

EXECUTIVE BOARD REGULAR MEETING AGENDA

Local Governments and Citizens Working Together

EXECUTIVE BOARD

Regular Meeting

Thursday, October 26, 2023

1:30 P.M.

The Meeting will be held In-Person and/or using GoToMeeting by Video and/or Teleconference from the Main Conference Room at the YMPO Offices at 230 West Morrison Street, Yuma, Arizona 85364

YMPO EXECUTIVE BOARD

Chair	Gary Knight, Councilmember, City of Yuma
Vice-Chair	Cecilia McCollough, Vice Mayor, Town of Wellton
Secretary/Treasurer	Maria Cruz, Councilmember, City of San Luis
Member	Lynne Pancrazi, Board of Supervisors, Yuma County
Member	Martin Porchas, Board of Supervisors, Yuma County
Member	Bruce Fenske, Southwest District Administrator, ADOT
Member	Michael Shelton, Councilmember, City of Yuma
Member	Art Morales, Councilmember, City of Yuma
Member	Wynnie Ortega, Councilmember, Cocopah Indian Tribe
Member	Miguel Villalpando, Councilmember, City of Somerton

A regular meeting of the Executive Board (the Board) of the Yuma Metropolitan Planning Organization (YMPO) will be held on Thursday, October 26, 2023, starting at 1:30 p.m., either In-Person and/or using GoToMeeting Video/Teleconferencing from the YMPO Offices at 230 West Morrison Street, Yuma, Arizona, 85364, to discuss, consider, and/or take possible action concerning the items listed below. Members MAY attend in person, with the appropriate social distancing, if they wish, but may also choose to participate by video or teleconference, if they so desire.

1. Call to Order and the Pledge of Allegiance

The meeting will be called to order and members will be asked to recite the Pledge of Allegiance.

2. Roll Call Attendance and Declaration of Votes

Blenda Dale, YMPO Accountant II/Executive Assistant, will call the attendance roll, and if any members of the City of Yuma are not in attendance, those members that are in attendance will have the opportunity to declare the number of votes that each member will exercise, including any proxy votes.

3. Title VI Declaration and Call to the Public

Jesus Aguilar, Jr., YMPO Mobility Manager, will read a brief message reminding members of our Title VI obligations. In addition, this item provides an opportunity for comments by the public on subjects *not* on the agenda. Individuals wishing to address the Board need not request permission in advance and are limited to three (3) minutes. Any members of the Public attending by teleconference are requested to contact YMPO staff with any questions they may have prior to the meeting.

4. Consent Agenda

- A. Approval of the September 28, 2023, Board Meeting Minutes
- B. YMPO Income/Expenditure Report for September 2023

A copy of the draft minutes of the Regular Board meeting from September 28, 2023, will accompany this agenda. Members will have the opportunity to review, report any changes, and/or approve the minutes of the September 28, 2023, Regular Board meeting. The August financial report is also expected to accompany this agenda and will be available for comment at this current meeting.

This item is on the agenda for information, discussion, and possible action to approve the Consent Agenda. Copies of the draft minutes for September 28, 2023, and the financial report for September 2023 are attached as Items A and B respectively.

5. Introduction of Imperial County Representative

YMPO is recognized as a bi-state metropolitan planning organization, a portion of Imperial County, California is within the YMPO's planning boundary. The YMPO By-Laws identifies Imperial County as one of the ex-officio, non-voting members representing the Winterhaven urban area. YMPO is responsible for coordinating transportation planning within the comprehensive area. David Aguirre, Executive Director of the Imperial County Transportation Commission, will provide a brief introduction to the Board.

This item is on the agenda for information, comment only. Ms. Figueroa will present this item.

6. Transportation Alternatives (TA) Program Update

Under the Bipartisan Infrastructure Law (BIL)'s Surface Transportation Block Grant (STBG) Program, the TA Program set aside provides funding for projects that help States build a variety of smaller-scale alternative transportation projects that achieve safer, connected, and equitable on-road networks for all users. YMPO submitted three applications for consideration, YMPO staff will review the timeline and application submissions for the YMPO area.

This item is on the agenda for information, and comment only. Jeff Heinrichs

will present this item and further details are contained in an information summary that is included with this agenda packet, as Item 6.

7. FY 2022-2045 YMPO Long-Range Transportation Plan (LRTP) Amendment #1 and Air Quality Conformity Update

The consultant Kittleson and Associates is finalizing the FY 2022-2045 YMPO LRTP Amendment #1 and Air Quality Conformity update for Yuma County, City of Yuma, and ADOT projects. The PM10/NOx/VOC emission analysis results are still within the established motor vehicle emissions budgets. The draft will be sent to the Interagency Consultation (IAC) for review of the conformity determination. YMPO staff will provide an update for an anticipated final approval.

This item is on the agenda for information, and comment only. YMPO Senior Planner will present this item and further details are contained in an information summary that is included with this agenda packet, as Item 7.

8. FY 2026-2049/50 YMPO Long-Range Transportation Plan (LRTP)

A LRTP is a federally required element for the Metropolitan Planning Organizations (MPO's) and is to be developed and published every four years for air quality non-attainment and maintenance areas. The time frame for the current FY 2022-2045 YMPO LRTP ends on June 30, 2025, so YMPO needs to have a new LRTP in place by then. YMPO staff will provide the Board with an anticipated timeline.

This item is on the agenda for information, and comment only. Mr. Villegas will present this item and further details are contained in an information summary that is included with this agenda packet, as Item 8.

9. 2023 Arizona Rural Transportation Summit (AZRTS) Recap

The YMPO hosted the annual AZRTS last week and culminated with the Arizona State Transportation Board (STB) meeting on Friday, October 20, 2023, in the City of Yuma Council Chambers. YMPO staff will review the event and members will have the opportunity to give their impressions of the Summit.

This item is on the agenda for information and discussion, only. Ms. Figueroa will present this item and further details are contained in an information summary that is included with this agenda packet, as Item 9.

10. FY 2024-25 YMPO Unified Planning Work Program (UPWP) Administrative Amendment #1

The FY 2024-25 YMPO UPWP and Annual Budget (UPWP/B) was approved by the Board on May 25, 2023. At the September Executive Board meeting, we discussed the Request for Proposal (RFP) for Legal Services. An administrative

only amendment was needed to obtain a project number for the RFP to be advertised.

This item is on the agenda for information and discussion, only. Ms. Blenda Dale will present this item and further details are contained in an information summary that is included with this agenda packet, as Item 10.

11. Summary of Current Events/Board Member Reports/Executive Director's Report & Comments by Other Participants

This agenda item is an opportunity for members and staff to update the Board regarding recent occurrences, as shown below. If written information is available, it will be included in an attached Information Summary.

