

## EXECUTIVE BOARD REGULAR MEETING MINUTES

*Local Governments & Citizens Working Together*

**EXECUTIVE BOARD & Executive Session**  
**Regular Meeting**  
**Tuesday, January 26, 2016**  
**1:30 PM**

**Yuma County – Aldrich Auditorium**  
**2351 W. 26<sup>th</sup> Street**  
**Yuma, Arizona 85364**

### **I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

Executive Board Meeting called to order at 1:30 p.m. by Chairwoman Maria Ramos and led the Pledge of Allegiance.

### **II. ROLL CALL ATTENDANCE YMPO EXECUTIVE BOARD**

Chairwoman	Maria Ramos, Councilmember, City of San Luis
Treasurer	Russell "Russ" Clark, Board of Supervisors, Yuma County
Member	Cecilia McCollough, Mayor, Town of Wellton
Member	Greg Ferguson, Board of Supervisors, Yuma County
Member	Gary Knight, Councilmember, City of Yuma
Member	Martin Porchas, Mayor, City of Somerton
Member	Jacob Miller, Councilmember, City of Yuma
Member	William "Bill" Craft, Deputy Mayor, City of Yuma

### **YMPO EXECUTIVE BOARD MEMBERS ABSENT**

Member	J. Deal Begay Jr., Vice Chairman, Cocopah Indian Tribe
Member	Paul Patane, Yuma District Engineer, ADOT

### **YMPO STAFF PRESENT**

Executive Director	Charlene FitzGerald
Senior Planning Manager	Charles Gutierrez
Accountant II	Vivian Hunter

### **ADDITIONAL ATTENDEES**

Ismael Salazar	CALTRANS
Gene Dalbey	YRBC

### **III. DECLARATION OF VOTES:**

Councilmember Gary Knight declared 4 votes to include Deputy Mayor Bill Craft's votes. Mr. Knight announced 2016 City of Yuma's five votes are distributed as:

Councilmember Gary Knight	2 votes
Deputy Mayor William "Bill" Craft	2 votes
Councilmember Jacob Miller	1 vote

**IV. CALL TO THE PUBLIC:**

None

**V. INTRODUCTION OF NEW BOARD MEMBERS:**

Executive Director Charlene FitzGerald introduced newly appointed City of Yuma Councilmember Jacob Miller.

**VI. CALTRANS OUTREACH: REINFORCED PAVEMENT PROJECTS ON INTERSTATE 8**

Executive Director Charlene FitzGerald introduced CALTRANS Project Manager, Ismael Salazar. Mr. Salazar informed YMPO Executive Board about five segments of construction to occur on Interstate 8 beginning February 2016 and asked board members to inform the public of future delays. Construction and delays are expected to occur over the next three to four years. *See Attachments*

*(Deputy Mayor Bill Craft arrived at 1:36 p.m.)*

Executive Director Charlene FitzGerald introduced newly appointed City of Yuma Deputy Mayor William "Bill" Craft.

The five segments will cover about 50 miles of Interstate 8 located between Winterhaven and El Centro, California. Segments 1 – 3 are full replacements of lanes and shoulders with Continuously Reinforced Concrete Pavement (CRCP). Construction begins in February 2016 and scheduled for completion in 2017. Segments 4 and 5 begin in early 2017 with a scheduled completion date in 2019. Segments 4 and 5 work will consist of an overlay over existing PCC.

Councilmember Gary Knight stated a traffic light is needed at the off ramp of Interstate 8 Westbound at Winterhaven Drive, California/Fourth Avenue, Yuma (I-8 California Westbound Exit 172). Drivers currently experience delays without the construction. Mr. Salazar stated he will take the information back and try to install a traffic light during construction.

Ms. FitzGerald asked Executive Board members to please take this information to their councils and jurisdictions and inform other elected officials and the media.

