



EXECUTIVE BOARD REGULAR MEETING MINUTES

Local Governments & Citizens Working Together

EXECUTIVE BOARD & Executive Session
Regular Meeting
Thursday, July 28, 2016
1:30 PM

City of Yuma
City One Plaza
Yuma, Arizona 85364
Room 190

I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Executive Board Meeting called to order at 1:32 p.m. Member Paul Patane led the Pledge of Allegiance.

II. ROLL CALL ATTENDANCE YMPO EXECUTIVE BOARD

Chairman	Russell "Russ" Clark, Board of Supervisors, Yuma County
Vice Chair	Gary Knight, Councilmember, City of Yuma
Treasurer	Cecilia McCollough, Mayor, Town of Wellton
Member	Greg Ferguson, Board of Supervisors, Yuma County
Member	Paul Patane, Southwest District Engineer, ADOT
Member	Maria Ramos, Councilmember, City of San Luis
Member	William "Bill" Craft, Deputy Mayor, City of Yuma
Member	Jacob Miller, Councilmember

YMPO EXECUTIVE BOARD MEMBERS ABSENT

Member	Jose Yopez, Councilmember, City of Somerton
Member	J. Deal Begay Jr., Vice Chairman, Cocopah Indian Tribe

YMPO STAFF PRESENT

Interim Executive Director	Mark Hoffman
Senior Planning Manager	Charles Gutierrez
Web Dev/GIS/IT/Grant Writer	Brian Brady
Executive Director	Charlene FitzGerald

ADDITIONAL ATTENDEES

YMPO Lawyer	Minda Green
YCIPTA	Shelly Kreger
YCIPTA	Chona Medel

III. DECLARATION OF VOTES:

No proxies submitted.

IV. CALL TO THE PUBLIC

Call to the public remained quiet.

V. STATUS OF CHARLENE FITZGERALD'S PAY, LEAVE, AND BENEFITS AND RELATED PERSONNEL MATTERS, EXECUTIVE SESSION UNDER THE PROVISIONS OF A.R.S §38-431.03 (A) 1

A. MOTION TO ADJOURN PUBLIC MEETING TO ENTER INTO EXECUTIVE SESSION

VI. EXECUTIVE SESSION

VII. RECONVENE TO PUBLIC MEETING

VIII. STATUS OF CHARLENE FITZGERALD'S PAY, LEAVE, AND BENEFITS

Mark Hoffman informed the board that everything the YMPO needed to take care of regarding the status of Charlene Fitzgerald's pay, leave, and benefits has been completed.

MOTION:

Vice Chair Gary Knight moved to accept Charlene's resignation as of July 29th..

Greg Ferguson seconded the motion.

VOTE:

The vote was unanimous.

IX. UPDATE ON EXECUTIVE DIRECTOR AND ACCOUNTANT II POSITIONS

Mark Hoffman explained that the Accountant II position request has been submitted to the county. The job description for the Executive Director position is awaiting approval and once approved will be submitted to the county.

X. CONSENT AGENDA

A. EXECUTIVE BOARD MINUTES FOR MAY 26, 2016 AND July 8, 2016

Vice Chairman Gary listed errors that needed to be corrected on the Executive Board Minutes for Thursday May 26th.

MOTION:

Vice Chairman Gary Knight motioned to approve the motion consent agenda as corrected.

Greg Ferguson seconded the motion.

VOTE:
The vote was unanimous.

- XI. EXECUTIVE DIRECTOR'S REPORT/SUMMARY OF CURRENT EVENTS/BOARD MEMBER REPORTS & COMMENTS**
 - A. STAFF REPORTS**
 - B. TAC MINUTES**
 - C. CONFERENCE UPDATES**
 - D. MPO/COG DIRECTOR/PLANNER MEETINGS**
 - E. RTAC**
 - F. PROJECTS-ECONOMIC DEVELOPMENT AND TRANSPORTATION**
 - G. LONG RANGE TRANSPORTATION PLAN 2018 - 2041**

- XII. POSSIBLE FUTURE AGENDA ITEMS**
 - A. Update on Executive Director hiring process**
 - B. Update on the Accountant II hiring process**

- XIII. PROGRESS REPORTS**
 - A. ADOT Freight Advisory Committee**, June 1, Charlene FitzGerald attended
 - B. San Luis Pedestrian Study Meeting**, June 2, Charlene FitzGerald and Robert Aguilar participated
 - C. AZ SHSP–Traffic Incident Management EA Meeting**, June 6, Charles Gutierrez attended
 - D. RTP Project Management Meeting**, June 6 & 20, Charlene FitzGerald and Charles Gutierrez participated
 - E. Regional- Yuma County Aerial/Elevation-GIS Partnership**, June 7, Charlene FitzGerald, Charles A. Gutierrez, and Brian Brady attended
 - F. TAC Meeting**, Charles A. Gutierrez and Melissa Ramos attended
 - G. Yuma County/ADEQ Ozone Meeting**, Charles A. Gutierrez attended
 - H. AMC Summit**, June 23–24, Charles A. Gutierrez attended
 - I. NARC Annual Conference**, June 27-29, Charles A. Gutierrez attended
 - J. Executive Board Meeting**, July 8, Charlene FitzGerald, Charles A. Gutierrez and Brian Brady attended
 - K. AZDEQ Ozone Pre-Meeting**, July 12, Charles A. Gutierrez and Brian Brady attended
 - L. AZDEQ Ozone Stakeholder Meeting**, July 12, Charles A. Gutierrez and Brian Brady attended
 - M. YMPO Regional Mobility Committee Meeting**, July 13, Charles A. Gutierrez attended
 - N. YMPO TAC Meeting**, July 14, Charles A. Gutierrez and Melissa Ramos attended
 - O. YMPO Special Executive Board Meeting**, July 18, Charles Gutierrez participated
 - P. AZDOT Decision Lens Long Range Transportation Plan Webinar**, July 19, Charles A. Gutierrez participated
 - Q. YMPO RTP Bi-Weekly Meeting**, July 19, Charles A. Gutierrez participated

XIV. ADJOURNMENT

Notice: In accordance with the Americans with Disabilities Act (ADA) and Section 504 of the Rehabilitation Act of 1973, YMPO does not discriminate on the basis of disability in the admission of or access to, or treatment or employment in, its programs, activities, or services. For information regarding rights and provisions of the ADA or Section 504, or to request reasonable accommodations for participation in YMPO programs, activities, or services, contact Charlene FitzGerald at 928-783-8911.

Minutes prepared by:

Brian Brady
Web Dev/GIS/IT & Grant Writer

Minutes reviewed to form by:

Interim Director, Mark Hoffman
Yuma Metropolitan Planning Organization

Minutes adopted in regular session On July 28, 2016

Russell "Russ" Clark, Chairman
YMPO Executive Board