- A. Staff Reports - Future Meetings
- B. TAC Minutes
- C. Conference Updates (AZTA, AZRTS, and Roads and Streets)
- D. MPO/COG Director/Planner Meetings
- E. Rural Transportation Advocacy Council activities
- F. Projects - Economic Development and Transportation
- G. Status Report on AZ Smart Fund

This item is on the agenda for information, discussion, and for Board members and other staff reports and comments.

12. Possible Future Agenda Items

The following items will be heard at a future meeting. Members are encouraged to suggest topics for discussion at a future Board meeting:

- A. Transportation Alternatives Program
- B. 2022-2045 LRTP Amendment #1, Conformity update
- C. HSIP Application Update
- D. YMPO In-Kind
- E. UPWP FY 2024-25 Amendment #2

13. Progress Reports

Members are encouraged to suggest topics for discussion at a future Board meeting:

- a. Sep 28 - Executive Board Meeting (CF, BD, JH, NC, JR, FV)
- b. Sep 28 - LRTP Planning Meeting (CF, FV, JH)
- c. Oct 2 - Staff Meeting (CF, BD, JH, NC, JR, FV)
- d. Oct 2 - Final Meeting with HPP Re: Food Order & Set Up (CF, BD, NC, JH, JR, FV)
- e. Oct 2 - TA Program: Review Submissions and ArcGIS TA Scoring Portal (CF)
- f. Oct 2 - YMPO Air Quality ADEQ MVEB Discussion with Kittelson (CF, FV)

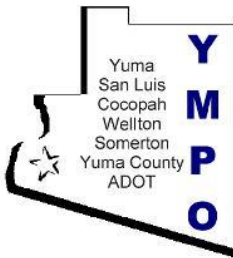
- g. Oct 3 - Arizona Vulnerable Road User Safety Assessment - Stakeholder Meeting #2 (CF, JR)
- h. Oct 3 - RTAC Board Presentation at Rural Transportation Summit (CF)
- i. Oct 4 - RTS Planning Meeting (CF, BD, JH, NC, JR, FV)
- j. Oct 4 - Transportation Alternatives TAC Project and Scoring Review (CF, JH)
- k. Oct 5 - LRTP Planning Meeting (CF, FV, JH)
- l. Oct 5 - Yuma 03 MVEB Meeting with Kittelson and ADEQ (CF, FV)
- m. Oct 9 - RTAC Advisory Committee Meeting - Virtual (CF)
- n. Oct 10 - ADOT/YMPO Monthly Coordination Meeting (CF, JH, FV)
- o. Oct 11 - RTS Planning Meeting (CF, BD, JH, NC, JR, FV)
- p. Oct 11 - Urban Boundary Smoothing - Yuma Local Gov (CF)
- q. Oct 11 - EPA Transportation Workshop (CF)
- r. Oct 12 - ADEQ - EPA AZ Multi-Agency Meeting (CF)
- s. Oct 12 - TAC Meeting (CF, BD, JH, NC, JR, FV)
- t. Oct 12 - LRTP Planning Meeting (CF, FV, JH)
- u. Oct 12 - Mobility Managers Meeting (JR)
- v. Oct 13 - COG/MPO Planner's Meeting (CF, FV, JH)
- w. Oct 16 - Yuma PM10 SIP - Control Work Groups Kickoff (CF)
- x. Oct 17 - Yuma PM10 SIP Update Meeting (CF, FV)
- y. Oct 18-19 - 2023 Rural Transportation Summit in Yuma (CF, JH, BD, FV, JR, NC, RA)
- z. Oct 18 - RTAC Board Meeting (CF)
- aa. Oct 20 - Arizona State Transportation Board Meeting (CF)

14. Adjournment

Notice: In accordance with the Americans with Disabilities Act (ADA) and section 504 of the Rehabilitation Act of 1973, YMPO does not discriminate on the basis of disability, in the admission of, or access to, or treatment or employment in, its programs, activities, or services. If you have any questions regarding YMPO programs, activities, or services, please contact Crystal Figueroa at 928-783-8911.

Anticipated Future 2023 Meeting Locations.

All future meetings will continue to be held at the YMPO office at 230 West Morrison Street, Yuma, Arizona 85364. Members may participate in person, OR they may participate electronically by computer, and/or telephone (or both), using the GoToMeeting portal. The next two meetings will occur on Thursday, December 14, 2023, and January 25, 2023.



EXECUTIVE BOARD MEETING MINUTES

Local Governments and Citizens Working Together

EXECUTIVE BOARD

Regular Meeting

Thursday, September 28, 2023

1:30 P.M.

The Meeting was held In-Person and/or using GoToMeeting by Video and/or Teleconference from the Main Conference Room at the YMPO Offices at 230 West Morrison Street, Yuma, Arizona 85364

1. Call to Order and the Pledge of Allegiance

The Yuma Metropolitan Planning Organization (YMPO) Chair, Councilmember Gary Knight, called the YMPO Executive Board (the Board) meeting to order at 1:30 p.m. and asked the Board to join him in reciting the Pledge of Allegiance.

2. Roll Call Attendance and Declaration of Votes

The YMPO Accountant II/Executive Assistant, Blenda Dale, called the roll as follows:

YMPO Executive Board Members Present:

Chair	Gary Knight, Councilmember, City of Yuma ^
Vice-Chair	Cecilia McCollough, Vice Mayor, Town of Wellton ~
Secretary/Treasurer	Maria Cruz, Councilmember, City of San Luis ^
Member	Lynne Pancrazi, Board of Supervisors, Yuma County ^
Member	Martin Porchas, Board of Supervisors, Yuma County ^
Member	Michael Shelton, Councilmember, City of Yuma ^
Member	Art Morales, Councilmember, City of Yuma ^
Member	Wynnie Ortega, Councilmember, Cocopah Indian Tribe ^

^ Attended in person.

~ Participated by teleconference.

As five of the seven constituent member agencies were present, the quorum requirement was met.

YMPO Executive Board Members Absent

Member	Bruce Fenske, Southwest District Administrator, ADOT *
Member	Miguel Villalpando, Councilmember, City of Somerton

Not present but was represented by proxy by another member.

* Not present, and not represented by proxy by another member.

