

## EXECUTIVE BOARD REGULAR MEETING MINUTES

*Local Governments & Citizens Working Together*

**Executive Board  
Regular Meeting  
Thursday, June 27, 2019  
1:30 p.m.**

**Yuma County – Department of Development Services  
2351 West 26th Street  
Yuma, Arizona 85365  
Aldrich Auditorium**

1. Call to Order and the Pledge of Allegiance.

The YMPO member, Gary Knight, in the absence of the Chairman J. Deal Begay, Jr., chaired the meeting, and called the Executive Board (the Board) meeting of the Yuma Metropolitan Planning Organization (YMPO) to order at 1:37 p.m. He called on Town of Wellton Mayor Pro-Tem, Brian Claar, to lead the Pledge of Allegiance.

2. Roll Call Attendance.

The YMPO Assistant Planner, Melissa Ramos, called the roll as follows:

YMPO Executive Board Members Present:

Member	Brian Claar, Mayor Pro-Tem, for Cecilia McCollough, Mayor, Town of Wellton
Member	Gary Knight, Deputy Mayor, City of Yuma
Member	Paul Patane, ADOT SW District Engineer
Member	Lynne Pancrazi, Board of Supervisors, Yuma County
Member	Edward Thomas, Councilmember, City of Yuma

YMPO Executive Board Members Absent:

Chairman	J. Deal Begay, Jr, Vice-Chairman, Cocopah Indian Tribe
Secretary/Treasurer	Maria Ramos, Vice-Mayor, City of San Luis
Vice-Chair	Miguel Villalpando, Councilmember, City of Somerton
Member	Jacob Miller, Councilmember, City of Yuma
Member	Martin Porchas, Board of Supervisors, Yuma County

As members from four, out of seven, constituent member agencies were present, the quorum requirement was met.

YMPO Staff Present:

Charles A. Gutierrez	Senior Planning/Mobility Manager
De'Laurien McKenzie	Associate Planner
Melissa Ramos	Assistant Planner

Additional Attendees:

Blake Herzog	Reporter, Yuma Sun
Gene Dalbey	Yuma Regional Bicycle Coalition
Scott Blitz	Councilmember, Town of Wellton

Declaration of Votes.

Deputy Mayor Gary Knight, City of Yuma, submitted to Charles Gutierrez, YMPO Senior Planning/Mobility Manager, a proxy letter from City of Yuma Councilmember Jacob Miller and declared one proxy vote, for a total of three votes for the City of Yuma. Supervisor Lynne Pancrazi confirmed that she held a standing proxy vote for Supervisor Martin Porchas, giving Supervisor Pancrazi a total of two votes.

3. Title VI Declaration and Call to the Public.

De'Laurien McKenzie, YMPO Associate Planner, read out loud the YMPO Title VI obligations.

No members of the public addressed the Board.

4. Consent Agenda

A. Approval of the May 30, 2019, Board Meeting Minutes.

B. Approval of the YMPO Income and Expenditure Report for May 2019.

MOTION: Supervisor Lynne Pancrazi moved approval of the consent agenda, including approval of the minutes for May 30, 2019, and approval of the YMPO Income and Expenditure Report for May 2019, as presented. Councilmember Edward Thomas seconded, and the consent agenda was unanimously approved.

5. FY 2020-2024 YMPO Transportation Improvement Program.

Mr. Gutierrez informed the Board that the TIP has been developed and is ready for the review and approval phase. He informed members about a prior approval action of the federal funding being allocated to a City of San Luis project on County 24th Street paving of a dirt road and a City of Yuma H Street repaving project from 6th Street to 12th Street. These were additions to years 2023 and 2024. Mr. Gutierrez reported that the TIP had already been approved for a public comment period, but was now being submitted for possible final approval, contingent upon a successful air quality conformity analysis (AQCA) being carried out.

Once the Air Quality goes through an Inter-Agency Consultation Group process, and an air quality conformity analysis will be completed. He reported that, by the end of August, the TIP should be presented to the Board as a final product.

MOTION: Supervisor Pancrazi moved to approve the revised FY 2020-2024 YMPO TIP, contingent on an air quality conformity analysis being successfully completed on the TIP. Councilmember Thomas seconded and the motion passed unanimously.

6. Support for a BUILD Grant Application for ADOT and US-95

The Acting Chairman introduced this item and reported that members were being offered the opportunity to adopt a Resolution in support of a Better Utilizing Investments to Leverage Development (BUILD) Grant application for improvements to US-95 and/or to write individual letters of support from their own agencies in support of the project. He expressed his preference for a Resolution, as having more weight from a regional organization such as YMPO, but suggested that additional support, in the form of individual member agency letters would be most welcome. He called for comments from members and suggested that the members review both the draft letter and the resolution.

Mr. Gutierrez gave a brief background and reported that some members had already provided letters of support. There was also some confusion regarding who the letter should be addressed to. ADOT had nominated a staff member (Kohinoor Kar (KK)) to lead and had selected a consultant (AECOM) to coordinate, the development of the BUILD Grant application. The consensus was that letters should be addressed to the federal authorities.

