SUMMARY for Agenda Item 13

AZ SMART Fund Update

DATE: June 22, 2023

SUBJECT: AZ Smart Fund Update

SUMMARY:

During the January 26, 2022, Executive Board meeting, the Board was informed that the Arizona Legislature established the AZ State Match Advantage for Rural Transportation (SMART) Fund of \$50 million in 2022 to assist eligible cities, towns, counties, and ADOT in competing for federally discretionary grants. Applications to the AZ SMART Fund must first be approved by the applicant's Council of Government (COG) or Metropolitan Planning Organization (MPO). ADOT administers this fund, and the State Transportation Board (STB) approves all awards.

Since then, various projects have been approved and awarded across the State by the State Transportation Board, two of which are in the Yuma Region. As part of negotiations between the Governor and Legislative leaders, on May 11, the Governor signed a package of bills including funding for Transportation Infrastructure. Senate Bill 1722, Sec 15 appropriated \$12.5 million to the AZ SMART fund in the State Fiscal Year budget; and will add \$2.5 mil to each five applicant categories, effective July 1, 2023.

The following is the activity and available funds by category as of May 31, 2023, the latest projects approved by the STB on June 16, 2023, have yet to be included.

As of 5/31/2023	Cumulative AZ SMART Fund Report				
	ADOT DT6000	Muni < 10K DT6010	Muni 10K+ DT6015	County < 100K DT6020	County 100K+ DT6025
Total Revenue					
State Highway Fund Transfer FY 2023	\$ 10,000,000	\$ 10,000,000	\$ 10,000,000	\$ 10,000,000	\$ 10,000,000
Interest Revenue to Date	\$ 180,715	\$ 180,715	\$ 180,715	\$ 180,715	\$ 180,715
Total Revenues	\$ 10,180,715	\$ 10,180,715	\$ 10,180,715	\$ 10,180,715	\$ 10,180,715
Total Approved (Set Aside, Underway and Expended)					
Grant Development		\$ -		\$ -	
Match Awards	\$ -	\$ -	\$ 3,000,000	\$ -	\$ 29,000
Design & Engineering	\$ -	\$ 1,819,264	\$ 3,683,935	\$ -	\$ 610,000
Miscellaneous/Overhead	\$ 100,000				
Total	\$ 100,000	\$ 1,819,264	\$ 6,683,935	\$ -	\$ 639,000
Available for Awards	\$ 10,080,715	\$ 8,361,451	\$ 3,496,780	\$ 10,180,715	\$ 9,541,715
Pending Requests					
Grant Development		\$ -		\$ -	
Match Awards	\$ -	\$ -	\$ 3,400,000	\$ -	\$ -
Design & Engineering	\$ -	\$ -	\$ 3,594,772	\$ -	\$ 600,000
Total	\$ -	\$ -	\$ 6,994,772	\$ -	\$ 600,000
After Approval of Pending Requests	10,080,715.15	8,361,451.15	(3,497,991.85)	10,180,715.15	8,941,715.15

All our member agencies are eligible to receive such funds for the following uses associated with developing a project, applying for, or providing a local, non-federal match on a federal grant. In addition, applicants may be eligible for reimbursement for the following activities based on population criteria:

- Up to 50% of the eligible costs associated with Grant Development and submission of an application for federal grant limited to

- Counties with population of less than 100,000 and
- Cities/towns with population of less than 10,000
- Match for a federal grant.
- Design and other engineering services (preliminary engineering through final design related to a road, bridge, rail, or transit infrastructure construction project).

PUBLIC INPUT:

No public comments were made about this process.

ACTION NEEDED:

This item is on the agenda for information, discussion, and comment only, at this stage. Ms. Figueroa and YMPO/STB Chairman Mr. Knight will provide a status update of the program.

CONTACT PERSON:

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