YMPO Staff Present:

Crystal Figueroa	Executive Director
Blenda Dale	Accountant II/ Executive Assistant
Norma Chavez	Administrative Assistant/Bookkeeper
Jesus R Aguilar, Jr.	Mobility Manager
Jeff Heinrichs	IT Manager/ Associate Planner
Fernando Villegas	Senior Transportation Planner

Additional Attendees:

Kevin Adam RTAC Liaison ~

3. Title VI Declaration and Call to the Public

YMPO Mobility Manager, Jesus R Aguilar, Jr., read a brief message reminding members of our Title VI obligations. In addition, this item provided an opportunity for comments by the public on subjects *not* on the agenda. Individuals wishing to address the Board need not request permission in advance and are limited to three (3) minutes. Any members of the Public attending by teleconference are requested to contact YMPO staff with any questions they may have prior to the meeting. No individuals wishing to address the Board were in attendance.

4. Consent Agenda

- A. Approval of the August 24, 2023, Board Meeting Minutes
- B. YMPO Income/Expenditure Report for August 2023

MOTION: Supervisor Pancrazi moved to approve the consent agenda for both items A and B. Supervisor Porchas seconded and the motion was unanimously approved.

5. FY 2024-28 YMPO Transportation Improvement Program (TIP) – Amendment #2

YMPO Senior Transportation Planner, Fernando Villegas explained the FY 2024-28 YMPO TIP was originally approved on June 29, 2023, and was amended on August 24, 2023. Various requests were submitted by member agencies and recommended by the TAC for approval.

The City of Yuma requested an adjustment to the FY2024 local funds contribution amount and TIP number for the “A” Canal Avenue 7E at 40th Street project. The new local fund contribution is \$2,364,972, and the correct TIP ID should be YU-23-11C.

YMPO has included two Carbon Reduction Program (CRP) projects for the City of Yuma and one for Yuma County. These projects include bus pull-outs at Avenue A at 16th Street, and a shared-use pathway at East Wetland Park for the City of Yuma, and a shared path at West Main Canal, Avenue B to C for Yuma County.

It was recommended by the TAC to change the TIP ID number for the project SL-24-01 HSIP, US95-County 20 ½ to County 22nd in the City of San Luis, since the same TIP ID was already being used for the Cesar Chavez Boulevard project. The new TIP ID for the US95-County 20 ½ to County 22nd will be SL-24-02.

The funding type for the design of two existing ADOT projects had changed. The design of US Highway 95 from Wellton-Mohawk Canal to Aberdeen Road funding was replaced with AZ SMART funding and the RAISE Grant.

Lastly, the removal of duplicate projects for YCIPTA in FY2027 and 2028 as these projects were accidentally listed twice. Mr. Fernandez asked the Board to approve the FY 2024-28 YMPO TIP Amendment #2 as presented.

MOTION: Supervisor Porchas moved to approve FY 2024-28 YMPO TIP Amendment #2. Councilmember Morales seconded and the motion was unanimously approved.

6. FY 2026-2049/50 Long-Range Transportation Plan Update

Mr. Villegas said that Metropolitan Planning Organizations (MPOs) are required to develop and publish a Long-Range Transportation Plan (LRTP) every four to five years. The time frame for the current FY 2022-2045 YMPO LRTP ends on June 30, 2025, so YMPO needs to have a new LRTP in place by then. The entire process should take about a year and a half to complete this twenty-year plan. YMPO staff have been developing the RFP and Scope of Work for review by the TAC next month so that a consultant may be recommended to the Executive Board by the TAC before the end of the year.

7. YMPO Legal Counsel Services Status

YMPO Executive Director, Crystal Figueroa said that last year, the YMPO Executive Board made the decision to continue legal services with Benesch, Shadle, & White, PLC for one year via an amendment to the existing contract, after the announcement of YMPO's long-term attorney Wayne C. Benesch's retirement. The amendment term ends on December 31, 2023.

The last time YMPO advertised for Legal Services was in 2017 at which time only one proposal was received. Byrne and Benesch, P.C. was contracted for a three-year term that ended on December 31, 2020. The contract was then renewed for an additional two-year term that ended on December 31, 2022. Although our procurement policy does not require YMPO to regularly advertise a Request for Proposal for legal services, our legal counsel has advised it would be best practice to do so. Our legal counsel does intend to submit a proposal to continue as legal

counsel to YMPO. The RFP process usually takes no more than three months to complete.

Councilmember Knight expressed he would be happy to continue using the existing legal firm, since they have all YMPO's legal paperwork and understand our organization. He suggested the contract should be for a five-year term.

Ms. Figueroa explained that the last contract for legal services was for a three-year term with the option to extend it an additional two years. The current legal consultants have been with us for the past six years.

MOTION: Supervisor Pancrazi moved to authorize YMPO Executive Director to advertise for Legal Services with a contract term of three years with the option to extend for another two years thereafter. Councilmember Morales seconded and the motion was unanimously approved.

8. FY 2024-2025 YMPO Unified Planning Work Program (UPWP) & Annual Budget.

Ms. Dale said the FY 2024-2025 YMPO UPWP was approved by the Executive Board this past May, but the detailed budget was only provided for the first year of the two-year budget. There will be some changes to the budget now that we know the actual carried-forward amounts and the new federal funding amounts will be awarded in October.

Amendments to the budget will include the allocation of funds to the Safety Study, Roads of Regional Significance, Complete Streets, and the Long-Range Transportation Plan. There will also be changes to YMPO staff salaries as a result of pay increases that occurred at the beginning of this fiscal year. YMPO staff will update the UPWP and the Annual Budget for possible approval by the Executive Board in a future meeting.

9. 2023 Arizona Rural Transportation Summit (AZRTS) Planning.

YMPO Bookkeeper/ Administrative Assistant, Norma Chavez said the Arizona Rural Transportation Summit was less than four weeks away. There were 236 people registered for the conference. The Welcome Reception will take place at Cafecito, in downtown Yuma. YMPO staff provided a draft of the conference agenda to the Executive Board members at the beginning of the meeting and said that slight changes may be made as the program is finalized. YMPO staff had confirmed keynote speakers such as US Department of Transportation Deputy Assistant Secretary for Tribal Affairs, Arlando Teller, North American Development Bank Deputy Managing Director, John Beckham, and Sonora State Government Representative in Arizona, David Figueroa.

Ms. Figueroa added that she spoke with Julietta Cruz, Transportation Policy Advisor to Governor Katie Hobbs, who will be attending the conference. Ms. Cruz told her the governor's office was trying to make arrangements for the governor to attend the conference as well. If the governor is able to attend, we will have the governor speak during Thursday's luncheon. All the other speakers on the agenda had been confirmed. The conference will take place on October 18-19, at the Yuma Hilton Pivot Point, followed by the State Transportation Board on October 20, at City of Yuma Council Chambers.

A key feature of the conference will be the Regional Priority Project List, which will be presented by the Rural Technical Advisory Committee board members. Councilmember Gary Knight will present YMPO's priority project: US95. YMPO will have a display table at the conference providing information about all the other priority projects in the region. She invited Executive Board members to visit the YMPO table during the conference.

