

EXECUTIVE BOARD REGULAR MEETING MINUTES

Local Governments & Citizens Working Together

**Executive Board
Regular Meeting
Thursday, March 28, 2019
1:30 p.m.**

**Yuma County-Department of Developmental Services
2351 West 26th Street
Yuma, Arizona 85365
Aldrich Auditorium**

1. Call to Order and the Pledge of Allegiance.

YMPO Chairman, J. Deal Begay, Jr, called the Executive Board (the Board) meeting of the Yuma Metropolitan Planning Organization (YMPO) to order at 1:32 p.m. He called on Yuma County Supervisor Martin Porchas to lead the Pledge of Allegiance.

2. Roll Call Attendance.-

The YMPO Executive Assistant/Accountant II, Crystal Figueroa, called the roll as follows:

YMPO Executive Board Members Present:

Chairman	J. Deal Begay, Jr, Vice-Chairman, Cocopah Indian Tribe
Secretary/Treasurer	Maria Ramos, Vice-Mayor, City of San Luis *
Member	Gary Knight, Deputy Mayor, City of Yuma
Member	Cecilia McCollough, Mayor, Town of Wellton
Member	Paul Patane, ADOT SW District Engineer
Member	Lynne Pancrazi, Board of Supervisors, Yuma County
Member	Edward Thomas, Councilmember, City of Yuma *

* Councilmember Thomas arrived at 1:43 p.m. and Vice-Mayor Ramos arrived at 1:47 p.m.

YMPO Executive Board Members Absent:

Vice-Chair	Miguel Villalpando, Councilmember, City of Somerton
Member	Jacob Miller, Councilmember, City of Yuma
Member	Martin Porchas, Board of Supervisors, Yuma County

As members from five out seven constituent member agencies were present, the quorum requirement was met.

YMPO Staff Present:

Paul D. Ward	Executive Director
Charles A. Gutierrez	Senior Planning/Mobility Manager
Crystal Figueroa	Executive Assistant/Accountant II

Additional Attendees:

Kevin Adams

RTAC Liaison

Declaration of Votes.

Gary Knight, Deputy Mayor, City of Yuma, submitted to Paul Ward, YMPO Executive Director, proxy letters from City of Yuma Councilmembers Jacob Miller and Edward Thomas that declared the two proxy votes, for a total of five votes for the City of Yuma. He stated that that Councilmember Thomas was expected to attend the meeting, and that he would relinquish his votes when Councilmember Thomas arrived.

3. Title VI Declaration and Call to the Public.

Mr. Charles Gutierrez, YMPO Senior Planning/Mobility Manager, read out loud the YMPO Title VI obligations.

There were no members of the public present to address the Board.

4. Consent Agenda

A. Approval of the February 28, 2019, Meeting Minutes.

B. YMPO Income and Expenditure Report for February 2019.

MOTION: Deputy Mayor Knight moved to approve the consent agenda. Supervisor Pancrazi seconded, and the consent agenda was unanimously approved.

5. FY 2018 YMPO Audit

Ms. Figueroa informed the Board about the anticipated presentation by the YMPO auditors Walker and Armstrong; at very short notice, the company preparing the Financial Statements, the Pun Group, had identified a minor correction in the statements, delaying the report by the audit company. She therefore asked for the item to be deferred to the next Board meeting in April. Ms. Figueroa had a draft of the YMPO Financial Statements on hand for anyone's to view and reported that she would email any members of the report, upon their request.

Mr. Patane, ADOT Southwest District Engineer, asked if there were any findings for the FY 2018 YMPO Audit. Ms. Figueroa clarified that no major findings were found. There were a couple of minor findings regarding one personnel file and a recommendation regarding the YMPO server room.

