

EXECUTIVE BOARD REGULAR MEETING MINUTES

Local Governments & Citizens Working Together

**Executive Board
Regular Meeting
Thursday, April 30, 2020
1:30 p.m.**

**The Meeting was held using GoToMeeting
By Video and/or Teleconference from the
Main Conference Room at the YMPO Offices at
502 South Orange Avenue, Yuma, Arizona 85364**

1. Call to Order and the Pledge of Allegiance.

The Yuma Metropolitan Planning Organization (YMPO) Chair, Martha Garcia, called the YMPO Executive Board (the Board) meeting to order at 1:30 p.m. She asked members to join her in reciting the Pledge of Allegiance.

2. Roll Call Attendance.

The YMPO Executive Assistant/Accountant II, Crystal Figueroa, called the roll as follows:

YMPO Executive Board Members Present:

Chair	Martha Garcia, Vice-Mayor, City of Somerton.
Vice-Chair	Maria Cruz, Vice-Mayor, City of San Luis.
Secretary/Treasurer	Martin Porchas, Board of Supervisors, Yuma County.
Member	Cecilia McCollough, Mayor, Town of Wellton.
Member	Gary Knight, Councilmember, City of Yuma.
Member	Paul Patane, ADOT SW District Engineer.
Member	Lynne Pancrazi, Supervisor, Yuma County.
Member	Karen Watts, Deputy Mayor, City of Yuma.

ALL members attending participated by teleconference.

^ Supervisor Porchas joined the meeting at 1:39 p.m.

YMPO Executive Board Members Absent:

Member	J. Deal Begay, Jr., Vice Chairman, Cocopah Indian Tribe.
Member	Chris Morris, Councilmember, City of Yuma.

As six out of seven, constituent member agencies were present, the quorum requirement was met.

YMPO Staff Present:

Paul Ward	Executive Director.
Charles Gutierrez	Senior Planning/Mobility Manager.
Crystal Figueroa	Executive Assistant/Accountant II.

Additional Attendees: There were no additional attendees.

Declaration of Votes.

Councilmember Gary Knight, City of Yuma, confirmed that he held a standing proxy vote for Councilmember Chris Morris, he declared one vote for Mr. Morris, two votes for himself, and two votes for Deputy Mayor Karen Watts, for a total of five votes for the City of Yuma.

3. Title VI Declaration and Call to the Public

Charles Gutierrez, YMPO Senior Planner and Mobility Manager, read the YMPO Title VI obligations. No members of the public addressed the Board.

4. Consent Agenda

- A. Approval of the March 26, 2020, Board Meeting Minutes.
- B. YMPO Income/Expenditure Report for March 2020.

MOTION: Councilmember Knight moved to approve the consent agenda, as presented. Supervisor Porchas seconded, and the consent agenda was unanimously approved.

5. YMPO 2020 Bicycle and Pedestrian Study and Design Standards Final.

Mr. Michael Blankenship, consultant for Greenlight Traffic Engineering, presented to the Board on the YMPO Bicycle and Pedestrian Study and Design Standards. He reviewed bikeway recommendations based on rural and urban areas, marked crosswalks, and sidewalks. A total of 300 recommendations were noted, broken down by jurisdiction and some were obtained using the online social pinpoint public participation technique. Mr. Blankenship reviewed the different design guidelines options for bicycle and pedestrian markers. Mr. Gutierrez reported that the TAC members had provided comments as well as members of the biking community.

MOTION: Councilmember Knight moved to accept the 2020 YMPO Bicycle and Pedestrian Study and Design Standards. Supervisor Pancrazi seconded, and the motion was unanimously approved.

6. Short-Term Loan of Federal Funds and Obligation Authority to ADOT

Mr. Gutierrez reported that currently there are \$100,413.09 of unused Surface Transportation Block Grant (STBG) Federal funds in FY 2020. He reported that funds were released from three projects, two phases of a project in the City of Yuma and one in the City of Somerton, which have been fully completed and which had received "Final Vouchers". Mr. Gutierrez mentioned that, given the timeframe, it is not possible for member agencies to utilize the funds in the current fiscal year; however, ADOT offered YMPO the option of loaning the funds to them and has committed to returning the funds to us at the beginning of the next fiscal year, after July 1, 2020.