Councilman Knight said that this conference is considered a big event. The conference attendees will come from rural counties throughout the state. He explained that this conference allows local governments to discuss rural transportation needs with state legislative officials who have the power to pass legislation to help fund these transportation projects.

Councilman Shelton suggested that YMPO prepare talking points to ensure local elected officials are giving the same message to state legislative officials during the conference.

Ms. Figueroa added the theme for this conference is: Beyond the Horizon, Shaping Transportation. There are challenges in obtaining funding for rural Arizona. Rural Arizona was currently getting one-time funding, though the State Legislature 2024 budget. She said one of the questions this conference would explore is what the future looks like regarding funding resources for rural Arizona transportation needs.

10. Summary of Current Events/Board Member Reports/Executive Director's Report & Comments by Other Participants

Rural Transportation Advocacy Council Liaison, Kevin Adams said there was a lengthy legislative session last year, but the legislature had made the transition into preparing for next year. There was a substantial amount of revenue the legislature had to work with. \$650 million in additional revenue was directed to the infrastructure last year and the year before had \$1 billion directed in that same manner.

Much of the balances that the legislature had to work with were tied into the federal and state responses to COVID, which created historical surpluses, that the state had to work with in previous years. That funding was essentially exhausted last year, so going forward, they will not have this substantial balance to work with and will deal exclusively with revenue collections for the upcoming year, as well as any required expenditure adjustments, at the state level. At this point, the state was still experiencing some growth, but that growth had declined substantially. It was hoped that there would still be a balance to work with, and if so, RTAC was going to be proactive in its efforts to make the case that any available funding would go towards transportation.

RTAC would do that in two ways: pursue priority project legislation for greater Arizona, and take a look at the Arizona SMART fund, which was established a couple of years ago. That fund provided assistance to local rural governments to pursue federal competitive grants. Mr. Adams felt that going forward over the next couple of years, the SMART fund would be the greatest opportunity for additional transportation funding.

The SMART fund enables local rural governments to apply for state money that could be used to hire a consultant to help complete an application, do the engineering and planning of a project to bring it up to the federal standards, or to satisfy or contribute to any local match requirements of federal grants. RTAC had seen several local governments using the SMART fund, so much so that several sub-allocations of the fund had been entirely exhausted, proving there is a demand.

He said RTAC would be pursuing this funding program as well as other potential reforms. RTAC wants every local government to have the opportunity for a successful application, but not see balances going unused. RTAC wants the eligibility opened up so that if a project is eligible for federal transportation grants, it would also qualify for the SMART fund. The funds are available to COGs, MPOs, transit organizations and tribes.

He then discussed the Rural Transportation Summit. He advised that several legislators attend each year, however, several that plan to attend will have to cancel, but generally around fourteen legislators are scheduled to attend this year's conference. This year, there will be a panel discussion that will include some of these legislators. There is a good chance the governor will attend.

During the conference, RTAC will promote one-time investment funding in infrastructure projects. He mentioned a recent report he had sent out that discussed the growing revenue to needs gap. ADOT just released its Long-Range Update plan that plans out to year 2050 and shows that the gap will expand

dramatically. This is an issue that needs to be kept in the forefront in order to ensure it receives the necessary attention.

He then thanked the YMPO staff for planning the conference, he believes the agenda is timely and overall should be a great event.

11. Possible Future Agenda Items

The following items will be heard at a future meeting. Members are encouraged to suggest topics for discussion at a future Board meeting:

- A. LRTP Outline
- B. AZ RTS Update
- C. Regional Project Priority List for 2024
- D. Transportation Alternatives Program
- E. 2022-2045 LRTP Amendment #1, Conformity update

Ms. Figueroa stated that in addition to the items listed, a presentation on In-Kind revenue should be added. She explained that In-Kind funds are used for the federal fund's required local match. She concluded by explaining how In-Kind is created.

12. Progress Reports

Members are encouraged to suggest topics for discussion at a future Board meeting:

- a. Aug 25 - Site Visit Introduction with YPG Commander Col. John Nelson (CF, FV)
- b. Aug 28 - LRTP Planning Meeting (CF, BD)
- c. Aug 28 - RTAC Board Meeting (CF)
- d. Aug 29 - Rural Transportation Summit Tribal Nations Program Follow Up Meeting (CF, BD)
- e. Aug 30 - Yuma County CRP Project Review (CF, FV)
- f. Aug 30 - RFP Review for LRTP Update (CF, FV)
- g. Aug 31 - YMPO/Yuma County ED & IGA Lunch (CF)
- h. Sep 5 - Staff Meeting (CF, BD, NC, JR, RA, FV)
- i. Sep 6 - RTS Planning Meeting (CF, BD, NC, JR, FV, RA)
- j. Sep 6 - RTS HPP Site Visit (CF, BD, NC, JR, FV)
- k. Sep 6 - Review Scope of Work with Kittelson (CF, FV)
- l. Sep 7 - LRTP Planning Meeting (CF, FV, JH)
- m. Sep 11 - Rural Transportation Summit Tribal Nations Program Follow Up Meeting (CF, BD, JH)
- n. Sep 11 - ADOT/YMPO Monthly Coordination Meeting (CF, JH, FV)
- o. Sep 11 - YMPO Regional Mobility Committee Meeting (JR)
- p. Sep 11 - ADOT Truck Parking Implementation Plan - Stakeholder/TAC Meeting 2 (FV)

- q. Sep 12 - Yuma County Chamber's Office Transportation Committee Meeting
- r. Sep 12 - RTS Tribal Nation Program coordination meeting (CF, BD, FV)
- s. Sep 12 - ADOT Urban Smoothing - YMPO (CF, JH)
- t. Sep 12 - COG/MPO Meeting Coordination with ADOT (CF)
- u. Sep 13 - Mohave Webinar (NC)
- v. Sep 13 - Yuma County's Regional Economic Development Quarterly Meeting (CF)
- w. Sep 13 - FY27/28 Proposed HSIP Application Changes (CF, FV)
- x. Sep 13 - Arizona Vulnerable Road User Safety Assessment - Stakeholder Meeting 1 (CF, JR)
- y. Sep 13 - Staff Pictures for Website (FV, RA, JH)
- z. Sep 14 - TAC Meeting (CF, BD, JR, JH, NC, FV)
- aa. Sep 14 - LRTP Planning Meeting (CF, FV, JH)
- bb. Sep 15 - Arizona State Transportation Board Meeting in Kingman (CF)
- cc. Sep 18 - P2P Workshop Southwest District (CF, FV)
- dd. Sep 18 - RTAC Advisory Committee Meeting (CF, FV)
- ee. Sep 18-21 - David Sirius from The Pun Group on-site visit (BD)
- ff. Sep 19 - Yuma O3 MVEB Stakeholder Meeting (CF, FV)
- gg. Sep 19 - Yuma PM10 SIP Update Meeting (CF, FV)
- hh. Sep 20 - RTS Planning Meeting (CF, BD, JH, NC, JR, FV)
- ii. Sep 20 - Equity in Roadway Safety Workshop: Strategies for Meaningful Public Involvement in Roadway Safety (FV)
- jj. Sep 21 - LRTP Planning Meeting (CF, FV, JH)
- kk. Sep 25 - RTAC Board Meeting (CF)
- ll. Sep 26 - ADOT TA Program Evaluation Scoring Tool Training (CF, JH)
- mm. Sep 28 - LRTP Planning Meeting (CF, FV, JH)
- nn. Sep 28 - Executive Board Meeting (CF, BD, JH, NC, JR, FV)

Ms. Figueroa replied as listed.

