



EXECUTIVE BOARD REGULAR MEETING MINUTES

Local Governments & Citizens Working Together

**Executive Board
Regular Meeting
Thursday, May 28, 2020
1:30 P.M.**

**The Meeting was held using GoToMeeting
By Video and/or Teleconference from the
Main Conference Room at the YMPO Offices at
502 South Orange Avenue, Yuma, Arizona 85364**

1. Call to Order and the Pledge of Allegiance.

The Yuma Metropolitan Planning Organization (YMPO) Chair, Martha Garcia, called the YMPO Executive Board (the Board) meeting to order at 1:30 p.m. She asked members to join her in reciting the Pledge of Allegiance.

2. Roll Call Attendance.

The YMPO Executive Assistant/Accountant II, Crystal Figueroa, called the roll as follows:

YMPO Executive Board Members Present:

Chair	Martha Garcia, Vice-Mayor, City of Somerton *
Vice-Chair	Maria Cruz, Vice-Mayor, City of San Luis *
Secretary/Treasurer	Martin Porchas, Board of Supervisors, Yuma County *
Member	Cecilia McCollough, Mayor, Town of Wellton *
Member	Gary Knight, Councilmember, City of Yuma ^
Member	Paul Patane, ADOT Southwest District Engineer *
Member	Lynne Pancrazi, Board of Supervisors, Yuma County *
Member	Karen Watts, Deputy Mayor, City of Yuma ^
Member	Chris Morris, Councilmember, City of Yuma ^

^ Members attended in person.

* Members participated by teleconference.

YMPO Executive Board Members Absent:

Member	J. Deal Begay, Jr., Vice Chairman, Cocopah Indian Tribe.
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As six out of seven, constituent member agencies were present, the quorum requirement was met.

YMPO Staff Present:

Paul Ward	Executive Director
Charles Gutierrez	Senior Planning/Mobility Manager
Crystal Figueroa	Executive Assistant/Accountant II
DeLaurien McKenzie	Associate Planner

Additional Attendees: There were no additional attendees.

Declaration of Votes.

Paul Ward YMPO Executive Director called on all three members of the City of Yuma who were present and they declared two votes for Councilmember Gary Knight, two votes for Deputy Mayor Karen Watts and one vote for Councilmember Chris Morris, for a total of five votes for the City of Yuma.

3. Title VI Declaration and Call to the Public

DeLaurien McKenzie, YMPO Associate Planner, read the YMPO Title VI obligations. No members of the public addressed the Board.

4. Consent Agenda

- A. Approval of the March 12, 2020, Board Meeting Minutes.
- B. Approval of the April 30, 2020, Board Meeting Minutes.
- C. YMPO Income/Expenditure Report for April 2020.

MOTION: Councilmember Knight moved to approve the consent agenda, as presented. Supervisor Pancrazi seconded, and the motion was unanimously approved.

6. FY 2018-19 YMPO Audit

The Chair consented to take this agenda item slightly out of order. Ms. Figueroa informed the Board that FY 2019 Audit was the last year covered under contract for both the Accounting and Audit firms and stated re-advertisement for services would be necessary for FY 2020. She introduced Jay Parke from the Audit firm Walker and Armstrong. Mr. Parke reported meeting with the Audit Committee earlier that day and presented the results of the fiscal year end (June 30, 2019) audit. He reported an unmodified clean opinion on the financial statements and highlighted an increase in revenue expenses breaking even at the end of fiscal year. Mr. Parke mentioned he was please to report that for the 2019 Audit, no significant deficiencies or material weaknesses in internal controls over financial reporting were reported. Supervisor Pancrazi congratulated YMPO staff for the work performed during the FY 2019 Audit.

MOTION: As YMPO Secretary/Treasurer, and Chair of the YMPO Audit Committee, Supervisor Martin Porchas moved to approve the FY 2018-19 YMPO Audit. Councilmember Knight seconded, and the motion was unanimously approved.

5. FY 2022-2045 YMPO Long-Range Transportation Plan (LRTP)

Mr. Michael Blankenship, consultant for Greenlight Traffic Engineering, presented to the Board on the YMPO Bicycle and Pedestrian Study and Design Standards. He reviewed bikeway recommendations in rural and urban areas, marked crosswalks, and sidewalks. A total of 300 recommendations were noted, broken down by jurisdiction and some were obtained using the online social pinpoint public participation technique. Mr. Blankenship

reviewed the different design guidelines options for bicycle and pedestrian markings. Mr. Gutierrez reported that the TAC members had provided comments as well as members of the biking community.

