

**EXECUTIVE BOARD
REGULAR MEETING MINUTES**

Local Governments & Citizens Working Together

**EXECUTIVE BOARD & Executive Session
Regular Meeting
Thursday, February 25, 2016
1:30 PM**

**Yuma County - Aldrich Auditorium
2351 W. 26th Street
Yuma, Arizona 85364**

I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Executive Board Meeting called to order at 1:32 p.m. by Chairwoman Maria Ramos, and Paul Patane led the Pledge of Allegiance. Mrs. Ramos passed the gavel over to Vice Chair Russ Clark. Mr. Clark accepted the gavel and title of Chairman of the YMPO Executive Board. Officers automatically transitioned into positions discussed last meeting in accordance to YMPO Bylaws: Chairman Russ Clark and Vice Chair Gary Knight

**II. ROLL CALL ATTENDANCE
YMPO EXECUTIVE BOARD**

Chairman	Russell "Russ" Clark, Board of Supervisors, Yuma County
Vice Chair	Gary Knight, Councilmember, City of Yuma
Member	Cecilia McCollough, Mayor, Town of Wellton
Member	William "Bill" Craft, Deputy Mayor, City of Yuma
Member	Paul Patane, Yuma District Engineer, ADOT
Member	Maria Ramos, Councilmember, City of San Luis

YMPO EXECUTIVE BOARD MEMBERS ABSENT

Member	J. Deal Begay Jr., Vice Chairman, Cocopah Indian Tribe
Member	Greg Ferguson, Board of Supervisors, Yuma County
Member	Martin Porchas, Mayor, City of Somerton
Member	Jacob Miller, Councilmember, City of Yuma

YMPO STAFF PRESENT

Executive Director	Charlene FitzGerald
Senior Planning Manager	Charles Gutierrez

ADDITIONAL ATTENDEES

Gene Dalbey	YRBC
Gaby Kemp	ADOT
Deena Fetzer	ACHIEVE
Tim Eisenmann	NFI (retired)

III. DECLARATION OF VOTES:

City of Yuma members choose not to declare Councilmember Jacob Miller vote because he is in route and will arrive shortly. No other proxies submitted on behalf of absent members.

IV. CALL TO THE PUBLIC:

None

V. ELECTION OF OFFICERS – 2016 CALENDAR YEAR

Chairman Russ Clark noted that in accordance with last month's meeting, the officers moved up. The Chairman is now Supervisor Russ Clark and Vice Chair is Gary Knight. Mr. Clark requested nominations for Treasurer.

MOTION:

Vice Chair Gary Knight nominated Mayor Cecilia McCollough as Treasurer. Councilmember Maria Ramos seconded the motion.

VOTE:

The vote on motion was unanimous.

VI. 2015 AUDIT (TELECONFERENCE)

Randy Ottaway, Auditor of Walker & Armstrong, LLP, presented and explained the 2015 YMPO Audit.

City of Yuma Councilmember Jacob Miller arrived at 1:38 P.M.

Cocopah Indian Tribe Vice Chair J. Deal Begay, Jr. arrived at 1:45 P.M.

A clean opinion for the 2015 YMPO Audit was given.

MOTION:

Vice Chair Gary Knight motioned to approve the 2015 Audit. Deputy Mayor Bill Craft seconded the motion.

VOTE:

The vote on motion was unanimous.

VII. APPOINTMENT OF STATE TRANSPORTATION BOARD (STB) REPRESENTATIVE-2016

MOTION:

Deputy Mayor Bill Craft motioned to elect Councilmember Maria Ramos as STB representative.

Ms. Ramos withdrew her name from consideration.

Mr. Craft withdrew his motion.

Councilmember Maria Ramos motioned to elect Chairman Russ Clark as STB representative. Mayor Cecilia McCollough seconded the motion.

VOTE:

The vote on motion was unanimous.

VIII. APPOINTMENT OF RURAL TRANSPORTATION ADVISORY COUNCIL (RTAC) REPRESENTATIVE-2016

Chairman Russ Clark asked whether the STB representative and the RTAC representative have to be the same person. Executive Director Charlene FitzGerald stated, this has been the choice of the representative in the recent past, but it is not mandated.

MOTION:

Vice Chair Gary Knight motioned to elect Chairman Russ Clark as RTAC representative. Deputy Mayor Bill Craft seconded the motion.

VOTE:

The vote on motion was unanimous.

IX. APPOINTMENT OF BYLAW COMMITTEE-2016

MOTION:

Deputy Mayor Bill Craft motioned to elect Cocopah Vice Chair J. Deal Begay, Jr., Mayor Martin Porchas, and Councilmember Gary Knight to the Bylaw Committee. Mayor Cecilia McCollough seconded the motion.

VOTE:

The vote on motion was unanimous.

X. CONSENT AGENDA

MOTION:

Councilmember Gary Knight motioned to approve consent agenda. Cocopah Vice Chair J. Deal Begay, Jr., seconded the motion.

VOTE:

The vote on motion was unanimous.