7. Draft FY 2019-20 and FY 2020-21 YMPO Unified Planning Work Program (UPWP)

Mr. Ward introduced the draft of FY 2019-21 YMPO two-year program and mentioned that it was scheduled for review and comment by Federal agencies and the Arizona Department of Transportation (ADOT) during a meeting at the YMPO offices on April 3. He described the major differences between both years and mentioned the start of the new Long-Range Transportation Plan. Mr. Ward displayed a draft copy of the UPWP and

reported that the final copy of the document is expected to be available at the next Board meeting in April and he would send members an electronic version prior to the meeting.

Councilmember Thomas joined the meeting at 1:43 p.m., and Vice-Mayor Ramos joined at 1:47 p.m. increasing the quorum present to six member agencies.

6. Rural Transportation Advocacy Committee Report

The Chairman called on the Rural Transportation Advocacy Council (RTAC) coordinator, Kevin Adam, to present a status report of Federal and State government transportation efforts. Mr. Adam informed the Board on State transportation legislative activities. He mentioned that HB 2536 had been gutted to eliminate the 25-cent fuel increase but retained the alternative fuel taxes and fees and the inflation adjustment for gas and diesel. However, even the amended bill did not pass.

Mr. Adams emphasized on the momentum of awareness in transportation revenues and investment needs in the State. He mentioned that this years' victory was to protect the Highway User Revenue Funds (HURF) with a special fee to fund Highway Patrol and prevent the sweeping of HURF. He indicated that the Highway Safety fee was still under threat as two bills, SB 1001 and HB 2320 would scale it back completely and/or cap it at the originally projected \$18.

He also talked about HB2109 which would double the county transportation sales tax authority to a full cent. This measure passed its initial committee assignments and was ready for full House consideration. Mr. Adams finally reported that two distracted driving bills, SB 1141 and SB 1165 are both ready for full Senate consideration.

8. Status of the Transportation Planning Studies in the UPWP

Mr. Ward briefly updated the board on the ongoing three studies. He stated that the Safety Study and the Bike Ped Study started a few months ago and were in progress. He mentioned that the Traffic Study is anticipated to be finished before the end of the fiscal year. Mr. Ward reported closing in on getting the Pavement Management System Study out the door and the Short-Range Transit Plan being next in line since targeted funds have been awarded. Next in line is the Intelligent Transportation System Study and possibly the Rail and Freight Study. He finalized by stating that the final study is the update of the Regional Transportation Plan programmed in the new fiscal year and is scheduled to begin as soon as August.

Mr. Ward reported that he had received an email from Luis Ramirez that indicated that there was only one Port of Entry item on the President's FFY 2020 national budget being considered for funding of improvements and that it was the San Luis Port of Entry 1. He stated that there was no guarantee of funding; but if it did, YMPO would be ready to perform an Origin Destination Study.

9. The FY 2020-2024 YMPO Transportation Improvement Program

Mr. Gutierrez reported on the updated TIP schedule and mentioned the projects submitted to the YMPO for consideration of inclusion into the FY 2020-2024 TIP. All Projects are using the Surface Transportation Block Grant Program (STBG) Funds unless otherwise stated.

ADOT Southwest District Engineer, Paul Patane, asked what was being done to help the smaller cities and towns get projects done. Mr. Gutierrez responded that during the TAC meeting Joe Grant from Wellton and Sam Palacios from Somerton stated, that in the past, they had funds coming to them and were willing to pass on this time and would be requesting projects in the next TIP. Mr. Gutierrez stressed that YMPO staff gave extra assistance to the smaller member agencies, as needed.

10. Status of the Loan to the Central Arizona Governments (CAG)

Mr. Ward updated the Board on the Loan to CAG and reported a maximum loan of \$150,000 with maximum repayment of one year at a 2% interest rate. An Intergovernmental Agreement and Promissory Note have been reviewed by YMPO legal attorneys and sent to CAG's Director. He stated the Intergovernmental Agreement will have the signatures of both parties, including YMPO & CAG Executive Board Chairpersons, Directors, and Legal representatives.