**VII. CONSENT AGENDA**

**A. EXECUTIVE BOARD MINUTES FOR DECEMBER 03, 2015 AND SPECIAL MEETING MINUTES FOR DECEMBER 22, 2015**

Councilmember Gary Knight noted the following errors and suggested corrections:

On page 9 of the Executive Board Packet under Item IX, 1<sup>st</sup> paragraph, *Boarder* should read *Border*

On page 9 of the Executive Board Packet under Item IX, 3<sup>rd</sup> paragraph, *Supervisor Gary Knight* should read *Councilmember Gary Knight*.

On page 11 of the Executive Board Packet under Item XV, 1<sup>st</sup> paragraph, *Supervisor Greg Clark* should read *Supervisor Greg Ferguson*.

On page 13 of the Executive Board Packet under Item VII, 1<sup>st</sup> paragraph, *Supervisor Greg Clark* should read *Supervisor Greg Ferguson*.

Executive Director Charlene FitzGerald explained that Expenditure Reports for November 2015 and December 2015 will be included in February 2016 Executive Board packet.

**MOTION:**

Councilmember Gary Knight motioned to approve consent agenda as corrected.  
Supervisor Greg Ferguson seconded the motion.

**VOTE:**

The vote on motion was unanimous.

**VIII. ELECTION OF OFFICERS – TO REPLACE OUTGOING VICE CHAIR AND VOTE FOR TREASURER (BYLAWS STATE THAT EACH POSITION ROTATES TO NEXT POSITION – TREASURER TO VICE CHAIR)**

Supervisor Greg Ferguson suggested Chairwoman Maria Ramos serve a consecutive term as the board has done in the past, moving the Treasurer to Vice Chair, and nominating/appointing a new Treasurer. Councilmember Gary Knight suggested following the Bylaws, which mention nothing about serving consecutive terms. Mr. Knight agreed to move the Treasurer to Vice Chair and nominating/appointing a new treasurer this month because the Vice Chair is no longer on the executive Board; however, the appointment and rotation of officers does not occur until February 2016 as stated in the Bylaws. Mr. Ferguson suggested appointing officers in January or in February because it makes no sense to appoint an officer to a position for one month. Executive Director FitzGerald confirmed that the appointment of officers changed from January to February two years ago.

Chairwoman Maria Ramos suggested a future agenda item to discuss reviewing and rewriting the Bylaws to address the removal and replacement of continual absentee Executive Board members in order to avoid confusion and maintain participatory board members. Mr. Knight responded that the Bylaws do not have to come into play because the situation can be resolved by writing a letter to the jurisdiction and asking them for a replacement. Mr. Ferguson stated it has been done at least twice before. Ms. Ramos again suggested addressing the topic in a future meeting to ensure guidance is provided in the Bylaws.

**MOTION:**

Supervisor Russ Clark nominated Councilmember Gary Knight as Treasurer.  
Deputy Mayor Bill Craft seconded the motion.

**VOTE:**

The vote on motion was 10 Ayes and 2 Nays.

**IX. SAN LUIS TRANSIT CIRCULATOR ANNOUNCEMENT**

Executive Director Charlene FitzGerald informed the executive board that YMPO will conduct a mobile outreach with the public of San Luis. A flyer listing the different locations and times will be available in both English and Spanish. Ms. FitzGerald will inform board members as newer information materializes. See Attachment

**X. EXECUTIVE SESSION**

No items presented.

**XI. RECONVENE TO PUBLIC MEETING**

No items presented.

**XII. EXECUTIVE DIRECTOR'S REPORT/SUMMARY OF CURRENT EVENTS/BOARD MEMBER REPORTS & COMMENT**

- A. STAFF REPORTS
- B. TAC MINUTES
- C. CONFERENCE UPDATES
- D. MPO/COG DIRECTOR/PLANNER MEETINGS
- E. RTAC
- F. PROJECTS-ECONOMIC DEVELOPMENT AND TRANSPORTATION
- G. RURAL TRANSPORTATION SUMMIT 2016 – Update  
Supervisor Greg Ferguson congratulated the YMPO Staff for a great summit. The sessions were well attended, the topics were relevant, and the event was well organized.
- H. SAN LUIS TRANSIT CIRCULATOR STUDY
- I. SAN LUIS WIFI PENETRATION STUDY
- J. LONG RANGE TRANSPORTATION PLAN 2018 – 2041