13. Adjournment

Having no further items to discuss, Chairman Knight adjourned the meeting at 2:16 p.m.

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Anticipated Future 2023 Meeting Locations.

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the GoToMeeting portal. The next two meetings will occur on Thursday, October 26, 2023, and December 14, 2023.

Preparation and Approval of Minutes: Minutes prepared by:

Blenda Dale, Accountant II/
Executive Assistant

Minutes reviewed to form by:

Minutes approved in regular session on
October 26, 2023

Crystal Figueroa, Executive Director,
Yuma Metropolitan Planning Organization

Councilmember Gary Knight,
Chairman, YMPO Executive Board

Yuma Metropolitan Planning Organization

Revenue & Expense Budget Performance

September 2023

	Sep 23	Jul - Sep 23	YTD Budget	% of Budget
Ordinary Income/Expense				
Income				
4000 · ADOT Grant				
4006 - CRP	0.00	0.00	102,158.00	0.0%
4001 · PL	0.00	0.00	611,839.00	0.0%
4002 · SPR	0.00	0.00	335,811.00	0.0%
4004 · STBG	0.00	0.00	44,154.00	0.0%
4005 · 5305d (CPG)	0.00	0.00	117,354.00	0.0%
Total 4000 · ADOT Grant	0.00	0.00	1,211,316.00	0.0%
4010 · FTA Grant				
4050 · ADEQ Grant	0.00	0.00	10,000.00	0.0%
4055 · 5310 Funds				
4055 · 5310 Funds - Other	0.00	0.00	92,844.00	0.0%
Total 4055 · 5310 Funds	0.00	0.00	92,844.00	0.0%
4200 · YMPO UPWP Dues	0.00	0.00	83,634.00	0.0%
4400 · Interest Income	0.00	2,898.34	13,000.00	22.3%
4600 · Charges for Services				
4904 · Traffic Count Revenue	0.00	14,716.87	14,040.41	104.82%
Total 4600 · Charges for Services	0.00	14,716.87	14,040.41	104.82%
Total Income	0.00	17,615.21	1,424,834.41	1.24%
Gross Profit	0.00	17,615.21	1,424,834.41	1.24%
Expense				
5110 · Payroll Expenses				
5111 · Fringe Benefits	2,602.91	6,779.76	33,519.78	20.23%
5112 · Part Time Staff-Salaries				
5133 · Part Time Staff-Salaries- Local	469.51	4,695.13	10,456.82	44.9%
5112 · Part Time Staff-Salaries - Other	5,290.76	14,227.06	76,033.11	18.71%
Total 5112 · Part Time Staff-Salaries	5,760.27	18,922.19	86,489.93	21.88%
5113 · Full Time Staff-Salaries	28,297.75	69,802.20	362,134.00	19.28%
5115 · Health Insurance-ER Portion	4,650.00	12,090.00	56,916.00	21.24%
5116 · ASRS	3,608.26	8,819.94	46,303.38	19.05%
5117 · Workman's Comp Insurance	0.00	1,220.00	1,107.88	110.12%
5118 · FUTA Payroll Expense	42.10	102.94	588.00	17.51%
5120 · Life Insurance	182.00	546.00	1,928.16	28.32%
Total 5110 · Payroll Expenses	45,143.29	118,283.03	588,987.13	20.08%
5123 · Consulting Services				
5134 · Contractual-Local	0.00	1,151.95	75,192.00	1.53%
5123 · Consulting Services - Other	0.00	21,887.05	471,627.00	4.64%
Total 5123 · Consulting Services	0.00	23,039.00	546,819.00	4.21%
5124 · Staff Training/Education				
5137 · Staff Training/Edu Reimb-Local	0.00	0.00	5,000.00	0.0%
5124 · Staff Training/Education - Other	0.00	0.00	6,000.00	0.0%
Total 5124 · Staff Training/Education	0.00	0.00	11,000.00	0.0%
5125 · Audit Services	0.00	0.00	23,500.00	0.0%
5126 · Payroll Processing Fees	362.20	1,061.89	4,500.00	23.6%
5128 · Accounting Services	0.00	0.00	25,000.00	0.0%
5129 · Public Participation	0.00	0.00	750.00	0.0%
5130 · Reimbursement of Expenses	2,729.84	3,503.09	7,000.00	50.04%
5131 · Data Process, Software, Hardware	173.44	908.41	12,000.00	7.57%
5132 · Furniture and Equipment	0.00	0.00	12,000.00	0.0%
5140 · Legal	0.00	0.00	7,000.00	0.0%
5150 · IT Support	0.00	0.00	1,500.00	0.0%
5151 · Building Ins, property tax	0.00	5,749.06	7,400.00	77.69%
5152 · Equipment Maintenance	147.07	242.56	900.00	26.95%

Yuma Metropolitan Planning Organization Revenue & Expense Budget Performance September 2023