MOTION: Councilmember Knight moved to accept the 2020 YMPO Bicycle and Pedestrian Study and Design Standards. Supervisor Pancrazi seconded, and the motion was unanimously approved.

7. Steps to Achieve the 2020 Census.

Mr. Ward informed Board members that YMPO receives updates at least twice a week from the Arizona Office of Economic Opportunity on US Census response rates across Arizona. He reported that the response rate within the City of Yuma seemed reasonable, but that response rates in the Cities on San Luis and Somerton were lower than desired. He mentioned that communication with the cities has been maintained in efforts to increase census responses. Mr. Ward mentioned he will keep Board members updated on the 2020 Census.

8. Summary of Current Events/Board Member Reports/Executive Director's Report & Comments by Other Participants.

- A. Staff Reports - Future Meetings
- B. TAC Minutes
- C. Conference Updates (Az Transit Association and Roads & Streets)
- D. MPO/COG Director/Planner Meetings
- E. Rural Transportation Advocacy Council activities
- F. Projects - Economic Development and Transportation

9. Possible Future Agenda Items.

The following items will be heard at a future meeting. Members are encouraged to suggest topics for discussion at a future Board meeting:

- A. FY 2018-19 Audit
- B. Changes to the YMPO Title VI Report
- C. Possible future property status
- D. Future Regional Transportation Funds update

10. Progress Reports.

Members and staff will update the Board on the progress of ongoing projects and other recent events.

- A. Mar 30 - FHWA Bike/Ped Scalability teleconference
- B. Mar 30 - YMPO/SCMPO GoToMeeting Training
- C. Apr 1 - ADOT Mobility Manager's teleconference (CG)
- D. Apr 2 - Live Traffic Data Webinar (CG)
- E. Apr 2 - ADOT BUILD Grant meeting (PW)
- F. Apr 2 - ADOT/YMPO teleconference

- G. Apr 6 - RTAC meeting (League Building)
- H. Apr 7 - YMPO Staff meeting
- I. Apr 7 - CARES Act Overview online seminar
- J. Apr 8 - Firewall and VPN Project
- K. Apr 8 - YCIPTA/YMPO SRTP teleconference
- L. Apr 13 - COG/MPO Planner's meeting
- M. Apr 13 - COG/MPO/ADOT Working Group
- N. Apr 15 - ADOT Mobility Manager's teleconference (CG, MR)
- O. Apr 17 - AZSTB meeting (Flagstaff)
- P. Apr 20 - ADOT/YMPO Coordination meeting
- Q. Apr 22 - YCIPTA/YMPO SRTP meeting (teleconference)
- R. Apr 23 - Yuma Chamber of Commerce Transportation Committee
- S. Apr 28 - Pedestrian Emphasis Area Team teleconference
- T. Apr 28 - COG/MPO Director's meeting

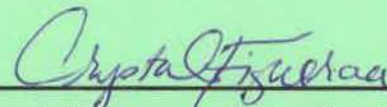
15. Adjournment.

There being no further business to discuss, the meeting was adjourned at 2:30 p.m.

Notice: In accordance with the Americans with Disabilities Act (ADA) and Section 504 of the Rehabilitation Act of 1973, YMPO does not discriminate on the basis of disability, in the admission of, or access to, or treatment or employment in, its programs, activities, or services. For information regarding rights and provisions of the ADA or Section 504, or to request reasonable accommodations for participation in YMPO programs, activities, or services, contact Paul Ward at 928-783-8911.

Preparation and Approval of Minutes:

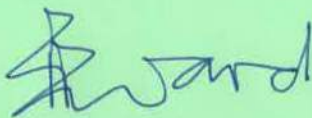
Minutes prepared by:




Crystal Figueroa, Executive Assistant
and Accountant II, YMPO

Minutes reviewed to form by:

Minutes approved in regular session on
June 25, 2020



Paul D. Ward, P.E., Executive Director
Yuma Metropolitan Planning Organization



Vice-Mayor Martha Garcia, Chair
YMPO Executive Board