11. Summary of Current Events/Board Member Reports/Executive Director's Report & Comments by Other Participants.

- a. Staff Reports: Mr. Gutierrez informed the Board on the Public Involvement efforts done by YMPO. This includes flyers, surveys, website, and social pinpoint which is an interactive method for community members to participate.
- b. TAC Minutes.
- c. Conference Updates.
- d. MPO/COG Director/Planner Meetings.
- e. Rural Transportation Advocacy Council activities.
- f. Projects - Economic Development and Transportation.

12. Possible Future Agenda Items.

The following items will be heard at a future meeting:

- A. Approval of the FY 2019-2021 YMPO UPWP
- B. Possible List of "Regional" projects

14. Progress Reports.

Members and staff will update the Board on the progress of ongoing projects and other events.

- A. March 4 - Inaugural flight from Yuma to Dallas, All YMPO Staff attended.
- B. March 4 - YMPO Staff meeting - All YMPO staff attended.

- C. March 6 - MCAS-YUMA Airshow pre-meeting, Charles Gutierrez attended.
- D. March 6 - Travel Demand Model (Kimley-Horn) meeting - Paul Ward and Charles Gutierrez participated.
- E. March 9 - MCAS-YUMA Airshow - Charles Gutierrez, Paul Ward, and Marco Navarro attended.
- F. March 11 - Rural Transportation Advocacy Council meeting, Maria Ramos, Gary Knight and Paul Ward participated.
- G. March 11 - ADOT/YMPO Coordination meeting, Gary Knight, Paul Ward and Charles Gutierrez attended.
- H. March 12 - AZ Strategic Safety Plan Pedestrians - Charles Gutierrez participated.
- I. March 13 - Towards Zero Death Webinar - Charles Gutierrez participated.
- J. March 13 - TIP programming meeting with Cities of Yuma and San Luis staff, Paul Ward and Charles Gutierrez attended
- K. March 13 - Defense Access Roads - YPG -Paul Ward attended.
- L. March 14 - YMPO TAC meeting, Paul Ward, Charles Gutierrez, De'Laurien McKenzie and Melissa Ramos attended.
- M. March 15 - STB meeting (Tucson) - Paul Ward attended.
- N. March 18 - Help MCAS with traffic counts, De'Laurien McKenzie and Robert Aguilar assisted.
- O. March 21 - ADOT, US-95/Avenue 8E meeting, Paul Ward and Charles Gutierrez will attend.
- P. March 21 - WACOG Aging and Disability meeting, De'Laurien McKenzie and Melissa Ramos attended.
- Q. March 25 - Discussion on Pavement Management, Paul Ward and De'Laurien McKenzie will participate.
- R. March 26 - Arizona Town Hall, Paul Ward will attend.
- S. March 27 - Intersection of Aging and Transportation conference, Melissa Ramos will attend.
- T. March 27 - Meeting with County Manager on (lack of) ADOT Funding.
- U. March 27 - CAG Regional Council meeting, Paul Ward will participate.

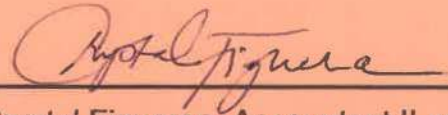
10. Adjournment.

There being no further business to discuss, the meeting was adjourned at 3:29 p.m.

Notice: In accordance with the Americans with Disabilities Act (ADA) and Section 504 of the Rehabilitation Act of 1973, YMPO does not discriminate on the basis of disability, in the admission of, or access to, or treatment or employment in, its programs, activities, or services. For information regarding rights and provisions of the ADA or Section 504, or to request reasonable accommodations for participation in YMPO programs, activities, or services, contact Paul Ward at 928-783-8911

Preparation and Approval of Minutes:

Minutes prepared by:



Crystal Figueroa, Accountant II and
Executive Assistant, YMPO

Minutes approved in regular session on
April 25, 2019

Minutes reviewed to form by:



Paul D. Ward, Executive Director
Yuma Metropolitan Planning Organization



Vice-President J. Deal Begay Jr,
Chairman YMPO Executive Board