	Sep 23	Jul - Sep 23	YTD Budget	% of Budget
5153 · Office Supplies	42.34	220.75	3,000.00	7.36%
5154 · Postage	0.00	0.00	300.00	0.0%
5155 · Printing	19.50	88.85	2,000.00	4.44%
5157 · Publications, Subscriptions	0.00	222.00	600.00	37.0%
5158 · Registration Fees	-200.00	4,725.00	10,000.00	47.25%
5159 · Special Meetings	0.00	0.00	3,000.00	0.0%
5160 · Telecommunications	1,331.45	3,520.81	11,500.00	30.62%
5161 · Vehicle Purchase	0.00	0.00	35,000.00	0.0%
5162 · Vehicle Insurance	0.00	3,898.26	4,500.00	86.63%
5163 · Vehicle Maint., Repairs, Parts	0.00	0.00	2,000.00	0.0%
5164 · YMPO Memberships & Dues	373.21	1,403.21	3,000.00	46.77%
5165 · Finance Charges and Interest	0.00	0.00	200.00	0.0%
5166 · Website Maintenance	0.00	152.00	10,000.00	1.52%
5167 · Miscellenous Consumables	14.23	111.07	3,500.00	3.17%
5168 · Employee Recruitment	0.00	40.00	500.00	8.0%
5169 · Miscellaneous-Expense	902.13	907.28	7,000.00	12.96%
5171 · Alarm System	0.00	120.00	750.00	16.0%
5173 · Electric Bill	847.98	2,697.03	7,500.00	35.96%
5174 · Grounds Maintence	250.00	11,860.00	16,500.00	71.88%
5175 · Janitorial	0.00	1,620.00	9,360.00	17.31%
5179 · Office Building Repairs				
5181 · Pest Control	0.00	75.00	500.00	15.0%
5179 · Office Building Repairs - Other	0.00	61.62	20,000.00	0.31%
Total 5179 · Office Building Repairs	0.00	136.62	20,500.00	0.67%
5182 · Sewer & Water	183.97	719.49	3,500.00	20.56%
5190 · Travel - Local & Outside County	269.00	558.13	11,000.00	5.07%
5191 · T530- Traffic Count Fuel	326.32	1,219.38	2,700.00	45.16%
5630 · T530 Traffic Count Equipment				
5631 · T530-Local COY Materials	0.00	0.00	2,340.00	0.0%
5630 · T530 Traffic Count Equipment - Other	0.00	571.97	4,500.00	12.71%
Total 5630 · T530 Traffic Count Equipment	0.00	571.97	6,840.00	8.36%
Total Expense	52,915.97	187,578.89	1,423,106.13	13.18%
Net Ordinary Income	-52,915.97	-169,963.68	1,728.28	-9,834.27%
Other Income/Expense				
Other Income				
4900 · In-Kind Match Revenue	0.00	10,462.97	158,894.00	6.59%
Total Other Income	0.00	10,462.97	158,894.00	6.59%
Other Expense				
9200 · In-Kind Match Expenses	0.00	10,462.97	158,894.00	6.59%
Total Other Expense	0.00	10,462.97	158,894.00	6.59%
Net Other Income	0.00	0.00	0.00	0.0%
Net Income	-52,915.97	-169,963.68	1,728.28	-9,834.27%

10000 - Wells Fargo - YMPO General Account	\$ 72,383.09
10009 - Wells Fargo - YMPO Payroll Account	\$ 24,342.58
10100 - Yuma County Treasurer - YMPO Account	\$ 890,084.81
	\$ 1,034,272.49

YMPO INFORMATION SUMMARY for Agenda Item 6

The Transportation Alternatives Program (TAP)

DATE: October 26, 2023

SUBJECT: The Transportation Alternatives Program (TAP).

SUMMARY:

The TA Program is a 10% set-aside of the Surface Transportation Block Grant (STBG) Program and ADOT expects for FY 2022-2026 to receive an average of \$18.4 million annually for the TA program.

The three projects that YMPO provided LOS (Letters of Support) for were accepted as part of the ADOT Screening Process and Evaluation Applications have been submitted.

Statewide there were a total of 30 projects that were evaluated and scored for the TA program funding for FY24. The total TA funding requests for the 30 projects requested was ~\$13M. The TA TAC reviewed and scored the projects using criteria scoring for Technical Quality, Schedule, Community Support and Plan Alignment. ADOT will apply an equity criterion to normalize the scores, the output of the scoring process will be a ranked list of the TA projects that will be submitted to the State Transportation Board for review and approval.

Date	Major Deadlines
July 20 – August 31	Call for projects - Done
Jul 20 – Sep1	Screening Applications / ADOT Review - Done
Jul 20 – Sep 29	Evaluation Application Submittal Period
Sep 29 – Oct 13	TA Technical Advisory Committee Review
Oct 25	TAC Results Review Meeting
Nov 17	State Transportation Board Approval Period

PUBLIC INPUT:

There has been no public input on this subject, to date.

ACTION NEEDED:

This item is on the agenda for information, and comment only.

CONTACT PERSON:

Jeff Heinrichs IT Manager/Associate Planner

YMPO INFORMATION SUMMARY for Agenda Item 7

FY 2022-2045 YMPO LRTP Amendment #1 and Air Quality Conformity Update

DATE: October 26, 2023

SUBJECT: FY 2022-2045 YMPO LRTP Amendment #1 and Air Quality Conformity Update

SUMMARY:

The YMPO 2022-2045 YMPO LRTP was initially approved on July 29, 2021. Kittelson & Associates is finalizing the FY2022-2045 YMPO LRTP Amendment #1 and Air Quality Conformity for Yuma County, City of Yuma and ADOT projects. Kittelson & Associates has been providing updates on the proposed changes to the TAC members. YMPO is also updating the Air Quality Conformity analysis to account for impacts related to the projects listed in Table 1 below.

Kittelson & Associates is leading this effort for YMPO and will be completing this effort within the next few weeks.

LRTP Project	LRTP Horizon	Comment
<p>Original Project Limits: Avenue E / Avenue D Extension: County 23rd Avenue to County 18th Street</p> <p>Revised Project Limits: Avenue E / Avenue D Extension: County 23rd Avenue to County 16th Street</p>	<p>Original LRTP Horizon: FY2027-FY2031</p> <p>Revised LRTP Horizon: FY2022-FY2026</p>	<p>Yuma County sees the need to extend the project limits by 2 miles to County 16th Street and also advance the project construction horizon as the County is actively working to secure funding for the project. This update in the LRTP allows the project to move forward with design and right-of-way acquisition programmed in FY2024.</p>
<p>Original Project Limits: 40th Street Widening: Avenue 6 3/4 E to Desert Willow Way</p> <p>Revised Project Limits: 40th Street Widening: Avenue 6 3/4 E to Avenue 7 1/2 E</p>	<p>Original LRTP Horizon: FY2032-FY2036</p> <p>Revised LRTP Horizon: FY2022-FY2026</p>	<p>The City of Yuma would like to advance the project construction horizon as the City is close to procuring funding for the project. LRTP will also update project jurisdiction from Yuma County to City of Yuma. Programmed for FY2025.</p>
<p>Original Project Limits: US 95 widening from Wellton Mohawk to Aberdeen</p> <p>Revised Project Limits: No Change</p>	<p>Original LRTP Horizon: FY2032-FY2036</p> <p>Revised LRTP Horizon: FY2022-FY2026</p>	<p>YMPO/ADOT secured RAISE grant funding and would like to advance the construction horizon for this project as construction is anticipated in Y2026.</p>

According to our consultant the PM10/NOx/VOC emissions analysis results are still within the previously established budgets. The draft will be sent to the Interagency Consultation (IAC) for review of the conformity analysis this week. The LRTP amendment must be found to conform before the amendment is approved by YMPO Executive Board or accepted by ADOT.