MOTION: Supervisor Pancrazi moved to authorize the loan of \$100,413.09 in Federal STBG funds and OA to ADOT with the understanding that funds will be repaid back to YMPO in FY 2021. Councilmember Knight seconded, and the motion was unanimously approved.

7. Steps to Achieve the 2020 Census.

Mr. Ward informed Board members that YMPO receives updates twice a week from the Arizona Office of Economic Opportunity on US Census response rates across Arizona. He reported that the response rate within the City of Yuma seemed reasonable, but that response rates in the Cities of San Luis and Somerton were lower than desired. He mentioned that communication with the cities has been maintained in efforts to increase census responses. Mr. Ward mentioned he will keep Board member updated on the 2020 Census.

8. Summary of Current Events/Board Member Reports/Executive Director's Report & Comments by Other Participants.

- A. Staff Reports - Future Meetings.
- B. TAC Minutes.
- C. Conference Updates (Az Transit Association and Roads & Streets).
- D. MPO/COG Director/Planner Meetings.
- E. Rural Transportation Advocacy Council activities.
- F. Projects - Economic Development and Transportation.

9. Possible Future Agenda Items.

The following items will be heard at a future meeting. Members are encouraged to suggest topics for discussion at a future Board meeting:

- A. FY 2018-19 Audit.
- B. Changes to the YMPO Title VI Report.
- C. Possible future property status.
- D. Future Regional Transportation Funds update.

10. Progress Reports.

Members and staff will update the Board on the progress of ongoing projects and other recent events.

- A. Mar 30 - FHWA Bike/Ped Scalability teleconference.
- B. Mar 30 - YMPO/SCMPO GoToMeeting Training.
- C. Apr 1 - ADOT Mobility Manager's teleconference (CG).
- D. Apr 2 - Rise Service Budget teleconference (CG).
- E. Apr 2 - Live Traffic Data Webinar (CG).
- F. Apr 2 - ADOT BUILD Grant meeting (PW).
- G. Apr 2 - ADOT/YMPO teleconference.
- H. Apr 6 - RTAC meeting (League Building).
- I. Apr 7 - YMPO Staff meeting.

- J. Apr 7 - CARES Act Overview webinar.
- K. Apr 8 - Firewall and VPN Project.
- L. Apr 8 - YCIPTA/YMPO SRTP teleconference.
- M. Apr 13 - COG/MPO Planner's meeting.
- N. Apr 13 - COG/MPO/ADOT Working Group.
- O. Apr 15 - ADOT Mobility Manager's teleconference (CG, MR).
- P. Apr 17 - AZSTB meeting (Flagstaff).
- Q. Apr 20 - ADOT/YMPO Coordination meeting.
- R. Apr 22 - YCIPTA/YMPO SRTP meeting (teleconference).
- S. Apr 23 - Yuma Chamber of Commerce Transportation Committee.
- T. Apr 28 - Pedestrian Emphasis Area Team teleconference.
- U. Apr 28 - COG/MPO Director's meeting.

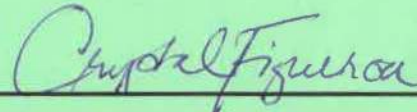
15. Adjournment.

There being no further business to discuss, the meeting was adjourned at 2:30 p.m.

Notice: In accordance with the Americans with Disabilities Act (ADA) and Section 504 of the Rehabilitation Act of 1973, YMPO does not discriminate on the basis of disability, in the admission of, or access to, or treatment or employment in, its programs, activities, or services. For information regarding rights and provisions of the ADA or Section 504, or to request reasonable accommodations for participation in YMPO programs, activities, or services, contact Paul Ward at 928-783-8911.

Preparation and Approval of Minutes:

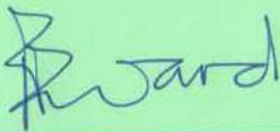
Minutes prepared by:



Crystal Figueroa, Executive Assistant
and Accountant II, YMPO

Minutes reviewed to form by:

Minutes approved in regular session on
May 28, 2020



Paul D. Ward, P.E., Executive Director
Yuma Metropolitan Planning Organization



Vice-Mayor Martha Garcia, Chair
YMPO Executive Board