XI. TRANSPORTATION IMPROVEMENT PROGRAM (TIP) #9

Senior Planner Charles Gutierrez, with the support of TAC, requested that the Executive Board approve two administrative amendments as Tip Amendment #9

MOTION:

Councilmember Gary Knight motioned to approve TIP #9. Councilmember Maria Ramos seconded the motion.

VOTE:

The vote on motion was unanimous.

XII. EXECUTIVE DIRECTOR REVIEW

Item XII is worded incorrectly. An Executive Director review is not the issue at hand. Deputy Mayor Bill Craft explained that the executive board should not go into executive session because the Agenda Item XII is incorrect.

Item XII was not discussed, but may be discussed in the future once the wording is changed.

XIII. EXECUTIVE SESSION

No items presented

XIV. RECONVENE TO PUBLIC MEETING

No items presented.

XV. EXECUTIVE DIRECTOR REVIEW

Skipped. Not discussed

XVI. EXECUTIVE DIRECTOR'S REPORT/SUMMARY OF CURRENT EVENTS/BOARD MEMBER REPORTS & COMMENT

- A. STAFF REPORTS
- B. TAC MINUTES
- C. CONFERENCE UPDATES
- D. MPO/COG DIRECTOR/PLANNER MEETINGS
- E. RTAC
- F. PROJECTS-ECONOMIC DEVELOPMENT AND TRANSPORTATION
- G. RURAL TRANSPORTATION SUMMIT 2016 – Update
- H. SAN LUIS TRANSIT CIRCULATOR STUDY
- I. SAN LUIS WIFI PENETRATION STUDY
- J. LONG RANGE TRANSPORTATION PLAN 2018 – 2041

Councilmember Gary Knight did not think the scenario exercise at the last ADOT LRTP meeting held at the Yuma Library was a useful tool for the development of the program.

XVII. POSSIBLE FUTURE AGENDA ITEMS

- A. STRATEGIC REGIONAL SAFETY PLAN - MAR
- B. UPWP FY 2017 – MAR/APR
- C. UPWP FY 2016 - MAY
- D. SAN LUIS TRAFFIC GPS STUDY – MAIN STREET-ADOT

XVIII. PROGRESS REPORTS

- A. **HPMS Reporting**, January 28, Charles Gutierrez attended
- B. **PIP San Luis Circulator**, January 28, Charles Gutierrez attended
- C. **NARC, February 8-10**, Charlene FitzGerald attended
- D. **YMPO TAC Meeting**, February 11, Charles Gutierrez and Melissa Ramos attended
- E. **San Luis Transit Circulator Study**, February 11, Charles Gutierrez attended
- F. **Freight FAC Meeting/Freight Advisory Committee Meeting**, February 17, Charlene FitzGerald attended
- G. **UPRR Quarterly Meeting**, February 18, Charlene FitzGerald attended
- H. **APA Meeting**, February 19, Charlene FitzGerald attended
- I. **YMPO Air Quality Modeling Meeting**, February 22, Charlene FitzGerald attended
- J. **San Luis Transit Circulator Public Outreach Survey**, February 23, Melissa Ramos attended
- K. **Ozone Boundary/ MPO/County Ozone Meeting**, February 23, Charlene FitzGerald attended
Mayor Cecilia McCollough asked for an update. Executive Director Charlene FitzGerald stated the meetings were extremely informative. Ms. FitzGerald stated some of the following topics were discussed at the meeting: the EPA is considering extending ozone boundaries; factual data; quality of air crossing boundaries and entering Arizona boundaries; and the effects of California and Mexico air quality on local economy and potential projects;

- L. **ADOT LRTP**, February 24, Charlene FitzGerald attended
- L. **Executive Board Meeting**, February 25, Charlene FitzGerald and Charles Gutierrez attended

XIX. ADJOURNMENT

Notice: In accordance with the Americans with Disabilities Act (ADA) and Section 504 of the Rehabilitation Act of 1973, YMPO does not discriminate on the basis of disability in the admission of or access to, or treatment or employment in, its programs, activities, or services. For information regarding rights and provisions of the ADA or Section 504, or to request reasonable accommodations for participation in YMPO programs, activities, or services, contact Charlene FitzGerald at 928-783-8911.

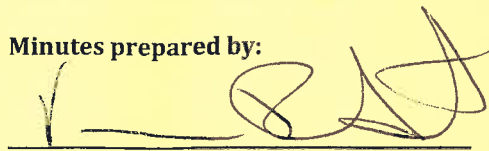
MOTION:

Councilmember Gary Knight motioned to adjourn the meeting.
Chairman Russ Clark seconded the motion.

VOTE:

The vote on motion was unanimous.
Meeting adjourned at 2:53p.m.

Minutes prepared by:



Vivian R. Hunter
Accountant II

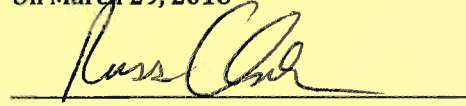
Minutes reviewed to form by:



Charlene FitzGerald, Executive Director
Yuma Metropolitan Planning Organization

Minutes adopted in regular session

On March 29, 2016



Russell "Russ" Clark, Chairman
YMPO Executive Board