Below is an anticipated timeline for completion and final approval of the YMPO 2022-2045 YMPO LRTP Amendment #1 and Air Quality Conformity Update.

Date	Major Deadlines
Oct 23 - 31	Interagency Council Review
Nov 9	TAC draft review and recommended approval to Executive Board
Nov 16	Possible Special Executive Board meeting for approval
Nov 20	Submit final LRTP Amendment #1 and Air Quality Conformity update to EPA

PUBLIC INPUT:

There has been limited public input on this subject, to date.

ACTION NEEDED:

This item is on the agenda for information and comments only.

CONTACT PERSON:

Fernando Villegas, YMPO Senior Transportation Planner

YMPO INFORMATION SUMMARY for Agenda Item 8

FY 2026-2049/50 YMPO Long Range Transportation Plan (LRTP)

DATE: October 26, 2023

SUBJECT: FY 2026-2049/50 YMPO LRTP

SUMMARY:

A LRTP is a federally required element for the Metropolitan Planning Organizations (MPO's) and is to be developed and published every four years for air quality non-attainment and maintenance areas.

The time frame for the current FY 2022-2045 YMPO LRTP ends on June 30, 2025, so YMPO needs to have a new LRTP in place by then. YMPO staff will provide the Board with an anticipated timeline.

Proposed Timeline for the FY2026-49/50 LRTP:

DATE	ACTIVITY
11/9/2023	Release date of RFP - START DATE
12/7/2023	RFP submittals due no later than 3 P.M., MST.
12/18/2023	Interviews (by TAC sub-committee OR full TAC) - IF NEEDED
1/4/2024	Special YMPO Executive Board approves selected Firm/entities.
1/4/2024	Letters to firms regarding selection
4/28/2025	Draft LRTP due for TAC Meeting
6/26/2025	Estimated YMPO FY 26-49/50 LRTP final report due. (Executive Board Approval)

YMPO staff would like to release the Request for Proposal (RFP) on November 9, 2023. The RFP will be released by email to a list of consultants, by local newspaper legal ad, and by publication on the YMPO official website.

The deadline for submission is due no later than 3:00 PM local time on December 7, 2023. The consultants have almost a month, from November 9, 2023, to December 7, 2023, to prepare and submit their proposals to YMPO.

It is possible that a TAC sub-committee or all the TAC members will be conducting interviews on December 18, 2023. If interviews are necessary to select a consultant. If interviews are not necessary, then the TAC sub-committee or the TAC members will evaluate and rate the proposals and the most qualified in the opinion of the TAC members will be recommended to the Executive Board.

During a special meeting on January 4, 2024, the YMPO Executive Board will review and approve the recommended selected firm for the FY2026-2049/50 YMPO Long-Range Transportation Plan Update.

The consultant will be required to submit a Draft LRTP by April 28, 2025, and the Executive Board should be approving the final LRTP document by June 26, 2025.

PUBLIC INPUT:

There has been limited public input on this subject, to date.

ACTION NEEDED:

This item is on the agenda for information and comments only.

CONTACT PERSON:

Fernando Villegas, YMPO Senior Transportation Planner

YMPO INFORMATION SUMMARY Item #9

2023 Arizona Rural Transportation Summit Recap

DATE: October 26, 2023

SUBJECT: The Arizona Rural Transportation Summit (AZRTS)

SUMMARY:

The FY 2023 Rural Transportation Summit (RTS) occurred at the Pivot Point Event and Conference Center in the City of Yuma between October 18-19, 2023. It culminated with the Arizona State Transportation Board (STB) meeting on Friday, October 20, 2023, in the City of Yuma Council Chambers. Many members of the YMPO Board participated in the RTS, and a few members attended the STB meeting on Friday. Members will have the opportunity to give their impressions of the RTS and the STB.

The Summit hosted by the YMPO was a well-attended conference with insightful information regarding current conditions, updates, and opportunities from our Federal and State partner agencies, including the Federal Highway Administration, Federal Transit Administration, and the Arizona Department of Transportation. There were approximately 275 registrants, including 12 legislators, numerous elected officials, transportation planners, and federal, state, and COG/MPO staff. YMPO invited Governor Katie Hobbs, but unfortunately, she could not attend in person. She sent her remarks to attendees on a video played during the Summit.

While expanding this year's event to attendees compared to the COVID-19 pandemic years, the Summit still focused on bringing together our state and locally elected officials to discuss transportation issues for Greater Arizona. The legislative representatives present at the conference became involved in the discussion of looking Beyond the Horizon and brainstorming solutions for the revenue-to-needs gap in transportation funding. Other topics relevant to the Summit included inflation, labor, and the cost of materials, which directly impact the cost and delivery of transportation infrastructure projects. A keynote conversation also took place regarding Border Infrastructure and International Trade, moderated by Transportation Policy Advisor to Governor Hobbs, Julie Cruz.

The different regions also had the opportunity to showcase the Rural Transportation Advocacy Council's (RTAC) initiative for \$400 million of Regional Priority Projects around the State for consideration in the next legislative session. YMPO RTAC Representative Mr. Gary Knight showcased the number one YMPO regional priority project, US-95. Overall, YMPO Staff received great comments. Central Yavapai MPO will host next year's Prescott Summit from October 15 to 17.

PUBLIC INPUT: There have been no specific public comments on this process, to date.

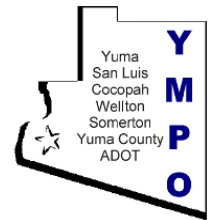
ACTION NEEDED: This item is just for information and discussion.

CONTACT PERSON: Crystal Figueroa, Executive Director, 928-783-8911

Yuma Metropolitan Planning Organization

230 W. Morrison St.
Yuma, Arizona 85364
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TO: Crystal Figueroa, Executive Director

FROM: Blenda Dale, Accountant II/Executive Assistant

Date: October 12, 2023

RE: Administrative Amendment #1 to the Fiscal Year 2024-25 YMPO Unified Planning Work Program (UPWP) and Annual Budget.

The following is a list of the changes being requested to the FY 2024-25 YMPO UPWP under Administrative Amendment # 1:

1. Change table 5 of the UPWP to outline Legal Services Procurement in the amount of \$20,000.
2. Added "Consultant Activities" to Chapter V Task Sheets, T100 to identify Legal Services Procurement Contract.