In reviewing the draft resolution, the Acting Chairman suggested that it might be best to remove the wording regarding the nonattainment area and this received general support from members. Councilmember Thomas asked about the Resolution supporting the Multi-Modal Transit Center and Mr. Gutierrez reported that he understood that the resolution had already been sent to the City of Yuma staff but agreed to double-check that this had occurred.

MOTION: Councilmember Thomas moved to adopt a Resolution supporting ADOT's Submittal of a Rural BUILD Grant Application for US-95 improvements. The motion was seconded by Supervisor Pancrazi and was unanimously approved.

7. Summary of Current Events/Board Member Reports/Executive Director's Report & Comments by Other Participants.

- A. Staff Reports. Mr. Gutierrez relayed that the Federal Highway (and the Transit) Administrations had approved the YMPO Unified Planning Work Program(s) for FYs 2020 and 2021, so they would be eligible to continue work as of July 1, 2019.
- B. TAC Minutes.
- C. Conference Updates. Mr. Paul Ward, YMPO Executive Director tried to telepathically emphasize to the Executive Board that he was working hard at the Arizona-Mexico Commission, but the telepathic pathway was not functioning.
- D. MPO/COG Director/Planner Meetings.
- E. Rural Transportation Advocacy Council activities.

F. Projects - Economic Development and Transportation.

8. Possible Future Agenda Items.

The following items will be heard at a future meeting:

- A. Status on Regional Studies and their Timelines.
- B. Air Quality Conformity Analysis on the FY 2020-2024 YMPO TIP.

9. Progress Reports.

Members and staff will update the Board on the progress of ongoing projects and other events.

- A. Jun 4 - State Transportation Board Study Session; Deputy Mayor Knight and Paul Ward attended.
- B. Jun 4 - YMPO Regional Mobility meeting; Charles Gutierrez and Melissa Ramos attended.
- C. Jun 6 - Statewide Mobility Management meeting, Charles Gutierrez attended.
- D. Jun 7 - MPOs/COGs Planner's meeting, Charles Gutierrez attended.
- E. Jun 7 - PM-10 State Implementation Plan (SIP) meeting, Paul Ward attended.
- F. Jun 10 - RTAC meeting, Vice Mayor Ramos, Deputy Mayor Knight and Paul Ward participated.
- G. Jun 10 - ADOT/YMPO Coordination meeting, Deputy Mayor Knight, Paul Ward and Charles Gutierrez attended.
- H. Jun 11 - Intelligent Transportation Systems (ITS) Study meeting with City of Yuma staff, Paul Ward attended.
- I. Jun 12 - Air Quality Conformity Discussion - Paul Ward and Charles Gutierrez participated.
- J. Jun 12 - Autonomous vehicle seminar (City Hall), Deputy Mayor Knight, Supervisor Pancrazi, Paul Ward, and Charles Gutierrez attended.
- K. Jun 13 - PM-10 State Implementation Plan (SIP) discussion and a separate Conference Call, Paul Ward participated.
- L. Jun 13 - YMPO TAC meeting, YMPO staff attended.
- M. Jun 21 - AZSTB meeting (Pinetop/Lakeside), Deputy Mayor Knight attended. The Acting Chairman reported that this meeting had lasted for about an hour longer than usual. The Arizona Transportation Facilities Construction Program was approved, contingent on further discussion regarding the Lion Springs project funding. He further reported that the Board were seeking earlier and additional input into the development of the ADOT Program to allow
- N. Jun 26-28 - Arizona Mexico Committee conference, Paul Ward attended.
- O. Jun 27 - YMPO Executive Board meeting, Charles Gutierrez, De'Laurien McKenzie and Melissa Ramos attended.

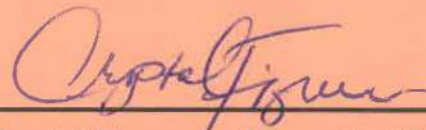
15. Adjournment.

There being no further business to discuss, the meeting was adjourned at 2:19 p.m.

*Notice: In accordance with the Americans with Disabilities Act (ADA) and Section 504 of the Rehabilitation Act of 1973, YMPO does not discriminate on the basis of disability, in the admission of, or access to, or treatment or employment in, its programs, activities, or services. For information regarding rights and provisions of the ADA or Section 504, or to request reasonable accommodations for participation in YMPO programs, activities, or services, contact Paul Ward at 928-783-8911.*

Preparation and Approval of Minutes:

Minutes prepared by:



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Crystal Figueroa, Accountant II and  
Executive Assistant, YMPO

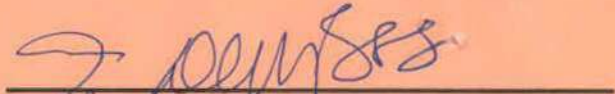
Minutes approved in regular session on  
July 25, 2019

Minutes reviewed to form by:



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Paul D. Ward, Executive Director  
Yuma Metropolitan Planning Organization



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Vice-President J. Deal Begay Jr,  
Chairman, YMPO Executive Board