**XIII. POSSIBLE FUTURE AGENDA ITEMS**

- A. ELECTION OF OFFICERS FEBRUARY- INCOMING CHAIR AND VICE CHAIR BY ROTATION-VOTE IN TREASURER
- B. ELECTION OF STATE TRANSPORTATION BOARD REPRESENTATIVE-FEB
- C. ELECTION OF RTAC REPRESENTATIVE-FEB
- D. ELECTION OF AUDIT COMMITTEE-FEB
- E. AUDIT FY 2015 –FEB
- F. STRATEGIC REGIONAL SAFETY PLAN - FEB
- G. UPWP FY 2017 – MAR/APR
- H. SAN LUIS TRAFFIC GPS STUDY – MAIN STREET-ADOT

**XIV. PROGRESS REPORTS**

- A. TAC Meeting, December 10, Charlene FitzGerald, Charles Gutierrez and Melissa Ramos attended
- B. San Luis Transit Circulator Study Visit, December 10, Charlene FitzGerald and Charles Gutierrez attended
- C. Fast Act , December 11, Charlene FitzGerald participated
- D. Scenario Planning Project for YMPO with NARC, December 11, Charlene participated
- E. YMPO Modeling Discussion, December 14, Charlene FitzGerald and Charles Gutierrez attended
- F. OMB Circular Training – December 15, Charlene FitzGerald, Vivian Hunter and Melissa Ramos participated
- G. US, 95 Milepost 40-65 RSA, December 17, Charles Gutierrez attended
- H. What Moves You Arizona Update “Vision and Goals Workshop”, December 17, Charlene FitzGerald attended
- I. Executive Board Special Meeting, December 22, Charlene FitzGerald and Charles Gutierrez attended
- J. County 18th Street & Somerton Ave, January 6, Charles Gutierrez participated
- K. Rural Transportation Summit, January 12 – 15, Charlene FitzGerald, Charles Gutierrez, Vivian Hunter, Melissa Ramos and Robert Aguilar attended
- L. Executive Board Meeting, January 26, Charlene FitzGerald, Charles Gutierrez and Vivian Hunter attended

## **XV. ADJOURNMENT**

Notice: In accordance with the Americans with Disabilities Act (ADA) and Section 504 of the Rehabilitation Act of 1973, YMPO does not discriminate on the basis of disability in the admission of or access to, or treatment or employment in, its programs, activities, or services. For information regarding rights and provisions of the ADA or Section 504, or to request reasonable accommodations for participation in YMPO programs, activities, or services, contact Charlene FitzGerald at 928-783-8911.

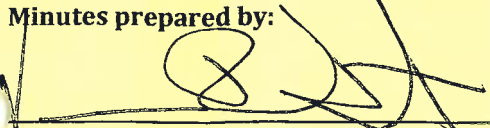
### **MOTION:**

Councilmember Gary Knight motioned to adjourn the meeting.  
Mayor Martin Porchas seconded the motion.

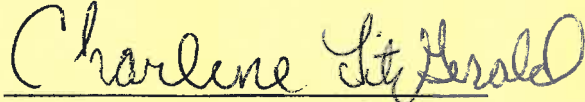
### **VOTE:**

The vote on motion was unanimous.  
Meeting adjourned at 2:11 p.m.

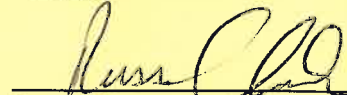
**Minutes prepared by:**

  
Vivian R. Hunter  
Accountant II

**Minutes reviewed to form by:**

  
Charlene FitzGerald, Executive Director  
Yuma Metropolitan Planning Organization

**Minutes adopted in regular session  
On February 25, 2016**

  
Russell "Russ" Clark, Chairman  
YMPO Executive Board