The amount of the total (Federal & State funds) budgeted for the FY 2024-2025 UPWP remains the same. We are explicitly identifying legal consulting services in order to do an RFP for legal services.

Below, please find the tables and text we will present in a letter to Mark Hoffman, ADOT. Changes have been highlighted for better understanding.

Table 5 Anticipated Schedule of Study Funding and Legal Services

Project Name	Task	Cost
Safety Plan	T-560	\$92,400.00
Roads of Regional Significance	T-400	\$103,500.00
Complete Streets Study	T-400	\$112,000.00
Long-Range Transportation Plan	T-600	\$360,000.00
Federally Funded Program	T-300	\$40,000.00
Legal Services	T-100	\$20,000
Programming Total		\$727,900.00

T-100 Administration & Management - FY 2024 – FY2025

Purpose

Administer the MPO and its work program in a manner that reduces transportation-related fuel consumption, air pollution, greenhouse gases and clean energy, air quality, and supporting sustainable communities, and trade and tourism:

Coordinating and integrating sustainable solutions and maintaining a continuing 20-year multi-agency comprehensive long-range transportation plan, within a communicative atmosphere to incorporate our public involvement. Manage, plan, and direct the 3-C Transportation Planning Processes.

FY 2022 and 2023 Accomplishments

- On-time grant management, receivables, and payables.
- Staff training and education to improve the quality of the operation and the organization.
- Continued education, networking, webinars, meetings, and conferences for thorough knowledge and development of YMPO to carry out federal and state requirements.
- Submittal of the FY 2021 and FY 2022 Audits.
- Hired Mobility Manager to concentrate on the 5310 Mobility Management Program.
- Hired a part-time Information Infrastructure Manager to support YMPO's technology infrastructure system.

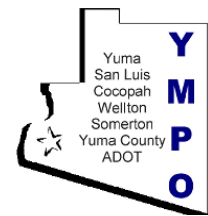
FY 2024 and 2025 Proposed Activities

- Planning/supervision/coordination to accomplish the FY 2024 and 2025 UPWPs.
- Work with the YMPO Executive Board and Technical Advisory Committee, Yuma Chamber of Commerce Transportation Committee, Greater Yuma Port Authority (GYPA), Greater Yuma Economic Development Corporation (GYEDC), Yuma County Airport Authority, Marine Corp Air Station-Yuma (MCAS), Yuma Proving Ground (YPG), Tribal Nations, SANDAG, Imperial County, Caltrans, CA and AZ State and federal agencies.
- Maintain file management and upkeep of onsite storage.
- Training of the YMPO TAC, Executive Board members and Council Representatives of Cities and Towns by attending statewide transportation conferences such as the Rural Transportation Summit and Roads and Streets conference.
- Staff training and continuing education on current transportation planning trends through participation in meetings, workshops, and conferences.

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- Staff training for career enhancement, email, ethics, accounting, mobility management, supervisory management skills, American Institute of Certified Planners and accounting.
- Anticipated out-of-state travel for conferences will consist of the following: Joint Working Committee, Arizona Mexico Commission, travel and travel for staff training.
- Conduct necessary administrative support functions for operation and mission of the third largest MPO in the State of Arizona.
- Legal contract reviews/opinions/input on Executive Board agenda.
- Maintain liability insurance coverage and acquire cyber security insurance.
- Revamp YMPO website and logo at approximately \$3,000.
- Building: Xeriscaping at approximately \$13,800, stucco repair, paint building and retaining walls at approximately \$13,000, and parking pavement rehabilitation at approximately \$16,000.
- Record and track inventory and depreciation schedules.
- Financial Statements and Audit for 2023 and 2024.
- Preparation of the 2024 and 2025 UPWPs and Annual Budgets amendments, progress reports, and the requisite billing/accounting functions.
- Update the Personnel Policies and Procedures Manual, last updated May 2015.
- In-State Travel:
 - (Public Sector) - YMPO Staff, Board Members, or TAC members may attend any or all Federal, State, COG/MPO, or Local Government agency hosted meetings, training, conferences, review panels, or technical presentations that relate to transportation, or planning activities (e.g., FHWA, FTA, ADOT, COG/MPOs, AASHTO).
 - (Private Sector) - YMPO Staff, Board Members, or TAC members may attend any or all National or Local Non-Profit agency hosted meetings, trainings, conferences, review panels, or technical presentations that relate to transportation or planning activities (e.g., AzTA, RTAC, ACEC, AMPO, NARC, APA, ITE)

FY 2024 and FY 2025 End-Products.

- Direction/management of the YMPO.
- UPWPs and Annual Budget.
- Record of revenues, expenditures, and progress reports.
- Audit; legal reviews/input, Legal Services Contract in FY 2024.
- Contracts with ADOT, FHWA, FTA, and ADEQ.
- Facilities and equipment for conducting YMPO planning and programming activities.

- Repair and paint stucco of the YMPO building at approximately \$5000
- Repair retaining wall of the YMPO property at approximately \$8000
- Xeriscape property to repair and prevent further damage to property/building \$13,800
- Replace two aging traffic count vehicles at approximately \$35,000 per vehicle
- Repair asphalt parking lot surface at approximately \$16,000
- Grant application(s) to federal agencies.

T-100 Administration & Management (FY 2024 Budget)								
Description	FHWA					FTA		Totals
	PL			SPR		5305d		
	PL	Local	In kind	SPR	In kind	5305d (CPG)	In kind	
YMPO Staff	\$79,520	\$0	\$4,807	\$42,941	\$10,735	\$36,579	\$2,211	\$176,792
Admin	\$162,647	\$22,500	\$9,831	\$92,624	\$23,156	\$0	\$0	\$310,757
Total	\$242,166	\$22,500	\$14,638	\$135,564	\$33,891	\$36,579	\$2,211	\$487,549

T-100 Administration & Management (FY 2025 Budget)								
Description	FHWA					FTA		Totals
	PL			SPR		5305d		
	PL	Local	In kind	SPR	In kind	5305d (CPG)	In kind	
YMPO Staff	\$85,484	\$0	\$5,167	\$46,161	\$11,540	\$39,323	\$2,377	\$190,052
Admin	\$145,968	\$15,500	\$8,823	\$105,918	\$26,480	\$0	\$0	\$302,688
Total	\$231,451	\$15,500	\$13,990	\$152,079	\$38,020	\$39,323	\$2,377	\$492,740

Local Match Sources:

Local match is collected via in-kind or cash contributions. Contributors include the YMPO Technical Advisory Committee, Yuma County and the City of Yuma services, and eligible project stakeholders.

Technology Purchases: 2 replacement personal computers.

Consultant Activities: Legal Services Procurement

Responsible Parties

- Executive Director and all YMPO staff.